Superintendent's Policies and Procedures Manual Yolo County Office of Education Series 1000: Community Relations

Complaints Concerning Agency Employees

The Yolo County Superintendent of Schools ("Superintendent") provides a means by which the public can hold employees accountable for their actions. The Superintendent desires that complaints be resolved expeditiously without disrupting the educational process.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against agency employees in an appropriate way. These regulations shall protect the rights of involved parties and take into account relevant sections of collective bargaining agreements. The Superintendent may serve as an appeals body if the complaint is not resolved. The Superintendent's decision shall be final.

Complaints made against a YCOE employee will be referred to the Director of Human Resources for consideration and action according to established procedures. Complaints made against a YCOE employee that allege discrimination, harassment, intimidation, bullying, or related retaliation, and/or that allege YCOE has violated federal or state laws or regulations governing education programs will be processed under 1312.3 – Uniform Complaint Procedures.

(cf. 1312.3 – Uniform Complaint Procedures)

The Superintendent prohibits retaliation against complainants. No reprisals shall be taken against any participant in a complaint procedure by reason of participation. The Superintendent or designee at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The agency will not investigate anonymous complaints unless it so desires.

Legal Reference:

Education Code, 1293, 1311, 33308.1, 44031, 44811, 44932-44949, 48987 Penal Code 273, 11164-11174.3 Welfare and Institutions Code, 300

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