

## **POLICY 0430**

### **YOLO COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)**

#### **GOVERNANCE**

##### **POLICY:**

It is the responsibility of each member Local Education Agency (LEA) of the Yolo County SELPA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

The LEAs within the Yolo County SELPA join together to assure access to special education and services for all eligible individuals who reside in the geographic area served by these agencies. In adopting the Local Plan, each participating agency agrees to carry out the duties and responsibilities assigned to it within the Local Plan. Participating agencies may enter into additional contractual arrangements to meet the requirements of applicable federal and state law.

Reference: EC 56205  
20 USC 1412 (a)(13)

Superintendents' Council

Adopted: April 16, 2008  
Second Reading: April 16, 2008  
First Reading: January 16, 2008

## **PROCEDURE 0430**

### **YOLO COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)**

#### **GOVERNANCE**

#### **PROCEDURES:**

##### **SUPERINTENDENTS' COUNCIL**

1. The Superintendents' Council is an administrative body composed of a Superintendent from each of the five (5) Districts and the County Office within the SELPA.
2. Their allotted votes on the Council shall be as follows:

<b>AREA</b>	<b>VOTE</b>
Davis Joint Unified	1
Esparto Unified	1
Washington Unified	1
Winters Joint Unified	1
Woodland Joint Unified	1
Yolo County Office of Education	1

3. Two-thirds of the voting members shall be present to constitute a quorum. A two-thirds vote of those present will be sufficient to approve any actions. The LEA Superintendent shall provide the Council with written notification of a designee's voting authority in the Superintendent's absence.
4. The Superintendents' Council will meet at least four (4) times annually; this will not preclude additional or emergency meetings as needed. The SELPA Administration will comply with all Brown Act requirements for posting.
5. Unless otherwise agreed upon, the Superintendents' Council shall bi-annually rotate the chair of the Council by alphabetized order of the LEAs. If the Superintendents' Council chairperson is unable to attend a Council meeting, the chairperson will appoint a substitute chairperson for the meeting.
6. The SELPA Administrator will provide staff assistance and serve as the Executive Secretary to the Superintendents' Council.

## **PROCEDURE 0430**

### **GOVERNANCE (Continued)**

The Superintendents' Council will approve major SELPA operational decisions such as, but not limited to, the following:

1. Set policy and direction for the SELPA;
2. Approve SELPA financial actions including distribution of special education funding, development of cost containment agreements and procedures, and review of the Administrative Unit (AU) budget with advisement by the Joint PAC/CBO Advisory Committee;
3. Monitor the appropriate use of state, federal, and local funds allocated for special education programs;
4. Review and approve needed modifications, and adopt amendments to the permanent portion of the Local Plan;
5. Approve the SELPA-wide annual service and budget plans, and subsequent modifications as needed;
6. Approve operation manuals and handbooks to assist in the implementation of the Local Plan. These implementation tools are not considered a permanent portion of the Local Plan and are included in the Local Plan as reference materials only;
7. Approve the type, number, and location of regional classes, programs, and services with consideration of advice from the Joint PAC/CBO Advisory Committee.

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