



Youth Empowered Through Action (YEA!) Grant Overview

Sponsored by Yolo Youth Commission

In May 2022, the Yolo County Board of Supervisors established the **Yolo Youth Commission** (*Commission*) and authorized the Yolo County Office of Education (*YCOE*) to administer the program. The Commission's mission is to enhance the quality of support, services, and programs for youth by working with local leaders and to make funding decisions that lead to a positive impact on youth development and empowerment.

The Commission was tasked with issuing a yearly request for grant funding proposals from youth-centered efforts or youth organizations. The Commission has launched this project as the **Youth Empowered Through Action (YEA!) Grant Program**. The 15 appointed Commissioners of the Yolo Youth Commission are in the process of developing youth-centered, community-based services and supports via grants.

For more information about the Yolo Youth Commission, visit the website at www.ycoe.org/youthcommission.

About the YEA! Grant

The YEA! Grant Program from the Yolo Youth Commission is soliciting youth support services proposals from providers. Only proposed program services that address ongoing needs experienced by youth of Yolo County will be evaluated.

Up to four (4) successful program proposals will be awarded grants of up to \$40,000 each. Awardees will partner with the Yolo Youth Commission to ensure successful program implementation.

YEA! Grant Eligibility

Organizations that provide services to youth within Yolo County are eligible to apply for the YEA! Grant. This includes school districts and county agencies.

YEA! Grant: Youth Development Service Priorities

- Education
- Mental and Behavioral Health
- College and Career Readiness
- Life-Skills/Recreational Activities
- Civic Engagement/Community Organizing

YEA! Grant Application Process

1. Applicants will submit an [online application](#) that provides an abstract description of their proposed program, as well as project summary, and narrative responses. The online application will also ask for background information of the program services provider(s).
2. The Youth Commission will review the applications and submit recommendations for funding to the Yolo County Board of Supervisors.
3. Selected YEA! Grant applicants will be reviewed and affirmed by the Yolo County Board of Supervisors.
4. Once affirmed by the Yolo County Board of Supervisors, the selected applicants must enter into a grant funding agreement approved by Yolo County and the Board of Supervisors.
5. After the successful execution of the grant funding agreement by all parties, the grants of up to \$40,000 will be issued.

YEA! Grant Information Sessions

To support grant applicants, the Yolo Youth Commission will offer an information session and grant office hours for prospective applicants. Attendance is not required to apply for the grant, although participation is highly encouraged.

- **Information Session:** August 19, 2024 (4:00–5:00PM);
<https://ycoe.zoom.us/j/83329756331>)
- **Grant Office Hours:** August 23, 2024 (10:00–11:30AM);
<https://ycoe.zoom.us/j/83763807487>)

Zoom information for each session can also be found on the YEA! Grant Page on the Yolo Youth Commission website located at www.ycoe.org/youthcommission.

YEA! Grant Application Deadline

All applications for the YEA! Grant must be submitted [online](#) to the Yolo Youth Commission **no later than August 30, 2024 by 5:00PM**.

This is a hard deadline and no exceptions will be made for late applications. You will not be allowed to make any changes to the application once submitted. All required information and documents must be submitted with the application by the deadline.

If you experience any technical issues with the [online application](#) or have general questions, please contact, Edwin Ortega Beltran, Youth Development Specialist, at edwin.ortegabeltran@ycoe.org.

YEA! Grant Application Timeline

YEA! Grant Applications Open <i>*Deadline: August 30, 2024 by 5:00PM</i>	August 14 – 30, 2024 (online submission only)
Youth Commission Selection Process	Mid-September 2024
Commission Grant Notice of Awards & Presentation to the Board of Supervisors	Early-October 2024
YEA! Grantee MOU Process	October – November 2024

Disclaimers, Reservation of Rights, Terms and Conditions, and Conflicts of Interest

I. CONFLICTS OF INTEREST

- A. Contractor shall comply with the laws and regulations of the State of California and the Yolo County Office of Education (YCOE) regarding conflicts of interest, including, but not limited to, Article 4 of Chapter 1, Division 4, Title 1 of the California Government Code, commencing with Section 1090, and Chapter 7 of Title 9 of said Code, commencing with Section 87100 including regulations promulgated by the California Fair Political Practices Commission.
- B. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of Contractor's obligations and responsibilities hereunder. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed. This covenant shall remain in force until the Contractor completes performance of the services required of it under this Agreement.

- C. Contractor agrees that if any fact comes to its attention that raises any question as to the applicability of any conflict of interest law or regulation, Contractor will immediately inform the YCOE and provide all information needed for resolution of the question.

II. INSURANCE

Funding recipients maybe required to provide and maintain insurance before commencing work on the work or project funded by the grant, depending on the type of the project. Such insurance requirements will be addressed in the final funding agreement.

III. LICENSURE

Before a contract pursuant to this RFP is signed, the Applicant must hold all necessary, applicable business and professional licenses that may be required for the proposed use of the grant funds. The YCOE may require Applicants to submit evidence of proper licensure.

IV. DISCLOSURE OF APPLICATION CONTENTS

All grant applications become the property of the YCOE, which is a public agency subject to the disclosure requirements of the California Public Records Act (CPRA, California Government Code §7920.000 et seq. and following). The applications and grant funding agreements are considered public records subject to disclosure under the CPRA.

V. APPLICATION EVALUATION PROCESS

The evaluation process is designed to award the available funding to the Applicant with the best combination of attributes based upon the evaluation criteria outlined herein. YCOE cannot review applications or comment on specific projects or applications until awards have been announced.

VI. TERMS AND CONDITIONS

Applicants selected to receive funding awards will be required to enter into a funding agreement in substantially the form as the Sample Funding Agreement which specifies additional terms and conditions to receive grant funding, including nondiscrimination requirements.



**Youth Empowered Through Action (YEA!) Grant
Summary and Narrative Responses
Sponsored by Yolo Youth Commission**

Organization & Contact Information

1. Project Name: _____
2. Name of Organization: _____
3. Type of Organization
 - a. Public
 - b. Private
 - c. Non-Profit
 - d. Other: _____
4. Federal ID Number: _____
5. Physical Address: _____
6. Primary Contact: _____
7. Title/Position: _____
8. Phone Number: _____
9. Email Address: _____
10. Secondary Contact Person: _____
11. Title/Position: _____
12. Phone Number: _____
13. Email Address: _____
14. Have you previously received YEA! Grant Funding?
15. If you previously received funding, how much funding was awarded?

Services Provided

16. Please describe the region(s) that your program serves. (If you provide services to communities other than Yolo County, please list here).
17. What is the age range of the youth you provide services to? (Select all that apply).
 - a. 0-5 years
 - b. 6-11 years

- c. 12-18 years
 - d. 18-24 years
18. Which of the following best described the services of your program? (Select all that apply).
- a. Education
 - b. Mental/Behavioral Health Services
 - c. College/Career Readiness
 - d. Life-Skill/Recreational Activities
 - e. Civic Engagement/Community Organizing
 - f. Other: _____

Grant Summary & Narrative Responses

- 19. Provide a summary of the proposed project using no more than 500 words. Be sure to include a problem statement and project model/framework.
- 20. What is your organization's Vision and Mission Statement?
- 21. Grant Amount Request: _____
- 22. What Yolo Youth needs will be addressed by your proposed program/service(s)?
- 23. Describe the population you propose to serve. Include distinctive characteristics such as demographic statistics, ethnicity, median income, levels of educational attainment, and other relevant details.
- 24. Clearly describe how the proposed service/program will aid in the prevention of risk factors impacting Yolo County youth.
- 25. List the proposed activities of your program/service(s).
- 26. What are the anticipated outcomes and/or results of your proposed program/service(s)?
- 27. Describe how will the progress of your program/service(s) be measured.
- 28. How will program participants be engaged or recruited?
- 29. Provide a timeline for proposed program/service(s). Include expected completion date and responsible parties.
- 30. How do you propose your program be evaluated?
- 31. Provide name and email for representative(s) responsible for data collection, analyses, and reporting results to Yolo Youth Commission.
- 32. Describe any additional resources that will be used in conjunction with requested funding such as supplementary grants, volunteers, donations, etc.

33. Will any collaborative partner(s) be involved with the proposed program/service(s)? If so, please list the organization, name of lead staff, title, and email.
34. List any accreditations, certifications, and awards your organization has achieved.
35. Develop a budget narrative that described the specific costs and expenses associated with the proposed program/service(s).
36. Provide a detailed calculation for the specified items such as salaries and any other related expenses aligned to the budget narrative.

REQUIRED DOCUMENTS

There are required documents applicants must submit for the application to be complete. Carefully read through the next section to ensure all required documents are submitted with the application. There is the option to upload additional documents that are pertinent to the online application. NOTE: No changes or updates to the application will be allowed after the deadline of August 30, 2024.

YEA! Grant Signature Page

Applicants will need to upload a YEA! Grant Signature page with the completed online application. The signature form needs to include a wet signature. It will be best print the form, complete and sign, and upload the signed document to the online application. The form can be accessed [here](#).

Organization Logo

The request for logo is for presentation purposes. There will be a presentation to the Board of Supervisors and your logo will be included in this presentation. Additionally, the selected applicants will be announced at the Youth Commission website and the logo will help identify your organization/program.