

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: August 9, 2022
MINUTES

1.0 OPENING PROCEDURES

1.1 Call to Order and Roll Call. The Yolo County Board of Education met on August 9, 2022 at 3:36 p.m. at a Regular Board meeting session in person and via Zoom. Board Members present were: Melissa Moreno, Carol Souza Cole, Elizabeth Esquivel, Shelton Yip and Tico Zendejas. President Moreno presided. Superintendent Garth Lewis was present. (Roll Call held).

1.2 Land Acknowledgement Statement. The land acknowledgement statement was conducted.

1.3 Pledge of Allegiance. The pledge of allegiance was conducted.

1.4 Approval of Agenda.

MOTION: Zendejas **SECOND:** Souza Cole **AYES:** Zendejas,
Souza Cole, Esquivel, Moreno, Yip **NOES:** None **ABSENT:**
None

1.5 Public Comment.
None.

2.0 REPORTS

2.1 Board Reports

Trustee Esquivel

- Attended staff orientation.
 - Wonderful turnout
 - Appreciated focus on recruitment and retaining staff which is a challenge throughout state.
- Attended National Night out in West Sacramento and participated in the Kids Give Back School Supply.
 - Sponsored by Children's Alliance.

Trustee Souza Cole

- Was not able to attend YCOE orientation and kick off school year due to work commitments.
- Currently working on drafting a resolution regarding Cesar Chavez to Board for consideration.

- Would like this item to be put on agenda for September meeting.
- Resolution will support community schools and community school concept.
 - Trustee Yip agreed with Trustee Souza Cole's comments.

Trustee Yip

- Attended YCOE staff orientation.
 - Appreciated urgency to recruit new staff.

President Moreno

- Will attend the California Latino School Board Association's (CLSBA) Unity conference.
 - Was nominated to be the Director of Planning and Organizing events for CLSBA.
- Appreciates that Davis Jt. USD is supporting Ethnic Studies Yolo Academy. They work outdoors with youth and discuss ethnic studies with youth to place them in ethnic studies courses in high school. There is also collaboration with the CA Tribal College.

Trustee Zendejas

- Welcomed staff and attended YCOE orientation.
 - Appreciated message from superintendent who focused on ONE Yolo County Office of Education mentality.
 - Thanked staff including Anthony Volkar, PIO for work on Youth Empowerment Summit (YES).
 - Wonderful to get young people out and thanked Dr. Jesse Ortiz for lending the walkie talkies.
 - Event held at Redwood Alliance with 27 students.
 - Experience was magical.
 - Included students from different districts.
- Welcomed new staff to meeting which included Drucella Miranda, Program Specialist I – Youth Development.

Superintendent

Superintendent Lewis reviewed the following items:

- Thanked staff for work on renovation of conference center. Thank you to Matt Juchniewicz, Director, SOS and team for all of their hard work to make this possible.
- Expressed appreciation for YCOE staff orientation yesterday.
 - Positive feedback.
 - Leadership team, SAT and HR led with objectives in mind.
 - First year that organization purchased lunch and had open space to be in conversation with each other. Cyndi Hale, YEA President put together a fabulous playlist and we had outdoor seating in parking lot area.

- Ready for start of school year.
- Recognized new members of team - Patrick McGrew, Assistant Superintendent, SELPA, Drucella Miranda, Program Specialist I – Youth Development and Cindy Nguyen, Director, Strategic Priorities who will be working on recruitment and retention of staff.
- Dr. Al Rogers is currently serving as Interim Assistant Superintendent, Equity and Support Services and Interim Director of Prevention and Wellness, Olga Nevarez.
- There will be a strong focus on recruitment and retention in the future which will include a flyer, recruitment statement on signature line and letting people know we are hiring.
 - Trustee Zendejas asked about YCOE vacancies and hiring of positions? Is it mostly teachers? Supt. Lewis stated that there are a few positions especially in special education and early childhood education (ECE) that we have many vacancies with certificated staff that are hard to fill. For example, School nurse is probably the most difficult to fill since it is highly competitive and credentialing. HR has contracted with agencies to fill positions.
 - President Moreno thanked staff for important information and thanked trustees that attended orientation. Welcomed staff and well wishes for new year.

Margie Valenzuela, Executive Director, Human Resources honored the Employees of the Month for August: Darin Tidball, Senior Maintenance Technician & Austin Creamer, Maintenance Technician. Staff thanked them for their hard work and dedication.

Superintendent Lewis presented on the Roadmap to the Future for Yolo County Children and Youth

Superintendent Garth Lewis and Maria Arvizu-Espinoza, Associate Superintendent, Educational Services presented the PowerPoint “Roadmap to the Future for Yolo County Children and Youth.”

Items reviewed and discussed included:

Imagining the Future
Vision
Roadmap Timeline
About the Roadmap
Phases of the Roadmap
Partners
Asset Mapping
Community Engagement Process

Next Steps

Trustee Yip commented that this is an important issue that includes working together with students, families and partners to get on right track to be successful and move forward.

Trustee Souza Cole thanked staff for this report and appreciated the explanation on vision. There is a desire to understand and allocate resources. It is important to gather information and to clarify the community online tool on website and district websites. Would be wonderful to have a community online tool for service gaps. Are two things the same? Superintendent Lewis stated that they are different - Online tool will be focused on asset map itself and the needs assessment will be shared with supervisors, school districts and cities. The online tool service gaps separate database of communication to service providers, elected bodies and presidents. There is a need to prioritize and have information available to public. Teachers and parents involved would use it to find services and plan for gathering information to find these gaps - outreach and community engagement.

It is important to reach out to those families and help them to find services. Superintendent Lewis stated that the intent is to have a community gathering that would include professionals and members of community together. YCOE will be inviting and reaching out to youth, families and single parents served in foster system per Maria Arvizu-Espinoza Associate Superintendent, Educational Services.

Trustee Souza Cole asked how you will know if you reached destination. Superintendent Lewis discussed markers and lead educators. Having a set of targets from birth to prenatal through age 24. After high school lots of development needs to be had and data needs to be utilized to keep on right track. Currently in Phase 1 of work. Phase 2 will be publishing this work and this project will help us to understand shortcomings of alignment and set us on path of investment. Phases 3 or 4 are yet to be defined.

Trustee Zendejas asked some questions regarding ARP and deadline which is 2024. Board of Supervisors are also prioritizing projects with funding and has similar interests. He appreciates focus on equity and access especially for schools that need more resources. Populations need more resources. President Moreno asked about supporting project how is it operationalized? Do existing social workers already have sense of assets in communities? Does every town have youth centers. Will consultants be a commitment of both genders? Please look at the gender of leadership and be equitable in lens. Non-English-speaking parents and students need to know how they will connect with this roadmap. What is total cost? Can some of that go into resources in county. Trustee Esquivel commented that we can't forget those students. In regard to families and students what are we doing to make sure we are sharing this access with them. Roadmap is working towards that process. Community asking for shared access and gathering foster parents once a season. Maria Arvizu-Espinoza, Associate Superintendent,

Educational Services stated that it is important to bring together foster children and community. This will be a resource for community including the Migrant community. President Moreno requested follow up presentation and updates on this project.

SAT

Maria Arvizu-Espinoza, Associate Superintendent, Educational Services presented her report in the Board packet.

Crissy Huey, Associate Superintendent, Administrative Services presented her report in the Board packet.

Items discussed included:

Ms. Huey stated that she needed to add one thing to written report – Facility updates will be given at September board meeting on improvements at other sites.

Fence around Santa Anita has deterred foot traffic and we have had little problems. Some security issues with vehicle yard.

Trustee Souza Cole asked about Woodland paper reporting on camping at Harris Park which is near Cesar Chavez community school. Is school seeing negative reactions?

Principal Gerhart chased someone off campus partially dressed recently. Woodland police department stops by often. People will congregate and then clear out and come back.

Comments made over fence to students - working on a barrier for minors safety. Law enforcement and staff trying to be proactive with checks on Greengate. Ms. Huey stated that any activity is reported right away.

President Moreno would like to schedule a report on safety at next Board meeting. Superintendent Lewis stated it can be part of SAT reports in September.

Ms. Arvizu-Espinoza discussed vacancies and new staff.

Trustee Esquivel thanked YCOE for hosting FCMAT recently for a meeting.

Committees

Yolo County School Boards Association (YCSBA) meeting upcoming on August 29

2.2 Associations
None

3.0 CONSENT AGENDA

Remove June 28, 2022 Regular meeting minutes per Trustee Souza Cole.

Motion to Approve Consent Agenda minus June 28, 2022 minutes.

MOTION: Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole, Zendejas, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** None

Changes requested to be made to June 28, 2022 regular meeting minutes:

Page 8 of 58 in Board packet –
Please change the word *lotto* to *lottery*.

Motion to Approve June 28, 2022 Regular Meeting Minutes.

MOTION: Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Esquivel, Moreno, Zendejas **NOES:** None **ABSENT:** None

4.0 ACTION ITEMS

- 4.1 RESOLUTION #22-23/02 Resolution In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth
Superintendent Garth Lewis presented the resolution in support of the countywide roadmap to the future of Yolo County children and youth to Supervisor Provenza who accepted the resolution. Trustee Souza Cole asked if it was one time funding. Superintendent Lewis stated it is one time funding for this year's budget. President Moreno requested gender equity in the hiring of consultants. Superintendent Lewis stated that he understood her request and will be mindful in those decisions.

Motion to Approve RESOLUTION #22-23/02 Resolution In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth.

MOTION: Souza Cole **SECOND:** Esquivel **AYES:** Souza Cole, Esquivel, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

Supervisor Provenza accepted the resolution and stated that it is an honor to receive it and appreciates YCOE's role from beginning. Believes that this is one of the most consequential actions to commit to identify gaps and services so that every child will have an opportunity. Will continue commitment to accomplish goals and work with county and children services to identify gaps. President Moreno thanked him for his support of youth. The final resolution will be mailed to Supervisor Provenza.

- 4.2 RESOLUTION #22-23/03 Latino/Chicano Heritage Month
Superintendent Garth Lewis presented the resolution in support of Latino/Chicano Heritage Month to former Yolo County Superintendent of Schools, Dr. Jesse Ortiz

who accepted the resolution.

Motion to approve RESOLUTION #22-23/03 Latino/Chicano Heritage Month

MOTION: Esquivel **SECOND:** Yip
AYES: Esquivel, Yip, Moreno, Souza Cole, Zendejas **NOES:**
None **ABSENT:** None

Dr. Ortiz accepted the resolution and stated that the Chicano/Latino student population is the fastest growing in country in which policymakers understand and are committed to this student population.

President Moreno thanked Dr. Ortiz.

Dr. Ortiz also requested to make public comment on *Item #4.5 Superintendent Compensation* since he needs to leave for another commitment. The Board was fine with that request. Dr. Ortiz commented that he is in support of the compensation recommended for Superintendent Lewis and requested that the board approve the recommendation at this meeting.

4.3 RESOLUTION #22-23/04 In Support of High School Voter Weeks – September 19-30, 2022

Superintendent Garth Lewis presented this resolution in Support of High School Voter Weeks – September 19-30, 2022 to Drucella Miranda, Program Specialist I, Youth Services.

Motion to approve RESOLUTION #22-23/04 In Support of High School Voter Weeks – September 19-30, 2022

MOTION: Souza Cole **SECOND:** Yip
AYES: Souza Cole, Yip, Moreno, Yip, Zendejas **NOES:** None
ABSENT: None

Ms. Miranda is grateful and honored to accept the resolution. She is a recent graduate of U.C. Davis who loves education and special education. President Moreno stated that Ms. Miranda has done brilliant work in the past including the Si Se Puede event and thanked her for her impact on youth.

4.4 RESOLUTION #22-23/05 School Attendance

Superintendent Garth Lewis presented this resolution in Support of School Attendance to Shannon McClarin, Director, Head Start/Early Head Start.

President Moreno stated that it is important for students to be in physical attendance and in supportive spaces physically. Also is it possible to acknowledge continuing masking indoors when possible, when less than 6 feet apart. Board recommends adopting current resolution and asked if it could be shared with school districts. Staff stated that YCOE is promoting masking indoors across the

district and county. Trustee Esquivel appreciates that schools stayed open during COVID. President Moreno thanked Ms. McClarin for accepting the resolution.

Ms. McClarin recognized the importance of early childhood education which is part of the Head Start goals that are needed in the classrooms to learn.

Motion to approve RESOLUTION #22-23/05 School Attendance

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

4.5 Yolo County Superintendent of Schools' Compensation
President Moreno presented this item.

At the last meeting there was information, background and context given to the Board on this item. This Board packet includes supporting documentation and Trustee Souza Cole asked the compensation committee if this information was shared with Superintendent Lewis. She also stated that compensation seems fair since it equates to salary increases made for staff. Vice President Zendejas wanted to offer superintendent what was also offered to staff. Trustee Esquivel thanked the executive committee for their work on this.

Motion to approve the Compensation Committee's proposal on the following increases for the superintendent:

- 3.80% increase to the superintendent base salary, retroactive for the 2021/2022 school year, from \$193,861 to \$201,228 (increase of \$7,367)
- One-time lump sum payment of 5% based on the 2021-22 adjusted base salary (\$10,061)
- 7.0% increase retroactive for the 2022/2023 school year, based on the 2021/2022 adjusted base salary, from \$201,228 to \$215,314 (increase of \$14,086)
- \$50 increase to the monthly employer contribution for health benefit cap (monthly from \$700 to \$750; annually from \$8,400 to \$9,000) commencing September 1, 2022

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

ROLL CALL VOTE

Zendejas – AYE
Yip – AYE
Esquivel – AYE
Moreno – AYE
Souza Cole – AYE

President Moreno thanked Superintendent Lewis on behalf of board for being courageous and leading YCOE.

5.0 INFORMATION ITEMS

5.1 Head Start and Early Head Start

Written report was presented and reviewed by Shannon McClarin, Director, Early Childhood Education.

Items discussed included:

- Childcare planning commission.
- Accessing preschool services.
- Special education.
- Successful preservice week.
- Revisit Head Start goals and plans.
- Most programs opening tomorrow.
- In future could you tell Board more about the professional development trainings per President Moreno that Head Start educators are involved in.
- Universal TK.
 - Confusion regarding ratio of TK students to teacher.
 - 12:1 for adults. Cannot have more than 24 students in a class.
 - Please contact Ms. McClarin for additional tours of Head Start program if interested.

5.2 Sufficiency or Insufficiency of Instructional Materials Resolution 2022

Deborah Bruns, Director, Teaching and Learning presented the Sufficiency or Insufficiency of Instructional Materials Resolution. The next Board meeting there will be a public hearing and be presented as an action item.

Trustee Zendejas asked how this item is different from Williams. Ms. Bruns stated that this is Williams. President Moreno requested what text/materials used for adoption in content areas. Ms. Bruns stated that Agile Minds was used and those materials were used to get input from staff, students and community members on adoption. Trustee Souza Cole stated that the document only refers to Cesar Chavez and to please change date of public comments to 2022 on document. President Moreno thanked Ms. Bruns for her work on the Indian advisory committee.

5.3 Initial Proposal from CSEA and its Yolo County Office of Education Chapter No. 369 to the Yolo County Office of Education ("COUNTY OFFICE") Regarding the 2022-2025 Successor Agreement Negotiations

Superintendent Lewis presented this item. The Initial Proposal from CSEA signals opening of negotiations this year.

Trustee Souza Cole asked if it is for a 3-year contract which would be great for so many reasons. YCOE is interested in a multiyear agreement to compensation.

- 5.4 2021-22 Annual Average Daily Attendance (ADA) Report
Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and took questions from the Board.
- 5.5 Williams Quarterly Report on Yolo County Schools in Decile 1-3; Covering the months of April, May, and June 2022
Deborah Bruns, Director, Teaching and Learning presented this item and responded to questions from the Board. Have had no complaints. Vice President Zendejas asked about Williams act materials and teacher assignments and whether or not teachers have appropriate credentials. Superintendent Lewis stated that reports are run by Human Resources as part of LCAP reporting which includes facilities, teacher credentialing and assignments. President Moreno asked about complaints from teachers, staff and community. If someone has a complaint, they are able to file a Uniform Complaint Procedure (UCP). School districts track if received and send reports to YCOE if any formal complaints are made.
- 5.6 Monthly Board Financial Report
Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and responded to question from the Board.
- 5.7 AR 6158 – Independent Study Policy
Maria Arvizu-Espinoza, Associate Superintendent, Educational Services presented this item. Trustee Souza Cole asked if this language was from the California School Boards Association (CSBA). Ms. Arvizu-Espinoza stated that there will be another revision based on SB 181. Updates on IEP team with special needs students must be in IEP. We currently have Administrative Regulations and information from CSBA. CSBA will have draft policy soon. ARs are brought to Board as information per Trustee Souza Cole. Staff is hopeful for updates in September. Today the policy is information and will bring back the Board Policy at future meeting for approval.
- Ms. Arvizu-Espinoza stated that she was being proactive. Trustee Esquivel asked if language directly came from Contra Costa COE. Superintendent Lewis stated that language and implementation explanation came from School Services of California. Staff will wait for CSBA sample and make changes. AR will not come back to board as action item. Board Policy will come to board when CSBA updates policy.
- 5.8 YCOE Organizational Charts
Superintendent Lewis presented this item. The charts are also posted online for reference by public.
- 5.9 County Member Board Voting Representative Form (CCBE Conference 2022)
Trustee Souza Cole presented this item regarding the County Member Board Voting Rep. Form (CCBE Conference)
She would like to designate who will vote on behalf of Board. She suggested

Trustee Yip. Trustee Yip explained process. Selection will be sent to CCBE from Yvette Seibert, Executive Assistant. Trustee Esquivel would appreciate the experience to vote at the meeting. The Board selected Trustee Esquivel to be the official representative.

5.10 YCBOE Self evaluation Results

President Moreno presented this item. She stated that the Executive Committee wanted to present this as information, but they have not discussed these items. The Board thinks the executive committee should look at the highlighted (yellow) items and discuss at some point. Trustee Yip recommended that they organize the questions since this is a tool for district Boards, but it is an opportunity for county board to talk to superintendent about agenda items and evaluation.

The Board requests that the executive committee review results for a broader conversation and analyze to take actions in areas of improvement and celebrate strengths. The Board would like a comprehensive evaluation. In conversation #21 all board members receive information received a low score so please review that piece. When does the board want to engage in another evaluation after we put together thoughts per President Moreno? Trustee Souza Cole would like to discuss Board self-evaluation prior to board retreat and then as part of retreat discuss results. There will be a new Board in January to do a self-evaluation in February and board could discuss results at retreat in April. Ideally this discussion should be at a board retreat when discussion is had on how the board functions.

Suggested future agenda items.

- Update on Suite 190 (California Human Development Program) as tenant and information on program – Future meeting
- Turnover and emergency credential conditions in YCOE – October update
- Strategic plan update - Updates to board on implementation and considering what a joint vision, mission and goals would like with discussion of a collective adoption and operation of that plan. Place as Information item on September agenda.
- Draft resolution for Cesar Chavez community school – September 2022
- Facilities update – Future meeting

6.0 ADJOURNMENT. The meeting adjourned at 6:14 p.m.

MOTION: Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole, Zendejas, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** None



Garth Lewis, Superintendent