



YOLO COUNTY BOARD OF EDUCATION REGULAR MEETING

08/09/2022 03:30 PM

Yolo County Office of Education | 1280 Santa Anita Court, Suite 120, Woodland, CA
95776 | Conference Rooms
and ZOOM VIDEO
Open Session - 3:30 PM

AGENDA

The Yolo County Office of Education's vision is to be a model of excellence in educational service, innovation, and impact.



Scan the above QR code with your phone to view this meeting agenda on your phone.

BOARD MEMBERS

Melissa Moreno, President
Tico Zendejas, Vice President
Elizabeth Esquivel
Carol Souza Cole
Shelton Yip

This meeting is being agendized to allow Board members, staff and the public to participate in a hybrid meeting via in-person and by teleconference, pursuant to Government Code section 54953(e)(1) (as amended by Assembly Bill 361). Government Code section 54953(e)(1) authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

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Webinar ID: 976 3772 8971

Further instructions on how to submit your public comments can be found in the *Public Comment* section of this agenda.

1. OPENING PROCEDURES

1. Call to Order and Roll Call	8
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3. Pledge of Allegiance	10
4. Approval of Agenda Motion to approve Agenda.	11
5. Public Comment This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda.	12

Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door or following the public comment instructions below:

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-
- Before the meeting by google form:

http://bit.ly/Board_Comments

Please submit your Google form by the Board meeting date. A moderator for the meeting will read your comments for the record.

- In person at the Yolo County Office of Education, 1280 Santa Anita Court, Suite 120, Woodland, CA 95695. To address the Board concerning an item on the agenda, please complete the form provided at the door.
-
- By phone:
 1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to make public comment.
 2. Meeting information and phone number can be found at: <https://www.ycoe.org>(<https://simbli.eboardsolutions.com/SU/FINjDWJ0mTQA5kpluss8VSV4A==>)
 3. When the Chair calls for the item on which you wish to speak on, press *9 to raise a hand and *6 to unmute. Speakers will be called on by the last four digits of their phone number. Phone numbers in their entirety will be visible online while speakers are speaking.
 4. When prompted, please state your name for the record and provide your public comment.
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has ended, you will be moved out of the queue and your phone will be muted.

6. Participants who wish to speak on other items on the Agenda or for other comment periods please press *9 as above.

Comments may not exceed three (3) minutes.

2. REPORTS

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 - a. Board Reports
 - b. Superintendent
 - i. Employees of the Month - Darin Tidball, Senior Maintenance Technician & Austin Creamer, Maintenance Technician
 - ii. Roadmap Presentation
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 - d. Committees
- 2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and Public) 33

3. CONSENT AGENDA 

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These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:












Approval of Minutes:



- a. June 14, 2022 Special Board Meeting
- b. June 21, 2022 Special Board Meeting
- c. June 28, 2022 Regular Board Meeting
- d. Resolution of the Yolo County Board of Education Regarding Brown Act Compliance and Teleconferencing Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, During the COVID-19 Pandemic.

4. ACTION ITEMS

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- 1. Resolution #22-23/02 In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth  68
Staff recommends approval of Resolution #22-23/02 In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth
- 2. Resolution #22-23/03 Latino/Chicano Heritage Month - September 15 - October 15, 2022  72
Staff recommends approval of Resolution #22-23/03 Latino/Chicano Heritage Month - September 15 - October 15, 2022

3. Resolution #22-23/04 In Support of High School Voter Weeks - September 19-30, 2022 	74
Staff recommends approval of Resolution #22-23/04 In Support of High School Voter Weeks - September 19-30, 2022	
4. Resolution #22-23/05 School Attendance 	76
Staff recommends approval of Resolution #22-23/05 School Attendance	
5. Yolo County Superintendent of Schools' Compensation 	78
Approve Executive Committee's 2022-23 Salary and Benefits recommendation.	
5. INFORMATION ITEMS	83
1. Head Start / Early Head Start Reports 	84
The following reports are being presented to the Board as information:	
a. Enrollment update - this is a standing report to the Board	
b. Program - this is a standing report to the Board	
c. Financial Reports - this is a standing report to the Board	
d. Policy Council Meeting Agenda - this is a standing report to the Board	
e. Policy Council Meeting Minutes - this is a standing report to the Board For Information.	
2. Sufficiency or Insufficiency of Instructional Materials Resolution 2022 	103
For Information this month. This item will have a public hearing and the Board will be asked to adopt this resolution at the September 13, 2022 Regular Board meeting.	
3. Initial Proposal from CSEA and its Yolo County Office of Education Chapter No. 369 to the Yolo County Office of Education ("COUNTY OFFICE") Regarding the 2022-2025 Successor Agreement Negotiations 	107
It is recommended that the Superintendent receive the the initial proposal from CSEA and its Yolo County Office of Education Chapter No. 369 to the Yolo County Office of Education ("COUNTY OFFICE") Regarding the 2022-2025 Successor Agreement Negotiations and order that it be posted and set for public hearing at the September 13, 2022 Regular Board meeting.	
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6. Monthly Board Financial Report 	117
For information only.	
7. AR 6158 - Independent Study Policy 	119
For information, will ask for board approval at September meeting	
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For information and discussion.	
10. YCBOE Self evaluation Results 	159
For Information and Discussion.	
6. ADJOURNMENT	165

AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS:

- Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5 p.m., Monday through Friday - excluding County Office of Education holidays).
- Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5:00 p.m., Monday through Friday - excluding County Office of Education holidays). [Government Code section 54957.5]
- Board Agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.
- Four (4) calendar days prior to the meeting, a full Board packet is available for review on the Yolo County Office of Education website: www.ycoe.org
- The Yolo County Office of Education does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Executive Assistant to the Superintendent at (530) 668-3702 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three (3) business days prior to the meeting.

1. OPENING PROCEDURES

1. 1. Call to Order and Roll Call

1. 2. Land Acknowledgement Statement

1. 3. Pledge of Allegiance

1. 4. Approval of Agenda

Recommendation

Motion to approve Agenda.

1. 5. Public Comment

Quick Summary / Abstract

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2. REPORTS

2. 1. Board Member(s)/Superintendent/Superintendent's Advisory Team (SAT)/Committee(s) 

Quick Summary / Abstract

- a. Board Reports
- b. Superintendent
 - i. Employees of the Month - Darin Tidball, Senior Maintenance Technician & Austin Creamer, Maintenance Technician
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Supporting Documents



Admin Services update 8.2022



220803_Board Meeting Update



EMPLOYEES OF THE MONTH



Roadmap Presentation YCBE_08092022

ADMINISTRATIVE SERVICES AUGUST 2022 UPDATES

Crissy Huey - Associate Superintendent, Administrative Services

YCOE hosted its first event in our renovated conference center. We were excited to welcome FCMAT (Fiscal Crisis & Management Assistance Team) for their inaugural FCMAT Coaching and Induction Program.

This program was created to support the need to help build well-trained professionals in California in the roles of Chief Business Officials (CBOs). YCOE will continue hosting the program once a month through July 2023.

Superintendent Christy Goennier of Esparto Unified School District, participated as a guest speaker on a three-person superintendent panel offering advice to new CBOs about the best qualities of a CBO from a Superintendent's perspective.

The panel was moderated by John Gray, President and CEO of School Services of California along with Molly McGee-Hewitt former CEO and Principal of California Association of School Business Officials.

External Business Services

Director, Veronica Moreno

- In alignment with the YCOE strategic plan and department goals of continuous improvement and customer service, the EBS department is being restructured. The following positions will be advertised soon.
 - The current Senior Business Services Technician vacancy will be replaced with a Business Analyst position.
 - A new position, Business Services Technician, will be added.
- The EBS team has been busy auditing and processing special payrolls for retroactive district settlements.
- Director Moreno is reviewing district 2022-23 Adopted Budgets and LCAPs.

Internal Fiscal Services

Director, Debra Hinely

- Starting the closing process for fiscal year 2021-22
- Setting up 2021-22 liabilities and estimated receivables
- Continue training new staff
- New fiscal year purchase orders
- Creating training processes and materials for newly hired and existing administrative support staff.

Educational Services Update

August 2022

Equity and Support Services

Dr. Al Rogers, Assistant Superintendent

- We have successfully completed all Comprehensive Support and Improvement (CSI) reporting
- We have completed reviews of District and YCOE LCAPs
- Districts and YCOE have held Public Hearings and completed all adoptions
- We will provide written feedback on all LCAPs by August 15
- We anticipate sending LCAP approval letters to all districts no later than September 15
- Our Program Specialist for the Youth Development will begin service August 8
- We have completed US Department of Civil Rights Data reporting. These data pertain to the types of diplomas earned by graduates and verification of the accuracy of our data systems.
- We are in the process of completing the Consolidated Application (ConApp). The ConApp is used by the California Department of Education to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout the state. Our reporting requirements include but are not limited to expenditures for Titles 1, 2, Homeless Education Policy, Requirements and Implementation, LCAP Federal Addenda, and Substitute Systems for time accounting. These reports will be due for submission no later than September 12.
- We have a temporary Director overseeing the Student Services Division and are working to fill vacancies in this department:
 - Program Specialist 1
 - Foster Youth and Homeless Services Outreach Specialist
 - Administrative Secretary

Special Education

Marty Remmers, Director

- We concluded ESY on 7/14/22. Our community partners, Music to Grow and Yolo Arts provided top notch programs that enriched the education of our students attending ESY.
- In collaboration with SOS, we are in the process of moving a few classrooms within our county operated programs. Our Westfield MD classroom in West Sacramento is moving to Riverbank Elementary in West Sacramento. The new classroom at Riverbank is going to work great and Washington Unified has been a great partner in making this classroom move. We are also moving our ASD program from Plainfield to Greengate. Once again, SOS has been a great support in making this move take place, helping us reconfigure the classroom, and addressing the odds and ins as they come up.
- We hired a full-time behavior analyst, Jocelyn Barrios. She is a vital part of our special education team, and we are excited and fortunate to have her with us. We are also interviewing two candidates on Friday 8/5/22 to fill the other open behavior analyst position. This will, be, if we successfully hire one of the candidates, the first time where we will have a full behavior department to serve our district partners and the students in our YCOE programs.
- We are continuing our work to fill our vacant positions.

Teaching and Learning/College and Career Readiness

Deb Bruns, Director

- YCOE partnered with the Sacramento COE to host a 4-day Youth Development Institute (YDI) for Expanded Learning staff in July. Teams from Beamer Elementary and Tafoya Elementary in Woodland and Esparto Elementary after school programs participated along with teams from Sacramento. Trainers from the Youth Development Network included Trustee Tico Zendejas!
- YCOE Multi-Tiered System of Support (MTSS) Program Coordinator Cathie Irwin and Director Deb Bruns attended the California MTSS Professional Learning Institute in July with the goal of learning more about how to best support school sites in creating systems that better integrate academic, behavior and social emotional learning supports to meet the needs of all students.
- On August 2, YCOE is hosting a meeting of the Yolo Work Ready Certificate Workgroup as part of an ongoing collaboration with agencies, community-based organizations and educational entities to align work readiness programs around a common set of skills and outcomes and create a countywide work certificate for youth.
- The final year of the English Learner Roadmap Implementation for Systemic Excellence (EL RISE) trainings kicks off with sessions for all Woodland JUSD teachers during their in-service days on August 9th & 10th.
- **Upcoming events:**
August 26th, 2-5 PM Education & Career Coaching for YCOE Employees, Friends and Family provided by the College & Career Readiness team. Sign up at <https://tinyurl.com/ycoecoaching>

Foster, Homeless, and Mental Health Services

Olga Nevarez, Interim Director

Prevention and Wellness

- The Office of Prevention & Wellness is currently in transition; we currently have an interim director attending meetings with community partners, completing and submitting grant expenditure and narrative reports to the California Department of Education, as well as following up with individual support to students and their families.

Early Childhood Education

Shannon McClarin, Director

- We were notified in July by the California Department of Education that we received the Early Education Teacher Development Grant
- Our full-year programs at Alyce Norman and Lemen continued to provide services to children during June and July
- FSSA's are actively recruiting new children and families in an effort to be fully enrolled by the start of the new program year

Special Projects

Gail Nadal, Director

TK Expansion

- Continued support is provided to the districts in Universal TK expansion. A presentation by School Services of California, Vice-President, Patti Herrera provided the districts with support on how to accelerate UTK, classroom ratios, staffing, and information on how to avoid compliance penalties.

Alternative Education, Cesar Chavez School

Gayelynn Gerhart, Principal

- Summer School was held for Chavez and YCCP between June 13 – July 1, 2022.
- Summer School at Dan Jacobs in ongoing until the start of the new school year on August 15, 2022.
- We are fully staffed, minus one part-time para educator position, so we are ready to launch the new school year.

****EMPLOYEES OF THE MONTH****

On behalf of the Superintendent's Advisory Team, it is my pleasure to
announce

**Darin Tidball, Senior Maintenance
Technician &
Austin Creamer, Maintenance Technician**

as the Employees of the Month for August.

With the ever-changing needs of space and availability of it,
Darin and Austin have been so helpful and accommodating. I was moved to
a cubicle space
next to my existing space, but a lot was expected/done to make that
happen.

Specifically with changing locks, moving cabinets, adding walls and
exploring creative ways for storage needs. They're a great
team with a smile and sense of humor.

Congratulations Darin and Austin!

**The Superintendent and Board of Education will be honoring Darin and
Austin at the upcoming Board Meeting
scheduled on Tuesday, August 9, at 3:30 at the Yolo County Office of
Education, Conference Center.**

A graphic featuring a winding road that curves from the bottom left towards the top right. The road is grey with white dashed lines and yellow borders. The text 'ROADMAP TO THE FUTURE' is overlaid on the graphic. 'ROADMAP' is in red, 'TO THE' is in red, and 'FUTURE' is in yellow. The graphic is set against a white background with a yellow L-shaped bar on the left and a red L-shaped bar on the right.

ROADMAP TO THE FUTURE

**FOR YOLO COUNTY
CHILDREN AND YOUTH**

Yolo County Board of Education Presentation

August 9, 2022



Imagine the Future

What if just by simply **being born in Yolo County** provided a child the advantage of better social determinants of health?

- Economic stability, neighborhood and physical environment, education, food, community and social context, health care systems



Our Vision

- The Roadmap is a long-term plan to help **effectively coordinate** the services, supports, and opportunities that children, youth, and their families need to **thrive** in Yolo County, as well as the establishment of a **shared framework** that ensures their healthy development.

Roadmap Timeline

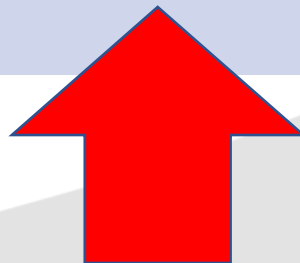
- In **September 2021**, the Board of Supervisors allocated \$5.5 million of the county's ARP funding towards children, youth and families.
- In **February 2022**, Yolo County and Yolo County Office of Education allocated \$275,000 towards the Roadmap (or 60% of the expected cost).
- In **April 2022**, launch of the Roadmap project officially started with scoping of the project and data collection beginning.

About the Roadmap

- The Roadmap will produce the following to outline existing community assets and conditions to better understand and allocate resources needed to enhance youth development countywide.
- Items to be delivered include:
 - Asset maps
 - Community online tool
 - Youth development framework
 - Community engagement process, and
 - Final report with a needs assessment

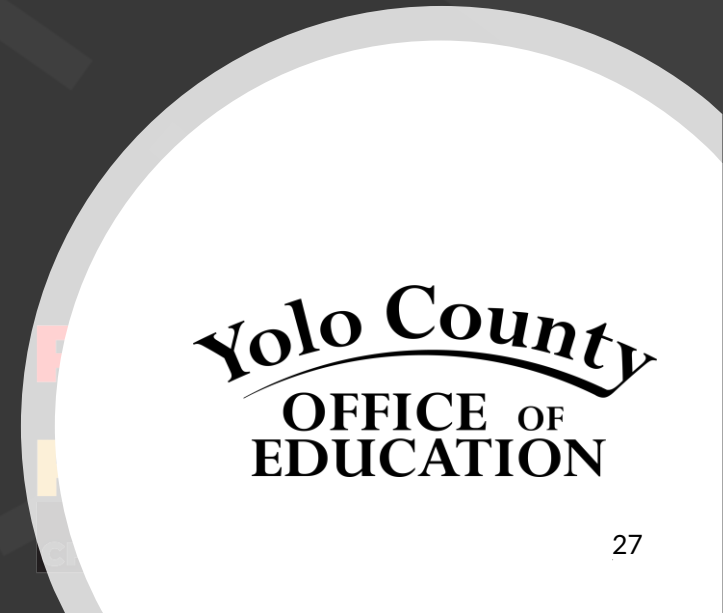
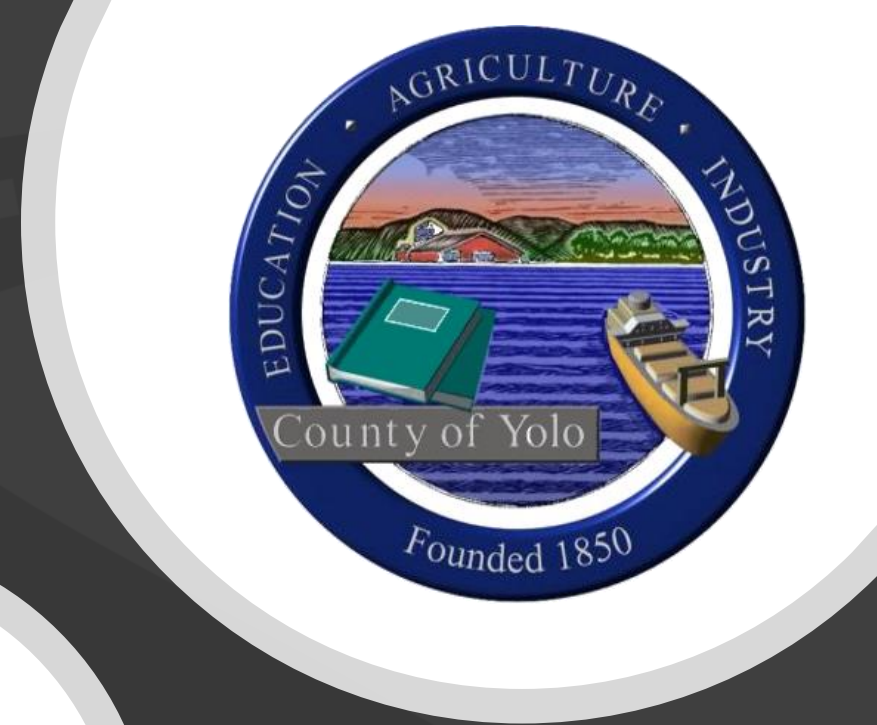
Phases of the Roadmap

Phase 0 Virtual Convenings	Phase 1 Asset Mapping	Phase 2 Roadmap Publication
<p>Yolo leaders gathered to develop principles and shared priorities that would guide the future of the project.</p> <p>August 2021-February 2022</p>	<p>Asset mapping will evaluate existing community assets to highlight strengths and identify areas of opportunity for future investments.</p> <p>April-December 2022</p>	<p>After asset mapping, a countywide youth framework will be created to outline key milestones in child and youth development in Yolo County.</p> <p>January 2023-June 2023</p>



Our Partners in this Work

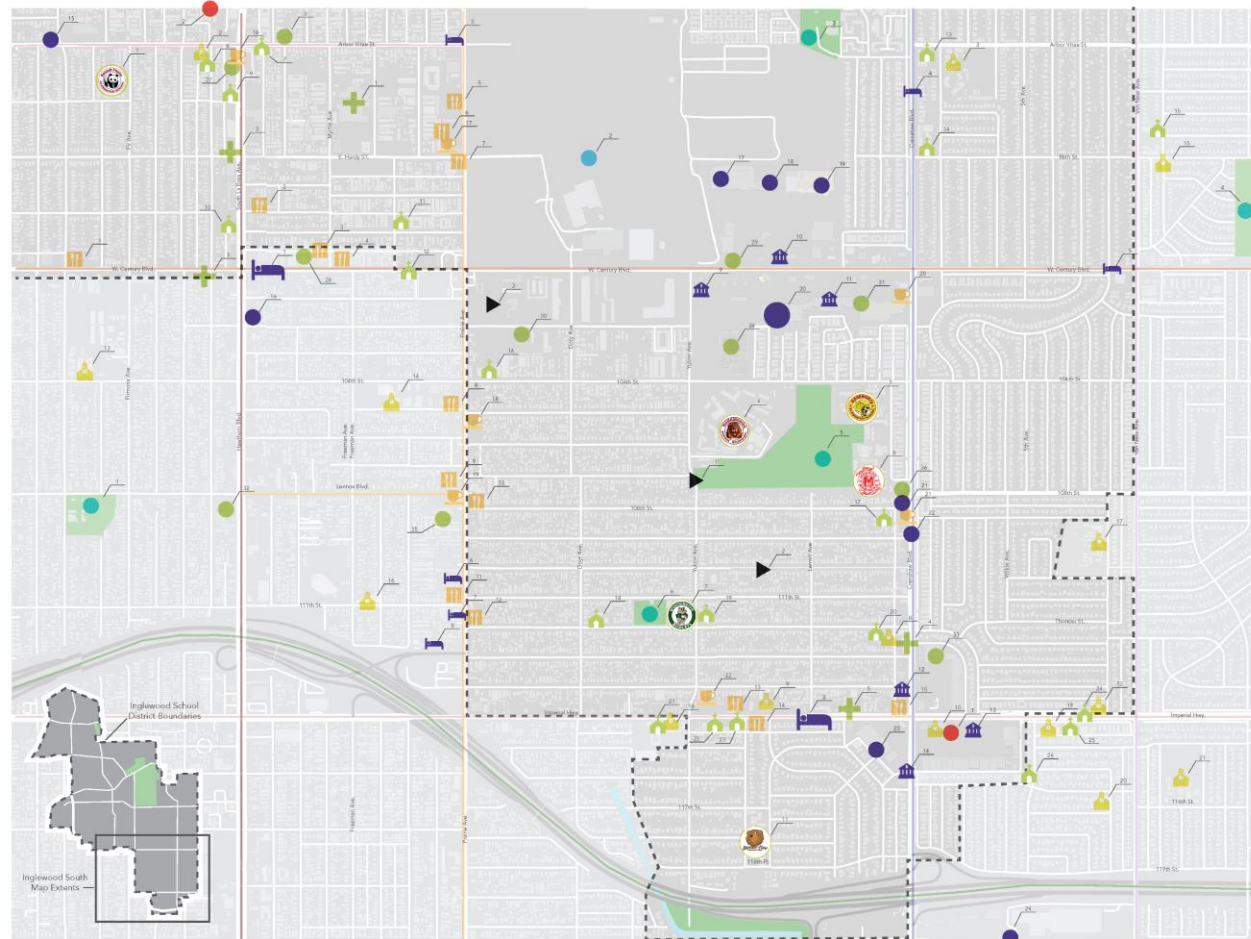
- Yolo County
 - Children, Youth and Families American Rescue Plan (ARP) Workgroup
- Data Mapping
 - Concordia
 - Dr. Debra Lindo
 - National Center for Urban School Transformation (NCUST)
 - Performance Fact
- Consero Solutions (Project Management)
- Holly Wong Consulting (Event Support)
- Terry Koehne Communications (Communications Support)



Asset Mapping

- Sample asset map from a previous Concordia project
- Displaying important community resources based on six domains (social, educational, cultural, organizational, economic and physical)

INGLEWOOD SOUTH: ASSET MAP



Educational	Economic
<ul style="list-style-type: none"> Page Elementary ...1 Century Community Charter ...2 America City of Champions ...4 Warrington High ...4 Jobshadowing programs, LADSD in-house, other, & Suburban Community garden ...5 Woodburn Elementary ...5 Marshall Health services on campus ...7 Washington Elementary ...7 Childer of Promise ...8 Today's Fresh Start Charter ...8 Alta Vista Innovation High ...10 Bernice Lee Elementary ...11 College Bridge Academy ...12 Jefferson Elementary ...13 Juliana Huerta Elementary ...14 U.C. Eugene School ...15 Amirah Leadership High ...16 Century Park Elementary ...17 Trade programs inside schools (bakery, auto, mechanics, etc) ...18 South Bay Lutheran High ...18 GAES Charter ...19 Academy Division Learning Center ...19 Constance Avenue Elementary ...21 	<ul style="list-style-type: none"> Multiple Hotel Corridor ...1 Multiple Hotel Corridor ...2 Industrial Park Hotel ...3 Periwinkle Motel ...4 Travelodge Hotel ...5 American Inn & Suites ...6 Walden Inn ...7 Cypress Inn Suites & Spa ...8 California Credit Union ...9 Southern First Federal Credit Union ...10 US Bank ...11 Wells Fargo ...12 Chubb ...13 Bank of America ...14 West Berger ...15 Auto Zone ...16 Target ...17 Walmart ...18 Home Depot ...19 Multiple Streets ...20 The Wash in Closet ...21 La Gracia Party Supplies ...22 Southgate Coat Factory ...23 Spikes # ...24 Spice someone program in HES
Social	Physical
<ul style="list-style-type: none"> Centerra Hospital ...1 Homeless shelter pop up w/ schools to have job shadowing in the medical field ...3 South Bay Family Healthcenter ...3 Inglewood Medical & Mental Health ...3 Good Shepherd Lutheran ...4 Inglewood Family Medical Clinic ...5 Good Shepherd Lutheran ...6 Wesley Outreach Church ...7 Islamic Center of Inglewood ...8 Windsor Temple Pentecostal ...8 Ministries de Restauracion ...10 Greater New Bethel Baptist ...11 Wesley Outreach Pentecostal ...12 Holy Trinity Evangelical Lutheran ...13 Center of Hope ...14 St. Eugene Church ...14 Inglewood Southeast Christian ...16 Central Baptist ...17 Lutheran Iglesia Cuadrilatero ...18 Second St. New Wesleyan Baptist ...19 Centerra Hospital Pentecostal Church ...20 Church of Pentecost ...21 Concordia Lutheran ...22 Leads of Faith Community Church ...23 Divine Covenant Annual Ministry ...24 Christ Lutheran ...25 Albion Baptist ...26 Team Victory Gym ...27 Wesleyan World Arts ...28 LA Fitness ...31 Westwood Animal Arts ...30 Food 4 Less ...31 Top Value Market ...32 Super Center ...33 Costco ...34 Northgate Grocery Market ...35 I.A. County Fire Station #19 ...36 Training for High School students 	<ul style="list-style-type: none"> Lincoln Park ...1 Future NFL Stadium Development ...2 Put a school in the new stadium ...3 Clayton Park ...3 Jesse Owens Park ...4 Wesleyan-Warrington Suburb Field ...5 Center Park ...6
Cultural	Organizational
<ul style="list-style-type: none"> La Fonda ...1 Burroughs African ...2 El Fandango ...2 Enkaviana Famous Fried Chicken ...4 Bonita's Samba & Grill ...4 Lea's Caribbean ...4 Chu's Huston ...7 Tasmania Festas ...8 La Lumbra Tacos ...9 Orange Burger ...10 Tasmania Icecream ...10 Grilling Out Burger ...12 EP Puerto Escondido ...13 Orca's Barbecue ...14 Whitman's Seafood ...15 Zuma's Bakery ...16 Sweet Red Peach ...17 La Sinosense Bakery ...18 Ima Bakery ...19 Fresh Donuts ...20 Woodchick ...21 V.V. Desserts ...22 	<ul style="list-style-type: none"> South L.A. Health Project ...1 Inglewood One-Stop Career Center ...2
Community Notes	Organizational
<ul style="list-style-type: none"> Community Garden ...1 Art Center ...2 Empty lots owned by the city, community garden ...3 Community Center ...3 Work with playing fields ...3 Collaborate with LA's Pacific Power (Jax-Power) ...3 Spice: Teach kids how to invest money. Centerra Hospital for students that are interested in the medical field. Spices+ have been from the kids' investment in money ...3 Mandatory Curriculum: Spices create financial literacy programs for all, adults & apps ...3 Wesleyan such as the Forum, Hollywood Park Casino, and the new NFL stadium need to come together to contribute to the community with performing arts, sports, and financial education. i.e. adopt a school ...3 Community Gardens, where we can give natural vegetables & fresh. Educate the community and all children on the importance of eating natural food ...3 Empty lots located by Franks & 103rd owned by the city ...3 	<ul style="list-style-type: none"> South L.A. Health Project ...1 Inglewood One-Stop Career Center ...2

ACTIVITY DIRECTIONS

- GOAL: TO HAVE A COMMON UNDERSTANDING OF OUR COMMUNITY ASSETS AND IDENTIFY EDUCATIONAL OPPORTUNITIES**
1. **Review** the map on your table. Neighborhood assets are organized by Nexus Domains: Social, Cultural, Physical, Economic, Organizational, and Educational.
 2. At your table **Identify** any assets that are missing or incorrect. Mark on the map where those missing assets are located.
 3. While you are working, **Discuss** which assets could benefit IUSD schools and the Inglewood community at large. **Write** your thoughts on post-its and place them on the map.

KEY

BUS ROUTES

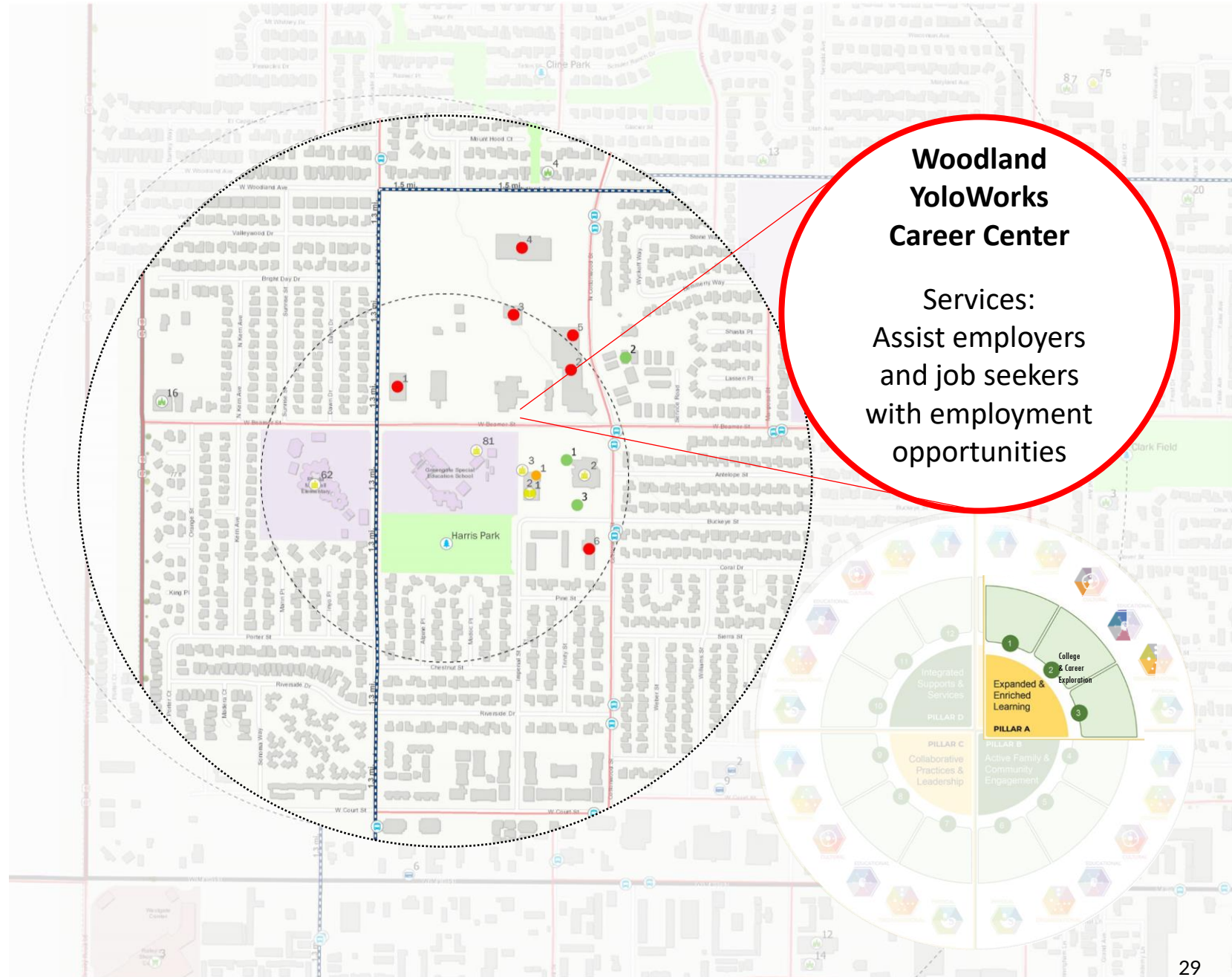
- ROUTE 740 442:40
- ROUTE 212 211:512
- ROUTE 710 210
- ROUTE 209
- ROUTE 117
- Green Rail Line
- ROUTE 120
- ROUTE 111

ICONS

- SOCIAL:** Senior Services, Health & Wellness, Health Services, Churches
- EDUCATIONAL:** Job Training & Schools, Retreat
- ECONOMIC:** Retail, Food & Beverages, Banks, Credit Unions
- PHYSICAL:** Landmarks, Parks & Pools
- CULTURAL:** Restaurants, Cultural Shops
- ORGANIZATIONAL:** Community Organizations, Community Note (Academics, Community, & Ideas)

Asset Mapping

- Sample mock-up for the Woodland area
- Displaying important community resources in Woodland (ex. YoloWorks career center)



Community Engagement Process

- To inform the Roadmap, the project will host community engagement sessions for the greater public, school leaders, and elected officials to engage with the project.
- More information to come soon!

MEETING 1:
ASSET MAPPING

MEETING 2:
IDENTIFY PARTNERSHIPS

Next Steps

- Two rounds of community engagement sessions for the project. **(Fall 2022)**
- Final presentation of the needs assessment to the community. **(Spring 2023)**
- Launch of a community online tool to assist in the identification of gaps of service in our community. **(Spring 2023)**
- Board of Supervisors will use the final report to allocate \$2.2 million of American Rescue Plan funding for ‘priority needs implementation’ for children, youth and families. **(TBD)**



Thank You

- Questions?

2. 2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and Public

3. CONSENT AGENDA

Quick Summary / Abstract

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:

Approval of Minutes:

- a. June 14, 2022 Special Board Meeting
- b. June 21, 2022 Special Board Meeting
- c. June 28, 2022 Regular Board Meeting
- d. Resolution of the Yolo County Board of Education Regarding Brown Act Compliance and Teleconferencing Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, During the COVID-19 Pandemic.

Supporting Documents



6-14-22 Special Mtg. Minutes



6-21-22 Special Mtg. Minutes



6-28-22 Minutes



Remote Meetings Resolution YCBOE 8-9-22

YOLO COUNTY BOARD OF EDUCATION
Special Meeting: June 14, 2022
MINUTES

1.0 OPENING PROCEDURES

1.1 Call to Order and Roll Call. The Yolo County Board of Education met on June 14, 2022 at 3:35 p.m. in person at the Woodland Joint USD and by Zoom. Board Members in attendance: Melissa Moreno, Carol Souza Cole, Shelton Yip and Tico Zendejas. Absent: Elizabeth Esquivel. President Melissa Moreno presided. Superintendent Garth Lewis was present. (Roll Call held).

1.2 Pledge of Allegiance
Pledge of Allegiance conducted.

1.3 Land Acknowledgement Statement
Land Acknowledgement Statement conducted.

1.4 Approval of Agenda.
Motion to approve agenda.

MOTION: Zendejas **SECOND:** Souza Cole **AYES:** Zendejas,
Souza Cole, Moreno, Yip **NOES:** None **ABSENT:** Esquivel

1.5 Public Comment.
None.

2.0 A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding spending regulations for supplemental and concentration grants; to notify the public of the opportunity to submit written comments regarding the specific actions and expenditures to be included in the Local Control and Accountability Plan.
Trustee Moreno opened the public hearing at 3:37 p.m. and closed it at 3:38 p.m.

Trustee Esquivel arrived at 3:39 PM

3.0 A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the 2022-23 Proposed Yolo County Office of Education's Budget.
Trustee Moreno opened the public hearing at 3:39 p.m. closed at 3:40 p.m.

4.0 INFORMATION ITEMS

4.1 2022 Local Control and Accountability.
Dr. Micah Studer, Assistant Superintendent, Equity and Support Services presented this item in the board packet and responded to questions from the Board.

Items discussed included:

- Dr. Studer congratulated team on work.
- Dr. Studer stated that the executive summary of the plan will be included in the board packet on June 28th.
 - He also discussed the four (4) goals of the document 1 – base services, 2 – support services for students, 3 - county office mandates and 4 – coordination of grant funding.
 - Base services include measurements and serving students.
 - Goals and actions include the graduation rate, career information and COE mandates.

Trustee Souza Cole asked a question about the plan and what does it tell the public about YCOE and Trustee Moreno also asked to clarify statute and goal 1 since they seem broad in which Dr. Studer clarified purpose of the LCAP.

Trustee Esquivel thanked staff for transparency.

- Mission and vision.
 - Staff discussed mission to reengage with students.

Trustee Souza Cole asked to clarify the four (4) goals in document and commented on Page 4 of 87 at bottom which describes the overview of parents in which she would like that to also state activities that benefitted students and whole picture of Cesar Chavez.

- She would also like the educational partners to be listed in the document.

Superintendent Lewis prefers to take time for questions and comments which included page 58 of 87 and 63 of 87

- Expand outdoor learning spaces to help learning loss and capital improvements
 - ECE center.
- Learning loss mitigation
 - Page 57 - funds for pandemic relief should be described.
 - Modifications will be captured in board transmittal.
- Page 40 of 87 describes students' transportation.
 - Is it daily or weekly?
 - Describe a typical week or day in student transportation and with the youth advocate or therapist.
- Trustee Souza Cole requested that the changes be highlighted and include the one-page executive summary.
 - Please have the possible actions be student centered.

The following changes should be made:

- Remove all references to "stakeholder" in the document.
- Revise CSI monitoring section to include CDE as partners in the differentiated assistance process.
- Add drop-out rate detail to Goal 2.

- Revise the Goal Analysis sections of Goals 1, 2, 3, and 4 to include additional detail.
- Revise 4.6 to reflect expended funding.
- Revise 4.7 to reflect the costs associated with the ECE partnership.
- Revise amount in section 4.12 to reflect expended funding.
- Add 4.13 commitment to 1-time funding transparency.

4.2 2022 School Plan for Student Achievement (SPSA)

Dr. Micah Studer presented item in the board packet and responded to questions from the Board. California Education Code 64001 and the Every Student Succeeds Act (ESSA) require schools that receive federal funds through the Consolidated Application annually to develop a School Plan for Student Achievement. This SPSA satisfies the statutory requirements of Section 1111 of the ESSA.

Items Discussed included:

- LCAP and SPSA technical role.

Trustee Esquivel appreciated the visuals and stated that it was well done. Dr. Studer thanked Sonia Pizano, Program Data Analyst for all of the SPSA data collection. She also puts together the monthly attendance reports and does a wonderful job.

Trustee Moreno asked a question on page 109 regarding the resource inequities identified and wanted a sense of how many youth and families this affected. Dr. Studer commented on her question.

4.3 Curriculum Adoption 2022

Deb Bruns, Director, Teaching and Learning presented PowerPoint “Alternative Education Instructional Materials Adoption Update & Recommendation” in the board packet and responded to questions from the Board.

Items Discussed included:

- Material adoption and timeline.
- Proposed adoption process, math adoption process and reflections from UCD Math Project Director, Denise Brown on math curriculum adoption and Reflections from Bruce Lewis, Chavez math teacher were also used when picking math curriculum and ethnic studies.

Trustee Esquivel left meeting at 4:30 and back at 4:35

- Trustee Souza Cole asked about the curriculum Agile Minds Mathematics and its approval at the end of June. She would like to see the curriculum before approval. Staff will make it available to the Board for review.
- President Moreno thanked staff for presenting. At this time she needs more time to review before approving math curriculum.

- Deb Bruns, Director, Teaching and Learning stated that math is the only subject going through adoption process right now.
- Edgenuity is currently being used for independent study and core courses. Currently in need to be in compliance for all subjects.
- Trustee Souza Cole asked about history/social science adoption and if it will be done by this time next year. Ms. Bruns stated that it is being piloted in fall and that it may be ready. She is hoping for a recommendation in December. All other materials curriculum adoption for ELA and ELD will be spring of 2023. Trustee Moreno asked about clarifying the curriculum adoption process. Staff commented on the cycles that will be used for five (5) separate adoptions in the upcoming years.
 - Superintendent Lewis stated that there are typically teams of teachers and staff to report lists of curriculum but that we are on track to adopt all curriculum in future. YCOE's intent is to catch up and we will be passing a resolution on the sufficiency of textbooks soon and know that we are in arrears in terms of curriculum. We will be requesting approval from Board on June 28th on Edgenuity and the math curriculum.

- 4.4 Proposed 2022-2023 Budget for the Yolo County Office of Education
Debra Hinely, Director, Internal Fiscal Services and Crissy Huey, Associate Superintendent, Administrative Services presented item in the board packet and responded to questions from the Board.

Items discussed included:

- Budget Development Assumptions
- YCOE ADA history 2008/09 thru 2022/23
- Restricted/Unrestricted
- Total Revenue
- Expenditures
- Overview of 2022-23 Proposed Budget
- 2022-23 Components of Ending Fund Balance
- Estimated Actuals & Proposed Budget Variance
- COVID-19 funding
- Multi-year Projections
- CalSTRS and CalPERS future rate implications
- 2022-23 Annual Budget & MYP
- Summary of all funds – Revenue/Expenditures Net Change

Trustee Esquivel asked questions regarding the self- insurance fund and dental and vision.

- Staff commented on all one-time funds on fiscal stability and COVID relief funds, planned expenditures, COEs and districts' ADA.

Trustee Yip asked if we were held harmless this year. Ms. Huey stated we are still fighting for that. There are some changes with county office funding but no relief in ADA resolutions to set aside dollars.

Trustee Souza Cole commented on budget assumptions with the county operations grant (page 163) and asked how much we get paid per student ADA. Last year's budget assumptions had a county operations grant. This year is based on 1,000 fewer students. She also commented on the Innovation grants and didn't know who had won this year. Staff will send this year's list of winners to Board.

Other Items discussed included:

- Budget differential increasing certificated salaries.
- Positions and increases in salaries and benefits.
- Advocating for ADA relief.
 - COE has been taxed with quite a bit of responsibility from state per Superintendent Lewis and there is funding for supporting those efforts.
- Trustee Souza Cole would like a report on what positions we are no longer funding and what the new management positions are. She stated that there seems to be a lot of management from a school district perspective. Superintendent Lewis stated that we are an administrative office serving districts directly.

Trustees requested a more detailed summary of positions and new responsibilities. There is concern over decrease in student enrollment in YCOE and serving less students and hiring more administration. Superintendent Lewis clarified that YCOE provides robust services to school districts. Trustees asked if they could have or maybe staff could list on website what the responsibilities are of COEs. Superintendent Lewis stated that we can provide that information which lists the key role and responsibilities of county offices of education which continues to grow with AB 1200 oversight and LCFF. There are also responsibilities outside of traditional role of educational facility with partnerships with county board of supervisors. Maria Arvizu-Espinoza, Associate Superintendent, Educational Services stated that COE's support mental health and TK expansion. There has been more put on county offices and we never say no to districts.

Trustee Moreno commented on page 196 and the child development fund. The 21-22 & 22-23 amounts aren't really different with the expansion of TK and child development fund. Staff stated that the expansion of funds goes more to the districts than COEs. Superintendent Lewis stated that we did receive a portion for technical assistance and it is specific to our own programs.

Trustee Esquivel had a question on assumptions. Ms. Huey stated it will be on the 45-day revise in August as a revise.

Trustee Esquivel left at 5:53 pm

Trustee Souza Cole asked about sending funds to districts then having them be accounted for? Ms. Hinely stated that it is in Indirect funds and costs. Trustee Yip stated that it is easier to track through 58 COEs than the thousands of districts. She would like to schedule a time to meet with budget committee and get on books

ahead of time in future.

4.5 Yolo County Superintendents of Schools' Compensation

President Moreno presented this item. She and Trustee Zendejas met and were able to discuss some of the information shared in packet which included the comparison to counties and compensation increase for teachers and staff at YCOE. We can share with board via email the committee increase for teachers this week. There will be a meeting on Tuesday of next week, June 21. The committee hopes to include a write up in the next board packet. Trustee Souza Cole hopes the committee will meet again and formulate a recommendation to Board and seek feedback before the board meeting. Superintendent Lewis stated that it must come forward to board as information item and then action.

4.6 Resolution #21-22/ In Support of School Safety: Protecting Children and Staff (Safety First)

President Moreno presented this item. Superintendent Lewis gave an overview on resolution. There has been an uptick in gun violence in schools and boards are considering supporting own schools and buildings with increased collaboration and communication.

Items to change in resolution:

Superintendent Lewis – in terms of language in 4th sentence. 10 people killed edited should state ten (10) African-Americans to focus on hate crime. It is important to call out anti-black nature of this act. Trustee Souza Cole is in support of school safety and using another title for resolution. Should focus on anti-violence.

Page 2 last WHEREAS – YCOE strives to provide safe havens for students. Strive to is committed to providing and protecting children and staff.

Next page 3 WHEREAS - YCOE is taking necessary steps to increase those steps.... recommend moving to suggest action for board and superintendent for discussion.

BE IT RESOLVED second from bottom -YCOE will consider staff and student ...consider saying embrace or facilitate rather than consider.

Last page BE IT FURTHER RESOLVED - Increase funding suggesting fully fund gun violence research.

Trustees commented that these are necessary steps and actions and we should work with UC Davis on violence prevention. They have a funded epidemiologist who studies this subject and has great data. Trustees stated that there is also value in working with YCSBA and superintendents on providing education on this issue. YCOE could consider an event or meeting of awareness for addressing today's realities. Superintendent Lewis stated that we will provide a more comprehensive update in future and we are working on a revision and update of EOP as well as

site visits and site assessments on this issue. Staff has also discussed a summit on this issue with an educational component that YCSBA could help with and have input on this work. Title should include ...in support of protecting children and staff from firearm violence.

ADJOURNMENT. The meeting adjourned at 6:35 p.m.

MOTION: Yip **SECOND:** Souza Cole **AYES:** Yip, Souza Cole, Moreno, Zendejas **NOES:** None **ABSENT:** Esquivel

Garth Lewis, Superintendent

YOLO COUNTY BOARD OF EDUCATION
Special Meeting: June 21, 2022
MINUTES

1.0 OPENING PROCEDURES

1.1 Call to Order and Roll Call. The Yolo County Board of Education met on June 21, 2022 at 4:05 p.m. in person at the Woodland Joint USD and by Zoom. Board Members in attendance: Elizabeth Esquivel, Melissa Moreno, Carol Souza Cole, Shelton Yip and Tico Zendejas. President Melissa Moreno presided. Superintendent Garth Lewis was present. (Roll Call held).

1.2 Pledge of Allegiance
Pledge of Allegiance conducted.

1.3 Land Acknowledgement Statement
Land Acknowledgement Statement conducted.

1.4 Approval of Agenda.
Motion to approve agenda.

MOTION: Zendejas **SECOND:** Esquivel **AYES:** Zendejas,
Esquivel, Moreno, Souza Cole, Yip **NOES:** None **ABSENT:**
None

1.5 Public Comment.
None.

2.0 INFORMATION ITEMS

2.1 Board Study Session for the Yolo County Office of Education Alternative Education Programs
Trustee Souza Cole requested this study session after the last facilities committee meeting and towards the end administration had been having conversations on schools and the Board wanted to find out what is currently happening with YCOE so that everyone can be on the same page.

Superintendent Lewis had made some observations in that meeting which included the attendance rate, enrollment, revenue and what is on the horizon. Conversations today will also be continued on June 28th. Cesar Chavez Community School is currently reimagining work and the full-service community school program. Staff will also share a few thoughts reflecting on today and important functions we fulfill as a COE that provides direct service to students with alternative and special education specific to county and community. In 2017 we switched name to Cesar Chavez Community School and reinvented vision and what it means to serve in Yolo County. YCOE leadership team will participate in a two-day retreat in June and will view a presentation from ten (10) students on learning and YCOE will recognize their achievements in the YCCP program. President Melissa Moreno

thanked staff and community for attending and stated that teachers are brilliant, courageous and caring. It is important to continue to improve our communication with organization and board. There is low enrollment at Chavez and across the state. Looking forward to learning more.

Dr. Micah Studer, Assistant Superintendent, Equity and Support Services gave a reflection on Cesar Chavez Community School and stated that they are a family and thanked them for all their hard work.

Principal Gayelynn Gerhart introduced the team and commented on recent conversations with staff and students.

Principal Gerhart presented the PowerPoint “Yolo County Office of Education Alternative Education Programs – Board Study Session.” Items discussed included:

- What does future hold for Cesar Chavez Community School/YCCP
- Budget Development Assumptions
- Conservative projections
- ADA History 2008 to present
- Statewide
- Fluctuate – 18 to 30 students on average. Considerably different today.
- Present staffing
- Projected enrollment by student
- Alt. Ed. Facts
- Youth to enroll: referral criteria
- District referral
 - Process not smooth.
 - Parents don’t know how to navigate.
 - Enrollment issues.
 - Need for more staff in future.
 - No flexibility.
 - At mercy of districts to create opportunity.
- Scenarios, A, B, C.
- Why enrollment is down.
- Next Steps

Dr. Studer commented on why we don’t we have more solid answers today which include the:

- Pandemic – No educational model on widespread trauma to system. Trying to figure out how to chart a path forward to navigate out of pandemic.
- Superintendent Lewis suggested an opportunity to analyze low enrollment at Dan Jacobs and the uptick in youth crime and the low numbers of students incarcerated and the decrease in crimes. What is working in community as part of this analysis?
- Concept of full community schools. There are one-time dollars as consequence. Allowing us this upcoming year to pilot this extension.

- Trustee Zendejas sensed urgency with this issue for example Cesar Chavez Community School is not a school of choice. Is that in Ed. Code? – Yes, per staff. Counties have blended charters with community and shifted to a charter model. The referral piece is part of Ed. Code. There are challenges with a community school in competition with districts. Our need and desire to provide a service that fits students is important. Trustee Yip thanked Trustee Zendejas for asking the question since Community schools are limited.
- Principal Gerhart stated that parents are begging to come in and Trustee Souza Cole stated the need to establish and govern court and community schools. Having a WASC accredited community school. You have a committed staff and students progressing. Figure out how to support program. Trustee Yip stated that it meets the needs of marginalized students and the Board supports this. Counties will work with districts to provide support and guidance.
- Trustee Esquivel commented on the increase of expelled students in West Sacramento and what is process of system in place. There is a need to improve partnerships. During her tour of Chavez, she noticed how passionate the staff is and their love for teaching and ensuring successful students. The Board will do what we can to support space and environment for students as the need will continue.
- Trustee Souza Cole appreciates comments about perception of community schools in direct competition with districts and how that description should be removed by changing conversation you can change reality.
- Comments regarding the LCAP and budget include 2.9 million we have for funding the program. Are we being shortsighted on this issue since we just came out of a pandemic and are we making a knee jerk decision? Other items to consider is Dan Jacobs School and possible closure and what to do with juvenile hall.
- Trustee Moreno feels it is too soon to be making decisions and wants to be transparent with information in regard to the increasing leadership roles in districts. She would like to see Brown Issues in LCAP and hear where staff is on Brown Issues, staff, etc. since the pandemic. With the change of curriculum was also thinking about what is correlation with ADA enrollment and funding? Where are the student reps today who should have a role in conversation? Was glad to see that Superintendent Lewis was recently at Davis Joint USD and presenting on the different programs at YCOE.
- Superintendent Lewis commented on egos being involved and his experience with conversations with superintendents on this issue. There are questions on understanding the additional education and has thought

about taking a show on the road to all districts on what alternative education is and what COE provides. It will also be an opportunity to address questions on enrollment and the charter program.

- Between now and early September we will have thirty (30) days to build Chavez extension program as we are having conversations with school district partners on a plan to enroll students. More information will be upcoming on this issue next week along with plans to advertise through social media.
- Maria Arvizu-Espinoza thanked everyone for comments on a community school that serves students with extreme needs. There is a need for more staff while looking through an immigration lens. There is also the plan to get students proactive with conversations with superintendents before being expelled.
- Trustee Yip thanked staff and stated that egos are involved but not by superintendents and staff at the site level.

The Board took comments from the public:

Emmanuel Padilla, Teacher

There is a need to help kids academically. He has special education kids who have emotional disturbance, autism, incarceration. You don't see the kids we get who are truant because they are gay, embarrassed, lost in schooling and they feel there is no way out. There was a student who is transgender and constantly missed school. We didn't give up and kept asking ...do you need a ride? The student did finally show up and was able to find himself and be comfortable. Kids with special education needs and autism graduated this year including non-binary students. They wear makeup and are themselves. It doesn't matter who they love. They are able to go to staff for help and one of the first people they see is Selyna. The regular high school experience tends to be about not having relationships with teachers and staff. We work with students who have anxiety and just need to sit....these kids are family and some we have known since third grade including the YCCP students. Those are the things we do at an alternative school that you don't get at a typical high school. We have 24 students who feel so comfortable that they give you hugs and tell you that they miss you. These kids deserve to graduate also.

Selyna Leach, Administrative Secretary – Her son is a student at Chavez. She has had multiple children at Chavez and in school districts. Her son who came from Pioneer High is high functioning and he transferred and now cannot wait to graduate. While at Pioneer he did not want to graduate. He now has a diploma for life and job skills that Chavez provided. She sees all the kids and has to enforce policy and explains why but it is so important to have parent and staff members see the progress with each

student. Change is not easy with the enrollment process, but students feel accepted at Chavez.

Trustee Melissa Moreno - Children are centered and witnessing transformation of direct programming itself which will increase constituency. Ethnic studies is about the plus.

Monica Aceves Robles – World & English teacher. In 2015 she was fresh out of college and a paraprofessional. Ethnic studies has been incorporated in teaching since beginning. She likes to teach who they are and where they come from during civic engagement. It is a very diverse group of students who are welcoming and encouraging. Chavez is a good school for every student. Trying her best to be a good educator in regard to history and social change which is her goal as a teacher. She has also worked on the Brown Issues event and with many of the community partners. It is also important for students to work on the spoken word and writing to help them heal. She enjoys collaborating with students and staff with events planning, preparing students on current events.

Kristen Storz – Paraeducator – All comments have been very accurate and on point. It is a privilege to be on the team. Long term idea is relatively safe but understand not wanting to make knee jerk decisions. Inclusion is very traditional and I compliment all students and staff. It is imperative that we try to get kids before expulsions happen. This topic still on table since we do not want children to slip through cracks. Dropouts without Chavez or YCCP will fall through without direction and that is not good for community. Hope we can have long term plans and build strong foundations for our students.

Kelsey Mitchell, CommuniCare Technician – Important to focus on long term health conditions so that students have fewer long-term effects if not at traditional school so having this school is extremely important.

Jatinder Sandhu, Teacher Dan Jacobs. Feel blessed to be working with students. Important to not give up on students. Important as staff to show love and see change. They should not be labeled that they are not smart and can't graduate. At Chavez the label disappears one student at a time. Maria's comment to get to students before being expelled is a preventative measure and gift to community.

Alejandra Lopez, Program Specialist. Kids are scared and feel ostracized. They haven't felt there has been a safe space for them in past and have not been who they truly are. These kids deal with trauma constantly and we have the best kids here. Important to share conversations for a strong future but students do struggle with change and we need a clear picture moving forward to lead them to not spiral in negative way. Centering marginalized students so important.

Trustee Zendejas left 5:39 back at 5:40 pm.

Trustee Elizabeth Esquivel asked how many referrals in a week vs. a month do you receive? Staff stated it is based on partnership with district and referrals, which can be a challenge and cause some barriers. Principal Gerhart stated that the best practice is to streamline point of contact in each district which would have the authority to start process. Currently process gets lost in shuffle and can be overwhelming. Parents don't know how to navigate system. Truancy issue in state and process needs to be streamlined. IEP process not thought of for special ed students referral and can take 2 to 3 months.

Trustee Elizabeth Esquivel asked about parents and increased transparency. What tools, resources and options do they have? Do we see that multiple languages causes issues? How do youth and multigenerational families navigate situation? Are there flyers in home language? Staff stated that this process needs to be streamlined. Also education in regards to local continuation vs. Chavez Community school.

Trustee Souza Cole asked Superintendent Lewis if it is possible to have regular meetings with district superintendents on this issue and ask who is their point of contact on this issue? Dr. Micah Studer stated that there are currently meetings with student services directors on this issue. There is good standing relationships and every student is being referred from/to student services directors. The district is frequently consulted on how to handle situations. Trustee Souza Cole asked if we could think about an ombudsman for parent. Nothing worse than being sent from phone to phone to phone. Maybe something to consider in regard to a continuum of service. This discussion is ongoing with probation and Sacramento county. Thanked everyone for comments.

Trustees wanted to confirm if juvenile hall school in education code has to provide community school? Staff stated that we are not compelled by Education Code to provide. We possibly would be able to as a board adopt policy that we will provide a full community school? Staff would need to research this. Policy committee could look into this.

Trustee Zendejas thanked everyone for giving testimony. He appreciates the work staff does.

Trustee Moreno appreciates the effectiveness and meaning of programs. Staff represented questions and testimonies were affirmed. The impacts of COVID still yet to be seen. Please hang in there as staff is the safety net for students which leads to questions:

How are district programs doing? Is it better? What are conditions of

programs at districts? Thinking about possibilities of a campaign to dispel myth that students at Chavez have not been let down by district. We need to change the conversation. Addressing myth and pointing to reality. Student services directors are making decisions, but parents/students are not clear who to go to first on inquiring opportunity or options they have. This is a very important and productive conversation.

Trustee Esquivel is curious to how extension program is for 18-25 years old. Question on ADA concurrent enrollment and 30-day window. Could we invite students to Yolo County Fair to pass out more information on program? Do we have tracking mechanisms? Principal Gerhart stated that she does not have access to district data and who is truant and how many get or don't get referred. Trustee Esquivel stated that expelled students are aged through districts but behavioral data is not known.

Superintendent Lewis commented that the extension program has data for students not on track to graduate. Also for Adult Education and for fifth year senior. Data would be interesting in some of those circumstances.

There is a lot of education to wrap minds around utility of program and future needs for students. Trustee Esquivel thanked Superintendent Lewis and staff for being passionate and dedicated. Hopeful to hear where we stand in future. Also, on the LCAP there is outdoor learning for Chavez and funding is moving from 1.2 million to 700,000. Are there conversations about school and low enrollment and what to do with facility and outdoor learning space? It would be wonderful to put funds towards creating something great for students. What are plans for this year? Could we get a report? Superintendent Lewis stated that we do have updated information coming to Board on June 28.

Melissa – Thank you for sharing outdoor learning. Climate resolution. Curriculum around that sustaining and affirming environmental and justice. Micah – final thoughts we want to express to board vote of confidence. Support work. Behalf of team. Thank you from staff. Looking forward to bright future.

Anissa DelCastillo, CSEA President asked the question on the funding investment for students instead of facility? Last week FTE projections for next year included a reduction; does that include Chavez? Staff commented on the budget projections report and that for classified there was no reduction for Chavez. Board has asked for information on this budget projection for classified staff.

Principal Gerhart thanked everyone for their support.

Break at 6:12 pm
Back at 6:20 pm

2.2 Yolo County Superintendent of Schools' Compensation

President Moreno presented on this issue. The committee met twice and was able to review salary comparisons of county and district superintendents.

Vice President Zendejas stated that this is first time being on committee would like to be consistent on what was given to staff. Tentative agreements. 7% moving forward with 3.8 cola, total is 10.8 increase and \$50 increase to health benefits. Which is a good starting point to have conversation.

Trustee Souza Cole requested that the committee put this information in writing and have an actual recommendation.

Vice President Zendejas stated that the committee has met with Superintendent Lewis to get his thoughts. Would like to know what direction to go in for a recommendation to give to board. Trustee Souza Cole stated that staff salary is a good standard to use.

Trustee Yip stated that it is important to have comparisons to other county offices (5 or 6 within same size). Trustee Zendejas stated that they will reach out again in regards to comparison of COEs and district superintendents.

Trustee Elizabeth Esquivel asked about the salary annually and historically? Was there the same thought process? Salary raises for teachers and staff happens yearly. In the four previous years there was one year where Superintendent Lewis declined the salary increase. The executive committee would like the history of salary increases for Superintendent Lewis sent to them. Hard issue to do in open session. Question from board on how many superintendents are appointed – staff stated five (5) – all others are elected.

Crissy Huey, Associate Superintendent, Administrative Services gave an update and explanation of COLA.

Trustee Souza Cole stated that there is an executive committee template for superintendent salary recommendations. Staff will send this to executive committee.

Board's policy is to have this recommendation as information and then separately as an action item at next meeting. President Moreno stated that the Board will consider a 7 to 10% salary increase. Trustee Souza Cole stated that it has to be written as a recommendation to board at next meeting as an action item. This meeting will satisfy our information/discussion per President Moreno.

Final recommendation on this issue to take place at next board meeting.

ADJOURNMENT. The meeting adjourned at 6:55 p.m.

MOTION: Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole, Zendejas, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** None

Garth Lewis, Superintendent

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: June 28, 2022
MINUTES

1.0 OPENING PROCEDURES

1.1 Call to Order and Roll Call. The Yolo County Board of Education met on June 28, 2022 at 3:36 p.m. at a Regular Board meeting session in person and via Zoom. Board Members present were: Melissa Moreno, Carol Souza Cole, Elizabeth Esquivel, Shelton Yip. President Moreno presided. Superintendent Garth Lewis was present. (Roll Call held). Tico Zendejas is on Zoom.

1.2 Land Acknowledgement Statement. The land acknowledgement statement was conducted.

1.3 Pledge of Allegiance. The pledge of allegiance was conducted.

1.4 Approval of Agenda.

MOTION: Yip **SECOND:** Souza Cole **AYES:** Yip, Souza Cole, Esquivel, Moreno, Zendejas **NOES:** None **ABSENT:** None

1.5 Public Comment.
None.

2.0 REPORTS

2.1 Board Reports

Trustee Esquivel

- Attended Adult Living Skills workshop and Cesar Chavez Community School graduation.
 - Wonderful to see students and how proud they are.
 - Great appreciation for staff and teachers who are passionate and proud.
 - Nice and welcoming environment.
- Attended the Summer at City Hall event in Woodland.
 - Spoke with students on her career path and where she is now.

Trustee Souza Cole

None

Trustee Yip

- Looking forward to presentations on Teen Media Bus.
- Able to attend transition program regarding the Cesar Chavez

Community School program.

President Moreno

None

Superintendent

Superintendent Lewis reviewed the following items:

- Thanked Debra Hinely, Director, Internal Fiscal Services, Margie Valenzuela, Human Resources Executive Director, Gayelynn Gerhart, Principal, Alternative Education and Jessica Burrone, Director, Special Education on working with the negotiations team and partnering with labor partners.
- Thanked Maria Arvizu-Espinoza, Associate Superintendent, Educational Services for being recognized as administrator of the year for California Association of Latino Superintendents and Administrators (CALSA).
 - Great accomplishment.
- Thanked entire YCOE team on completion of school year with staffing shortages, students and family. It has been a challenging year but we are off to great start.
- Will attend June 16 & 17 YCOE Leadership retreat at Woodland Community College.

Employee of the Month.

- Margie Valenzuela, Executive Director, Human Resources honored the Employee of the Month for June: Rosie Vargas, Administrative Secretary, Special Education. Staff thanked her for her hard work and dedication. She also thanked everyone for the honor.

Marty Remmers, new Special Education Director introduced himself and congratulated Rosie as the June employee of the month.

SAT

Maria Arvizu-Espinoza, Associate Superintendent, Educational Services presented her report in the Board packet.

Crissy Huey, Associate Superintendent, Administrative Services presented her report in the Board packet.

Items discussed included:

- Command center.
- Safety of programs.
- Site assessments.

- Director of SOS invited to work with consultant at UC Davis on decisions of emergency plan.
- Trustee Yip stated that it is important to keep safe and Chief Calvin Handy at UC Davis has lots of knowledge.
 - Also working with Woodland Police department and making connections.

Superintendent Lewis would like to honor 46 members of migrant community whose lives were lost at end of this board meeting.

- Expenditure reports for grants.
- Transition meetings.
- UTK.
- LCAP - Dr. Micah Studer, Assistant Superintendent, Equity and Support Services thanked Debra Hinely, Director, Internal Fiscal Services and Veronica Moreno, Director, External Business Services for their work on this.

Deb Bruns, Director, Teaching and Learning presented a PowerPoint, “Yolo County Probation & YCOE Prevention Projects Partnership: Teen Media Bus Pilot.”

She thanked Internal Fiscal Services and Karen Swan, Program Specialist I on their work on this project. The video on the Teen Media Bus will be sent to trustees.

Committees
None

2.2 Associations
None

3.0 CONSENT AGENDA
Motion to Approve.

MOTION: Esquivel **SECOND:** Yip **AYES:** Esquivel, Yip, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

4.0 ACTION ITEMS

4.1 RESOLUTION #21-22/58 Resolution In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth
Moved this item to information.

Trustee Yip recognized LGBTQIA in month of June.

4.2 RESOLUTION #21-22/57 Resolution In Support of Keeping Students and Staff

Safe

President Moreno recognized Chief Handy who she presented the resolution to.

Chief Handy thanked the board for this honor. He discussed Uvalde, Texas. Ready to build on work already established and to make K-12 campuses safer. Enthusiasm off scale on this issue from first responders, State of California legislation guidelines will follow. "I have been very impressed to work with YCOE staff and their level of commitment which will include emergency preparedness."

President Moreno thanked Chief Handy for his involvement in the safety of children. Trustee Esquivel thanked Chief Handy for his work and as a mom of young child. If students are not safe and healthy they can't learn but unfortunately this is the reality of what we live in. Superintendent Lewis acknowledged work that has been done. Trustee Souza Cole thanked staff and Chief Handy for their work since it is greatly appreciated. Global commentary work needing to happen on this issue is a reaction. The situation 50, 60 years ago this didn't seem a possibility. Trustee Souza Cole requested that staff send this resolution by mail and email to elected leaders with a copy to board members to try and change current laws dealing with firearms.

Motion to approve RESOLUTION #21-22/57 In Support of Keeping Students and Staff Safe

MOTION: Esquivel **SECOND:** Yip
AYES: Esquivel, Yip, Moreno, Souza Cole, Zendejas **NOES:**
None **ABSENT:** None

- 4.3 RESOLUTION #21-22/54 Resolution Supporting Ethnic Studies Implementation
President Moreno presented this item and is looking towards ethnic studies implementation on the local, regional and state level. This is a move to bridge culturally relevant education in schools and COEs will also continue to emphasize ethnic studies in programs. Cirenio Rodriguez was not able to accept award today but staff will forward a copy of resolution to him.

Motion to approve RESOLUTION #21-22/54 Supporting Ethnic Studies Implementation

MOTION: Souza Cole **SECOND:** Esquivel **AYES:** Souza Cole, Esquivel, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

- 4.4 RESOLUTION #21-22/55 Ordering Board of Education Member Regular Election and Requesting the Board of Supervisors of the Counties of Yolo, Solano and Sutter to Consolidate Elections with Regular Election Held on November 8, 2022

Superintendent Lewis presented this item. Trustee Souza Cole stated that Trustee Yip has been appointed to fill out a two-year vacancy so why is his term up this year. Will he need to be elected to fill out term? Superintendent Lewis stated that staff will verify with elections and counsel. Trustee Zendejas is only member guaranteed to serve next year. Staff will email board the answer regarding Trustee Yip's election term. Trustee Souza Cole had a question regarding the notice of consolidated election and what constitutes a short and long term cycle. According to elections it is in regard to a temporary or full time cycle. Temporary (appointed) and full time is an elected position.

Motion to approve RESOLUTION #21-22/55 Ordering Board of Education Member Regular Election and Requesting the Board of Supervisors of the Counties of Yolo, Solano and Sutter to Consolidate Elections with Regular Election Held on November 8, 2022

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

4.5 2022-2023 Local Control and Accountability Plan

Dr. Micah Studer, Director, Equity and Support Services presented this item. He is Requesting approval of this item. A highlighted copy of document with changes Was included. He is requesting review and feedback to incorporate changes:

- Removed all references to "stakeholder" in the document.
- Revised CSI monitoring section to include CDE as partners in the differentiated assistance process
- Added drop-out rate detail to Goal 2.
- Revised the Goal Analysis sections of Goals 1, 2, 3, and 4 to include additional detail.
- Revised 4.6 to reflect expended funding.
- Revised 4.7 to reflect the costs associated with the ECE partnership.
- Revised amount in action 4.12 to reflect expended funding.
- Added 4.13 commitment to 1-time funding transparency.

Trustee Souza Cole – CDE review was not available from last Tuesday. Quick survey of all yellow highlights:

Page 12 – remove statement that says this dramatic decline in ADA has..... in 2022-23 staff will be covering for non-personnel. New revenue covering this deficit. Board has not fully explored and seen the whole picture. Remove this from LCAP and staff can put back in later. Will update and revise as things change.

Dr. Studer stated that it is helpful to make changes. Two types - material and non-material and they consider substance. All of goal 1 was removed.

Page 37 – Year 1 outcome CCCS - Is data based on year completed or goal for 2022-23. Data pulled from Cal Pads and was baseline outcome in April 2021. Students scheduled in June was data pulled and we strove to have comparability. We omitted this information from draft.

Page 48 – Goal analysis 21-22 staffing costs due to unfilled vacancies. We did not run specific numbers. Do they carryover? Yes to next year and will show unspent LCAP funds.

Page 53 –Outdoor learning center project devoted to early childcare center. Helpful in general to have more information and to clarify what learning spaces could be. What does CTE program look like? How do students earn credits? Staff stated that plans will become available to board and community.

Page 53 – Learning space improvement - physical space (childcare center) which is part of facilities. Items that it should include are ropes course, garden, and outdoor structures. How does this get operationalized? Dr. Studer stated that there are many options. President Moreno asked if facility committee can give input and bring to board. She is surprised we don't have a learning garden since we passed resolutions on climate. Per staff outdoor learning is in development and intent is to engage students, staff and families on input. Ms. Huey stated that funds are designated to Chavez campus for this issue. Trustee Souza Cole asked if parents and students and staff are planning on what the physical space improvements will be. Facilities committee will have a meeting to hear from staff and get feedback on this issue.

Page 54 – President Moreno asked about the culturally relevant curriculum ethnic studies requirement that has already passed and she wants to see the language in LCAP. Dr. Studer stated that the adopted curriculum is not readily available. Assembly bill has passed and there is a timeline which districts implement locally. Staff is currently working on meeting bill requirements and planning with team. Culturally relevant pedagogy is part of curriculum now. The bill must meet requirement and ensure credit of commitment to parents and students.

Page 59 – Narrative should consist of important work on Brown Issues.

Supt. Lewis appreciates the comments and remarks. Staff is putting forward a document to be proud of and be responsive to Board. Appreciate all the work from Dr. Studer and Chavez team.

Motion to Approve the 2022-23 Local Control and Accountability Plan (LCAP).

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

ROLL CALL VOTE

Zendejas – AYE
Yip – AYE
Esquivel – AYE
Moreno – AYE
Souza Cole – AYE

- 4.6 2022-2023 School Plan for Student Achievement
Dr. Micah Studer, Assistant Superintendent, Equity and Support Services presented this item which is aligned to the LCAP. Dr. Studer thanked Principal Gayelynn Gerhart and team for their hard work.

Motion to approve the 2022-23 School Plan for Student Achievement.

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

- 4.7 2022 Curriculum Adoption
Dr. Micah Studer, Assistant Superintendent, Equity and Support Services presented this item and responded to questions from the Board. Trustee Souza Cole had a question regarding the Agile Minds books to be used for the math curriculum. While reviewing the budget proposal for textbooks she was wondering where the funds are coming from? Deb Bruns, Director, Teaching and Learning stated unaudited actuals – the program chose to create budget in fiscal year on funds they have not spent. Program will determine how to put in current year. Trustee Souza Cole asked what is cost of adoption - Edgenuity and licenses about \$5,800. In budget the instructional material funds for categorical funding is \$10,000 in unrestricted funds not categorical. There is also unspent categorical funds for Agile Minds about \$6,000-10,000 which will be carried over. Starting in August staff will have everything they need to adopt new materials. President Moreno thanked staff for the clarity.

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

- 4.8 2022-2023 Budget Adoption for Yolo County Office of Education

Debra Hinely, Director, Internal Fiscal Services presented item and responded to Questions from the Board. Thanked staff and departments for their cooperation with the budget. Gave special thanks to Claudia Grimaldi, Accountant and Sonia Pizano, Program Data Analyst who went above and beyond. Ms. Hinely stated that at the last board meeting there were concerns in regard to FTE re: management positions. She handed out the Document 2022/23 Management Positions for review and questions.

Many positions are one-time approval this year. Some positions are in budget for 22-23. Amounts also have salary and benefits per Superintendent Lewis.

President Moreno asked how many of our youth have had contact or get service from MLK Freedom Center? Staff stated that MLK center is a source of income and contributes to fund positions to staff the Yolo Youth Commission. Program is designed to have three (3) student liaisons to campus. Alejandra Lopez, Program Specialist summarized the civic engagement experience for each student. Other items discussed included source of funding, collaboration and board of supervisors' project designed as 2 year pilot project to support youth commissioners.

Brown Issues funding is different. Principal Gerhart stated that the amount you see includes field trips, registration, etc. is about \$5,000 to attend. This is different than a salary for a specialist. Brown Issues pay from their own fund and Trustee Souza Cole asked about the breakdown of the reduction of FTE's classified which staff answered. Also, President Moreno stated that at last meeting the new management positions were mentioned that they provide service to districts. How many positions are providing services to districts? Superintendent Lewis stated that all of them in one capacity or another.

Trustee Esquivel asked about MLK and Prop. 98 dollars and if positions are coming out of those dollars. Ms. Hinely stated that Prop. 98, LCAP and special education are separate grants. Conversations continued regarding the 45-day revision, adopting budget in first interim, deferrals, COLA and reporting opportunities.

Trustee Souza Cole asked about lotto funds and ending fund balance. What years are those funds generated? Ms. Hinely stated it is several years. 21-22 lottery funds can be separated by years. Other items discussed included school Title I funds. Trustee Yip asked if we need a policy on how we expend lottery funds for students in the year generated. How do we invest in students with those lottery funds? What can we do to make sure we spend those funds in the year received? Superintendent Lewis stated there is a spending plan and each of the programs have those dollars available.

Associate Superintendent Maria Arvizu-Espinoza commented on lotto funds for curriculum and one time spending that we have to spend right away whereas the lotto funds you can roll over. Programs tend to bank it and adopt new curriculum. Restricted and unrestricted funds were discussed, and President Moreno encouraged the budget committee to have these discussions. A question regarding Classified FTE being listed was requested which staff stated they can get.

Motion to approve the 2022-23 Budget Adoption for the Yolo County Office of Education.

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

Esquivel – AYE
Yip – AYE
Souza Cole – AYE
Zendejas - AYE
Moreno - AYE

- 4.9 2022-2023 Education Protection Account Spending Plan
Deb Hinely, Director, Internal Fiscal Services presented this item which included a detailed spending plan.

Motion to approve 2022-23 Education Protection Account Spending Plan

MOTION: Esquivel **SECOND:** Souza Cole **AYES:** Esquivel, Souza Cole, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

- 4.10 Temporary Interfund Cash Transfers
Motion to approve Temporary Interfund Cash Transfers

MOTION: Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Esquivel, Moreno, Zendejas **NOES:** None **ABSENT:** None

Recess – at 6:21 PM
Back at 6:29 PM

Trustee Zendejas left meeting at 6:21 PM

5.0 **INFORMATION ITEMS**

- 5.1 Cesar Chavez Full-Service Community School
Principal Gerhart presented PowerPoint “Cesar Chavez Full-Service Community School.”

Items discussed include:

- Purpose
- Thanked team and stated who the work was guided by.
- Site visit from Educational Excellence and Equity Audit Report.
- Why a full service community school.
- Equity strategy
- Impact on academic outcomes
- Shared vision for student and school success.
- Four pillars of a full-service community school.

- Graduate profile.
 - Measuring progress and Impact.
 - Blueprint
 - What to anticipate.
-
- Had conversation on Ethnic studies and community partners.
 - This will be a 5-year plan
 - Staff will reach out to families to recruit.
 - Staff will attend fair to give out more information.
 - Staff appreciates Board support.

President Moreno stated this was impressive. It is nice to measure beyond attendance and graduation. Profile is beautiful and appreciated that it was translated in Spanish. She is also excited about partnership with Chicano studies.

Trustee Esquivel asked how staff was going to measure progress. Staff is currently receiving coaching from Dr. Lindo and team and emerging out of the planning. Start implementing first part soon and after five (5) years all components will be engaged. Emerging outreach on this will be happening more. Trustee Souza Cole stated that she looks forward to this happening for students.

Trustee Souza Cole asked about planning for future and is it supported in budget annually - with or without grant. Funds are not based on ADA per staff and we are in beginning steps.

The board requested the dates for fair/booth and thanked staff for the presentation. Superintendent Lewis thanked Principal Gerhart and staff for support on this project.

5.2 YCOE's Universal Pre-Kindergarten (UPK) plan

Gail Nadal, Director, Special Projects presented Power Point "TK Yolo 2021-2022 Transitional Kindergarten."

Items discussed included:

- Universal PreKindergarten Planning and Implementation Grant
- Yolo TK Enrollment Projections
- Prekindergarten Expansion
- Universal Prekindergarten (UPK)
- TK, UPK and P-3 Alignment – How does it all work together?
- Changes to transitional kindergarten
- UTK – Age Eligibility
- UTK – Staffing Qualifications
- Time for Learning and Collaboration
- Universal Transitional Kindergarten
- Playbook for Yolo County School Districts

- Professional Learning and Development
- California Prekindergarten Planning and Implementation Grant
- Grants available for state preschool, TK and K
- Ensuring Equity and Accountability in TK Programming

Ms. Nadal is working with all districts on implementation. Ms. Huey states that there is much passion with staff at districts with the knowledge that Ms. Nadal brings. Trustee Souza Cole is excited and this is 13 or 14 years in the making. This launch of students into K-12 education will mean so much for students and their success in future. Important for equity and equality for all kids in county. Trustee Esquivel stated that there is lots of passion, knowledge and dedication but is concerned on the facility piece and providing funding for this group. Staff stated there will continue to be challenges and barriers to overcome.

5.3 Head Start and Early Head Start

Written report was presented and reviewed by Shannon McClarin, Director, Early Childhood Education.

Congratulations on Head Start grant from Board.

5.4 Alternative Education Monthly Attendance Report and Program Update

Gayelynn Gerhart, Principal, Alternative Education presented the PowerPoint “Attendance Reports” in the Board packet.

5.5 Section 52066 LEA Support Plan

Deb Hinely, Director, Internal Fiscal Services presented this item and responded to questions from the Board. This item will come back to the Board next month as an Action item.

5.6 2022 Local Indicators

Dr. Micah Studer presented this item and responded to questions from the Board. Trustee Esquivel asked about the dashboard. Staff stated that it will hopefully be updated in October and explained dashboard process. The Board wished Dr. Studer well in his next position.

5.7 Public Disclosure of Costs Associated with the 2021-2022 & 2022-2023 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and California School Employees Association (CSEA), Chapter #639;

Debra Hinely, Director, Internal Fiscal Services presented this item. The settlement was reviewed and Trustee Souza Cole congratulated Superintendent Lewis and the negotiating team on a multi-year agreement.

5.8 Public Disclosure of Costs Associated with the 2022-2023 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and American Federation of State, County, and Municipal Employees Union AFSCME, Council 57, Local 146 AFL-CIO.

Debra Hinely, Director, Internal Fiscal Services presented this item.

- 5.9 Public Disclosure of Costs Associated with the 2022-2023 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and Yolo Education Association (YEA). Deb presented settlement. Debra Hinely, Director, Internal Fiscal Services presented this item.
- 5.10 Disposition of Surplus Equipment
Debra Hinely, Director, Internal Fiscal Services presented the list of surplus equipment to disclose outdated or not in use items for SOS & IT departments. (all monitors disposing of). Trustee Souza Cole asked if the first list was from charter school. Yes stated Ms. Huey. All items were used when purchased. Trustee Souza Cole asked if we try and sell. Staff stated that yes but some items are not working. Fabrication machines not working.
- 5.11 Monthly Board Financial Report
Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and responded to question from the Board.
- 5.12 Statement Certifying Insurance to Cover Assets Purchased with Certificates of Participation. Crissy Huey, Associate Superintendent, Administrative Services presented these items due to requirements of finance corporation.
- 5.13 No Event of Default Certification.
Crissy Huey, Associate Superintendent, Administrative Services presented these items due to requirements of finance corporation.
- 5.14 Covenant to Budget and Appropriate for the 2022-23 Fiscal Year. Crissy Huey, Associate Superintendent, Administrative Services presented these items due to requirements of finance corporation.
- 4.1 RESOLUTION #21-22/58 Resolution In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth
Moved this item to information.

Superintendent Lewis presented this item. Roadmap to the Future serves as a needs assessment that will result in an asset map. The goal is to look at other side of COVID and the damage that has been done to our community. There is a need for better understanding. Timeline to launch is August 2022 and the goal is to have this asset map by spring 2023. DA assistance dollars is helping fund this project. It was important to capture voices in three convenings that YCOE had in the Fall and Spring. This resolution is the result of all that work.

Trustee Souza Cole commented and thanked staff for their work. She asked what other governing bodies are adopting resolutions. Superintendent Lewis stated that four (4) cities, the Board of Supervisors, all districts have done the same. Funding for youth and projects after needs assessment is intentional. Universities and colleges are supportive. UC Berkeley is in talks for funding and we will be sharing

information from UC Davis to provide support with data collected from community. President Moreno encouraged staff to contact the California Tribal College for more information. Superintendent Lewis thanked Dr. Studer for writing the proposal to the Board of Supervisors. President Moreno thanked staff for their work on this project.

Superintendent Lewis and the Board concluded meeting in honor/memorial of the 46 individuals whose lives were cut short and recognize and reflect on their plight with migrant community risks and as human beings we take these risks to know what it means to be in a free and open society where these tragedies take place. President Moreno commented on global migrations and connections to students.

Suggested future agenda items.

- Update on Roadmap to Future – Carol proposed to move to August update
- Update on Suite 190 (California Human Development Program) as tenant and information on program – September update
- Turnover and emergency credential conditions in YCOE – October update

6.0 ADJOURNMENT. The meeting adjourned at 8:02 p.m.

MOTION: Souza Cole **SECOND:** Esquivel **AYES:** Souza Cole, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** Zendejas

Garth Lewis, Superintendent



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

RESOLUTION #22/23-06

**Resolution of the Yolo County Board of Education Regarding
Brown Act Compliance and Teleconferencing Pursuant to Government Code Section
54953, as Amended by Assembly Bill 361, During the COVID-19 Pandemic**

WHEREAS, on March 4, 2020, Governor Gavin Newsom issued a Proclamation of State of Emergency in response to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, the County Health Officer declared a local health emergency related to the COVID-19 on March 6, 2020. The County Administrator, acting in his capacity as the Director of Emergency Services, proclaimed the existence of a local emergency related to COVID-19 on March 6, 2020. The Executive Committee ratified these declarations and proclamations on March 9, 2020; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended and modified the Brown Act teleconferencing requirements (California Government Code Section 54950 *et seq.*) so that local legislative bodies can hold public meetings via teleconference (with audio or video communications, without a physical meeting location), as long as the meeting agenda identifies the teleconferencing procedures to be used; and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended the provision of N-29-20 concerning the conduct of public meetings through September 30, 2021, and the Governor subsequently signed legislation revising Brown Act requirements for teleconferenced public meetings (Assembly Bill 361, referred to hereinafter as “AB 361”); and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

WHEREAS, as of the date of this Resolution, the local health emergency and local state of emergency declared and proclaimed on March 6, 2020, and ratified by the Yolo County Board of Education on March 9, 2020 remain in effect; and

WHEREAS, while the public health situation is presently improving and the Centers for Disease Control and Prevention (“CDC”) indicate that the community transmission level is

“moderate,” the CDC also explains that “some people and communities, such as our oldest citizens, people who are immunocompromised, and people with disabilities, are at higher risk for serious illness and face challenging decisions navigating a world with COVID-19”;¹ and

WHEREAS, the CDC, the California Department of Public Health, and the County Health Officer all recommend that people experiencing COVID-19 symptoms stay home; and

WHEREAS, like many other facilities throughout the County, the Yolo County Office of Education were not designed to ensure that attendees can remain six feet apart to reduce the possibility of infection with the virus that causes COVID-19; and

WHEREAS, prior to the COVID-19 pandemic, Board meetings would often attract significant attendance and community members and staff would be in close proximity (seated or standing immediately next to one another) for up to four hours;

WHEREAS, holding in-person meetings would encourage community members to come to County facilities to participate in local government, and some of them are likely to be at high risk for serious illness from COVID-19 and/or live with someone who is at high risk; and

WHEREAS, the risks set forth herein could be reduced significantly through the implementation of technological improvements to allow hybrid meetings with limited in-person attendance (likely sufficient to allow social distancing) and the opportunity for remote meeting attendance and participation by community members and staff, and such improvements may be available at the Yolo County Office of Education in the near future; and

WHEREAS, the has considered all information related to this matter, including the associated staff report and other information relating to COVID-19 provided at prior public meetings of the Yolo County Executive Committee;

NOW, THEREFORE, BE IT RESOLVED AND FOUND as follows:

1. The Yolo County Board of Education hereby finds that the fact set forth in the above recitals are true and correct, and establish the factual basis for the adoption of this Resolution.

2. There is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19 and, due to that emergency, meeting in person would present imminent risks to the health or safety of attendees of in-person meetings of this legislative body within the meaning of California Government Code section 54953(e)(1).

3. Under the present circumstances, including the risks mentioned in the preceding paragraph, the Yolo County Board of Education determines that authorizing continued teleconferenced public meetings consistent with Assembly Bill 361 (or “hybrid” meetings conducted with a combination of physical location and teleconference participation to significantly reduce in- person attendance and allow distancing) is necessary and appropriate to balance the community’s right participate in local government while also promoting the health

¹ See https://www.cdc.gov/coronavirus/2019-ncov/science/community-levels.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fmore%2Faboutcovidcountycheck%2Findex.html (last accessed on 4/5/2022)

and safety of attendees and the community.

4. Staff are directed to take all actions necessary to implement this Resolution in accordance with the foregoing provisions and the requirements of Government Code section 54953, as amended by Assembly Bill 361, including but not limited to returning for reconsideration of this Resolution every 30 days hereafter for so long as either of the following circumstances exists: (a) the state emergency proclamation remains in effect; and (b) a credible basis exists for determining that meeting in person would pose imminent risks to the health or safety of attendees.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 9, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Melissa Moreno, President
Yolo County Board of Education

Garth Lewis
County Superintendent of Schools

4. ACTION ITEMS

4. 1. Resolution #22-23/02 In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth 

Description

Approve Resolution #22-23/2 In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth

Recommendation

Staff recommends approval of Resolution #22-23/02 In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth

Supporting Documents



In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth

Contact Person

Superintendent Garth Lewis will present this resolution to:
Jim Provenza, Yolo County Supervisor



**Yolo County Board of Education
Yolo County Superintendent of Schools**

**Resolution #22-23/02
In Support of the Countywide Roadmap to the Future of Yolo County
Children and Youth**

WHEREAS, the COVID-19 pandemic has demonstrated that we have a collective responsibility to our communities that can only be met by acknowledging our joint responsibility to leverage the federal, state, and local opportunities before us; and

WHEREAS, although we have had successful county collaborative efforts in the past, the American Rescue Plan and other anticipated one-time funding provides a unique, once-in-a-generation opportunity to invest in communities and build up our public health and economic infrastructure; and

WHEREAS, the COVID-19 pandemic has increased awareness around new and existing challenges faced by children, youth, and their families; and

WHEREAS, according to the California Department of Finance, Yolo County is home to just under 30,000 students in K-12 schools and a little more than 13,600 children prenatal through 5; and

WHEREAS, according to the 2020 County Health Rankings, approximately 15% of all children prenatal-17 live in poverty, a rate that rises 28% for local Black children and 20% for Latina/o children; and

WHEREAS, poverty, structural inequities, and the disproportional impact of the pandemic creates toxic stress in babies in utero, and prenatal care is an essential preventative measure; and

WHEREAS, according to First 5 Yolo, during the COVID-19 pandemic, only 47% of pregnant women on Medi-Cal in Yolo County received on-time prenatal care, compared to 2018, when 84% of mothers on Medi-Cal received on-time prenatal care; and

WHEREAS, pediatric well-child visits dropped by an estimated 24% from pre-pandemic baselines, and childhood vaccinations dropped by more than 40% since the start of the pandemic; and

WHEREAS, we are observing the greatest COVID-related impacts in areas of mental health and well-being, and public health statistics indicate that in 2018, 22% of youth accessing Medi-Cal mental health services in Yolo County did so at a crisis level, according to the California Department of Health Care Services; and

WHEREAS, the 2020 California Healthy Kids Survey found that 28% of Yolo County high school juniors were harassed or bullied in the previous year, and nearly 36% experienced chronic sadness/hopelessness while at school; and

WHEREAS, with urgency, we need to plan a new focus on the physical, social, educational, cultural, organizational, economic, and physical needs of every child and youth in our county; and

WHEREAS, this endeavor is intended to serve children, youth and families from prenatal to adulthood to enhance well-being and resilience in our community; and

WHEREAS, to make this a reality, we must make a commitment to one another and our community to plan together, to dream together, to rebuild and re-engage together; and

WHEREAS, we have an unprecedented opportunity to develop a comprehensive and coordinated roadmap to the future for all children and youth in Yolo County; and

WHEREAS, Yolo County is one interconnected community and we understand that when one community thrives, we all thrive together; and

WHEREAS, Yolo leaders convened for three Children, Youth and Family Convenings – held from August 2021 to March 2022 – which served as initial phase of this project and helped develop the principles and shared priorities to guide the future work of this project; and

WHEREAS, with the coordination of YCOE, Yolo County allocated funding from the American Rescue Plan in February 2022 to develop a comprehensive needs assessment entitled the ‘Roadmap to the Future for Yolo County Children and Youth’ – herein referred to as the ‘Roadmap’ – to effectively coordinate the services, supports and opportunities that children and youth need to thrive; and

WHEREAS, the Roadmap will provide asset mapping, community engagement, and a feasibility analysis, based on existing community assets and conditions within Yolo County, to better understand and allocate supports and services that enhance youth development; and

WHEREAS, the work of creating the Roadmap will include two phases, the first being asset mapping and the second being roadmap publication; and

WHEREAS, after the completion of the first phase (asset mapping), the creation of a youth framework will be developed in the second phase to outline the key milestones in child and youth development in Yolo County; and

WHEREAS, the Board of Supervisors has reserved \$2.2 million or 40% of its American Rescue Plan funding in the children, youth and families category for ‘priority needs implementation’, to be identified after the completion of the Roadmap; and

WHEREAS, the Roadmap will be used to better understand community partnerships, and to ensure that proposed community programs add fresh possibilities to the community ecosystem; and

WHEREAS, the Roadmap will be used to promote balanced economic development to create positive opportunities for our youth to enjoy increased civic engagement, leadership development, and a healthy environment to work, live, and play in Yolo County; and

WHEREAS, data from the Roadmap will be publicly available and can be utilized by cities, agencies, jurisdiction, and non-profit organizations to inform decision-making, as well as to secure additional state or federal funding, or competitive grants; and

WHEREAS, research by Nobel Prize-winning economist James Heckman showed that for every \$1 invested in quality early childhood programs can yield returns between \$4 and \$16; and

WHEREAS, this Roadmap should be transformative and leverage resources across the entire county and all sectors in such a way that prioritizes children, youth and families; and

WHEREAS, as evidenced by other cities and communities in California, when local educational and governmental agencies act in unison on a strategic agenda for children, youth and families, the community is greatly impacted and benefits from the partnership and collaboration; and

WHEREAS, it is only by working in a more intentional and collaborative way that the American Rescue Plan and other anticipated one-time funding will have a long-term, multi-generational impact in Yolo County; and

WHEREAS, the Yolo County Office of Education has committed \$75,000 in funding towards the Roadmap to ensure that the county continues to advance the resilience and strength of children, youth and families in Yolo County; and

THEREFORE, BE IT RESOLVED, that we the Yolo County Board of Education support the ‘Roadmap to the Future for Yolo County Children and Youth’ and call on our elected colleagues on the Board of Supervisors, city councils, and school boards to join us in this effort as we work collaboratively with our leaders in youth advocacy, higher education, nonprofit and private sectors to develop a roadmap to the future for children and youth; and

THEREFORE, BE IT FURTHER RESOLVED, the Yolo County Board of Education and the County Superintendent of Schools commit to do the following:

- As requested, participate in the collection of data to support Phase I of the Roadmap asset mapping project (May-December 2022).
- Send the County Superintendent and YCOE leadership to participate in the first round of community engagement sessions to review the initial Roadmap asset mapping and draft youth framework (August-September 2022);
- Send the County Superintendent and YCOE leadership to participate in the second round of community engagement sessions to finalize the draft asset map and report (October-December 2022);
- Promote opportunities for the public to engage and participate with the development of the Roadmap (May 2022-June 2023).

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools on August 9, 2022.

AYES: Esquivel, Moreno, Souza Cole, Yip, Zendejas

NOES: None

ABSENT: None

ABSTAIN: None

Melissa Moreno, President
Yolo County Board of Education

Garth Lewis
Yolo County Superintendent of Schools

4. 2. Resolution #22-23/03 Latino/Chicano Heritage Month - September 15 - October 15, 2022 

Description

Approve Resolution #22-23/03 Latino/Chicano Heritage Month - September 15 - October 15, 2022

Recommendation

Staff recommends approval of Resolution #22-23/03 Latino/Chicano Heritage Month - September 15 - October 15, 2022

Supporting Documents



Latino Heritage Month

Contact Person

Superintendent Garth Lewis will present this item to:

Martha Guerrero, Mayor of West Sacramento



**Yolo County Board of Education
Yolo County Superintendent of Schools**

**Resolution #22-23/03
Latino/Chicano Heritage Month
September 15 – October 15, 2022**

WHEREAS, Hispanic Heritage month was proposed in 1968 by U.S. Congressman Edward R. Roybal and enacted into law on August 17, 1988, the United States celebrates Hispanic Heritage Month beginning on September 15th through October 15th; and

WHEREAS, the term Hispanic or Latino, refers to Puerto Rican, South or Central American, Indigenous or other Spanish culture or origin regardless of race; and

WHEREAS, September 15th was chosen as this celebration's start date in order to coincide with the Independence Day celebrations of five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico, Chile, and Belize observe their independence on September 16, September 18, and September 21, respectively; and

WHEREAS, the theme for the 2022 Hispanic Heritage Month celebration is “Unidos: Inclusivity for a Stronger Nation;” and

WHEREAS, Latinos have had a profound and positive influence on our country through their strong commitment to family, faith, hard work, and service. They have enhanced and shaped our national character with centuries-old traditions that reflect the multiethnic and multicultural customs of their community; and

WHEREAS, Latino Americans continue to make important contributions to our society in American government, business, agriculture, commerce, Armed Forces, education, the arts, science, and sports; and

WHEREAS, the State of California is home to approximately 3,383,488 Latino students from kindergarten through grade twelve, which is 54.9% of the student population in California; and

NOW, THEREFORE, BE IT RESOLVED that the Yolo County Board of Education and the Yolo County Superintendent of Schools proclaims the month beginning September 15 and ending on October 15, 2022 as *Latino/Chicano Heritage Month* and encourages all educational communities to commemorate this occasion with appropriate instructional activities.

PASSED AND ADOPTED by the Yolo County Board of Education on August 9, 2022.

AYES:

NOES:

ABSENT:

ABSTAIN:

Melissa Moreno, President
Yolo County Board of Education

Garth Lewis
Yolo County Superintendent of Schools

4. 3. Resolution #22-23/04 In Support of High School Voter Weeks - September 19-30, 2022 

Description

Approve Resolution #22-23/04 In Support of High School Voter Weeks - - September 19-30, 2022

Recommendation

Staff recommends approval of Resolution #22-23/04 In Support of High School Voter Weeks - September 19-30, 2022

Supporting Documents



HS Voters Weeks Sept 19 -30

Contact Person

Superintendent Garth Lewis will present this resolution to:

Kim Kimes, Sr. Computer Systems Specialist, YCOE
Debi Bechere, Sr. Computer Systems Specialist, YCOE



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

Resolution #22-23/04

In Support of High School Voter Weeks, September 19-30, 2022

WHEREAS, Education Code 49040 lists the last two full weeks in April and in September as “High School Voter Weeks,” and is supported by the Student Voter Registration Act of 2003, and,

WHEREAS, it is vital that communities in Yolo County, including 18-24 year olds, immigrants, seniors and low-income populations and those who are traditionally underrepresented be represented at the polls, and,

WHEREAS, in the coming months the High School Voter Weeks through traditional and nontraditional methods focus on increasing voter registration and voter turnout, and work to educate communities on the importance of voting;

NOW, THEREFORE, LET IT BE RESOLVED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools endorse, and support the High School Voter Weeks of September 19-30, 2022.

BE, IT FURTHER, RESOVLED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools encourage local school districts to develop outreach activities, such as holding voter registration drives and special events to deliver the message of how voting could impact local schools; and encourage high school students to coordinate activities to register eligible students and parents; and encourage teachers to conduct appropriate lessons related to voting, so that elementary and middle school students can encourage their parents to engage in the upcoming elections.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 9, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Melissa Moreno, President
Yolo County Board of Education

Garth Lewis
County Superintendent of Schools

4. 4. Resolution #22-23/05 School Attendance

Description

Approve Resolution #22-23/05 School Attendance

Recommendation

Staff recommends approval of Resolution #22-23/05 School Attendance

Supporting Documents



School Attendance

Contact Person

Superintendent Lewis will present this resolution to:

Jesse Salinas, Yolo Assessor/Clerk-Recorder/Registrar of Voters



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

Resolution #21-22/05: School Attendance

WHEREAS, the Yolo County Board of Education (YCBE) believes that distance learning and virtual attendance this year in Yolo County schools due to COVID-19 is a critical element within the school system for the purpose of obtaining meaningful exposure to the core curriculum; and

WHEREAS, the YCBE believes that an opportunity lost due to an absence cannot be fully secured through other means; and

WHEREAS, the YCBE believes that individual virtual student learning and achievement is directly related to attendance matters and expects students to be in attendance virtually; and

WHEREAS, the YCBE believes that the development of student attendance habits will directly affect workplace attendance and reliability; and

WHEREAS, the YCBE recognizes that schools, parents and communities must work as informed, knowledgeable, and proactive partners to follow up on virtual student attendance; and

WHEREAS, expectations and consequences of school absence will be effectively shared with parents, students, and communities;

NOW, THEREFORE BE IT RESOLVED, that the Yolo County Board of Education is committed to and encourages local districts and schools to champion individual student success by having clearly defined virtual attendance policies that maximize student achievement and mastery of core curriculum standards.

BE IT FURTHER RESOLVED, that the Yolo County Office of Education prepare and administer a campaign to heighten awareness of absenteeism with distance learning including consequences and attendance expectations.

BE IT FURTHER RESOLVED, that the Yolo County Board of Education encourages and empowers teachers to adopt virtual attendance as part of classroom-level grading policies where appropriate.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 9, 2022 by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

Melissa Moreno, President
Yolo County Board of Education

Garth Lewis
County Superintendent of Schools

4. 5. Yolo County Superintendent of Schools' Compensation


Description


2022-23 Salary and Benefits recommendation from the Executive Committee for the Yolo County Superintendent of Schools


Recommendation

Approve Executive Committee's 2022-23 Salary and Benefits recommendation.

Supporting Documents

 Superintendent's Compensation Committee proposal 8.2.22

 Supt Salary Comp Yolo County 5-31-22 (002)

 Supt Salary Comp with COEs 6-22-22 (002)

Contact Person

President Moreno and Vice President Zendejas.

August 2, 2022

To: Yolo County Board of Education

From: Executive Committee members Tico Zendejas and Melissa Moreno

Re: Superintendent's Compensation

The executive committee in its role as the YCBE Superintendent Compensation Committee met two times in June to discuss and formulate a recommendation of compensation for the superintendent. One meeting was held with the superintendent.

The Compensation Committee acknowledged that YCBE Board Bylaw 9251 states:

Pursuant to The California Constitution, Article IX, Section 3.1(b) empowers the County Board of Education to fix the compensation of the County Superintendent of Schools at a time and in an amount determined by the County Board of Education. It shall be the policy of the Yolo County Board of Education that determination of the Superintendent's annual compensation may consider the anticipated COE annual budget and the percent increase (awarded to) County Office of Education classified, certificated and administrative personnel, subject to the requirements of California Education Code Section 1207.

This annual review may include the following data:

- Total Compensation cost for Superintendents within like County Offices of Education
- Total Compensation cost for district Superintendents within the Yolo County boundaries
- Total Compensation cost for County of Yolo Officials responsible for similar sized county departments or agencies
- Information on the change in total compensation for YCOE employee groups including recognition of discrete pay increase amounts in addition to percentages, including the cost of step and column and medical benefits

Yolo County Office of Education superintendent total compensation: \$204,461

Yolo County average district superintendent total compensation \$235,783
(range = \$165,000 – 262,058)

Class V average county superintendent total compensation: \$226,428
(range = \$192,320 - \$212,263)

The Compensation Committee has taken all items in consideration and recommends that the superintendent's compensation be of equal value to the salary increases for the YCOE bargaining units for 2021/2022 and 2022/2023.

The Compensation Committee propose the following increases for the superintendent:

- A 3.80% increase to the superintendent base salary, retroactive for the 2021/2022 school year, from \$193,861 to \$201,228 (increase of \$7,367)
- A one-time lump sum payment of 5% based on the 2021-22 adjusted base salary (\$10,061)
- A 7.0% increase retroactive for the 2022/2023 school year, based on the 2021/2022 adjusted base salary, from \$201,228 to \$215,314 (increase of \$14,086)
- A \$50 increase to the monthly employer contribution for health benefit cap (monthly from \$700 to \$750; annually from \$8,400 to \$9,000) commencing September 1, 2022

These figures do not take into consideration days of work, degree stipend, annual health benefits, professional dues, or other areas of compensation.

Pursuant to Board By-law 9251 E, Process for Setting Superintendent's Salary, the Yolo County Board of Education (YCBE) annually reviews the Superintendent's total compensation for purposes of considering an adjustment of the fiscal year. Any adjustment may be retroactive to be in line with the fiscal year.

**YOLO COUNTY SUPERINTENDENT SALARY COMPARISON
2021/2022**

	YCOE
Annual Salary	\$193,861
Work Days	215
Degree Stipend	\$1,000
Tax Sheltered Annuity	\$0
Annual Health Benefits Cap Employer Paid	\$8,400
Professional Dues	ACSA, CALSA
Other *	\$1,200

DAVIS	ESPARTO	WASHINGTON	WINTERS	WOODLAND
\$262,058	\$193,787	\$230,000	\$165,000	\$260,000
225	260	220	225	224
\$1,500	\$2,072	\$2,000	\$1,280	\$0
\$0	\$0	\$0	\$0	\$0
\$12,245	\$7,200	\$11,617	\$7,554	\$8,100
ACSA & Other	ACSA	ACSA, AASA	ACSA, CASBO & CALSA	ACSA & Other
\$2,500	\$0	\$6,000	\$5,700	\$300

DISTRICT AVERAGE	YCOE DIFFERENCE
\$222,169	(\$28,308)
\$1,370	(\$370)
\$0	\$0
\$9,343	(\$943)
\$2,900	

TOTAL COMP without Health Ins.	\$196,061
---------------------------------------	------------------

\$266,058	\$195,859	\$238,000	\$171,980	\$260,300
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\$226,439	(\$30,378)
-----------	------------

TOTAL COMP with Health Ins.	\$204,461
------------------------------------	------------------

\$278,303	\$203,059	\$249,617	\$179,534	\$268,400
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\$235,783	(\$31,322)
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* Cell Phone Stipend

*Travel Stipend

*Car Allowance

*Car Allowance

*Car Allowance

* Cell phone stipend

**YOLO COUNTY SUPERINTENDENT SALARY COMPARISON
2021/2022**

	YCOE	Butte	Humboldt	Sutter*	Shasta	COE AVERAGE	YCOE DIFFERENCE
Annual Salary	\$193,861	\$202,640	\$192,320	\$208,511	\$212,263	\$203,934	(\$10,073)
Work Days	215	224	220	220	220	\$221	(\$6)
Daily Rate	901.68	904.64	874.18	947.78	964.83	\$923	(\$21)
Degree Stipend	\$1,000	\$0	\$1,250		\$2,825	\$1,358	(\$358)
Tax Sheltered Annuity	\$0	\$0	\$0		\$0	\$0	\$0
Annual Health Benefits Cap Employer Paid	\$8,400	\$11,894	\$24,672		\$13,500	\$16,689	(\$8,289)
Professional Dues	ACSA, CALSA	ACSA & CALSA	N/A		N/A		
Other *	\$1,200	\$0	\$11,320		\$6,600	\$5,973	
TOTAL COMP without Health Ins.	\$196,061	\$202,640	\$204,890	\$208,511	\$221,688	\$209,432	(\$13,371)
TOTAL COMP with Health Ins.	\$204,461	\$214,534	\$229,562		\$235,188	\$226,428	(\$21,967)

* Cell Phone Stipend

*Fleet

*Mileage/Vehicle

*Cafeteria

*Phone

*Cell Phone

*Sutter has three levels of compensation:

Level 1: \$192,780

Level 2: \$200,491

Level 3: \$208,511

	COE Aver	Total Comp
	Dist Aver	w/o HW
\$	192,780	\$ 205,500
\$	201,929	\$ 207,427
\$	203,934	\$ 209,432

5. INFORMATION ITEMS

5. 1. Head Start / Early Head Start Reports

Quick Summary / Abstract

The following reports are being presented to the Board as information:

- a. Enrollment update - this is a standing report to the Board
- b. Program - this is a standing report to the Board
- c. Financial Reports - this is a standing report to the Board
- d. Policy Council Meeting Agenda - this is a standing report to the Board
- e. Policy Council Meeting Minutes - this is a standing report to the Board

Recommendation

For Information.

Supporting Documents

-  Attendance Report_ June 2022
-  July Director's Report
-  SF-425 03-31-2022 \$100,825 09HE00083301C5
-  SF-425 03-31-2022 \$400,828 09HE00083301C6
-  7-28-22 Agenda
-  LPC Meeting Agenda 8 2 2022
-  6-23-22 Meeting Minutes
-  Copy of LPC Draft Minutes for Approval 7.12.22

Contact Person

Shannon McClarin, Director, Early Childhood Education will present this item.



Head Start / Early Head Start

Director, Yolo County Board of Education & Policy Council Monthly Report

EARLY HEAD START

Date: July 21, 2022				Report Outcomes for the month of June, 2022			
#	Program	Site	Ages	Waiting Lists C = Complete () = Over Income	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	EHS/State	Lemen	6 wk. – 30 mos.	C6 (10)	76.14%	4	4
					90.91%	4	4
					88.64%	4	4
2	EHS/State	Alyce Norman	6 wk. – 36 mos.	C8 (7)	79.55%	3	3
					71.21%	4	4
					79.55%	4	2
					65.91%	4	2
					81.82%	4	2
					79.55%	4	2
					85.71%	4	4
1	EHS/State	Montgomery	24-36 mos.	C0 (0)	76.14%	12	11
					56.06%		
					67.06%		
0	EHS Home Base	Yolo Co.	6 wk. – 3 yrs.	C6 (1)	NA	37	36
SUB TOTAL				C20 (18)	77.36%	88	78

HEAD START

	Program	Site	Ages	Waiting Lists	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	HS/State	Alyce Norman	3 – 5	C9*(2)	84.77%	16	14
2					61.67%	20	20
3					80.00%	20	20
4					72.92%	16	16
5					State ONLY	Alyce Norman	3 – 5
11	HS/State	Alyce Norman	3 – 5		83.33%	20	18
12					77.08%	20	14
1	HS/State	Esparto	3 - 5	C0 (1)	85.71%	16	14
1	HS/State	Greengate	3 – 5	C0 (7)	86.67%	16	15
2					86.76%	20	18
1	HS/State	Plainfield	3 – 5	C0 (3)	84.82%	16	14



Head Start / Early Head Start

Director, Yolo County Board of Education & Policy Council Monthly Report

1	HS/State	Prairie	3 – 5	C1 (2)	93.75%	20	20
1	HS/State	Woodland Central	3 – 5	C0 (5)	64.47%	20	19
1	HS/State	Montgomery	3 - 5	C0 (0)	96.99%	20	20
1	HS/State	Wolfskill	3-5	C0 (0)	100.00%	7	6
SUB TOTAL				C10 (20)	85.59%	263	244
TOTAL				C30 (38)	79.69%	351	322

July 2022

Quality Grants

We received notice from the California Department of Education that we received the Early Educator Teacher Development Grant which we applied for this Spring. This grant is focused on increasing the number of highly qualified preschool and transitional kindergarten teachers, as well as to increase competencies for preschool, transitional kindergarten and kindergarten teachers.

Head Start Program

July has been a relatively quiet month, as only our three Extended School Year preschool programs at Alyce Norman have been operating throughout June and July, as well as our two Early Head Start programs at Alyce Norman and our EHS classroom at Lemen. Our 10 month program teachers will return August 1 for seven days of pre-service training. Our management team has been able to take some well deserved vacation days in order to return in August rejuvenated and refreshed!

Our Family Support Staff have been actively recruiting for our Head Start and Early Head Start programs. July is one of the busiest months for recruiting as our goal is to be 100% enrolled by the beginning of the school year.

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted HHS-ADMINISTRATION FOR CHILDREN & FAMILIES				2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) 09HE00083301C5			
3. Recipient Organization (Name and complete address including Zip code) YOLO CO OFFICE OF EDUCATION 1280 SANTA ANITA CT STE 100, WOODLAND, CA 95776-6128 USA							
4a. UEI	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type	7. Basis of Accounting		
FP2JJT3E8UE7	1952746725A1	B3752P1		<input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual		
8. Project/Grant Period (Month, Day, Year) From: April 1, 2021			9. Reporting Period End Date (Month, Day, Year) To: March 31, 2023				
10. Transactions				Cumulative			
<i>(Use lines a-c for single or combined multiple grant reporting)</i>							
Federal Cash (To report multiple grants separately, also use FFR Attachment):							
a. Cash Receipts				\$0.00			
b. Cash Disbursements				\$0.00			
c. Cash on Hand (line a minus b)				\$0.00			
<i>(Use lines d-o for single grant reporting)</i>							
Federal Expenditures and Unobligated Balance:							
d. Total Federal funds authorized				\$100,825.00			
e. Federal share of expenditures				\$0.00			
f. Federal share of unliquidated obligations				\$0.00			
g. Total Federal share (sum of lines e and f)				\$0.00			
h. Unobligated balance of Federal funds (line d minus g)				\$100,825.00			
Recipient Share:							
i. Total recipient share required				\$0.00			
j. Recipient share of expenditures				\$0.00			
k. Remaining recipient share to be provided (line i minus j)				\$0.00			
Program Income:							
l. Total Federal share of program income earned				\$0.00			
m. Program income expended in accordance with the deduction alternative				\$0.00			
n. Program income expended in accordance with the addition alternative				\$0.00			
o. Unexpended program income (line l minus line m and line n)				\$0.00			
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
	Fixed	10.64	April 1, 2021	March 31, 2022	\$0.00		\$0.00
g. Totals:					\$0.00	\$0.00	\$0.00
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:							
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official				c. Telephone (Area code, number, and extension)			
Hinely, Debra Director Internal Business Services				+1 (530) 668-3728			
				d. Email Address			
b. Signature of Authorized Certifying Official Hinely, Debra				e. Date Report Submitted (Month, Day, Year)			
				debra.hinely@ycoe.org July 5, 2022			

Standard Form 425
OMB Approval Number: 4040-0014
Expiration Date: 02/28/2025

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

FEDERAL FINANCIAL REPORT

(Additional Page)

Federal Agency & Organization : HHS-ADMINISTRATION FOR CHILDREN & FAMILIES

Federal Grant ID : 09HE00083301C5

Recipient Organization : YOLO CO OFFICE OF EDUCATION
1280 SANTA ANITA CT STE 100, WOODLAND, CA 95776-6128 USA

UEI : FP2JJT3E8UE7

UEI Status when Certified : ACTIVE (as of 07/05/2022)

EIN : 1952746725A1

Reporting Period End Date : March 31, 2022

Status : Awarding Agency Approval

Remarks :

Federal Agency Review

Reviewer Name : Arciero, Jeffrey

Phone # : +1 (617) 565-2446

Email : jeffrey.arciero@acf.hhs.gov

Review Date : July 7, 2022

Review Comments :

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted HHS-ADMINISTRATION FOR CHILDREN & FAMILIES				2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) 09HE00083301C6			
3. Recipient Organization (Name and complete address including Zip code) YOLO CO OFFICE OF EDUCATION 1280 SANTA ANITA CT STE 100, WOODLAND, CA 95776-6128 USA							
4a. UEI	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type	7. Basis of Accounting		
FP2JJT3E8UE7	1952746725A1	B3752P1		<input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual		
8. Project/Grant Period (Month, Day, Year) From: April 1, 2021			9. Reporting Period End Date (Month, Day, Year) To: March 31, 2023				
10. Transactions				Cumulative			
<i>(Use lines a-c for single or combined multiple grant reporting)</i>							
Federal Cash (To report multiple grants separately, also use FFR Attachment):							
a. Cash Receipts				\$238,424.00			
b. Cash Disbursements				\$238,424.00			
c. Cash on Hand (line a minus b)				\$0.00			
<i>(Use lines d-o for single grant reporting)</i>							
Federal Expenditures and Unobligated Balance:							
d. Total Federal funds authorized				\$400,828.00			
e. Federal share of expenditures				\$275,271.22			
f. Federal share of unliquidated obligations				\$4,725.00			
g. Total Federal share (sum of lines e and f)				\$279,996.22			
h. Unobligated balance of Federal funds (line d minus g)				\$120,831.78			
Recipient Share:							
i. Total recipient share required				\$0.00			
j. Recipient share of expenditures				\$0.00			
k. Remaining recipient share to be provided (line i minus j)				\$0.00			
Program Income:							
l. Total Federal share of program income earned				\$0.00			
m. Program income expended in accordance with the deduction alternative				\$0.00			
n. Program income expended in accordance with the addition alternative				\$0.00			
o. Unexpended program income (line l minus line m and line n)				\$0.00			
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
	Fixed	10.64	April 1, 2021	March 31, 2022	\$130,686.16	\$13,905.01	\$13,905.01
g. Totals:					\$130,686.16	\$13,905.01	\$13,905.01
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:							
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official				c. Telephone (Area code, number, and extension)			
Hinely, Debra Director Internal Business Services				+1 (530) 668-3728			
				d. Email Address			
b. Signature of Authorized Certifying Official Hinely, Debra				e. Date Report Submitted (Month, Day, Year)			
				debra.hinely@ycoe.org July 5, 2022			

Standard Form 425
OMB Approval Number: 4040-0014
Expiration Date: 02/28/2025

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

FEDERAL FINANCIAL REPORT

(Additional Page)

Federal Agency & Organization : HHS-ADMINISTRATION FOR CHILDREN & FAMILIES

Federal Grant ID : 09HE00083301C6

Recipient Organization : YOLO CO OFFICE OF EDUCATION
1280 SANTA ANITA CT STE 100, WOODLAND, CA 95776-6128 USA

UEI : FP2JJT3E8UE7

UEI Status when Certified : ACTIVE (as of 07/05/2022)

EIN : 1952746725A1

Reporting Period End Date : March 31, 2022

Status : Awarding Agency Approval

Remarks :

Federal Agency Review

Reviewer Name : Arciero, Jeffrey

Phone # : +1 (617) 565-2446

Email : jeffrey.arciero@acf.hhs.gov

Review Date : July 7, 2022

Review Comments :

Notice of Public Meeting

**YOLO COUNTY OFFICE OF EDUCATION
HEAD START/EARLY HEAD START/STATE FUNDED PROGRAMS
POLICY COUNCIL MEETING AGENDA
July 28, 2022, from 9:30 a.m. to 10:30 a.m.
1280 Santa Anita Court Suite 140 Woodland, CA 95776**

1.0 Call to Order – Oscar Morales

Action **2.0 Introductions/Recognition of Visitors – Oscar Morales**

Action **3.0 Consent Agenda:**

These items are expected to be routine and non-controversial. They will be acted upon by the Policy Council at one time without discussion unless a Policy Council member or citizen requests that an item(s) be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

3.1 Resolution #21-22/49 Approval – Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

M1: M2:

3.2 Approval – July 28, 2022, Agenda

M1: M2:

3.3 Approval – June 23, 2022, Minutes

M1: M2:

Action **4.0 Public Comment:**

<i>This will be a virtual meeting - please use Zoom for Public Comment</i>

This item is placed on the agenda for providing visitors the opportunity to address the Policy Council on any item(s) of business that does not appear

on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Policy Council concerning an item on the agenda by completing the form provided at the door.

The Policy Council reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

**Discussion &
Possible Action**

5.0 Adjourn to Closed Session: Margie Valenzuela

5.1 Employment of New Hires

M1: M2:

5.2 Employment of Substitutes

M1: M2:

5.3 Employment of Various Service Providers

M1: M2:

**Information,
Discussion &
Possible Action**

6.0 Financial Reports: - Debra Hinely, Director IFS

6.1 Monthly Financial Report

6.2 Carry Over Report

6.3 Federal Financial Report SF-425 (Covid-19 \$400,828)

6.4 Federal Financial Report SF-425 (American Rescue Plan \$100,825)

**Information,
Discussion &
Possible Action**

7.0 Open Session:

7.1 Old Business:

7.2 New Business: Gustavo Melgoza, Health Manager

7.2.1 Pre-Service Trainings 2022-2023

Information

8.0 Program Operations: Service Area Reports- Jackie Tam, Site Coordinator

Discussion **9.0 Program Reports – Gustavo Melgoza, Health Services Manager**

- 9.1 Community Updates- Community Members
- 9.2 Alyce Norman EHS & HS Representative
- 9.3 Esparto Center HS Representative
- 9.4 Home Base EHS Representative
- 9.5 Greengate Center HS Representative
- 9.6 Lemen Center EHS Representative
- 9.7 Marguerite Montgomery EHS & HS Representative
- 9.8 Plainfield Center HS Representative
- 9.9 Prairie Center HS Representative
- 9.10 Wolfskill Center HS Representative
- 9.11 Woodland Central Center HS Representative

Information **10.0 Confirmation Next Meeting Date**

**Regular Meeting-* Thursday, August 25, 2022, at 9:30am

M1: **M2:**

Action **11.0 Motion for Adjournment**

M1: **M2:**

*The meeting shall be conducted in conformity with the Brown Act.
Items may be taken out of order.*

Notice:

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Maria Cardenas (530) 668-3756 for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Vanessa Lopez as soon as possible and preferably at least 24 hours prior to the meeting. (Government Code § 54954.2)

Yolo County Office of Education Head Start/Early Head Start Programs
1280 Santa Anita Court, Suite 140, Woodland, CA 95776
(530) 668-3030 / (530) 668-3840 [fax]

Notice of Public Meeting

YOLO COUNTY CHILD CARE PLANNING COUNCIL

Tuesday, August 2, 2022 9:00 AM-11:00 AM

Join Zoom Meeting:

<https://ycoe.zoom.us/j/5306683756?pwd=VGZxUmxkd3VGbml3WVNRVW5XY0lpZz09>

Meeting ID: 530 668 3756

Passcode: ecezooom!

This meeting is being agendized to allow members, staff and the public to participate in a hybrid meeting via in-person and teleconference, pursuant to Government Code section 54953(e)(1)(as amended by Assembly Bill 361) to allow virtual board meetings through January 1, 2024.. If you are participating by Zoom Webinar please use chat for public comment during the meeting.

*The mission of the Yolo County Child Care Planning Council is to promote the professional growth of the child care workforce and to support the development of quality child care programs. **The meeting shall be conducted in conformity with the Brown Act***

Items may be taken out of order

Item	Title of Item	Who	Description	Time	Notes
1	Call to Order and Introductions/Roll Call	Justine Jimenez	Introduction of Members and/or Guests	5 min	Please introduce yourselves as we have new members!
2	Public Comment	All	Information	5 min	
3	Consent- Approve Agenda Consent- Minutes 6-3--22	Justine Jimenez	Action	3 min	
4	Opportunity for members to state conflict and recusal	Justine Jimenez	Administrative	3 min	Please take this opportunity to review all agenda items and identify any potential conflict of interest
5	Meeting dates/times for 2022/23 year	Shannon McClarin	Discussion/Action	15 min	Revisit past discussion of potential time change to allow for more participation in LPC meetings, set calendar for 2022/23
6	Revisit schedule for continued mission/vision/strategic planning with YDN	All	Discussion	10 min	Reiterate timing for follow up sessions, who can and will attend, ensure a core group going forward
7	Equity Workgroup Update	Lynn Arner/Justine Jimenez	Information	3 min	
8	Member Updates	All	Information	15 min	Members should share relevant information, upcoming training or events, and report out about any participation in events or meetings attended as a representative of the LPC

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Shannon McClarin for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Shannon McClarin as soon as possible and preferably at least 24 hours prior to the meeting.

Shannon McClarin, Coordinator
 Yolo County Child Care Planning Council
 Yolo County Office of Education
 1280 Santa Anita Court, Suite 140; Woodland, CA 95776
 (530) 668-3752

Shannon.McClarin@ycoe.org

I declare under penalty of perjury that the foregoing agenda was posted by _____ on the bulletin board at the east entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, CA

By: _____



**HEAD START/EARLY HEAD START
POLICY COUNCIL MEETING MINUTES**

June 23, 2022 at 9:30 am - 10:30 am

1280 Santa Anita Court Suite 140 Woodland CA 95776

This meeting was conducted via Zoom and conference call in. A public location was provided at the Yolo County Office of Education for public to attend and comment as needed.

Council Members Present:

*Oscar Morales
Kadia Statum
Yadira Enriquez
Zahira Jiménez
Beatriz Hernandez*

YCOE Staff:

Shannon McClarin, ECE Director
Maria Cardenas, Administrative Secretary
Marco Raya, Interpreter
Connie Luna-Garcia, Site Coordinator
Sonya Martinez, Sr. Business Service
Tech.

YCOE Administration:

Maria Arvizo-Espinoza, Associate
Superintendent
Margie Valenzuela, Executive Director of
Human Resources
Debra Hinley, Director of Internal Fiscal
Services

AFSCME Council 57:

None

Community Members Present:

None

Action

1.0 Call to Order – Oscar Morales-9:34 am

2.0 Introductions/Recognition of Visitors – Oscar Morales

3.0 Consent Agenda:

These items are expected to be routine and non-controversial. They will be acted upon by the Policy Council at one time without discussion unless a Policy Council member or citizen requests that an item(s) be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

Action

3.1 Approval

Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

M1: Kadia Statum

M2: Beatriz Hernandez

3.2 Approval – June 23, 2022, Agenda

M1: Beatriz Hernandez

M2: Kadia Statum

3.3 Approval- May 26, 2022, Minutes

M1: Kadia Statum

M2: Zahira Jiménez

3.4 Approval- April 28, 2022, Minutes

M1: Kadia Statum

M2: Beatriz Hernandez

3.5 Approval- Carryover Budget Revision 2021-2022

M1: Beatriz Hernandez

M2: Zahira Jiménez

Action

4.0 Public Comment: None

<i>This is a virtual meeting - please use Zoom for Public Comment</i>

This item is placed on the agenda for providing visitors the opportunity to address the Policy Council on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Policy Council concerning an item on the agenda by completing the form provided at the door.

The Policy Council reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

**Discussion &
Possible Action**

5.0 Adjourn to Closed Session: Margie Valenzuela

5.1 Employment of New Hires: None

M1: M2:

5.2 Employment of Substitutes: None

M1: M2:

5.3 Employment of Various Service Providers: None

M1: M2:

**Information,
Discussion &
Possible Action**

6.0 Financial Reports: -Sonya Martinez

6.1 Monthly Financial Report -Sonya reviewed monthly report

6.2 Carryover Report -Sonya reviewed monthly report

**Information,
Discussion &
Possible Action**

7.0 Open Session:

7.1 Old Business: None

7.2 New Business:

7.2.1 Grant Year 5 Approved- Shannon McClarin

Shannon updated Policy Council on the status of our Grant which was approved for Year 5 from Office of Head Start.

Information

8.0 Program Operations: Service Area Reports- Connie Luna-Garcia, Site Coordinator

Discussion

9.0 Program Reports - Shannon McClarin, Director

9.1 Community Updates- Community Members- None

9.1.2 Alyce Norman EHS & HS Representative-

Parent wanted to thank everyone for their support.

9.1.3 Esparto Center HS Representative- None

9.1.4 Home Base EHS Representative-

Parent wanted to share that she is satisfied with the Program and the Teachers.

9.1.5 Greengate Center HS Representative- None

9.1.6 Lemen Center EHS Representative-

Parent Rep. asked if we could follow up on parent fees. When will we know if the fees will be waived for 2022-2023?

- 9.1.7 Marguerite Montgomery EHS & HS Representative-None
- 9.1.8 Plainfield Center HS Representative-None
- 9.1.9 Prairie Center HS Representative- None
- 9.1.10 Wolfskill Center HS Representative-None
- 9.1.11 Woodland Central Center HS Representative- None

Information

10.0 Confirmation Next Meeting Date *Thursday, July 28, 2022*

M1: Zahira Jiménez

M2: Kadia Statum

Action 11.0 Motion for Adjournment 10:05 am

M1: Beatriz Hernandez

M2: Zahira Jiménez

The meeting shall be conducted in conformity with the Brown Act. Items may be taken out of order.

Notice:

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**Yolo County Office of Education Head Start/Early Head Start Programs
1280 Santa Anita Court, Suite 140, Woodland, CA 95776
(530) 668-3030 / (530) 668-3840**

Draft Minutes for Approval

YOLO COUNTY CHILD CARE PLANNING COUNCIL

Tuesday July 12, 2022 9:00 AM-11:00AM

This meeting occurred by Zoom/Conference call

Consistent with the Shelter in Place orders from the Governor and Yolo County, this meeting was compliant with the Governor’s Executive Order N-29-20 which allows for a deviation of teleconference rules required by the Brown Act. In-person attendance was not permitted.

Zoom was used for public comment

<p style="text-align: center;"><u>Members in Attendance:</u></p> <p style="text-align: center;">Justine Jimenez Gina Daleiden Fawn Montagna Kari Roberts Cindy Flores Ed Lewis Elizabeth Hansen Tanya Kiz Rahele Atabaki</p>	<p style="text-align: center;"><u>Members Not Present:</u></p> <p style="text-align: center;">Amy Howering Sue Lomax Kim Relph-Smith Lynn Arner Maria Lewis</p> <p style="text-align: center;"><u>Guests:</u></p> <p style="text-align: center;">Gail Nadal Gehan Tadros</p> <p style="text-align: center;"><u>Staff:</u></p> <p style="text-align: center;">Shannon McClarin Kathleen Glassman</p>
---	--

Item	Time
1. Call to Order and Introductions/Roll Call	
Call to order at 9:04 Guests: Gail Nadal- Director of Special Projects with YCOE Gehan Tadros- Program Director Children’s Home Society	
Public Comment- None	
Consent- Approve 7-12-2022 Agenda Consent-Approve 6-3-2022 Minutes 1)Kari Roberts 2)Elizabeth Hansen	
5. Opportunity for members to state conflict and recusal	
None	
Results of Voting on Executive Committee: Justine Jimenez Chair Kim Relph-Smith Vice Chair Lynn Arner - Secretary	
Follow up/Next steps from retreat with YDN	
Lovely day and a pleasant experience, it was nice to see everyone and we enjoyed being outside the entire time. Discussed where the LPC is currently and reflected on the past two years since last retreat. The LPC	

has been helping providers as everyone has been weathering the pandemic. It was a nice time to regroup and discuss who we are as an LPC and what we want our vision to be for the future, also shared the recommitment to our work. Very nice to be able to connect and work in small groups, members left feeling recharged, it was a very positive experience. Members have been thinking about the LPC mission statement since the retreat.

Follow up sessions with YDN:

3-4 hour long sessions hoping to have them coincide with regular meetings so the meeting is extended rather than having a separate meeting. Tuesday August 9th meeting could meet in the evening if easier for everyone. Flexible on time, this date works well for YDN. This meeting may be less than 3 hrs. since we already worked on the mission statement. Members who do participate would be moving through the process as a group rather than members attending some sessions and not others.

LPC decided on August 9th at 9am, will send out follow up information.

UPK/UTK Update – Gail Nadal

Gail has been working with school districts and with the LPC to look at the impact of the coming UTK and UPK implementation, and working with school districts to help them better understand principles behind early learning.

10 years ago when TK was first introduced the LPC stepped up to provide PD to district staff, but the school districts were unsure of how to prepare for TK. YCOE has asked Gail to develop a plan to learn how to best support school districts and what they can learn to understand how to best implement TK. Goal was to have each school district as well as 3 charter schools create and develop a plan for implementing TK; everyone was very interested in learning. The school districts are projecting a total of 498 TK students in the fall. School districts and charter schools are currently hiring- many ECE teachers have been hired on as TK teachers, an alignment is happening. Gail has been working closely with Kathleen Glassman and Shannon McClarin to work on CDE outline and TK plan. Think about recruitment and supplies, school districts wanted to do this well. Districts and 3 charters are as ready as possible for new students coming in in August. 1:12 ratio 24 students max per classroom. Encouraged to have restrooms right near classrooms, facilities grant will be available to add bathrooms in or near classrooms. The school districts have asked for a TK workgroup committee made up of LPC members to communicate to districts regarding what teaching experience is equivalent to 24 ECE units, districts would like this information provided to schools in August.

Washington Unified meets weekly to discuss TK. The LPC should reach out to providers to see if they are being affected by UTK/UPK. Parents first entry into the school districts is critical. Important to have face to face relationship, engage and get families involved.

Equity Workgroup Update

Has met once since last meeting, looking at having conversation around equity equals quality and quality equals equity. Antibias PD series for childcare providers was a huge success.

Member Updates

Fawn Montagna- Yolo County ARP Childcare Recovery Package Contract in stages of being finalized – will go to July 26th BOS meeting for approval- we are currently working on application for childcare providers. F5Y is holding larger grants for unique circumstances such as within childcare deserts such as Winters. An Early learning review committee has been assembled and consists of the following agencies: F5Y, YCOE, YCCA, City of West Sac and CHS. Would like to thank CHS for partnering with F5Y on this project.

Kari Roberts- Having a hard time getting children special needs services in school districts, children need to be included even if they are not potty trained. Kids staying home for 2 years during the pandemic, children have suffered.

Shannon- TK leads received SSA grant working with Home Run program and will bring more information on that program. Trying to create a PD roadmap so providers know what is available regardless of where providers work or how the program is funded, all providers can take advantage of the PD.

Gail- Childcare Connections in city of Woodland and rural areas to create a childcare provider network will be approved at the July 26th BOS meeting and will be receiving \$230k for this project.

Tanya Kiz- Annual back to school giveaway day is coming up, will send fliers with more information, it's a great day for families.

Cindy Flores-CHS still has PPE for childcare providers, did a distribution last month but not much of a turnout for that event, soap, Clorox, towels, tissue and more is available including new clothes and clothes in good condition for pick up, sizes 0-24 months for anyone in Yolo County. CHS has run out of COVID test kits. Contact CHS for PPE: Please call 530-645-6265 to schedule an appointment for PPE/cleaning supplies. Or email ReferralsYO@chs-ca.org

Justine Jimenez- The City of West Sacramento is actively recruiting for a Program Assistant to assist the West Sacramento Home Run on a part time.

Meeting Adjourned 10:16am

- 1) Kari Roberts
- 2) Elizabeth Hansen

5. 2. Sufficiency or Insufficiency of Instructional Materials Resolution 2022

Description

In compliance with the requirements of the Williams' Settlement the board of education must:

1. Hold a public hearing and adopt a resolution stating whether each pupil has sufficient textbooks or instructional materials in reading/language arts, mathematics, science and history/social science aligned to content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board, (Education Code § 60119).
2. The hearing must take place between the first day that pupils attend school and the end of the eighth week of the school year (Education Code § 60119).
3. Include only instructional materials (Education Code §§ 60040-60047) which accurately portray the following:
 - The cultural and racial diversity of society, including the contributions of both men and women in all type of roles;
 - The necessity for the protection of our environment;
 - The effects on the human system of the use of tobacco, alcohol, narcotics and restricted dangerous drugs;
 - That materials encourage thrift, fire prevention, and the humane treatment of animals and people;
 - That textbooks for social science, history or civics contain the Declaration of Independence and the Constitution of the United States; and
 - That materials selected do not contain any material reflecting adversely upon persons because of their race, color, creed, national origin, ancestry, sex, handicap or occupation, (Education Code 60400).

Students in our Cesar Chavez Community School and Dan Jacobs School, programs have access to instructional materials in the areas of Language Arts, Math, History/Social Sciences and Science. Staff has confirmed that we have sufficient materials (including Chromebooks and internet access for online materials).

Instructional materials for Cesar Chavez Community School and Dan Jacobs School currently adopted by the board include:

1. Agile Mind, Intensified Mathematics I
2. Edgenuity includes comprehensive, standards-aligned electronic high school courses for all content areas

Recommendation

For Information this month. This item will have a public hearing and the Board will be asked to adopt this resolution at the September 13, 2022 Regular Board meeting.

Supporting Documents

 Sufficiency or Insufficiency of Instructional Materials Resolution 2022

Contact Person

Deborah Bruns, Director, Teaching & Learning will present this item.



Resolution #21-22/05: Regarding Sufficiency or Insufficiency of Instructional Materials, 2022-23

WHEREAS, the governing board of the Yolo County Office of Education, in order to comply with the requirements of *Education Code* Section 60119, held a public hearing on September 13, 2021, at 3:30 PM, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the development of the Local Control and Accountability Plan and in the public hearing, and;

Whereas, the information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Yolo County Office of Education, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects for Cesar Chavez Community School and Dan Jacobs School.

- **Mathematics** – *Agile Minds, Intensified Mathematics I*
- **Edgenuity** – *Edgenuity supplies comprehensive, standards-aligned electronic high school courses for all content areas that are available to all students via the Internet.*

Therefore, it is resolved that for the 2022-2023 school year, the Yolo County Office of Education has provided each enrolled pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Adopted this 13th day of September, 2022.

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____

Date:

ATTESTED TO:

Garth Lewis, Superintendent
Yolo County Office of Education

5. 3. Initial Proposal from CSEA and its Yolo County Office of Education Chapter No. 369 to the Yolo County Office of Education ("COUNTY OFFICE") Regarding the 2022-2025 Successor Agreement Negotiations 

Description

Collective bargaining law requires that initial proposals for negotiations be sunshine at a public Board meeting by the Superintendent. The initial proposal from CSEA and its Yolo County Office of Education Chapter No. 369 to the Yolo County Office of Education ("COUNTY OFFICE") Regarding the 2022-2025 Successor Agreement Negotiations was presented to the Superintendent (see attached).

The Superintendent is using the Board meeting as a forum to publicly present the proposal. The Superintendent will order that the proposal be posted and set for public hearing at the September 13, 2022 Regular Board meeting.

Recommendation

It is recommended that the Superintendent receive the the initial proposal from CSEA and its Yolo County Office of Education Chapter No. 369 to the Yolo County Office of Education ("COUNTY OFFICE") Regarding the 2022-2025 Successor Agreement Negotiations and order that it be posted and set for public hearing at the September 13, 2022 Regular Board meeting.

Supporting Documents



Initial Proposal from CSEA

Contact Person

Superintendent Garth Lewis will present this item.



**INITIAL PROPOSAL
FROM THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS YOLO COUNTY
OFFICE OF EDUCATION CHAPTER NO. 369 (“CSEA”)
TO THE
YOLO COUNTY OFFICE OF EDUCATION (“COUNTY OFFICE”)
REGARDING THE
2022-2025 SUCCESSOR AGREEMENT NEGOTIATIONS**

Article 2 Term of Agreement: CSEA hereby proposes modifying the language herein to reflect a new contract term from 7/1/2022 – 6/30/2025 with subsequent year reopeners.

Article 4 Personnel Files: CSEA hereby proposes incorporating the evaluation form as an attachment to this section.

Article 9 Pay and Allowances: CSEA hereby proposes that the County Office provide a fair and equitable increase to the salary schedule.

Article 11 Fringe Benefits/Retirement Contribution: CSEA hereby proposes that the County Office provide a fair and equitable increase to health and welfare benefits. CSEA further proposes incorporating the medical, dental and vision plans available to members into this section.

Article 19 Layoff and Reemployment: CSEA hereby proposes modifying the language herein to reflect changes to the law.

Article 25 Professional Growth: CSEA hereby proposes incorporating the professional growth form as an attachment to this section.

5. 4. 2021-22 Annual Average Daily Attendance (ADA) Report

Description

Attached is the 2021-22 Annual ADA Report.

Recommendation

For information only.

Supporting Documents



2021-2022 Annual All periods

Contact Person

Debra Hinely, Director, Internal Fiscal Services, will present this item.

YOLO COUNTY OFFICE OF EDUCATION
Average Daily Attendance (ADA)
2021/2022 Annual
June 30, 2022

2021/22 Adopted Budget (A)	2021/22 Period 1 Actual (B)	2021/22 Period 2 Actual (C)	2021/22 Period 2 Actual Revised	2021/22 Annual Actual (D)
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PROGRAM

Cesar Chavez Community School (CCC)	12.00	13.75	11.88		12.31
Yolo County Career Program (YCCP)	4.00	5.73	6.50		6.51
	<u>16.00</u>	<u>19.48</u>	<u>18.38</u>		<u>18.82</u>
Juvenile Hall	0.50	3.86	3.34		3.20
Special Education		113.44	115.68	111.87	117.26
Special Education - ESY		9.04	9.04	9.04	9.04

Special Education
ADA by District

	ESY	P1	P2	Revised P2	ANNUAL
Davis	1.75	19.58	19.72	18.56	19.58
Esparto	0.03	3.09	3.47	3.47	3.60
Washington	2.00	28.47	25.80	25.43	25.92
Winters	0.98	11.32	12.65	12.65	12.98
Woodland	4.28	50.98	54.04	51.76	55.18
	<u>9.04</u>	<u>113.44</u>	<u>115.68</u>	<u>111.87</u>	<u>117.26</u>

5. 5. Williams Quarterly Report on Yolo County Schools in Decile 1-3; Covering the months of April, May, and June 2022 

Description

Each year the County Superintendent of Schools must prepare quarterly reports for the County Board of Education that reflect the results of visits to the Decile 1-3 schools in the county, as a result of the Williams Settlement per California Education Code 1240. Please refer to the attached letter. Three districts in Yolo County are in Decile 1-3; Washington USD, Winters JUSD, and Woodland JUSD. Davis JUSD and Esparto USD are not in Decile 1-3 but are included in the Uniform Complaints section of the report.

Recommendation

For Information.

Supporting Documents



Williams Quarterly Report ltr.



YCOE_UCP_Q4Report

Contact Person

Deborah Bruns, Director, Teaching & Learning will present this item.

***Williams Quarterly Report for Three Required Areas and
Optional Reporting of Uniform Complaints
Quarter of April, May and June 2022***

August 3, 2022

Melissa Moreno, President
Tico Zendejas, Vice President
Carol Souza Cole
Shelton B. Yip
Elizabeth Esquivel

Dear Trustees,

California *Education Code* Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide the fourth quarterly report for fiscal year 2021-2022 as required by *Education Code* section 1240(c)(2)(G) pursuant to the Williams Settlement. This report presents the results of my visits to the Williams schools in the Washington Unified, Winters Joint Unified, and the Woodland Joint Unified school districts for the period of April, May and June of 2022.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including “good repair.”

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

While the Uniform Complaint data are not mandated to be a part of this report to you, they are being included so that you and the citizens of our community will have a complete understanding of the environment in which, Elkhorn Village Elementary, Riverbank K-8 Elementary, Stonegate Elementary, and Westfield Village Elementary, Waggoner Elementary, Dingle Elementary,

Freeman Elementary, Gibson Elementary, Ramón S. Tafoya Elementary, and Woodland Prairie Elementary Schools are functioning.

Before proceeding with the report, let me define some basic terms:

- “Sufficient textbooks or instructional materials” means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.”
- “Good Repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public-School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”

My findings were as follows:

Instructional Materials:

Washington Unified School District:

Elkhorn Village Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Riverbank Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Stonegate Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Westfield Village Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Winters Joint Unified School District:

Wagoner Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Woodland Joint Unified School District:

Dingle Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Freeman Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Gibson Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Ramón S. Tafoya Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Woodland Prairie Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

School Facilities:

Washington Unified School District:

Elkhorn Village Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Riverbank Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Stonegate Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Westfield Village Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Winters Joint Unified School District:

Waggoner Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Woodland Joint Unified School District:

Dingle Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Freeman Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Gibson Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Ramón S. Tafoya Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Woodland Prairie Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

School Accountability Report Card:

Washington Unified School District:

The SARC reports for 2020-21 were reviewed in April. All sites had links to SARC reports on school websites. The SARCs were all complete. In the future, the SARCs should note that the K-5 History/Social Science materials are not from the current adoption.

Winters Joint Unified School District:

The SARC report for 2020-21 were reviewed in April. The Waggoner SARC was complete and posted on the district website.

Woodland Joint Unified School District:

The SARC reports for 2020-21 were reviewed in April. All sites had links to SARC reports on school websites.

Teacher Misassignments and Teacher Vacancies:

Quarterly report submissions were reviewed. No complaints were received during this quarter.

Uniform Complaints:

A review of the quarterly submissions from all five Yolo County districts showed no complaints filed during the fourth quarter.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

In conclusion, let me assure each of you receiving this report that the Yolo County Office of Education is available to support the actions that may be needed to be taken to address the needs identified in my report.

Sincerely,



Garth Lewis

Yolo County Superintendent of Schools

Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186(d)]

District: Yolo County Office of Education

Person completing this form: Deb Bruns Title: Director, Teaching & Learning

Quarterly Report Submission Date:

(check one)

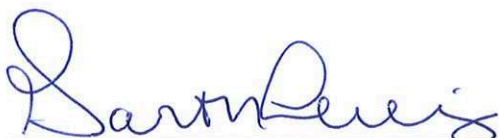
- October 2021
- January 2022
- April 2022
- July 2022

Date for information to be reported publicly at governing board meeting: August 9, 2022

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0



Garth Lewis, Yolo County Superintendent of Schools

7/7/22

Date

5. 6. Monthly Board Financial Report

Description

Per request of the County Board of Education, attached is the current financial report for July 2022.

Recommendation

For information only.

Supporting Documents



August Board Meeting (July)

Contact Person

Debra Hinely, Director, Internal Fiscal Services, will present this item.

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
	REVENUE LIMIT SOURCES :	12,698,783.00		12,698,783.00	132,740.00	12,566,043.00	1.04
	FEDERAL REVENUES :	6,380,955.00		6,380,955.00	.00	6,380,955.00	0.00
	OTHER STATE REVENUES :	6,556,114.00		6,556,114.00	195,437.00	6,360,677.00	2.98
	OTHER LOCAL REVENUES :	8,753,499.00		8,753,499.00	41,842.70	8,711,656.30	0.47
* TOTAL YEAR TO DATE REVENUES		* * 34,389,351.00 *	.00	* 34,389,351.00 *	* 370,019.70 *	* 34,019,331.30 *	1.07

EXPENDITURE DETAIL							
	CERTIFICATED SALARIES :	8,116,816.00		8,116,816.00	217,400.43	7,899,415.57	2.67
	CLASSIFIED SALARIES :	9,438,386.00		9,438,386.00	426,044.47	9,012,341.53	4.51
	EMPLOYEE BENEFITS :	8,380,397.00		8,380,397.00	265,862.56	8,114,534.44	3.17
	BOOKS AND SUPPLIES :	952,709.00	5,768.00	958,477.00	654.44	957,822.56	0.06
	SERVICES, OTHER OPER. EXPENSE:	7,109,263.00	5,408.00-	7,103,855.00	208,202.36	6,895,652.64	2.93
	CAPITAL OUTLAY :	476,231.00		476,231.00	.00	476,231.00	0.00
	DIRECT SUPPORT/INDIRECT COSTS:	418,129.00-		418,129.00-	601.60-	417,527.40-	0.14
* TOTAL YEAR TO DATE EXPENDITURES		* * 34,055,673.00 *	360.00	* 34,056,033.00 *	* 1,117,562.66 *	* 32,938,470.34 *	3.28

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
9110	CASH IN COUNTY TREASURY		2,370,487.44-	2,370,487.44-

Once the books are closed, the beginning balance will be shared during the board meeting. The External Business Services Department provides the estimated beginning balance.

5. 7. AR 6158 - Independent Study Policy





Description

Administrative Regulation Update for policy 6158 Independent Study. Source for policy is from School Services of California.

Recommendation

For information, will ask for board approval at September meeting

Supporting Documents

-  AR6158 (1)
-  Regulation 6158_Independent Study w track changes (1)
-  AR6158 (1)
-  Regulation 6158_Independent Study w track changes

Contact Person

Maria Arvizu-Espinoza

Administrative Regulation

Independent Study

AR 6158
Instruction

Educational Opportunities

Note: The following section is optional. Education Code 51745 lists educational opportunities that may be provided through independent study. The district may revise or expand items #1-5 below to reflect district practice.

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction

(cf. 6143 - Courses of Study)
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel

(cf. 5112.3 - Student Leave of Absence)
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement

(cf. 0420.4 - Charter School Authorization)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, vacation, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

(cf. 5113 - Absences and Excuses)

Note: The following paragraph is for use by districts maintaining high schools.

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

(cf. 6146.1 - High School Graduation Requirements)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

Note: The following optional paragraph may be revised to reflect district practice.

Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

Note: The following paragraph limits eligibility for independent study to those students for whom state apportionments can be claimed. Education Code 46300.2 provides that districts will receive state funding for independent study for students who are residents of the county or an adjacent county. Pursuant to Education Code 51747.3, students whose residency status is based on parent/guardian employment within district boundaries (Education Code 48204(b)) are not eligible for funds apportioned for average daily attendance (ADA).

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.1 - District Residency)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Note: Education Code 46300.1 provides that the district may not receive apportionments pursuant to Education Code 42238 for independent study for students age 21 or older, or for students 19 or older who have not been continuously enrolled in grades K-12 since their 18th birthday. However, pursuant to Education Code 46300.4, these students may be eligible for independent study through the adult education program for courses required for high school graduation; see BP/AR 6200 - Adult Education.

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

(cf. 6200 - Adult Education)

Note: The following paragraph limits enrollment in independent study to those students for whom state apportionments can be claimed. Pursuant to Education Code 51745, no more than 10 percent of the students enrolled in a continuation high school or opportunity school or program are eligible for apportionment credit for independent study. A pregnant student or a parenting student who is the primary caregiver for his/her child(ren) is not included in this cap.

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6184 - Continuation Education)

Master Agreement

***Note: Education Code 51747 mandates that, in order for the district to receive apportionments for independent study, the district must adopt and implement policy providing for a signed written independent study agreement which contains the components listed in the following section. Because apportionments are provided only for independent study of five or

more consecutive school days pursuant to Education Code 46300, written agreements are required only in such instances.***

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student

Note: Pursuant to Education Code 51747, the written agreement must contain statements reflecting Board policy pertaining to (1) the maximum length of time, by grade level and type of program, which may elapse between the time an independent study assignment is made and the date by which the student must complete the assignment and (2) the number of missed assignments allowed before an evaluation would be required to determine whether it is in a student's best interest to remain in independent study. See the accompanying Board policy.

4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments, by grade level and type of program, which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement that independent study is an optional educational alternative in which no student may be required to participate
8. In the case of a suspended or expelled student who is referred or assigned to any school,

class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Note: Education Code 46300.7 states that apportionments shall be received for a student in independent study only if the district receives written permission from the parent/guardian, before the independent study begins, specifying the actual dates of participation, methods of study and evaluation, and resources to be made available for the student's independent study. Since all these components are included in the written agreement which the parent/guardian must sign, the parent/guardian's signature on the agreement satisfies the requirement to obtain his/her written permission.

9. Signatures of the student, the parent/guardian or caregiver of the student if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

Note: Education Code 51749.5-51749.6 establish a course-based independent study option that may be offered if certain requirements are met, as described below. As a condition of offering this option, Education Code 51749.5 mandates that the district adopt policy or regulations that comply with the legal requirements listed in the following section and any applicable regulations adopted by the State Board of Education.

Note: The following paragraph may be revised to reflect the grade levels offered by the district.

The district shall offer a course-based independent study program for students in grades K-12 subject to the following requirements: (Education Code 51749.5)

1. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.

(cf. 4112.2 - Certification)

2. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality as equivalent classroom-based courses and shall be aligned to all relevant local and state content standards. This certification shall, at a minimum, include the duration,

number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses.

3. Students enrolled in these courses shall meet the applicable age requirements established pursuant to Education Code 46300.1 and 46300.4 and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 48204, and 51747.3.

4. Teachers shall communicate with each student in person, by telephone, or by any other live visual or audio connection at least twice per calendar month to assess whether the student is making satisfactory educational progress. For this purpose, satisfactory educational progress includes, but is not limited to, applicable statewide accountability measures and the completion of assignments, examinations, or other indicators that the student is working on assignments, learning required concepts, and progressing toward successful completion of the course, as determined by the teacher providing instruction.

Written or computer-based evidence of satisfactory educational progress shall be retained for each course and student, including, at a minimum, a grade book or summary document that lists all assignments, examinations, and associated grades for each course.

If satisfactory educational progress is not being made, the teacher shall notify the student and, if the student is under age 18 years, his/her parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether he/she should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

(cf. 5125 - Student Records)

5. Examinations shall be administered by a proctor.

6. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.

(cf. 6162.51 - State Academic Achievement Tests)

7. A student shall not be required to enroll in courses included in this program.

8. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.

9. For each student, the combined equivalent daily instructional minutes for courses in this

program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

10. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.

11. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.

(cf. 3260 - Fees and Charges)

12. A student shall not be prohibited from participating in independent study solely on the basis that he/she does not have the materials, equipment, or Internet access necessary to participate in the course.

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, his/her parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to this program
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources, including materials and personnel, that will be made available to the student
6. A statement that the student is not required to enroll in courses in this program
7. Signatures of the student, the student's parent/guardian if the student is under age 18 years, and all teachers providing instruction

The student's or parent/guardian's signature shall constitute permission for the student to receive

instruction through independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

Monitoring Student Progress

Note: The following optional section may be revised to reflect district practice.

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

Note: The CDE, in its Frequently Asked Questions available on its web site, clarifies that students in independent study are not subject to truancy laws. The determination of excused and unexcused absences is irrelevant because independent study students may complete assignments at any time and attendance is not the basis for credit.

Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant.

Responsibilities of Independent Study Administrator

Note: The following optional section may be revised to reflect district practice.

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

Note: Pursuant to Education Code 51745.6, the equivalency of teacher-student ratios as described below is a necessary condition for the district to receive apportionments for independent study. The district may exceed these ratios, but those additional units of independent study ADA would not be funded. AB 104 (Ch. 13, Statutes of 2015) amended Education Code 51745.6 to eliminate grade span as a factor in the computation of the ratios.

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

Note: The remainder of this section is optional and may be revised to reflect district practice.

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and

the date the assignment is due

4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress

Note: Pursuant to Education Code 51747.5, the district may only claim apportionment credit for independent study based on the time value of student work products as personally judged in each instance by a certificated teacher. Education Code 51747.5 specifies that the teacher is not required to sign and date the work products.

7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

(cf. 4131 - Staff Development)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

(cf. 3580 - District Records)

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

Note: Education Code 51747, as amended by SB 828 (Ch. 29, Statutes of 2016), authorizes specified records to be maintained in an electronic file, as provided in the following paragraph. Pursuant to Education Code 51747, an electronic file includes a computer or electronically stored image of an original document, including, but not limited to, a PDF, JPEG, or other digital file type, that may be sent via fax machine, email, or other electronic means.

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

(10/15 5/16) 7/16

INDEPENDENT STUDY

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student pursuant to Education Code 51747.5. (Education Code 51745.5) A pupil who does not participate in independent study on a school day shall be documented as non-participatory for that school day for purposes of pupil participation reporting and tiered re-engagement pursuant to section 51747.5 (c).

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction (cf. 6143 - Courses of Study)
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
(cf. 5112.3 - Student Leave of Absence)
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
6. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction

INDEPENDENT STUDY

(cf. 0420.4 - Charter School Authorization)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, vacation, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

(cf. 5113 - Absences and Excuses)

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

(cf. 6146.1 - High School Graduation Requirements)

Equivalency

The Yolo County Office of Education's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the county's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in County Programs and Activities)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The Yolo County Office of Education shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and local educational agency-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value (Education Code 46300.6, 51747.3)

Re-engagement Strategies

INDEPENDENT STUDY

YCOE employees will take measures to re-engage pupils who are not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of approved instructional calendar, pupils found non-participatory in synchronous instructional offerings pursuant to Section 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span, or pupils who are in violation of their written agreement pursuant to Educational Code section 51747 (g) and this policy. Procedures for tiered re-engagement strategies shall include all of the following:

1. Verification of the pupil's current contact information.
2. Notification to parents or guardians of lack of participation within one school day of the absence or lack of participation.
3. A plan for outreach to determine pupil needs, including connection with health and social services as necessary.
4. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the provisions of this policy regarding missed assignments and satisfactory education progress.

"Pupil-parent-educator conference" means a meeting involving, at a minimum, all parties who signed the pupil's written independent study agreement pursuant to subdivision (g) of Section 51747 or the written learning agreement pursuant to subdivision (b) of Section 51749.6.

This section shall not apply to pupils that participate in an independent study program for fewer than 15 schooldays in a school year.

Eligibility for Independent Study

Students are eligible for independent study as authorized in law, and as specified in board policy and administrative regulation.

For the 2022-23 school year and thereafter, and, provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or

INDEPENDENT STUDY

differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of Yolo county or an adjacent county. Full-time independent study shall not be available to students whose county residency status is based on their parent/guardian's employment within county boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.1 - County Residency)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

(cf. 6200 - Adult Education)

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745) and Free Appropriate Public Education (FAPE) can be established (Education Code Section 51745[c]. The “certificated employee with responsibility for the student’s special education programming” must be a signatory to the written agreement.

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6184 - Continuation Education)

Each pupil’s written agreement must be completed and signed by parent, student, and teacher prior to program commencement for programs scheduled for 15 days or more.

INDEPENDENT STUDY

Independent Study Fewer Than Fifteen Days

Written agreements for independent study lasting fewer than 15 school days must be signed by parent/guardian within 10 days of enrollment in independent study.

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

~~**INDEPENDENT STUDY**~~

Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant.

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

INDEPENDENT STUDY

1. Recommending certificated staff to be assigned as independent study teachers and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the county, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the Yolo County Office of Education enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
5. Providing direct instruction and counsel as necessary for individual student success

INDEPENDENT STUDY

6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers. (cf. 4131 - Staff Development)

Policy Adopted: May 28, 2019

















YOLO COUNTY OFFICE OF EDUCATION

Revised: August ~~24~~²⁰, 2021~~2~~
CA

Woodland,

5. 8. YCOE Organizational Charts

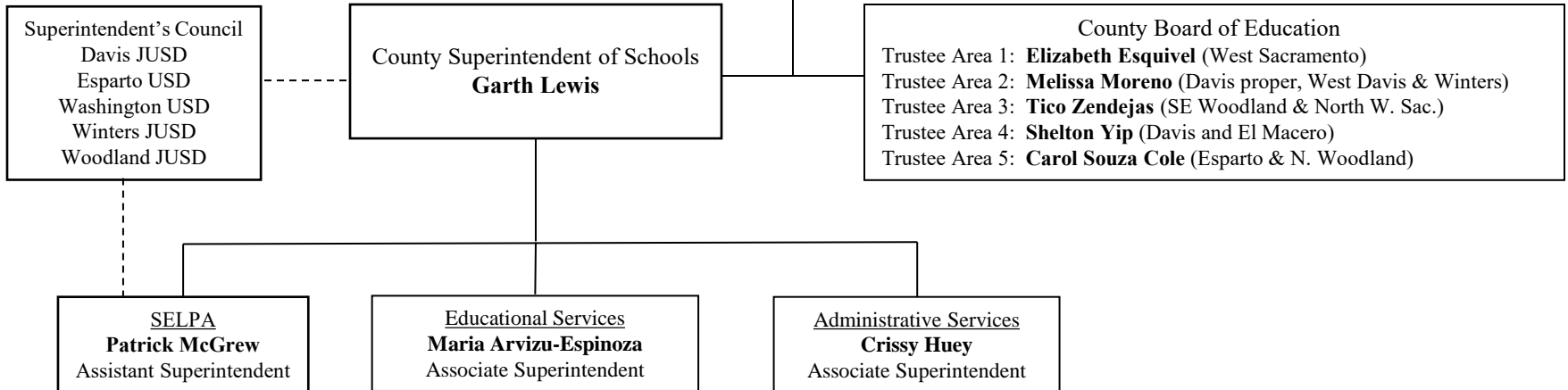
Supporting Documents

-  Yolo County Voters and Residents
-  County Superintendent
-  Human Resources
-  Educational Services
-  Early Childhood Education
-  Equity and Support Services
-  Head Start - Early Head Start
-  SELPA
-  Special Education
-  Student Services
-  Teaching and Learning
-  Administrative Services Division
-  External Business Services
-  Information Technology Services
-  Internal Fiscal Services
-  Support Operations Services

Yolo County OFFICE OF EDUCATION

2022-23

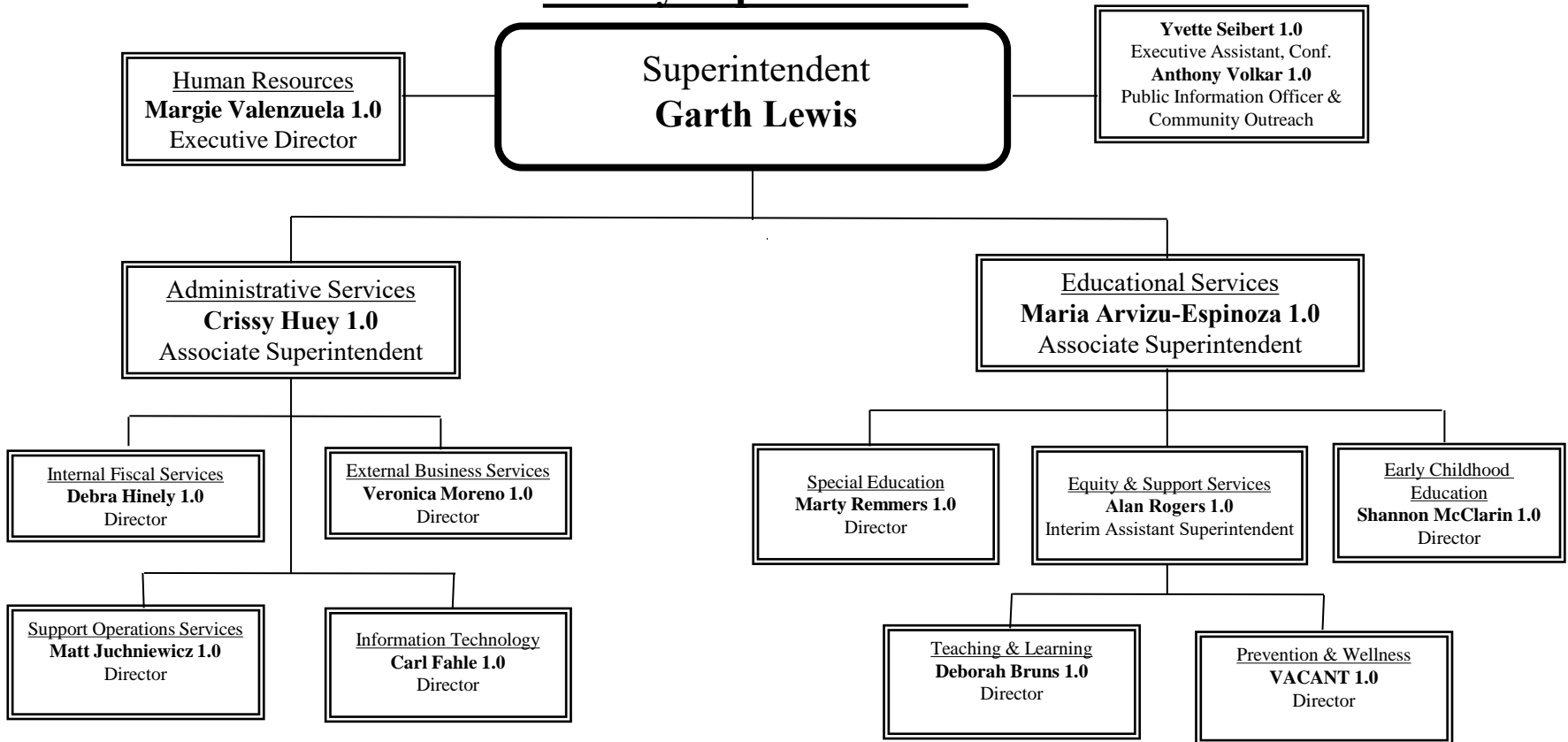
Yolo County Voters and Residents



Yolo County
OFFICE OF
EDUCATION

2022-23

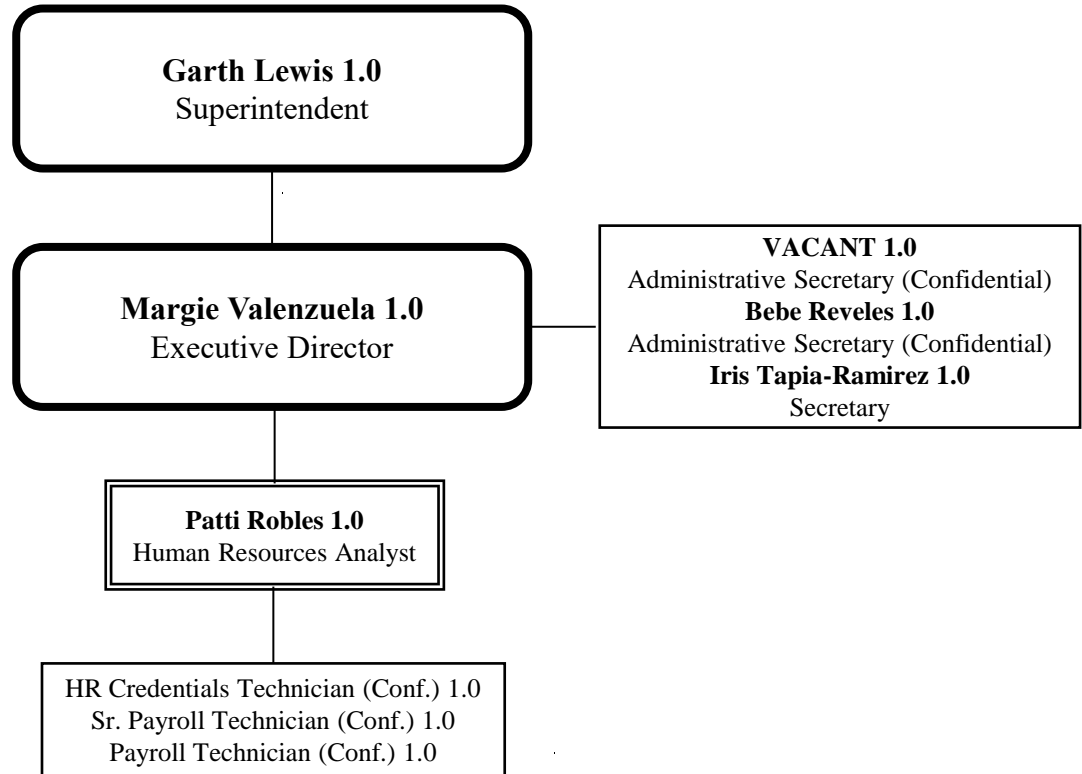
County Superintendent



Yolo County
OFFICE OF
EDUCATION

2022-23

Human Resources



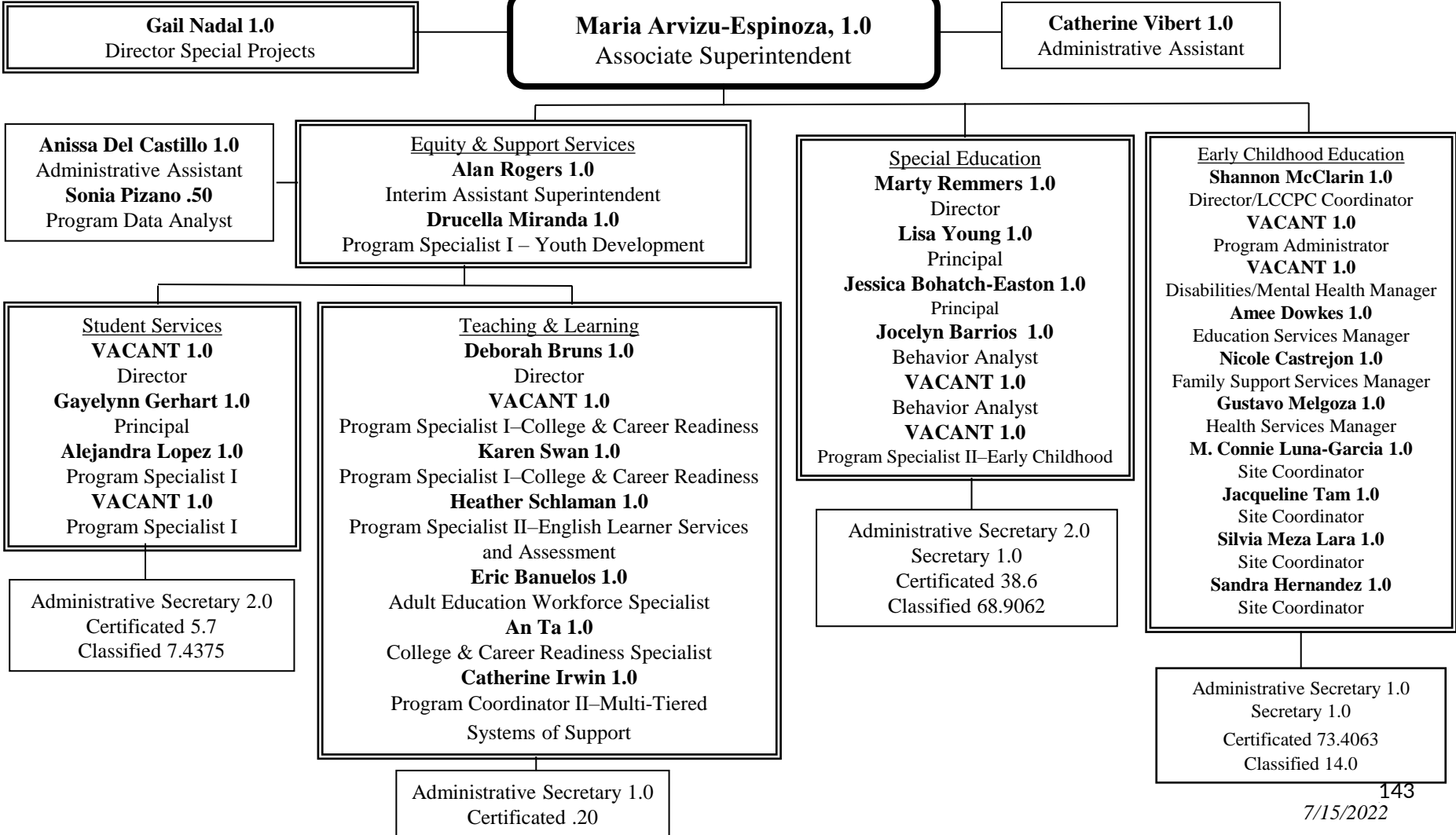
Yolo County

OFFICE OF EDUCATION

PLEASE NOTE: Staffing changes are in progress. FTE information will change.

2022-23

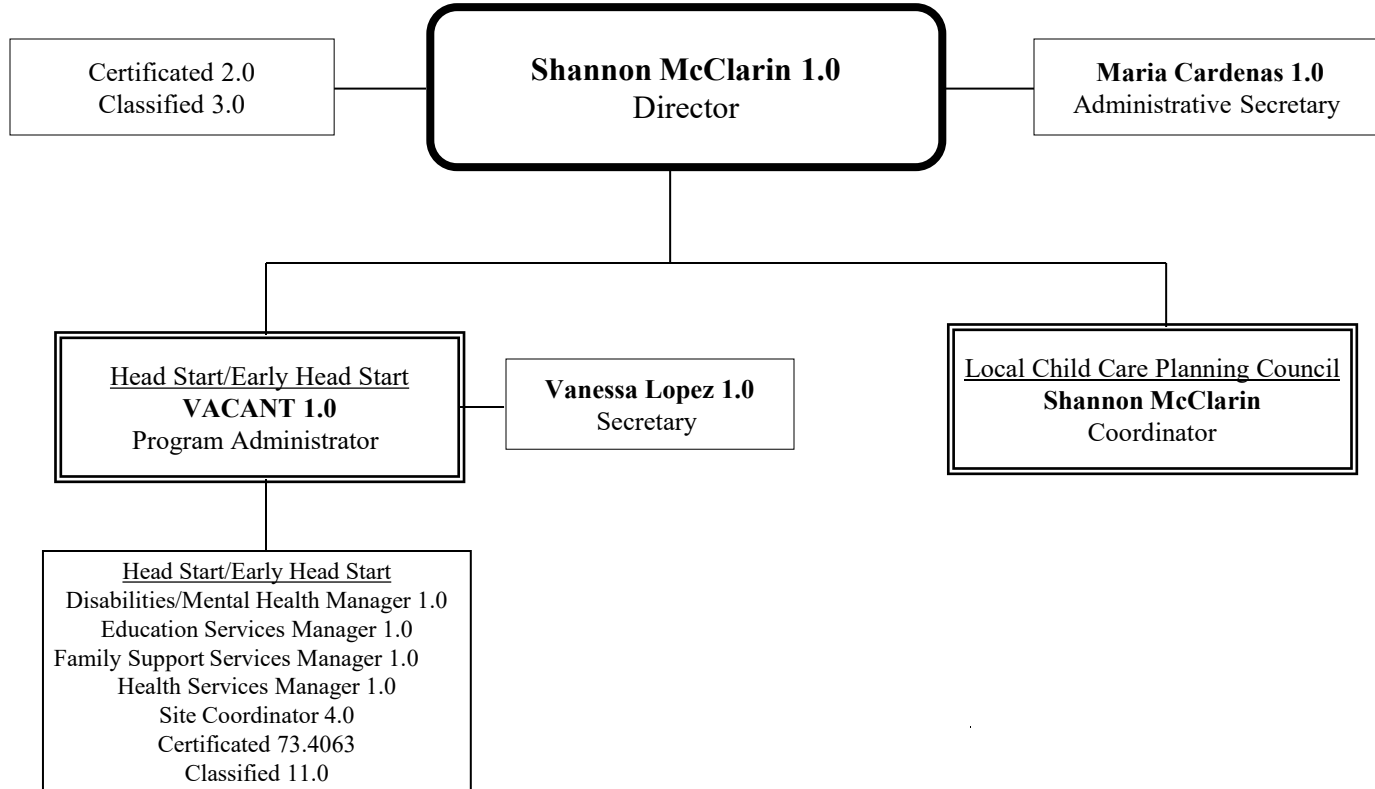
Educational Services Division



Yolo County
OFFICE OF
EDUCATION

2022-23

Early Childhood Education

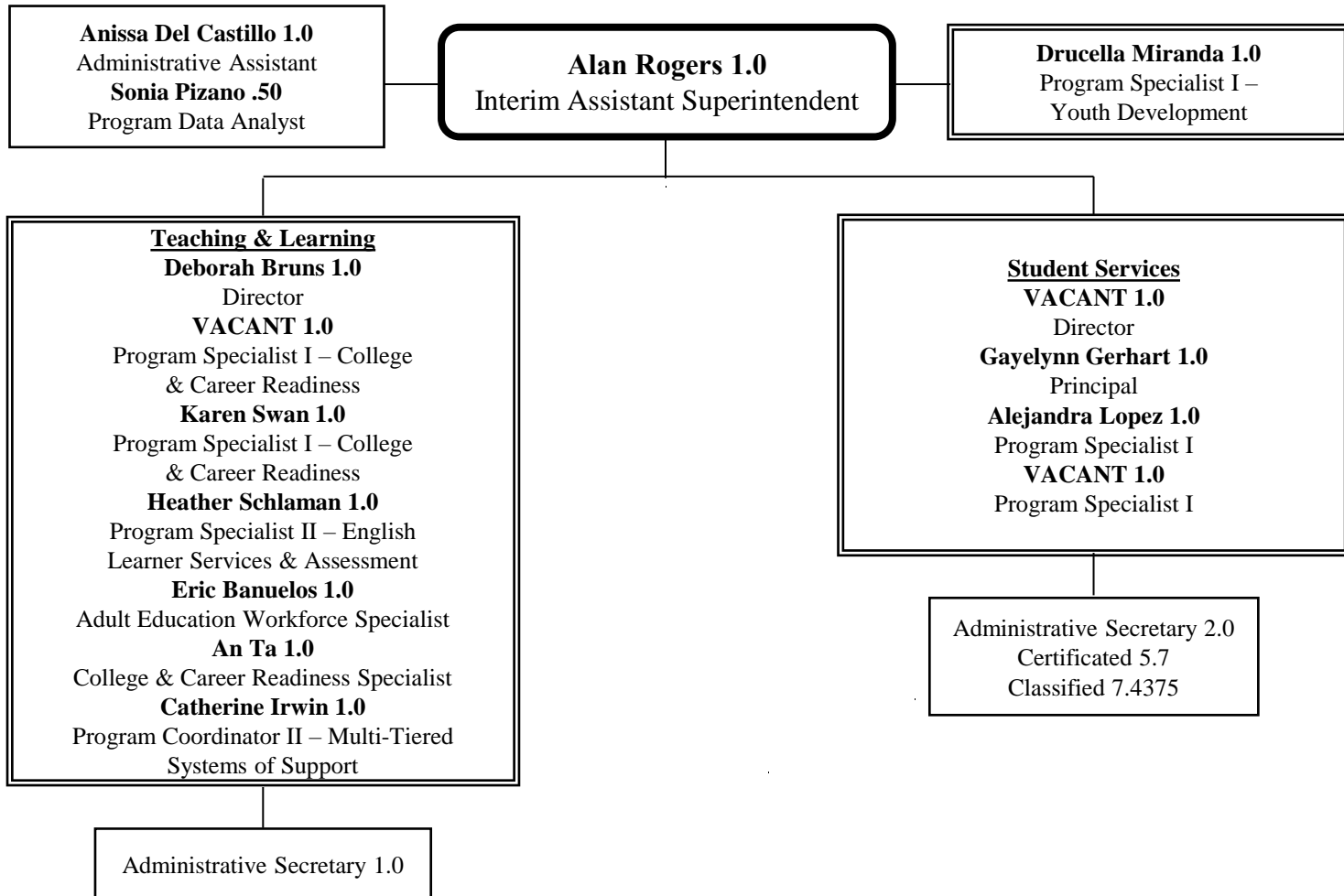


Yolo County

OFFICE OF EDUCATION

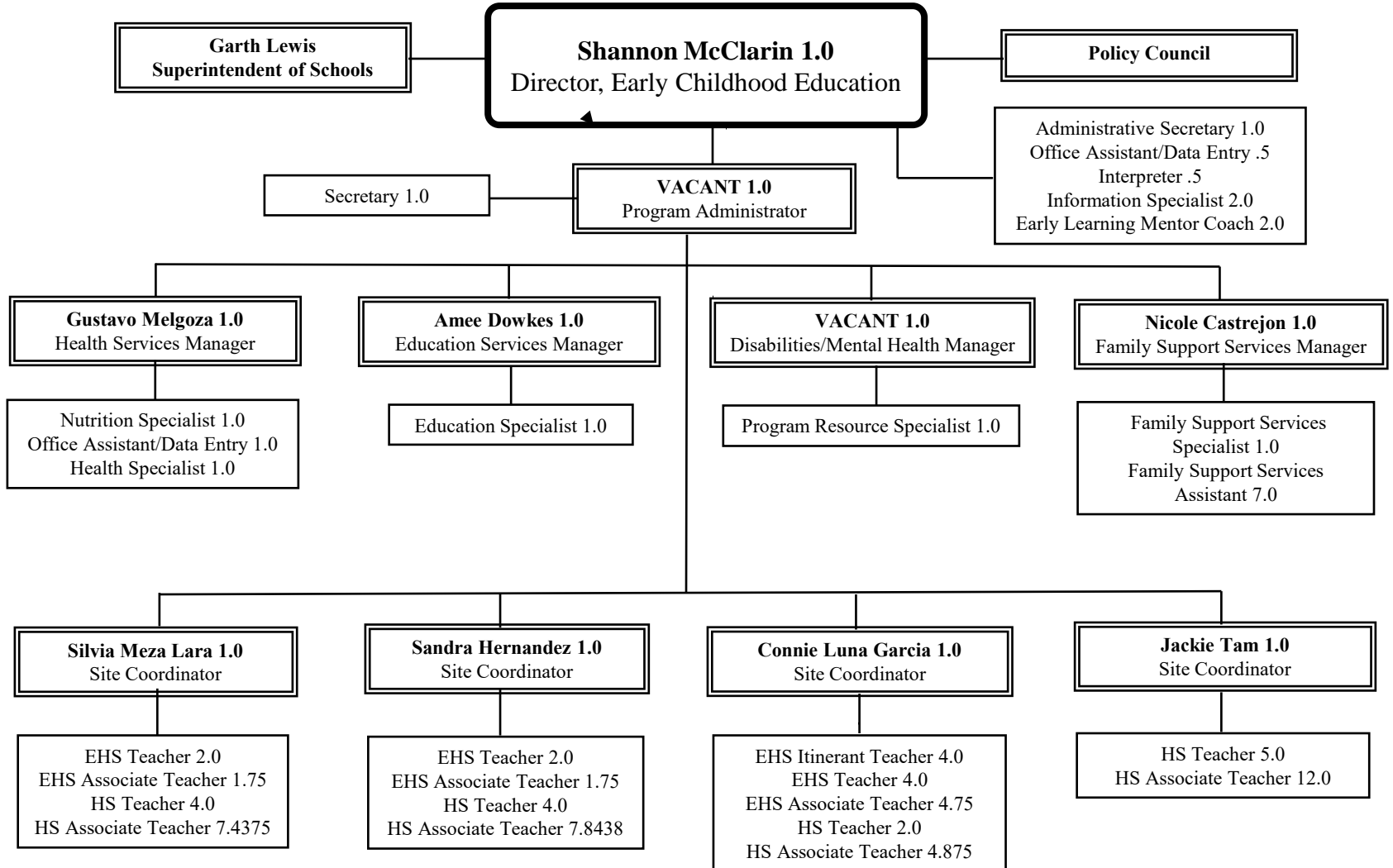
2022-23

Equity & Support Services



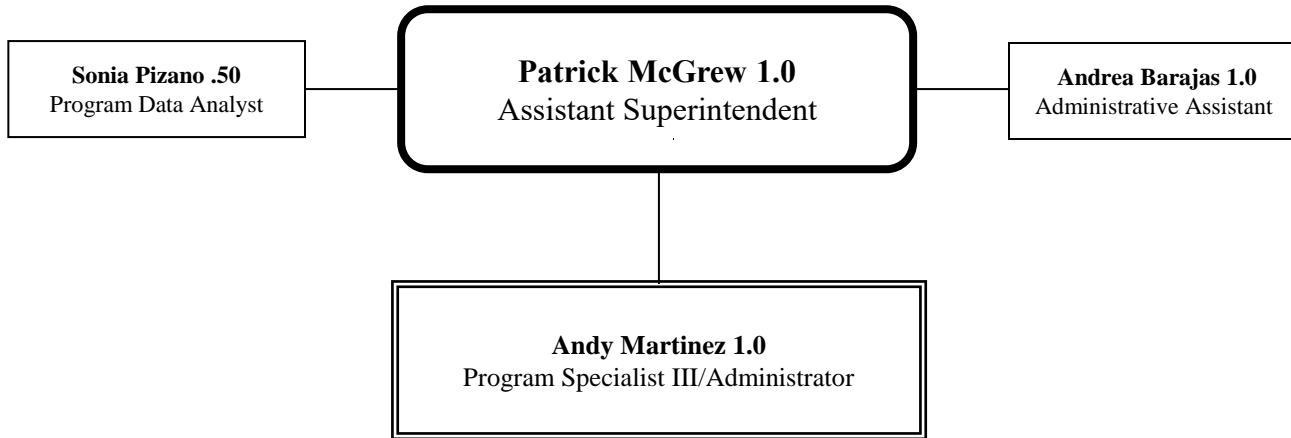


2022-23 Head Start/Early Head Start

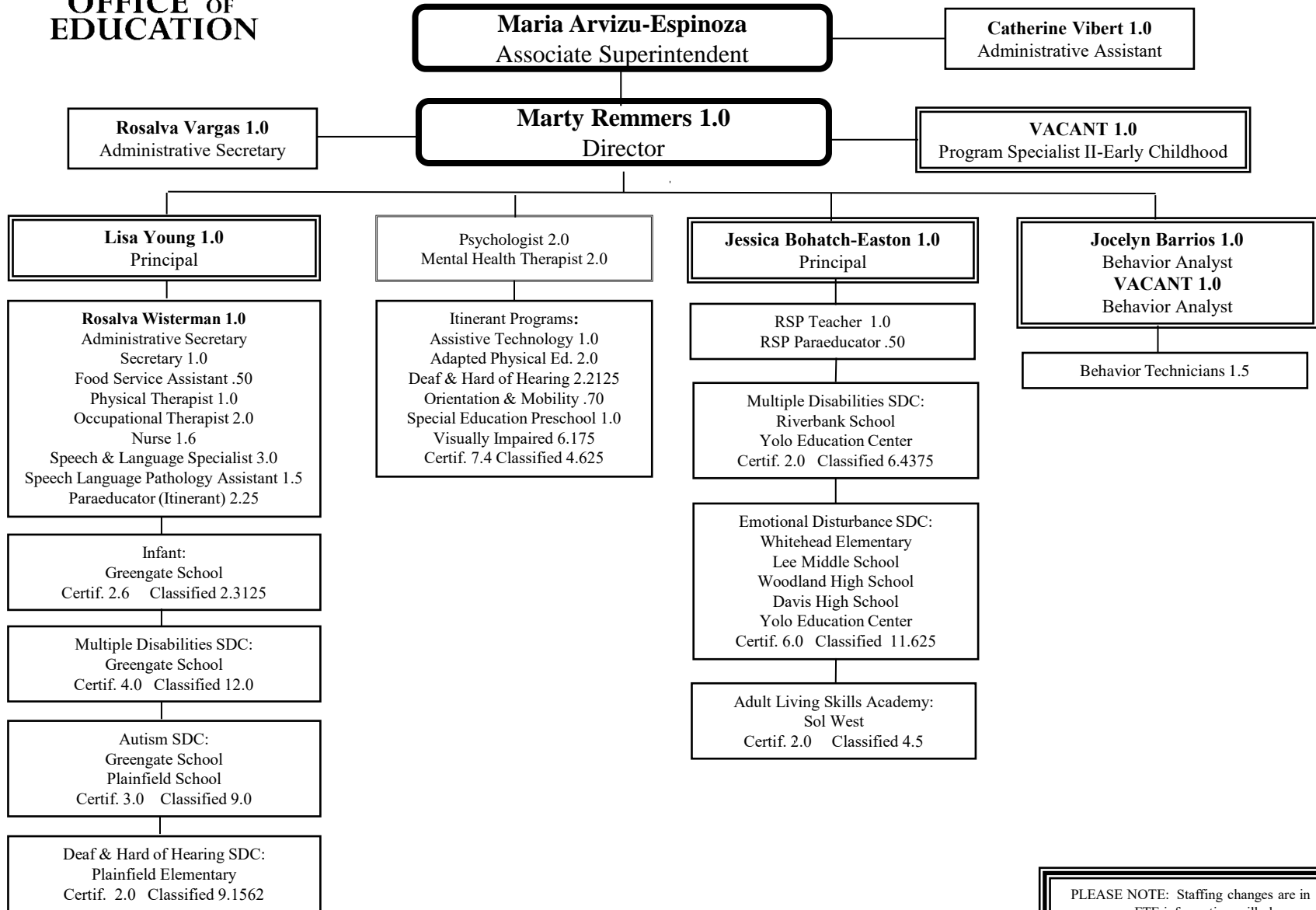


Yolo County
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EDUCATION

2022-23
SELPA



2022-23 Special Education



PLEASE NOTE: Staffing changes are in progress. FTE information will change.

Yolo County
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2022-23

Student Services

Alan Rogers 1.0
Interim Assistant Superintendent

Selyna Leach 1.0
Administrative Secretary

Gayelynn Gerhart 1.0
Principal

VACANT 1.0
Director

CCCS
Monica Aceves Robles 1.0
Teacher
Reggie Washington .625
Paraeducator
Jared Willis 1.0
Teacher
VACANT .625
Paraeducator
Jatinder Sandhu 1.0
Teacher
Kristen Storz .75
Paraeducator
Bruce Lewis 1.0
Teacher (CTE/Intervention)
Davina Huerta .625
Paraeducator
Tomas Montoya .70
Teacher (CTE/Career Pathways)
VACANT .4375
Paraeducator

Dan Jacobs
Tommy Hobbs 1.0
Teacher

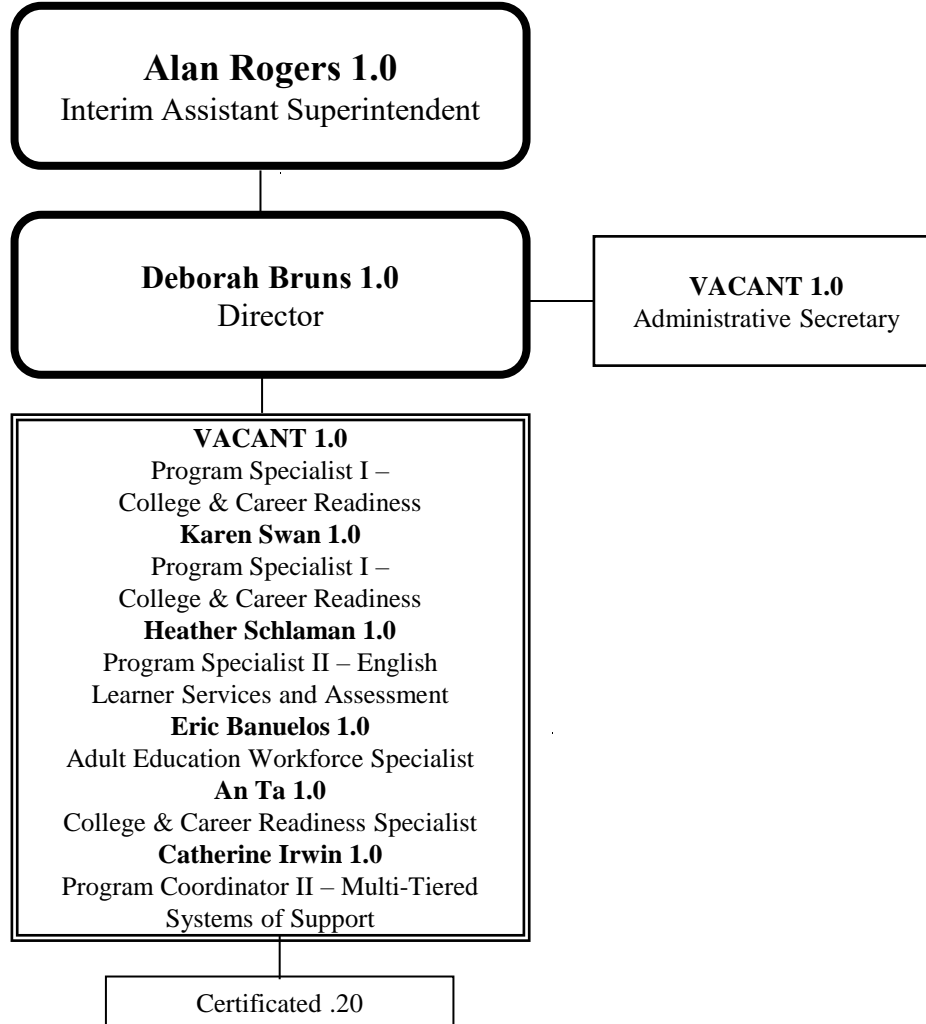
Alejandra Lopez 1.0
Program Specialist I
Elizabeth Vasquez-Munoz .875
Youth Advocate
VACANT .50
Youth Advocate

VACANT 1.0
Administrative Secretary
VACANT 1.0
Program Specialist I
VACANT 1.0
Foster Youth & Homeless
Services Outreach Specialist

Yolo County
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EDUCATION

2022-23

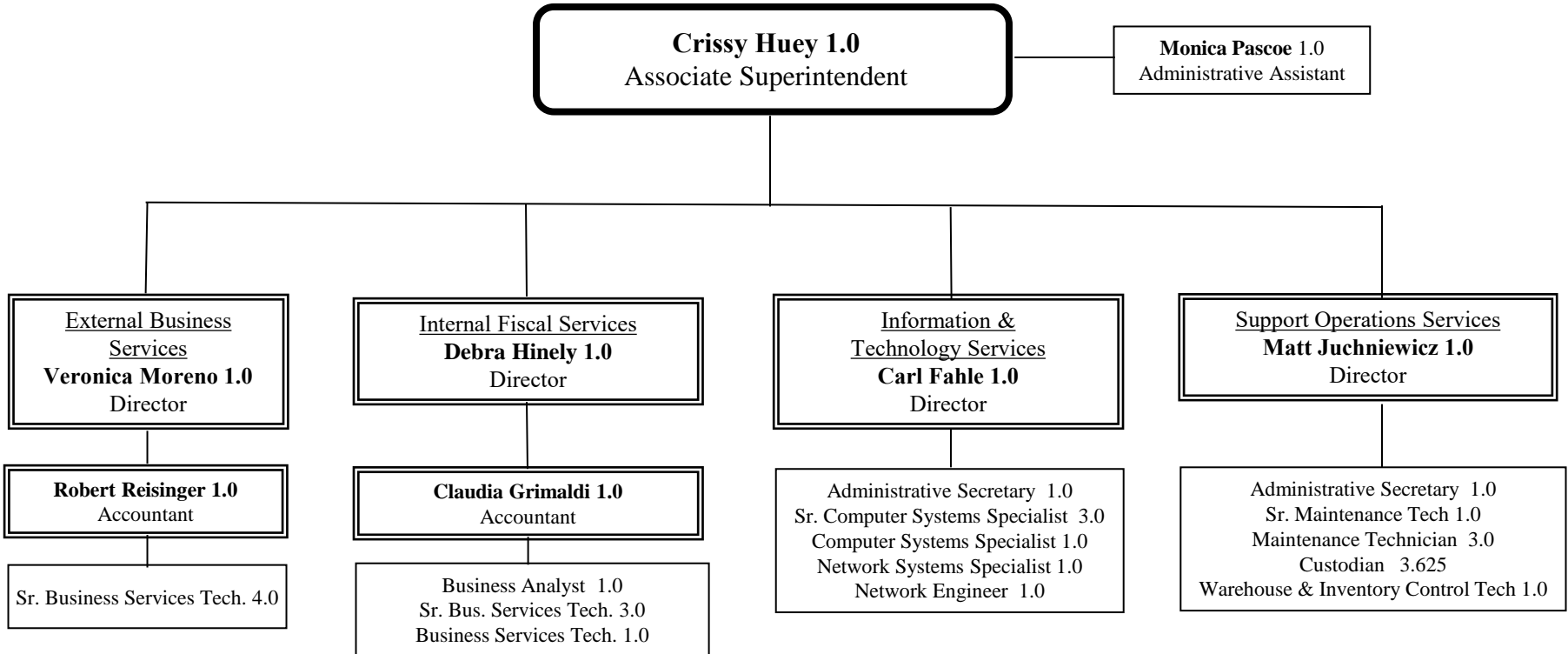
Teaching & Learning



Yolo County
OFFICE OF
EDUCATION

2022-23

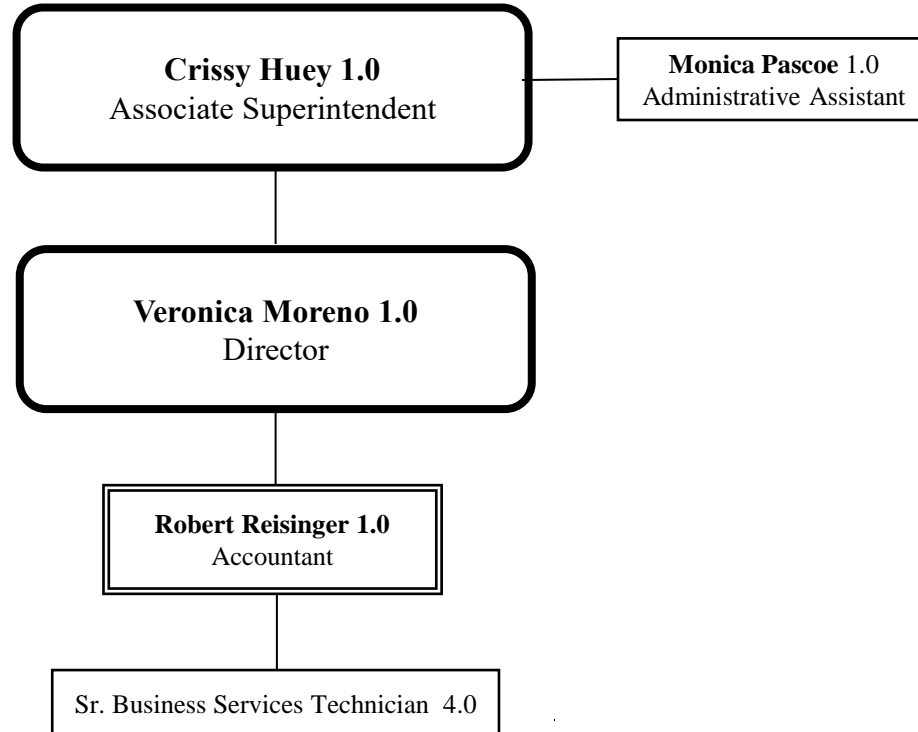
Administrative Services Division



Yolo County
OFFICE OF
EDUCATION

2022-23

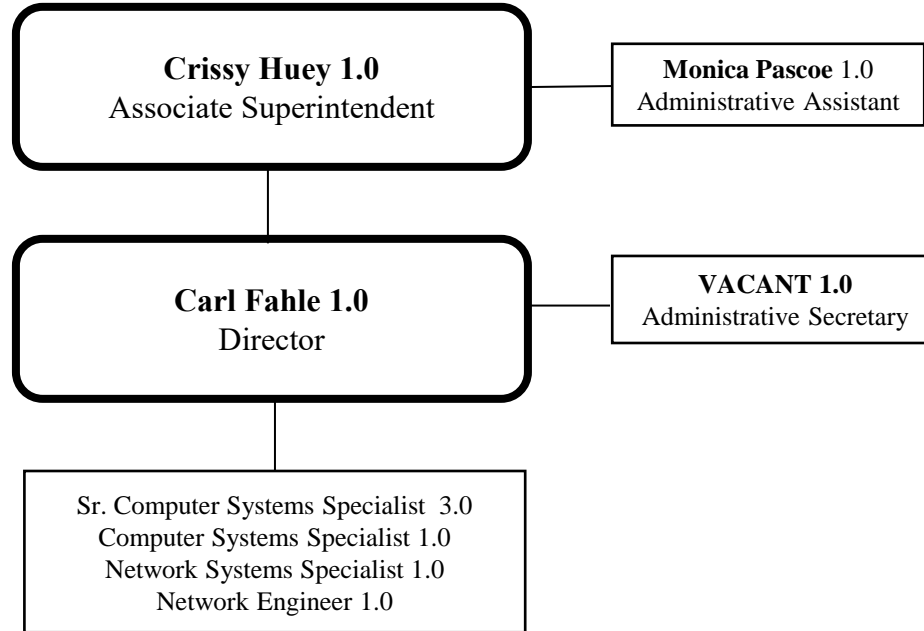
External Business Services



Yolo County
OFFICE OF
EDUCATION

2022-23

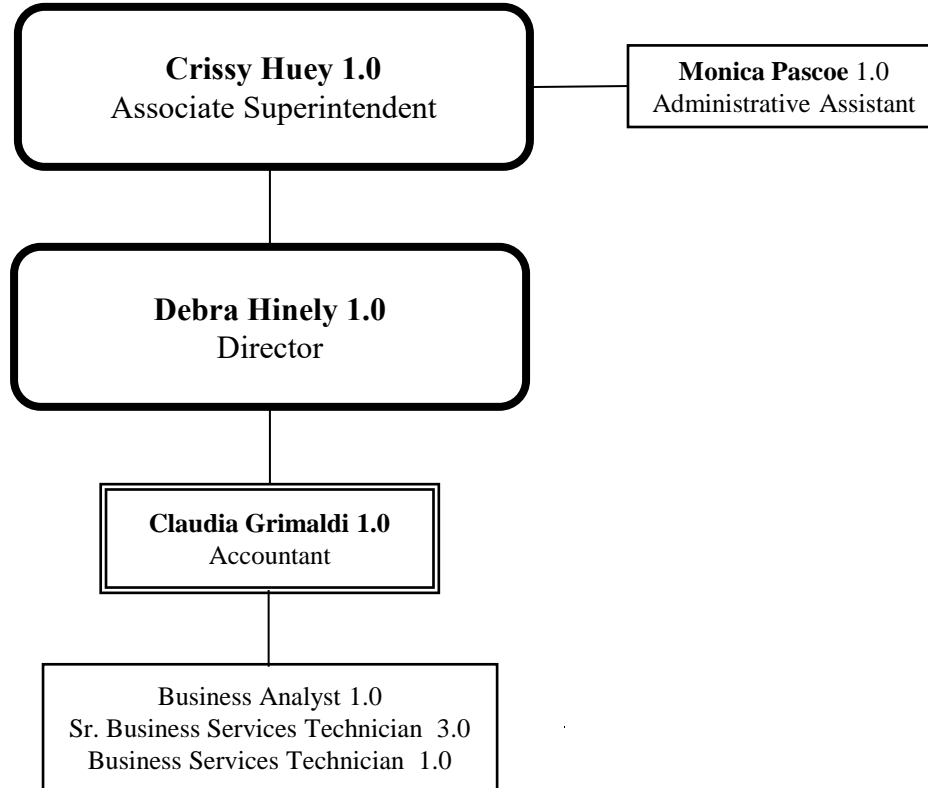
Information Technology Services



Yolo County
OFFICE OF
EDUCATION

2022-23

Internal Fiscal Services

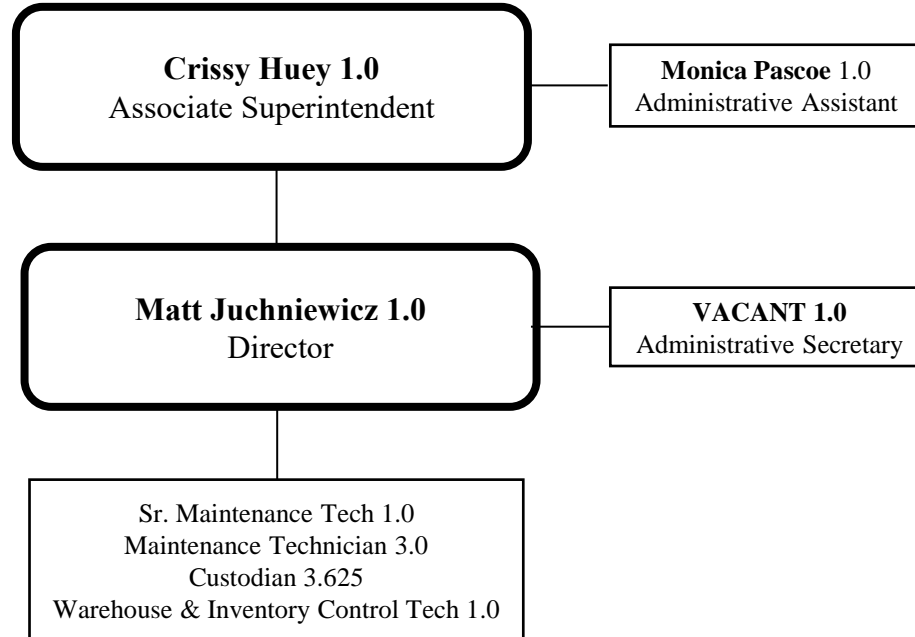


Yolo County

OFFICE OF EDUCATION

2022-23

Support Operations Services



5. 9. County Member Board Voting Representative Form (CCBE Conference 2022) 

Description

The upcoming 2022 General Membership Meeting will be held in person on Saturday, September 10, 2022, from 8:00 to 10:00 am at Hyatt Regency Monterey Hotel And Spa On Del Monte Golf Course (1 Old Golf Course Rd, Monterey, CA 9394). All county board members and superintendents are invited to attend this meeting.


CCBE member county boards elect the CCBE officers, adopt the Bylaws, and the Policy Platform during the CCBE General Membership meetings. It is especially important that representatives (one from each county selected by CCBE members in that county) attend CCBE meetings so that the business of the association can occur. Any member of a county board may attend, start action, or take part in debate and discussion at these meetings but only the representatives may vote. Let us know who is voting by completely one County Member Board Voting Representative Form(<https://simbli.eboardsolutions.com/SU/PmgZWIDur5aaer7yWYPvoA==>) per county office.

Trustee Souza Cole requested this item be added as information/discussion.

Recommendation

For information and discussion.

Supporting Documents

 County Member Board Voting Representative Form

Contact Person

Trustee Carol Souza Cole will present this item.

County Member Board Voting Representative Form

We are asking CCBE county member boards to name their county voting representative who will be attending the CCBE General Breakfast Membership meeting.

CCBE member county boards elect the CCBE officers, adopt the Bylaws, and the Policy Platform during the CCBE General Membership meetings. It is especially important that representatives (one from each county selected by CCBE members in that county) attend CCBE meetings so that the business of the association can occur. Any member of a county board may attend, start action, or take part in debate and discussion at these meetings but only the representatives may vote.

According to the CCBE Bylaws, Article IV, Section 5, there shall be one vote for each member board. Each member board shall select one of its members to be the board representative to vote at CCBE General Membership meetings. A quorum is one-third of member boards that will be defined at the beginning of each membership meeting.

yvette.seibert@ycoe.org [Switch account](#)



* Required

Email *

Your email

Select the county office of education. *

Choose



The county board of education wishes to select the following person to serve as the county board representative to vote at the CCBE General Membership breakfast meetings: *

Your answer

A copy of your responses will be emailed to the address you provided.

Submit

Clear form

Never submit passwords through Google Forms.

reCAPTCHA
[Privacy](#) [Terms](#)

This form was created outside of your domain. [Report Abuse](#) - [Terms of Service](#) - [Privacy Policy](#).

Google Forms



5. 10. YCBOE Self evaluation Results

Description

Review YCBE Self Evaluation Results.

Recommendation

For Information and Discussion.

Supporting Documents



Evaluation Report - Yolo BSE

Contact Person

President Melissa Moreno will present this item.












Board Self-Evaluation Result

Yolo COE



1. Conditions of Effective Governance

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Board unity						
1. The board is focused on achievement for all students.		3	2	0	0	0
2. The board is committed to a common vision.		2	2	1	0	0
3. The board stays focused on district priorities.		3	2	0	0	0
4. The board works well together.		2	2	0	0	1
5. The board commits the time to become informed.		2	2	0	0	1
6. Individual board members do not undermine board decisions.		3	1	0	0	1
Roles and responsibilities						
7. Board members agree on the role and responsibilities of the board and the superintendent.		1	3	0	1	0
8. Board members follow board agreements regarding speaking for the board.		2	2	0	1	0
9. Board members keep confidential matters confidential.		4	0	0	1	0
10. The board gives direction to the superintendent only at board meetings.		1	3	0	0	1
11. Individual board members do not attempt to direct the superintendent.		1	3	0	1	0



A strength for most members



A strength for simple majority



Area of growth for simple majority



Area of growth for most members

1. Conditions of Effective Governance

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Board culture						
12. The board treats the superintendent with respect.		3	2	0	0	0
13. The board manages internal conflicts in a productive manner.		3	1	0	0	1
14. Board members follow agreements on how they will act towards each other.		4	1	0	0	0
15. Board members treat each other with respect.		5	0	0	0	0
16. Board members demonstrate they understand other perspectives.		2	2	1	0	0
17. Board members usually discuss questions about agenda items with the superintendent prior to the board meeting.		1	1	0	0	3
Board operations						
18. The board governs within board-adopted policies, bylaws and protocols to manage board operations.		4	1	0	0	0
19. Board members receive timely information.		2	2	1	0	0
20. Board members receive adequate information.		1	3	1	0	0
21. All board members receive the same information.		1	1	0	0	3
22. Board members follow agreements about how to request clarifying or additional information about agenda items.		3	2	0	0	0
23. Board members follow agreements on how to bring up new ideas.		3	2	0	0	0
24. Board members follow agreements on how concerns from the community will be handled.		1	3	0	1	0



A strength for most members



A strength for simple majority





Area of growth for simple majority



Area of growth for most members

1. Conditions of Effective Governance

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Board meetings						
25. The board agrees on the role of the board president in managing board meetings.		3	2	0	0	0
26. Board meeting agendas reflect district priorities.		2	2	0	0	1
27. Board members come to meetings prepared.		3	2	0	0	0
28. The board effectively uses data in its decision-making.		1	3	1	0	0
29. The board confines its meetings to a reasonable length of time.		4	0	1	0	0
30. There is a good relationship between how long the board spends on an agenda item and the importance of the item.		2	3	0	0	0
31. The board effectively manages community input at board meetings.		1	3	0	1	0
Board development						
32. The board agrees on the process for identifying officers.		5	0	0	0	0
33. The board plans for the development and training of the board.		2	2	0	1	0
34. The board effectively orients new members.		1	2	0	1	1
35. The board reviews its governance agreements regularly.		1	3	0	1	0



A strength for most members



A strength for simple majority



Area of growth for simple majority



Area of growth for most members

2. Board Responsibilities

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Setting direction						
36. The board provides opportunity for community input when developing the district's mission, core beliefs and vision.		1	1	1	1	1
37. The board adopts long-range priorities.		2	1	1	1	0
38. The board uses the district's mission, core beliefs and vision to drive district performance.		2	2	1	0	0
39. The board adopts clear and measurable indicators to assess district performance.		1	3	1	0	0
Structure						
40. The board adopts a fiscally responsible budget aligned to the district's vision and goals.		2	2	1	0	0
41. The board regularly monitors the fiscal health of the district.		2	2	1	0	0
42. The board has an effective process to review, revise and adopt policies.		2	3	0	0	0
43. The board establishes priorities for the district's collective bargaining process that support the district vision and goals.		0	1	1	2	1
Support						
44. The board demonstrates commitment to district priorities and goals.		3	1	0	0	1
45. The board demonstrates support for the superintendent in carrying out board directives.		4	1	0	0	0
46. The board is represented at key district events.		1	4	0	0	0
47. The board celebrates district accomplishments.		2	3	0	0	0



A strength for most members



A strength for simple majority











Area of growth for simple majority



Area of growth for most members

2. Board Responsibilities

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Accountability						
48. The board monitors student progress against established benchmarks.		3	2	0	0	0
49. The board monitors progress towards district goals based on established success indicators.		2	2	0	0	1
50. The board monitors the implementation of the adopted budget.		2	2	0	0	1
51. The board monitors the implementation of board policies.		1	3	0	0	1
52. The board evaluates the performance of the board.		3	1	0	1	0
53. The board evaluates the performance of the superintendent based on established expectations.		1	1	1	1	1
Community leadership						
54. The board uses cohesive messages to communicate district priorities, goals and needs.		1	4	0	0	0
55. The board provides community leadership on educational issues.		1	3	0	1	0
56. The board pursues partnerships to support district efforts.		2	2	0	1	0
57. The board advocates on behalf of students and public education at the local, state and federal levels.		3	2	0	0	0
58. The board informs the community on district priorities, progress, needs and opportunities for involvement.		2	3	0	0	0



A strength for most members



A strength for simple majority



Area of growth for simple majority



Area of growth for most members

6. ADJOURNMENT
