

POLICY 0430.5

**YOLO COUNTY SPECIAL EDUCATION
LOCAL PLAN AREA (SELPA)**

**FORMULATION OF
POLICIES AND PROCEDURES**

POLICY:

The member Local Education Agencies (LEAs) of the Yolo County SELPA will adhere to the process within the Local Plan for the formulation of policies and procedures for SELPA-wide operation of regionalized service delivery, distribution of funding, and administration of the SELPA department.

Reference: EC 56205

Superintendents' Council

Adopted: April 16, 2008

Second Reading: April 16, 2008

First Reading: January 16, 2008

PROCEDURE 0430.5

YOLO COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)

FORMULATION OF POLICIES AND PROCEDURES

PROCEDURES:

Policies and procedures are formulated and refined by the advisory committees, established by the Governance Council. The following are the procedural steps which outline policy formation within the SELPA:

- Once a program policy or procedure is approved through the Program Administrator Committee (PAC), it moves forward to the Joint Program Administrators and Chief Business Officials Advisory Committee for review of fiscal impact.
- The Community Advisory Committee (CAC) is informed and provided policy information for review and input prior to final submission to the Superintendents' Council for adoption.
- The program policy or procedure is submitted to the Superintendents' Council for a minimum of two readings, with the Council having the discretion to waive the first reading and adopt as submitted, pending public hearing notice, and providing the policy was properly placed on the agenda.

Superintendents' Council

Adopted: April 16, 2008

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