



YOLO COUNTY BOARD OF EDUCATION REGULAR BOARD MEETING

05/11/2021 03:30 PM

Yolo County Office of Education - Woodland Conference Room, Suite 120,
Woodland, CA 95776 &
ZOOM VIDEO CONFERENCING
Open Session - 3:30 PM

AGENDA

The Yolo County Office of Education's vision is to be a *model of excellence in educational service, innovation, and impact.*

BOARD MEMBERS

Matt Taylor, President
Melissa Moreno, Vice President
Jerry Jimenez
Carol Souza Cole
Tico Zendejas

This meeting is being agendized to allow Board members, staff and the public to participate in a hybrid meeting via in person at the Yolo County Office of Education or by Zoom video conferencing. If attendees join the meeting in person please adhere to the COVID-19 state-mandated guidance which includes social distancing and wearing masks. There will also be the option to participate by Zoom Conference Call, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020).

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Webinar ID: 976 3772 8971

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<ul style="list-style-type: none"> • <i>If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button or Zoom chat.</i> • <i>You may also make public comment online by google form:</i> 	
<p>https://docs.google.com/forms/d/e/1FAIpQLScxyl6GvazAzBA7nUY174MngxFpGGilkd6Jo2AiX5kQjiKuhg/viewform (https://simbli.eboardsolutions.com/SU/nUaA0CNAaThXZeBMzX0kiA==)</p>	
<ul style="list-style-type: none"> • <i>Please submit your google form by the Board meeting date. A moderator for the meeting will read your comments for the record.</i> • <i>In person at the Yolo County Office of Education, 1280 Santa Anita Court, Suite 120 in the</i> 	
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<p>Approval of Minutes:</p> <ul style="list-style-type: none"> a. April 13, 2021 Regular Board Meeting b. April 13, 2021 Special Board Meeting b. Temporary County Certificates (April 2021) 	

4. A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated and Classified Unit.	38
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Staff recommends approval of Resolution #20-21/40 Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month (June 2021)	
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Staff recommends approval of Resolution #20-21/41 National Foster Care Month (June 2021)	
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Staff recommends approval of the following Board Bylaws:	
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BB 9320 Meetings and Notices	
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Staff recommends the Board approve the public comment card/google form.	
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It is staffs' recommendation that the board approve the plan as presented.	
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The following reports are being presented to the Board as information:	
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c. Financial Reports - this is a standing report to the Board	
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AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS:

- For disability related accommodations, please contact the Yolo County Office of Education - Superintendent's office at (530) 668-3702, at least three (3) working days prior to the scheduled meeting.
- For translation services, if joining the meeting via Zoom, please check the box to Enable Language Interpretation for the meeting.
- Four (4) calendar days prior to the meeting, a full Board packet is available for review on the Yolo County Office of Education website: www.ycoe.org



1. OPENING PROCEDURES



1. 1. Call to Order and Roll Call



1. 2. Pledge of Allegiance



1. 3. Approval of Agenda

Recommendation

Motion to Approve Agenda.

1. 4. Public Comment

Quick Summary / Abstract

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- *You may also make public comment online by google form:*

<https://docs.google.com/forms/d/e/1FAIpQLScxyl6GvazAzBA7nUY174MngxFpGGilkd6Jo2AiX5kG>
(<https://simbli.eboardsolutions.com/SU/nUaA0CNAaThXZeBMzX0kiA==>)

- *Please submit your google form by the Board meeting date. A moderator for the meeting will read your comments for the record.*
-

2. REPORTS

2. 1. Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s) 

Quick Summary / Abstract

- a. Board Reports
 - i. Board Calendar
- b. Superintendent
 - i. Employee of the Month Recognition
- c. Superintendent's Advisory Team (SAT)
- d. Committees

Recommendation

For Information.

Supporting Documents



Board Calendar



EMPLOYEES OF THE MONTH



Admin Services update 5.2021



2021- May MBU (002)

Board Calendar

Wednesday, May 19, 8:30 am-12:30 pm, YCOE African American Student Leadership Conference,

Contact: Keenya Powell, keenya.powell@ycoe.org

Wednesday, May 26, YCOE Staff Appreciation Day

Wednesday, June 2, 4:00-5:30 pm, YCOE Retiree Ceremony (virtual, in-person limited)

Tuesday, June 8, 3:30-6:30 pm, **Special Board Meeting** (Budget Study Session)

Wednesday, June 9, time TBA, ALS/Horizon Graduation

Thursday, June 10, 4-6 pm, Cesar Chavez Graduation

Friday, June 18, 5:00-6:30 pm, Foster Youth Graduation

Tuesday, June 22, 3:30-6:30 pm, **Board Meeting** (Budget & LCAP Adoption)

Monday, August 9, YCOE Orientation

Tuesday, August 10, 3:30-6:30 pm, **Board Meeting**

Tuesday, September 14, 3:30-6:30 pm, **Board Meeting**

Monday, September 26, 5:00-6:30 pm, Excellence in Education Awards

****EMPLOYEES OF THE MONTH****

On behalf of the Superintendent's Advisory Team, it is my pleasure to
announce

**Rose Castaneda, Ana Ceballos, Teresa
Jauregui,
Cierra Joseph, Andrew Martinez, Julisa
Melgoza, Amelia Rodriguez Abonce**

as the Employees of the Month for May.

It is truly an honor to nominate the Family Support Services staff for
Employees of the Month.

Through their hard work and actions they demonstrate the highest level
of empathy and compassion when working
with our most vulnerable families in Yolo County. This was evident
especially during the pandemic. They delivered meals,
diapers/wipes, emergency supplies to our Head Start/Early Head Start
families throughout the County; they connected with families weekly;
and conducted home visits to support their emergency needs. Through
the summer, they braved the heat and smoke in order
to conduct community outreach in all corners of the County. Despite
COVID-19 mitigation, they continued to safely
enroll families for distance and in-person learning. They continued to
support families with family partnership
goals, resources, health and safety guidance, all while preparing for a
Federal Review.

Thank you Family Support Services staff for all that you do!

ADMINISTRATIVE SERVICES MAY 2021 UPDATES

Crissy Huey - Associate Superintendent, Administrative Services

Internal Business Services

Director, Debra Hinely

- Senior Business Services Technician has retired after almost **17 years** with YCOE; over 14 years in the Internal Business Department
- Working on the 2021/2022 Head Start / Early Head Start budget application for the **1.22% COLA**.
- Continue to meet monthly with all programs to review current year budgets and prepare for year-end.
- One union remains to finish negotiations this fiscal year.
- Year-end closing discussions
- Staff continues to take advantage of Zoom workshops and trainings.

Support Operations Services

Director, Matthew Juchniewicz

- Santa Anita Storefront Replacement: The storefront is scheduled for installation on the week of June 7th. We are adding a push bar opener to the door as well.
- Santa Anita Fencing Project: Tree removal and trimming is roughly two months out.
- Check printing relocation: The check printing equipment was successfully relocated.
- Santa Anita Fire Suppression replacement: Our single bid came in roughly 4X more than what was anticipated. We are looking at other options.
- Prairie IEEEEP Project: Plan has been submitted to DSA.
- Lemen IEEEEP Project: Design is complete. Next phase is bidding.
- Woodland United Methodist Church Fencing Project: Fencing was installed with windscreen. Project complete
- Suite 130 (delivery hall) washer/dryer: Installation complete.
- Suite 130 restrooms: Reviewing quotes and other options.
- Scheduling forklift training certification for SOS department.
- Preparing to distribute PPE to all private schools in Yolo County based on the state's distribution list.

Information & Technology Services

Director, Carl Fahle

- **Woodland Technology Alliance - Yolo County Broadband Equity Conversation:**
Director was a panelist and co-presenter with Superintendent Lewis for the Woodland Technology Alliance's Live Stream of the Yolo County Broadband Equity Forum; April 14 (<http://woodlandtech.org>).
- **CALPADS Fall 2 Certification**
Completed CALPADS Fall 2 Certification for YCOE, Winters, and Esparto and SIS In-person learning scheduling for Winters schools.
- **Self-Service Screening and PO Routing Projects**
Data Services staff are finalizing work on the CEDR Self-Screening data extract/automation project and Purchase Order Routing functionality within QCC for Internal Business Services process enhancements.
- **NAS Server File Migration**

Nearing completion of file migration from the legacy NAS (Network Attached Storage) drives to Office 365 OneDrive cloud storage.

- **Other Networking Team Project**

Creation of MS Stream tutorial videos showcasing best practice use of the new OneDrive file storage/collaboration environment, the updated room scheduling procedure through Outlook, and various MS Team features.

Developing a plan to migrate from YCOE's current Sophos anti-virus platform to the Microsoft 365 integrated Microsoft Defender Endpoint service.

EDUCATIONAL SERVICES UPDATES

Micah Studer - Interim Associate Superintendent, Educational Services

- We have begun our annual pre-review of district LCAP documents.
- We are almost complete with our Expanded Learning Opportunity Grant Plan and look forward to presenting to the board.
- We wrapped up our Northern California ACSA Equity Academy which for which we were the host county office and co-directed with Solano County Office of Education.
- We held our last North Central Counties Professional Learning Network (NCCPLN) for the school year. Our topic for this year was equity planning strategies.
- Our Social-Emotional Learning Community of Practice continues and this month we were happy to welcome Sutter COE who will have joined our now four-county workgroup.

Teaching and Learning / College and Career Readiness Department

Director, Deb Bruns

- Yolo County CTE Steering Committee meeting, May 6, 10-11:30. K12, Community College & Adult Ed CTE & workforce development representatives meet 3 times/year to share info, inform county-wide initiatives & discover new opportunities for support & collaboration. Invited participants include representatives from all 5 Yolo K-12 District CTE programs, Washington Adult Education, Davis Adult and Community Education, Woodland Adult School, Woodland Community College, Sac City College – West Sacramento and Davis Centers, Solano Community College and Yolo Works.
- Community Opportunities Night, May 13, 5-7 pm (also in last month's update). Joint project between FY/H and CCR staff teams and including Horizon students - go Ed Services Team!
- 6th Annual Yolo County African American Student Leadership Conference, Wednesday, May 19, 9am-12pm, virtual, <https://www.yoloslc.org/> (check out the great website) YCOE's College and Career Readiness Team is working with district, higher education and community partners (including youth!) to plan the first virtual version of this event.
- The Department of Teaching & Learning (aka Curriculum & Instruction) has had two in-person staff meetings to engage in strategic planning and goal setting. We are now a team of 8!
- PBIS (Positive Behavior Interventions & Supports): Wrapping up trainings in May. xx school sites completed Tier 2 Intervention trainings and 4 school sites completed Tier 1. Planning for next year includes Tier 1, Tier 2, Tier 2+ and Trauma-Informed PBIS offerings along with implementation and coaching support.
- Met with all 5 district English Language Services Directors to plan for EL RISE for next year. Will be offering Administrator, Secondary and Elementary teacher workshops as well as ongoing Communities of Practice to support and sustain implementation of the EL Roadmap.

Early Childhood Education (ECE) Department

Director, Gail Nadal

- Head Start will be canvassing all of Yolo County during this week's mass recruitment to fill Head Start and Early Head Start slots.
- Head Start FA2 Review went well and reviewers indicated that we were able to complete and answer all questions in content areas. We were congratulated for the efforts made by the Head start team in our preparation for this review. We will receive notification of the results in 4 – 6 weeks.

- We will have an End of Year Professional Development Day with all staff on May 28th. The focus will be on support of children and families using a trauma information platform and Self Care as we complete this year's uncertainties.
- The Yolo County Child Care Planning Council is working on a new website to build a hub for information on Child Care in Yolo County. New Head Start Woodland Central Center opened its doors on March 29th. We are enrolling and are currently serving families at the site as well as offering distance learning to support families at this location.

Special Education

Director, Jessica Burrone

- All staff supporting general students receiving a YCOE service are back for in-person instruction.
- Continued planning for extended school year.
- Recruitment efforts included two virtual job fairs CSU Chico and CSU Sacramento.

Foster Youth, Homeless, and Mental Health Services

Coordinator, Mariah Ernst-Collins

- Update: The AB2083: Children and Youth System of Care MOU has been signed by all parties (Yolo County Health and Human Services, Yolo County Probation, Yolo County Office of Education, Special Education Local Plan Area, Yolo County Court Appointed Special Advocates, and Alta California Regional Center) and will be submitted to the state by HHS. Next Steps: Establishing the Interagency Leadership Team meeting and outreaching to stakeholders who are not currently represented in the MOU but should be included.
- Update: CalHOPE Student Support (Project) (FEMA) MOU update: The MOU is now fully executed. Through the Cal HOPE funding, YCOE will be providing all five LEA's, YCOE AltEd, and YCOE Special Education funding through an MOU for the purpose of enhancing the development and implementation of social emotional learning across district campus sites. Del
- Update: The FYSCP and Education for Homeless Children and Youth Program (Foster and Homeless Education Services), in partnership with YCOE's College and Career Readiness Program, will be hosting a virtual "Community Opportunities Night" on Thursday, May 13th 5-7pm. This event will now be open to youth in foster care, youth experiencing homelessness, youth attending Horizon sites, and youth attending Chavez.
- Continued Foster and Homeless Education monthly collaborative meetings. Participation continues to grow with a focus on professional development, community agency updates, policies and procedures, and best practices when serving and supporting youth
- Tobacco Use and Prevention Education:
 - Youth attending Chavez received 5 sessions on tobacco education and prevention in March. Youth attending YCCP will be taught the same lessons mid-May.
 - The CHKS will be administered mid-May to students attending AltEd programs, Horizon, and Special Education programs. Students and parents will receive the survey.

- YCOE is in the process of completing the 21/22 County Technical Assistance (CTA) Funds grant in the amount of \$75,000. The Tobacco-Use Prevention Education County Technical Assistance Funds provide funding to county offices of education to provide leadership, administrative oversight, training, and technical assistance (TA) to all local educational agencies (LEAs) in the county.

2. 2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public

3. CONSENT AGENDA


Quick Summary / Abstract


These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:


Approval of Minutes:

- a. April 13, 2021 Regular Board Meeting
- b. April 13, 2021 Special Board Meeting
- b. Temporary County Certificates (April 2021)

Supporting Documents

 4-13-21 Minutes

 4-13-21 Sp. Mtg. Minutes

 TCC's April 2021 5 totals

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: April 13, 2021
MINUTES

1.1 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on April 13, 2021 at 3:31 p.m. in a hybrid Regular meeting session in person and on a Zoom conference call. Board Members present were: Tico Zendejas and Carol Souza Cole. By Zoom: Melissa Moreno and Jerry Jimenez. President Matt Taylor was absent. Vice President Moreno presided. Superintendent Garth Lewis was present. (Roll Call held).
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Approval of Agenda.
Motion to approve agenda.

MOTION: Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole, Zendejas, Jimenez, Moreno **NOES:** None **ABSENT:** Taylor

ROLL CALL VOTE:
JIMENEZ: **AYE**
TAYLOR: **ABSENT**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **AYE**

- 1.4 Public Comment.
None

2.0 REPORTS

- 2.1 Board Member(s)/Superintendent/SAT/Committee(s).

Board Reports

Trustee Zendejas

- *Happy to be here in person.*

Trustee Moreno

- *Acknowledged hard work and effort given from teachers and staff on reopening schools.*
- *Welcomed YCOE teachers, staff and new students back to school.*
- *Attended California Department of Education Ethnic studies model curriculum meeting.*

- *Commented that it is a Non-mandated curriculum with limitations.*
- *California Teachers Association (CTA) will not endorse curriculum.*
- *Attended YCOE Native American education work group.*
 - *Director Deborah Bruns, Curriculum & Instruction is leading.*
 - *One of the meetings she was invited to included Native American educator Pam Gonzales from the Cache Creek Conservancy.*
 - *Discussed Cache Creek conservancy to raise awareness of space, teaching and learning at the conservancy when it becomes safe for gatherings.*
- *Attended California Latino School Boards Association meeting. Discussed which legislation will be supporting in the coming months.*

Trustee Jimenez

- *Attended Yolo County School Boards Association (YCSBA) meeting on March 29, 2021.*
 - *Discussed potential goals for 2021*
 - *Communications campaign.*
 - *Parent and student's vocational options.*
 - *Educational pathways.*
 - *Access and equity.*
 - *Networking opportunities.*
- *Discussed the April 20 YCSBA's New Trustee event.*
- *Next YCSBA meeting is on April 26.*

Trustee Souza Cole

- *Attended vaccine event at YCOE.*
 - *Commended staff on event.*
- *Attended Town hall event with Congressman John Garamendi.*
 - *Discussed the American Rescue Plan fund.*

Superintendent

Margie Valenzuela, Executive Director, Human Resources honored the employee of the month:

Chris Stringer, Network Engineer, YCOE.

Superintendent Lewis recognized Lori Ross from United Way who presented YCOE with the Outstanding Community Partnership award for 2021. Partnership includes:

- *Grade level reading.*
- *Co-sponsored literacy.*
- *Preschool for all.*
- *Kinder Camps.*
- *Employee giving campaigns.*
- *Yolo county apprenticeship program.*

Ms. Ross presented YCOE with the Outstanding Community Partnership award for 2021 and commented that on Thursday, April 22 there will be an awards showcase including YCOE and highlights.

Other items discussed included:

- *All school districts have reopened.*
- *Recently visited many school sites in YCOE including the new Head Start center.*
- *Will participate in a workshop on the importance of broadband with Carl Fahle, IT Director, tomorrow.*
- *On May 3, 2021 all YCOE staff will return to in person.*

SAT

Dr. Micah Studer, Interim Associate Superintendent, Educational Services referred to the updates in the Board packet. Welcomed students back to school and discussed first day of programs. More information will be discussed during the school reopening update on this issue.

Crissy Huey, Associate Superintendent, Administrative Services referred to the updates in the Board packet.

Trustee Taylor joined meeting at 4 p.m.

Items and questions from Board in the updates included:

- *Clarification on the grant for 21 – 24 regarding foster youth.*
- *Crissy Huey, Associate Superintendent, announced a five-year lease with California Human Development (CHD) for suite 190.*
 - *Lease starts on June 1.*
 - *Trustee Zendejas asked about funds to help support partnership.*
 - *We are also looking to partner with CHD on a smaller level.*

Committees.

None

2.2 Associations.

Anissa DelCastillo, CSEA President is looking forward to coming back on May 3.

Cyndi Hale, YEA President is happy to be back at work collaborating in person and hybrid.

Sharon Gendelman Wilson, YEA Vice President stated that they should reach an agreement soon.

3.0 CONSENT AGENDA

- a. Approval of Minutes:
 - March 9, 2021 Regular Board Meeting
 - Temporary County Certificates (March 2021)

The Board took action to approve the consent agenda.

MOTION: Jimenez **SECOND:** Zendejas **AYES:** Jimenez, Zendejas, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**
JIMENEZ: **AYE**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **AYE**

4.0 ACTION ITEMS

- 4.1 RESOLUTION #20-21/31: Classified School Employees Week
Superintendent Lewis presented this item. Anissa DelCastillo, CSEA President shared thoughts on this recognition along with other staff members.

Motion was made to approve RESOLUTION #20-21/31: Classified School Employees Week.

MOTION: Taylor **SECOND:** Souza Cole **AYES:** Taylor, Souza Cole, Jimenez, Moreno, Zendejas **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**
JIMENEZ: **AYE**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **AYE**

- 4.2 RESOLUTION #20-21/32: California Day of the Teacher
Superintendent Lewis presented this item. Cyndi Hale, YEA president shared thoughts on this recognition along with other staff members.

The Board took action to approve the RESOLUTION #20-21/32: California Day of the Teacher.

MOTION: Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole,

Zendejas, Jimenez, Moreno, Taylor **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**
JIMENEZ: **AYE**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **AYE**

4.3 RESOLUTION #20-21/34: Asian American Month

Superintendent Lewis presented this item. Discussed celebrating diversity of this nation. Board thanked staff for taking stand on racist remarks to AAPI community. Trustee Moreno supports change to resolution to include AAPI in title to recognize constituency.

Motion was made to approve RESOLUTION #20-21/34: Asian American Heritage month and include AAPI in title.

MOTION: Jimenez **SECOND:** Moreno **AYES:** Jimenez, Moreno, Souza Cole, Zendejas, Taylor **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**
JIMENEZ: **AYE**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **AYE**

4.4 RESOLUTION #20-21/35: Teen pregnancy month

Superintendent Lewis presented and asked the Board to reconsider passing this resolution. Superintendent Lewis suggested changing some of the language. He felt that much of the resolution was framed in a deficit and counter to our commitment of inherent value of every human being. Staff will rewrite the resolution and present it at the next Board meeting in May.

Board supports request made by Superintendent Lewis to rewrite the resolution.

Items commented on by Board include:

Trustee Moreno would like it mentioned in the resolution that the county supports teen mothers and will provide education to empower teen girls.

Motion to accept Superintendent Lewis' recommendation to write a new Teen Pregnancy Month resolution with current language will be brought back as an action item at next month's meeting on May 11, 2021.

MOTION: Souza Cole **SECOND:** Moreno **AYES:** Souza Cole,

Moreno, Jimenez, Zendejas, Taylor **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**

JIMENEZ: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **AYE**

4.5 RESOLUTION #20-21/36 Mental Health Awareness Month (May 2021)

Superintendent Lewis presented this item. This resolution is very important especially during our current pandemic. It is important to codify what we learned which includes the stigma and inability for young people to have the language to express what alienates them. An effort has been and will be made to reach out to partner agencies to align our work and resources. Items to be discussed include the American Rescue Plan act and infrastructure issues.

Motion was made to approve RESOLUTION #20-21/36: Mental Health Awareness month.

MOTION: Zendejas **SECOND:** Souza Cole **AYES:** Zendejas, Souza Cole, Jimenez, Moreno, Taylor **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**

JIMENEZ: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **AYE**

4.6 Create a subcommittee for climate change

Trustee Souza Cole requested creating a subcommittee to rewrite the Climate change resolution. CSBA has a new sample resolution and the Yolo County Board of Supervisors approved a new climate change resolution and action plan. Trustee Souza Cole suggested a two-person committee work on this, for example the Facility committee could be tasked with this item.

Trustee Moreno will take President Taylor's place on the subcommittee for climate change. Trustee Souza Cole commented and included data that the world has measured the highest level of carbon effect on temperature and sea level rise today. She also stated that Governor Newsom authorized an early budget action including half a billion dollars to fight fires in the State of California.

The Board took action to create subcommittee for climate with Trustees Souza Cole and Moreno.

MOTION: Taylor **SECOND:** Zendejas **AYES:** Taylor, Zendejas, Jimenez, Moreno, Souza Cole **NOES:** None **ABSENT:** None

ROLL CALL VOTE:
TAYLOR: **AYE**
JIMENEZ: **AYE**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **AYE**

5.0 Information items

5.1 Initial Proposals to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated and Classified Units
Superintendent Lewis reviewed these items in the Board packet.

5.2 Alternative Education Monthly Attendance Report
Gayelynn Gerhart, Principal, Alternative Education reviewed this item in the Board packet and responded to questions from the Board.

Items discussed included:

- YCCP credit comparison.
- Summary data working to keep students connected with learning.
- Mental health referrals.
 - Data or trend report of mental health referrals to board to fully understand the mental health referrals requested by Trustee Souza Cole.
- Hybrid or distance model that works for students.
- Distance learning structured with independent study.
- Distance learning vs. hybrid special education schedules.
- Head Start data shared.

5.4 Head Start/ Early Head Start Reports

The following reports are being presented to the Board as information:

- a. Enrollment update - this is a standing report to the Board
- b. Program - this is a standing report to the Board
- c. Financial Reports - this is a standing report to the Board
- d. Policy Council Meeting Agenda - this is a standing report to the Board
- e. Policy Council Meeting Minutes - this is a standing report to the Board

Gail Nadal, Director, Early Childhood Education is participating in the federal review of this program and was not able to participate in the meeting tonight.

Budget is included for new site per question from Trustee Moreno.

- 5.5 Quarterly Report on Williams Uniform Complaints for YCOE Schools
Deb Bruns, Director, Curriculum and Instruction reviewed this item in the Board packet.
- 5.6 Dan Jacobs Revised Calendar
Dr. Micah Studer, Interim Associate Superintendent, Educational Services reviewed this item in the Board packet and responded to questions from the Board. Revision added for May 18 as a school day. Calendar was approved by the Board at last meeting so this item is for information only.
- 5.7 Cesar Chavez Community School calendar
Dr. Micah Studer, Interim Associate Superintendent, Educational Services reviewed this item in the Board packet and responded to questions from the Board.
- 5.8 Title XV review of Dan Jacobs
Dr. Micah Studer, Interim Associate Superintendent, Educational Services reviewed this item in the Board packet and responded to questions from the Board.

A Title XV Review of the Juvenile Detention Facility was conducted in partnership with Yuba County Office of Education serving as an outside agency.

Dan Jacobs School at the Yolo County Juvenile Detention Facility is in compliance with Article 6, Section 1370 of the Board of Corrections Title 15, Juvenile Facilities Regulations effective July of 2007.

Items discussed included:

- Trustee Jimenez asked how often this review is done. This review is done on an annual basis per staff.
- Report results are sent to probation department and county board of supervisors.
- Trustee Souza asked a question regarding realignment/reimagining juvenile detention facility. Principal Gerhart discussed answer and stated that the interest of students is first and foremost.
- Reusing facility.
- Whole youth discussion
 - Academically
 - Social emotional
 - Career readiness
 - Transition support
 - Superintendent Lewis stated that staff will include this information as part of monthly report in regards to steps to figuring out the best plan for youth in this facility.

- 5.9 Expanded learning opportunity grant review
Dr. Micah Studer, Interim Associate Superintendent, Educational Services reviewed this item in the Board packet and responded to questions from the Board.

As part of AB 86, the California Legislature allocated additional funding for In-Person Learning and Expanded Learning Opportunities. As a requirement to receive this funding, the LEA must have a board-approved expenditure plan prior to June 1st, 2021.

Items discussed on PowerPoint included:

- Grant Overview
- Key Template features which include Stakeholder engagement, need to support throughline, expenditure categories and fund coordination.
- Expenditure Plan
- Coordination of funding

Approval of expenditure plan will be brought back to the Board at the May meeting.

Comments/Items discussed included:

- Trustee Moreno commented on including ethnic studies funding.
- Status of money post pandemic recovery efforts or is it a separate pot of funding.
- Site improvements.
 - Capital outlay is not one of allowable uses per staff.
- Expanded learning opportunities.
- Trustee Moreno commented that given that our student population is 75% chicano/latino, is it possible for leadership to consider an increase in chicano/latino studies professional development. Consider culturally relevant pedagogy.
 - Possible for funding to be utilized for youth leadership academies, leadership and public speaking.
- Trustee Zendejas – Is there a framework of youth development.
 - Importance of leadership development.
 - Dr. Studer stressed the need for data driven information to help with decision making.
 - Trustee Moreno commented on how to get that information? Research? Would like to consider demographics. Importance of culturally relevant education.
 - Superintendent Lewis stated that we are going through a process that is continual. This issue may require a special board meeting considering magnitude of decision. There are elements in plan to support the youth we serve.
 - There may be an opportunity to partner with Brown issues.
 - Approached yesterday on a grant.
 - Part of leadership expansion on students.
 - Important to be culturally responsive to our youth.
- Trustee Souza Cole– Important to use the engagement platform for creating the LCAP.

- Multiple streams of funding for staff and students.
- Trustee Souza Cole – Also important to check in with students, parents and community members on this issue.
- Trustee Zendejas asked about the length of time for grant
 - June 30, 2023 per staff.
- Superintendent Lewis reminded Board that these are one-time dollars.
 - Investment in staff professional learning.
 - Recovery plan.
 - Possible partnership with health and human services.
 - There is a need to be thoughtful in our approach and look for opportunities to leverage funding and partners funding.
- Trustee Moreno asked if trustees will vote on plan.
 - Yes the vote will be at the May Board meeting per staff and we may need to schedule a special meeting.
- Trustee Moreno requested a report on a culturally relevant plan which includes data review. Superintendent Lewis stated that there is some data we have collected and can provide a summary on some of that data but would like to be respectful of staff timelines. A written summary on data collected to date with students will be presented to Board at a future date per Superintendent Lewis.
- Next executive committee meeting there will be a discussion on:
 - Approval process.
 - The need to schedule a second meeting.
- Trustee Moreno will have a conversation offline with Superintendent Lewis on this issue of including ethnic studies.
- Superintendent Lewis commented on the partnership pre-pandemic youth voice to city council recently.
 - Youth asking for transformational change.
 - Seeking a stop to violence against youth.
 - Ethnic studies

5.10 Monthly Board Financial Report

Debra Hinely, Director, Internal Business Services reviewed this item in the Board packet and responded to questions from the Board.

5.11 First reading of public comment card, sign in sheet & Google form

Superintendent Lewis reviewed this item in the Board packet and responded to questions from the Board.

Discussion centered on having one card per Trustee Souza Cole’s request to recognize visitors. Below are some edits to the public comment card:

- Request for participation – *change to Request for public comment*
- Date of presentation – *change to Date of board meeting*
- Agenda item number – *Change to Title of agenda item/number as one item*
- On back of comment card – 3 minute public comment time. *Delete heading please limit comments to 3 minutes.*

Trustee Zendejas left meeting at 6 p.m.

- Trustee Moreno commented on the time change of 3:30 p.m. and if Board is still open to hearing public comment at any time.
 - Trustee Taylor stated that the Board can adjust the agenda for public comment to later in meeting if needed.
 - Important for flexibility at meeting per Trustee Jimenez

Trustee Souza Cole edits for Public Hearing Google sheet:

- Title of document should read...*Request for public comment at YCBOE meetings*
- Change in final sentence from citizens to *residents*
- Affiliation can remain – not required.
- Title of agenda item and item number for number 3
 - remove 3 minute presentation time title expand to bold please limit comments to 3 minutes.
- Approve printed card/online card. Two minute comment time changed to three minute (pdf)
- Use Google form for blue comment form at meetings.

5.12 First reading of board bylaws

Superintendent Lewis reviewed this item in the Board packet and responded to questions from the Board. Item will return to the Board for action at the May Board meeting.

5.13 When and how to schedule committee meetings

Superintendent Lewis reviewed this item in the Board packet and responded to questions from the Board.

Items discussed included:

- Scheduling committees as needed.
- Scheduling Facility Committee meetings – process discussed.
- Superintendent Lewis requested feedback on wants of Board – preference for regular meeting or bi annual meetings.
 - Board preferred Bi-annual meetings or on an as needed basis.
- Trustees to take a look at slate of policies that have not been reviewed for years and consider abandoning in whole and adopting in alignment with CSBA policies. Superintendent Lewis will discuss with legal what that process looks like and will report at a future meeting.

5.14 Board conducting a self evaluation – push to next month.

This item will be moved to the next Board meeting in May.

5.15 Suggested Future Agenda Item(s)

- Trustee Souza Cole - Add student voter registration report as part of alternative education safety plans to future Board meeting.
- ~~Trustee Souza Cole—Add written report on panic button used at schools to future Board meeting.~~ – **Remove item.**
- Trustee Souza Cole – Request to executive committee regarding SB 364. Would like to add to agenda.
 - First state universal meal plan free meals for all students.
 - CSBA does not have a position.
 - Would like to add placeholder towards end of agenda at next meeting (information).
- Trustee Moreno - Add a report on why students decided not to come on campus. Present survey data.
- Trustee Moreno - Add a report on status in county on ethnic studies.

6.0 **ADJOURNMENT.** The meeting adjourned at 6:26 p.m.

ROLL CALL VOTE:

TAYLOR: **AYE**

JIMENEZ: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **ABSENT**

Garth Lewis, Superintendent

YOLO COUNTY BOARD OF EDUCATION
Special Meeting: April 13, 2021
MINUTES

1.1 OPENING PROCEDURES

1.1 Call to Order and Roll Call. The Yolo County Board of Education met on April 13, 2021 at 6:27 p.m. in hybrid Special meeting session in person and on a Zoom conference call. Board Members present were: Matt Taylor and Carol Souza Cole. By Zoom: Melissa Moreno and Jerry Jimenez. Tico Zendejas was absent. President Matt Taylor presided. Superintendent Garth Lewis was present. (Roll Call held).

1.4 Approval of Agenda.
Motion to approve agenda.

MOTION: Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole, Jimenez, Moreno, Taylor **NOES:** None **ABSENT:** Zendejas

ROLL CALL VOTE:
JIMENEZ: **AYE**
TAYLOR: **AYE**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **ABSENT**

1.4 Public Comment.
None

2.0 **A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the Yolo Education Association (YEA).** Public Hearing opened at 6:28 p.m. and Closed at 6:29 p.m.

3.0 **Initial Proposal to the Yolo County Superintendent of Schools from the Yolo Education Association (YEA)**
Superintendent Lewis reviewed this item in the Board packet.

4.0 **ADJOURNMENT.** The meeting adjourned at 6:30 p.m.

MOTION: Souza Cole **SECOND:** Taylor **AYES:** Souza Cole, Taylor, Jimenez, Moreno **NOES:** None **ABSENT:** Zendejas

ROLL CALL VOTE:
JIMENEZ: **AYE**
TAYLOR: **AYE**

**MINUTES
YOLO COUNTY BOARD OF EDUCATION**

**April 13, 2021
REGULAR MEETING**

MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **ABSENT**

YOLO COUNTY OFFICE OF EDUCATION
 TEMPORARY COUNTY CERTIFICATES
 FOR DISTRICTS

April 2021

Davis Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Esparto Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Washington Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Evan White	30-Day Substitute Permit
Lindsay Carrier	30-Day Substitute Permit

Winters Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Patricia Cisneros	Single Subject Credential

Woodland Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Yolo County Office of Education

Applicant Name	Type of Credential/Permit/Certificate
Graciela Garcia	CD Site Supervisor Permit
Samantha Danielson	30-Day Substitute Permit

Total TCC's for the Month of April 2021: 5

4. A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated and Classified Unit.

5. ACTION ITEMS

5. 1. RESOLUTION #20-21/39 Teen Pregnancy Month (May 2021) 

Description

Approve Resolution #20-21/39 Teen Pregnancy Month (May 2021).

Recommendation

Staff recommends approval of Resolution #20-21/39 Teen Pregnancy Month (May 2021).

Supporting Documents



Teen Pregnancy Month

Contact Person

Superintendent Garth Lewis will present this item.



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

Resolution #20-21/39

Teen Pregnancy Prevention Month – May 2021

WHEREAS, Ongoing efforts in Yolo County to prevent teen pregnancies has resulted in the county's adolescent birth rate as one of the lowest in the state, according to data released by the California Department of Public Health; and

WHEREAS, The county has seen the rate of births among females between the ages of 15 and 19 steadily decline in recent years, from 24.3 births per 1,000 females in 2000 to 11.3 in 2013, and 7.9 in 2019; and

WHEREAS, All students deserve access to a comprehensive and engaging educational program around sexual and reproductive health; and

WHEREAS, Access to high-quality, teen-friendly health care improves young people's physical and mental health and strengthens the systems and structures designed to support the health and well-being of this population; and

WHEREAS, Recognizing and responding to the diversity, individuality and unique circumstances of young people includes addressing the social, economic and environmental factors that negatively impact the health of young people; and

WHEREAS, YOCE joins local public health agencies, youth serving organizations, health care professionals, and communities in bringing awareness and equity to issues supporting the reduction of teen pregnancy.

NOW, THEREFORE, BE IT RESOLVED, that the Yolo County Board of Education declare May 2021 as "Teen Pregnancy Prevention Month."

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on May 11, 2021.

Matt Taylor, President
Yolo County Board of Education

Garth Lewis, Superintendent
Yolo County Office of Education

5. 2. RESOLUTION #20-21/40 Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month (June 2021) 


Description

Approve the Resolution #20-21/40 Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month (June 2021)

Recommendation

Staff recommends approval of Resolution #20-21/40 Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month (June 2021)

Supporting Documents

 Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month

Contact Person

Superintendent Garth Lewis will present this item.



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

Resolution #20-21/40

**Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month -
June 2021**

WHEREAS, Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month is currently celebrated each year in the month of June to honor the 1969 Stonewall riots in Manhattan. The Stonewall riots were a tipping point for the Gay Liberation Movement in the United States; and

WHEREAS, LGBTQ people in the United States have made, and continue to make, vital contributions to the United States and to the world in every aspect, including in the fields of education, law, health, business, science, research, economic development, architecture, fashion, sports, government, music, film, politics, technology, literature, and civil rights; and

WHEREAS, the month of June is an opportunity to celebrate the identities and contributions of the LGBTQ community in various expressions of Pride; and

WHEREAS, all children and youth should be able to attend school in a safe and inclusive environment free from discrimination; and

WHEREAS, Board Policies 0410, 5145.3, and 5145.9 prohibit discrimination in its programs and activities based on gender or sexual orientation, among other characteristics; and

WHEREAS, we must strive to ensure that schools are consistently safe and affirming spaces for all students, staff and their families.

NOW THEREFORE, BE IT RESOLVED, that the Yolo County Board of Education hereby declare the month of June 2021 as Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on May 11, 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Taylor, President
Yolo County Board of Education

Garth Lewis, Superintendent
Yolo County Office of Education

5. 3. RESOLUTION #20-21/41 National Foster Care Month (June 2021) 

Description

Approve the Resolution #20-21/41 National Foster Care Month (June 2021)

Recommendation

Staff recommends approval of Resolution #20-21/41 National Foster Care Month (June 2021)

Supporting Documents



Natl Foster Care

Contact Person

Superintendent Garth Lewis will present this item.



**Yolo County Board of Education
Yolo County Superintendent of Schools**

**Resolution #20-21/41
In Support of National Foster Care Month**

WHEREAS, the youth of Yolo County are our most precious resource and hope for the future, all children deserve a safe, loving and nurturing place to call home; and

WHEREAS, Resource Families (including foster, adoptive and kinship families) are the unsung heroes that serve as the primary source of love, protection, and support to the abused and neglected children of Yolo County; and

WHEREAS, Resource Families who open their hearts and homes to children whose families are in crisis play a vital role in helping children and families heal and reconnect thereby launching young people into successful adulthood; and

WHEREAS, a child's success is best supported in a system that is family-focused, child-centered, and community-based; and

WHEREAS, there are 560 children and youth in the foster care system in Yolo County; and

WHEREAS, Resource Families provide Yolo's children with the opportunity to be part of a caring family; and

WHEREAS, this year the theme for National Foster Care Month is "Foster Care as a Support to Families, Not a Substitute for Parents" lets us emphasize the importance of making sure the right supports are available for all families who need them—and to emphasize that asking for help is a sign of strength, not weakness; and

WHEREAS, National Foster Care Month provides an opportunity to recognize and appreciate the relatives, Non-Relative Extended Family Members, Resource Families, community members, and social workers who support children and youth in foster care; and to continue our efforts in ensuring the futures of children and youth in foster care remain bright; and

WHEREAS, much remains to be done to ensure that all children have a safe, loving, nurturing, and permanent family, regardless of age or special needs;

NOW, THEREFORE, BE IT RESOLVED that the Yolo County Board of Education and the Yolo County Superintendent of Schools hereby declare support of the month of June 2021 as National Foster Care Month and encourages all in Yolo County to honor the commitment and dedication of the individuals who work tirelessly to provide assistance, education and services to children in the foster care system.

PASSED AND ADOPTED by the Yolo County Board of Education on May 11, 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Taylor, President
Yolo County Board of Education

Garth Lewis
Yolo County Superintendent of Schools

5. 4. Second Reading of Board Bylaws

Description

Second Reading of Board Bylaws:

BB 9000 Role of the Board
BB 9012 Board Member Electronic Communications
BB 9320 Meetings and Notices

Recommendation

Staff recommends approval of the following Board Bylaws:

BB 9000 Role of the Board
BB 9012 Board Member Electronic Communications
BB 9320 Meetings and Notices

Supporting Documents



BB 9000 Role of the Board Final 5-2021



BB 9012 Board Member Elec Comms Final 5-21



9320 Meetings and Notices Final 5-21

Contact Person

Superintendent Garth Lewis will present this item.

ROLE OF THE BOARD

The County Board of Education provides leadership and citizen oversight for educational programs and services operated by the county office of education (COE), including services provided to school districts and the community. The primary objective of the County Board is to work with the County Superintendent of Schools to establish the direction and priorities for the COE and to provide leadership to support the success of public education.

To fulfill its objective, the County Board shall:

1. Collaborate with the County Superintendent to ensure implementation of the shared vision, goals, and policies of the COE
2. Adopt and update policies for the Board's own governance and for programs under the statutory authority of the County Board
3. Ensure accountability for student learning in schools and programs under the statutory authority of the County Board
4. Adopt the annual budget and review interim reports of the County Superintendent
5. Fix the salary of the County Superintendent in accordance with law and Board Bylaw 9500
6. Acquire, lease, lease-purchase, hold and convey real property for the purpose of housing the offices and the services of the COE
7. Along with the County Superintendent, ensure a safe and appropriate educational environment for all COE students
8. Conduct appeals on the following actions by district governing boards: student expulsions; interdistrict transfer requests; denials, nonrenewals, or revocations of charter school petitions; and other matters when required by law
9. Maintain a cooperative and supportive working relationship with local school districts, their school boards, and the community
10. Conduct public hearings when appropriate
11. Fulfill responsibilities relating to the Local Control Funding Formula (LCFF), including adopting the COE local control and accountability plan (LCAP) and any revisions and updates to it

BB 9000(b)

ROLE OF THE BOARD (continued)

12. Consider petitions and provide oversight for charter schools approved by the County Board and fulfill other statutory responsibilities in connection with charter schools
13. Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state, and federal levels

The County Board is authorized to establish, carry on, and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law and does not conflict with the purposes for which the County Board is established. (Education Code 35160-35160.1)

Legal Reference:

EDUCATION CODE

- 1040 Duties and responsibilities; county boards of education
- 1042 County boards; authority
- 1240 Duties of county superintendent
- 1279 Disposal of personal property
- 1280 Budget revisions
- 33319.5 Implementation of authority of local agencies
- 35160 Authority of county boards
- 35160.1 Authority of county boards; legislative intent
- 47600-47616.5 Charter Schools Act of 1992, as amended
- 48919 Expulsion and appeals to county board
- 52066-52068 Adoption of local control and accountability plan

Management Resources:

CSBA PUBLICATIONS

- Professional Governance Standards for County Boards, October 2014*
- CALIFORNIA COUNTY BOARDS OF EDUCATION PUBLICATIONS
- County Board Member Handbook: A Guide to Effective Governance, 2015*

WEB SITES

- CSBA: <http://www.csba.org>
- California County Boards of Education: <http://www.theccebe.org>

Adopted: June 29, 2017

Revised: May 11, 2021

YOLO COUNTY OFFICE OF EDUCATION

Woodland, California

BOARD MEMBER ELECTRONIC COMMUNICATIONS

The County Board of Education recognizes that electronic communication is an efficient and convenient way for County Board members to communicate and expedite the exchange of information within the county office of education (COE) and with members of the public. . However, electronic communications shall not be used as a means for the County Board to deliberate outside of an agenda meeting, circumvent the public's right to access records regarding COE business, or restrict access to a public forum.

A majority of County Board members shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the County Board. (Government Code 54952.2)

Examples of permissible electronic communications concerning COE business include, but are not limited to, dissemination of County Board meeting agendas and agenda packets, reports of activities from the County Superintendent of Schools, and reminders regarding meeting times, dates, and places.

To avoid inadvertently violating the prohibition of law against a serial meeting, a County Board member shall not forward any comments on an electronic communication received from another member regarding an issue within the subject matter jurisdiction of the County Board to any other member.

County Board members may engage in separate conversations or communications with members of the public on a social media platform to answer questions, provide information, or solicit information regarding a matter that is within the subject matter jurisdiction of the County Board, as long as a majority of the County Board does not use the platform to discuss among themselves any business of a specific nature that is within the subject matter jurisdiction of the County Board. A County Board member is prohibited from responding directly to any communication from other County Board members regarding matters that are within the subject matter jurisdiction of the County Board or using digital icons (e.g., "likes" or emojis) to express reactions to communications made by other County Board members. (Government Code 54952.2)

Whenever a County Board member uses a social media platform to communicate with the public about COE business or County Board activities, the County Board member shall not block access to a member of the public based on the viewpoint expressed by that individual.

County Board members may use electronic communications to discuss matters that are outside the jurisdiction of the County Board, regardless of the number of members participating in the discussion.

BOARD MEMBER ELECTRONIC COMMUNICATIONS (continued)

When communicating electronically, County Board members shall make every effort to adhere to the same standards and protocols established for other forms of communication. A County Board member may respond to an electronic communication received from a member of the community and should make clear that the response does not necessarily reflect the views of the County Board as a whole. As appropriate, complaints or requests for information shall be forwarded to the County Superintendent so that the issue may receive proper consideration and be handled through the appropriate COE process. Communication received from the media shall be forwarded to the County Board president and the County Superintendent.

To the extent possible, electronic communications regarding any County Board business shall be transmitted through a COE-provided device or account. When any such communication is transmitted through a County Board member's personal device or account, the County Board member shall copy the communications to a COE electronic storage device for easy retrieval.

*Legal Reference:**EDUCATION CODE**1011 Time and place of meetings**GOVERNMENT CODE**6250-6270 California Public Records Act**11135 State programs and activities, discrimination**54950-54963 The Ralph M. Brown Act, especially:**54952.2 Meeting, defined**54953 Meetings to be open and public; attendance**54954.2 Agenda posting requirements, county board actions**COURT DECISIONS**Garnier v. Poway Unified School District, No. 17-cv-2215-W (JLB), 2019 WL 4736208 (S.D. Cal. September 26, 2019)**Knight First Amendment Institute at Columbia University v. Trump, 928 F.3d 226 (2019)**City of San Jose v. Superior Court, (2017) 2 Cal.5th 608**Management Resources:**CSBA PUBLICATIONS**The Brown Act: School Boards and Open Meeting Laws, rev. 2019**Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017**ATTORNEY GENERAL PUBLICATIONS**The Brown Act: Open Meetings for Legislative Bodies, 2003**WEB SITES**CSBA: <http://www.csba.org>**CSBA GAMUT Meetings: <http://www.csba.org/ProductsAndServices/AllServices/GamutMeetingsPolicy>**California Attorney General's Office: <http://oag.ca.gov>*

Adopted: June 29, 2017

Revised: May, 11, 2021

YOLO COUNTY OFFICE OF EDUCATION

Woodland, California

Meetings and Notices

Meetings of the County Board of Education are conducted for the purpose of accomplishing County Board business. In accordance with state open meeting laws (Brown Act), the County Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, County Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the County Board's bylaws, policies, and administrative regulations.

A County Board meeting exists whenever a majority of County Board members gather at the same time and location, including teleconference location, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the County Board. (Government Code 54952.2)

Code 54952.2 prohibits a majority of the Board from sending emails to each other to develop a collective concurrence as to action to be taken by the Board even if the emails are (1) sent to the secretary and chairperson, (2) posted on the agency's web site, and (3) distributed at the next meeting. Although the Attorney General recognized that those three conditions would allow the deliberations to be conducted, to some extent, "in public," the emails were prohibited by the Brown Act because all debate would be completed before the meeting and members of the public who did not have Internet access would be excluded from the debate.***

A majority of the County Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the County Board. (Government Code 54952.2)

However, the County Superintendent of Schools or a county office of education (COE) employee or official may engage in separate conversations with County Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the County Board, as long as that person does not communicate the comments or position of any County Board members to other County Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at County Board meetings, appropriate disability-related accommodations or modifications shall be provided upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1, 54954.2)

Regular Meetings

The board shall hold one regular meeting each month. Date, time, and place of these meetings shall be established at the annual organizational meeting.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the County Board's and/or COE's web site. (*Government Code § 54954.2*)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the County Board less than 72 hours before the meeting, the secretary to the County Board or the secretary's designee shall make the materials available for public inspection at a public office or location designated for that purpose. (*Government Code 54957.5*)

Special Meetings

Special meetings of the County Board may be called by the board president when exigencies require them to be held, or whenever any three members of the County Board make a written request for such a meeting. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the County Superintendent. (*Education Code 1012; Government Code 54956*)

Written notice of special meetings shall be delivered personally or by any other means to all County Board members and the local media who have requested such notice in writing. The notice also shall be posted on the County Board's and/or COE's web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (*Government Code 54956*)

Any County Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the secretary of the County Board or by being present at the meeting at the time it convenes. (*Government Code 54956*)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the County Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (*Government Code 54954.3*)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the County Board may hold an emergency meeting without complying with the 24-hour notice requirement of *Government Code § 54956*. The County Board shall comply with all other requirements for special meetings during an emergency meeting. (*Government Code 54956.5*)

An emergency situation means either of the following: (*Government Code 54956.5*)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the County Board.
2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the County Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the County Board.

Except in the case of a dire emergency, the County Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the County Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the County Board. In the case of a dire emergency, the County Board president or designee shall give such notice at or near the time notification is given to the other members of the County Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the County Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

The County Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the County Board may adjourn such a meeting. If no County Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The County Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The County Board may also convene a retreat or discussion meeting to discuss County Board

roles and relationships.

Public notice shall be given in accordance with law when a quorum of the County Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within the county. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of County Board members at any of the following events is not subject to the Brown Act provided that a majority of the County Board members do not discuss specific County Board business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to county board members
2. An open, publicized meeting organized by a person or organization other than the County Board or COE to address a topic of local community concern
3. An open and noticed meeting of another body of the COE
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the County Board, provided that the County Board members who are not members of the standing committee attend only as observers

(cf. 9130 - Board Committees)

Individual contacts or conversations between a County Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

(cf. 0410 - Nondiscrimination in County Office Programs and Activities)

Meetings shall be held within the county, except to do any of the following: (Government Code

54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the COE is a party
2. Inspect real or personal property which cannot conveniently be brought into the county, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the COE has no meeting facility within its boundaries or if its principal office is located outside the county
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the COE over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the COE but located outside the county, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the County Board's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs

Meetings exempted from the boundary requirements, as specified in items #1-8 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the County Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting location unsafe, meetings shall be held for the duration of the emergency at a place designated by the County Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the County Board in which County Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The County Board may use teleconferences for all purposes in connection with any meeting within its subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code § 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the County Board, including the right to address the County Board directly at each teleconference location. (Government Code 54953)

All County Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The County Board secretary or designee shall facilitate public participation in the meeting at each teleconference location.

Legal References:

EDUCATION CODE

- 1009 Annual organizational meeting, and date
- 1010 County superintendent as ex officio secretary of the board
- 1011 Time and place of regular meetings
- 1012 Special meetings
- 1040-1042 Duties and responsibilities of County Boards

GOVERNMENT CODE

- 3511.1 Local agency executives
- 11135 State programs and activities; prohibition of discrimination
- 54950-54963 The Ralph M. Brown Act, especially:
 - 54953 Meetings to be open and public; attendance
 - 54954 Time and place of regular meetings
 - 54954.2 Agenda posting requirements, county board actions
 - 54956 Special meetings; call; notice
 - 54956.5 Emergency meetings

CALIFORNIA CONSTITUTION

Article 9, Section 3 County superintendents

UNITED STATES CODE, TITLE 42

- 12101-12213 Americans with Disabilities Act
- CODE OF FEDERAL REGULATIONS, TITLE 28
- 35.160 Effective communications for individuals with disabilities
 - 36.303 Auxiliary aids and services for individuals with disabilities

COURT DECISIONS

Garnier v. Poway Unified School District, No. 17-cv-2215-W (JLB), 2019 WL 4736208 (S.D. Cal. September 26, 2019)

Knight First Amendment Institute at Columbia University v. Trump, 928 F.3d 226 (2019)

Wolfe v. City of Fremont, (2006) 144 Cal.App. 4th 53344

ATTORNEY GENERAL OPINIONS

- 88 Ops.Cal.Atty.Gen. 218 (2005)
- 84 Ops.Cal.Atty.Gen. 181 (2001)
- 84 Ops.Cal.Atty.Gen. 30 (2001)

79 Ops.Cal.Atty.Gen. 69 (1996)
78 Ops.Cal.Atty.Gen. 327 (1995)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2019

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

The ABCs of Open Government Laws

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act Supplement, September 2013

Open and Public IV: A Guide to the Ralph M. Brown Act, rev. July 2010

WEB SITES

CSBA: <http://www.csba.org>

CSBA, GAMUT Meetings:

<http://www.csba.org/ProductsAndServices/AllServices/GamutMeetingsPolicy>

California Attorney General's Office: <http://oag.ca.gov/home>

Institute for Local Government: <http://www.ca-ilg.org>

League of California Cities: <http://www.cacities.org>

ADOPTED: July 23, 1984

REVISED: 04/23/90, 11/16/92, 10/24/94, 06/24/97, 02/15/01, 08/28/12, May 11, 2021

5. 5. Second Reading of Public comment card/google form 

Description

Approve the public comment card/google form.

Recommendation

Staff recommends the Board approve the public comment card/google form.

Supporting Documents



Public Comment Form

Contact Person

Superintendent Garth Lewis will present this item..

YOLO COUNTY OFFICE OF EDUCATION

BOARD OF EDUCATION MEETING

* Required

Request for Public Comment at the Yolo County Board of Education Meeting

The Board of Trustees is interested in all points of view and in community involvement in school matters. Any resident who wishes to express an opinion or make a suggestion on any item on the Agenda is able to do so with the permission of the President of the Board at the time the item is discussed. The Board of Trustees meeting is a meeting held in public and the agenda provides residents an opportunity to approach the Board under the section entitled "Public Comment" if one wishes to speak to an item that is not on the agenda.

PLEASE COMPLETE AND SUBMIT THIS FORM FOR THE SUPERINTENDENT AT THE BEGINNING OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE OF BOARD MEETING *

Date

mm/dd/yyyy

YOUR NAME / AFFILIATION *

Your answer

TITLE OF AGENDA ITEM *

Your answer

Brief Statement Regarding Your Interest *

Your answer

Three (3) Minute Presentation Time

(Please limit your comments to three (3) minutes so that the Board may stay within the time allowed for this meeting)

Page 1 of 2

Next

Never submit passwords through Google Forms.

This form was created inside of Yolo County Office of Education. [Report Abuse](#)

Google Forms



YOLO COUNTY OFFICE OF EDUCATION

CONTACT INFORMATION (Optional)

You may optionally provide your phone number, city/county and email address in case the Superintendent or Board Members have questions about your item or need to follow up you with later. Thank you.

PHONE NUMBER

Your answer

CITY/COUNTY

Your answer

EMAIL ADDRESS

Your answer



Back

Submit



5. 6. Expanded Learning Opportunity Grant

Description

As part of AB 86, the California Legislature allocated additional funding for In-Person Instruction and Expanded Learning Opportunities. As a requirement to receive this funding, the LEA must have a board-approved expenditure plan prior to June 1st, 2021. This item will provide the staffs' plan for how the ELO grant funding will be utilized as well as how it will be leveraged with other one-time grant funding to support students through post-pandemic recovery and healing.

Recommendation

It is staffs' recommendation that the board approve the plan as presented.

Supporting Documents



Recovery and Healing_MS Edited



2021_Expanded_Learning_Opportunities_Grant_Plan_Yolo_County_Office_of_Education_2021050..



Recovery and Healing_MS Edited.pptx

Contact Person

Dr. Micah Studer, Interim Associate Superintendent of Educational Services, will present this item.

Recovery and Healing: Today, Tomorrow and Beyond



Our Pandemic Story



March 13th

Today's Agenda

March 13, 2020

English

"The Sun is Also a Star"

- Session 1: Immigration pgs. 1-26
- Discussion & Reading
- Journal Prompt

US History

Early Encounters between Natives & Europeans : summarize

World History

Hominid Evolution
Where do humans come from?

Google Classroom Codes
English:
dop1oan
History:
h6snpzz

ALL GOOD

Voter

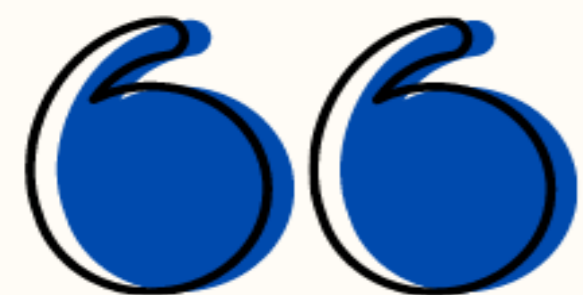
Vocabulary

Barrage a large consist
Futile pointless
Impotence an inability to do something
Inveterate unlikely to c
abject utterly hopes
scrutinize closely stu
dire extremely serious

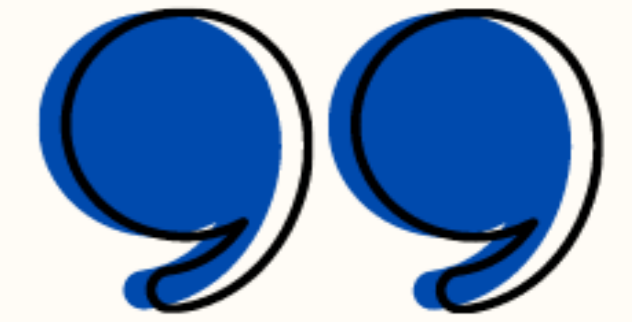
Student Voice



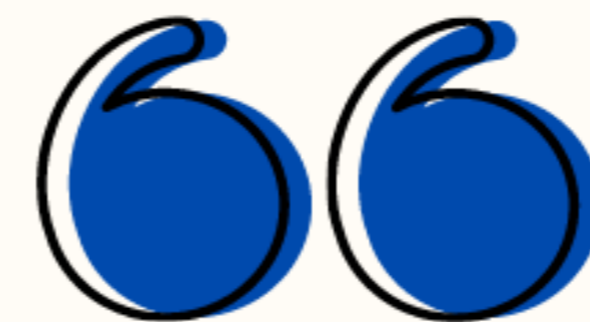
During these tough times I've had a lot time to think. The pandemic has helped me realize that I want to do in life, what my plans for are for myself. It's given me time to reflect a lot and find myself, and what I, and who, want around me. Even though this time period is a curse it was also time to learn self recognition and responsibility.



STUDENT
Cesar Chavez
Community School



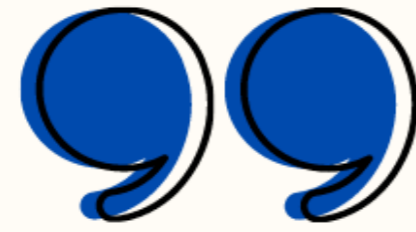
My experience with distance learning was really hard at first... I found myself losing motivation to get up and get into the Zoom meeting and do the work I was supposed to do. I was disappointed in myself due to the actions I was taking. Now that we had the option to go back and do face to face classes, I thought I was ready, But, once I came back I realized that I wasn't mentally prepared for that, for going back into class with other people again.



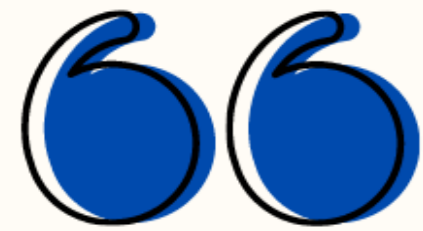
STUDENT
Cesar Chavez
Community School



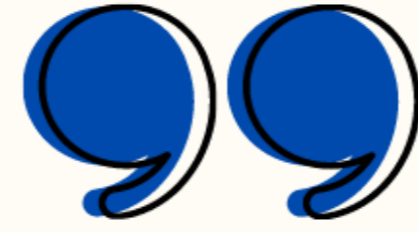
Parent/Guardian Voice



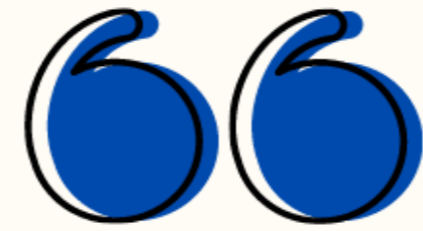
At Cesar Chavez, he found a home away from home. He found a school that focused on helping students earn their credits while helping them cope with all the everyday struggles in life. Not all students learn in the same way...



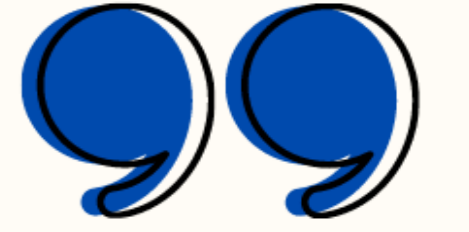
PARENT



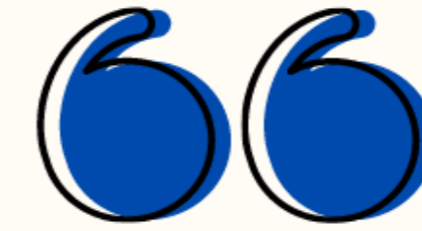
I've noticed that my daughter has less anxiety, is calmer, more focused, she's getting along with teachers and the other students. Smaller classes seem to help, overall, this environment vs regular high school is a plus .



PARENT



You all do so much for meeting the individual needs of the youth. I love the YCCP Program, both the construction and now the video work. Going forward I would like to see more hands-on activities and continue to offer the extra help the kids need.



PARENT



Early Investments

Devices and Equipment

Connectivity

Personal Protective Equipment

Professional Development

Culturally Responsive Curriculum

Mental Health Supports



Graduates

- 2020
- Josephine Castaneda
 - Elijah Boone
 - Silvestre Rodriguez-Herrera
 - Aaliyah Brown
 - Mikaella Hernandez
 - David Campaigne
 - Rory Tunstall
 - Robert Ross
 - Katelyn Barrett
 - Lesly Perez
 - Chris Drummond
 - Kevin Coleman
 - Maribel Zaragoza
 - Cesar Olivares
 - Chris (Ducky) Gomez

- 2021
- Isabella English
 - Victoria Macias
 - Esteban Bravo Lopez
 - Isabel Contreras
 - Miriah Hernandez
 - Chris Card
 - Sergio Macias
 - And 4-6 more to come!



Maribel- Why our work is so important



An Investment in the Future



Investments in Education



- **Assembly Bill 86 (AB86):** provides the In-Person Instruction (IPI) and Expanded Learning Opportunities Grant (ELO) grants for in-person instruction and expanded learning opportunities.
- **Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA):** provides a second round of federal Elementary and Secondary School Emergency Relief (ESSER II) funding.
- **American Rescue Plan (ARP):** provides a third round of federal Elementary and Secondary School Emergency Relief (ESSER III) funding.



Upcoming One-Time Funding Overview

Alternative Education

AB86

IPI/ELO Grant

Amount: \$638,508
Use By: August 2022

CRRSA

ESSER II

Amount: \$547,487
Use By: September 2023

ARP

ESSER III

Estimate: \$1,280,119
Use By: September 2024



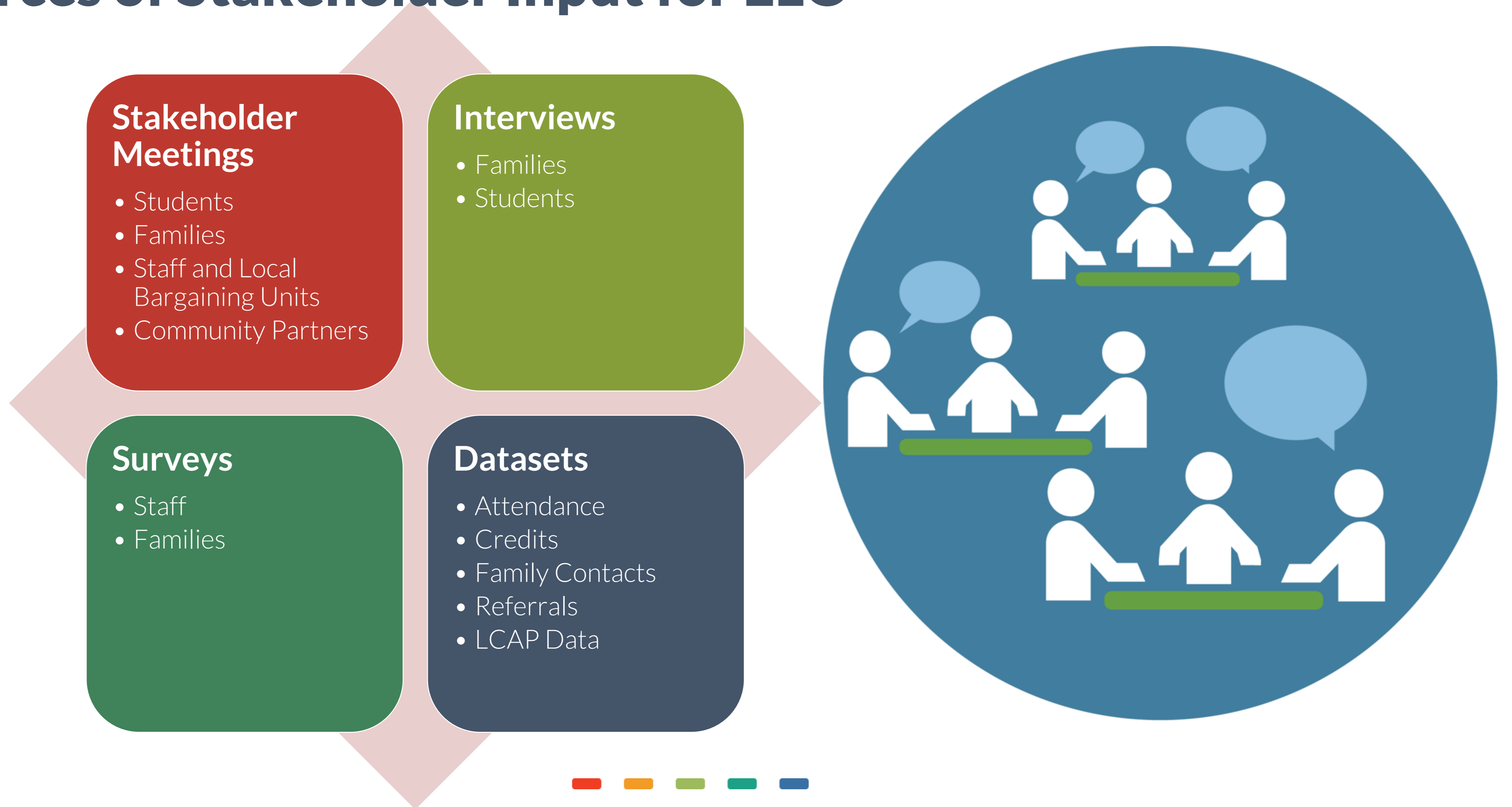
In-Person Learning and Expanded Learning Opportunities Grant



Plan Development Process



Sources of Stakeholder Input for ELO



Stakeholder Engagement Activities (as of 04/21/2021)

LCAP

- Student Stakeholders
 - 03/09/2021 and 03/11/2021
- Community Stakeholders
 - 03/16/2021
- Staff Stakeholders
 - 02/17/2021 and 03/31/2021
- Parent Advisory Group and English Learner Parent Advisory Group
 - 02/18/2021 and 02/24/2021

ELO

- Staff, Parent, Community Surveys
 - 04/19/2021- 04/23/2021
- Staff/Local Bargaining Group Meeting
 - 04/21/2021 and 04/28/2021
- Community/Family Meeting
 - 04/27/2021
- Student Voice
 - “COVID Diaries” Assignment
 - Student Interviews
 - Staff-Student Discussions



Parents/Guardians

- Want their children to graduate and be employable.
- Want their children to be safe at school.
- Many parents are struggling with communicating with their child.

Students

- Want to do more – hands-on activities ... too much sitting.
- Like that there is always someone to talk to.
- Many shared how much they enjoy the mindfulness activities in class and on campus.

What they are saying...



Staff

- Concerned about attendance and the impact it has on their teaching and activities as well as student learning.
- Want a focus on project-based learning campus-wide.
- Want to provide students more exposure to career options, guest speakers, field trips and civic activities.
- Support in understanding best practices and opportunities in alternative education programs

Community

- A Focus on College and Career Readiness
- Culturally Responsive Curriculum and Pedagogy
- Strategic Partnerships
- Data that demonstrates the effectiveness of the program and partnerships

What they are saying...



The Plan



The Starting Line

OUR VISION

TO BE A MODEL of excellence in educational service, innovation, and impact

OUR MISSION

TO PROVIDE inspiration, leadership, support, and advocacy that ensures equity and access to high quality education for all students

CORE VALUES

WE WILL:

 Stay Student Centered

 Communicate Effectively

 Value Employees and Partners

CULTURAL NORMS

» Communication

» Respect

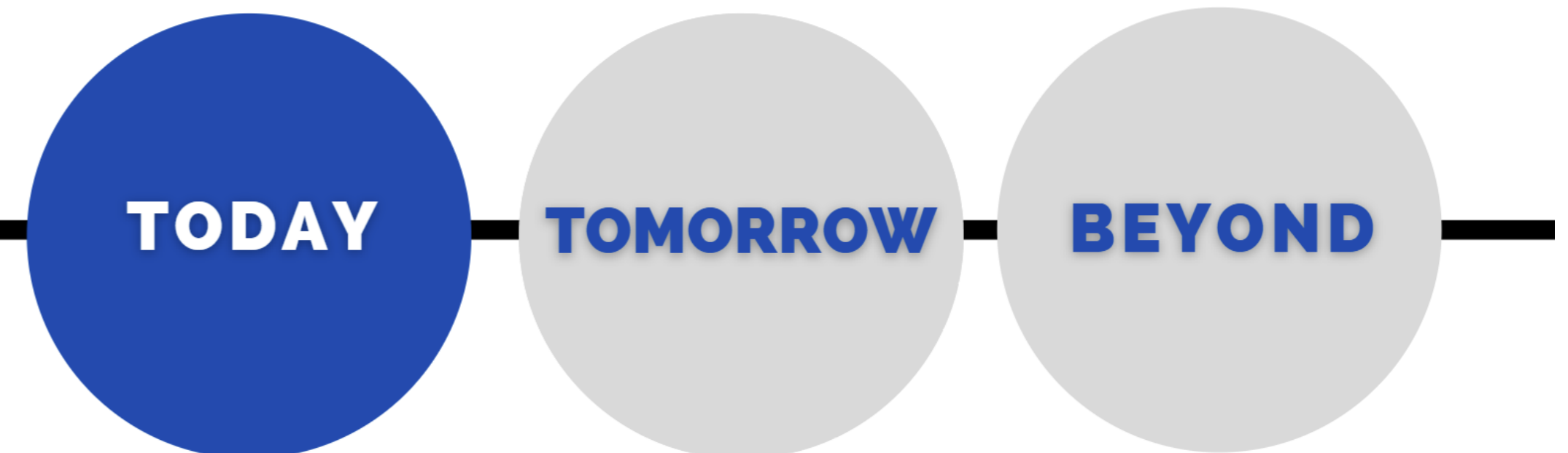
» Transparency

» Celebration



Today

- **Summer School 2021**
 - Nutrition and Wellness
 - Digital and Media Design
- **Service Stabilization**
 - Ensure student support services for 2021-2022
- **Provide Data Support**
 - Person to support, inform, and report on Plan Progress
- **Social-Emotional Learning Supports**
 - Continue funding commitment to providing enhanced SEL supports for students
- **Strategic Planning and Program Assessment Launch**
 - Community Need
 - Program Assessment
 - Equity Audit
 - Transcript Review
 - Strategic Planning



Tomorrow: 2021-2022

- **Teaching and Learning**

- Project Based Learning
- Career Readiness/ Career Technical Education
- Updating Curriculum adoptions to enhance culturally relevant pedagogy
- Educational Technology Support
- Ongoing assessment and monitoring of student progress

- **Professional Development**

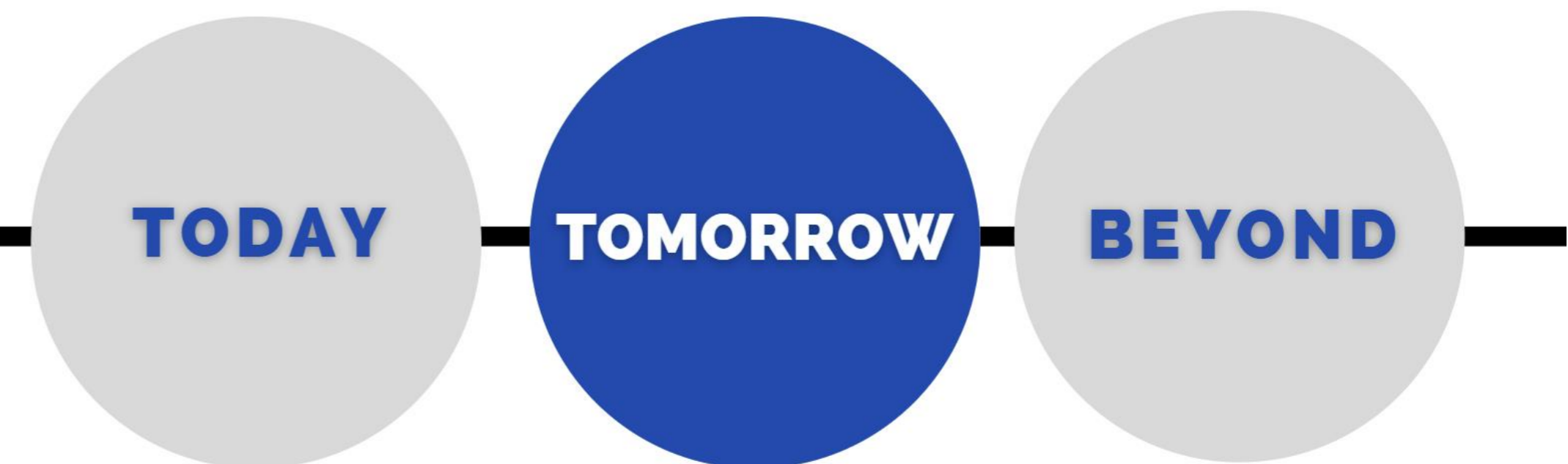
- Sacramento Area Youth Speaks
- Power Source
- Yolo Arts
- UC Davis Math Project
- Yolo County Resolution Center
- Reading with Relevance

- **Internal Student Supports**

- Positive Behavior and Supports
- C.A.R.E
- Attendance and Engagement
- ILPs
- Student Voice

- **External Student Supports**

- Sacramento Area Youth Speaks
- Youth Advocate
- Youth Mentor
- Parent Liaison
- Child/Family Team Meetings



Beyond 2022-2024

- Outdoor Learning Spaces
- Infrastructure Investment
- Community Partnerships that maximize the investment
- Flexible scheduling/school hours
- “YCCCP” model for all students
- Increased Civic Engagement



TODAY

TOMORROW

BEYOND



Accountability

LCAP Goal 4: Post Pandemic Recovery and Healing

- Specific actions related to One-Time Grant Funding
- Metrics related to actions that promote recovery and healing
- Quarterly Board Updates



THANK YOU





Expanded Learning Opportunities Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Yolo County Office of Education	Micah Studer, Ed.D. Interim Associate Superintendent of Educational Services	micah.studer@ycoe.org 530.668.3775

The following is the local educational agency’s (LEA’s) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

The stakeholder engagement process has included an ongoing series of meetings that took place throughout the 2020-2021 school year. In addition, individual families were contacted by the staff throughout the 2020-2021 school year to obtain feedback on the ever-evolving needs of students. This feedback was collected, categorized, and applied to specific services within the plan. Consultation with the Yolo County Office of Education's bargaining units' representatives was also instrumental to the development of the plan and proposed budget. The recommendations from the various meetings ensured that targeted academic support is provided for students, social-emotional support, and professional learning for classroom teachers and administrators, providing more project-based learning opportunities, Career Technical Education (CTE) courses; and Mental Health Services were common themes at the various stakeholder meetings.

Stakeholders involved in the development of the ELO plan include:

- a. Alternative Education Students
- b. Students' families
- c. Staff including representation from administration, certificated, classified, and local bargaining group leadership

d. Community Partners including representation from Yolo County Probation, Sacramento Area Youth Speaks (SAYS), UC Davis, Yolo Arts, GPS Enterprises, and Communicare

Stakeholder input was gathered on the following dates:

Staff, Family and Community Surveys: 04/19/2021- 04/23/2021

Staff/Local Bargaining Group Meetings: 04/21/2021 and 04/28/2021

Community/Family Meeting: 04/27/2021

Students' voice captured through "COVID Diaries" Assignment, Student Interviews, Staff-Student Discussions: 03/30/21-04/30/2021

Summary of stakeholder input:

Students:

- a. Want more hands-on activities with movement. They feel there is too much sitting.
- b. Appreciate that the staff is accessible when they need to talk to someone.
- c. Enjoy the mindfulness activities conducted in class.

Families:

- a. Want their students to both graduate and be employable.
- b. Desire for their students to be safe while attending school.
- c. Many feel that they are having difficulties communicating with their children.

Staff:

- a. Concerned about attendance and the impact it has on their teaching and activities as well as student learning.
- b. Want a focus on project-based learning campus-wide.
- c. Want to provide students more exposure to career options, guest speakers, field trips, and civic activities.
- d. Support in understanding best practices and opportunities in alternative education programs.

Community:

- a. Would like to see a continued focus on College and Career Readiness.
- b. Continue to focus on Culturally Responsive curriculum and pedagogy.
- c. Identify strategic community partnerships to maximize the impact of one-time funding.
- d. Develop ways to evaluate data to determine the effectiveness of the program and partnerships.

This input served as the foundation of the plan and contributed to the creation of a needs-based approach to supporting our learners through specific actions and services. Their feedback was essential to the development of the plan and will be utilized to monitor and assess the effectiveness of the strategies identified and implemented.

A description of how students will be identified and the needs of students will be assessed.

Student Identification and Assessment Criteria:

- a. Classroom teachers will recommend students based upon their need for academic support and enrichment as identified through either course progress or academic assessments such as Renaissance.
- b. Student Support Teams will review student transcripts and their Individual Learning Plans (ILPs) to look for opportunities to accelerate learning, credit attainment, and progress to graduation. The student support staff will also provide outreach to families to encourage student participation and family engagement with the program.
- c. Referrals for Mental Health Support: The Student Support Team will weekly review the students who are recommended for mental health support. Students will have access to counseling as other community-based supports.
- d. Each student will be supported by a staff member who will monitor student progress and work with the administration to identify and coordinate individual student supports.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Communication with families regarding the opportunities for supplemental instruction and support will be conducted through the following actions:

- a. Announcements will be shared at School Site Council, Back to School, Open House meetings. At these meetings families will be informed about the program, have an opportunity to ask questions about the program, and receive additional information concerning the planned activities.
- b. Classroom teachers will extend a personal invitation to students and their parents/guardians to participate in the learning opportunities.
- c. Families who attend Individual Education Program (IEP) meetings will be reminded about these opportunities.
- d. Families will receive phone calls, text messages, and mailers announcing the availability of supplemental instruction and support.
- e. The Yolo County Probation and other community partners will be informed about the availability of academic and support services.
- f. Home visits will be conducted for students who are experiencing issues with attendance. Students will be encouraged personally to re-engage with instruction and participate in mental health services if needed.

A description of the LEA's plan to provide supplemental instruction and support.

The plan to provide supplemental instruction and support will follow a three-phase design and takes into consideration other upcoming one-time grant funding: Each of these phases will seek to answer the following critical questions:

1. Today- What do we need to do to meet the immediate needs of students and their families
2. Tomorrow- What can we reasonably undertake in the next year to prepare us to leverage this one-time financial investment
3. Beyond- What do we want to accomplish in 2022-2024

The following is a description of the actions proposed in each phase of implementation:

Today: Summer 2021- Fall 2021

Actions:

- a. Provide for Summer School 2021 with a focus on providing Career Technical Education in the areas of Nutrition and Wellness as well as Digital Media and Design.
- b. Stabilize services for students including intervention, in-class academic supports, and family engagement support services.
- c. Engage with a data analyst to provide support in understanding, informing, and reporting on data related to the plan.
- d. Maintain commitment to providing enhanced social-emotional learning supports for students.
- e. Launch a strategic planning and program assessment effort that will examine our existing program, exemplar community school programs, and our community to provide a roadmap to best position our schools to meet the needs of the youth in Yolo County.

Tomorrow: Fall 2021- Summer 2022

Actions:

Behavioral and Social-Emotional Supports

- a. Positive Behavior and Supports to continue to build consistency, incentives for participation, and monitor referrals.
- b. C.A.R.E Campaign to establish norms for staff and student behavior in conjunction with the work of PBIS.
- c. Continued focus on Attendance and Engagement for all staff.
- d. Individual Learning Plan (ILP) Review to monitor student progress quarterly.
- e. Enhancing Student Voice through Sacramento Area Youth Speaks (SAYS), Yolo Arts, and Brown Issues.
- f. Youth Advocate to continue supporting student transportation, campus climate, and family engagement.
- g. Youth Mentor to establish relationships and rapport with students to support motivation, achievement, and student engagement.
- h. Parent Liaison to support family engagement in education.
- i. Expansion of student supports through Child Family Team Meetings (CFT)
- j. Partner with Powersource to provide an evidenced-based curriculum based on mindfulness, resiliency, and self-confidence.

Academic Supports

- a. Implement or enhance Project-Based Learning (PBL).
- b. Increase Career Readiness/ Career Technical Education options for students.
- c. Updating Curriculum adoptions to support commitment to culturally relevant pedagogy.
- d. Educational Technology (EdTech) Support Specialist to support EdTech pedagogy.
- e. Ongoing assessment and monitoring of student progress with support from data analyst and assessment program specialist.
- f. Continued partnership with Yolo Arts to provide fine arts coursework.
- g. Continued partnership with Reading with Relevance to provide students with access to culturally relevant and social-justice themed literature.

Staff Professional Development

- b. UC Davis Math Project to support innovative math strategies for struggling students.
- c. Yolo County Resolution Center to support framework for restorative practices for staff and students.
- e. Professional Development related to other supports including SAYS, PBL, Reading with Relevance, and Social-Emotional Learning.

Beyond: Fall 2022- Summer 2024

Actions:

- a. Establish Outdoor Learning Spaces to promote student engagement, PBL, and mindfulness.

- b. Invest in Technology Infrastructure to ensure the longevity and flexibility of Educational Technology to respond to student needs.
- c. Engage in Community partnerships that maximize the one-time funding investment.
- d. Research options to create a "earn as you learn" system for all students similar to YCCP or other community internships.
- e. Create more opportunities for students to participate in Civic Engagement activities.

These proposed supports and activities will expand learning opportunities and ensure that students are provided with the resources needed to support them with higher levels of academic achievement and engagement.

Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Extending instructional learning time	\$0	
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports	\$117,745	
Integrated student supports to address other barriers to learning	\$58,873	
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports	\$0	
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility	\$156,993	
Additional academic services for students	\$39,248	

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs	\$19,624	
Total Funds to implement the Strategies	\$434,244	

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

This comprehensive approach to planning for this grant has taken into account the multiple one-time grant funding sources that will be available over the next three years. The funding for the actions included in "Today" will be funded through available In-Person-Instruction and Expanded Learning Opportunity (ELO) Grants. Actions included in "Tomorrow" will be funded through a mixture of ELO grant and ESSER II funding. Actions included in "Beyond" will be funded through a blending of ESSER II and ESSER III funds.

Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California *Education Code (EC)* Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact ELOGrants@cde.ca.gov or lcff@cde.ca.gov

Instructions: Plan Requirements

An LEA receiving ELO Grant funds under *EC* Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,
- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.
- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

EC Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the

supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (*EC* Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. Extending instructional learning time in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports including, but not limited to, any of the following:
 - a. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.
 - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
 - c. Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.
3. Integrated student supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility.
6. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

Fiscal Requirements

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.
- The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.

- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

Instructions: Plan Descriptions

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

A description of how parents, teachers, and school staff were involved in the development of the plan

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.

A description of how students will be identified and the needs of students will be assessed

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

A description of the LEA's plan to provide supplemental instruction and support

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will to work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (*EC* Section 43522[h]).

Instructions: Expenditure Plan

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

California Department of Education
March 2021

6. INFORMATION ITEMS

6. 1. Alternative Education Monthly Attendance Report

Description

Presented for your information is the monthly board attendance report for YCOE's Alternative Education Programs.

Recommendation

Information only.

Supporting Documents



Data for Board May 2021.pptx



Data for Board May 2021.pdf

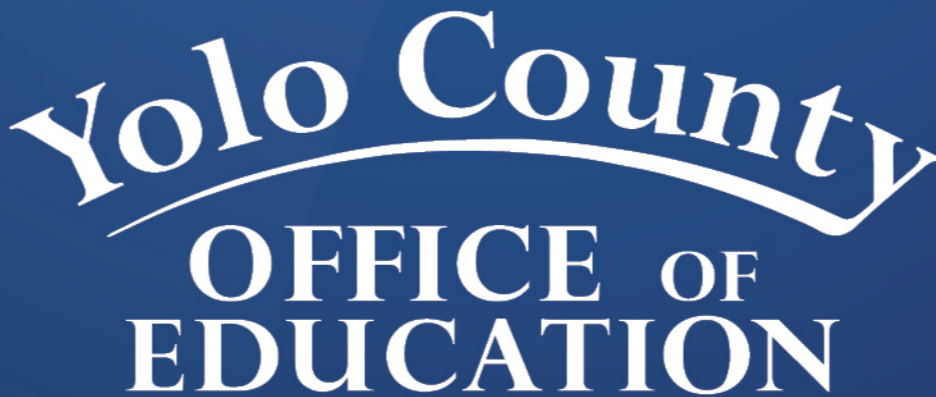
Contact Person

Gayelynn Gerhart, Principal of Alternative Education Programs, will present this item.

ATTENDANCE REPORTS

Dan Jacobs

Cesar Chavez Community School - Woodland
Yolo County Career Program (YCCP)

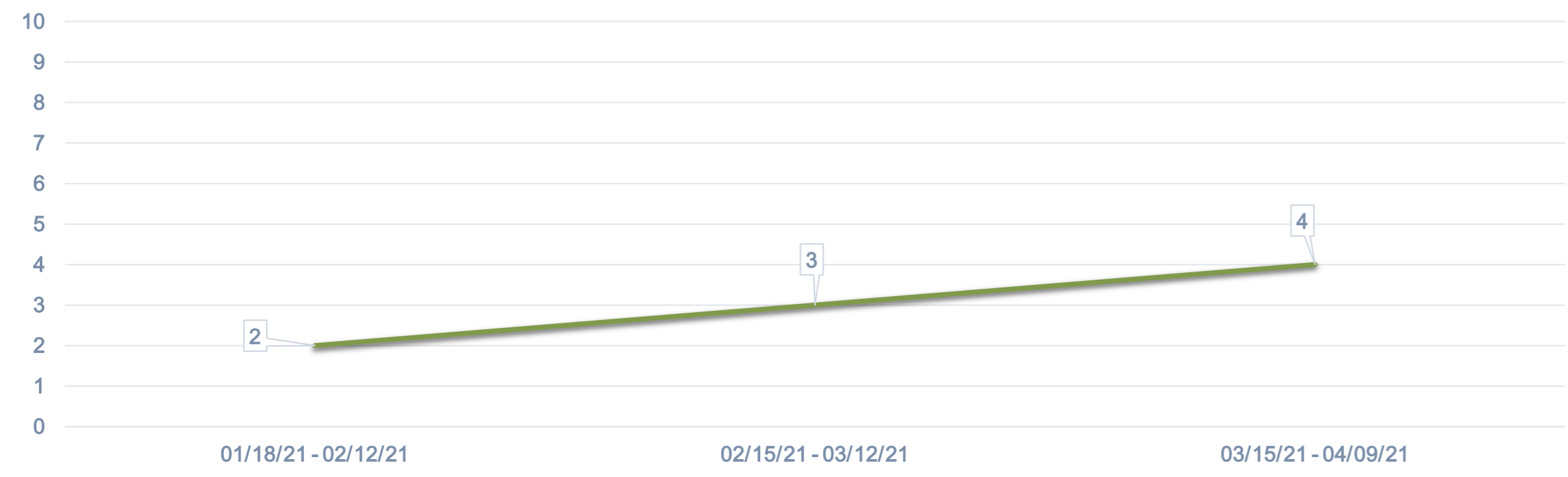


Dan Jacobs School

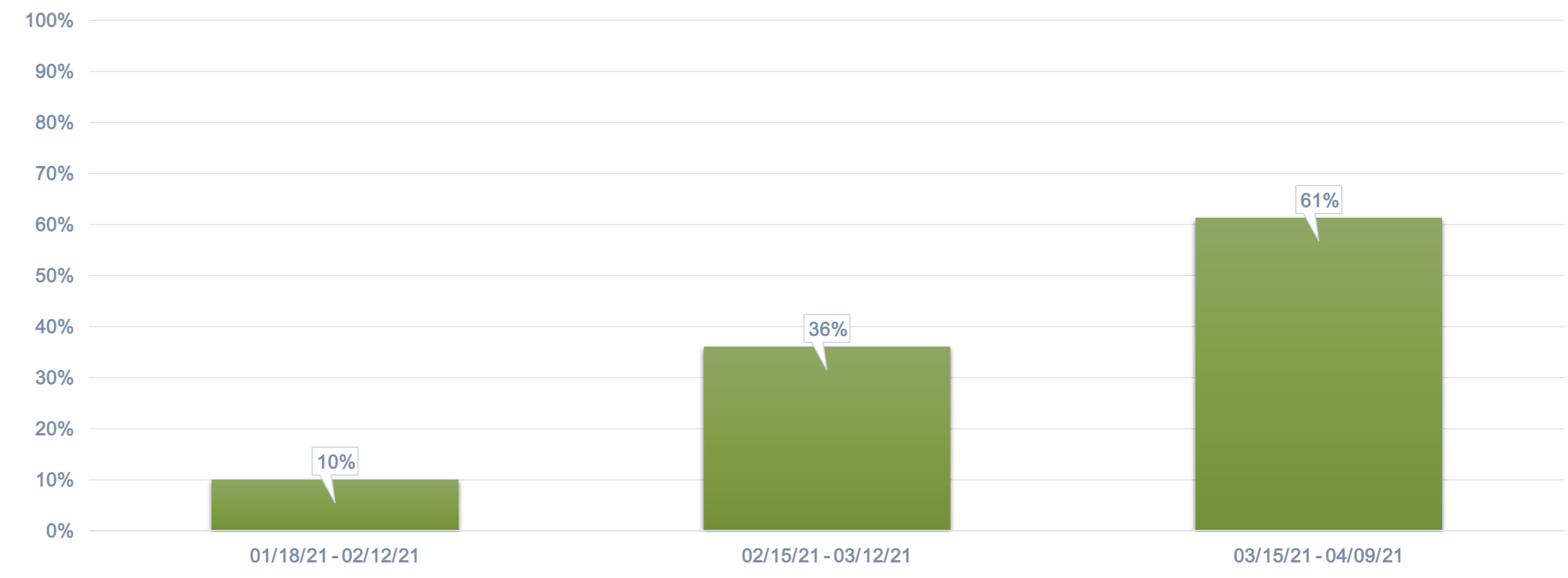
Months 8-10 (2020-2021)

Attendance Period: 01/18/2021 – 04/09/2021

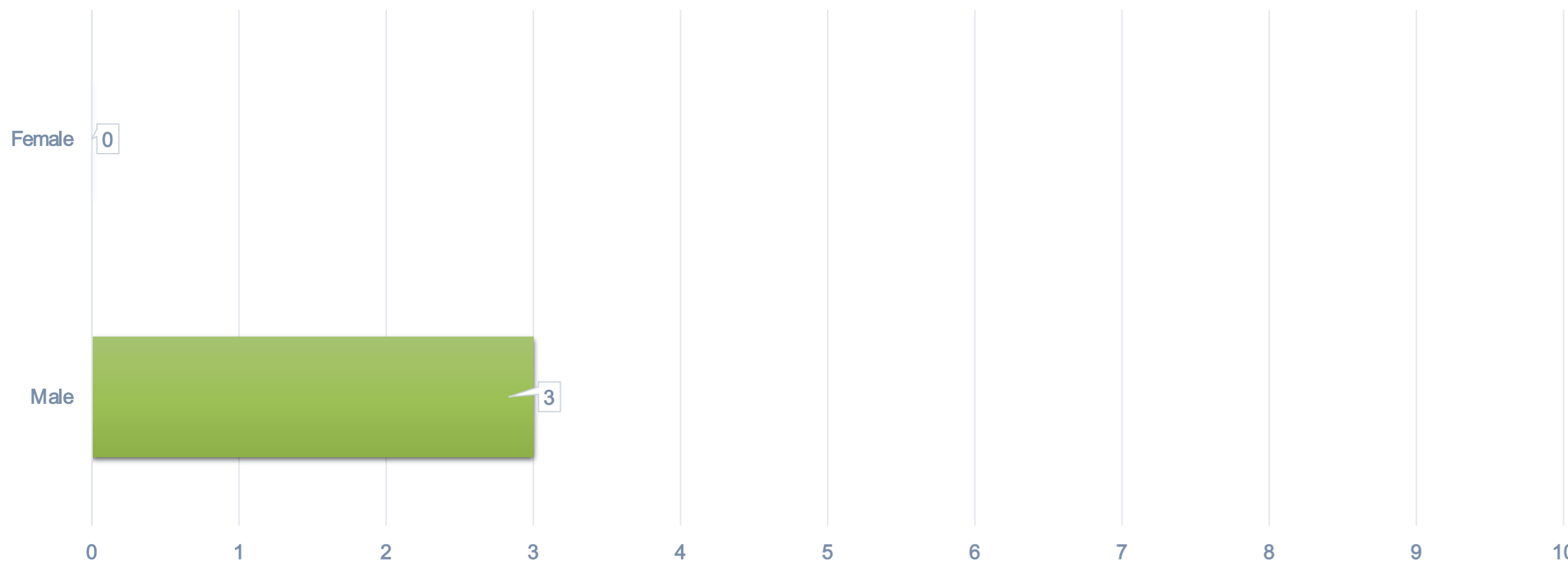
Enrollment Totals (#)
(Total Enrollments for each attendance period)



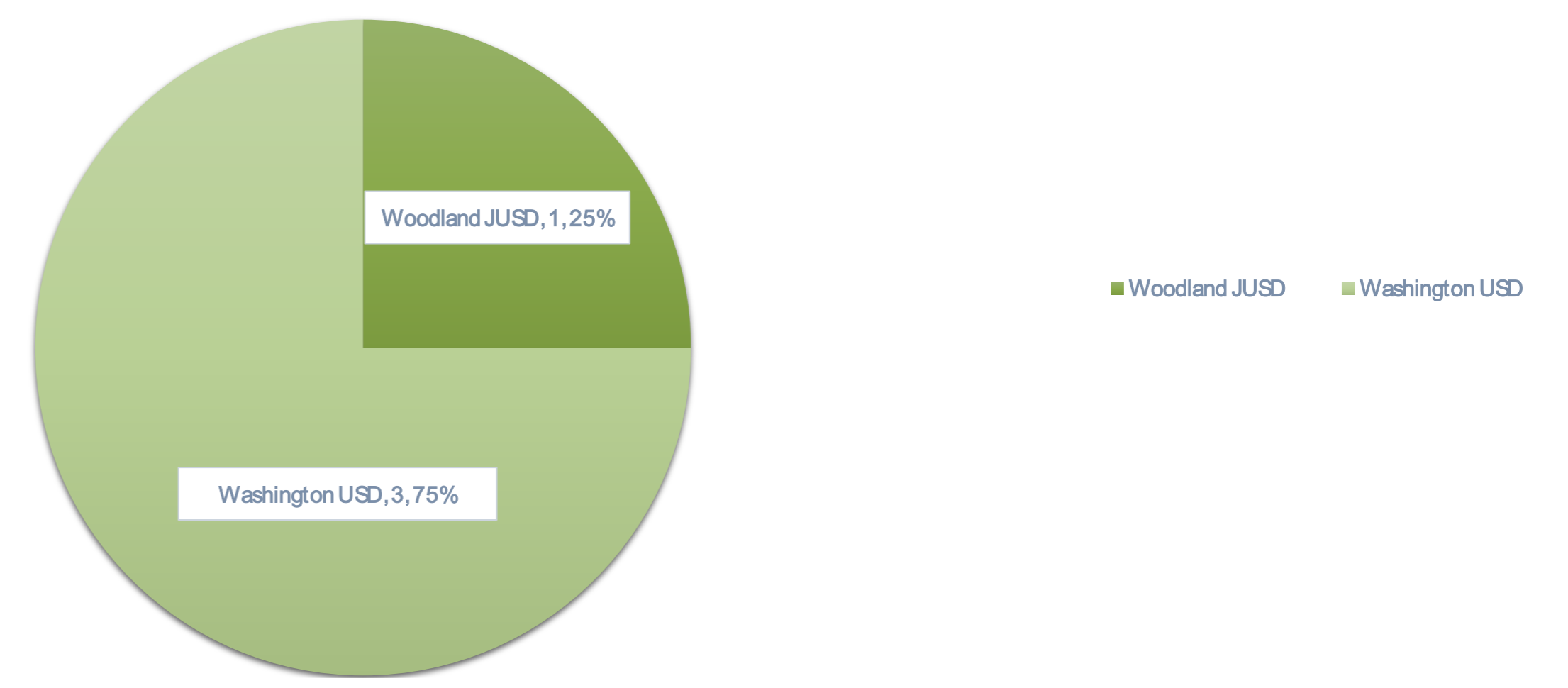
Average Attendance (%)



Gender
Attendance Period: 03/15/2021 - 04/09/2021
(Data is pulled from the Aeries attendance dashboard on the final day of the attendance period and may not reflect total enrollments for the reporting period).



School District of Residence
(Data is based on ending enrollment for the attendance month)

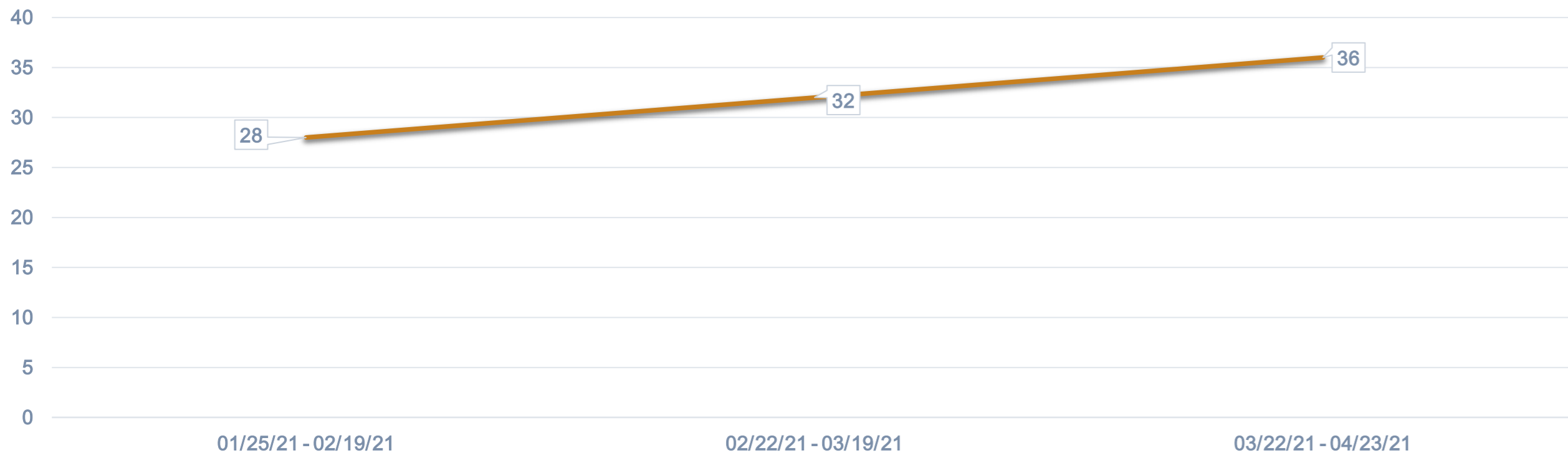


Cesar Chavez Community School - Woodland

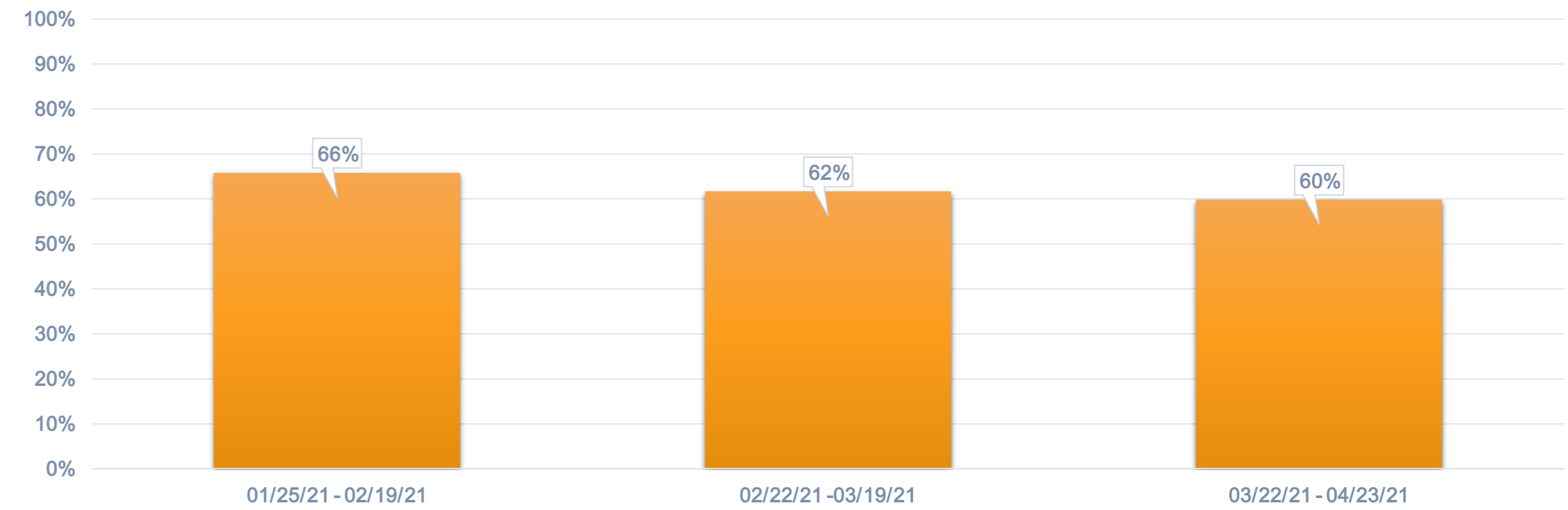
Month 6-8 (2020-2021)

Attendance Period: 01/25/2021 – 04/23/2021

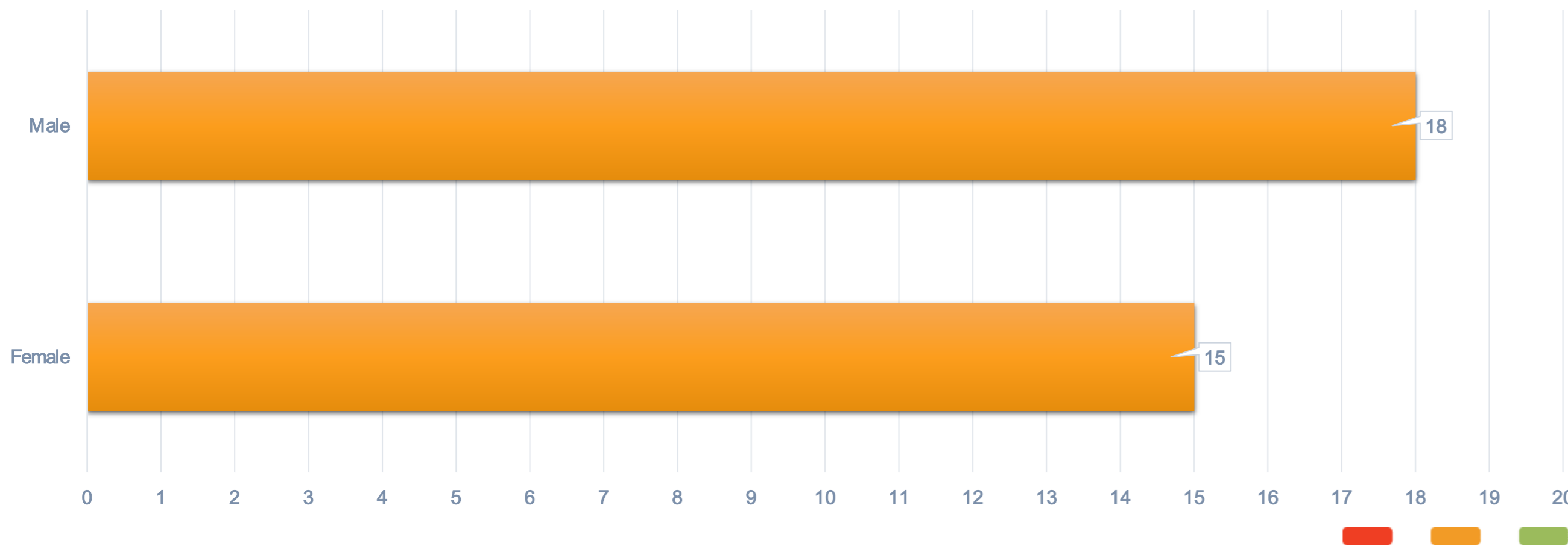
Enrollment Totals (#)
(Total Enrollments for each attendance period)



Average Attendance (%)



Gender
Attendance Period: 03/22/21 - 04/23/21
(Data is pulled from the Aeries attendance dashboard on the final day of the attendance period and may not reflect total enrollments for the reporting period.)



School District of Residence
(Data is based on ending enrollment for the attendance month)



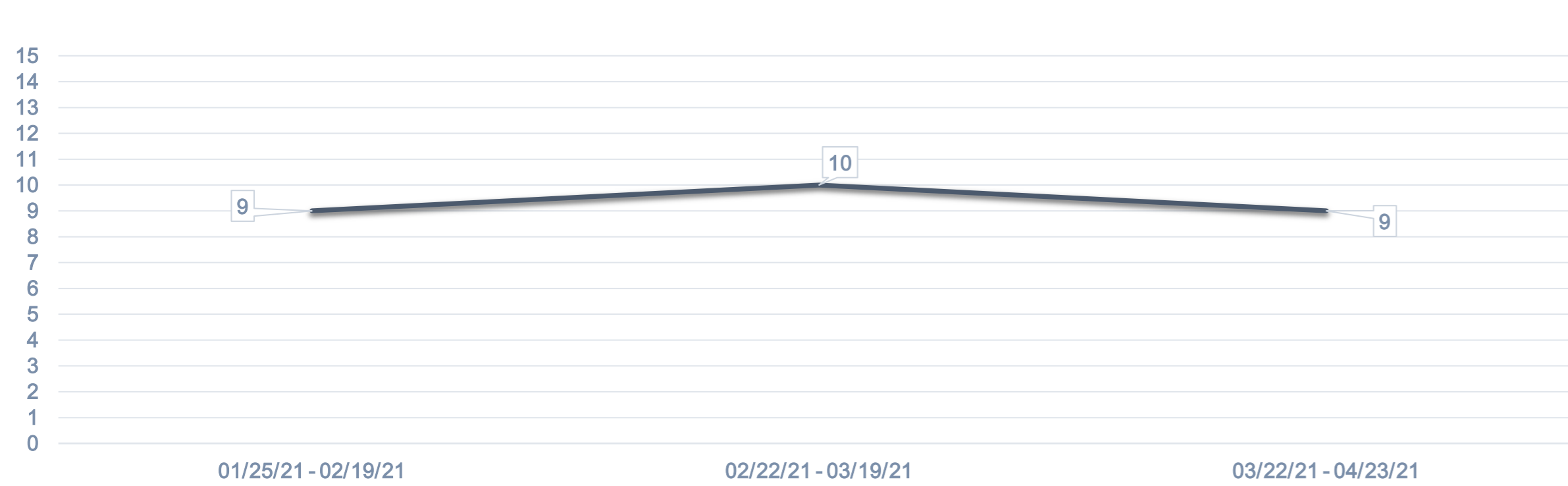
YCCP (Yolo County Career Program)

Month 6-8 (2020-2021)

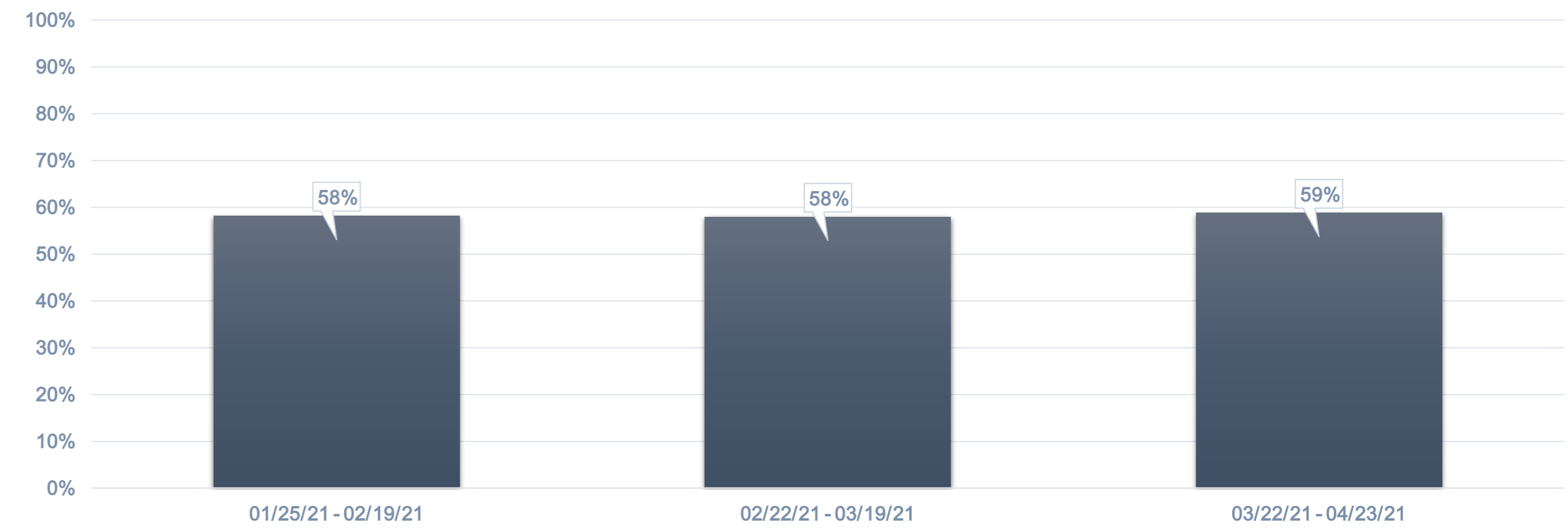
Attendance Period: 01/25/2021 – 04/23/2021

Enrollment Totals (#)

(Total Enrollments for each attendance period)



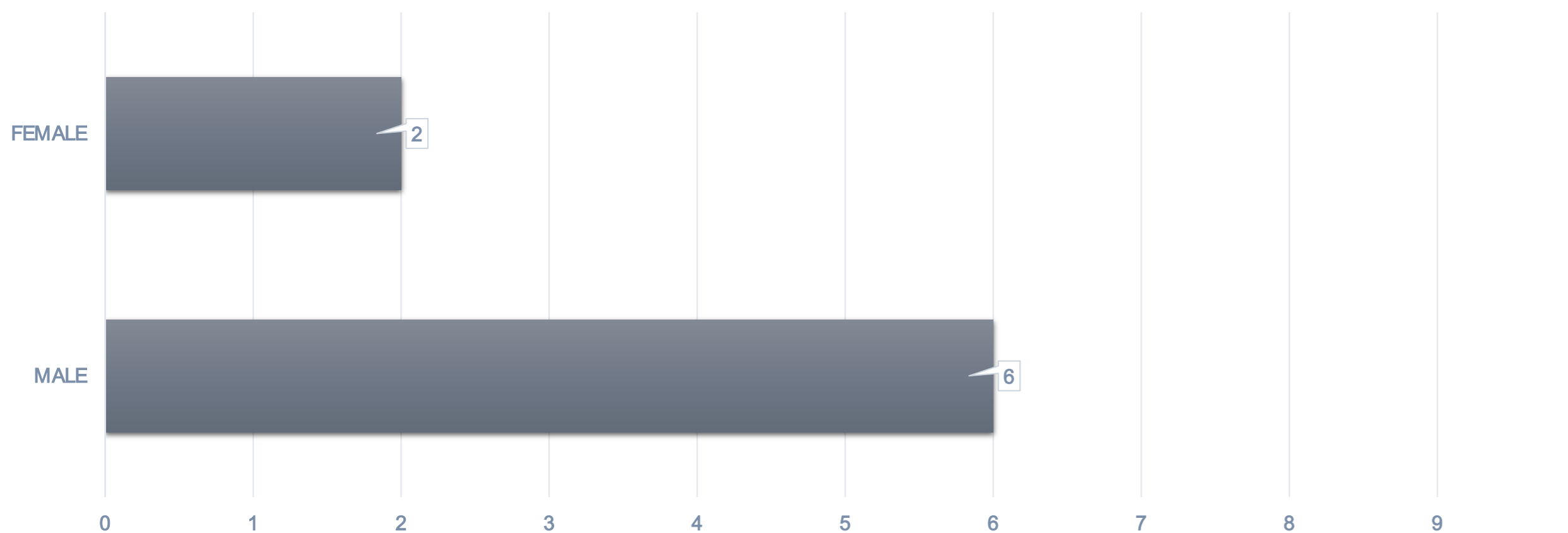
Average Attendance (%)



Gender

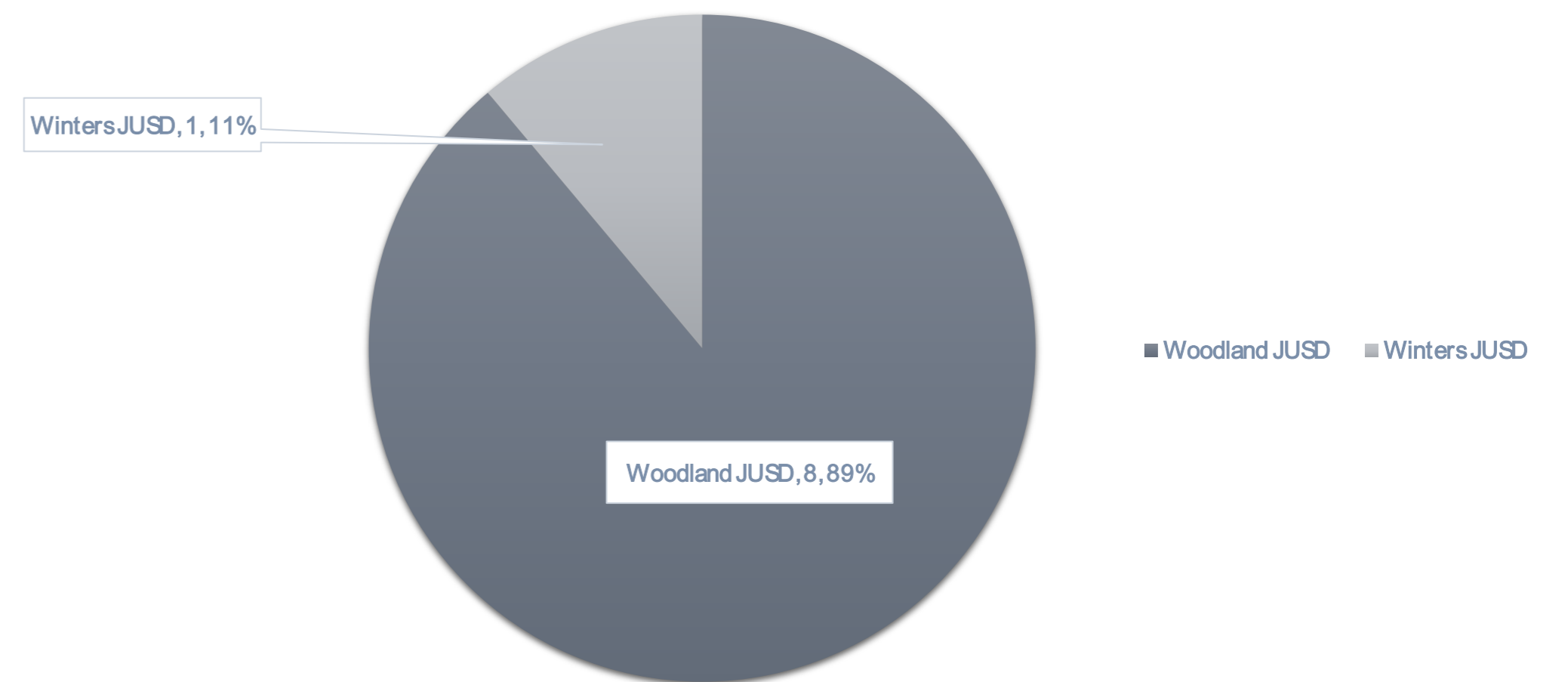
Attendance Period: 03/22/21 - 04/23/21

(Data is pulled from the Aeries attendance dashboard on the final day of the attendance period and may not reflect total enrollments for the reporting period.)



School District of Residence

(Data is based on ending enrollment for the attendance month)



THANK YOU



6. 2. Head Start/ Early Head Start Reports

Quick Summary / Abstract

The following reports are being presented to the Board as information:

- a. Enrollment update - this is a standing report to the Board
- b. Program - this is a standing report to the Board
- c. Financial Reports - this is a standing report to the Board
- d. Policy Council Meeting Agenda - this is a standing report to the Board
- e. Policy Council Meeting Minutes - this is a standing report to the Board

Recommendation

For Information.

Supporting Documents



Attendance Report March. 2021



Director's Report- May



Financial Report Mar 2021



4-30-21 Regular PC Agenda



LPC Meeting Agenda 5 11 2021



3-26-21 Meeting Minutes



LPC Draft Minutes for Approval 4 6 21_

Contact Person

Gail Nadal, Director, Early Childhood Education will present this item.

Debra Hinely, Director, Internal Business Services will present the financial reports.



Head Start / Early Head Start



Director, Yolo County Board of Education & Policy Council Monthly Report

EARLY HEAD START

Date: Wednesday, April 21, 2021				Report Outcomes for the month of March 2021			
#	Program	Site	Ages	Waiting Lists C = Complete () = Over income	Average Daily Attendance	Funded Enrollment	Current Virtual Enrollment
1	EHS/State	Lemen	6 wk. – 30 mos.	C0(0)	NA	4	2
					NA	4	2
					NA	4	3
3	EHS/State EHS/State	Alyce Norman	6 wk. – 36 mos.	C4(3)	NA	3	3
					NA	4	2
					NA	4	4
					NA	4	2
					NA	4	2
					NA	4	2
					NA	4	2
4	EHS/State	Valley Oak	24-36 mos.	C0(0)	NA	12	9
					NA		
					NA		
	EHS Home Base	Yolo Co.	6 wk. – 3 yrs.	C2(0)	N/A	37	37
SUB TOTAL				C6(3)	NA	88	70

HEAD START

	Program	Site	Ages	Waiting Lists	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	HS/State	Alyce Norman	3 – 5	C0(1)	NA	16	14
2					NA	16	12
3					NA	20	16
4					NA	16	10
5					State ONLY	Alyce Norman	3 – 5
1	HS/State	Alyce Norman	3 – 5		NA	20	12
1					NA	20	20
2							
1	HS/State	Esparto	3 - 5	C0(1)	NA	16	10
2							
1	HS/State	Greengate	3 – 5	C0(2)	NA	16	14
2					NA	20	15
1	HS/State	Plainfield	3 – 5	C2(2)	NA	20	13



Head Start / Early Head Start



Director, Yolo County Board of Education & Policy Council Monthly Report

1	HS/State	Prairie	3 – 5	C0(3)	NA	16	15
1	HS/State	Woodland Central	3 – 5	C0(1)	NA	16	9
1	HS/State	Valley Oak	3 - 5	1(2)	NA	19	19
1	HS/State	Wolfskill	3-5	C0(0)	NA	16	5
SUB TOTAL				C3(12)	NA	263	198
TOTAL				C9(15)	NA	351	268



Head Start & Early Head Start

Yolo County Office of Education Board of Education

Head Start/Early Head Start Update

Gail Nadal

May 2021

Planning for New School Year

It is already that time of the year where our Family Support team is out and about in Yolo County canvassing all areas to recruit and share information about our reopening of our Head Start and Early Head Start programs in Yolo County. Since we reopened all of our program to limited in class participation (up to 10 in the classrooms) and the remainder in a distance learning models, our families are feel positive of how well the children have adapted and returned back to school. We are glad that we have families following the rules and protocols to keep children and staff safe and healthy. We are looking forward to the upcoming months spending time with the children and allowing their social and emotional development to blossom.

End of Year Professional Development Training Day: May 28th

Our annual end of year professional development day for all staff has been scheduled for May 28th. We have made notes of the needs for all staff in returning to the classrooms that some areas of training will be beneficial for the team. The focus on the trainings will be to have opportunities to talk about ways to support our children and families as they return to routines and to help support situations using a trauma informed platform as well as talking about the self-care needs that our staff need as we complete this year with still some uncertainties. Alongside this, readiness trainings will be provided in CLASS Assessments. We are anticipating the CLASS assessment to occur next year and having all staff trained will be beneficial for the next year.

Dual Language Learning Sessions for Family Child Care Providers and Friends, Families and Neighbors

We are pleased to share that First 5 Yolo has contracted services with our YCOE QRIS Program to provide 2 / 3 6-week sessions on dual language learning to Yolo family childcare providers and friends, family, and neighbors providers. These are providers in our county that care for young children in our community in their homes and sometime might be relatives assisting in the care of young children. The sessions will align with the trainings that YCOE received through a CDE grant awarded to both YCOE and WJUSD with a focus on 0 - 5 year of age. These sessions will support working with young children who might be learning two+ languages simultaneously or learning a second language while developing their home language. These sessions will provide lots of time to discuss how to integrate ideas, strategies and give helpful activities for provider while children are in their care. The program will start in June and will be conducted once a week in the evenings to meet the providers needs.

HEAD START-QUALITY IMPROVEMENT/PROGRAMA HEAD START			
Resource 5210/Recurso 5210			
CATEGORY/CATEGORIA	Current/	Year to Date	
Revenues/Ingresos:		\$ 3,047,378.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ 120,579.57	\$	1,056,157.58
Benefits/Beneficios	\$ 44,720.67	\$	384,310.48
Supplies/Provisiones	\$ 2,198.17	\$	16,210.01
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	54.10
Site Supplies/Articulos de oficina para el centro	\$ 2,198.17	\$	16,155.91
Contracted Services/Servicios Contratados	\$ 375.00	\$	8,861.53
Operations/Gastos de Operacion	\$ 24,530.95	\$	182,233.69
Building/Land Improvements	\$ -	\$	-
Indirect Costs/Castos Indirectos	\$ 20,929.01	\$	155,360.47
Cafeteria Fund/transferencia al fondo del café	\$ -	\$	-
Total Expenditures/Total de Gastos	\$ 213,558.66	\$	1,803,151.26

EARLY HEAD START QUALITY IMPROVEMENT/PROGRAMA EARLY HEAD START			
Resource 5212/Recurso 5212			
CATEGORY/CATEGORIA	Current/	Year to Date	
Revenues/Ingresos:		\$ 1,169,751.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ 51,595.55	\$	462,600.01
Benefits/Beneficios	\$ 19,206.84	\$	172,933.21
Supplies/Provisiones	\$ 981.20	\$	5,660.98
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	18.03
Site Supplies/Articulos de oficina para el centro	\$ 981.20	\$	5,642.95
Contracted Services/Servicios Contratados	\$ -	\$	9,316.04
Operations/Gastos de Operacion	\$ 6,781.11	\$	56,394.38
Building/Land Improvements	\$ -	\$	-
Indirect Costs/Castos Indirectos	\$ 8,474.26	\$	66,953.12
Cafeteria Fund/transferencia al fondo del café	\$ -	\$	-
Total Expenditures/Total de Gastos	\$ 87,056.46	\$	773,875.24

HEAD START/PROGRAMA HEAD START T & TA			
Resource 5208/Recurso 5208			
CATEGORY/CATEGORIA	Current/	Year to Date	
	January 2021		
Revenues/Ingresos:		\$ 34,554.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ -	\$	-
Benefits/Beneficios	\$ -	\$	-
Supplies/Provisiones	\$ -	\$	-
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	-
Site Supplies/Articulos de oficina para el centro	\$ -	\$	-
Contracted Services/Servicios Contratados	\$ 1,615.80	\$	8,678.90
Operations/Gastos de Operacion	\$ 19,828.34	\$	21,028.34
Indirect Costs/Castos Indirectos	\$ -	\$	-
Total Expenditures/Total de Gastos	\$ 21,444.14	\$	29,707.24

EARLY HEAD START/PROGRAMA EARLY HEAD START T & TA			
Resource 5218/Recurso 5218			
CATEGORY/CATEGORIA	Current/	Year to Date	
Revenues/Ingresos:		\$ 25,983.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ -	\$	-
Benefits/Beneficios	\$ -	\$	-
Supplies/Provisiones	\$ -	\$	-
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	-
Site Supplies/Articulos de oficina para el centro	\$ -	\$	-
Contracted Services/Servicios Contratados	\$ 961.70	\$	4,838.60
Operations/Gastos de Operacion	\$ 13,865.66	\$	14,665.66
Indirect Costs/Castos Indirectos	\$ -	\$	-
Total Expenditures/Total de Gastos	\$ 14,827.36	\$	19,504.26

Credit Cards	Monthly Expense
Visa	\$ 2,914.90
Wal-Mart	\$ -
Nugget/Food 4 Less	\$ -
Interstate Oil	\$ 93.34
Total Credit Cards	\$ 3,008.24

Calculation of In-Kind Contributions		
	Dollars Expended Year-To-Date	In-Kind Required
Head Start:	\$ 1,803,133.76	\$ 450,783.44
HS T & TA	\$ 29,707.24	\$ 7,426.81
Early HS	\$ 773,857.74	\$ 193,464.44
EHS T & TA	\$ 19,504.26	\$ 4,876.07
Total	\$ 2,626,203.00	\$ 656,550.75
Amount Required:	\$	656,550.75
Actual In-Kind:	\$	821,487.80
*Surplus/(Deficit):	\$	164,937.05

If deficit: will be returned to Federal Government from unrestricted dollars

Administrative Percent Calculation	
Maximum Percent Allowed	15%
Calculated Percent for the Month	13%
Annual Percentage	12%

**Executive Summary
2020/2021 Fiscal Year
March 2021**

Program	Working Budget	Current Expenditures	Year-To-Date Expenditures	Encumbered	Balance	% of Budget Spent	% of Budget Encumbered	% of Budget Unspent or Not Obligated
Head Start/Quality Improvement	\$ 3,047,378	\$ 213,559	\$ 1,803,151	\$ 639,408	\$ 604,819	59.17%	20.98%	19.85%
Early Head Start/Quality Improvement	\$ 1,169,751	\$ 87,056	\$ 773,875	\$ 266,199	\$ 129,677	66.16%	22.76%	11.09%
Head Start COVID	\$ 217,065	\$ 7,344	\$ 117,803	\$ 39,572	\$ 59,690	54.27%	18.23%	27.50%
Early Head Start COVID	\$ 77,335	\$ 1,846	\$ 53,625	\$ 21,665	\$ 2,045	69.34%	28.01%	2.64%
Head Start T&TA	\$ 34,554	\$ 21,444	\$ 29,707	\$ 4,843	\$ 3	85.97%	14.02%	0.01%
Early Head Start T&TA	\$ 25,983	\$ 14,827	\$ 19,504	\$ 2,723	\$ 3,755	75.07%	10.48%	14.45%
Total Grant	\$ 4,572,066	\$ 346,076	\$ 2,797,666	\$ 974,410	\$ 738,255	61.19%	21.31%	16.15%

Credit Cards	Monthly Expense
Visa	\$ 2,914.90
Wal-Mart	\$ -
Nugget/Food 4 Less	\$ -
Interstate Oil	\$ 93.34
Total Credit Card Expense	\$ 3,008.24

Administrative Percent Calculation	
Maximum allowed Administrative Percent:	15%
Calculated Percentage for the Month:	13%
Annual Percentage	12%

	Dollars Expended	
	Year-To-Date	In-Kind Required
Head Start:	\$ 1,803,151.26	\$ 450,783.44
Head Start T & TA:	\$ 29,707.24	\$ 7,426.81
Early Head Start:	\$ 773,875.24	\$ 193,464.44
Early Head Start T & TA:	\$ 19,504.26	\$ 4,876.07
Total	\$ 2,626,238.00	\$ 656,550.75
	Amount Required:	\$ 656,550.75
	Actual In-Kind:	\$ 821,487.80
	*Surplus/(Deficit):	\$ 164,937.05

If deficit: will be returned to Federal Government from unrestricted dollars

**EARLY HEAD START
2020/2021
MARCH**

Resource 5212

CATEGORY	Budget	Adjustment	Revised Budget	Actual Current	Expended/Received			%
					Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	1,115,238		1,115,238	211,427	730,937	0	384,301	34.46%
Prior Year	0	0	0	0	0		0	#DIV/0!
COLA	22,305		22,305		0		22,305	
Total Revenues	1,137,543	0	1,137,543	211,427	730,937	0	406,606	35.74%
							0	
Expenditures								
Salaries	602,114	21,481	623,595	51,721	462,600	154,128	6,867	1.10%
Benefits	276,169	(35,257)	240,912	19,246	172,933	57,898	10,081	4.18%
Supplies	25,759	8,666	34,425	981	5,661	29,528	(764)	-2.22%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	1,952	0	1,835	0	18	552	1,265	68.96%
<i>Site Supplies</i>	23,807	8,783	32,590	981	5,643	28,977	501	1.54%
Travel & Conference	14,991	(8,139)	6,852	548	1,910	0	4,942	72.13%
Dues & Memberships	753	0	753	23	775	0	(22)	-2.92%
Insurance	3,172	(121)	3,051	0	3,051	0	1	0.02%
Operations and Housekeeping	50	0	50	0	0	0	50	100.00%
Rentals, Leases, Repairs & Noncapitalized Improvements	1,802	(657)	1,145	37	382	1,137	(374)	-32.70%
Direct Costs for Transfer of Services	76,296	3,205	79,501	6,094	49,558	0	29,943	37.66%
Professional/Contracted Services & Operating Expenditures	25,966	10,863	36,829	0	9,316	23,268	4,245	11.53%
Intergovernmental Fees	1,076	(41)	1,035	80	719	240	76	7.36%
Indirect Costs	109,395	0	109,395	8,474	66,953		42,442	38.80%
Equipment	0	0	0	0	0	0	0	
		0	0					
Total Expenditures	1,137,543	0	1,137,543	87,203	773,858	266,199	97,487	8.57%

0

**PROGRAMA EARLY HEAD START
PRESUPUESTO DEL AÑO FISCAL 2020/2021**

Recurso 5212		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA						Lo que va del año	Sobrecargado		
Ingresos:									
Todos los otros Federales		1,115,238	0	1,115,238	211,427	730,937	0	384,301	34.46%
		0		0				0	#DIV/0!
		22,305		22,305		0		22,305	
Total de Ingresos		1,137,543	0	1,137,543	211,427	730,937	0	406,606	35.74%
Gastos:									
Salarios		602,114	21,481	623,595	51,721	462,600	154,128	6,867	1.10%
Beneficios		276,169	(35,257)	240,912	19,246	172,933	57,898	10,081	4.18%
Provisiones		25,759	8,666	34,425	981	5,661	29,528	(764)	-2.22%
<i>Artículos para las actividades de los padres y comida para las juntas</i>		1,952	(117)	1,835	0	18	552	1,265	68.96%
<i>Artículos de oficina para el centro</i>		23,807	8,783	32,590	981	5,643	28,977	501	1.54%
Viaje y Conferencia		14,991	(8,139)	6,852	548	1,910	0	4,942	72.13%
Cuotas y Membresías		753	0	753	23	775	0	(22)	-2.92%
Seguro		3,172	(121)	3,051	0	3,051	0	1	0.02%
Operations and Housekeeping		50		50	0	0	0	50	100.00%
Rentas, Arrendamientos, Reparaciones y Mejoras No-Capitalizadas		1,802	(657)	1,145	37	382	1,137	(374)	-32.70%
Costos Directos para Transferencias de Servicios		76,296	3,205	79,501	6,094	49,558	0	29,943	37.66%
Servicios Profesionales/Contratados y Gastos de		25,966	10,863	36,829	0	9,316	23,268	4,245	11.53%
Cuotas Intergubernamentales		1,076	(41)	1,035	80	719	240	76	7.36%
Gastos Indirectos		109,395	0	109,395	8,474	66,953	0	42,442	38.80%
Equipment			0	0	0	0	0	0	#DIV/0!
			0	0					
Total de Gastos		1,137,543	0	1,137,543	87,203	773,858	266,199	97,487	8.57%

**HEAD START
T & TA
2020/2021
MARCH**

Resource 5208

CATEGORY	Budget	Adjustment	Revised Budget	Current	Expended/Received			Balance	%
					Year-to-date	Encumbered			
Revenues									
All Other Federal	34,554	0	34,554	1,723	8,679	0	25,875	74.88%	
COLA	0		0				0		
Total Revenues	34,554	0	34,554	1,723	8,679	0	25,875	74.88%	
Expenditures									
Salaries	0	0	0	0	0	0	0	0.00%	
Benefits	0	0	0	0	0	0	0	0.00%	
Supplies	1,322	(1,322)	0	0	0	1,759	(1,759)	#DIV/0!	
<i>Parent Activity Supplies & Food for Parent Meetings</i>	1,125	(1,125)	0	0	0	1,674	(1,674)	#DIV/0!	
<i>Site Supplies</i>	197	(197)	0	0	0	84	(84)	#DIV/0!	
Travel & Conference	27,632	(4,376)	23,256	19,828	21,028	300	1,928	8.29%	
Contracted Services	5,600	5,698	11,298	1,616	8,679	2,785	(166)	-1.47%	
Indirect Costs	0	0	0	0	0	0	0	#DIV/0!	
Total Expenditures	34,554	0	34,554	21,444	29,707	4,843	3	0.01%	

**PROGRAMA HEAD START
T y TA
PRESUPUESTO 2020/2021**

Recurso 5208		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA						Lo que va del año	Sobrecargado		
Ingresos:									
Todos los otros Federales		34,554	0	34,554	0	8,679	0	25,875	74.88%
COLA		0		0				0	
Total de Ingresos		34,554	0	34,554	0	8,679	0	25,875	74.88%
Gastos:									
Salarios		0	0	0	0	0	0	0	0.00%
Beneficios		0	0	0	0	0	0	0	0.00%
Provisiones		1,322	(1,322)	0	0	0	1,759	(1,759)	#DIV/0!
<i>Artículos para las actividades de los padres y comida para las juntas</i>		1,125	(1,125)	0	0	0	1,674	(1,674)	#DIV/0!
<i>Artículos de oficina para el centro</i>		197	(197)	0	0	0	84	(84)	#DIV/0!
Viaje y Conferencia		27,632	(4,376)	23,256	19,828	21,028	300	1,928	
Servicios Contratados		5,600	5,698	11,298	1,616	8,679	2,785	(166)	-1.47%
Gastos Indirectos		0	0	0	0	0	0	0	0.00%
Total de Gastos		34,554	0	34,554	21,444	29,707	4,843	3	0.01%

**HEAD START
2020/2021 BUDGET
MARCH**

Resource 5210

CATEGORY	Budget	Adjustment	Revised Budget	Current	Expended/Received			% %
					Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	2,923,212		2,923,212	520,414	1,692,036		1,231,176	42.12%
Indirect	0	0	0	0	0		0	0.00%
COLA	58,464		58,464	0	0		58,464	0.00%
Total Revenues	2,981,676	0	2,981,676	520,414	1,692,036	0	1,289,640	43.25%
Expenditures:								
Salaries	1,451,603	7,254	1,458,857	120,705	1,056,158	367,566	35,133	2.41%
Benefits	736,826	(172,732)	564,094	44,760	384,310	143,851	35,933	6.37%
Supplies	54,908	27,508	82,416	2,198	16,210	82,639	(16,433)	-19.94%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	3,279	3,723	7,002	0	54	2,297	4,650	66.42%
<i>Site Supplies</i>	51,629	23,785	75,414	2,198	16,156	80,342	(21,084)	-27.96%
Travel & Conference	34,970	(16,087)	18,883	5,677	8,522	24	10,337	54.74%
Dues & Memberships	2,258	605	2,863	(270)	2,363	0	501	17.48%
Insurance	13,568	(4,416)	9,152	0	9,152	0	1	0.01%
Operations & Housekeeping	580	0	580	(1)	15	127	438	75.60%
Rentals, Leases, Repairs & Noncapitalized								
Improvements	8,370	(3,483)	4,887	2,131	3,580	4,605	(3,299)	-67.50%
Direct Costs for Transfer of Services	247,229	6,831	254,060	16,995	158,394		95,666	37.65%
Professional/Contracted Services & Operating								
Expenditures	139,776	51,268	191,044	375	8,862	33,852	148,331	77.64%
Intergovernmental Fees	4,847	0	4,847	208	208	608	4,031	83.17%
Equipment	0	107,448	107,448	0	0	0	107,448	100.00%
Indirect Costs	286,741	(10,333)	276,408	20,929	155,360		121,048	43.79%
Improvements	0	6,137	6,137	0	0	6,136	1	0.01%
Total Expenditures	2,981,676	0	2,981,676	213,706	1,803,134	639,408	539,134	18.08%

**PROGRAMA HEAD START
PRESUPUESTO 2020/2021**

Recurso 5210										
	CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Lo que va del año	Gastado/Recibido Sobrecargado	Balance	% %	
Ingresos:										
	Todos los otros Federales	2,923,212	0	2,923,212	0	1,692,036		1,231,176	42.12%	
		0	0	0	0	0	0	0		
	COLA	58,464	0	58,464	0	0		58,464		
	Total Revenues/Total de Ingresos	2,981,676	0	2,981,676	0	1,692,036	0	1,289,640		
Gastos:										
	Salarios	1,451,603	7,254	1,458,857	120,705	1,056,158	367,566	35,133	2.41%	
	Beneficios	736,826	(172,732)	564,094	44,760	384,310	143,851	35,933	6.37%	
	Provisiones	54,908	27,508	82,416	2,198	16,210	82,639	(16,433)	-19.94%	
	<i>Articulos para las actividades de los padres y comida para las juntas</i>	3,279	3,723	7,002	0	54	2,297	4,650	0.00%	
	<i>Articulos de oficina para el centro</i>	51,629	23,785	75,414	2,198	16,156	80,342	(21,084)	-27.96%	
	Viaje y Conferencia	34,970	(16,087)	18,883	5,677	8,522	24	10,337	54.74%	
	Cuotas y Membresías	2,258	605	2,863	(270)	2,363	0	501	17.48%	
	Seguro	13,568	(4,416)	9,152	0	9,152	0	1	0.01%	
		580	0	580	(1)	15	127	438	75.60%	
	Rentas, Arrendamientos, Reparaciones y Mejoras No Capitalizadas	8,370	(3,483)	4,887	0	2,131	3,580	4,605	(3,299)	-67.50%
	Costos Directos para Transferencias de Servicios Profesionales/Contratados y Gastos de Operación	247,229	6,831	254,060	16,995	158,394	0	95,666	37.65%	
	Operación	139,776	51,268	191,044	375	8,862	33,852	148,331	77.64%	
	Cuotas Intergubernamentales	4,847	0	4,847	208	208	608	4,031	83.17%	
	Mejoras a los Terrenos	0	107,448	107,448	0	0	0	107,448	100.00%	
	Gastos Indirectos	286,741	(10,333)	276,408	20,929	155,360	0	121,048	43.79%	
	transferencia al fondo del café	0	6,137	6,137	0	0	6,136	1	0.01%	
			0	0						
	Total de Gastos	2,981,676	0	2,981,676	213,706	1,803,134	639,408	539,134	18.08%	

**EARLY HEAD START
T & TA
2020/2021 BUDGET
MARCH**

Resource 5218

CATEGORY	Budget	Adjustment	Revised Budget	Current	Expended/Received			Balance	%
					Year-to-date	Encumbered			
Revenues									
All Other Federal	25,983	0	25,983	697	4,839	0	21,144	81.38%	
Total Revenues	25,983	0	25,983	697	4,839	0	21,144	81.38%	
Expenditures									
Salaries	0	0	0	0	0	0	0	0.00%	
Benefits	0	0	0	0	0	0	0	0.00%	
Supplies	917	(295)	622	0	0	771	(149)	-24.03%	
<i>Parent Activity Supplies & Food for Parent Meetings</i>	720	(98)	622	0	0	718	(96)	-15.37%	
<i>Site Supplies</i>	197	(197)	0	0	0	0	0	#DIV/0!	
Travel & Conference	20,351	(1,414)	18,937	13,866	14,666	770	3,501	18.49%	
Contracted Services	4,715	1,709	6,424	962	4,839	1,182	404	6.28%	
Indirect Costs	0	0	0	0	0	0	0	#DIV/0!	
			0						
Total Expenditures	25,983	0	25,983	14,827	19,504	2,723	3,755	14.45%	

**PROGRAMA EARLY HEAD START
T & TA
PRESUPUESTO 2020/2021**

Recurso 5218		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA						Lo que va del año	Sobrecargado		
Ingresos:									
Todos los otros Federales		25,983	0	25,983	697	4,839	0	21,144	81.38%
Total de Ingresos		25,983	0	25,983	697	4,839	0	21,144	
Gastos:									
Salarios		0	0	0	0	0	0	0	0.00%
Beneficios		0	0	0	0	0	0	0	0.00%
Provisiones		917	(295)	622	0	0	771	(149)	-24.03%
<i>Artículos para las actividades de los padres y comida para las juntas</i>		720	(98)	622	0	0	718	(96)	-15.37%
<i>Artículos de oficina para el centro</i>		197	(197)	0	0	0	0	0	#DIV/0!
Viaje y Conferencia		20,351	(1,414)	18,937	13,866	14,666	770	3,501	18.49%
Servicios Contratados		4,715	1,709	6,424	962	4,839	1,182	404	6.28%
Gastos Indirectos		0	0	0	0	0	0	0	#DIV/0!
Total de Gastos		25,983	0	25,983	14,827	19,504	2,723	3,755	14.45%

HEAD START QUALITY IMPROVEMENT

**2020/2021 BUDGET
MARCH**

Resource 5219

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received			Balance	%
				Current	Year-to-date	Encumbered		
Revenues								
All Other Federal	65,702	0	65,702	182	182	0	65,520	99.72%
Total Revenues	65,702	0	65,702	182	182	0	65,520	99.72%
Expenditures								
Salaries	32,372	0	32,372	(125)	0	0	32,372	0.00%
Benefits	13,393	0	13,393	(39)	0	0	13,393	0.00%
Supplies	0	0	0	0	0	0	0	#DIV/0!
<i>Parent Activity Supplies & Food for Parent Meetings</i>	0	0	0	0	0	0	0	#DIV/0!
<i>Site Supplies</i>	0	0	0	0	0	0	0	#DIV/0!
Travel & Conference	0	0	0	0	0	0	0	#DIV/0!
Contracted Services	13,619	0	13,619	0	0	0	13,619	100.00%
Indirect Costs	6,318	0	6,318	18	18	0	6,301	99.72%
			0					
Total Expenditures	65,702	0	65,702	(147)	18	0	65,685	99.97%

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HEAD START COVID

2020/2021 BUDGET
MARCH

Resource 5220

CATEGORY	Budget	Adjustment	Revised Budget	Current	Year-to-date	Expended/Received			%
						Encumbered	Balance	%	
Revenues									
All Other Federal	217,065	0	217,065	50,509	121,385	0	95,680	44.08%	
Total Revenues	217,065	0	217,065	50,509	121,385	0	95,680	44.08%	
Expenditures									
Salaries	0	0	0	0	0	0	0	0.00%	
Benefits	0	0	0	0	0	0	0	0.00%	
Supplies	96,190	26,491	122,681	4,296	102,808	26,111	(6,238)	-5.08%	
<i>Parent Activity Supplies & Food for Parent Meetings</i>	0	0	0	0	0	0	0	#DIV/0!	
<i>Site Supplies</i>	96,190	26,491	122,681	4,296	102,808	26,111	(6,238)	-5.08%	
Rentals , Repairs, Leases	55,000	(48,702)	6,298	1,365	4,145	2,153	0	0.00%	
Contracted Services	45,000	(36,567)	8,433	0	0	0	8,433	100.00%	
Indirect Costs	20,875	(6,255)	14,620	1,683	10,850	0	3,770	25.79%	
Improvements		11,309	11,309			11,309	1	0.00%	
Equipment		53,724	53,724				53,724	100.00%	
Total Expenditures	217,065	0	217,065	7,344	117,803	39,572	59,690	27.50%	

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EARLY HEAD START QUALITY IMPROVEMENT

**2020/2021 BUDGET
MARCH**

Resource 5229

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received			Balance	%
				Current	Year-to-date	Encumbered		
Revenues								
All Other Federal	32,208	0	32,208	182	182	0	32,026	99.44%
Total Revenues	32,208	0	32,208	182	182	0	32,026	99.44%
Expenditures								
Salaries	13,874	0	13,874	(125)	0	0	13,874	0.00%
Benefits	5,743	0	5,743	(39)	0	0	5,743	0.00%
Supplies	0	0	0	0	0	0	0	#DIV/0!
<i>Parent Activity Supplies & Food for Parent Meetings</i>	0	0	0	0	0	0	0	#DIV/0!
<i>Site Supplies</i>	0	0	0	0	0	0	0	#DIV/0!
Travel & Conference	0	0	0	0	0	0	0	#DIV/0!
Contracted Services	9,494	0	9,494	0	0	0	9,494	100.00%
Indirect Costs	3,097	0	3,097	18	18	0	3,080	99.43%
			0					
Total Expenditures	32,208	0	32,208	(147)	18	0	32,191	99.95%

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EARLY HEAD START COVID

2020/2021 BUDGET
MARCH

Resource 5230

CATEGORY	Budget	Adjustment	Revised Budget	Current	Expended/Received			Balance	%
					Year-to-date	Encumbered			
Revenues									
All Other Federal	77,335	0	77,335	18,433	56,606	0	20,729	26.80%	
Total Revenues	77,335	0	77,335	18,433	56,606	0	20,729	26.80%	
Expenditures									
Salaries	0	0	0	0	0	0	0	0.00%	
Benefits	0	0	0	0	0	0	0	0.00%	
Supplies	47,500	15,260	62,760	1,100	45,214	17,553	(6)	-0.01%	
<i>Parent Activity Supplies & Food for Parent Meetings</i>	0	0	0	0	0	0	0	#DIV/0!	
<i>Site Supplies</i>	47,500	15,260	62,760	1,100	45,214	17,553	(6)	-0.01%	
Rentals, Repairs, Leases	15,000	(13,270)	1,730	455	1,382	343	6	0.33%	
Contracted Services	7,398	(5,398)	2,000	0	2,000	0	0	0.00%	
Indirect Costs	7,437	(362)	7,075	291	5,029	0	2,046	28.91%	
Improvements		3,770	3,770			3,770	1		
Total Expenditures	77,335	0	77,335	1,846	53,625	21,665	2,045	2.64%	

a

**HEAD START/EARLY HEAD START
CREDIT CARD REPORT
2020/2021
MARCH**

MANAGER	VISA
Gail Nadal	
Travel/Conference	\$ -
Center Supplies	\$ 151.31
TOTAL	\$ 151.31
Genet Telahun	
Travel/Conference	\$ -
Center Supplies	\$ 414.56
TOTAL	\$ 414.56
Amee Dowkes	
Travel/Conference	\$ -
Center Supplies	\$ (334.79)
TOTAL	\$ (334.79)
Gustavo Melgoza	
Travel/Conference	\$ -
Center Supplies	\$ 663.14
TOTAL	\$ 663.14
Connie Luna	
Travel/Conference	\$ -
Center Supplies	\$ 2,020.68
TOTAL	\$ 2,020.68
Nicole Castrejon	
Travel/Conference	\$ -
Center Supplies	\$ -
	\$ -
VISA Grand Total	\$ 2,914.90 ****
Nugget/Food4Less	\$ -
InterState Oil	\$ 93.34
TOTAL MONTHLY EXPENDITURES:	\$ 3,008.24

**Credit card statements available upon request

**Programas Head Start/Early Head Start
 REPORTE DE TARJETAS DE CRÉDITO
 Año FISCAL 2020/2021**

SUPERVISOR	VISA
Gail Nadal	
Viaje/Conferencia	\$ -
Artículos para el centro	\$ 151.31
	\$ 151.31
Genet Telahun	
Viaje/Conferencia	\$ -
Artículos para el centro	\$ 414.56
Total	\$ 414.56
Amee Dowkes	
Viaje/Conferencia	\$ -
Artículos para el centro	\$ (334.79)
Total	\$ (334.79)
Gustavo Melgoza	
Viaje/Conferencia	\$ -
Artículos para oficina	\$ 663.14
Total	\$ 663.14
Connie Luna	
Viaje/conferencia	\$ -
Articulos para oficina	\$ 2,020.68
Total	\$ 2,020.68
Nicole Castrejon	
Viaje/conferencia	\$ -
Articulos para oficina	\$ -
Total	\$ -
VISA Grand Total	\$ 2,914.90
NUGGET/FOOD 4 LESS	\$ -
INTERSTATE OIL	\$ 93.34

Total de Gastos Mensuales: \$ 3,008.24 ***

***"Estados de ceunta de als tarjetas de credito, estan despinsibles, si son solicitadas."

**Headstart / Early Head Start
2020/2021 Fiscal Year
Administrative Percentage Calculation
March 31, 2021**

Step 1: Calculate % rent is administrative expense

Administrative Square Footage	Total Square Footage	% of Total Square Footage	Plant Services Charges (FN 8000-8999)	% of Rent allocated to Admin
-	-	#DIV/0!	\$ -	#DIV/0!

Dual Facility Costs - All Sites July 2020 thru June 2021				
Administrative Square Footage	Total Square Footage	% of Total Square Footage	Plant Services Charges (FN 8000-8999)	% of Rent allocated to Admin
360.00	22,125.00	0.013145	\$ 24,897.85	\$ 327.28

Step 2: Calculate maximum administrative expenses allowed for 15%

Federal Share	\$ 346,076.17	All Grants
Required 20 percent NFS	\$ 86,519.04	Non Federal Share
Total Approved Costs	<u>\$ 432,595.21</u>	
15% Administrative Cost Limitation	<u>\$ 64,889.28</u>	

Step 3: Identify total administrative expenses

Dual Facility Costs	\$ 327.28	Per Above Calculation in step 1
School Admin	\$ 25,651.75	Staff charged to Administration
General Admin	\$ 29,326.74	Indirect
Total	<u>\$ 55,305.77</u>	

Grant Expenditures	\$ 314,664.58
Less Capital Outlay	\$ -
= Expenditures subject to indirect	<u>\$ 314,664.58</u>

Currently Charged Admin Costs	\$ 55,305.77
In-Kind Indirect	\$ -
In - Kind Administrative	\$ -
Administrative Total	<u>\$ 55,305.77</u>

Step 4: Calculate actual administrative percentage and verify less or equal to 15%

Maximum allowed Administrative Percent: 15%

Calculated Percentage to date: 13%

**HEAD START/EARLY HEAD START
2020/2021 FISCAL YEAR
CALCULATION OF IN-KIND CONTRIBUTIONS**

Month	Year	Location										Grand
		Other	Alyce Norman	Itinerant	Esparto	Lemen	Charter	Lincoln/Plainfield	Valley Oak/Winters	MCC	Total	
July	2020	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
August	2020	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
September	2020	\$ 379,273.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 379,273.12
October	2020	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
November	2020	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
December	2020	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
January	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
February	2021	\$ 282,374.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 282,374.68
March	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
April	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
May	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
June	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
		\$ 821,487.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 821,487.80

Total Contribution Due based on actual dollars claimed:

	Dollars Expended as of March 31, 2021	In-Kind Required
Head Start:	1,803,133.76	450,783.44
Head Start T & TA:	29,707.24	7,426.81
Early Head Start:	773,857.74	193,464.44
Early Head Start T & TA:	19,504.26	4,876.07
Total:	2,626,203.00	656,550.75

Amount Required: 656,550.75
Actual In-Kind: 821,487.80

*Surplus/(Deficit): 164,937.05

Surplus(Deficit): 164,937.05

If deficit: will be returned to Federal Government from unrestricted dollars

Notice of Public Meeting

**YOLO COUNTY OFFICE OF EDUCATION
HEAD START/EARLY HEAD START/STATE FUNDED PROGRAMS
POLICY COUNCIL MEETING AGENDA
April 30, 2020 from 2:00 p.m. to 3:00 p.m.
1280 Santa Anita Court Suite 140 Woodland, CA 95776**

Consistent with the Shelter in Place orders from the Governor and Yolo County, this meeting is compliant with the Governor’s Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Brown Act. In person, attendance will not be permitted. Please use zoom for public comment.

1.0 Call to Order

2.0 Introductions/Recognition of Visitors

3.0 Consent Agenda:

These items are expected to be routine and non-controversial. They will be acted upon by the Policy Council at one time without discussion unless a Policy Council member or citizen requests that an item(s) be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

Action

3.1 Approval – April 30, 2020 Agenda

M1: M2:

3.2 Approval – March 26, 2020 Minutes

M1: M2:

Action

4.0 Public Comment:

This will be a virtual meeting - please use Zoom for Public Comment

This item is placed on the agenda for providing visitors the opportunity to address the Policy Council on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Policy Council concerning an item on the agenda by completing the form provided at the door.

The Policy Council reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

**Discussion &
Possible Action**

5.0 Adjourn to Closed Session:

- 5.1 Employment of New Hires**
- 5.2 Employment of Substitutes**
- 5.3 Employment of Various Service Providers**

Possible Action 6.0 Open Session:

6.1 Old Business:

- 6.1.1 Focus 2 Area Review update- Gail**

6.2 New Business:

- 6.2.1 Self-Assessment Planning -Genet**
- 6.2.2 Health Screening - Gustavo**
- 6.2.3 Year End Close out- Jackie**

**Information
& Discussion**

**7.0 Financial Reports- *Debra Hinely*
7.1 Monthly Financial Report**

Information

**8.0 Program Operations: Service Area Reports- Jackie Tam, Site
Coordinator**

Information

9.0 Confirmation Next Meeting Date

**Regular Meeting- Friday, May 28, 2021 at 2pm*

These Meetings will be a virtual via Zoom

Action

**10.0 Motion for Adjournment
M1:**

M2:

***The meeting shall be conducted in conformity with the Brown Act.
Items may be taken out of order.***

Notice:

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Maria Cardenas (530) 668-3756 for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Maria

Cardenas as soon as possible and preferably at least 24 hours prior to the meeting. (Government Code § 54954.2)

**Yolo County Office of Education Head Start/Early Head Start Programs
1280 Santa Anita Court, Suite 140, Woodland, CA 95776
(530) 668-3030 / (530) 668-3840 [fax]**

Notice of Public Meeting
YOLO COUNTY CHILD CARE PLANNING COUNCIL

Tuesday, May 11th, 2021 9:00 AM-11:00 AM

Join Zoom Meeting:

<https://ycoe.zoom.us/j/8407491020?pwd=MDBUeEpVa29BTG1Vc05lWHFoWjdpUT09>

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 840 749 1020
Passcode: 450257

Consistent with the Shelter in Place orders from the Governor and Yolo County, this meeting is compliant with the Governor's Executive Order N-29-20 which allows for a deviation of teleconference rules required by the Brown Act. ***In-person attendance is not permitted. Zoom will be used for public comment.***

*The mission of the Yolo County Child Care Planning Council is to promote the professional growth of the child care workforce and to support the development of quality child care programs. **The meeting shall be conducted in conformity with the Brown Act***

Items may be taken out of order

Item	Title of Item	Who	Description	Time	Notes
1	Call to Order and Introductions/Roll Call	Justine Jimenez	Introduction of Members and/or Guests	5 min	
2	Public Comment	All	Information	5 min	
3	Consent - Approve Agenda	Justine Jimenez	Action	3 min	
4	Consent – Approve Minutes April 6, 2021	Justine Jimenez	Action	3 min	
5	Provider Surveys/Needs Assessment Follow Up	Gina and Fawn/All	Discussion	20 min	
6	LPC Website Update	Justine Jimenez, Kim Relph-Smith, Fawn Montagna	Information	5 min	
7	Letter for AB22 Update	Kari Roberts	Action	5 min	
8	Equity Workgroup Update	Justine Jimenez Lynn Arner	Update	5 min	
9	Budget Development Plan	Justine Jimenez All	Information and discussion	20 min	
10	American Rescue Plan funding	Gina/All	Information and discussion	10 min	
11	Member Updates	All	Information	10 min	

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Gail Nadal for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Gail Nadal as soon as possible and preferably at least 24 hours prior to the meeting.

Gail Nadal, Coordinator
Yolo County Child Care Planning Council
Yolo County Office of Education
1280 Santa Anita Court, Suite 140; Woodland, CA 95776
(530) 668-3773/ (530) 668-3840 [fax]
Gail.nadal@ycoe.org

I declare under penalty of perjury that the foregoing agenda was posted by May 7, 2021 on the bulletin board at the east entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, CA 95695

By: _____



**HEAD START/EARLY HEAD START
POLICY COUNCIL MEETING MINUTES**

March 26, 2021

1280 Santa Anita Court Suite 140 Woodland CA 95776

This meeting was conducted via Zoom and conference call in. A public location was provided at the Yolo County Office of Education for public to attend and comment as needed.

Council Members Present:

*Annalisa Vasquez
Mary Bruning
Rosa Silva
Laura Quezada
Elizabeth Uglade
Alysia Damian*

YCOE Staff:

*Gail Nadal, ECE Director
Genet Telahun, Program Administrator
Maria Cardenas, Administration Secretary
Marco Raya, Interpreter
Connie Luna-Garcia, Site Coordinator
Kim Magallanes, Internal Business Sr. Tech.*

YCOE Administration:

*Garth Lewis, Superintendent
Margie Valenzuela, Executive Director Human Resources
Debra Hinely, Internal Business Director*

AFSCME Council 57:

None

Community Members Present:

1.0 Call to Order: 2:15 pm

2.0 Introductions/Recognition of Visitors

3.0 Consent Agenda:

3.1 Approval of March 26, 2021 Agenda M1: Annalisa Vasquez M2: Alysia Damian

3.2 Approval of February 26, 2020 Minutes M1: Annalisa Vasquez M2: Rosa Silva

5.0 Adjourned to Close Session:

- 5.1 Employment of New Hires – NONE**
- 5.2 Employment of Substitutes –NONE**
- 5.3 Employment of Various Service Providers – NONE**
- 5.4 Non-Reelection of Certificated Probationary Employee- NONE**

6.0 Open Session:

6.1 Old Business: NONE

6.2 New Business:

6.2.1 Policy Council Study Session for Focus Area 2 Study review -Gail

Gail asked if April, 6 2021 at 2pm would be a good date that would work for a Study Session to go over Policy Council Focus Area 2 Review.

6.2.2 Update on Return to Classrooms -Genet

In classroom learning started March 1, 2021. The program has had 3 weeks of in classroom learning and we are doing well. The program has had changes in regards to Health/Sanitation. It does take a longer time to do drop off but the families are being very understanding. The Program is striving to do its best to keep families safe. The children have been doing better than expected at wearing their mask all day long.

6.2.3 Approval of 2021-2022 Grant Application -Gail

Debra went over the new budget for 2021-2022. Gail gave an update to the original First year Grant. Gail explained that the packets they received in the mail are for the Grant Application 2021-2022 which is for 5 years. Currently we are in our 3rd year of the 5 years and writing about our 4th year Goals.

Approvals: M1:Annalisa Vasquez M2:Elizabeth Uglade

6.2.4 PPE (Personal Protective Equipment) Sanitation- Genet and Matt

Genet shared that at each center there is a sanitation table, children's sign in have their own individual folders. The sanitation table and the gates into the campus have Purell Gallon bottles for parents. Matt let the group know that according to Public Health contact between people of paperwork is a minuscule form of contamination of COVID. The meeting was opened up to any questions from the group.

Q: Can Parents scan at check in instead of signing in on paper as to avoid contact with anyone?

A: Genet let everyone know that per Licensing we are required to collect an actual Signature from Parents dropping off. Genet also suggested that Teachers can start to wipe off all folders immediately after the Parents sign their child into class instead of waiting until the end and then cleaning all folders. The Group agreed that this would work out best.

Q: A Parent had a question as to when they will receive the transcript of Questions and Answers from their last Parent Safety Meeting?

A: Genet will be following up with Gustavo as to when the transcripts will be going out.

7.0 Financial Report: *Debra Hinely*

7.1 Monthly Financial Report: Debra went over the Financial Report for the month of February 2021

8.0 Programs Operations: Service Area Reports- Connie Luna-Garcia

Mental Health has been receiving Mental Health Support. All Staff attended a virtual Head Start Conference the last week of February. In regard to the reopening we held Virtual Classroom Tours, Ameer and the Education staff showed a video of what to Expect as they arrive the first day of in classroom learning. Homebase has had a difficult time recruiting families partially because they are still not allowed to go into the homes due to COVID. Connie shared a video of our drop off process from Alyce Norman but is used through out all our Centers.

9.0 Confirm Next Meeting Date:

Regular Meeting will be Friday April 23, 2021 at 2 pm

This meeting will be conducted via Zoom and conference call in. A public location was provided at the Yolo County Office of Education for public to attend and comment as needed at the Santa Anita Offices located at 1280 Santa Anita Court Conference Center Woodland CA 95776

10.0 Motion for Adjournment: The meeting adjourned at 3:15 pm

M1: RosaSilva M2: Laura Quezada



Roll Call: Members participating were: Annalisa Vasquez, Rosa Silva, Mary Bruning, Laura Quezada, Elizabeth Uglade, Alysia Damian

Draft Minutes for Approval

YOLO COUNTY CHILD CARE PLANNING COUNCIL

Tuesday April 6, 2021 9:00 AM-11:00AM

This meeting occurred by Zoom/Conference call

Consistent with the Shelter in Place orders from the Governor and Yolo County, this meeting was compliant with the Governor's Executive Order N-29-20 which allows for a deviation of teleconference rules required by the Brown Act. In-person attendance was not permitted.

Zoom was used for public comment

<p><u>Members in Attendance:</u> Fawn Montagna Justine Jimenez Kari Roberts Kim Relph-Smith Kristy Weber Lynn Arner Shannon McClarin Sue Lomax Ed Lewis</p>	<p><u>Members Not Present:</u> Amy Howering Gina Daleiden Tico Zendejas Elizabeth Hansen <u>Guests:</u> Gehan Tadros <u>Staff:</u> Gail Nadal Kathleen Glassman</p>
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Item	Time
1. Call to Order and Introductions/Roll Call	5 min
Call to order at 9:12 AM	
Member of Public in attendance: Gehan Tadros - Program Administrator Children's Home Society	
2. Approval of Agenda	5 min
Motion to approve: 1)Kari Roberts 2)Lynn Arner	
3. Public Comment	5 min
None	
4. Consent Agenda and Approve Minutes	5 min
Motion to approve with changes: 1) Sue Lomax 2) Shannon McClarin	
5. Childcare Forum Focus Areas for Follow Up	20 min
Theo from Harder + Co sent us an excellent summary of high-level themes discussed during the childcare forum Needs Assessment: <ul style="list-style-type: none"> • Explore how the strategies used to increase the number of preschool slots can be applied to infant and school age slots. • Identify opportunities to strengthen the childcare workforce including recruitment, compensation, and retention. 	

- Continue to offer training and technical support to childcare providers, including license exempt, family, friend, and neighbors.
- Continue to work towards establishing a unified early learning infrastructure in Yolo County, including coordinating efforts to identify and promote available childcare.
- Leverage the current attention on childcare needs due to the devastating effects of COVID-19 to increase awareness and advocate for change, including increased funding for quality subsidized childcare.

The LPC members discussed that while these issues cannot be solved immediately, we will continue to work towards resolutions through ongoing work addressed in the LPC’s strategic plan.

Gail shared that the Woodland group that was present at the childcare forum was unaware of the lack of childcare for Woodland families. This group has already met twice and will continue to meet to discuss how to move forward in how to best remedy this deficit. The current members of this group include Gail Nadal, Garth Lewis, Jesse Ortiz and Gina Daleiden. Gail will be reaching out to the LPC in coming weeks to add members interested in participating in this important conversation.

The LPC then discussed the challenges children have been facing and will continue to face since the beginning of the COVID-19 pandemic and distance learning. Children’s mental health and learning has suffered. What is the plan for children moving forward? How will their mental health needs and loss of learning be addressed and how will children and their families be supported? Preschool and school aged children alike have been affected by this pandemic and distance learning.

With these themes in mind the LPC discussed AB22 and how this bill could potentially reduce future funding for privately funded and state or federally funded preschool and slots for children. There is already a lack of funding and a lack of slots in State Preschool. How can we advocate for more slots for families? State preschools are 6 hours a day and while this is considered full time, this does not help families that are working 40 hours a week, they need longer days for their children in care. The LPC agreed to draft a letter on their opinion on AB22 and the need for more funding for childcare slots in privately funded, and state and federally funded Preschools in Yolo County.

Motion to Draft Letter:

- 1) Lynn Arner
- 2) Kim Relph-Smith

Motion Approved

Kari Roberts agreed to create the draft letter.

6. LPC Website and Facebook

10 min

The executive committee shared a site map that was created and will serve as an outline of what will be included in the LPC webpage. The LPC agreed that this encompasses what we want on the webpage. As an example of a website from another LPC, the Childcare Planning Council of Ventura County webpage was shared during the meeting to give members an idea and example of what the website could look like, including buttons, banners and the overall flow. It was discussed that the webpage should be simple, straightforward and user friendly. Members of the LPC were then asked if they would volunteer to write text for different areas of the website. Shannon McClarin and Kari Roberts expressed interest. We also discussed bringing someone on as an editor to ensure the writing is cohesive if there are many different writers/voices on the website. A suggestion was made to reach out to past LPC members for their input when creating the page on the history of the LPC and how it began. It was also agreed that the LPC logo should be updated,

Justine Jimenez will look into resources that could potentially assist in designing a new logo at no cost. Kari Roberts also has a contact, however the services provided would be at a cost and the LPC has expended the budget for the current fiscal year.	
7. LPC Budget Approval	5 min
Family Childcare Home providers as well as Family Friend and Neighbor providers have expressed a need for CPR and health and safety training. The LPC will be able to support providers by providing CPR and health and safety classes free of cost. It was noted that childcare providers who cannot attend the CPR classes that will be offered can pay out of pocket to attend an approved CPR training and can be reimbursed (up to \$150 per provider) through Children’s Home Society.	
8. Equity Workgroup Update	5 min
<p>The Equity subcommittee has been meeting and discussed bringing Sandy Holman in as expert in equity. Sandy has created and facilitates trainings for corporations addressing equity, and has written several children’s books addressing racism while promoting positive viewpoints of African American heritage and culture. During the training, the documentary titled <i>The Cost of Darkness</i> is referenced and supported by clips from the documentary. Sandy would lead the LPC through twelve sessions with bi-weekly sessions and homework. This deep dive would require a yearlong commitment to creating and implementing a roadmap to equity in Yolo childcare. The cost could be up to \$10,000, although other agencies have voiced an interest in teaming with the LPC which would lower the cost. Sandy would be open to lowering the cost for the LPC, if we make the commitment for the full year, and if other agencies were invited to attend the cost would be even lower. The following agencies have expressed interest in this 12-week training with Sandy Holman: Empower Yolo, Resilient Yolo, Lawrence Shanky and Melissa Moreno from YCOE. The LPC discussed looking into this for next year as we have already expended the budget for the current fiscal year. To offset the cost of the training the LPC could also look into mini grants. We also discussed that when planning for LPC expenditures for next fiscal year we should follow our strategic plan and designate funds at the beginning of the year rather than being tasked with spending down remaining funds. This year was particularly difficult because COVID limited our ability to hold our regular events/trainings.</p> <p>Next Equity Meeting: Wednesday, April 14th at 10:00am https://us02web.zoom.us/j/84941999751</p>	
9. COVID Vaccines and Coordinating Support for Providers	20 min
An estimated 1,000 childcare providers including Family Friend Neighbor providers have been vaccinated in Yolo County since late February. First 5 Yolo and partner agencies have contacted all licensed childcare providers and currently all providers who wanted to be vaccinated have been. There is a smaller percentage who indicated they are not yet ready to receive the vaccine but have the information necessary to receive the vaccine when ready. F5Y is also working on creating materials for childcare providers on vaccine safety and efficacy. Children’s Home Society is contacting childcare providers in order to schedule supply pickups from CHS. Limited supplies available include gloves, masks, face shields, Lysol sanitizing wipe and spray disinfectant.	
10. member Updates	10 min
Kari Roberts- Woodland Montessori school is closing, which would have meant 80 preschool slots would be lost. Kari is in the process of purchasing this property which includes two buildings, one of which was not previously used for childcare. Kari’s plan for this property includes one building that will be used for a preschool program and a toddler program. The second building would be for school aged program, both buildings would have 80 childcare slots, 160 total.	

Sue Lomax-Karleen Jakowski has accepted the invitation to join the LPC.

Ed Lewis- Through the Professional Growth Advisor program Ed has been able to connect with four out of seven childcare providers. A couple of these providers are currently in the process of obtaining their B.A. Woodland Community college in Colusa will be returning to in person classes this coming Fall. Infant classes ECE 42 and ECE 43 will be offered online.

Kristy Weber- Supply distribution for childcare providers is underway. CHS is bringing on another specialist, there are currently professional development opportunities on the CHS website. There are several "Know and Grow" workshops for parents and childcare providers, these are short 10-minute trainings.

Shannon McClarin- Met with Professional Growth Advisor participants (10 total) so very happy the LPC is doing this with ECE professionals. There is not a lot of information given on how to get a permit and the PGA program helps to provide information and resources to these providers. WJUSD returns to full in person April 12th, current enrollment is low and has allowed for in person. WJUSD is still enrolling.

Adjourn Meeting

Meeting Adjourned 11:03AM

6. 3. Declaration of Need for Fully Qualified Educators

Description

Board transmittal with supporting documents is attached.

Recommendation

For information.

Supporting Documents



Board Transmittal for DON

Contact Person

Superintendent Garth Lewis will present this item.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Declaration of Need for Fully Qualified Educators of 2021-2022	AGENDA ITEM #:
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Margie Valenzuela
BACKGROUND:	DATE: May 11, 2021

Because there are an insufficient number of appropriately credentialed teachers who meet our employment criteria for certain teaching positions, a Declaration of Need must be submitted to the Commission on Teacher Credentialing. This document declares our need to employ teachers who hold or can qualify for emergency credentials. The declaration will be valid for a one-year period through June 30, 2022. This will allow us to employ teachers who are enrolled in the appropriate credentialing program when we cannot recruit sufficient numbers who have already completed the credential.

Our estimated need is as follows:

- **7 CLAD/English Learner Authorization**
- **2 Bilingual Authorization**
- **1 Resource Specialist**
- **9 Limited Assignment Permits:**
 - 1 Multiple Subject
 - 1 Single Subject
 - 7 Special Education

These are only estimates/ our declaration can be amended during the year, if necessary.

RECOMMENDATION/COMMENTS: For information.



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

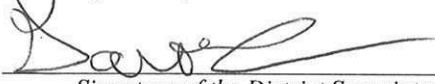
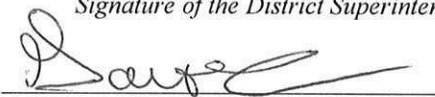
The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

		
<i>Signature of the District Superintendent</i>	<i>District</i>	<i>Date</i>
	Yolo	5/5/21
<i>Signature of the County Superintendent of Schools</i>	<i>County</i>	<i>Date</i>

It is not necessary to submit this form to the Commission on Teacher Credentialing.



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2021-2022

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: _____ District CDS Code: _____

Name of County: _____ County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on ___/___/___ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

<i>Name</i>	<i>Signature</i>	<i>Title</i>
-------------	------------------	--------------

<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
-------------------	-------------------------	-------------

Mailing Address

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County Yolo County CDS Code 57-105279

Name of State Agency Yolo County Office of Education

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on 5 / 11 / 21, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2022.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Garth Lewis		Superintendent
<i>Name</i>	<i>Signature</i>	<i>Title</i>
530-668-3826	530-668-3704	5/4/2021
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
1280 Santa Anita Court, Suite 100, Woodland, CA 95776		
<i>Mailing Address</i>		
garth.lewis@ycoe.org		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	7
Bilingual Authorization (applicant already holds teaching credential)	2
List target language(s) for bilingual authorization: Spanish	
Resource Specialist	1
Teacher Librarian Services	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	1
Special Education	7
TOTAL	9

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____


Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 7

If yes, list each college or university with which you participate in an internship program.

- Brandman University University of Phoenix
- National University Yolo Solano Center of Teaching Credentialing
- San Francisco University

If no, explain why you do not participate in an internship program.

6. 4. Williams Quarterly Report on Yolo County Schools in Decile 1-3 ; Covering the months of January, February, and March 2021 

Description

Each year the County Superintendent of Schools must prepare quarterly reports for the County Board of Education that reflect the results of visits to the Decile 1-3 schools in the county, as a result of the Williams Settlement per California Education Code 1240. Please refer to the attached letter and accompanying documents. Three districts in Yolo County are in Decile 1-3; Washington USD, Winters JUSD, and Woodland JUSD. Davis JUSD and Esparto USD are not in Decile 1-3 but are included in the Uniform Complaints section of the report.

Recommendation

For Information.

Supporting Documents



2021 05 01 - Q3 Williams Report.pdf

Contact Person

Deborah Bruns, Curriculum & Instruction will present this item.

***Williams Quarterly Report for Three Required Areas and
Optional Reporting of Uniform Complaints
Quarter of January, February and March 2021***

May 1, 2021

Matt Taylor, President
Melissa Moreno, Vice President
Carol Souza Cole
Tico Zendejas
Jerry Jimenez

Dear Trustees Taylor, Moreno, Souza Cole, Zendejas, and Jimenez:

I am pleased to provide the third quarterly report for fiscal year 2020-21 which covers the period of January, February, and March 2021 as required by Education Code section 1240(c)(2)(G) pursuant to the Williams Settlement.

California Education Code Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. However, changes were made by the passing of SB 820 authorizing the county superintendent of schools, during the portion of the 2020–21 school year in which schools were closed due to the COVID-19 pandemic and the 2020–21 school year, to rely on information obtained only through means other than a physical visit to the school site, including surveys, for purposes of that report and waives the requirement to annually visit those low-performing schools from March 2020 to June 2021, during the period of time the school is not offering in-person instruction. In lieu of site visits, YCOE worked with district staff to create an instructional materials review survey that was completed by principals during the first quarter. This included information on distance learning and electronic materials. Facilities reviews took place in-person during the second quarter and are reported in this letter.

The purpose of the Williams Monitoring visit(s) as specified in California Education Code 1240 is to:

1. Determine if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and

3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including “good repair.”

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

While the Uniform Complaint data are not mandated to be a part of this report to you, they are being included so that you and the citizens of our community will have a complete understanding of the environment in which Elkhorn Village Elementary, Riverbank K-8 Elementary, Stonegate Elementary, Westfield Village Elementary, Waggoner Elementary, Dingle Elementary, Freeman Elementary, Gibson Elementary, Ramón S. Tafoya Elementary, and Woodland Prairie Elementary Schools are functioning.

Before proceeding with the report, let me define some basic terms:

- “Sufficient textbooks or instructional materials” means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.”
- “Good Repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”

My findings were as follows:

Instructional Materials:

Washington Unified School District:

Elkhorn Village Elementary School

No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Riverbank Elementary School

No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Stonegate Elementary School

No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Westfield Village Elementary School

No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Winters Joint Unified School District:

Waggoner Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Woodland Joint Unified School District:

Dingle Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter*

Freeman Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter*

Gibson Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter*

Ramón S. Tafoya Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter*

Woodland Prairie Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter*

School Facilities:

Washington Unified School District:

Elkhorn Village Elementary School

No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Riverbank Elementary School:

No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Stonegate Elementary School:

No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Westfield Village Elementary School:

No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Winters Joint Unified School District:

Waggnor Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Woodland Joint Unified School District:

Dingle Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Freeman Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Gibson Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Ramón S. Tafoya Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

Woodland Prairie Elementary School: *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

School Accountability Report Card:

Washington Unified School District:

Elkhorn Village Elementary School: The 19-20 SARC that is posted on the school, district and CDE websites was reviewed on April 30. The SARC includes the required information regarding facilities, instructional materials and teacher assignments. Information on “actions taken or planned” for the needed facilities repairs was not available at the time the SARC was published but work orders were submitted. It is recommended that this information be included in future SARCs .

Riverbank Elementary School: The 19-20 SARC that is posted on the school, district and CDE websites was reviewed on April 30. The SARC includes the required information regarding facilities, instructional materials and teacher assignments. Information on “actions taken or planned” for the needed facilities repairs was not available at the time the SARC was published but work orders were submitted. It is recommended that this information be included in future SARCs .

Stonegate Elementary School: The 19-20 SARC that is posted on the school, district and CDE websites was reviewed on April 30. The SARC includes the required information regarding facilities, instructional materials and teacher assignments. Information on “actions taken or planned” for the needed facilities repairs was not available at the time the SARC was published but work orders were submitted. It is recommended that this information be included in future SARCs .

Westfield Village Elementary School: The 19-20 SARC that is posted on the school, district and CDE websites was reviewed on April 30. The SARC includes the required information regarding facilities, instructional materials and teacher assignments. Information on “actions taken or planned” for the needed facilities repairs was not available at the time the SARC was published but work orders were submitted. It is recommended that this information be included in future SARCs .

Winters Joint Unified School District:

Waggoner Elementary School: The 19-20 SARC that is posted on the school website was reviewed on April 30. It includes most of the required information regarding facilities, instructional materials and teacher assignments. Instructional materials section is missing the year of adoption and History/SS and Science materials are noted as from the most recent state adoption. That is incorrect and should be a “no”. Information on “actions taken or planned” for the needed repairs noted in the report was not available at the time the SARC was published so is not included. It is recommended that this information be included in future SARC as we know the district has addressed those issues. The site is working on correcting this.

Woodland Joint Unified School District:

Dingle Elementary School: The 19-20 SARC that is posted on the school and district website was reviewed on April 30. It includes the required information regarding facilities, instructional materials and teacher assignments.

Freeman Elementary School: The 19-20 SARC that is posted on the school and district website was reviewed on April 30. It includes the required information regarding facilities, instructional materials and teacher assignments.

Gibson Elementary School: The 19-20 SARC that is posted on the school and district website was reviewed on April 30. It includes the required information regarding facilities, instructional materials and teacher assignments.

Ramón S. Tafoya Elementary School: The 19-20 SARC that is posted on the school and district website was reviewed on April 30. It includes the required information regarding facilities, instructional materials and teacher assignments.

Woodland Prairie Elementary School: The 19-20 SARC that is posted on the school and district website was reviewed on April 30. It includes the required information regarding facilities, instructional materials and teacher assignments.

Teacher Misassignments and Teacher Vacancies:

Quarterly report submissions were reviewed. No complaints were received during this quarter for targeted schools.

Uniform Complaints:

A review of the quarterly submissions from all five Yolo County districts showed:

Davis Joint Unified School District – No complaints

Esparto Unified School District – No complaints

Washington Unified School District – No complaints

Winters Joint Unified School District – No complaints

Woodland Joint Unified School District – No complaints

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

In conclusion, let me assure each of you receiving this report that the Yolo County Office of Education is available to support the actions that may be needed to be taken to address the needs identified in my report.

Sincerely,



Garth Lewis
Yolo County Superintendent of Schools

6. 5. Public Disclosure of Costs Associated with the 2020-21 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and California School Employees Association (CSEA), Chapter #639 


Description

The Board meeting is being used as a public forum to disclose the costs associated with the collective bargaining agreement between YCOE and CSEA, Chapter #639, for the 2020-21 fiscal year (refer to attachment).

Recommendation

This item will be presented for information only.

Supporting Documents

 Notice of Collective Bargaining Agreement-CSEA 5.2021.pdf

Contact Person

Debra Hinely, Director, Internal Business Services, will present this item.

SUMMARY

NOTICE OF COLLECTIVE BARGAINING AGREEMENT

COUNTY OFFICE	Yolo County Office of Education
----------------------	---------------------------------

Bargaining Unit	CSEA Classified
------------------------	-----------------

Unit of Settlement	Fiscal Year of Settlement	FISCAL IMPACT	OTHER	ON-GOING OR ONE-TIME
CSEA	2020-2021	5.00%	Retro to 7/1/2020	ONE-TIME
CSEA	2020-2021		\$10 monthly increase to benefit CAP effective April 2021	ON-GOING

NEXT MONETARY REOPENER AND DATE	7/1/2021
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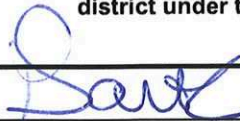

COSTS OF SETTLEMENT	ACCOUNT CODES	CURRENT YEAR	YEAR TWO	YEAR THREE
Certificated Salaries	1000-1999			
Classified Salaries	2000-2999	211,001	-	-
Employee Benefits	3000-3999	77,651	-	-
Total		288,652	-	-

State Reserve Standard	
a. Total expenditures, transfers out, and uses (including cost of proposal)	\$ 34,619,665
b. State Standard Minimum EUR Percentage	3%
c. State Standard Minimum EUR amount	\$ 1,038,590.00

Budgeted Unrestricted Reserve (after impact of proposed agreement)	
a. General Fund budgeted Unrestricted EUR	\$ 1,038,590
b. General Fund budgeted Unrestricted Unappropriated amount	\$ -
c. Special Reserve Fund budgeted EUR	\$ -
d. Special Reserve Fund budgeted Unappropriated amount	\$ -
e. Total County Office budgeted Unrestricted reserves.	\$ 1,038,590

CERTIFICATION

In accordance with Government Code section 3547.5(b), I hereby certify that the costs incurred by the school district under this agreement can be met by the county office during the agreement's term.

	5/3/21		4/30/21
Superintendent	Date	Chief Business Official	Date

6. 6. Public Disclosure of Costs Associated with the 2020-21 Collective Bargaining Agreement between the Yolo County Office of Education (YCOE) and Yolo Education Association (YEA), Chapter #71 


Description

The Board meeting is being used as a public forum to disclose the costs associated with the collective bargaining agreement between YCOE and YEA, Chapter #71, for the 2020-2021 fiscal year (refer to attachment).

Recommendation

For information only.

Supporting Documents

 Notice of Collective Bargaining Agreement-YEA 5.2021.pdf

Contact Person

Debra Hinely, Director, Internal Business Services, will present this item.

SUMMARY

NOTICE OF COLLECTIVE BARGAINING AGREEMENT

COUNTY OFFICE	Yolo County Office of Education
----------------------	---------------------------------

Bargaining Unit	YEA Certificated
------------------------	------------------

Unit of Settlement	Fiscal Year of Settlement	FISCAL IMPACT	OTHER	ON-GOING OR ONE-TIME
YEA	2020-2021	5.00%	Retro to 7/1/2020	ONE-TIME
YEA	2020-2021		\$25 monthly increase to benefit CAP effective May 2021	ON-GOING

NEXT MONETARY REOPENER AND DATE	7/1/2021
--	----------

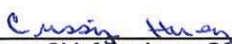
COSTS OF SETTLEMENT	ACCOUNT CODES	CURRENT YEAR	YEAR TWO	YEAR THREE
Certificated Salaries	1000-1999	152,378	-	-
Classified Salaries	2000-2999		-	-
Employee Benefits	3000-3999	32,864	-	-
Total		185,242	-	-

State Reserve Standard	
a. Total expenditures, transfers out, and uses (including cost of proposal)	\$ 34,619,665
b. State Standard Minimum EUR Percentage	3%
c. State Standard Minimum EUR amount	\$ 1,038,590.00

Budgeted Unrestricted Reserve (after impact of proposed agreement)	
a. General Fund budgeted Unrestricted EUR	\$ 1,038,590
b. General Fund budgeted Unrestricted Unappropriated amount	\$ -
c. Special Reserve Fund budgeted EUR	\$ -
d. Special Reserve Fund budgeted Unappropriated amount	\$ -
e. Total County Office budgeted Unrestricted reserves.	\$ 1,038,590

CERTIFICATION

In accordance with Government Code section 3547.5(b), I hereby certify that the costs incurred by the school district under this agreement can be met by the county office during the agreement's term.

	5/3/21		4/30/21
Superintendent	Date	Chief Business Official	Date

6. 7. 2021-22 Education Protection Account Spending Plan

Description

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

The new revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will received funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEAs revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Supporting Documents



2021-2022 EPA Spending Plan 05-11-2021.pdf

Contact Person

Debra Hinely, Director, Internal Business Services, will present this item.

Information

This item will be presented for information.

Education Protection Account Spending Plan

The voters approved Proposition 30 on November 6, 2012 (sun setting 12/31/2017) which created the Education Protection Account and subsequently approved Proposition 55 on November 8, 2016 (commencing 1/1/2018).

The Yolo County Office of Education has the sole authority to determine how the monies received from the Education Protection Account are spent; and the governing board shall make the spending determinations in open session of a public meeting.

The monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative costs.

The Yolo County Office of Education shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent.

The moneys received from the Education Protection Account shall be spent as required by Article XIII Section 36 in the following manner:

To pay for county services to districts.

6. 8. Disposition of Surplus Equipment

Description

The Yolo County Office of Education has various items of obsolete equipment that are not required for use by the organization.

The list describing the specific items intended for disposal is attached. Per OP 3270.00, YCOE is providing this itemized list of surplus equipment for the Board's review.

Recommendation

This item will be presented as information.

Supporting Documents



SOS surplus list 05-11-2021.pdf

Contact Person

Debra Hinely, Director, Internal Business Services, will present this item.

2021 SUPPORT OPERATIONS SERVICES PROGRAM Surplus List
May 11, 2021

Item description	Asset Tag #	Value (current)	Reason for surplus	Location
Fadal model 917	7376	\$ 0.01	broken	Santa Anita
HAAS VF2	7600	\$ 0.01	broken, significant repairs needed	Santa Anita
Large printer	7667	\$ 0.01	Replaced, not needed	Santa Anita

6. 9. Monthly Board Financial Report

Description

Per request of the County Board of Education, attached is the current financial report for April 2020.

Recommendation

For information only.

Supporting Documents



May Board Meeting (Apr).pdf

Contact Person

Debra Hinely, Director, Internal Business Services, will present this item.

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
	REVENUE LIMIT SOURCES :	11,275,171.00	3,936,605.00	15,211,776.00	6,727,577.63	8,484,198.37	44.22
	FEDERAL REVENUES :	4,917,722.00	1,204,641.00	6,122,363.00	3,481,630.11	2,640,732.89	56.86
	OTHER STATE REVENUES :	2,917,805.00	780,225.00	3,698,030.00	2,170,847.59	1,527,182.41	58.70
	OTHER LOCAL REVENUES :	6,997,875.00	403,138.00	7,401,013.00	2,238,379.50	5,162,633.50	30.24
* TOTAL YEAR TO DATE REVENUES		* * 26,108,573.00 *	6,324,609.00 *	32,433,182.00 *	14,618,434.83 *	17,814,747.17 *	45.07

EXPENDITURE DETAIL							
	CERTIFICATED SALARIES :	6,412,560.00	355,566.00	6,768,126.00	5,065,258.59	1,702,867.41	74.83
	CLASSIFIED SALARIES :	7,446,979.00	250,990.00	7,697,969.00	5,882,394.90	1,815,574.10	76.41
	EMPLOYEE BENEFITS :	6,920,161.00	665,304.00-	6,254,857.00	3,864,008.79	2,390,848.21	61.77
	BOOKS AND SUPPLIES :	866,474.00	881,152.00	1,747,626.00	1,024,756.37	722,869.63	58.63
	SERVICES, OTHER OPER. EXPENSE:	4,469,754.00	3,810,441.37	8,280,195.37	2,611,627.13	5,668,568.24	31.54
	CAPITAL OUTLAY :	123,016.00	1,148,932.00	1,271,948.00	803,014.21	468,933.79	63.13
	OTHER OUTGOING :	.00	3,529.00	3,529.00	3,528.00	1.00	99.97
	DIRECT SUPPORT/INDIRECT COSTS:	327,303.00-	63,479.00-	390,782.00-	135,193.23-	255,588.77-	34.59
* TOTAL YEAR TO DATE EXPENDITURES		* * 25,911,641.00 *	5,721,827.37 *	31,633,468.37 *	19,119,394.76 *	12,514,073.61 *	60.44

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
9110	CASH IN COUNTY TREASURY	8,470,723.27	1,572,822.13-	6,897,901.14

6. 10. Suggested Future Agenda Item(s)

Description

- *Trustee Moreno -Report on why students decided not to return to campus (survey data).*
- *Trustee Moreno - Report on status of ethnic status in county.*
- *Trustee Souza Cole - Data trend report of mental health referrals to board*
- Trustees to take a look at slate of policies that have not been reviewed for years and consider abandoning in whole and adopting in alignment with CSBA policies. Superintendent Lewis will discuss with legal what that process looks like and will report at a future meeting.

Board Retreat items:

- Roles of the Board will be posted on website after approval of update board bylaw 9000.
- Board Study Session/presentation on accountability and curriculum (hearing from students second language learners and parents on issue).
- Statement on YCOE's collective view that will set tone and template for future trustees on the budget.
- Create a sheet listing COE property leased and/or owned (amounts owed - annual payment) for future use
- Document to share with Board to close out YCCA and the required steps in this process with lessons learned as a future board meeting item. Also a short financial report on this item.

7. ADJOURNMENT
