

**YOLO COUNTY BOARD OF EDUCATION**  
**Regular Meeting: October 11, 2022**  
**MINUTES**

**1.0 OPENING PROCEDURES**

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on October 11, 2022 at 3:30 p.m. at a Regular Board meeting session in person and via Zoom. Board Members present were: Carol Souza Cole, Elizabeth Esquivel, Shelton Yip, Tico Zendejas. Melissa Moreno was absent. Vice President Zendejas presided. Superintendent Garth Lewis was present. (Roll Call held).
- 1.2 Land Acknowledgement Statement. The land acknowledgement statement was conducted.
- 1.3 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.4 Approval of Agenda.

**MOTION:** Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Esquivel, Zendejas **NOES:** None **ABSENT:** Moreno

- 1.5 Public Comment.  
None.

**2.0 REPORTS**

2.1 Board Reports

Trustee Yip

- Trustee Yip needs to leave the meeting at 5:15 pm.
- Thanked the administrators for their hard work and wished them a Happy School Administrators Week as they keep us moving forward!
- Attended the Excellence in Education (EIE) event.
  - Congratulated President Tico Zendejas and RISE, Inc. for being honored.
    - Mental Health programs are so important, and we need to do more to help students who are currently suffering from a mental health crisis.

Trustee Souza Cole

- Attended the EIE event virtually.
  - Congratulated the winners and thanked the team who made the event happen. It was great to have virtual capability for this event.
- Thanked Yvette for her work and for being chosen as the Employee of the

Month for October 2022.

Vice President Zendejas

- Thanked team for work on hybrid EIE.
- Important items discussed included: mental health, staff retention and full-time clinician in school sites.
  - Important to increase salaries and be competitive in this employment market and gave a shout out to Superintendent Lewis for the one pager created on this topic. (Document will be posted on website).

Superintendent

Margie Valenzuela, Executive Director, Human Resources honored the Employee of the Month for October 2022: Yvette Seibert, Executive Assistant. Staff thanked her for her hard work and dedication.

Superintendent Lewis reviewed the following items:

- Washington USD and Esparto SD are looking for additional resources regarding mental health.
- Currently an empty nester.
  - His youngest daughter is about to attend UC Santa Cruz.
- California County Superintendents Educational Services Association (CCSESA) has changed its name to CA County Superintendents (CCS).
- Four (4) pillars to provide guidance full-service community school.
- Thanked staff for work on EIE.
- WCC intern program – eight (8) students interested.
  - Thanked Shannon McClarin, Director, Early Childhood Education and Cindy Nguyen, Director, Strategic Priorities for their work on the program.
- Hosted two (2) meetings with foster youth.

SAT

Educational Services

Maria Arvizu-Espinoza, Associate Superintendent, Educational Services reviewed her Board report.

Items discussed included:

- Thanked the management team and educational services for subbing in all areas.
  - The goal is to serve students.
- Mental health.
- Empowering Possibilities International School (EPIC) Charter School presentation will be delayed until the November Board meeting – it is a

data heavy report. more robust and up to date.

- Trustee Souza Cole stated that the data report is part of the MOU with charter school. Also does the enrollment and demographics for EPIC need to wait for the state report. It does not per staff and the concern is that the demographics of the charter should reflect Washington USD's data.

Administrative Services

Crissy Huey, Associate Superintendent, Administrative Services reviewed her Board report.

Items discussed included:

- Digital format for forms.
- Renovations with breakrooms, office furniture, etc.

Matt Juchniewicz, Director, Support Operations Services introduced Ray Lippincott, Project Manager from Sutter County.

Trustee Souza Cole complimented the Board report and especially the images added and information on visiting the school sites.

Superintendent Lewis commented that the Board should have received the mailer from YCOE announcing open positions (recruitment).

Committees

None

2.2

Associations

None

**3.0 CONSENT AGENDA**

Motion to Approve Consent Agenda.

**MOTION:** Souza Cole **SECOND:** Esquivel **AYES:** Souza Cole, Esquivel, Yip, Zendejas **NOES:** None **ABSENT:** Moreno

**4.0 UPDATE FROM CALIFORNIA HUMAN DEVELOPMENT ON THE WOODLAND PROGRAM LOCATED AT SANTA ANITA COURT.**

Mary Potts, FWS Division Director, California Human Development, presented California Human Development (CHD) Farmworker Services Division. Items presented included:

- Structure
- Service Area
- Counties served
- Service provided

- Outcomes

## 5.0 ACTION ITEMS

5.1 Resolution #22-23/19 Resolution in Support of National American Indian Month – November 2022

Superintendent Lewis presented this resolution to Deborah Bruns, Director, Teaching and Learning and the lead in the Yolo California Indian Curriculum and Professional Learning Advisory Group. Ms. Bruns commented on the increased educational offerings in Native American heritage and gave an update on work being done by YCOE. Information has been created on the webpage within YCOE for professional learning (virtual and in person). Yocha DeHe has created curriculum locally and with the American Indian education act in which the bill requires an advisory committee and curriculum.

Motion to Approve Resolution #22-23/19 Resolution in Support of National American Indian Month – November 2022

**MOTION:** Souza Cole **SECOND** Yip **AYES:** Souza Cole, Yip, Esquivel, Zendejas **NOES:** None **ABSENT:** Moreno

5.2 Resolution #22-23/20 Resolution In Support of Indigenous Peoples' Day - October 10, 2022

Trustee Yip presented this resolution to Justine Villanueva, Davis resident, author, and activist. She thanked Yolo County Office of Education (YCOE) and invited staff and the Board to the Filipino Heritage festival on October 29 from 11 AM to 2 PM. She is grateful for the gift and commented on the Wintun Patwin people who are stewards in this land with much culture and history. Trustee Yip requested a flyer for event. Ms. Bruns also mentioned a professional development workshop for K-12 educators, parents and community members with Dr. Siu on Tuesday, October 18 from 6 – 8 pm at the Stephens Davis Branch Library called Decolonizing the Curriculum.

Motion to approve Resolution #22-23/20 Resolution in Support of Indigenous Peoples' Day - October 10, 2022.

**MOTION:** Souza Cole **SECOND:** Yip  
**AYES:** Souza Cole, Yip, Esquivel, Zendejas **NOES:** None  
**ABSENT:** Moreno

5.3 Resolution #22-23/21 Resolution to Affirm the Continuation of Yolo County Office of Education Cesar Chavez Community School and Alternative Education Programs

Vice President Zendejas presented Principal Heather Schlaman, Cesar Chavez Community School, and Elyse Doyle Martinez with the resolution. Ms. Schlaman is honored and working towards learning new position. Ms. Doyle Martinez worked for Chavez, and it had a huge impact on her life. Superintendent Lewis commented on sustaining fiscal services which is a priority statewide and to engage legislators for the valuable services Cesar Chavez provides. Trustee Yip stated that CA County Superintendents (CCS) is addressing funding inequity in community schools. The CCS platform committee will address this issue and will not pull back from community schools. The time is now to expand what we are doing. Trustee Souza Cole stated that it is an honor to pass the resolution for continuation of the school and would like to acknowledge former Principal Gayelynn Gerhart and team for their hard work on getting the school up and running and working on services for students at the school. Excited about new leadership and the talents of Ms. Gerhart to work in community schools across the state and county.

Vice President Zendejas presented and read resolution.

Motion to approve Resolution to Affirm the Continuation of Yolo County Office of Education Cesar Chavez Community School and Alternative Education Programs

**MOTION:** Yip **SECOND:** Souza Cole  
**AYES:** Yip, Souza Cole, Esquivel, Zendejas **NOES:** None  
**ABSENT:** Moreno

5.4 Resolution #22-23/22 Resolution Declaring November 6-12, 2022 as California Retired Teacher's Week

Motion to approve Resolution Declaring November 6-12, 2022 as California Retired Teacher's Week

**MOTION:** Souza Cole **SECOND:** Yip  
**AYES:** Souza Cole, Yip, Esquivel, Zendejas **NOES:** None  
**ABSENT:** Moreno

Trustee Souza Cole presented resolution to recipients Gil Walker, President, and Margaret Neu, former Davis Music Teacher. The impact of work is appreciated, and they are very active as retired teachers and serving the community.

Trustee Souza Cole read the resolution and Mr. Walker thanked YCOE for support. He discussed the California Retired Teachers Association application and membership. Mr. Walker also spoke about scholarships for high school students who plan to go into education. Ms. Neu spoke about her volunteer teaching as a retired person, especially during the pandemic. She has been working on advocacy issues in many areas including the STRS retirement overpayment. She thanked everyone for their resolution and Trustee Esquivel thanked the recipients.

- 5.5 Resolution #22-23/23 Resolution In Support of California Sikh American Awareness and Appreciation Month - November 2022.

Trustee Esquivel presented resolution.

Motion to approve Resolution in Support of California Sikh American Awareness and Appreciation Month - November 2022.

**MOTION:** Souza Cole **SECOND:** Esquivel  
**AYES:** Souza Cole, Esquivel, Yip, Zendejas **NOES:** None  
**ABSENT:** Moreno

- 5.6 Adoption of the 2021-22 and 2022-23 Gann Limit

Debra Hinely, Director, Internal Fiscal Services presented this item.

Motion to approve 2021-22 and 2022-23 Gann Limit.

**MOTION:** Yip **SECOND:** Esquivel  
**AYES:** Yip, Esquivel, Souza Cole, Zendejas **NOES:** None  
**ABSENT:** Moreno

- 5.7 Committed Fund Balance

Debra Hinely, Director, Internal Fiscal Services presented item.

Motion to approve Committed Fund Balance.

**MOTION:** Esquivel **SECOND:** Yip  
**AYES:** Esquivel, Yip, Souza Cole, Zendejas **NOES:** None  
**ABSENT:** Moreno

- 5.8 Adoption of the Committed Fund Balance Pension Contribution

Debra Hinely, Director, Internal Fiscal Services presented this item. Trustee Yip made comments on the increase of PERS and STRS and importance of resolution to continue.

Motion to approve Committed Fund Balance Pension Contribution

**MOTION:** Yip **SECOND:** Souza Cole  
**AYES:** Yip, Souza Cole, Esquivel, Zendejas **NOES:** None  
**ABSENT:** Moreno

6.0 **INFORMATION ITEMS**

- 6.1 Climate Change Resolution Update

Superintendent Lewis presented a PowerPoint along with Matt Juchniewicz, Director, SOS and Deborah Bruns, Director, Teaching and Learning. Items discussed included background, reducing carbon footprint and the team working on initiatives to achieve goals. Trustee Yip thanked the staff and stated that

students are passionate about climate control. Trustee Souza Cole also thanked staff for the update. She was perplexed on why the composting can't be picked up in Woodland with a yard waste toter. Director Juchniewicz stated that YCOE can't get those here and Trustee Souza Cole asked what school districts do with compostable waste. Director Juchniewicz will investigate and stated that there have been challenges with this issue. He also discussed ordering equipment and infrastructure. Superintendent Lewis will follow up with the city manager from Woodland regarding the waste bins for YCOE. Trustee Souza Cole stated that YCOE is out of compliance with state law. Other items discussed included solar energy generation and environmental literacy, solar battery backup, and HVAC controls. Discussions are ongoing on these items and the biggest challenge is funding.

**Trustee Yip left at 5:10 PM**

- 6.2 Head Start/Early Head Start Reports  
Shannon McClarin, Director, Early Childhood Education reviewed her board report. Trustee Souza Cole asked for clarification on her attendance report for Head Start and the waiting list.
- 6.3 Cesar Chavez Attendance Report  
Gayelynn Gerhart, former principal of Alternative Education, presented this report and answered questions from the Board.
- 6.4 2021-2022 Unaudited Actuals  
Debra Hinley, Director, Internal Fiscal Services presented a PowerPoint on the Unaudited Actual 2021-22 Fund 01-Combined Restricted and Unrestricted Components of Ending Fund Balance. President Zendejas asked for context on last year's figures and why there was a surplus. Ms. Hinley stated that the surplus of \$600,000 resulted in COVID funds being received and was carried over. Trustee Souza Cole asked about the 22-23 adopted budget and what was the estimated ending fund balance. Ms. Hinley stated that she does not have that information. Next steps were discussed.
- 6.5 2022-2023 Budget Development Calendar  
Debra Hinley, Director, Internal Fiscal Services presented the 2022-23 budget development calendar and answered questions from the Board.
- 6.6 Monthly Board Financial Report  
Debra Hinley, Director, Internal Fiscal Services presented the Board Financial Report to the Board.
- 6.7 Yolo County Board of Education Travel Budget  
Superintendent Lewis presented this item and stated that it was a follow-up from last month's meeting. Staff attached a detailed report on this issue and will add this item to the Board Retreat agenda in March 2023 to discuss. Trustee Souza Cole commented on the original travel budget amount for conferences and how today

with inflation there is the additional cost of airfare, hotel, etc. She would like to see the budget increased for next year due to this increase in attending professional development for the Board. Superintendent Lewis also clarified that the listing of trustees on items related does not correspond to trustee area and simply denotes number of trustees who traveled to that conference.

6.8 Suggested future agenda items.

- Trustee Souza Cole requested revision to BB 9220 since trustees will assume office after the second Friday in November and our current policy does not state that information.
- Turnover and emergency credential conditions in YCOE – Future update
- Facilities update – Future meeting
- EPIC annual report – November 2022 data report – *Please include number of students, data from MOU and whether there is movement forward on increasing diversity so that population is matching Washington USD demographics. Please evaluate the integrity of work with English language demographic, income, and ethnicity.*

7.0 ADJOURNMENT. The meeting adjourned at 5:41 p.m.

**MOTION:** Souza Cole **SECOND:** Esquivel **AYES:** Souza Cole, Esquivel, Yip, Zendejas **NOES:** None **ABSENT:** Moreno

  
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Garth Lewis, Superintendent