

## **POLICY 3312**

### **YOLO COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)**

#### **NON-PUBLIC SCHOOLS (NPS)/ NON-PUBLIC AGENCIES (NPAs) MONITORING**

#### **POLICY:**

It is the responsibility of each member Local Education Agency (LEA) in the Yolo County SELPA to use the appropriate master contract for services provided by NPAs. The SELPA will issue and monitor the assurances for the NPS master contracts. The SELPA will maintain updated NPS and NPA master contracts. LEAs shall complete Individual Agreement (ISA) based on individual student need and in accordance with master agreement.

The Governance Council will maintain the option to have the SELPA Department issue Master Contracts to NPAs upon the Council's discretion.

Reference: EC 56205, 56365, 56366, 56366.1-56366.12

Superintendents' Council  
Revised: January 18, 2012  
Adopted: April 16, 2008  
Second Reading: April 16, 2008  
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## **PROCEDURE 3312**

### **YOLO COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)**

#### **NON-PUBLIC SCHOOLS (NPS)/ NON-PUBLIC AGENCIES (NPAs) MONITORING**

#### **PROCEDURES:**

##### **Ensuring Monitoring Requirements Are Met for NPS/NPA Individualized Education Program (IEP)/Individualized Family Service Plan (IFSP)**

The SELPA contracts with an NPS, however, each Local Education Agency (LEA) shall evaluate the service provision of its pupil(s) on an annual basis as part of the annual IEP/IFSP review. Each Local Education Agency (LEA) that contracts with an NPA shall evaluate the service provision of its pupil(s) on an annual basis as part of the annual IEP/IFSP review. The LEA and SELPA shall document their efforts to review and monitor the master contract. The LEA shall document their efforts to review and monitor the Individual Services Agreement (ISA), and the IEP/IFSP to ensure that all services agreed upon and specified in the IEP/IFSP are provided.

##### **Ensuring Monitoring Requirements are met for NPS/NPA Staffing**

The SELPA shall evaluate the staffing qualifications and staffing levels required set forth in the NPS master contract. Each LEA that contracts with an NPA shall evaluate the staffing qualifications and staffing levels required set forth in the master contract. At least on an annual basis, as part of the renewal of the master contract process, staff qualifications will be reviewed. Review will also occur when new staff are added. The SELPA and LEA shall review and document these monitoring efforts of the NPS/NPA master contracts to ensure that all services agreed upon and specified in the IEP/IFSP are provided by highly qualified staff.

##### **Evaluating Progress of Students in NPS/NPA IEP/IFSP Services**

NPSs are required by the master contract and the IEP/IFSP to annually evaluate pupils to determine if they are making appropriate educational progress. The LEA shall review the evaluations or reports of progress completed by the NPS to ensure that they were appropriate and valid for measuring pupil progress. The NPA services have similar requirements. The LEA will maintain similar monitoring requirements.

## **PROCEDURE 3312**

### **NON-PUBLIC SCHOOLS (NPS)/** **NON-PUBLIC AGENCIES (NPAs) MONITORING** **(Continued)**

The LEA may choose to administer additional assessments as necessary, with parent consent, to determine whether the pupil is making appropriate educational progress. In addition, an IEP/IFSP review may also be requested at any time to review student progress.

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