

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: June 28, 2022
MINUTES

1.0 OPENING PROCEDURES

1.1 Call to Order and Roll Call. The Yolo County Board of Education met on June 28, 2022 at 3:36 p.m. at a Regular Board meeting session in person and via Zoom. Board Members present were: Melissa Moreno, Carol Souza Cole, Elizabeth Esquivel, Shelton Yip. President Moreno presided. Superintendent Garth Lewis was present. (Roll Call held). Tico Zendejas is on Zoom.

1.2 Land Acknowledgement Statement. The land acknowledgement statement was conducted.

1.3 Pledge of Allegiance. The pledge of allegiance was conducted.

1.4 Approval of Agenda.

MOTION: Yip **SECOND:** Souza Cole **AYES:** Yip, Souza Cole, Esquivel, Moreno, Zendejas **NOES:** None **ABSENT:** None

1.5 Public Comment.
None.

2.0 REPORTS

2.1 Board Reports

Trustee Esquivel

- Attended Adult Living Skills workshop and Cesar Chavez Community School graduation.
 - Wonderful to see students and how proud they are.
 - Great appreciation for staff and teachers who are passionate and proud.
 - Nice and welcoming environment.
- Attended the Summer at City Hall event in Woodland.
 - Spoke with students on her career path and where she is now.

Trustee Souza Cole

None

Trustee Yip

- Looking forward to presentations on Teen Media Bus.
- Able to attend transition program regarding the Cesar Chavez

Community School program.

President Moreno

None

Superintendent

Superintendent Lewis reviewed the following items:

- Thanked Debra Hinely, Director, Internal Fiscal Services, Margie Valenzuela, Human Resources Executive Director, Gayelynn Gerhart, Principal, Alternative Education and Jessica Burrone, Director, Special Education on working with the negotiations team and partnering with labor partners.
- Thanked Maria Arvizu-Espinoza, Associate Superintendent, Educational Services for being recognized as administrator of the year for California Association of Latino Superintendents and Administrators (CALSA).
 - Great accomplishment.
- Thanked entire YCOE team on completion of school year with staffing shortages, students and family. It has been a challenging year but we are off to great start.
- Will attend June 16 & 17 YCOE Leadership retreat at Woodland Community College.

Employee of the Month.

- Margie Valenzuela, Executive Director, Human Resources honored the Employee of the Month for June: Rosie Vargas, Administrative Secretary, Special Education. Staff thanked her for her hard work and dedication. She also thanked everyone for the honor.

Marty Remmers, new Special Education Director introduced himself and congratulated Rosie as the June employee of the month.

SAT

Maria Arvizu-Espinoza, Associate Superintendent, Educational Services presented her report in the Board packet.

Crissy Huey, Associate Superintendent, Administrative Services presented her report in the Board packet.

Items discussed included:

- Command center.
- Safety of programs.
- Site assessments.

- Director of SOS invited to work with consultant at UC Davis on decisions of emergency plan.
- Trustee Yip stated that it is important to keep safe and Chief Calvin Handy at UC Davis has lots of knowledge.
 - Also working with Woodland Police department and making connections.

Superintendent Lewis would like to honor 46 members of migrant community whose lives were lost at end of this board meeting.

- Expenditure reports for grants.
- Transition meetings.
- UTK.
- LCAP - Dr. Micah Studer, Assistant Superintendent, Equity and Support Services thanked Debra Hinely, Director, Internal Fiscal Services and Veronica Moreno, Director, External Business Services for their work on this.

Deb Bruns, Director, Teaching and Learning presented a PowerPoint, “Yolo County Probation & YCOE Prevention Projects Partnership: Teen Media Bus Pilot.”

She thanked Internal Fiscal Services and Karen Swan, Program Specialist I on their work on this project. The video on the Teen Media Bus will be sent to trustees.

Committees
None

2.2 Associations
None

3.0 **CONSENT AGENDA**
Motion to Approve.

MOTION: Esquivel **SECOND:** Yip **AYES:** Esquivel, Yip, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

4.0 **ACTION ITEMS**

4.1 RESOLUTION #21-22/58 Resolution In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth
Moved this item to information.

Trustee Yip recognized LGBTQIA in month of June.

4.2 RESOLUTION #21-22/57 Resolution In Support of Keeping Students and Staff

Safe

President Moreno recognized Chief Handy who she presented the resolution to.

Chief Handy thanked the board for this honor. He discussed Uvalde, Texas. Ready to build on work already established and to make K-12 campuses safer. Enthusiasm off scale on this issue from first responders, State of California legislation guidelines will follow. "I have been very impressed to work with YCOE staff and their level of commitment which will include emergency preparedness."

President Moreno thanked Chief Handy for his involvement in the safety of children. Trustee Esquivel thanked Chief Handy for his work and as a mom of young child. If students are not safe and healthy they can't learn but unfortunately this is the reality of what we live in. Superintendent Lewis acknowledged work that has been done. Trustee Souza Cole thanked staff and Chief Handy for their work since it is greatly appreciated. Global commentary work needing to happen on this issue is a reaction. The situation 50, 60 years ago this didn't seem a possibility. Trustee Souza Cole requested that staff send this resolution by mail and email to elected leaders with a copy to board members to try and change current laws dealing with firearms.

Motion to approve RESOLUTION #21-22/57 In Support of Keeping Students and Staff Safe

MOTION: Esquivel **SECOND:** Yip
AYES: Esquivel, Yip, Moreno, Souza Cole, Zendejas **NOES:**
None **ABSENT:** None

- 4.3 RESOLUTION #21-22/54 Resolution Supporting Ethnic Studies Implementation
President Moreno presented this item and is looking towards ethnic studies implementation on the local, regional and state level. This is a move to bridge culturally relevant education in schools and COEs will also continue to emphasize ethnic studies in programs. Cirenio Rodriguez was not able to accept award today but staff will forward a copy of resolution to him.

Motion to approve RESOLUTION #21-22/54 Supporting Ethnic Studies Implementation

MOTION: Souza Cole **SECOND:** Esquivel **AYES:** Souza Cole, Esquivel, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

- 4.4 RESOLUTION #21-22/55 Ordering Board of Education Member Regular Election and Requesting the Board of Supervisors of the Counties of Yolo, Solano and Sutter to Consolidate Elections with Regular Election Held on November 8, 2022

Superintendent Lewis presented this item. Trustee Souza Cole stated that Trustee Yip has been appointed to fill out a two-year vacancy so why is his term up this year. Will he need to be elected to fill out term? Superintendent Lewis stated that staff will verify with elections and counsel. Trustee Zendejas is only member guaranteed to serve next year. Staff will email board the answer regarding Trustee Yip's election term. Trustee Souza Cole had a question regarding the notice of consolidated election and what constitutes a short and long term cycle. According to elections it is in regard to a temporary or full time cycle. Temporary (appointed) and full time is an elected position.

Motion to approve RESOLUTION #21-22/55 Ordering Board of Education Member Regular Election and Requesting the Board of Supervisors of the Counties of Yolo, Solano and Sutter to Consolidate Elections with Regular Election Held on November 8, 2022

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

4.5 2022-2023 Local Control and Accountability Plan

Dr. Micah Studer, Director, Equity and Support Services presented this item. He is Requesting approval of this item. A highlighted copy of document with changes Was included. He is requesting review and feedback to incorporate changes:

- Removed all references to "stakeholder" in the document.
- Revised CSI monitoring section to include CDE as partners in the differentiated assistance process
- Added drop-out rate detail to Goal 2.
- Revised the Goal Analysis sections of Goals 1, 2, 3, and 4 to include additional detail.
- Revised 4.6 to reflect expended funding.
- Revised 4.7 to reflect the costs associated with the ECE partnership.
- Revised amount in action 4.12 to reflect expended funding.
- Added 4.13 commitment to 1-time funding transparency.

Trustee Souza Cole – CDE review was not available from last Tuesday. Quick survey of all yellow highlights:

Page 12 – remove statement that says this dramatic decline in ADA has..... in 2022-23 staff will be covering for non-personnel. New revenue covering this deficit. Board has not fully explored and seen the whole picture. Remove this from LCAP and staff can put back in later. Will update and revise as things change.

Dr. Studer stated that it is helpful to make changes. Two types - material and non-material and they consider substance. All of goal 1 was removed.

Page 37 – Year 1 outcome CCCS - Is data based on year completed or goal for 2022-23. Data pulled from Cal Pads and was baseline outcome in April 2021. Students scheduled in June was data pulled and we strove to have comparability. We omitted this information from draft.

Page 48 – Goal analysis 21-22 staffing costs due to unfilled vacancies. We did not run specific numbers. Do they carryover? Yes to next year and will show unspent LCAP funds.

Page 53 –Outdoor learning center project devoted to early childcare center. Helpful in general to have more information and to clarify what learning spaces could be. What does CTE program look like? How do students earn credits? Staff stated that plans will become available to board and community.

Page 53 – Learning space improvement - physical space (childcare center) which is part of facilities. Items that it should include are ropes course, garden, and outdoor structures. How does this get operationalized? Dr. Studer stated that there are many options. President Moreno asked if facility committee can give input and bring to board. She is surprised we don't have a learning garden since we passed resolutions on climate. Per staff outdoor learning is in development and intent is to engage students, staff and families on input. Ms. Huey stated that funds are designated to Chavez campus for this issue. Trustee Souza Cole asked if parents and students and staff are planning on what the physical space improvements will be. Facilities committee will have a meeting to hear from staff and get feedback on this issue.

Page 54 – President Moreno asked about the culturally relevant curriculum ethnic studies requirement that has already passed and she wants to see the language in LCAP. Dr. Studer stated that the adopted curriculum is not readily available. Assembly bill has passed and there is a timeline which districts implement locally. Staff is currently working on meeting bill requirements and planning with team. Culturally relevant pedagogy is part of curriculum now. The bill must meet requirement and ensure credit of commitment to parents and students.

Page 59 – Narrative should consist of important work on Brown Issues.

Supt. Lewis appreciates the comments and remarks. Staff is putting forward a document to be proud of and be responsive to Board. Appreciate all the work from Dr. Studer and Chavez team.

Motion to Approve the 2022-23 Local Control and Accountability Plan (LCAP).

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

ROLL CALL VOTE

Zendejas – AYE
Yip – AYE
Esquivel – AYE
Moreno – AYE
Souza Cole – AYE

- 4.6 2022-2023 School Plan for Student Achievement
Dr. Micah Studer, Assistant Superintendent, Equity and Support Services presented this item which is aligned to the LCAP. Dr. Studer thanked Principal Gayelynn Gerhart and team for their hard work.

Motion to approve the 2022-23 School Plan for Student Achievement.

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

- 4.7 2022 Curriculum Adoption
Dr. Micah Studer, Assistant Superintendent, Equity and Support Services presented this item and responded to questions from the Board. Trustee Souza Cole had a question regarding the Agile Minds books to be used for the math curriculum. While reviewing the budget proposal for textbooks she was wondering where the funds are coming from? Deb Bruns, Director, Teaching and Learning stated unaudited actuals – the program chose to create budget in fiscal year on funds they have not spent. Program will determine how to put in current year. Trustee Souza Cole asked what is cost of adoption - Edgenuity and licenses about \$5,800. In budget the instructional material funds for categorical funding is \$10,000 in unrestricted funds not categorical. There is also unspent categorical funds for Agile Minds about \$6,000-10,000 which will be carried over. Starting in August staff will have everything they need to adopt new materials. President Moreno thanked staff for the clarity.

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

- 4.8 2022-2023 Budget Adoption for Yolo County Office of Education

Debra Hinely, Director, Internal Fiscal Services presented item and responded to Questions from the Board. Thanked staff and departments for their cooperation with the budget. Gave special thanks to Claudia Grimaldi, Accountant and Sonia Pizano, Program Data Analyst who went above and beyond. Ms. Hinely stated that at the last board meeting there were concerns in regard to FTE re: management positions. She handed out the Document 2022/23 Management Positions for review and questions.

Many positions are one-time approval this year. Some positions are in budget for 22-23. Amounts also have salary and benefits per Superintendent Lewis.

President Moreno asked how many of our youth have had contact or get service from MLK Freedom Center? Staff stated that MLK center is a source of income and contributes to fund positions to staff the Yolo Youth Commission. Program is designed to have three (3) student liaisons to campus. Alejandra Lopez, Program Specialist summarized the civic engagement experience for each student. Other items discussed included source of funding, collaboration and board of supervisors' project designed as 2 year pilot project to support youth commissioners.

Brown Issues funding is different. Principal Gerhart stated that the amount you see includes field trips, registration, etc. is about \$5,000 to attend. This is different than a salary for a specialist. Brown Issues pay from their own fund and Trustee Souza Cole asked about the breakdown of the reduction of FTE's classified which staff answered. Also, President Moreno stated that at last meeting the new management positions were mentioned that they provide service to districts. How many positions are providing services to districts? Superintendent Lewis stated that all of them in one capacity or another.

Trustee Esquivel asked about MLK and Prop. 98 dollars and if positions are coming out of those dollars. Ms. Hinely stated that Prop. 98, LCAP and special education are separate grants. Conversations continued regarding the 45-day revision, adopting budget in first interim, deferrals, COLA and reporting opportunities.

Trustee Souza Cole asked about lottery funds and ending fund balance. What years are those funds generated? Ms. Hinely stated it is several years. 21-22 lottery funds can be separated by years. Other items discussed included school Title I funds. Trustee Yip asked if we need a policy on how we expend lottery funds for students in the year generated. How do we invest in students with those lottery funds? What can we do to make sure we spend those funds in the year received? Superintendent Lewis stated there is a spending plan and each of the programs have those dollars available.

Associate Superintendent Maria Arvizu-Espinoza commented on lottery funds for curriculum and one time spending that we have to spend right away whereas the lottery funds you can roll over. Programs tend to bank it and adopt new curriculum. Restricted and unrestricted funds were discussed, and President Moreno encouraged the budget committee to have these discussions. A question regarding classified FTE being listed was requested which staff stated they can get.

Motion to approve the 2022-23 Budget Adoption for the Yolo County Office of Education.

MOTION: Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

Esquivel – AYE
Yip – AYE
Souza Cole – AYE
Zendejas - AYE
Moreno - AYE

- 4.9 2022-2023 Education Protection Account Spending Plan
Deb Hinely, Director, Internal Fiscal Services presented this item which included a detailed spending plan.

Motion to approve 2022-23 Education Protection Account Spending Plan

MOTION: Esquivel **SECOND:** Souza Cole **AYES:** Esquivel, Souza Cole, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

- 4.10 Temporary Interfund Cash Transfers
Motion to approve Temporary Interfund Cash Transfers

MOTION: Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Esquivel, Moreno, Zendejas **NOES:** None **ABSENT:** None

Recess – at 6:21 PM
Back at 6:29 PM

Trustee Zendejas left meeting at 6:21 PM

5.0 INFORMATION ITEMS

- 5.1 Cesar Chavez Full-Service Community School
Principal Gerhart presented PowerPoint “Cesar Chavez Full-Service Community School.”

Items discussed include:

- Purpose
- Thanked team and stated who the work was guided by.
- Site visit from Educational Excellence and Equity Audit Report.
- Why a full service community school.
- Equity strategy
- Impact on academic outcomes
- Shared vision for student and school success.
- Four pillars of a full-service community school.

- Graduate profile.
- Measuring progress and Impact.
- Blueprint
- What to anticipate.

- Had conversation on Ethnic studies and community partners.
- This will be a 5-year plan
- Staff will reach out to families to recruit.
- Staff will attend fair to give out more information.
- Staff appreciates Board support.

President Moreno stated this was impressive. It is nice to measure beyond attendance and graduation. Profile is beautiful and appreciated that it was translated in Spanish. She is also excited about partnership with Chicano studies.

Trustee Esquivel asked how staff was going to measure progress. Staff is currently receiving coaching from Dr. Lindo and team and emerging out of the planning. Start implementing first part soon and after five (5) years all components will be engaged. Emerging outreach on this will be happening more. Trustee Souza Cole stated that she looks forward to this happening for students.

Trustee Souza Cole asked about planning for future and is it supported in budget annually - with or without grant. Funds are not based on ADA per staff and we are in beginning steps.

The board requested the dates for fair/booth and thanked staff for the presentation. Superintendent Lewis thanked Principal Gerhart and staff for support on this project.

- 5.2 YCOE's Universal Pre-Kindergarten (UPK) plan
Gail Nadal, Director, Special Projects presented Power Point "TK Yolo 2021-2022 Transitional Kindergarten."

Items discussed included:

- Universal PreKindergarten Planning and Implementation Grant
- Yolo TK Enrollment Projections
- Prekindergarten Expansion
- Universal Prekindergarten (UPK)
- TK, UPK and P-3 Alignment – How does it all work together?
- Changes to transitional kindergarten
- UTK – Age Eligibility
- UTK – Staffing Qualifications
- Time for Learning and Collaboration
- Universal Transitional Kindergarten
- Playbook for Yolo County School Districts

- Professional Learning and Development
- California Prekindergarten Planning and Implementation Grant
- Grants available for state preschool, TK and K
- Ensuring Equity and Accountability in TK Programming

Ms. Nadal is working with all districts on implementation. Ms. Huey states that there is much passion with staff at districts with the knowledge that Ms. Nadal brings. Trustee Souza Cole is excited and this is 13 or 14 years in the making. This launch of students into K-12 education will mean so much for students and their success in future. Important for equity and equality for all kids in county. Trustee Esquivel stated that there is lots of passion, knowledge and dedication but is concerned on the facility piece and providing funding for this group. Staff stated there will continue to be challenges and barriers to overcome.

5.3 Head Start and Early Head Start

Written report was presented and reviewed by Shannon McClarin, Director, Early Childhood Education.

Congratulations on Head Start grant from Board.

5.4 Alternative Education Monthly Attendance Report and Program Update

Gayelynn Gerhart, Principal, Alternative Education presented the PowerPoint “Attendance Reports” in the Board packet.

5.5 Section 52066 LEA Support Plan

Deb Hinely, Director, Internal Fiscal Services presented this item and responded to questions from the Board. This item will come back to the Board next month as an Action item.

5.6 2022 Local Indicators

Dr. Micah Studer presented this item and responded to questions from the Board. Trustee Esquivel asked about the dashboard. Staff stated that it will hopefully be updated in October and explained dashboard process. The Board wished Dr. Studer well in his next position.

5.7 Public Disclosure of Costs Associated with the 2021-2022 & 2022-2023 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and California School Employees Association (CSEA), Chapter #639;

Debra Hinely, Director, Internal Fiscal Services presented this item. The settlement was reviewed and Trustee Souza Cole congratulated Superintendent Lewis and the negotiating team on a multi-year agreement.

5.8 Public Disclosure of Costs Associated with the 2022-2023 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and American Federation of State, County, and Municipal Employees Union AFSCME, Council 57, Local 146 AFL-CIO.

Debra Hinely, Director, Internal Fiscal Services presented this item.

- 5.9 Public Disclosure of Costs Associated with the 2022-2023 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and Yolo Education Association (YEA). Deb presented settlement. Debra Hinely, Director, Internal Fiscal Services presented this item.
- 5.10 Disposition of Surplus Equipment
Debra Hinely, Director, Internal Fiscal Services presented the list of surplus equipment to disclose outdated or not in use items for SOS & IT departments. (all monitors disposing of). Trustee Souza Cole asked if the first list was from charter school. Yes stated Ms. Huey. All items were used when purchased. Trustee Souza Cole asked if we try and sell. Staff stated that yes but some items are not working. Fabrication machines not working.
- 5.11 Monthly Board Financial Report
Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and responded to question from the Board.
- 5.12 Statement Certifying Insurance to Cover Assets Purchased with Certificates of Participation. Crissy Huey, Associate Superintendent, Administrative Services presented these items due to requirements of finance corporation.
- 5.13 No Event of Default Certification.
Crissy Huey, Associate Superintendent, Administrative Services presented these items due to requirements of finance corporation.
- 5.14 Covenant to Budget and Appropriate for the 2022-23 Fiscal Year. Crissy Huey, Associate Superintendent, Administrative Services presented these items due to requirements of finance corporation.
- 4.1 RESOLUTION #21-22/58 Resolution In Support of the Countywide Roadmap to the Future of Yolo County Children and Youth
Moved this item to information.

Superintendent Lewis presented this item. Roadmap to the Future serves as a needs assessment that will result in an asset map. The goal is to look at other side of COVID and the damage that has been done to our community. There is a need for better understanding. Timeline to launch is August 2022 and the goal is to have this asset map by spring 2023. DA assistance dollars is helping fund this project. It was important to capture voices in three convenings that YCOE had in the Fall and Spring. This resolution is the result of all that work.

Trustee Souza Cole commented and thanked staff for their work. She asked what other governing bodies are adopting resolutions. Superintendent Lewis stated that four (4) cities, the Board of Supervisors, all districts have done the same. Funding for youth and projects after needs assessment is intentional. Universities and colleges are supportive. UC Berkeley is in talks for funding and we will be sharing

information from UC Davis to provide support with data collected from community. President Moreno encouraged staff to contact the California Tribal College for more information. Superintendent Lewis thanked Dr. Studer for writing the proposal to the Board of Supervisors. President Moreno thanked staff for their work on this project.

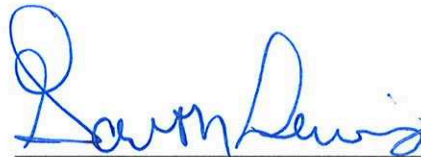
Superintendent Lewis and the Board concluded meeting in honor/memorial of the 46 individuals whose lives were cut short and recognize and reflect on their plight with migrant community risks and as human beings we take these risks to know what it means to be in a free and open society where these tragedies take place. President Moreno commented on global migrations and connections to students.

Suggested future agenda items.

- Update on Roadmap to Future – Carol proposed to move to August update
- Update on Suite 190 (California Human Development Program) as tenant and information on program – September update
- Turnover and emergency credential conditions in YCOE – October update

6.0 ADJOURNMENT. The meeting adjourned at 8:02 p.m.

MOTION: Souza Cole **SECOND:** Esquivel **AYES:** Souza Cole, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** Zendejas



Garth Lewis, Superintendent