

**YOLO COUNTY BOARD OF EDUCATION**  
**Regular Meeting: December 13, 2022**  
**MINUTES**

**1.0 OPENING PROCEDURES**

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on December 13, 2022 at 3:33 p.m. at a Regular Board meeting session in person and via Zoom. Board Members present were: Elizabeth Esquivel, Melissa Moreno, Carol Souza Cole, Shelton Yip, Tico Zendejas. President Moreno presided. Superintendent Garth Lewis was present. (Roll Call held).
- 1.2 Land Acknowledgement Statement. The land acknowledgement statement was conducted.
- 1.3 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.4 Approval of Agenda.

**MOTION:** Zendejas **SECOND:** Esquivel **AYES:** Zendejas,  
Esquivel, Moreno, Souza Cole, Yip **NOES:** None **ABSENT:**  
None

- 1.5 Public Comment.  
Jesse Ortiz, former Yolo County Superintendent of Schools:

I would like to thank Trustee Souza Cole for her years of service with the Yolo County Office of Education (YCOE). Over the years I have had the opportunity to work and serve as an elected official with Trustee Souza Cole. Her commitment and dedication to the students of Yolo County and in particular Woodland is unmatched. She is one of the finest school trustees I have worked with. Though you will be missed on the Board, your community involvement is and will continue to be valuable. Thank You.

**2.0 HONORING TRUSTEE CAROL SOUZA COLE'S CONTRIBUTIONS TO THE YOLO COUNTY BOARD OF EDUCATION**

- Angel Barajas, Chair of Yolo County Board of Supervisors thanked YCOE staff for serving students. He then presented a proclamation to Trustee Souza Cole.
- Rita Durgin, Senior Field Representative presented a proclamation from Assemblymember Celia Aguilar-Curry and Senator Bill Dodd.
  - Commended Trustee Souza Cole for her community service and leadership to YCOE.
- Garth Lewis, Superintendent commented that he has been honored to work with Trustee Souza Cole and presented her with a plaque and token of appreciation from YCOE.
  - Trustee Souza Cole also received a proclamation honoring her commitment to community and access to a quality education.

Comments from trustees regarding Trustee Souza Cole:

- Vice President Zendejas stated that it has been a pleasure to serve with Trustee Souza Cole.
  - Yolo County students and community appreciate your service.
- Trustee Yip stated that they go way back, and Trustee Souza Cole is a force of nature. One word he used to describe Trustee Souza Cole is.... Details, details, details.
  - She is always thinking about the kids.
- Trustee Esquivel appreciated Trustee Souza Cole's guidance and mentorship and how she is not afraid to ask tough questions.
- President Moreno thanked Trustee Souza Cole.
  - Appreciated the way she has modeled critical thinking and concern for public resources for our students. She has so many insights and inspirations. She admires how she has created space for women to lead and appreciated her attention to detail and support for Native families, homeland, and the Land acknowledgement. She looks forward to her continued leadership in California.

### 3.0 CERTIFICATES OF ELECTION AND OATH OF OFFICE

Oath of office was conducted for:

Dr. Melissa Moreno  
Shelton Yip  
Armando Salud-Ambriz

**Break 4:03 pm**

**Back from break 4:13 pm**

Continued administering Oath of Office to:  
Trustee Elizabeth Esquivel

Oath of Office was administered in Spanish to:  
Trustees Esquivel and Salud.

### 4.0 REPORTS

#### 2.1 Board Reports

Trustee Yip

- YCOE was well represented at the California School Boards Association (CSBA) conference.
- Trustee Yip attended the Delegate Assembly where they established goals to move forward.
  - Discussed new platform and new world.
  - Ethics training for trustees.

- Attended California County Board of Education (CCBE) Board of Directors meeting.
  - Reviewed work for 2022.
  - Discussed engagement and policy advocacy.
  - Trustee Esquivel was elected vice president of CCBE.
  - She also volunteered to be on policy platform committee. CCBE conference had good sessions and enjoyed the keynote Mr. Brandon Fleming author of Miseducated. He discussed how to improve lives with compassion and love. This is so important especially for work at staff does at Cesar Chavez.

Trustee Moreno

- Discussed her role and work with the California Latino School Boards Association (CLSBA) luncheon sponsored by CLSBA at the CSBA conference.
  - Pedagogy and implementation of ethnic studies was discussed at the luncheon.

Trustee Zendejas

- Attended CSBA conference and spent time with colleagues.
  - Very inspiring conference.
  - Discussed Yolo Youth Commission and roadmap.
  - Congratulated Trustee Esquivel for being elected CCBE Vice President.
  - Announced that everyone is invited to Steve's Pizza in Woodland to help honor Trustee Souza Cole and her time on the Yolo County Board of Education.

Trustee Esquivel

- Attended CSBA conference.
  - Great turnout.
  - Attended CCBE general membership meeting and CLSBA luncheon.
- Participated in many of the holidays' food and toy drives in community and she is proud to be part of West Sacramento that continues to help families and kids in need.
- Thanked Board of Supervisors and YCOE staff for work on the Yolo Youth commission.
- Appreciated updates from superintendent's report.
  - Very concise and always look forward to reading.
- Discussed CCBE trustee handbook.
  - Nicely put together.
  - Trustees thanked Superintendent Lewis for their copies.
- California County Superintendents Educational Services Association (CCSESA) is now California County Superintendents (CCS).

Trustee Salud-Ambriz

- He is privileged and honored to be part of the Board and he knows that he has big shoes to fill but will be working with Trustee Souza Cole to support and represent the district. YCOE staff has been very welcoming, and he looks forward to next four (4) years.

Superintendent

- Congratulated all trustees who are reciting the oath of office today.
- Congratulated Trustee Esquivel for being elected Vice President of CCBE.

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Educational Services

Maria Arvizu-Espinoza, Associate Superintendent, Educational Services reviewed her Board report. No questions.

Administrative Services

Crissy Huey, Associate Superintendent, Administrative Services reviewed her Board report. No questions.

Committees

Trustee Esquivel commented that Superintendent Lewis shared the policy priorities for county superintendents and she will continue to engage in conversations on this subject.

- 2.2 Associations  
None.

- 5.0 **CONSENT AGENDA**  
Motion to Approve Consent Agenda.

**MOTION:** Esquivel **SECOND:** Salud-Ambriz **AYES:** Esquivel, Salud-Ambriz, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

6.0 **ACTION ITEMS**

- 6.1 2023 Organizational Meeting  
1) President. Trustee Yip opened the nominations for President. Trustee Yip nominated Trustee Tico Zendejas for President. The Board thanked Trustee Moreno for serving as President in 2022.

**MOTION:** Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Salud-Ambriz, Zendejas **NOES:** None **ABSENT:** None

**ROLL CALL:**

**Trustee Yip – AYE**  
**Trustee Esquivel – AYE**  
**Trustee Moreno - AYE**  
**Trustee Salud-Ambriz – AYE**  
**Trustee Zendejas - AYE**

Trustee Zendejas was unanimously elected President for 2023.

President Zendejas is now leading the meeting.

2) Vice President. Trustee Zendejas opened the nominations for Vice President. Trustee Zendejas nominated Trustee Yip for Vice President.

**MOTION:** Zendejas **SECOND:** Salud-Ambriz **AYES:** Zendejas, Salud-Ambriz, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** None

Trustee Yip was unanimously elected Vice President for 2023.

**ROLL CALL:**

Trustee Yip – AYE  
Trustee Esquivel – AYE  
Trustee Moreno - AYE  
Trustee Salud-Ambriz – AYE  
Trustee Zendejas - AYE

b. Adopt the 2023 Board Meeting Calendar Dates and Times. The Board reviewed the proposed meeting calendar. The following meeting dates and times were approved:

January 10, 2023, 3:30 p.m.  
February 14, 2023, 3:30 p.m.  
March 14, 2023, 3:30 p.m.  
April 3, 2023, 9 a.m. (Board Retreat)  
April 11, 2023, 3:30 p.m.  
May 9, 2023, 3:30 p.m.  
June 13, 2023, 3:30 p.m. (Budget Study Session)  
June 27, 2023, 3:30 p.m. (Budget & LCAP Adoption)  
July 2023, No Meeting  
August 8, 2023, 3:30 p.m.  
September 12, 2023, 3:30 p.m.  
October 10, 2023, 3:30 p.m.  
November 14, 2023, 3:30 p.m.  
December 12, 2023, 3:30 p.m.

**MOTION:** Yip **SECOND:** Esquivel **AYES:** Yip, Esquivel, Moreno, Salud-

Ambriz, Zendejas **NOES:** None **ABSENT:** None

Trustee Salud-Ambriz asked Superintendent Lewis if staff has sent a survey to parents and guardians regarding changing the time of the board meeting to 4:30 p.m. in the past? Superintendent Lewis stated that we moved the time of the meeting to 4:30 p.m. in the past but it did not change attendance for the Board meetings. Trustee Moreno stated she understands the question and agreed that it did not change the community attendance for the meetings, so it was changed back to 3:30 p.m.

President Zendejas requested that staff conduct a survey on this issue in the future.

c. Appointment of Board Committee Representatives

1) Executive Committee: **President Tico Zendejas and Vice President Shelton Yip**

2) YCSBA Representative: **Trustee Elizabeth Esquivel**

3) Policies/Procedures/Bylaw Review Committee: **Vice President Shelton Yip and Trustee Elizabeth Esquivel**

4) Superintendent's Compensation Committee: **President Tico Zendejas and Vice President Shelton Yip**

5) Facilities Committee: **Vice President Shelton Yip and Trustee Armando Salud-Ambriz**

6) Board Budget: **Trustees Melissa Moreno and Armando Salud-Ambriz**

**MOTION:** Yip **SECOND** Salud-Ambriz **AYES:** Yip, Salud-Ambriz, Esquivel, Moreno, Zendejas **NOES:** None **ABSENT:** None

6.2 A-G Grant

Motion to approve the A-G Grant.

**MOTION:** Yip **SECOND** Esquivel **AYES:** Yip, Esquivel, Moreno, Salud-Ambriz, Zendejas **NOES:** None **ABSENT:** None

6.3 2022-2023 Yolo County Office of Education First Interim Report and Budget Revision

Debra Hinely, Director, Internal Fiscal Services, presented the PowerPoint and responded to questions from the Board.

Questions included:

Trustee Esquivel

- Community school partnership program – expended by two (2) years per staff.
- ADA for the last two years.
- COLA changes in proposal.
- Pleased to see an increase in ending fund balance.

- Trustee Yip
- Budget.
  - Surprised with ending fund balance and reserve.
    - Request for staff to manually match and add numbers to report.
    - Commented on resolution to set aside funds.
      - Trends leveling off.
      - Should continue to maintain amounts.
- Have we ever been audited by STRS/PERS?
  - Yes, per staff.
  - Recently had STRS audit. We have been selected for two (2) back-to-back STRS Audits.

Motion to approve the 2022-23 Yolo County Office of Education First Interim Report and Budget Revision.

**MOTION:** Salud-Ambriz **SECOND** Yip **AYES:** Salud-Ambriz, Yip, Esquivel, Moreno, Zendejas **NOES:** None  
**ABSENT:** None

- 7.0 A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the California School Employees Association and its Yolo County Office of Education Chapter No. 639 (“CSEA”) to the Yolo County Office of Education (“COUNTY OFFICE”) Regarding the 2022-2025 Successor Agreement Negotiations.  
Public Hearing opened at 5:06 pm and closed at 5:07 pm.
- 8.0 A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) Contract Opener/reopener for Certificated Employees.  
Public Hearing opened at 5:07 pm and closed at 5:08 pm.
- 9.0 A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) Contract Opener/reopener for Classified Employees.  
Public Hearing opened at 5:08 pm and closed at 5:09 pm.

## 10.0 INFORMATION ITEMS

- 10.1 Cesar Chavez Attendance Report  
Heather Schlaman, Principal of Alternative Education, presented this report and

answered questions from the Board.

**Trustee Moreno left the meeting at 5:08 pm.**

- 10.2 Head Start/Early Head Start Reports  
Shannon McClarin, Director, Early Childhood Education reviewed the Board report.

Items discussed included:

Trustee Yip

- If students are on waiting lists what happens?
  - Ms. McClarin stated that staff have relationships and partnerships with school districts for students who would qualify for state preschool. We keep family on a waiting list if circumstances have changed. We also have a partnership with the state preschool program and refer families if needed based on income.

Trustee Zendejas

- Questions in regard to income - Staff is well versed in other options if income limit is not met.

Trustee Esquivel

- Funding and current enrollment.
- Student to teacher ratio.
  - Staff are working on recruitment.
- Onboarding more student interns
- YCOE recruitment fair.
  - Didn't hire but talking to more interns.

Trustee Salud-Ambriz

- Universal TK district positions.
  - The credentialed rate is more than we can offer.
  - There is a need to have future conversations and offer competitive wages to recruit and retain.

- 10.3 Williams Quarterly Report on Yolo County Schools Requiring Monitoring; covering the months of July, August, and September.  
Deborah Bruns, Director, Teaching and Learning presented this report and answered questions from the Board.

- 10.4 Quarterly Report of Investments for Period Ending September 30, 2022.  
Debra Hinely, Director, Internal Fiscal Services presented this report and answered questions from the Board.

- 10.5 Monthly Board Financial Report  
Debra Hinely, Director, External Fiscal Services presented this report and



answered questions from the Board.

11.0 Suggested future agenda items.

- Turnover and emergency credential conditions in YCOE – Future update
- Facilities update – Future meeting

12.0 ADJOURNMENT. The meeting was adjourned at 5:23 p.m.

**MOTION:** Salud-Ambriz **SECOND:** Yip **AYES:** Salud-Ambriz, Yip, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** None

  
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Garth Lewis, Superintendent