



## **YOLO COUNTY BOARD OF EDUCATION REGULAR BOARD MEETING**

**11/09/2021 03:30 PM**

Yolo County Office of Education - 1280 Santa Anita Court, Suite 120, Woodland, CA  
95776

and ZOOM Video Webinar  
Open Session - 3:30 PM

## AGENDA

The Yolo County Office of Education's vision is to be a *model of excellence in educational service, innovation, and impact.*



Scan the above QR code with your phone to view this meeting agenda on your phone.

### **BOARD MEMBERS**

Matt Taylor, President  
Melissa Moreno, Vice President  
Carol Souza Cole  
Shelton Yip  
Tico Zendejas

This meeting is being agendized to allow Board members, staff and the public to participate in a hybrid meeting via in-person and by teleconference, pursuant to Government Code section 54953(e)(1) (as amended by Assembly Bill 361). If attendees join the meeting in person, please adhere to the COVID-19 state mandated guidance which includes social distancing and wearing masks.

### **Teleconference options to join Zoom meeting:**

<https://ycoe.zoom.us/j/97637728971>

### **Or One tap mobile :**

US: +16699006833,,97637728971# or +13462487799,,97637728971#

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Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 976 3772 8971



Further instructions on how to submit your public comments can be found in the *Public Comment* section of this agenda.

### **1. OPENING PROCEDURES**

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<i>This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda.</i>	
<i>Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door or following the public comment instructions below.</i>	
<i>The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.</i>	
<i>For those individuals who wish to make a public comment, please do so in the following manner:</i>	
<ul style="list-style-type: none"> <li>• <i>If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button or Zoom chat.</i></li> <li>• <i>You may also make public comment online by google form:</i></li> </ul>	
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These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:	

Approval of Minutes:

- a. October 12, 2021 Regular Meeting
- b. TCCs
- c. Renew authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

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Information only. Staff will bring this item back for the board's approval at December's meeting.	
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Information only.	
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For information.	
4. Head Start/ Early Head Start Reports 	75
The following reports are being presented to the Board as information:	
a. Enrollment update - this is a standing report to the Board	
b. Program - this is a standing report to the Board	
c. Financial Reports - this is a standing report to the Board	
d. Policy Council Meeting Agenda - this is a standing report to the Board	
e. Policy Council Meeting Minutes - this is a standing report to the Board	
For Information.	
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For information only.	
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For information.	
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For information	
8. 2021-2022 – First Quarterly Report on Williams Uniform Complaints for YCOE Schools 	164
For information.	
9. Initial Proposal to the Yolo County Superintendent of Schools from the California School Employees Association (CSEA), Yolo County Chapter #639 and Initial Proposal of Superintendent for Reopener Negotiations for 2021-22 	166

It is recommended that the Superintendent receive the California School Employees Association (CSEA), Yolo County Chapter #639 collective bargaining proposal for 2021-22 and order that it be posted and set for public hearing at the December 14, 2021 Board meeting.

- |  |     |
|--|-----|
| 10. Set Date of Organizational Meeting in December 2021   | 168 |
| That the Board at its November 9, 2021 Regular Board Meeting, schedule the Annual Organization Meeting on Tuesday, December 14, 2021 at 3:30 p.m. The Board will review the attached policies and recommend revisions, if necessary, and be prepared to elect new officers, adopt a 2022 meeting calendar, and make committee appointments at the December 14, 2021 Regular meeting. |     |
| 5. Suggested Future Agenda Item(s)   | 179 |
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**AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS:**

- Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5 p.m., Monday through Friday - excluding County Office of Education holidays).
- Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5:00 p.m., Monday through Friday - excluding County Office of Education holidays). [Government Code section 54957.5]
- Board Agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.
- Four (4) calendar days prior to the meeting, a full Board packet is available for review on the Yolo County Office of Education website: [www.ycoe.org](http://www.ycoe.org)



**1. OPENING PROCEDURES**

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**1. 1. Call to Order and Roll Call**

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**1. 2. Pledge of Allegiance**

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**1. 3. Approval of Agenda**

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**Recommendation**

Motion to Approve Agenda.

## **1. 4. Public Comment**

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### **Quick Summary / Abstract**

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- *You may also make public comment online by google form:*

**2. REPORTS**

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**2. 1. Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s)** 

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**Quick Summary / Abstract**

- a. Board Reports
- b. Superintendent
  - i. Employee of the Month
- c. Superintendent's Advisory Team (SAT)
- d. Committees

**Recommendation**

For Information.

**Supporting Documents**



EMPLOYEES OF THE MONTH



Admin Services update 11.2021



Educational Services Update 11 2 21

# \*\*EMPLOYEES OF THE MONTH\*\*

On behalf of the Superintendent's Advisory Team, it is my pleasure to  
announce

## **Andrea Barajas**

as the Employee of the Month for November.

Andrea has done exemplary work since she returned to the Teaching and Learning Department where she supports six managers, over 20 grant programs (each with a different budget resource) and an average of 2-3 professional learning events or meetings every week. She has quickly learned new skills to support online events, create webpages, manage complex budgets, and track dozens of contracts. She accepts new challenges (and interruptions) with a positive attitude, solves problems with creativity and persistence, and confidently juggles an endless to-do list. As a leader and invaluable team member, she has stepped up to cover unfilled positions and support new staff.

Congratulations!

**The Superintendent and Board of Education will be honoring this employee at the upcoming Board Meeting scheduled on Tuesday, November 9, at 3:30 at the YCOE Conference Center.**

## **ADMINISTRATIVE SERVICES NOVEMBER 2021 UPDATES**

Crissy Huey - Associate Superintendent, Administrative Services

### **External Business Services**

Associate Superintendent, Crissy Huey

Accountant, Robert Reisinger

- District and charter 2020-2021 unaudited actual reports have been reviewed and were submitted to CDE.
- The final cash reconciliation with the County's books has been completed to close out FY 2020-21.
- Cash balances for the new fiscal year 21-22 have been rolled from 20-21
- Preparing for year-end W-2 and 1099's
- Staff attended the CalPERS Ed Forum webinar and will be attending the new/improved website seminar for CalSTRS.
- Quarterly tax returns have been completed and the "new .05%" UI percentage/contribution has been remitted to the State.
- Additional support has been provided to districts while they go through transition and staffing rebuild.

### **Internal Business Services**

Director, Debra Hinely

- James Marta & Co. auditor visit November 1-3
- Working on the first interim report period ending October 31 to be presented to the board in December
- Continuing to adjust budgets with information unknown during budget development
- Adding budgets to recently received monies
- Ongoing budget meetings with programs
- Training new staff on day-to-day processes
- Continue recruiting for the Senior Business Services Technician vacancy

### **Support Operations Services**

Director, Matthew Juchniewicz

- Nearing completion of the IEEEP Project.
- Restrooms in suite 140 are currently being remodeled. The contract is tied to the work in the breakroom.
- The final Prop 39 project was completed.
- There are multiple projects on the project board.

### **Information & Technology Services**

Director, Carl Fahle

- YCOE Special Ed immunizations are now stored in the agency's Aeries SIS (Student Information System) providing enhanced functionality to validate student immunizations against state requirements. Additional time saving tools to monitor, track, and follow up as needed are added benefits of this implementation. Aeries will now be used to generate mandated county and state health reports and is configured to track student Covid vaccinations ahead of potential future mandates.

- YCOE is working with the Chief Operating Officer for the K12 High Speed Network and CENIC which has implemented Volumetric Distributed Denial of Service Mitigation Services (DMS) to protect all California K12HSN schools from Distributed Denial of Service (DDoS) attacks. This DMS solution is being provided to all K-12 schools, districts, and county offices of education connected to CalREN (California Research and Education Network) through K12HSN. The Yolo County Office of Education will serve as the conduit through which services will flow to Yolo County school districts and schools.
- ITS is currently evaluating a Mobile Device Management (MDM) system that will allow IT staff to provide support for iOS devices (Apple iPads) for use in specialized programs and as an assistive technology. This system will also provide functionality to manage and deploy iOS apps through the PO process via Apple's Volume Purchasing and App Licensing program.

## **Educational Services Update**

November 2, 2021

### **Equity and Support Services**

*Micah Studer, Assistant Superintendent*

- Reviewed district and charter ESSER III plans for recommendation for approval by the Superintendent
- Developing a health and wellness team with Coordinator Ernst-Collins
- Served on WASC team to visit Tuolumne County Office of Education
- Convened two lunch and learn meetings to discuss topics like Educator Effectiveness Block Grants, A-G Improvement Grants, TK expansion, and Expanded Learning Opportunities Program
- Engaged in formal Differentiated Assistance activities with districts

### **Special Education**

*Jessica Burrone, Director*

- Continued efforts on recruitment and retention of staffing joint effort with HR
- Early Learning Inclusive Program Specialist is working with our ECE consortium of district partners and with our Headstart partners on Professional Development opportunities to bring awareness and understanding on working with early learners with disabilities in their general ed preschool settings
- Planning and restructuring of how statewide alternative assessments for students with disabilities are administered in partnership with Heather Schlaman and Director Burrone
- Director Burrone continues to work on the CTC design Education Specialist California Teaching Performance Assessment (EdSp CAL TPA) design team. Completion of the two-year workgroup will end May 2022. Director Burrone serves as a YCOE representative in the restructuring of the credentialing programs for California special education teachers.

### **Teaching and Learning/ College and Career Readiness**

*Deb Bruns, Director*

- Heather Schlaman, Program Specialist, English Learner Services, launched two professional learning opportunities for secondary teachers in October: Integrated & Designated ELD Strand for Secondary Teachers (in partnerships with English Learner Roadmap Implementation for Systemic Excellence (EL RISE!) to support secondary teachers across content areas in collaborating to develop lesson plans to engage students designated as ELs in rigorous content learning while developing English; and Engaging English Learners in Rigorous Social Science Learning, in partnership with the History Project at UC Davis. This community of practice will bring History/Social Science teachers together six times during the school year to learn new practices, share ideas and navigate challenges together.
- YCOE Teaching & Learning and Early Childhood Education Departments partnered with Peregrine School in Davis to offer three Saturday sessions for pre-school teachers and family daycare providers focused on integrating math, science, art and outdoor learning. Fifty participants attended a zoom session in September followed by an in-person, outdoor learning day with Peregrine School pre-school teachers. Participants received the book Growing Whole Children in the Garden and will learn more activities on



November 6 in the final session on zoom. We hope to provide another series in the spring.

- In recognition of Native American Heritage Month (November), YCOE will be sharing resources provided by Yocha Dehe and other local tribes and community members with Yolo County principals and teachers to learn about the local Wintun homeland. We encourage all educators to follow Yocha Dehe on Facebook, Twitter and Instagram where they will be posting features, facts and the unique stories of the people - the challenges and the many contributions.

### **Foster, Homeless, and Mental Health Services**

*Mariah Ernst-Collins, Coordinator II*

- Continued planning on how to support our youth in foster care and children and youth experiencing homelessness in learning recovery and matriculation/transition.
- The Foster Youth Services Coordinating Program (FYSCP), with the AmeriCore mentors, is partnering with two districts to host a monthly Lunch Bunch group for children and youth in foster care and children and youth experiencing homelessness. The group will focus on gaining life skills and the knowledge necessary to become self-sufficient and successful adults.
- Successful Job Expo event with 6 youth in foster care attending. The event was hosted in partnership with YCOE, WCC, and Gary Houston. Youth gained valuable information and resources on how to get a job, employers who are hiring, and how to find out what you are good at. In addition, several adults attended the event to support the youth in attendance.
- The FYS-Program will continue participation in the FAFSA Challenge through JBAY. The FAFSA Challenge is a statewide campaign to increase the number of foster youth who are prepared for college by ensuring they are accessing financial aid.

### **Early Childhood Education**

*Shannon McClarin, Director*

- We continue to work on our plan to be fully enrolled by January 1, 2021
- We co-hosted a workshop on October 29 with Family Hui to support unaccompanied minors arriving from Afghanistan
- Through our collaboration with the Teaching and Learning department we held an outdoor STEM workshop on October 16 at Peregrine elementary school for early learning professionals

### **Special Projects**

*Gail Nadal*

- October 26, 2021: A Lunch and Learn for the interested 5 school districts to hear information on the Transition Kindergarten Expansion. Included will be the legislation, budgets, grants, and framework for the development of the TK Expansion Plan by our 5 school districts.
- G. Nadal will be giving updates to the County Education Services lead on TK Expansion and new developments.
- Waiting for outcome of the Yolo Board of Supervisor who has convened workgroups to review American Recovery Plan proposals. ECE submitted a proposal focused on "Sustaining Child Care and Early Learning in Yolo County"

**2. 2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public**

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### 3. CONSENT AGENDA

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#### Quick Summary / Abstract

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#### Supporting Documents



10-12-21 Minutes



TCC's October 2021 12 totals



Remote Meetings Resolution - Nov. 2021

**YOLO COUNTY BOARD OF EDUCATION**  
**Regular Meeting: October 12, 2021**  
**MINUTES**

**1.0 OPENING PROCEDURES**

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education Meeting met on October 12, 2021 at 3:36 p.m. at a Regular Board meeting session in person. Board Members present were: Matt Taylor, Carol Souza Cole, Melissa Moreno, Shelton Yip and Tico Zendejas. President Taylor presided. Superintendent Garth Lewis was present. (Roll Call held).
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Land Acknowledgement Statement. The Land Acknowledgement Statement was conducted.
- 1.4 Approval of Agenda.  
*Trustee Souza Cole requested that the Board move action items starting with the consent agenda first and then going through each item prior to board and staff reports. Vice President Moreno requested Item 4.3 and 4.4 to be first and then follow with each Action item in order.*

**MOTION:** Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole, Zendejas, Moreno, Taylor, Yip **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

- 1.5 Public Comment.  
None

**3.0 CONSENT AGENDA**

Motion to approve consent agenda.

**MOTION:** Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Moreno, Taylor, Zendejas **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **ABSTAIN**  
ZENDEJAS: **AYE**

**4.0 ACTION ITEMS**

- 4.3 RESOLUTION #21-22/19 Indigenous People's Day (October 11, 2021)  
Superintendent Lewis presented the resolution to Patrick Burt, Tribal Curriculum Writer who thanked the Yolo County Board of Education for this honor. Vice President Moreno recognized and appreciates all the contributions from indigenous people in this country.

Motion to adopt RESOLUTION #21-22/19 Indigenous People's Day (October 11, 2021)

**MOTION:** Moreno **SECOND:** Yip **AYES:** Moreno, Yip, Souza Cole, Taylor, Zendejas **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

- 4.4 RESOLUTION #21-22/20 Native American Indian Heritage Month - November 2021  
Superintendent Lewis read the resolution and recognized that in 2020, the Yolo County Office of Education (YCOE) convened the Yolo County California Indian Curriculum and Advisory Group to reflect accurate perspective on this issue. This resolution will be distributed to each district in Yolo County and Vice President Moreno stated that the county will need to include Native American model curriculum and other socio economic instructional materials by 2025.

Motion to adopt RESOLUTION #21-22/20 Native American Indian Heritage Month - November 2021.

**MOTION:** Zendejas **SECOND:** Souza Cole **AYES:** Zendejas, Souza Cole, Moreno, Taylor, Yip **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**

SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

4.1 Resolution #21-22/16 Declaring the Week of November 7-13, 2021 as California Retired Teachers Week

Superintendent Lewis read and presented this resolution to Gil Walker, President and Richard Halen, Governmental Relations of the California Retired Teachers Association. President Taylor thanked Mr. Walker and Mr. Halen for all their hard work. Trustee Yip also thanked Mr. Walker and Mr. Halen for being here to accept the resolution and for all the work they do on state and federal legislation. Mr. Walker thanked the Board for this honor in receiving this resolution

Motion to adopt Resolution #21-22/16 Declaring the Week of November 7-13, 2021 as California Retired Teachers Week

**MOTION:** Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Moreno, Taylor, Zendejas **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

4.2 RESOLUTION #21-22/17 Sikh American Awareness and Appreciation Month - (November 2021)

Superintendent Lewis read and presented this resolution to Sukhjit Singh, Mike Gill, Kuldip Kang and Harsen Singh from the Sikh Faith. Trustee Yip commented and appreciates the history of Sikh and Punjabi in Yolo county.

Motion to adopt RESOLUTION #21-22/17 Sikh American Awareness and Appreciation Month - (November 2021)

**MOTION:** Moreno **SECOND:** Yip **AYES:** Moreno, Yip, Souza Cole, Taylor, Zendejas **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

## 2.0 REPORTS

### 2.1 Board Reports

#### Trustee Yip

- Congratulated staff for an amazing *Excellence In Education (EIE)* virtual event.
- Discussed K12 funding – Yolo county initiative and separate funding.
- Mental health dollars.
  - How are we going to support LEAs on this issue.
  - Influx of refugees in Yolo community and are we meeting needs of refugee.
    - Superintendent Lewis commented that Shannon McClarin, Director, Early Childhood Education will speak on this issue during the Head Start item.
- Thanked Dr. Micah Studer, Assistant Superintendent, Equity and Support Services for his work on access and issues around equity.
  - CSBA and ACSA have a task force looking at overarching issues.
- Discussed Every Student Succeeding honoree from Cesar Chavez a year ago.
  - Looking for students we want to recognize to be honored this year.

#### Trustee Souza Cole

- Visited YCCP and Cesar Chavez recently.
  - Great visit with students who were so engaged.
  - Wish the class had more students.
- Facilities committee met and we had a brief overview of facility improvements.
  - Great improvements and facilities are up and running. Looked great.
- Regular meeting with Supt. Lewis.
  - Talked about ycoe.org having a page with a list of all resolutions.

#### President Taylor

- YCOE has an amazing staff. During facilities meeting we were able to take a tour of sites and many changes are being made and sites are well maintained.

#### Trustee Moreno

- Thanked staff for hard work this year.
- Excellent *Excellence In Education (EIE)* virtual event this year.
- Currently organizing conferences for the California Latino School Boards Association (CLSBA) to address social and mental aspects for students and teachers.
- Pleased with support for early childhood education and Davis Joint USD's efforts to approve ethnic studies despite the challenges and limitations.

Trustee Zendejas

- Invited community to ground-breaking on Monday for Esparto Capay Valley at 5 pm.
- Discussed substitute shortages.
  - Trustee Zendejas is also doing his part by recently substituting in culinary class at the high school.

Superintendent

Margie Valenzuela, Executive Director, Human Resources and staff recognized and honored the employees of the month: Heather Williams, Sarah Jull, Jonathon Monin, Roni Morales, Caitlyn Tsutsui have displayed a deep level of collaborative spirit to the students and staff on the Greengate campus. In response to low Staff numbers, these educators have worked as a team with neighboring classes to ensure that students receive the necessary supports while at school. They have provided a welcoming environment for students to join their class during art, music therapy, community-based instruction, and other engaging activities (including practicing fire safety, making s'mores). All Special Education staff have risen to the challenges that this year has brought so far and this team exemplifies that commitment.

Update from Deb Bruns, Director, Teaching and Learning on Yolo California Indian Curriculum & Professional Learning Advisory Group – (Powerpoint was included in Board packet).

Introduced Patrick Burt, Tribal Curriculum Writer who was here to accept resolution earlier. Discussed next steps recognized Vice President Moreno for participating and bringing this group together. Vice President Moreno thanked Ms. Bruns for her leadership and commitment to this work.

Discussed

- Recognized EIE award and event planners – Anthony Volkar, PIO and Yvette Seibert, Executive Assistant and Carrie Green, President, YCSBA.
- Declining enrollment.
  - Trustee Souza Cole and Moreno both asked questions regarding CALPADS system and where students went since we need to identify.
  - Superintendent Lewis stated that yes, we anticipated declining enrollment.
    - Number of factors affect declining enrollment - birthrate and moving, pandemic and choices.
    - End of school year report to board will show impact on this issue. Trustee Souza Cole concerned that no students fall through the crack.



SAT

Crissy Huey, Associate Superintendent, Administrative Services presented her report in the Board packet.

Maria Arvizu-Espinoza, Associate Superintendent, Educational Services presented her report in the Board packet.

Highlighted

- Adult living skills program.
  - Ms. Arvizu-Espinoza read daily skills of the program and what they are doing.
    - Happy to be around other college students at a new location in Sol West.
    - Trustee Souza Cole will contact staff to take a tour of program.
    - Apartment is the classroom.
    - Crissy Huey, Associate Superintendent, Administrative Services described rooms. Trustee Yip described unit and duplex that he has seen in the past for classrooms – the transformation is amazing during program. The room is proficient in a lot of things not done in classroom.

Ms. Huey also thanked Board for acknowledging work done at sites with the recent moves.

Committees

None

2.2

Associations

None

4.5

Committed Fund Balance

Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and responded to questions from the Board.

Motion to adopt the Committed Fund Balance

**MOTION:** Zendejas **SECOND:** Souza Cole **AYES:** Zendejas, Souza Cole, Moreno, Taylor, Yip **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**

ZENDEJAS: **AYE**

4.6 Committed Fund Balance Pension Contribution

Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and responded to questions from the Board.

Motion to adopt the Committed Fund Balance Pension Contribution.

**MOTION:** Yip **SECOND:** Souza Cole **AYES:** Yip, Souza Cole  
Moreno, Taylor, Zendejas **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

4.7 Adoption of the 2020-2021 and 2021-2022 Gann Limit

Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and responded to questions from the Board.

Motion to adopt the Adoption of the 2020-2021 and 2021-2022 Gann Limit.

**MOTION:** Zendejas **SECOND:** Yip **AYES:** Zendejas, Yip, Moreno,  
Souza Cole, Taylor **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

4.8 ESSER III Expenditure Plan

Dr. Micah Studer, Assistant Superintendent of Equity and Support Services, presented this item in the Board packet and responded to questions from the Board.

Items discussed included

- Draft plan submitted for review.
  - Items pulled from LCAP.
- Trustee Souza Cole commented on ensuring interventions in student needs and the four (4) monitoring steps that involve the Board – will they receive

quarterly and/or monthly reports to review progress.

- Dr. Studer stated that quarterly updates are expected.
- Vice President Moreno had a question on page 63 under community engagement.
  - Do the LEAs engage with tribes in regards to approval of AB 101 - Ethnic studies in high schools and how does that fit in by 2030. Is there funding through 2025 to spend on this issue by then. Also, will the curriculum adoption process meet the minimum requirement process.
  - Dr. Studer described the process that will be used for this plan and stated that there will be funding.

Motion to adopt the ESSER III Expenditure Plan.

**MOTION:** Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole, Zendejas, Moreno, Taylor, Yip **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

4.9 RESOLUTION #21-22/18 Resolution of the Yolo County Board of Education Regarding Brown Act Compliance and Possible Teleconferencing Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, During the COVID-19 Pandemic.

Superintendent Garth Lewis presented this item in the Board packet and responded to questions from the Board.

President Taylor stated that this resolution will allow the Board to move to teleconference meetings if necessary. There is a need for remote and for the Board to move to hybrid meetings. Superintendent Lewis stated that the Governor's executive order allows teleconferencing by declaring a health emergency and it allows the Board to exercise this virtual format if necessary. Trustee Souza Cole asked how will implementation work and will hybrid or virtual meetings allow community to engage more easily. Can the Board look at possibly incorporating a virtual component at all meetings? Vice President Moreno suggested a hybrid meeting for public and not trustees. Community members had asked about meetings being videotaped or streamed. Board asked Superintendent Lewis to bring back an agenda item for next meeting and a board policy change for hybrid meetings (possible resolution) and if we could start doing hybrid after the next meeting.

Motion to adopt RESOLUTION #21-22/18 Resolution of the Yolo County Board of Education Regarding Brown Act Compliance and Possible Teleconferencing Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, During the COVID-19 Pandemic.

**MOTION:** Yip **SECOND:** Souza Cole **AYES:** Yip, Souza Cole, Zendejas, Moreno, Taylor **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **AYE**

**Trustee Zendejas left meeting at 4:49 PM**

**5.0 INFORMATION ITEMS**

**President Taylor left at 4:59 and returned by 5:04 PM**

5.1 Decennial Census Update Process for County Board Trustee Areas (2020)  
David Soldani presented this item in the Board packet and responded to questions from the Board. Reviewed Powerpoint - *Process for Updating Trustee Areas. County Committee.*

- Discussed population balance.
  - Recommended as next step to direct staff to have the demographer have an initial overlay of 5 school districts with county map to see where we are now and see what changes will be made on that map.
  - Another concept is to use the maps and lines of the county board of supervisors. Mr. Soladani stated that sometimes it works and sometimes it doesn't. He has concerns with that step since incumbents don't necessarily live where trustees live. His advice to county boards is to do your own map.
- Vice President Moreno asked how accurate is census.
  - Based on whoever filled out census.
- Is there a decline in enrollment growth in population and student enrollment.
  - Based on accuracy
  - Understand data gets certified with State of California.
  - Presumed to be valid so we use the data.
- In regards to population growth and declining enrollment.
  - Both can be true and exist in same place. For example..People

moving from bay area with no kids.

- Trustee Souza Cole asked about timing and how soon they can get numbers and draft map.
- Based on Demographers (Justin Rich Cooperative Strategies). Items that can be done soon include:
  - Populate on website and look at current map to make changes.
  - Seek public comment on county redistricting site.
  - Research a way to overlay our districts with county map.
  - Timeline is short.
  - We could adopt maps on a different day than board meetings.
  - County committee involved with tweaks at school district level
    - Exception if one of 5 school districts has not done it by March 1, 2022 then it will be the Yolo County Board of Education's job to do it for them.
- Trustee Moreno requested clarification on county board of supervisors map and district maps.
  - Territories are not identical.

President Taylor had some finance questions.

- How is this being paid and is there a budget?
  - Superintendent Lewis stated that Yolo county created a consortium with all five districts and a maximum cost of \$15,000 which does not include the cost of the map software which would be an additional \$5,000.

Trustees decided to schedule the County Committee on School District Organization meeting on October 26, 2021 at 5:30 PM. Meeting will be hybrid and we will schedule the Public Hearing when Board is ready to take action on maps. An email reminder will be sent to Board, Mr. Soldani and demographer.

## 5.2 EPIC Charter Annual Report

Dr. Micah Studer presented this item in the Board packet and responded to questions from the Board. Jason Sample, Director, Christine McCormick, Assistant Superintendent, Gateway Community Charters reviewed the Power Point in the Board packet.

- Trustee Souza Cole asked about working with YCOE through pandemic. How has epic been impacted by covid and the pandemic.
  - Transition to provide digital access.
  - Technology improvements to support teachers.
  - Came back for in person end of April.
  - Full in person start of school year.
- How many students are Latino.
  - Nine (9) students.

- Do you currently have Afghan students?
  - One (1) that has already been here.
  - Social services offered.
- Trustee Moreno asked about lack of demographics in report.
  - Discussion on racial ethnic matters and equity.
- What is international topic themes?
  - Clarification on equity inclusive bias training.
- Ethnic studies is not international specifically focusing on 4 international.
  - How did it become an international school.
    - IB learning profiles to continue to expand.
    - Modeled on 4 racial groups.
    - Includes Sikh, Arab, Jewish.
- Discussed outreach and marketing.
  - Continue through IB global love and care for every community and group.

5.3 Juvenile Detention Facility Update

Dr. Micah Studer presented this item in the Board packet and responded to questions from the Board.

- Factors to consider in next steps of closing facility –
  - Sheriff requires sharing overlap services in Monroe.
  - Realignment plan will state the need for incarcerated to go to specific location - 2 larger counties.
    - YCOE does not have a say but Principal Gayelynn Gerhart is part of committee representing YCOE which has a role in transition.
  - High quality programming in Sacramento county and extracurricular activities differs with partners.
    - Youth who earn certain level of privileges move from facility on own.
  - Ms. Arvizu-Espinoza described what happens in Colusa and input on curriculum, probation, behavioral health for seamless transition.

5.4 Curriculum Adoption Process

Dr. Micah Studer, Assistant Superintendent, Equity and Support Services presented this item in the Board packet and responded to questions from the Board.

**Trustee Yip left at 6:25 and returned at 6:29.**

Dr. Studer will engage members of community in February and April on this subject. Trustee Moreno asked how YCOE is similar to what other COE's do for curriculum adoption? Dr. Studer commented that it could be dependent on budget amount and what curriculum. He will do some research and report back on that question.

5.5 Monthly Attendance Reports

Gayelynn Gerhart, Principal, Alternative Education presented this item in the Board packet and responded to questions from the Board.

Trustee Moreno asked if districts are recommending students to our programs. Principal Gerhart stated it is about two (2) new students every 7 to 10 days. Numbers have stabilized currently with many sixteen and seventeen years old currently being enrolled.

- 5.6 Head Start/Early Head Start Reports  
Shannon McClarin, Director, Early Childhood Education presented this item in the Board packet and responded to questions from the Board.

Discussion items:

- Enrollment
- Facilities
- Recruitment
- Substitutes and need for teachers
- Training Diversity in Yolo county.

- 5.7 2020-2021 Unaudited Actuals  
Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and responded to questions from the Board.

- 5.8 2021-2022 Budget Development Calendar  
Debra Hinely, Director, Internal Fiscal Services presented this item in the Board packet and responded to questions from the Board.

- 5.9 Monthly Board Financial Report  
Debra Hinely, Director, Internal Business Services presented this item in the Board packet and responded to questions from the Board.

- 6.0 Suggested future agenda items.  
None.

- 7.0 ADJOURNMENT. The meeting adjourned at 6:55 p.m.

**MOTION:** Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Moreno, Taylor **NOES:** None **ABSENT:** Zendejas

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
YIP: **AYE**  
ZENDEJAS: **ABSENT**

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Garth Lewis, Superintendent



YOLO COUNTY OFFICE OF EDUCATION  
 TEMPORARY COUNTY CERTIFICATES  
 FOR DISTRICTS

October 2021

Davis Joint Unified School District

<b>Applicant Name</b>	<b>Type of Credential/Permit/Certificate</b>
Kimberly Chicoine	Multiple Subject Credentials
Grace Sauser	Single Subject Credential/Administrative Credential

Esparto Unified School District

<b>Applicant Name</b>	<b>Type of Credential/Permit/Certificate</b>
Katherine Bennett-Greer	30-Day Substitute Permit
Alejandro Cortez	30-Day Substitute Permit

Washington Unified School District

<b>Applicant Name</b>	<b>Type of Credential/Permit/Certificate</b>
Tricia Little	30-Day Substitute Permit
Tami Chanthorn	30-Day Substitute Permit
Charlyn Ritchie	30-Day Substitute Permit
Ngan Do	30-Day Substitute Permit

Winters Joint Unified School District

<b>Applicant Name</b>	<b>Type of Credential/Permit/Certificate</b>

Woodland Joint Unified School District

<b>Applicant Name</b>	<b>Type of Credential/Permit/Certificate</b>
Michael Diaz	30-Day Substitute Permit
Julie Daseking	30-Day Substitute Permit

Yolo County Office of Education

<b>Applicant Name</b>	<b>Type of Credential/Permit/Certificate</b>
Maria Jauregui	CD Site Supervisor
Sierra Delgado	30-Day Substitute Permit

**Total TCC's for the Month of October 2021: 12**



**Yolo County Board of Education and  
Yolo County Superintendent of Schools**

**RESOLUTION #20/21-21**

**Resolution of the Yolo County Board of Education Regarding Brown Act Compliance and Teleconferencing Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, During the COVID-19 Pandemic**

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom issued a Proclamation of State of Emergency in response to the novel coronavirus (a disease now known as COVID-19); and

**WHEREAS**, the County Health Officer declared a local health emergency related to the COVID-19 on March 6, 2020. The County Administrator, acting in his capacity as the Director of Emergency Services, proclaimed the existence of a local emergency related to COVID-19 on March 6, 2020.

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended and modified the teleconferencing requirements under the Brown Act (California Government Code Section 54950 *et seq.*) so that local legislative bodies can hold public meetings via teleconference (with audio or video communications, without a physical meeting location), as long as the meeting agenda identifies the teleconferencing procedures to be used; and

**WHEREAS**, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

**WHEREAS**, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended the provision of N-29-20 concerning the conduct of public meetings through September 30, 2021, and the Governor subsequently signed legislation revising Brown Act requirements for teleconferenced public meetings (Assembly Bill 361, referred to hereinafter as “AB 361”); and

**WHEREAS**, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

**WHEREAS**, as of the date of this Resolution, neither the County Health Officer nor the County Administrator have exercised their powers to lift the local health emergency and local state of emergency declared and proclaimed on March 6, 2020; and

**WHEREAS**, the County Health Officer has confirmed that continued local rates of transmission of the virus and variants causing COVID-19 are such that meeting in person would present imminent risks to the health or safety of attendees of public meetings; and

**WHEREAS**, the Yolo County Board of Education has considered all information related to this matter, including the associated staff report and September 22, 2021 memorandum from the County Public Health Officer and other information relating to COVID-19; and

**NOW, THEREFORE, BE IT RESOLVED AND FOUND** as follows:

1. The Yolo County Board of Education hereby finds that the fact set forth in the above recitals are true and correct, and establish the factual basis for the adoption of this Resolution;

2. There is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19 and as a result of that emergency, meeting in person would present imminent risks to the health or safety of attendees of in-person meetings of this legislative body within the meaning of California Government Code section 54953(e)(1).

3. Under the present circumstances, including the risks mentioned in the preceding paragraph, the Yolo County Board of Education determines that authorizing teleconferenced public meetings consistent with Assembly Bill 361 is necessary and appropriate.

4. Staff are directed to take all actions necessary to implement this Resolution in accordance with the foregoing provisions and the requirements of Government Code section 54953, as amended by Assembly Bill 361, including but not limited to returning for ratification of this Resolution every 30 days after teleconferencing for the first time pursuant to Assembly Bill 361 for so long as either of the following circumstances exists: (a) the state of emergency continues to directly impact the ability of this legislative body to meet in person; and/or (b) state or local officials, including but not limited to the County Health Officer, continue to impose or recommend measures to promote social distancing.

**PASSED AND ADOPTED** by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on November 9, 2021 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Matt Taylor, President  
Yolo County Board of Education

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Garth Lewis  
County Superintendent of Schools

**4. INFORMATION ITEMS**

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#### 4. 1. Educator Effectiveness Block Grant

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##### **Description**

Assembly bills 130 and 167 authorized the Educator Effectiveness Block grant for all LEAs. As a condition of the funding, boards must adopt a plan prior to December 30th, 2021. Staff will be on hand to present the process and answer any questions.

##### **Recommendation**

Information only. Staff will bring this item back for the board's approval at December's meeting.

##### **Supporting Documents**



EEBG Presentation



Educator Effectiveness Block Grant



2021\_Educator\_Effectiveness\_Block\_Grant\_Plan\_Yolo\_County\_Office\_of\_Education\_20211103

##### **Contact Person**

Dr. Micah Studer, Assistant Superintendent, Equity and Support Services will present this item.

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# Educator Effectiveness Block Grant

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*Yolo County*  
OFFICE OF  
EDUCATION



## CHAPTER 252

# 2021 Authority

- Approved through [AB 130 Section 22](#)
- Amended through [AB 167 Section 9](#)
- Education Code [41480](#)

## LEGISLATIVE COUNSEL'S DIGEST

AB 167, Committee on Budget. Education finance: education omnibus budget trailer bill.

(1) Existing law establishes the California Kindergarten Planning and Implementation Grant Program as a state early learning initiative with the goal of expanding access to educational agencies, defined as school districts, county offices of education, and charter schools. Existing law appropriates \$300,000,000 from the General Fund to the educational agencies for grants for the 2021–22 fiscal year. Existing law requires the Superintendent of Public Instruction to allocate \$200,000,000 of that amount to local supplemental grants for specified purposes.

This bill would revise the methodology for allocating base grants, enrollment grants, and supplemental grants to local educational agencies under the program.

(2) Existing law requires the Controller to draw warrants on the State Treasury throughout each year in specified amounts for purposes of apportioning funding to school districts and charter schools under the jurisdiction of the county superintendent of schools of that county, to the county school service fund of that county, and to the court

This bill would add the Expanded Learning Opportunities Program, specified mental health-related services, and the special education early intervention preschool grant to provide in each warrant a portion of the total amount certified by the Superintendent during the fiscal year.

(3) Existing law requires the Instructional Quality Commission to develop and submit to the State Board of Education, on or before December 31, 2022, and the state board to adopt, a model curriculum in Native American studies to ensure quality courses of study in Native American studies. Existing law requires the commission to develop and submit to the state board, on or before December 31, 2021, and the state board to adopt, 2022, a model curriculum in Native American studies to ensure quality courses of study in Native American studies.

# Grant Requirements

- Expend from 2021-22 through 2025-26.
- Shall coordinate with Title II.
- Shall expend funds apportioned pursuant to allowable uses listed in EC 41480.
- Develop and adopt a plan delineating the expenditure of funds.
- **Shall be presented in a public meeting of the governing board before its adoption in a subsequent public meeting before 12/30/2021.**



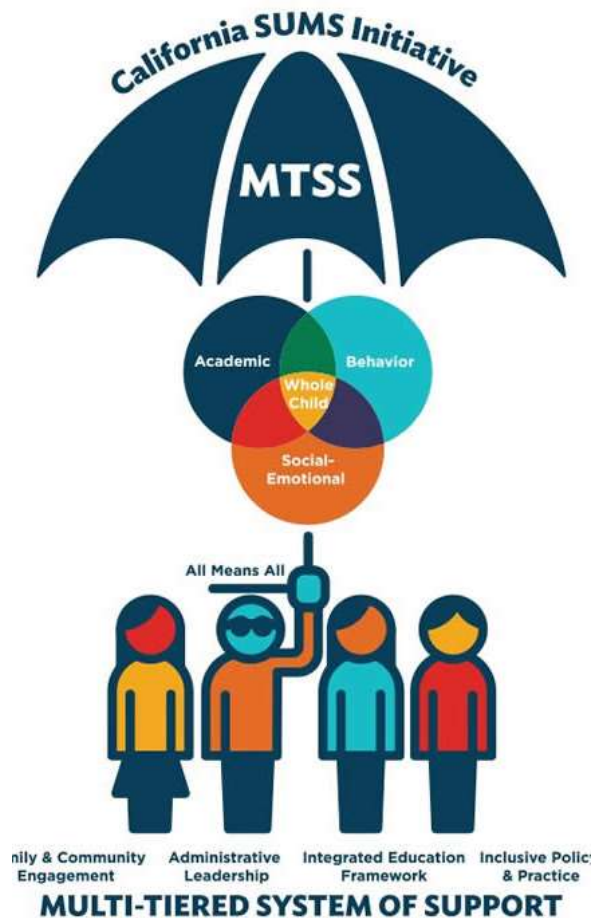




# Allowable Uses

- Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
- Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
- Practices and strategies that reengage pupils and lead to accelerated learning.





## Allowable Uses

4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.
5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a school's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.



## Allowable Uses

7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c) (next slide)
9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.



# Guidelines for Professional Development

“(c) To ensure professional development meets educator and pupil needs, local educational agencies are **encouraged to allow schoolsite and content staff to identify the topic or topics of professional learning**. Professional learning provided pursuant to this section shall do both of the following:

- (1) Be **content focused**, incorporate **active learning**, support **collaboration**, use **models** of effective practice, provide **coaching** and **expert support**, offer **feedback** and **reflection**, and be of **sustained duration**.
- (2) As applicable, be aligned to the **academic content standards** adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.4, 60605.8, and 60605.11, and the model curriculum adopted pursuant to Section 51226.7, as those sections read on June 30, 2020, and former Section 60605.85, as that section read on June 30, 2014.”

-AB 167 Section 9, Education Code Section 41480

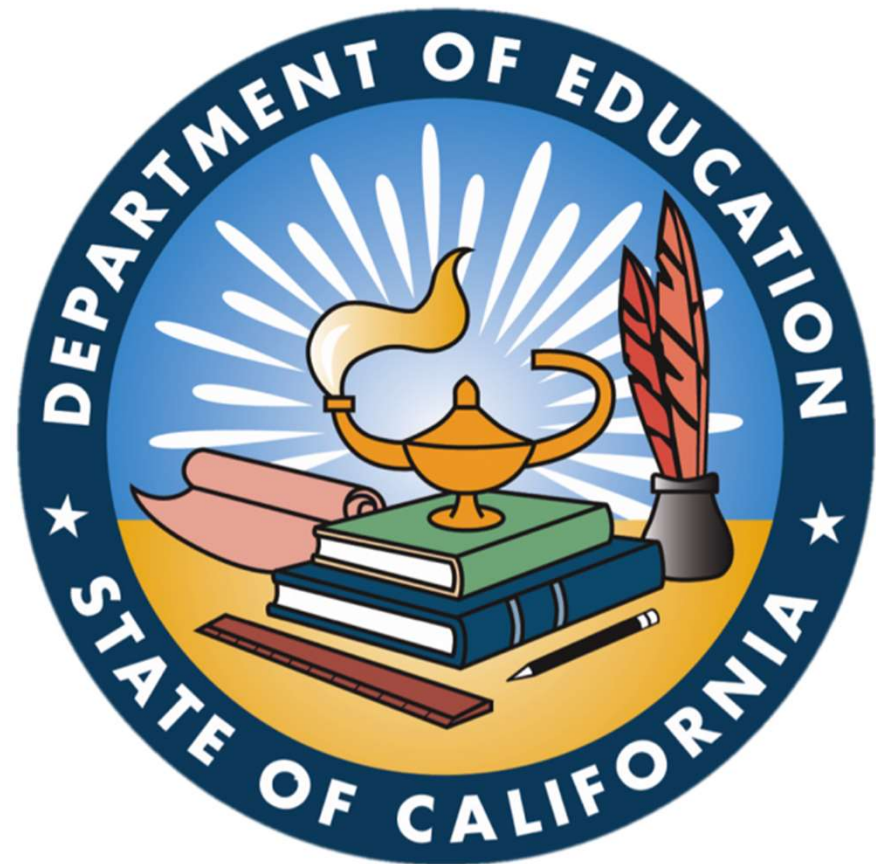


# Approval and Reporting



## 2026 Report

- On or before **September 30, 2026**, report **detailed expenditure information** to the department, including, but not limited to, specific **purchases** made and the **number of teachers, administrators, paraprofessional educators, or classified staff** that received professional development.
- CDE will develop the reporting template





# Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Yolo County Office of Education	Micah Studer, Ed.D. Assistant Superintendent of Equity and Support Services	micah.studer@ycoe.org 530.668.3775

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
354,760	11/09/2021	12/14/2021

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

- (1) **Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Provide support for staff credentialing and development programs. Sample activities include beginning teacher induction, support for	15,000	15,000	15,000	15,000	15,000	75,000.00

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
classified to certificated pathways, and internship programs.						
Indirect costs associated with allowable use (1)	1,596.58	1,596.58	1,596.58	1,596.58	1,596.58	7,982.90
<b>Subtotal</b>	<b>16,596.58</b>	<b>16,596.58</b>	<b>16,596.58</b>	<b>16,596.58</b>	<b>16,596.58</b>	<b>82,982.90</b>

**(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**(3) Practices and strategies that reengage pupils and lead to accelerated learning.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on**



**actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.**

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
Provide .2 FTE for an MTSS specialist that supports to YCOE programs in developing practices that create positive school climates and increase student engagement.	30,000	30,000	30,000	30,000	30,000	150,000.00
Provide release time for staff to collaborate and/or attend training dedicated to the development MTSS support structures that prioritize inclusion and equity for students. This release time will be developed with staff and school leadership to ensure alignment with existing efforts articulated in planning documents.	19,128.71	19,128.71	19,128.71	19,128.70	19,128.70	95,643.53
Indirect costs for allowable use (5).	5226.72	5226.72	5226.71	5226.71	5226.71	26,133.57
<b>Subtotal</b>	<b>54,355.43</b>	<b>54,355.43</b>	<b>54,355.42</b>	<b>54,355.41</b>	<b>54,355.41</b>	<b>271,777.10</b>

**(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.**

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.**

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

**(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

**(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

**Summary of Expenditures**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)	16,596.58	16,596.58	16,596.58	16,596.58	16,596.58	82,982.90
Subtotal Section (2)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (3)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (4)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (5)	54,355.43	54,355.43	54,355.42	54,355.41	54,355.41	271,777.10

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
<b>Subtotal Section (6)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal Section (7)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal Section (8)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal Section (9)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal Section (10)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Totals by year</b>	<b>70,952.01</b>	<b>70,952.01</b>	<b>70,952.00</b>	<b>70,951.99</b>	<b>70,951.99</b>	<b>354,760.00</b>

<b>Total planned expenditures by the LEA:</b>
354,760.00

**Note:**

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
  - o Teachers;
  - o Administrators;
  - o Paraprofessional educators;
  - o Classified staff.

#### 4. 2. Alternative Education Monthly Attendance Report

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##### **Description**

Presented is the monthly attendance report and enrollment snapshot. Additionally, we are including the LCAP quarterly update and new stability metric for the board's consideration.

##### **Recommendation**

Information only.

##### **Supporting Documents**



LCAP Quarterly Update November 3



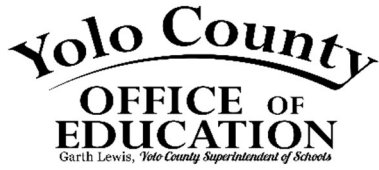
Monthly Attendance Report November 2021



Data for Board November 2021 x2

##### **Contact Person**

Dr. Micah Studer, Assistant Superintendent of Equity and Support Services, will present this item.



# LCAP November 2021 Quarterly Update

## Goal 1:

Engage all students in a robust educational program that provides academic support with the resources, relationships, and relevance they need in order to succeed in their secondary school careers and beyond by:

- Providing sufficient resources to ensure individualized supports for all students;
- Engaging students in a robust course of study that allows them to attain the necessary skills to matriculate to a post-secondary career or college; and
- Supporting college and career exploration to connect students with a vision of their future selves.

Action 1	"Base" Program Expenditures:	Budget:	\$496,909
<p>Expenditures including, but not limited to, staffing, supplies, services, and other expenditures as defined in the definition of a base program. The base program was board-approved in the 2019-2020 school year. The base program includes:</p> <p><b>Court and Community Schools</b></p> <p>Educate students in grades seven through twelve who are incarcerated, expelled from school, on probation, or who are referred because of truancy or behavior concerns. Parents or guardians also may request that their child attend Cesar Chavez Community School by requesting a referral from their district of residence. Our schools aim to meet individual student needs. Students learn academic and life skills. They also learn to view themselves in a positive way and to get along with other people. In addition to receiving an accredited High School diploma, the goal of these schools is to help students move to other post-secondary levels of education, training, or employment.</p> <p><b>Independent Study Program:</b></p> <p>Support students in meeting academic goals while working independently and providing direct instruction for individual student success. Independent study allows for flexibility when individual circumstances prevent regular school attendance. Support for independent study students is critical to facilitate learning and to keep them on track for credit achievement and graduation.</p> <p><b>Yolo County Career Program (YCCP)</b></p> <p>Provide students ages 16-18 years old, in partnership with Yolo County Probation, an incentivized program at school during core instruction and job readiness skills/training in the</p>			

areas of digital media, entrepreneurship, and marketing. Career exploration is embedded in the CTE portion of the program.

Special Education Services

Ensure delivery of services to students with disabilities in accordance with their Individual Education Plans.

(Annual Cost)

October 2021:

- Base program is being provided to all students. We have seen a positive increase in enrollment with target enrollment of 40 students by the end of December across all programs. Current enrollment stands at 35 students across all programs.

<b>Action 2</b>	<b>Beginning Teacher Induction:</b>	Budget:	\$2,500
<p>Provide induction training for all beginning teachers to fulfill professional clear credential requirements so that all teachers can meet state credentialing requirements. All beginning teachers will clear, or be in the process of clearing, their clear credential requirements. This will ensure access to high-quality educators for all students.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• We have two teachers participating in the induction program through the Yolo-Solano center.</li> </ul>			

<b>Action 3</b>	<b>Staff Coaching and Professional Learning Supports:</b>	Budget:	\$25,000
<p>Provide coaching and professional learning tied to the instructional program so that all staff remain current in their instructional knowledge and practices specific to English Learners and Low-Income student populations through programs like the English Learner Roadmap Implementation for Systemic Excellence (EL RISE). Both programs provide innovative strategies to meeting the unique needs of our students.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• We have partnered with Denise Brown from the UCD Math Project to provide on-site support for math instruction. In addition, she is working with para educators to help them feel more confident in helping students struggling in math.</li> </ul>			

- Our English Learner and Assessment Specialist, Heather Schlaman, provides on-site support in English Learner instruction. She is also supporting staff in curriculum development and assessments.
- Our staff have been selected for and are participating in the Project Based Learning Leadership Academy from the California Department of Education in partnership with High Tech High.
- Ân Ta and Karen Swan are also supporting the curriculum and program development for the Entrepreneurship portion of YCCP.

<b>Action 4</b>	<b>Yolo County Career Program Teacher</b>	Budget:	\$107,907
Provide a teacher for the YCCP program. This teacher will specifically focus on providing individualized attention and increased academic supports to low-income, foster youth, and English Learners to complement the industry-specific CTE focus.			
(Annual Cost)			
October 2021:			
<ul style="list-style-type: none"> <li>• Currently seven youth are enrolled in YCCP with two graduates in this school year.</li> </ul>			

<b>Action 5</b>	<b>WASC Accreditation:</b>	Budget:	\$500
This action covers related expenses and activities necessary to maintain WASC accreditation. The WASC review is a guide to excellence in teaching and learning. WASC accreditation is important to validate the work of our staff and to demonstrate to the community the quality of education provided.			
(Fixed Cost)			
October 2021:			
<ul style="list-style-type: none"> <li>• The WASC visit for Dan Jacobs was postponed due to the pandemic and the low enrollment numbers.</li> <li>• Cesar Chavez is accredited through 2023.</li> </ul>			

<b>Action 6</b>	<b>Get Focused Stay Focused Career Technical Education Program:</b>	Budget:	\$42,005
This action provides students with the opportunity to participate in the Get Focused, Stay Focused Program within the school day. This program will provide students with career exploration and workforce development instruction. The K-12 Workforce Program Grant provides for this program.			
(Annual Cost)			

October 2021:

- Bruce Lewis currently teaches two sections of Get Focused, Stay Focused (called Success 101 on the Master Schedule).

<b>Action 7</b>	<b>Career Technical Education Program Supports:</b>	Budget:	\$38,502
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This action provides time to plan and implement the CTE curriculum focus of Student-Led Enterprise in Marketing, Sales and Service; Entrepreneurship. These costs are covered through the CTE Incentive Grant.

(Annual Cost)

October 2021:

- The YCOE Teaching and Learning Team is very visible on campus and working closely with staff to implement Student-Led Enterprise in Marketing, Sales and Service; Entrepreneurship.

<b>Action 8</b>	<b>Program Facilities and Technology Support:</b>	Budget:	\$421,278
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This action provides for the ongoing costs for the Alternative Education programs for maintenance of the facilities, fiscal support, technology support services, and access to the Aeries Student Information System. This will ensure a safe and reliable teaching and learning environment for our students and our staff.

(Annual Cost)

October 2021:

- Total costs expended to date: \$69,614

<b>Action 9</b>	<b>Paraeducator Services:</b>	Budget:	\$112,708
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Provide a paraeducator in every classroom to support academic, behavior, and social-emotional success through an enhanced focus on individualized student attention and a tiered MTSS structure.

(Annual Cost)

October 2021:

- All classrooms have a dedicated paraeducator, with one position currently covered by a substitute, to support the instructional environment.



## Goal 2:

Develop and implement a multi-tiered system of support in collaboration with partner agencies and families that improves student social-emotional health and overall well-being. The strategies implemented as a part of this system of support will be rooted in:

- Student Agency and Empowerment
- Family and Community Engagement
- Restorative Practices

<b>Action 1</b>	<b>Family Engagement:</b>	<b>Budget:</b>	<b>\$1,500</b>
<p>Staff will provide incentives and supports to engage families in providing essential feedback on the effectiveness of programs through surveys, interviews, translation services, virtual meetings, and quarterly engagement opportunities (Open House, Art Show, LCAP Parent Advisory/English Learner Parent Advisory Committee). This feedback will enable the assessment of successes and needs on the implementation of these programs. The incentives and supports are specifically designed to overcome barriers to participation presented by schools to families of English Learners and Low-Income students.</p> <p>(Annual Cost)</p> <ul style="list-style-type: none"> <li>• With the Covid-19 restrictions we have not held a Back to School Night or other meet and greet events to engage our families. We have reached out by letters, phone calls, text messages, emails, etc. We have leaned heavily on home visits and personal connections to engage our families.</li> </ul>			

<b>Action 2</b>	<b>Community Engagement:</b>	<b>Budget:</b>	<b>\$1,500</b>
<p>This action ensures ongoing communication to better serve our youth. Community engagement allows for feedback from community members and businesses on the effectiveness and needed improvements of our education processes and support systems. This also provides representation by community partners at our engagement events. Through these partnerships, we are able to provide additional learning opportunities like tutoring, mentoring, classroom speakers, field trips, visiting educators, internships, and postsecondary employment opportunities.</p> <p>(Annual Cost)</p> <p>October 2021:</p> <ul style="list-style-type: none"> <li>• We have leveraged this action at no cost to engage our partners in planning efforts and to bring our district partners to campus to see our program.</li> </ul>			

<b>Action 3</b>	<b>Positive Behavior Supports and Intervention:</b>	<b>Budget:</b>	<b>\$500</b>
<p>Maintain implementation of trauma informed practices with PBIS activities, incentives and on-going training. Many of our students come from and live in challenging environments. They come</p>			

to school with the emotional response to those challenges. In order to help our students focus on learning and appropriate social behaviors, our staff must learn and implement practices specific to this goal.

(Annual Cost)

October 2021:

- The site implements PBIS procedures and strategies; however, due to our small population of students we have adapted certain technical pieces of the PBIS program to fit our context.

Action 4	<b>Brown Issues:</b>	Budget:	\$5,000
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This action provides the student the opportunity to participate in Brown Issues events, training, and mentoring. This statewide youth-led advocacy organization utilizes social-emotional health supports, civic engagement, and narrative change to help young people find their agency and create systematic change within their community.

(Annual Cost)

October 2021:

- Brown Issues returned to campus in early October. They support youth on campus and provide outreach to participate in community-wide events.
- A young women's youth leadership retreat was held the weekend of October 22-24, 2021 in Truckee, CA. Five youth plus one Chavez staff attended along with the Brown Issues staff.

Action 5	<b>Mental Health Therapist:</b>	Budget:	\$17,083
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Provides a 1-day a week (.2 FTE) Mental Health Therapist to support the social-emotional development of students. The therapist meets with both students and their families in individual and group sessions. Services are provided to students and families through strategies such as:

- mindfulness and meditation;
- anxiety reduction; and
- connections to social services.

(Annual Cost)

October 2021:

- Danielle Sparks, our Mental Health Therapist, provides mental health supports to youth and staff one day a week.

Action 6	<b>Restorative Practices:</b>	Budget:	\$5,000
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Establish a partnership with the Yolo Conflict Resolution Center to provide restorative practice training opportunities for staff and students. These practices foster a positive classroom and

<p>school culture with strategies and activities for effectively engaging with students, staff, and parents in the school setting.</p> <p>(Fixed Cost)</p>
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• A MOU with YCRC is in place and we are in the process of coordinating support for youth and staff,</li> </ul>

<b>Action 7</b>	<b>Youth Advocate:</b>	<b>Budget:</b>	<b>\$57,153</b>
<p>Provide a Youth Advocate to work with youth, families and staff to engage youth in school and pro-social behaviors.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• Our Youth Advocate continues to provide home visits, transportation, and support services to youth and their families.</li> </ul>			

<b>Action 8</b>	<b>Student Transportation:</b>	<b>Budget:</b>	<b>\$5,000</b>
<p>Utilize the passenger van to transport students to school and/or school-related events.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• Transportation to and from school is provided to any student who needs the support.</li> </ul>			

**Goal 3:**

Coordinate countywide services for expelled and foster youth that builds cross-district collaboration and information sharing to ensure continuity of educational services.

<b>Action 1</b>	<b>Countywide Coordination of Education for Expelled Youth:</b>	<b>Budget:</b>	<b>\$0</b>
<p>As required in the California Education Code 48926, all county offices of education are required to provide a county-wide plan to serve expelled youth. The plan must be revisited every three years.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p>			

- All expelled Yolo County youth are provided an education through our alternative education programs. We provide support to our districts as requested in incidents that may lead to expulsion.

Action 2	<b>Foster Youth Services Coordinating Program (FYSCP):</b>	Budget:	\$86,984
<p>Provide a Foster Youth Services Coordinating Program (FYSCP), including an Executive Advisory Committee, to provide coordination of countywide educational services for foster youth between YCOE, LEA's, probation, and child welfare services. This program will ensure foster youth liaisons (Ed Code 48853.5), district level oversight staff, and foster youth providers have the knowledge and resources to meet the needs of foster youth including, but not limited to, training, implementation, and compliance with foster youth law and policies, and coordination and monitoring of care.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• We are building systems across Yolo County with a focus on strengthening existing partnerships and supporting our districts with an emphasis on matriculation and transitions. There are currently 128 foster youth enrolled in Yolo County.</li> </ul>			

Action 3	<b>Collaborative Services for Foster Youth:</b>	Budget:	\$38,609
<p>Provide cross-training for foster youth-serving education and community providers around educational rights of youth in care and the importance of participation at respective decision-making meetings (e.g. IEPs, CFTs).</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• We continue to be involved in the AB 2083 leadership team that cultivates a system of care for foster youth providers in Yolo County. Currently the team is looking at data sharing to support informed decision making through a trauma informed framework.</li> </ul>			

Action 4	<b>Countywide Foster Youth Policies, Agreements, and Data:</b>	Budget:	\$0
<p>Staff will work with CDE, LEA's, probation, and child welfare services to obtain, share, and analyze data to identify foster youth and track progress on metrics. Staff will Coordinate, implement, and monitor countywide foster youth agreements between YCOE, probation, child welfare services, and LEA's.</p> <p>(Annual Cost)</p>			

October 2021:

- The data sharing agreements are being developed through the AB 2083 leadership team. YCOE continues to attend Multi-Disciplinary Team meetings to ensure smooth transitions, educational representation, and to support our whole child approach to supporting students.

Action 5	<b>Foster Youth Transitions:</b>	Budget:	\$19,010
<p>Improve and coordinate successful college and career transitions for countywide foster youth by supporting the transition to adulthood by ensuring that educational options and linkages to services are presented to transitional age foster youth and ensuring that a post-high school academic support network is in place.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• We are supporting our countywide capacity with our district partners to provide transitional services to foster youth.</li> <li>• We have also contracted with AmeriCorps to provide additional immediate supports. The AmeriCorps members have established a “Lunch Bunch” at a middle school and high school to support transitions to adulthood.</li> </ul>			

#### Goal 4:

Strategically leverage one-time grant funding to support the recovery and healing efforts of the Alternative Education program. This innovation will focus on providing for the immediate needs of students to recover from the pandemic while looking forward with intent and aspiration to realizing the full potential of YCOE as a place for our youth to thrive both now and for years to come.

Action 1	<b>Summer School 2021 and 2022:</b>	Budget:	\$125,000
<p>Provide for Summer School 2021 and 2022 at Cesar Chavez Community School with a focus on providing Career Technical Education in the areas of Nutrition and Wellness as well as Digital Media and Design.</p> <p>(Fixed Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>• Summer School was held in June 2021 and will be held again in June 2022. 12 students participated across all programs.</li> </ul>			

<b>Action 2</b>	<b>Stabilize Support Services for Students:</b>	<b>Budget:</b>	<b>\$150,000</b>
<p>This action provides academic support during the school day by providing tutoring, credit recovery classes, small group instruction, direct instruction, one-on-one support, differentiated materials, academic advising, and facilitation of CFT meetings with school staff. This is accomplished by providing an additional .6 FTE intervention teacher to support the individualization of student instruction. This action also provides .75 FTE to ensure full-time educational support and Dan Jacobs.</p> <p>(Fixed Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>Both instructional positions are filled.</li> </ul>			

<b>Action 3</b>	<b>Student Data Analyst:</b>	<b>Budget:</b>	<b>\$48,569</b>
<p>Provides a .5 FTE Data Analyst to support program staff in understanding, informing, and reporting on data related to instruction and program effectiveness.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>Sonia Pizano has been hired to support Alternative Education as Student Data Analyst. The FTE required by the program has been modified to .25 FTE with the System of Support picking up the other .25 FTE.</li> </ul>			

<b>Action 4</b>	<b>Social-Emotional Learning Supports:</b>	<b>Budget:</b>	<b>\$65,000</b>
<p>Continue the Home to School Connection program to provide youth and families with mental health services and to connect them to general health care services.</p> <p>(Annual Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>Kelsey Mitchell is contracted through Communicare to provide counseling services to Cesar Chavez and YCCP students. Additionally, Kelsey coordinates and facilitates Child Family Team Meetings with students, family members and school staff.</li> </ul>			

<b>Action 5</b>	<b>Strategic Planning:</b>	<b>Budget:</b>	<b>\$116,460</b>
<p>Consult with an outside organization to provide strategic planning services including such items as transcript and equity audit, research analysis, graduate profile, 3-5 year plan.</p> <p>(Fixed Cost)</p>			

<p>October 2021:</p> <ul style="list-style-type: none"> <li>The initial site visit for the Equity Audit was held on 9/29/21 at Cesar Chavez. The draft of the audit will be reviewed with leadership on 11/1/21 and with the staff on 11/3/21.</li> </ul>
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<b>Action 6</b>	<b>Educational Technology:</b>	<b>Budget:</b>	<b>\$400,000</b>
Provide one-time funding for core technology upgrades and ensure support for currently deployed staff and student devices. (Fixed Cost)			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>We are currently developing a plan in partnership with our Administrative Services partners.</li> </ul>			

<b>Action 7</b>	<b>Outdoor Learning Spaces:</b>	<b>Budget:</b>	<b>\$1,221,629</b>
Plan and construct outdoor learning spaces as a way to encourage student learning. (Fixed Cost)			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>The initial conception of the plan is in place but is dependent on braiding funding from other sources to maximize the efficacy of the investment.</li> </ul>			

<b>Action 8</b>	<b>Youth Mentor:</b>	<b>Budget:</b>	<b>\$60,000</b>
Provide a 1.0 FTE Youth Mentor to establish relationships and rapport with students to support motivation, achievement, and student engagement. (Annual Cost)			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>A job description for a Program Specialist: Youth Development has been written. The position has yet to be advertised and therefore is still vacant.</li> </ul>			

<b>Action 9</b>	<b>Parent Liaisons:</b>	<b>Budget:</b>	<b>\$25,000</b>
Provide up to (2) parent liaisons to support family engagement in education. (Fixed Cost)			

October 2021:

- The position was renamed from a Parent Liaison to a Youth Advocate / Parent Support.
- Kelsea Day was hired and began work mid-way through the first grading period. This part-time position's focus is on supporting and engaging parents and families. Currently Kelsea is building relationships with families and providing them with parenting resources to help them support their students.

<b>Action 10</b>	<b>Culturally Relevant Curriculum:</b>	Budget:	\$50,000
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Complete curriculum adoption of all core materials that are based on culturally relevant pedagogy and are aligned with current state standards and frameworks. This action maintains the priority of providing students with a culturally responsive relevant pedagogy so that all students can identify with the curriculum and actively engage in their learning. The action includes professional development, training as well as the purchase of a culturally responsive relevant curriculum.

(Fixed Cost)

October 2021:

- Additional novels and training has been provided by Reading with Relevance. The current novels for the 2021-22 school year are:
  - House on Mango Street
  - The Hunger Games
  - March
  - Punching The Air
- A draft adoption timeline was presented to the board of education at the October meeting. We are currently examining core instructional materials have been adopted by similar county offices.

<b>Action 11</b>	<b>Staff Professional Development:</b>	Budget:	\$25,000
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Provide professional development for staff in the following areas:  
 -UC Davis Math Project: Supporting innovative strategies to support struggling students  
 -Project-Based Learning

(Fixed Cost)

October 2021:

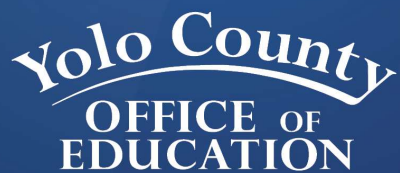
- Professional development for staff has been provided so far this school year in the following areas:
  - UC Davis Math Project: Supporting innovative strategies to support struggling students
  - Project-Based Learning
  - Reading with Relevance



Action 12	<b>10% Paraeducator Reserve:</b>	Budget:	\$43,204
<p>YCOE intends to meet the 10% paraeducator reserve by providing an additional paraeducator to ensure every classroom has one paraeducator. Additionally, we will incentivize paraeducator participation in summer school expanded learning program by providing positions and stipends to participating paraeducators.</p> <p>(Fixed Cost)</p>			
<p>October 2021:</p> <ul style="list-style-type: none"> <li>All classrooms have a dedicated paraeducator, with one position currently covered by a substitute, to support the instructional environment. Incentives were paid to classified staff who participated in summer school programming.</li> </ul>			

# ATTENDANCE REPORTS

Dan Jacobs  
Cesar Chavez Community School - Woodland  
Yolo County Career Program (YCCP)



Yolo County Office of Education | [www.ycoe.org](http://www.ycoe.org)

# Program Enrollment

	Dan Jacobs	Cesar Chavez	YCCP
Enrollment	4	24	7
Program Notes:	Duration (days): 1. 120+: 1 2. 30+: 1 3. 15+: 1 4. 5+: 1  1 New Enrollments	In-person instruction: 16 Independent Study: 8  1 New Enrollments • 1 Woodland	In-person instruction: 7 Independent Study: 0  0 New Enrollments

Attendance Period 10/05-11/03

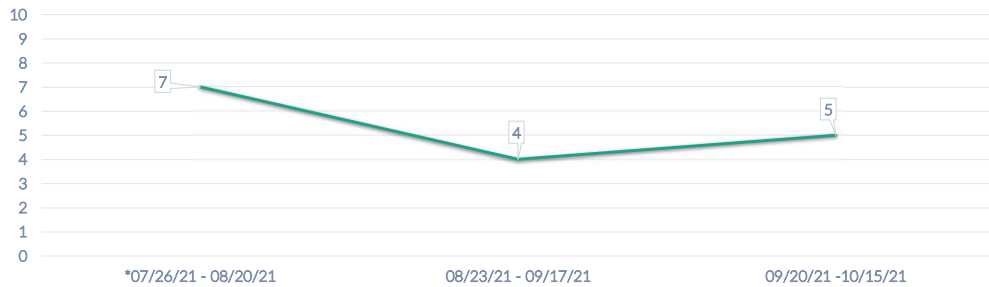


# Dan Jacobs School

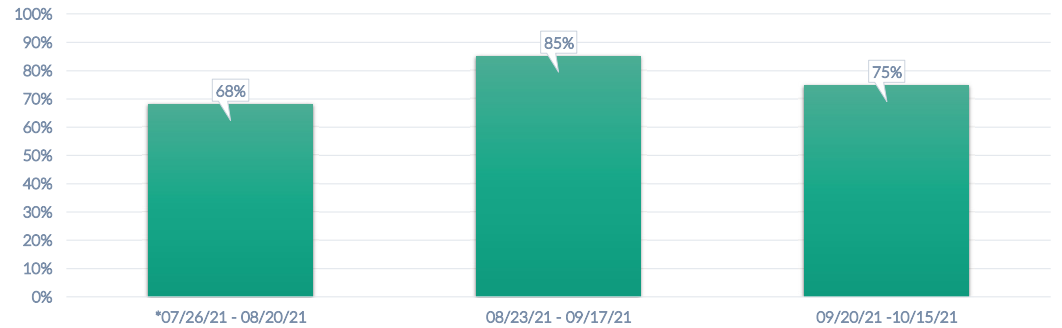
## Months 2-4 (2021-2022)

### Attendance Period: 07/26/2021 - 10/15/2021

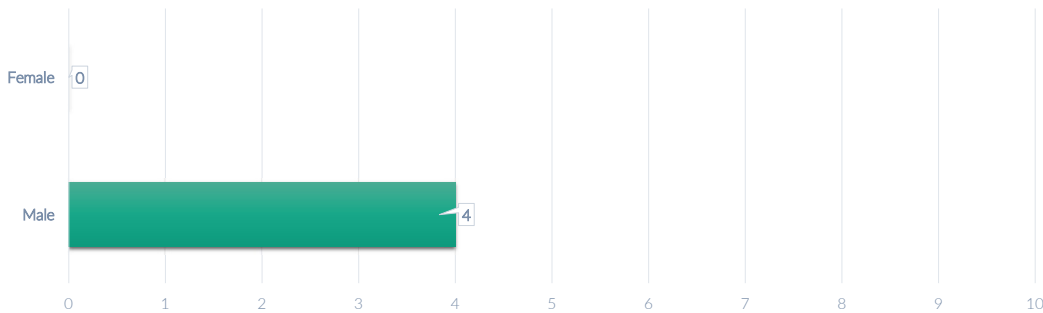
**Enrollment Totals (#)**  
 (Total Enrollments for each attendance period)  
 \*ESY - Extended School Year



**Average Attendance (%)**  
 \*ESY - Extended School Year



**Gender**  
 Attendance Period: 09/20/2021 - 10/15/2021  
 (Data is pulled from the Aeries attendance dashboard on the final day of the attendance period and may not reflect total enrollments for the reporting period).



**School District of Residence**  
 (Data is based on ending enrollment for the attendance month)

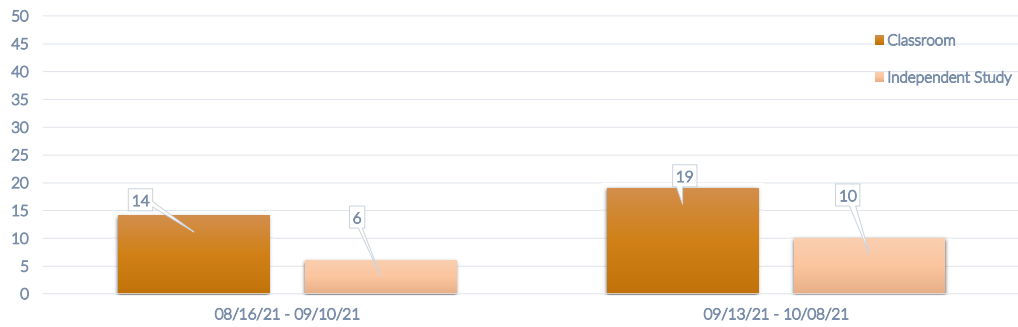


# Cesar Chavez Community School - Woodland

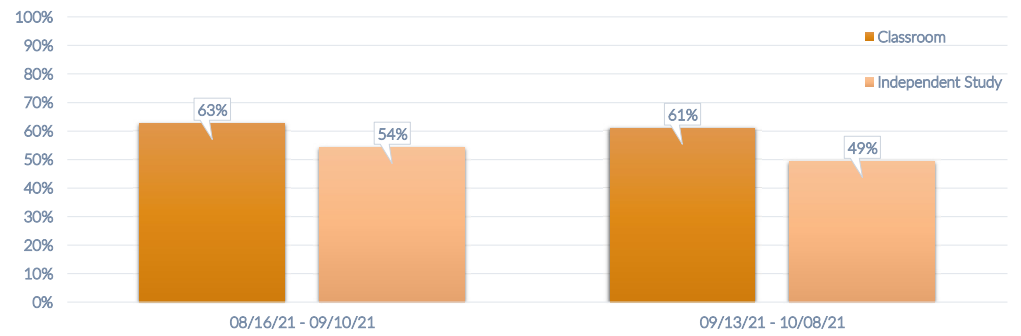
Month 1-2 (2021-2022)

Attendance Period: 08/19/2021 - 10/08/2021

Enrollment Totals (#)  
(Total Enrollments for each attendance period)



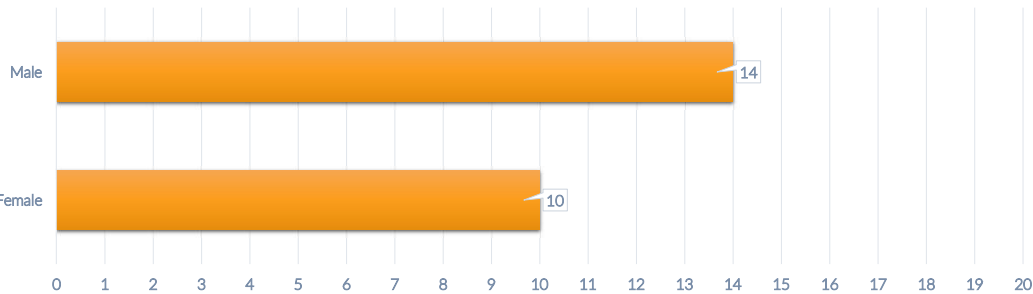
Average Attendance (%)



Gender

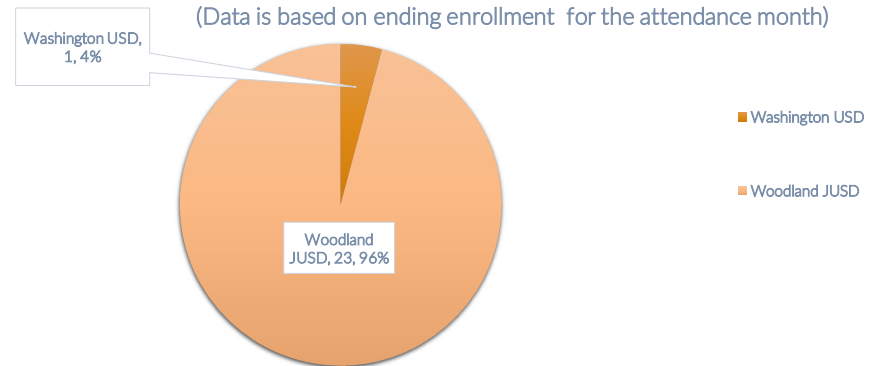
Attendance Period: 09/13/21 - 10/08/21

(Data is pulled from the Aeries attendance dashboard on the final day of the attendance period and may not reflect total enrollments for the reporting period.)



School District of Residence

(Data is based on ending enrollment for the attendance month)

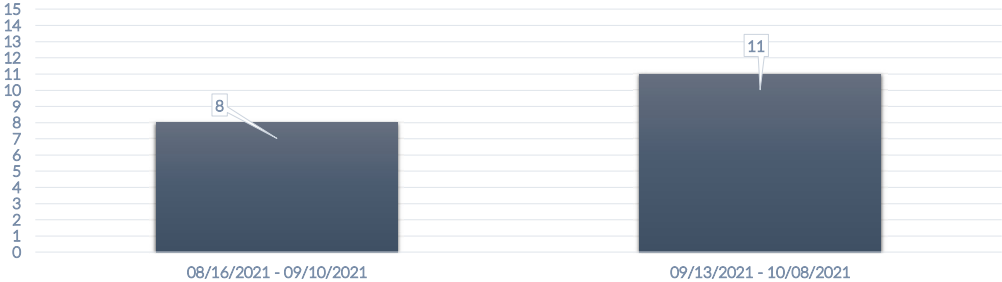


# YCCP ( Yolo County Career Program)

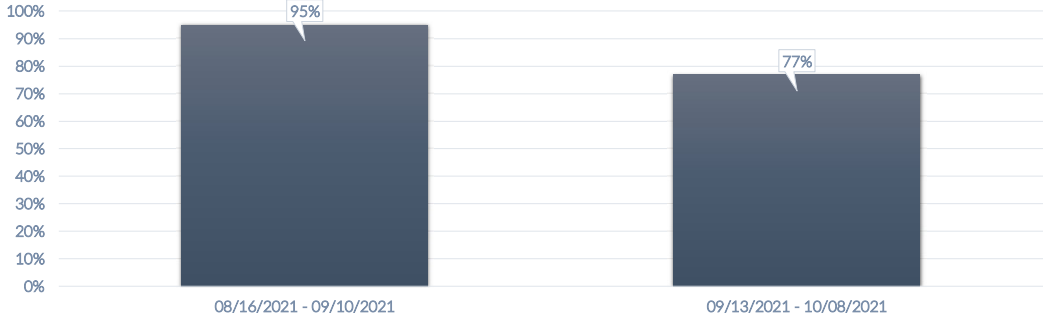
Month 1-2 (2021-2022)

Attendance Period: 08/19/2021 - 10/08/2021

Enrollment Totals (#)  
(Total Enrollments for each attendance period)

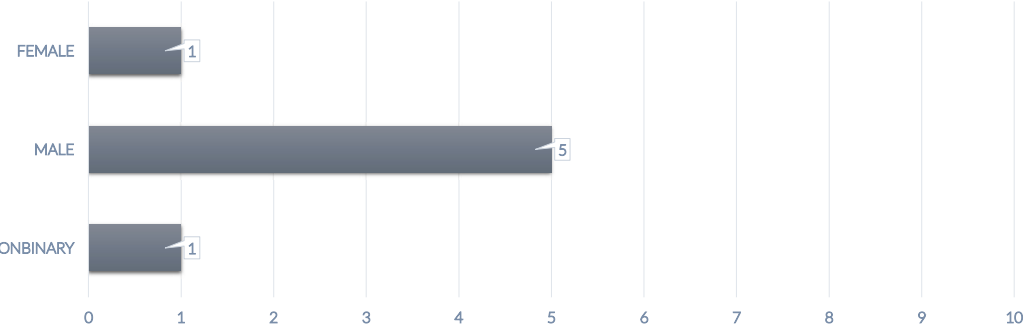


Average Attendance (%)



Gender  
Attendance Period: 09/13/21 - 10/08/21

(Data is pulled from the Aeries attendance dashboard on the final day of the attendance period and may not reflect total enrollments for the reporting period.)



School District of Residence  
(Data is based on ending enrollment for the attendance month)



## CCCS Stability Rate 19-20

Name	Adjusted Cumulative Enrollment	Stability Count	Stability Rate	Non-Stability Count	Non-Stability Rate
Cesar Chavez Community	110	33	30.0%	77	70.0%
Yolo County Office of Education	779	562	72.1%	217	27.9%
Yolo	31,898	28,916	90.7%	2,982	9.3%
Statewide	6,300,489	5,796,772	92.0%	503,717	8.0%



## DJ Stability Rate 19-20

Name	Adjusted Cumulative Enrollment	Stability Count	Stability Rate	Non-Stability Count	Non-Stability Rate
Dan Jacobs	84	0	0.0%	84	100.0%
Yolo County Office of Education	779	562	72.1%	217	27.9%
Yolo	31,898	28,916	90.7%	2,982	9.3%
Statewide	6,300,489	5,796,772	92.0%	503,717	8.0%





# THANK YOU



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#### 4. 3. Update on TK Expansion

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**Description**

Report on TK Expansion.

**Recommendation**

For information.

**Contact Person**

Gail Nadal, Director, Special Projects will present this item.

#### 4. 4. Head Start/ Early Head Start Reports

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##### Quick Summary / Abstract

The following reports are being presented to the Board as information:

- a. Enrollment update - this is a standing report to the Board
- b. Program - this is a standing report to the Board
- c. Financial Reports - this is a standing report to the Board
- d. Policy Council Meeting Agenda - this is a standing report to the Board
- e. Policy Council Meeting Minutes - this is a standing report to the Board

##### Recommendation

For Information.

##### Supporting Documents



Attendance Report September 2021



Director's Report November



Sep 2021 Board Policy Council Financials



06-30-2021 ANNUAL SF-425 203 10-18-21



October 2021 PC Agenda



LPC Meeting Agenda 11 3 2020



September 30, 2021 Minutes



LPC Draft Minutes for Approval 10.5.21

##### Contact Person

Shannon McClarin, Director, Early Childhood Education will present this item.

Debra Hinely, Director, Internal Business Services will present the financial reports.



# Head Start / Early Head Start



## Director, Yolo County Board of Education & Policy Council Monthly Report

### EARLY HEAD START

Date: Tuesday, October 12, 2021				Report Outcomes for the month of September, 2021			
#	Program	Site	Ages	Waiting Lists C = Complete ( ) = Over income	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	EHS/State	Lemen	6 wk. – 30 mos.	C3(5)	81%	4	3
					87%	4	3
					83%	4	4
2	EHS/State	Alyce Norman	6 wk. – 36 mos.	C5(9)	91%	3	3
					92%	4	3
					48%	4	3
					81%	4	3
					84%	4	3
					90%	4	3
					71%	4	2
1	EHS/State	Montgomery	24-36 mos.	C2(0)	92%	12	3
					NA		
					NA		
0	EHS Home Base	Yolo Co.	6 wk. – 3 yrs.	C1(0)	NA	37	37
<b>SUB TOTAL</b>				<b>C11(14)</b>	<b>81.8%</b>	<b>88</b>	<b>70</b>

### HEAD START

	Program	Site	Ages	Waiting Lists	Average Daily Attendance	Funded Enrollment	Current Enrollment	
1	HS/State	Alyce Norman	3 – 5	C6(2)	87%	16	10	
2					95%		16	
3					83%		20	13
4					87%		16	11
5	State ONLY	Alyce Norman	3 – 5		84%	16	15	
1	HS/State	Alyce Norman	3 – 5		90%	20	18	
1					97%		20	9
2								
1	HS/State	Esparto	3 - 5	C4(1)	87%	16	11	
1	HS/State	Greengate	3 – 5	C0(5)	92%	16	8	
2					90%		20	9
1	HS/State	Plainfield	3 – 5	C2(0)	93%	20	8	



# Head Start / Early Head Start



## Director, Yolo County Board of Education & Policy Council Monthly Report

1	HS/State	Prairie	3 – 5	C2(0)	85%	16	17
1	HS/State	Woodland Central	3 – 5	C9(2)	79%	16	15
1	HS/State	Montgomery	3 - 5	C1(0)	93%	19	18
1	HS/State	Wolfskill	3-5	C2(0)	60%	16	7
<b>SUB TOTAL</b>				<b>C26(10)</b>	<b>86.8%</b>	<b>263</b>	<b>185</b>
<b>TOTAL</b>				<b>C37(24)</b>	<b>84.3%</b>	<b>351</b>	<b>255</b>

November 2021

### **Supporting Refugee Children from Afghanistan**

In September the Office of Head Start, Region 9 office directed our Yolo Head Start program to create a plan to support children and families arriving as refugees to our area. At that point in time it was expected that once these families arrived, we would be able to qualify young children for Head Start services, and then offer our comprehensive services to the family. Our program translated our enrollment flier to Farsi and distributed our flier to resettlement agencies in our area. We also reached out to Hui International, an agency that currently works to support the Afghan community in our area. Through our meetings together we learned that up to 250 unaccompanied minors will be arriving in our region and will be placed in foster care. Family Hui, Yolo Head Start and the adoption agency charged with placing these children into homes co-hosted a webinar titled “Learn more about Helping/Hosting Unaccompanied Afghan Youth” on Friday, October 29. During the webinar Head Start staff discussed the educational and comprehensive services we can provide to these children once enrolled.

### **Plan for Full Enrollment**

Head Start Program staff continues to work diligently to be fully enrolled by January 1. Region 9 has asked us to create a plan to present at our next monthly meeting. We continue to struggle with being fully enrolled at our Winters Wolfskill program and Montgomery EHS. We are entertaining moving unfilled preschool and EHS slots from these sites to one of our other locations. Staff is researching the logistics and implications of this shift, with the goal to serve children in the community where the need for services exists.

### **Quality Grants**

We had 53 preschool and family childcare participate in an on-site STEM workshop at Peregrine school in Davis. This professional development is funded through our QCC Workforce Pathways grant and is coordinated with Deb Bruns. It has been a pleasure to be part of a collaboration with our Teaching and Learning department and realize how we can work together to support early learning. It was so nice to gather in person and our early learning and care professionals were able to engage in hands-on activities that they could take and incorporate into their educational settings. Through this work I have had several preschool teachers reach out to me with questions, suggestions and examples of how they are incorporating nature into their curriculum.

**Executive Summary**  
**2021/2022 Fiscal Year**  
**September 2021**

<b>HEAD START &amp; QUALITY IMPROVEMENT/PROGRAMA HEAD START</b>			
Resource 5210 & 5219/Recurso 5210 & 5219			
<b>CATEGORY/CATEGORIA</b>	<b>Current/</b>	<b>Year to Date</b>	
<b>Revenues/Ingresos:</b>			\$ 3,084,556.00
<b>Expenditures/Gastos:</b>			
Salaries/Salarios	\$ 206,357.70	\$	421,969.20
Benefits/Beneficios	\$ 58,048.16	\$	141,135.27
Supplies/Provisiones	\$ 5,436.93	\$	6,100.92
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	-
Site Supplies/Articulos de oficina para el centro	\$ 5,436.93	\$	6,100.92
Contracted Services/Servicios Contratados	\$ 2,065.65	\$	2,737.40
Operations/Gastos de Operacion	\$ 21,199.31	\$	51,461.10
Building/Land Improvements	\$ -	\$	-
Indirect Costs/Castos Indirectos	\$ -	\$	35,116.79
Cafeteria Fund/transferencia al fondo del café	\$ -	\$	-
<b>Total Expenditures/Total de Gastos</b>	<b>\$ 293,358.85</b>	<b>\$</b>	<b>658,520.68</b>

<b>EARLY HEAD START &amp; QUALITY IMPROVEMENT/PROGRAMA EARLY HEAD START</b>			
Resource 5212 & 5229/Recurso 5212 & 5229			
<b>CATEGORY/CATEGORIA</b>	<b>Current/</b>	<b>Year to Date</b>	
<b>Revenues/Ingresos:</b>			\$ 1,184,022.00
<b>Expenditures/Gastos:</b>			
Salaries/Salarios	\$ 82,331.23	\$	187,457.80
Benefits/Beneficios	\$ 23,297.87	\$	62,423.17
Supplies/Provisiones	\$ 789.86	\$	1,647.65
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	-
Site Supplies/Articulos de oficina para el centro	\$ 789.86	\$	1,647.65
Contracted Services/Servicios Contratados	\$ 1,458.80	\$	1,768.64
Operations/Gastos de Operacion	\$ 6,431.05	\$	14,742.65
Building/Land Improvements	\$ -	\$	-
Indirect Costs/Castos Indirectos	\$ -	\$	16,301.36
Cafeteria Fund/transferencia al fondo del café	\$ -	\$	-
<b>Total Expenditures/Total de Gastos</b>	<b>\$ 114,308.81</b>	<b>\$</b>	<b>284,341.27</b>

<b>HEAD START T&amp;TA/PROGRAMA HEAD START T &amp; TA</b>			
Resource 5208/Recurso 5208			
<b>CATEGORY/CATEGORIA</b>	<b>Current/</b>	<b>Year to Date</b>	
<b>Revenues/Ingresos:</b>			\$ 34,554.00
<b>Expenditures/Gastos:</b>			
Salaries/Salarios	\$ -	\$	-
Benefits/Beneficios	\$ -	\$	-
Supplies/Provisiones	\$ -	\$	-
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	-
Site Supplies/Articulos de oficina para el centro	\$ -	\$	-
Contracted Services/Servicios Contratados	\$ 840.00	\$	840.00
Operations/Gastos de Operacion	\$ 4,642.07	\$	4,642.07
Indirect Costs/Castos Indirectos	\$ -	\$	-
<b>Total Expenditures/Total de Gastos</b>	<b>\$ 5,482.07</b>	<b>\$</b>	<b>5,482.07</b>

<b>EARLY HEAD START T&amp;TA/PROGRAMA EARLY HEAD START T &amp; TA</b>			
Resource 5218/Recurso 5218			
<b>CATEGORY/CATEGORIA</b>	<b>Current/</b>	<b>Year to Date</b>	
<b>Revenues/Ingresos:</b>			\$ 25,983.00
<b>Expenditures/Gastos:</b>			
Salaries/Salarios	\$ -	\$	-
Benefits/Beneficios	\$ -	\$	-
Supplies/Provisiones	\$ -	\$	3,403.49
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	-
Site Supplies/Articulos de oficina para el centro	\$ -	\$	3,403.49
Contracted Services/Servicios Contratados	\$ 840.00	\$	7,096.55
Operations/Gastos de Operacion	\$ 4,642.07	\$	19,864.38
Indirect Costs/Castos Indirectos	\$ -	\$	-
<b>Total Expenditures/Total de Gastos</b>	<b>\$ 5,482.07</b>	<b>\$</b>	<b>30,364.42</b>

<b>Credit Cards</b>	<b>Monthly Expense</b>
Visa	\$ 7,320.54
Wal-Mart	\$ -
Nugget/Food 4 Less	\$ -
Interstate Oil	\$ 199.30
<b>Total Credit Cards</b>	<b>\$ 7,519.84</b>

<b>Calculation of In-Kind Contributions</b>		
	<b>Dollars Expended</b>	<b>In-Kind Required</b>
	<b>Year-To-Date</b>	
Head Start	\$ 658,520.68	\$ 164,630.17
HS T & TA	\$ 5,482.07	\$ 1,370.52
Early HS	\$ 284,341.27	\$ 71,085.32
EHS T & TA	\$ 30,364.42	\$ 7,591.11
<b>Total</b>	<b>\$ 978,708.44</b>	<b>\$ 244,677.11</b>
Amount Required:	\$ 244,677.11	
Actual In-Kind:	\$ 430,109.87	
<b>*Surplus/(Deficit):</b>	<b>\$ 185,432.76</b>	
If deficit: will be returned to Federal Government from unrestricted dollars		

<b>Administrative Percent Calculation</b>	
Maximum Percent Allowed	15%
Calculated Percent for the Month	13%
Annual Percentage	13%

**Executive Summary  
2021/2022 Fiscal Year  
September 2021**

<b>Program</b>	<b>Working Budget</b>	<b>Current Expenditures</b>	<b>Year-To-Date Expenditures</b>	<b>Encumbered</b>	<b>Balance</b>	<b>% of Budget Spent</b>	<b>% of Budget Encumbered</b>	<b>Unspent or Not Obligated</b>
Head Start/Quality Improvement	\$ 3,084,556	\$ 293,359	\$ 658,521	\$ 1,751,965	\$ 674,070	21.35%	56.80%	21.85%
Early Head Start/Quality Improvement	\$ 1,184,022	\$ 114,309	\$ 284,341	\$ 681,591	\$ 218,090	24.01%	57.57%	18.42%
Head Start Supp American Rescue Plan	\$ 400,828	\$ 945	\$ 1,854	\$ 5,346	\$ 393,628	0.46%	1.33%	98.20%
Head Start Non-Competing New	\$ 100,825	\$ -	\$ -	\$ -	\$ 100,825	0.00%	0.00%	100.00%
Head Start T&TA	\$ 25,983	\$ 5,482	\$ 5,482	\$ 9,414	\$ 11,087	21.10%	36.23%	42.67%
Early Head Start T&TA	\$ 25,983	\$ 5,482	\$ 30,364	\$ 8,814	\$ 12,788	116.86%	33.92%	49.22%
<b>Total Grant</b>	<b>\$ 4,822,197</b>	<b>\$ 419,577</b>	<b>\$ 980,563</b>	<b>\$ 2,457,130</b>	<b>\$ 1,410,487</b>	<b>20.33%</b>	<b>50.95%</b>	<b>29.25%</b>

<b>Credit Cards</b>	<b>Monthly Expense</b>
Visa	\$ 7,320.54
Wal-Mart	\$ -
Nugget/Food 4 Less	\$ -
Interstate Oil	\$ 199.30
<b>Total Credit Card Expense</b>	<b>\$ 7,519.84</b>

<b>Administrative Percent Calculation</b>	
Maximum allowed Administrative Percent:	15%
Calculated Percentage for the Month:	13%
Annual Percentage	13%

<b>Calculation of In-Kind Contributions</b>		
	<b>Dollars Expended</b>	
	<b>Year-To-Date</b>	<b>In-Kind Required</b>
Head Start & Quality Improvement:	\$ 658,520.68	\$ 164,630.17
Head Start T & TA:	\$ 5,482.07	\$ 1,370.52
Early Head Start & Quality Improvement:	\$ 284,341.27	\$ 71,085.32
Early Head Start T & TA:	\$ 30,364.42	\$ 7,591.11
<b>Total</b>	<b>\$ 978,708.44</b>	<b>\$ 244,677.11</b>
Amount Required:	\$ 244,677.11	
Actual In-Kind:	\$ 430,109.87	
*Surplus/(Deficit):	\$ 185,432.76	
If deficit: will be returned to Federal Government from unrestricted dollars		



**Executive Summary  
2021/2022 Fiscal Year  
September 2021**

**Early Head Start & Quality Improvement**

**Resource 5212 EHS & RS 5229 Quality Budgets**

CATEGORY	Budget	Adjustment	Revised Budget	Actual Current	Expended/Received			%
					Year-to-date	Encumbered	Balance	
<b>Revenues</b>								
<b>All Other Federal</b>	1,184,022	0	1,184,022	170,032	170,032	0	1,013,990	85.64%
<b>Prior Year</b>	0	0	0	0	0	0	0	#DIV/0!
<b>COLA</b>	0	0	0	0	0	0	0	
<b>Total Revenues</b>	1,184,022	0	1,184,022	170,032	170,032	0	1,013,990	85.64%
<b>Expenditures</b>								
<b>Salaries</b>	684,729	0	684,729	82,331	187,458	465,340	31,932	4.66%
<b>Benefits</b>	261,542	0	261,542	23,298	62,423	178,310	20,809	7.96%
<b>Supplies</b>	22,982	0	22,982	790	1,648	23,398	(2,064)	-8.98%
<i>Parent Activity Supplies &amp; Food for Parent Meetings</i>	1,921	0	1,921	0	0	0	1,921	100.00%
<i>Site Supplies</i>	21,061	0	21,061	790	1,648	23,398	(3,985)	-18.92%
<b>Travel &amp; Conference</b>	3,092	0	3,092	348	364	0	2,728	88.22%
<b>Dues &amp; Memberships</b>	776	0	776	375	375	85	316	40.72%
<b>Insurance</b>	3,051	0	3,051	0	0	0	3,051	100.00%
<b>Operations and Housekeeping</b>	50	0	50	0	0	0	50	100.00%
<b>Rentals, Leases, Repairs &amp; Noncapitalized Improvements</b>	2,246	0	2,246	34	149	564	1,533	68.25%
<b>Direct Costs for Transfer of Services</b>	76,007	0	76,007	5,514	13,614	0	62,393	82.09%
<b>Professional/Contracted Services &amp; Operating Expenditures</b>	14,647	0	14,647	1,459	1,769	13,894	(1,016)	-6.94%
<b>Intergovernmental Fees</b>	1,035	0	1,035	160	240	0	795	76.84%
<b>Indirect Costs</b>	113,865	0	113,865	0	16,301	0	97,564	85.68%
<b>Improvements</b>	0	0	0	0	0	0	0	#DIV/0!
<b>Total Expenditures</b>	1,184,022	0	1,184,022	114,309	284,341	681,591	218,090	18.42%

**Executive Summary**  
**2021/2022 Fiscal Year**  
**Septiembre 2021**  
**PROGRAMA EARLY HEAD START**  
**PRESUPUESTO DEL AÑO FISCAL 2020/2021**

Recurso 5212 & 5229

CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
					Lo que va del año	Sobrecargado		
<b>Ingresos:</b>								
<b>Todos los otros Federales</b>	1,184,022	0	1,184,022	170,032	170,032	0	1,013,990	85.64%
	0		0				0	#DIV/0!
	0		0		0		0	
<b>Total de Ingresos</b>	1,184,022	0	1,184,022	170,032	170,032	0	1,013,990	85.64%
<b>Gastos:</b>								
<b>Salarios</b>	684,729	0	684,729	82,331	187,458	465,340	31,932	4.66%
<b>Beneficios</b>	261,542	0	261,542	23,298	62,423	178,310	20,809	7.96%
<b>Provisiones</b>	22,982	0	22,982	790	1,648	23,398	(2,064)	-8.98%
<i>Articulos para las actividades de los padres y comida para las juntas</i>	1,921	0	1,921	0	0	0	1,921	100.00%
<i>Articulos de oficina para el centro</i>	21,061	0	21,061	790	1,648	23,398	(143)	-0.68%
<b>Viaje y Conferencia</b>	3,092	0	3,092	348	364	0	2,728	88.22%
<b>Cuotas y Membresias</b>	776	0	776	375	375	85	316	40.72%
<b>Seguro</b>	3,051	0	3,051	0	0	0	3,051	100.00%
<b>Operations and Housekeeping</b>	50		50	0	0	0	50	100.00%
<b>Rentas, Arrendamientos, Reparaciones y Mejoras No-Capitalizadas</b>	2,246	0	2,246	34	149	564	1,533	68.25%
<b>Costos Directos para Transferencias de Servicios</b>	76,007	0	76,007	5,514	13,614	0	62,393	82.09%
<b>Servicios Profesionales/Contratados y Gastos de</b>	14,647	0	14,647	1,459	1,769	13,894	(1,016)	-6.94%
<b>Cuotas Intergubernamentales</b>	1,035	0	1,035	160	240	0	795	76.84%
<b>Gastos Indirectos</b>	113,865	0	113,865	0	16,301	0	97,564	85.68%
<b>Equipment</b>		0	0	0	0	0	0	#DIV/0!
		0	0					
<b>Total de Gastos</b>	1,184,022	0	1,184,022	114,309	284,341	681,591	218,090	18.42%

Executive Summary  
2021/2022 Fiscal Year  
September 2021  
HEAD START T&TA

Resource 5208		Expended/Received							%
CATEGORY	Budget	Adjustment	Revised Budget	Current	Year-to-date	Encumbered	Balance	%	
<b>Revenues</b>									
All Other Federal	25,983	0	25,983	0	0	0	25,983	100.00%	
COLA	0	0	0	0	0	0	0		
<b>Total Revenues</b>	25,983	0	25,983	0	0	0	25,983	100.00%	
<b>Expenditures</b>									
Salaries	0	0	0	0	0	0	0	0.00%	
Benefits	0	0	0	0	0	0	0	0.00%	
Supplies	3,417	0	3,417	0	0	0	3,417	100.00%	
Parent Activity Supplies & Food for Parent Meetings	0	0	0	0	0	0	0	#DIV/0!	
Site Supplies	3,417	0	3,417	0	0	0	3,417	100.00%	
Travel & Conference	17,851	0	17,851	4,642	4,642	8,570	4,639	25.99%	
Contracted Services	4,715	0	4,715	840	840	844	3,031	64.28%	
Indirect Costs	0	0	0	0	0	0	0	#DIV/0!	
<b>Total Expenditures</b>	25,983	0	25,983	5,482	5,482	9,414	11,087	42.67%	

**Executive Summary**  
**2021/2022 Fiscal Year**  
**Septiembre 2021**  
**PROGRAMA HEAD START T&TA**

Recurso 5208

CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
					Lo que va del año	Sobrecargado		
<b>Ingresos:</b>								
<b>Todos los otros Federales</b>	25,983	0	25,983	0	0	0	25,983	100.00%
<b>COLA</b>	0		0				0	
<b>Total de Ingresos</b>	25,983	0	25,983	0	0	0	25,983	100.00%
<b>Gastos:</b>								
<b>Salarios</b>	0	0	0	0	0	0	0	0.00%
<b>Beneficios</b>	0	0	0	0	0	0	0	0.00%
<b>Provisiones</b>	3,417	0	3,417	0	0	0	3,417	100.00%
<i>Articulos para las actividades de los padres y comida para las juntas</i>	0	0	0	0	0	0	0	#DIV/0!
<i>Articulos de oficina para el centro</i>	3,417	0	3,417	0	0	0	3,417	100.00%
<b>Viaje y Conferencia</b>	17,851	0	17,851	4,642	4,642	8,570	4,639	
<b>Servicios Contratados</b>	4,715	0	4,715	840	840	844	3,031	64.28%
<b>Gastos Indirectos</b>	0	0	0	0	0	0	0	0.00%
<b>Total de Gastos</b>	25,983	0	25,983	5,482	5,482	9,414	11,087	42.67%

**Executive Summary**  
**2021/2022 Fiscal Year**  
**September 2021**  
**HEAD START & QUALITY IMPROVEMENT**  
**2021/2022 BUDGET**

Resource 5210 HS & Quality Improvement RS 5219

CATEGORY	Budget	Adjustment	Revised Budget	Current	Expended/Received			Balance	% %
					Year-to-date	Encumbered			
<b>Revenues</b>									
<b>All Other Federal</b>	3,084,556	0	3,084,556	365,162	365,162	0	2,719,394	88.16%	
Indirect	0	0	0	0	0	0	0	0.00%	
<b>COLA</b>	0	0	0	0	0	0	0	0.00%	
<b>Total Revenues</b>	3,084,556	0	3,084,556	365,162	365,162	0	2,719,394	88.16%	
<b>Expenditures:</b>									
<b>Salaries</b>	1,653,338	0	1,653,338	206,358	421,969	1,208,984	22,384	1.35%	
<b>Benefits</b>	644,673	0	644,673	58,048	141,135	470,172	33,366	5.18%	
<b>Supplies</b>	81,263	0	81,263	5,437	6,101	41,383	33,779	41.57%	
<i>Parent Activity Supplies &amp; Food for Parent Meetings</i>	4,372	0	4,372	0	0	0	4,372	100.00%	
<i>Site Supplies</i>	76,891	0	76,891	5,437	6,101	41,383	29,407	38.25%	
<b>Travel &amp; Conference</b>	35,204	0	35,204	451	602	0	34,602	98.29%	
<b>Dues &amp; Memberships</b>	2,863	0	2,863	1,125	1,125	304	1,434	50.10%	
<b>Insurance</b>	13,568	0	13,568	0	0	0	13,568	100.00%	
<b>Operations &amp; Housekeeping</b>	580	0	580	1	1	125	454	78.22%	
<b>Rentals, Leases, Repairs &amp; Noncapitalized</b>									
<b>Improvements</b>	9,780	0	9,780	138	1,127	3,576	5,077	51.91%	
<b>Direct Costs for Transfer of Services</b>	257,358	0	257,358	19,484	47,769	0	209,589	81.44%	
<b>Professional/Contracted Services &amp; Operating</b>									
<b>Expenditures</b>	84,447	0	84,447	2,066	2,737	26,838	54,872	64.98%	
<b>Intergovernmental Fees</b>	4,847	0	4,847	251	836	584	3,427	70.70%	
<b>Equipment</b>	0	0	0	0	0	0	0	#DIV/0!	
<b>Indirect Costs</b>	296,635	0	296,635	0	35,117	0	261,518	88.16%	
<b>Improvements</b>	0	0	0	0	0	0	0	#DIV/0!	
<b>Total Expenditures</b>	3,084,556	0	3,084,556	293,359	658,521	1,751,965	674,070	21.85%	

**Executive Summary**  
**2021/2022 Fiscal Year**  
**Septiembre 2021**  
**PROGRAMA HEAD START**  
**PRESUPUESTO 2020/2021**

Recurso 5210

CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
					Lo que va del año	Sobrecargado		
<b>Ingresos:</b>								
<b>Todos los otros Federales</b>	3,084,556	0	3,084,556	0	365,162		2,719,394	88.16%
	0	0	0	0	0	0	0	
COLA	0	0	0	0	0		0	
<b>Total Revenues/Total de Ingresos</b>	3,084,556	0	3,084,556	0	365,162	0	2,719,394	
<b>Gastos:</b>								
<b>Salarios</b>	1,653,338	0	1,653,338	206,358	421,969	1,208,984	22,384	1.35%
<b>Beneficios</b>	644,673	0	644,673	58,048	141,135	470,172	33,366	5.18%
<b>Provisiones</b>	81,263	0	81,263	5,437	6,101	41,383	33,779	41.57%
<i>Articulos para las actividades de los padres y comida para las juntas</i>	4,372	0	4,372	0	0	0	4,372	0.00%
<i>Articulos de oficina para el centro</i>	76,891	0	76,891	5,437	6,101	41,383	29,407	38.25%
<b>Viaje y Conferencia</b>	35,204	0	35,204	451	602	0	34,602	98.29%
<b>Cuotas y Membresías</b>	2,863	0	2,863	1,125	1,125	304	1,434	50.10%
<b>Seguro</b>	13,568	0	13,568	0	0	0	13,568	100.00%
	580	0	580	1	1	125	454	78.22%
<b>Rentas, Arrendamientos, Reparaciones y Mejoras No-Capitalizadas</b>	9,780	0	9,780	138	1,127	3,576	5,077	51.91%
<b>Costos Directos para Transferencias de Servicios Profesionales/Contratados y Gastos de Operación</b>	257,358	0	257,358	19,484	47,769	0	209,589	81.44%
<b>Cuotas Intergubernamentales</b>	84,447	0	84,447	2,066	2,737	26,838	54,872	64.98%
<b>Mejoras a los Terrenos</b>	4,847	0	4,847	251	836	584	3,427	70.70%
<b>Gastos Indirectos</b>	0	0	0	0	0	0	0	#DIV/0!
<b>transferencia al fondo del café</b>	296,635	0	296,635	0	35,117	0	261,518	88.16%
	0	0	0	0	0	0	0	#DIV/0!
<b>Total de Gastos</b>	3,084,556	0	3,084,556	293,359	658,521	1,751,965	674,070	21.85%

**Executive Summary  
2021/2022 Fiscal Year  
September 2021  
EARLY HEAD START T&TA**

Resource 5218

CATEGORY	Budget	Adjustment	Revised Budget	Current	Expended/Received			% %
					Year-to-date	Encumbered	Balance	
<b>Revenues</b>								
<b>All Other Federal</b>	25,983	25,983	51,966	0	24,882	0	27,084	52.12%
<b>Total Revenues</b>	25,983	25,983	51,966	0	24,882	0	27,084	52.12%
<b>Expenditures</b>								
<b>Salaries</b>	0	0	0	0	0	0	0	0.00%
<b>Benefits</b>	0	0	0	0	0	0	0	0.00%
<b>Supplies</b>	720	6,354	7,074	0	3,403	0	3,671	51.89%
<i>Parent Activity Supplies &amp; Food for Parent Meetings</i>	720	0	720	0	0	0	720	100.00%
<i>Site Supplies</i>	0	0	0	0	3,403	0	(3,403)	#DIV/0!
<b>Travel &amp; Conference</b>	19,110	13,971	33,081	4,642	19,864	7,970	5,247	15.86%
<b>Contracted Services</b>	6,153	5,658	11,811	840	7,097	844	3,870	32.77%
<b>Indirect Costs</b>	0	0	0	0	0	0	0	#DIV/0!
<b>Total Expenditures</b>	25,983	25,983	51,966	5,482	30,364	8,814	12,788	24.61%

**Executive Summary**  
**2021/2022 Fiscal Year**  
**Septiembre 2021**  
**PROGRAMA EARLY HEAD START T&TA**

Recurso 5218

CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
					Lo que va del año	Sobrecargado		
<b>Ingresos:</b>								
<b>Todos los otros Federales</b>	25,983	0	25,983	0	24,882	0	1,101	4.24%
<b>Total de Ingresos</b>	25,983	0	25,983	0	24,882	0	1,101	
<b>Gastos:</b>								
<b>Salarios</b>	0	0	0	0	0	0	0	0.00%
<b>Beneficios</b>	0	0	0	0	0	0	0	0.00%
<b>Provisiones</b>	720	6,354	7,074	0	3,403	0	3,671	51.89%
<i>Articulos para las actividades de los padres y comida para las juntas</i>	720	0	720	0	0	0	720	100.00%
<i>Articulos de oficina para el centro</i>	0	0	0	0	3,403	0	(3,403)	#DIV/0!
<b>Viaje y Conferencia</b>	19,110	13,971	33,081	4,642	19,864	7,970	5,247	15.86%
<b>Servicios Contratados</b>	6,153	5,658	11,811	840	7,097	844	3,870	32.77%
<b>Gastos Indirectos</b>	0	0	0	0	0	0	0	#DIV/0!
<b>Total de Gastos</b>	25,983	25,983	51,966	5,482	30,364	8,814	12,788	24.61%



**Executive Summary  
2021/2022 Fiscal Year  
September 2021  
HEAD START SUPP AMERICAN RESCUE PLAN**

Resource 5246

		Expended/Received							
	CATEGORY	Budget	Adjustment	Revised Budget	Current	Year-to-date	Encumbered	Balance	%
<b>Revenues</b>									
	<b>All Other Federal</b>	400,828	0	400,828	0	0	0	400,828	100.00%
	<b>Total Revenues</b>	400,828	0	400,828	0	0	0	400,828	100.00%
<b>Expenditures</b>									
	<b>Salaries</b>	0	0	0	0	0	0	0	0.00%
	<b>Benefits</b>	0	0	0	0	0	0	0	0.00%
	<b>Supplies</b>	0	0	0	0	0	0	0	#DIV/0!
	<i>Parent Activity Supplies &amp; Food for Parent Meetings</i>	0	0	0	0	0	0	0	#DIV/0!
	<i>Site Supplies</i>	0	0	0	0	0	0	0	#DIV/0!
	<b>Travel &amp; Conference</b>	0	0	0	0	0	0	0	#DIV/0!
	<b>Rentals, Leases, Repairs &amp; Noncapitalized Improvements</b>	0		0	945	1,854	5,346	(7,200)	#DIV/0!
	<b>Contracted Services</b>	154,740	0	154,740	0	0	0	154,740	100.00%
	<b>Building &amp; Improvements</b>	229,624	0	229,624	0	0	0	229,624	100.00%
	<b>Indirect Costs</b>	16,464	0	16,464	0	0	0	16,464	100.00%
				0					
	<b>Total Expenditures</b>	400,828	0	400,828	945	1,854	5,346	393,628	98.20%

**Executive Summary  
2021/2022 Fiscal Year  
September 2021  
HEAD START NON-COMPETING NEW**

Resource 5256

		Expended/Received							
	CATEGORY	Budget	Adjustment	Revised Budget	Current	Year-to-date	Encumbered	Balance	%
<b>Revenues</b>									
	<b>All Other Federal</b>	100,825	0	100,825	0	0	0	100,825	100.00%
	<b>Total Revenues</b>	100,825	0	100,825	0	0	0	100,825	100.00%
<b>Expenditures</b>									
	<b>Salaries</b>	0	0	0	0	0	0	0	0.00%
	<b>Benefits</b>	0	0	0	0	0	0	0	0.00%
	<b>Supplies</b>	42,129	0	42,129	0	0	0	42,129	100.00%
	<i>Parent Activity Supplies &amp; Food for Parent Meetings</i>	0	0	0	0	0	0	0	#DIV/0!
	<i>Site Supplies</i>	42,129	0	42,129	0	0	0	42,129	100.00%
	<b>Travel &amp; Conference</b>	0	0	0	0	0	0	0	#DIV/0!
	<b>Rentals, Leases, Repairs &amp; Noncapitalized Improvements</b>								
	<b>Contracted Services</b>	49,000	0	49,000	0	0	0	49,000	100.00%
	<b>Indirect Costs</b>	9,696	0	9,696	0	0	0	9,696	100.00%
								0	
	<b>Total Expenditures</b>	100,825	0	100,825	0	0	0	100,825	100.00%

**Executive Summary  
2021/2022 Fiscal Year  
September 2021**

**HEAD START/EARLY HEAD START  
CREDIT CARD REPORT**

<b>MANAGER</b>	<b>VISA</b>
<b>Gail Nadal</b>	
Travel/Conference	\$ 3,050.55
Center Supplies	\$ 3,375.72
<b>TOTAL</b>	<b>\$ 6,426.27</b>
<b>Genet Telahun</b>	
Travel/Conference	\$ -
Center Supplies	-
<b>TOTAL</b>	<b>\$ -</b>
<b>Amee Dowkes</b>	
Travel/Conference	\$ -
Center Supplies	-
<b>TOTAL</b>	<b>\$ -</b>
<b>Gustavo Melgoza</b>	
Travel/Conference	\$ -
Center Supplies	\$ 150.00
<b>TOTAL</b>	<b>\$ 150.00</b>
<b>Connie Luna</b>	
Travel/Conference	\$ -
Center Supplies	\$ 744.27
<b>TOTAL</b>	<b>\$ 744.27</b>
<b>Nicole Castrejon</b>	
Travel/Conference	\$ -
Center Supplies	\$ -
<b>TOTAL</b>	<b>\$ -</b>
<b>VISA Grand Total</b>	<b>\$ 7,320.54</b>
Nugget/Food4Less	\$ -
InterState Oil	\$ 199.30
<b>TOTAL MONTHLY EXPENDITURES:</b>	<b>\$ 7,519.84</b>

\*\*Credit card statements available upon request

**Executive Summary  
2021/2022 Fiscal Year  
September 2021  
Programas Head Start/Early Head Start  
REPORTE DE TARJETAS DE CRÉDITO  
Año FISCAL 2020/2021**

<b>SUPERVISOR</b>	<b>VISA</b>
<b>Gail Nadal</b>	
Viaje/Conferencia	\$ 3,050.55
Artículos para el centro	\$ 3,375.72
	<b>\$ 6,426.27</b>
<b>Genet Telahun</b>	
Viaje/Conferencia	\$ -
Artículos para el centro	\$ -
<b>Total</b>	<b>\$ -</b>
<b>Amee Dowkes</b>	
Viaje/Conferencia	\$ -
Artículos para el centro	\$ -
<b>Total</b>	<b>\$ -</b>
<b>Gustavo Melgoza</b>	
Viaje/Conferencia	\$ -
Artículos para oficina	\$ 150.00
<b>Total</b>	<b>\$ 150.00</b>
<b>Connie Luna</b>	
Viaje/conferencia	\$ -
Articulos para oficina	\$ 744.27
<b>Total</b>	<b>\$ 744.27</b>
<b>Nicole Castrejon</b>	
Viaje/conferencia	\$ -
Articulos para oficina	\$ -
<b>Total</b>	<b>\$ -</b>
<b>VISA Grand Total</b>	<b>\$ 7,320.54</b>
NUGGET/FOOD 4 LESS	\$ -
INTERSTATE OIL	\$ 199.30

**Total de Gastos Mensuales: \$ 7,519.84 \*\*\***

\*\*\*"Estados de cuenta de las tarjetas de crédito, están desresponsables, si son solicitadas."

**Executive Summary  
2021/2022 Fiscal Year  
September 2021**

**Headstart / Early Head Start**

**Step 1: Calculate % rent is administrative expense**

Administrative Square Footage	Total Square Footage	% of Total Square Footage	Plant Services Charges (FN 8000-8999)	% of Rent allocated to Admin
-	-	#DIV/0!	\$ -	#DIV/0!

Dual Facility Costs - All Sites - July thru June				
Administrative Square Footage	Total Square Footage	% of Total Square Footage	Plant Services Charges (FN 8000-8999)	% of Rent allocated to Admin
360.00	22,125.00	0.013145	\$ 95,317.23	\$ 1,252.94

**Step 2: Calculate maximum administrative expenses allowed for 15%**

Federal Share	\$ 421,961.52	All Grants
Required 20 percent NFS	\$ 105,490.38	Non Federal Share
Total Approved Costs	\$ 527,451.90	
15% Administrative Cost Limitation	\$ 79,117.79	

**Step 3: Identify total administrative expenses**

Dual Facility Costs	\$ 1,252.94	Per Above Calculation in step 1
School Admin	\$ 29,146.28	Staff charged to Administration
General Admin	\$ 39,326.81	Indirect
Total	\$ 69,726.03	

Grant Expenditures	\$ 421,961.52
Less Capital Outlay	\$ -
= Expenditures subject to indirect	\$ 421,961.52

Currently Charged Admin Costs	\$ 69,726.03
In-Kind Indirect	\$ -
In - Kind Administrative	\$ -
Administrative Total	\$ 69,726.03

**Step 4: Calculate actual administrative percentage and verify less or equal to 15%**

Maximum allowed Administrative Percent: 15%

Calculated Percentage to date: 13%

Executive Summary  
2021/2022 Fiscal Year  
September 2021

HEAD START/EARLY HEAD START

Month	Year	Location									Grand	
		Other	Alyce Norman	Itinerant	Esparto	Lemen	Charter	Lincoln/Plainfield	Valley Oak/Winters	MCC	Total	
July	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
August	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
September	2021	\$ 254,285.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 254,285.87
October	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
November	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
December	2021	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
January	2022	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
February	2022	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
March	2022	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
April	2022	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
May	2022	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
June	2022	\$ 15,984.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00
		\$ 430,109.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430,109.87

Total Contribution Due based on actual dollars claimed:

	Dollars Expended as of Sep 30, 2021	In-Kind Required
Head Start & Quality Improvement:	658,520.68	164,630.17
Head Start T & TA:	5,482.07	1,370.52
Early Head Start & Quality Improvement:	284,341.27	71,085.32
Early Head Start T & TA:	30,364.42	7,591.11
Total:	978,708.44	244,677.11

Amount Required: 244,677.11  
Actual In-Kind: 430,109.87

\*Surplus/(Deficit): 185,432.76

Surplus(Deficit): 185,432.76

If deficit: will be returned to Federal Government from unrestricted dollars

**FEDERAL FINANCIAL REPORT**

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted <b>HHS-ADMINISTRATION FOR CHILDREN &amp; FAMILIES</b>				2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) <b>09CH01057203</b>			
3. Recipient Organization (Name and complete address including Zip code) <b>YOLO CO OFFICE OF EDUCATION</b> <b>1280 SANTA ANITA CT STE 100, WOODLAND, CA 957766128</b>							
4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type	7. Basis of Accounting		
<b>193213188</b>	<b>1952746725A1</b>	<b>B3752P1</b>		<input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual		
8. Project/Grant Period (Month, Day, Year)				9. Reporting Period End Date (Month, Day, Year)			
From: <b>July 1, 2020</b>				To: <b>June 30, 2022</b>			
				<b>June 30, 2021</b>			
<b>10. Transactions</b>					Cumulative		
<i>(Use lines a-c for single or combined multiple grant reporting)</i>							
<b>Federal Cash (To report multiple grants separately, also use FFR Attachment):</b>							
a. Cash Receipts					\$3,897,192.71		
b. Cash Disbursements					\$3,897,192.71		
c. Cash on Hand (line a minus b)					\$0.00		
<i>(Use lines d-o for single grant reporting)</i>							
<b>Federal Expenditures and Unobligated Balance:</b>							
d. Total Federal funds authorized					\$3,897,194.00		
e. Federal share of expenditures					\$3,897,192.71		
f. Federal share of unliquidated obligations					\$0.00		
g. Total Federal share (sum of lines e and f)					\$3,897,192.71		
h. Unobligated balance of Federal funds (line d minus g)					\$1.29		
<b>Recipient Share:</b>							
i. Total recipient share required					\$974,298.18		
j. Recipient share of expenditures					\$974,298.18		
k. Remaining recipient share to be provided (line i minus j)					\$0.00		
<b>Program Income:</b>							
l. Total Federal share of program income earned					\$0.00		
m. Program income expended in accordance with the deduction alternative					\$0.00		
n. Program income expended in accordance with the addition alternative					\$0.00		
o. Unexpended program income (line l minus line m and line n)					\$0.00		
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
	Fixed	10.64	July 1, 2020	June 30, 2021	\$3,367,179.32	\$358,267.88	\$358,267.88
g. Totals:					\$3,367,179.32	\$358,267.88	\$358,267.88
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: Head Start T&TA \$31,969.82; Head Start \$2,765,352.71; Early Head Start \$1,074,987.83; Early Head Start T&TA \$24,882.35; Admin.							
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official					c. Telephone (Area code, number, and extension)		
<b>Hinely, Debra</b> <b>Director Internal Business Services</b>					<b>+1 (530) 668-3728</b>		
b. Signature of Authorized Certifying Official					d. Email Address		
<b>Hinely, Debra</b>					<b>debra.hinely@ycoe.org</b>		
					e. Date Report Submitted (Month, Day, Year)		
					<b>October 18, 2021</b>		

Standard Form 425  
 OMB Approval Number: 4040-0014  
 Expiration Date: 02/28/2022

**Paperwork Burden Statement**

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

**FEDERAL FINANCIAL REPORT**

(Additional Page)

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Federal Agency & Organization : HHS-ADMINISTRATION FOR CHILDREN & FAMILIES

Federal Grant ID : 09CH01057203

Recipient Organization : YOLO CO OFFICE OF EDUCATION  
1280 SANTA ANITA CT STE 100, WOODLAND, CA 957766128

DUNS Number : 193213188

DUNS Status when Certified : ACTIVE (as of 10/18/2021)

EIN : 1952746725A1

Reporting Period End Date : June 30, 2021

Status : Report Certified/Pending Agency Approval

Remarks : Head Start T&TA \$31,969.82; Head Start \$2,765,352.71; Early Head Start \$1,074,987.83; Early Head Start T&TA \$24,882.35; Admin. \$63,803.86

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**Federal Agency Review**

Reviewer Name :  
Phone # :  
Email :  
Review Date :  
Review Comments :



**Notice of Public Meeting**

**YOLO COUNTY OFFICE OF EDUCATION  
HEAD START/EARLY HEAD START/STATE FUNDED PROGRAMS  
POLICY COUNCIL MEETING AGENDA  
October 28, 2021, from 4:15 p.m. to 5:15 p.m.  
1280 Santa Anita Court Suite 140 Woodland, CA 95776**

***Consistent with the Shelter in Place orders from the Governor and Yolo County, this meeting is compliant with the Governor’s Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Brown Act. In person, attendance will not be permitted. Please use zoom for public comments.***

**1.0 Call to Order**

**2.0 Introductions/Recognition of Visitors**

**3.0 Consent Agenda:**

These items are expected to be routine and non-controversial. They will be acted upon by the Policy Council at one time without discussion unless a Policy Council member or citizen requests that an item(s) be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

**Action**

**3.1 Approval – October 28, 2021, Agenda**

M1: M2:

**3.2 Approval – September 24, 2021, Minutes**

M1: M2:

**3.3 Approval - Meetings to be hybrid with virtual and in person option following Resolution #21-22-13**

M1: M2:

**Action**

**4.0 Public Comment:**

<b><i>This will be a virtual meeting - please use Zoom for Public Comment</i></b>

*This item is placed on the agenda for providing visitors the opportunity to address the Policy Council on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.*

*Visitors may also request recognition from the chairperson, to address the Policy Council concerning an item on the agenda by completing the form provided at the door.*

*The Policy Council reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.*

**Discussion &  
Possible Action**

**5.0 Adjourn to Closed Session: *Margie Valenzuela***

- 5.1 Employment of New Hires**
- 5.2 Employment of Substitutes**
- 5.3 Employment of Various Service Providers**

**Possible Action**

**6.0 Open Session:**

**6.1 Old Business:**

**6.2 New Business:**

**6.2.1 Afghani Refugee Families – *Genet Telahun***

**Information,  
Discussion &  
Possible Action**

**7.0 Financial Reports- *Debra Hinely***

- 7.0 Monthly Financial Report**
- 7.1 2020-2021 Annual Federal Financial Report**

**Information**

**8.0 Program Operations: Service Area Reports-**

**Information**

**9.0 Confirmation Next Meeting Date**

*\*Regular Meeting- Friday, November 19, 2021, at 2:00pm*

**These Meetings will be In-person and virtual via Zoom**

**Action**

**10.0 Motion for Adjournment**

M1:

M2:

***The meeting shall be conducted in conformity with the Brown Act.  
Items may be taken out of order.***

**Notice:**

**If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative**

**format should contact Maria Cardenas (530) 668-3756 for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Vanessa Lopez as soon as possible and preferably at least 24 hours prior to the meeting. (Government Code § 54954.2)**

**Yolo County Office of Education Head Start/Early Head Start Programs  
1280 Santa Anita Court, Suite 140, Woodland, CA 95776  
(530) 668-3030 / (530) 668-3840 [fax]**

**Notice of Public Meeting**  
**YOLO COUNTY CHILD CARE PLANNING COUNCIL**  
**Tuesday, November 3<sup>rd</sup>, 2020 9:00 AM-11:00 AM**

**Join Zoom Meeting**  
<https://ycoe.zoom.us/j/8407491020?pwd=MDBUeEpVa29BTG1Vc05IWHFoWjdpUT09>  
**Meeting ID: 840 749 1020**  
**Passcode: 4OrGLf**  
**Dial by your location**  
**+1 669 900 6833 US (San Jose)**

Consistent with the Shelter in Place orders from the Governor and Yolo County, this meeting is compliant with the Governor's Executive Order N-29-20 which allows for a deviation of teleconference rules required by the Brown Act. ***In-person attendance is not permitted. Zoom will be used for public comment.***

*The mission of the Yolo County Child Care Planning Council is to promote the professional growth of the child care workforce and to support the development of quality child care programs. **The meeting shall be conducted in conformity with the Brown Act***

**Items may be taken out of order**

***“Deep and simple is far more essential than shallow and complex” -Fred Roaers***

Item	Title of Item	Who	Description	Time	Notes
1	Call to Order and Introductions/Roll Call	Justine Jimenez	Introduction of Members and/or Guests	5 min	
2	Approve Agenda	All	Action	5 min	
3	Public Comment	Public	Information	5 min	
4	Consent Agenda	Justine Jimenez	Action	5 min	Approve Minutes October 6, 2020
5	CARES Childcare Stabilization Funding	Lynn Arner, Sue Lomax, Kim Relph-Smith, Kari Roberts	Information	20 min	
6	Childcare Needs Assessment	Gina Daleiden, Kim Relph-Smith, Kari Roberts	Information	15 min	
7	Equity and QCC/QRIS Matrix	All	Discussion	20 min	
8	Workgroups This Year	All	Discussion/Action	25 min	
9	Member Updtates	All	Information	20 min	

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Gail Nadal for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Gail Nadal as soon as possible and preferably at least 24 hours prior to the meeting. Gail Nadal, Coordinator

Yolo County Child Care Planning Council  
Yolo County Office of Education  
1280 Santa Anita Court, Suite 140; Woodland, CA 95776  
(530) 668-3773/ (530) 668-3840 [fax]  
[Gail.nadal@ycoe.org](mailto:Gail.nadal@ycoe.org)

I declare under penalty of perjury that the foregoing agenda was posted by October 30, 2020 on the bulletin board at the east entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, CA

By: \_\_\_\_\_

HEAD START/EARLY HEAD START  
POLICY COUNCIL MEETING MINUTES

September 30, 2021

1280 Santa Anita Court Suite 140 Woodland CA 95776

This meeting was conducted via Zoom and conference call in. A public location was provided at the Yolo County Office of Education for public to attend and comment as needed.

**Council Members Present:**

*Annalisa Vasquez*

*Mary Bruning*

*Laura Quezada*

*Alysia Damian*

**YCOE Staff:**

*Shannon McClarin, ECE Director*

*Maria Cardenas, Administrative Secretary*

*Marco Raya, Interpreter*

**YCOE Administration:**

Margie Valenzuela, Executive Director  
Human Resources

Debra Hinely, Internal Business

**AFSCME Council 57:**

None

**Community Members Present:**

1. **Call Order:** 4:32 pm

2. **Introduction/Recognition of Visitors**

**3.0 Consent Agenda:**

**3.1 Approval of September 30, 2021, Agenda**

**M1: Laura Quezada    M2: Annalisa Vasquez**

**3.2 Approval of June 25, 2021, Minutes**

**M1: Laura Quezada    M2: Annalisa Vasquez**

**3.3 Approval – July 29, 2021 Minutes**

**M1: Laura Quezada    M2: Annalisa Vasquez**

**4.0 Public Comment: *None***

**5.0 Adjourned to Close Session:**

**5.1 Employment of New Hires – Margie Valenzuela**

**M1: Annalisa Vasquez    M2: Laura Quezada**

**5.2 Employment of Substitutes –NONE**

**5.3 Employment of Various Service Providers – NONE**

**5.4 Non-Reelection of Certificated Probationary Employee- NONE**

**6.0 Open Session:**

**6.1 Old Business: None**

**6.2 New Business: None**

**7.0 Financial Report: *Debra Hinely***

**7.1 Monthly Financial Report:** Debra Hinely

**7.2 Fiscal Policy: Administration of Federal Funds (Revision) –** Debra Hinely

**7.3 Approval of Federal Financial Report Carry over Head Start (SF 425)**

**M1: Laura Quezada M2: Annalisa Vasquez**

**7.4 Approval of Federal Financial Report COVID Carryover (SF 425)**

**M1: Alysia Damian M2: Laura Quezada**

**7.5 2021- 2022 volunteer Rates –** Debra Hinely

**8.0 Programs Operations: Service Area Reports-** None

**9.0 Confirm Next Meeting Date:**

Regular Meeting will be Thursday October 28, 2021, at 4:15 pm

**9.1 Meetings will be hybrid with virtual and in person option following Resolution #21-22-13**

**M1: Laura Quezada M2: Annalisa Vasquez**

*This meeting will be conducted via Zoom and conference call in. A public location was provided at the Yolo County Office of Education for public to attend and comment as needed at the Santa Anita Offices located at 1280 Santa Anita Court Conference Center Woodland CA 95776*

**10.0 Motion for Adjournment:** The meeting adjourned at 4:56 pm

**M1: Alysia Damian M2: Annalisa Vasquez**

**Roll Call:** Members participating were; Annalisa Vasquez, Mary Bruning, Laura Quezada, Alysia Damian.

*Draft Minutes for Approval*

**YOLO COUNTY CHILD CARE PLANNING COUNCIL**

**Tuesday October 5, 2021 9:00 AM-10:30AM**

**This meeting occurred by Zoom/Conference call**

Consistent with the Shelter in Place orders from the Governor and Yolo County, this meeting was compliant with the Governor’s Executive Order N-29-20 which allows for a deviation of teleconference rules required by the Brown Act. In-person attendance was not permitted.  
Zoom was used for public comment

<p style="text-align: center;"><b><u>Members in Attendance:</u></b></p> <p style="text-align: center;">Justine Jimenez Kim Relph-Smith Fawn Montagna Sue Lomax Gina Daleiden Elizabeth Hansen Ed Lewis Lynn Arner Kari Roberts</p>	<p style="text-align: center;"><b><u>Members Not Present:</u></b></p> <p style="text-align: center;">Amy Howering Tico Zendejas</p> <p style="text-align: center;"><b><u>Guests:</u></b></p> <p style="text-align: center;">Maria Arvizu-Espinoza David Moreno Gehan Tadros</p> <p style="text-align: center;"><b><u>Staff:</u></b></p> <p style="text-align: center;">Shannon McClarin</p>
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Item	
1. Call to Order and Introductions/Roll Call	
Call to order at 9:13AM	
2. Public Comment	
None	
Consent- Approve Agenda	
Motion	
1) Gina Daleiden 2) Lynn Arner	
4. Consent-Minutes September 7, 2021	
1)Kim Relph-Smith 2)Ed Lewis	
5. Approve Resolution #21-22/14	
Must approve resolution to remain virtual every 30 days. The resolution is attached to the agenda, continue to have virtual meetings rather than in person meetings to curtail the spread of COVID-19.	
1)Kim Relph-Smith 2)Lynn Arner	
6. Updates on CA Early Learning and Care Budget	
Kari Roberts would like to invite Dave Esbin from CQEL to the November meeting to share information about a possible mixed delivery system. Jackie Wong, First 5 CA Chief Deputy, could also be invited in the future. There is a lot of discussion at the State level about keeping licensed childcare center and Family Childcare Home providers involved as we move forward with AB22. Family fees for families receiving subsidized care have been suspended as well as payment plans. Childcare bulletins out of CDSS address family fees and	



reimbursement based on enrollment rather than attendance. There is guidance and direction provided in bulletins through CDSS. Facilities are required to shut down due to a COVID exposure and then need to quarantine, and when this happens providers should still be paid. There is a lack of consistent information members spoke about how the LPC website should include current information for providers. When we first entered pandemic and shelter in place, providers were scared and didn't know where to turn for information. The LPC can keep this item on the agenda each month for as long as the pandemic lasts so providers can access simple steps to staying safe. Important for childcare providers to advocate for themselves and be able to locate this information. This can even help to create a network of providers. Suggestion that if there is a training or meeting for childcare providers, Childcare United should be informed and invited to the meetings. Perhaps the LPC can create some sort of a list serve if there is an immediate need such as advocacy. There could be a summary for providers and be linked on the website. Children's Home Society has been very good about mailing information out to all providers and would be more than happy to send out LPC information via mail or email as quickly as required.

#### 7. Amend bylaws to reflect updated attendance policy

Last meeting there was a discussion to have meetings 12 months per year since childcare does not take a break. The LPC continued to informally meet over the summer months. We discussed allowing 3 absences rather than 2 since we are meeting more total times per year. Kim suggested that the LPC conduct a thorough review of the bylaws since there are many that are no longer accurate. We can add this to the agenda for the November meeting. Perhaps identify a small group of members an ad hoc committee that can look at bylaws and come back at the next meeting to discuss. Bylaws must be approved by YCOE and BOS. Unsure how long it will take to pass new bylaws outside of attendance policy. Kari and Kim will work together on this subcommittee.

Ask for a motion to table this until November meeting and ad hoc committee will have this ready for the November meeting

- 1)Kari Roberts
- 2)Gina Daleiden

#### 8. LPC 2021/2022 Budget

The LPC has funds to expend, Shannon will follow up on how we can expend funds and if there are any restrictions, can we use for PPE etc.? CPR and First Aid finished this Saturday and all providers who completed the training received a first aid kit along with certification. There will be another First Aid and CPR class held in January for FCCH and FFN providers. The LPC must have a plan for funding in place by January. Already seeing supply chain issues again and cannot find baby wipes in bulk anymore. If the LPC can purchase supplies for childcare that would be helpful. Previously, YCOE, City of West Sacramento, and F5Y had funding through FEMA and combined to purchase PPE supplies for childcare providers. A concern was voiced about the quality of masks being used, noting KN95 masks are best. Providers would be willing to pay for PPE and diapers and wipes, they cannot find these items to purchase. Shannon will research where money came from at YCOE, there may be more supplies coming. Hopeful that the LPC funds can be used to be able to help providers in conjunction with First 5.

#### 9. Equity Workgroup Update

Diversity and Inclusion, are FFCs, FFNs and private centers getting access? One of the equity issues is access for private providers. How do we want to keep tabs on that? Funding goes to public but not to private, there is an imbalance in our system and how do we work to remedy this? Want to make sure we are keeping this in the forefront. Questions were asked on how to move forward; could we brainstorm how to start the process? Do we need a grant writer? How does it happen? San Diego has someone in their county that does

<p>this effectively, there is some interface between schools and childcare. Kari Roberts is attending a national conference will find out more information.</p>
<p><b>10. Set Date for LPC Website Review- Special Meeting</b></p>
<p>Website will be ready to go in the next couple of weeks, possible meeting times for website reveal:  10/18 from 1-3  10/25 AM  10/28 AM</p> <p>The LPC will determine a date and then a 15 minute review for anyone who could not make this special meeting on 10/18 from 1-3pm Shannon will send zoom link.</p>
<p><b>11. Member Updates</b></p>
<p>Sue Lomax- Crisis Nurse closed for 7 days, one of teachers tested positive for COVID.</p> <p>Kari Robert- Childcare and school districts have different closure guidelines around COVID exposure and quarantine. COVID pay is now gone, if provides have to close parents still have to pay tuition.</p> <p>Gina Daleiden- Health officer has reached out to meet with childcare providers to answer questions. Public Health has been really overwhelmed the last few years. COVID Boosters- childcare providers may be in that group to receive Pfizer booster. Over 65 can go to own medical provider, or pharmacies. ARP F5Y proposal amending the proposal, the ask for funding for air purifiers no longer necessary since that has already completed. Many different interests in the county, trying to be thoughtful as to what is the most reasonable amounts and balancing out what is already being done so there is no overlap.</p> <p>Fawn Montagna- QCC IMPACT F5Y contracted with YCOE to provide coaching through IMPACT to FCCH and Center based providers. YCOE has engaged in outreach to enroll new providers in IMPACT and they are working to connect their coaches to current IMPACT providers. F5Y is managing the FFN coaching piece and is currently outreaching to FFNs and has maintained communications with FFNs ongoing to provide support and resources including information and support on becoming licensed, currently 9 FFNs in process of becoming licensed.</p> <p>Sue Lomax-would be great to know how many and why childcare providers are closing.</p> <p>Gehan Tadros receives a closure list from licensing but does not know why they are closed.</p> <p>David Moreno-Childcare providers would be in that group to be eligible to receive COVID Booster Vaccine</p>
<p>Meeting Adjourned 10:56AM  Motion to adjourn  1)Kari Roberts  2)Sue Lomax</p>

#### **4. 5. Quarterly Report of Investments for Period Ending September 30, 2021**

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##### **Description**

SB 564 added Section 53646 to the Government Code in 1996. Government Code Section 53646 (b) requires the Chief Fiscal Officer of local agencies to present quarterly to the Governing Board a statement of the investments made by its office. The quarterly report shall include the type of investment, issuer, date of maturity, par, and dollar amount invested on all securities, investments and monies held by the local agency, and shall additionally include a description of any of the local agency's funds, investments, or programs that are under the management of contracted parties, including lending programs.

The Yolo County Office of Education invests its money in the Yolo County Treasury, as required by law. Attached you will find the Yolo County Treasurer's quarterly Investment Portfolio Information for the period ending September 30, 2021.

As required by Education Code 53646 (b), the Reports of the Yolo County Treasurer include a statement of compliance of the portfolio with the Investment Policy. The Quarterly Reports also provide a cash flow by the Yolo County Treasurer denoting the ability of the Treasurer to meet its pool expenditure requirements for the next six months.

##### **Recommendation**

For information only.

##### **Supporting Documents**

 [Yolo County Quarterly Investment Report - 3Q2021\\_Final](#)

 [Yolo\\_County\\_Executive\\_Summary\\_3Q21\\_Final](#)

##### **Contact Person**

Debra Hinely, Internal Fiscal Services, will present this item.



# YOLO COUNTY

## Investment Performance Review For the Quarter Ended September 30, 2021

### Client Management Team

Sarah Meacham, Managing Director  
Kenneth Schiebel, CFA, Managing Director  
Allison Kaune, Senior Analyst  
Joseph Creason, Portfolio Manager

### PFM Asset Management LLC

44 Montgomery Street, 3rd Floor  
San Francisco, CA 94104  
415-982-5544

213 Market Street  
Harrisburg, PA 17101-2141  
717-232-2723

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# Market Update

## Current Market Themes



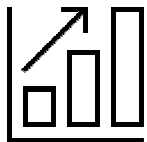
- COVID-19 continues to overshadow the economic and market landscape



- The U.S. economy is characterized by:
  - Continued recovery aided by supportive monetary policy
  - Potentially stagnating labor market growth
  - Heightened inflationary pressures



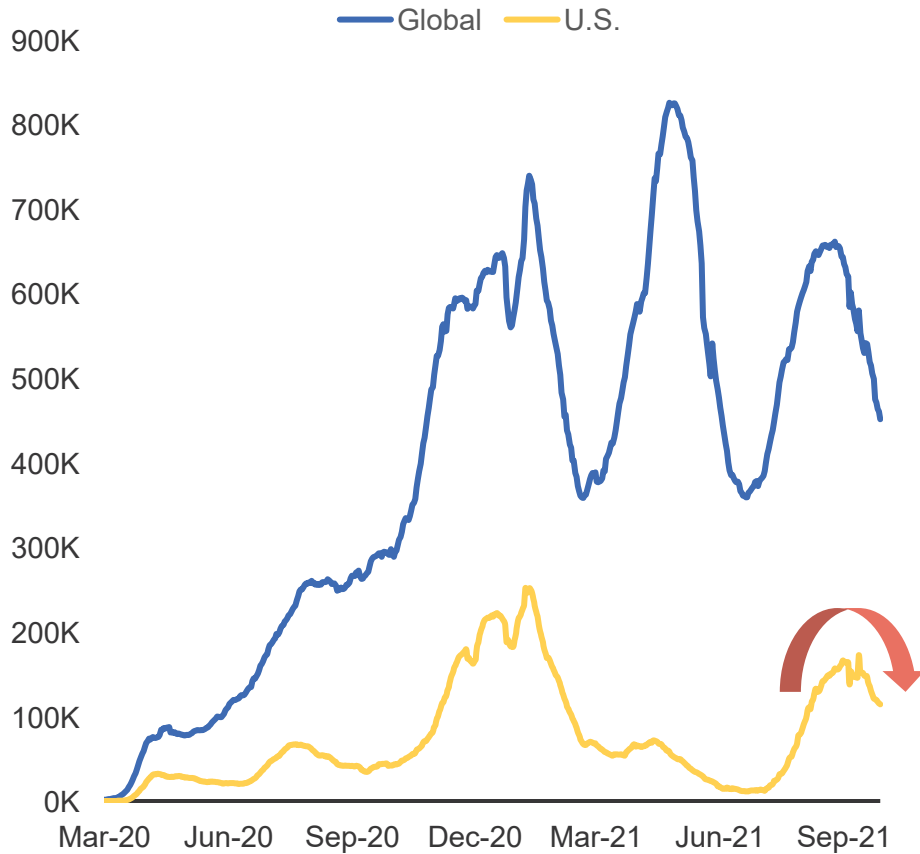
- Federal Reserve is contemplating the end of unprecedented support
  - Near-term tapering of asset purchases
  - Fed Funds Rate hike now seen possible in late 2022
  - Significant turnover of FOMC leadership



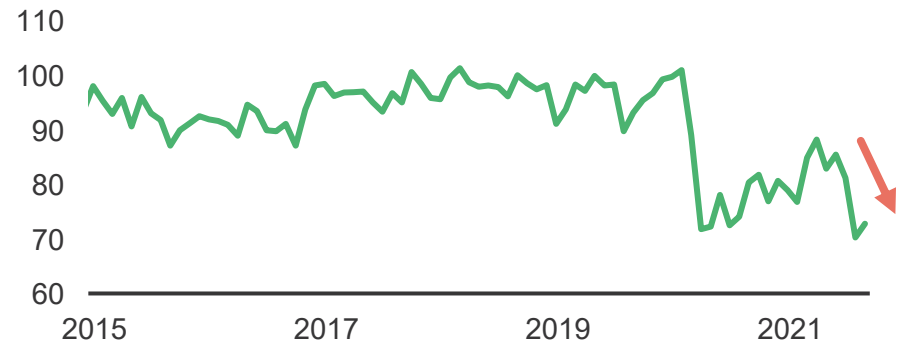
- Fixed income market reacting to changing market dynamics
  - Short-term yields anchored by Fed rate policy
  - Long-term yields rising due to inflationary pressures and tapering

### As COVID Goes, So Goes the Economy

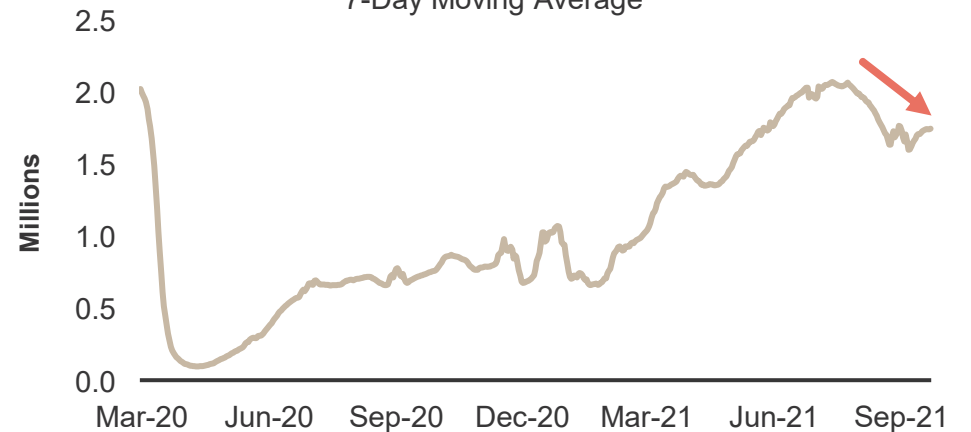
#### U.S. New Cases Reported Daily 7-Day Moving Average



#### University of Michigan Consumer Sentiment Index



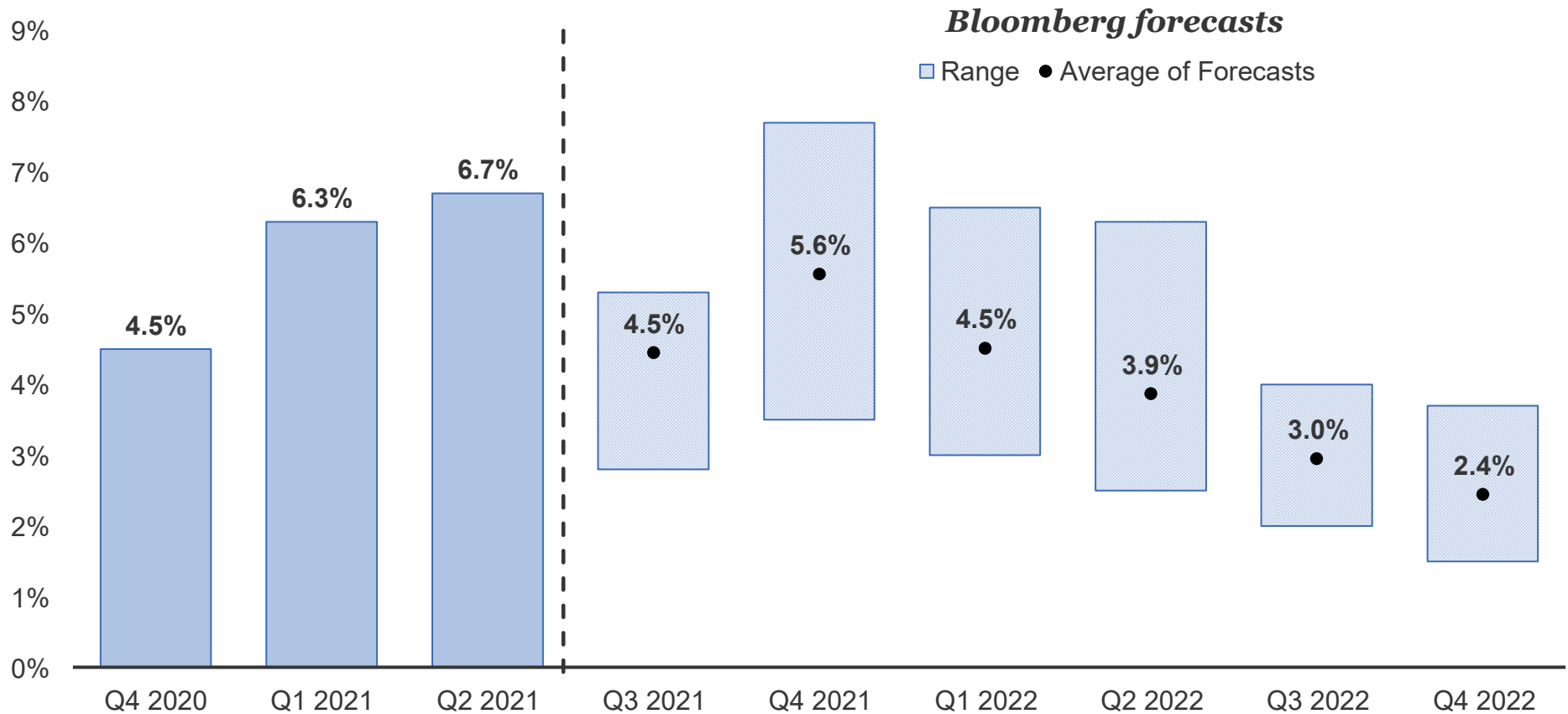
#### TSA Checkpoint Travel Numbers 7-Day Moving Average



Source: John Hopkins University Coronavirus Resource Center, PFM calculations (left); Bloomberg (top right, bottom right) as of 9/30/2021.

## U.S. Economic Growth Expected to Moderate, But Uncertainty is High

### U.S. GDP Forecasts Annualized Rate

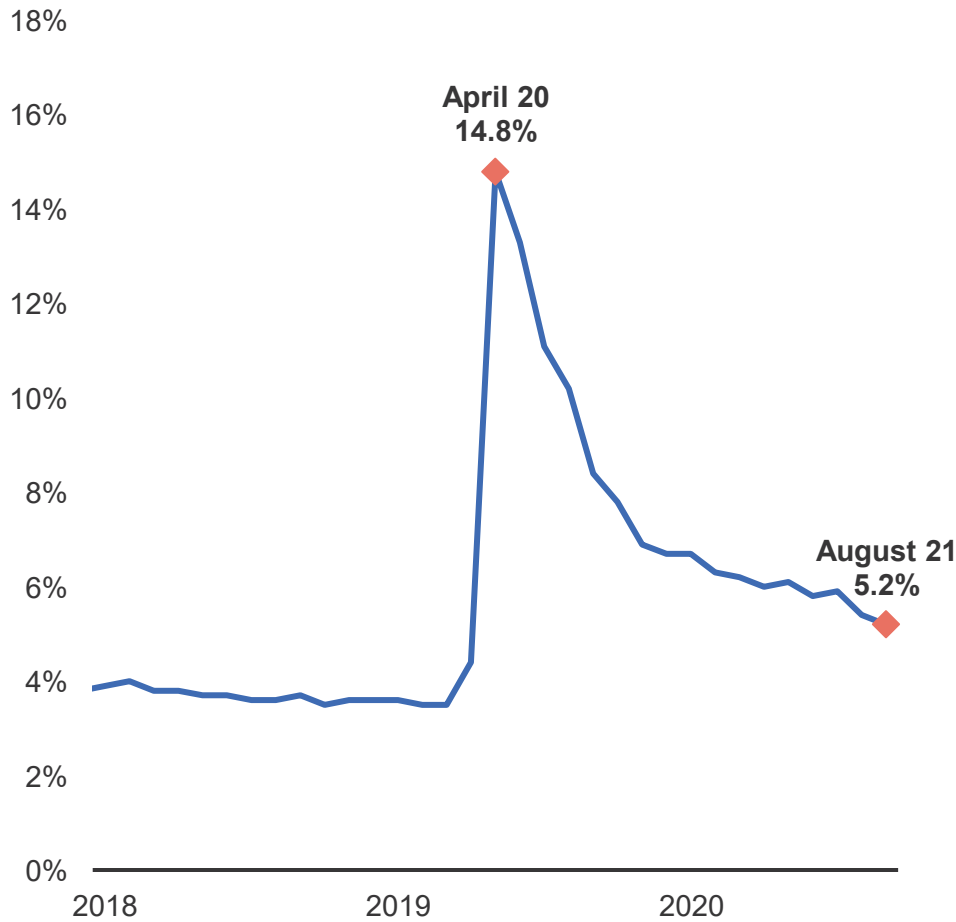


Source: Bloomberg, as of September 2021. Forecasts by Goldman Sachs Group, Deutsche Bank, ING Group, JPMorgan Chase, BMO Capital, Barclays, UBS, Morgan Stanley, and Wells Fargo.

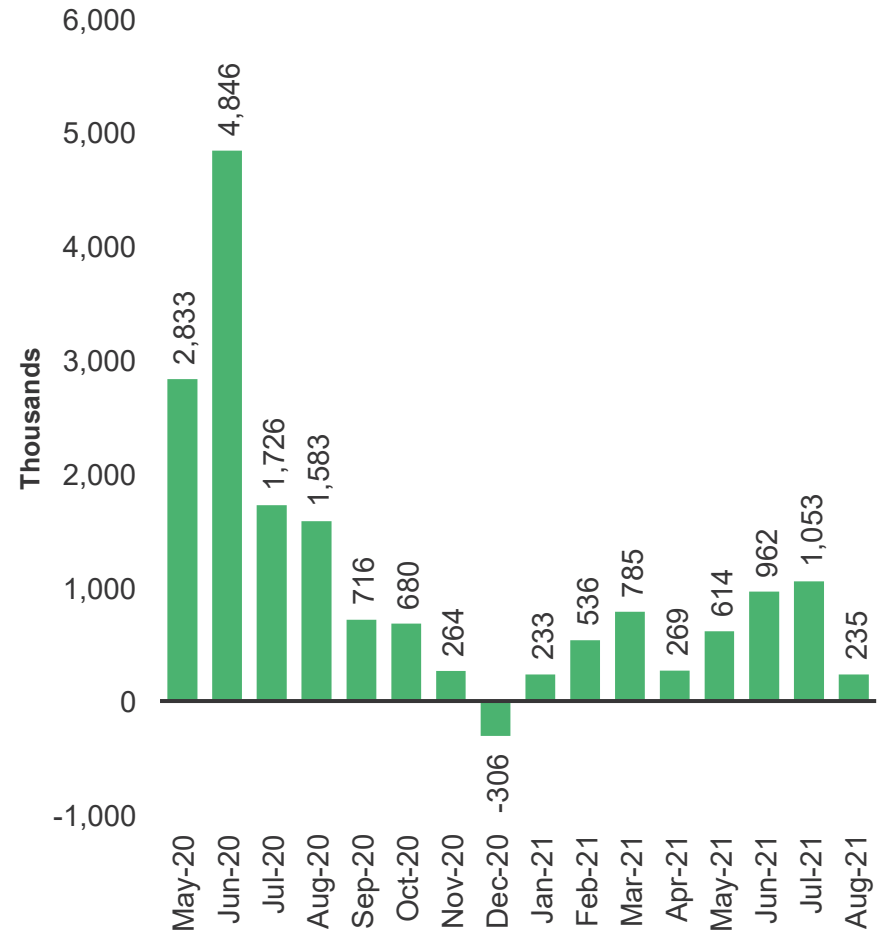


## U.S. Hiring Slowed in August as New Covid-19 Cases Impede Job Gains

### Unemployment Rate



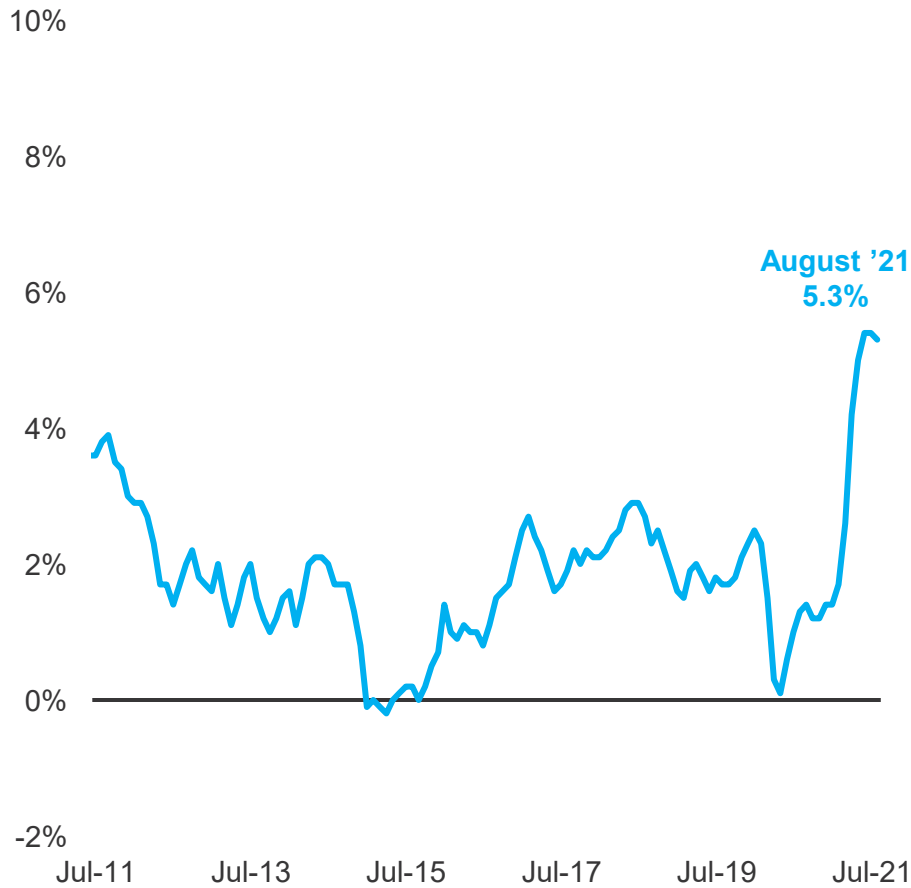
### Monthly Change In Nonfarm Payrolls



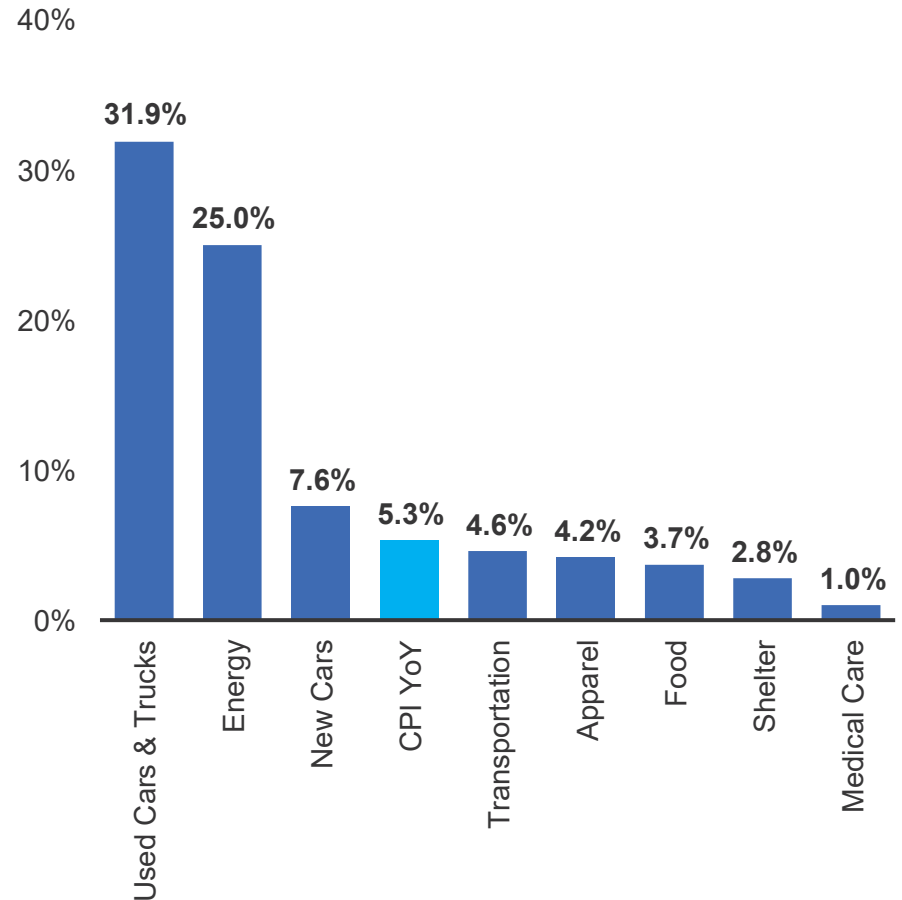
Source: Bloomberg, as of September 2021. Data is seasonally adjusted.

### Consumer Prices High; Investors Still Appear To Believe It Is Transitory

**Consumer Price Index**  
% Change YoY



**Key Consumer Price Index Components**  
% Change YoY



Source: Bloomberg, as of September 2021.

## FOMC Acknowledges Economic Progress, Queues up Taper

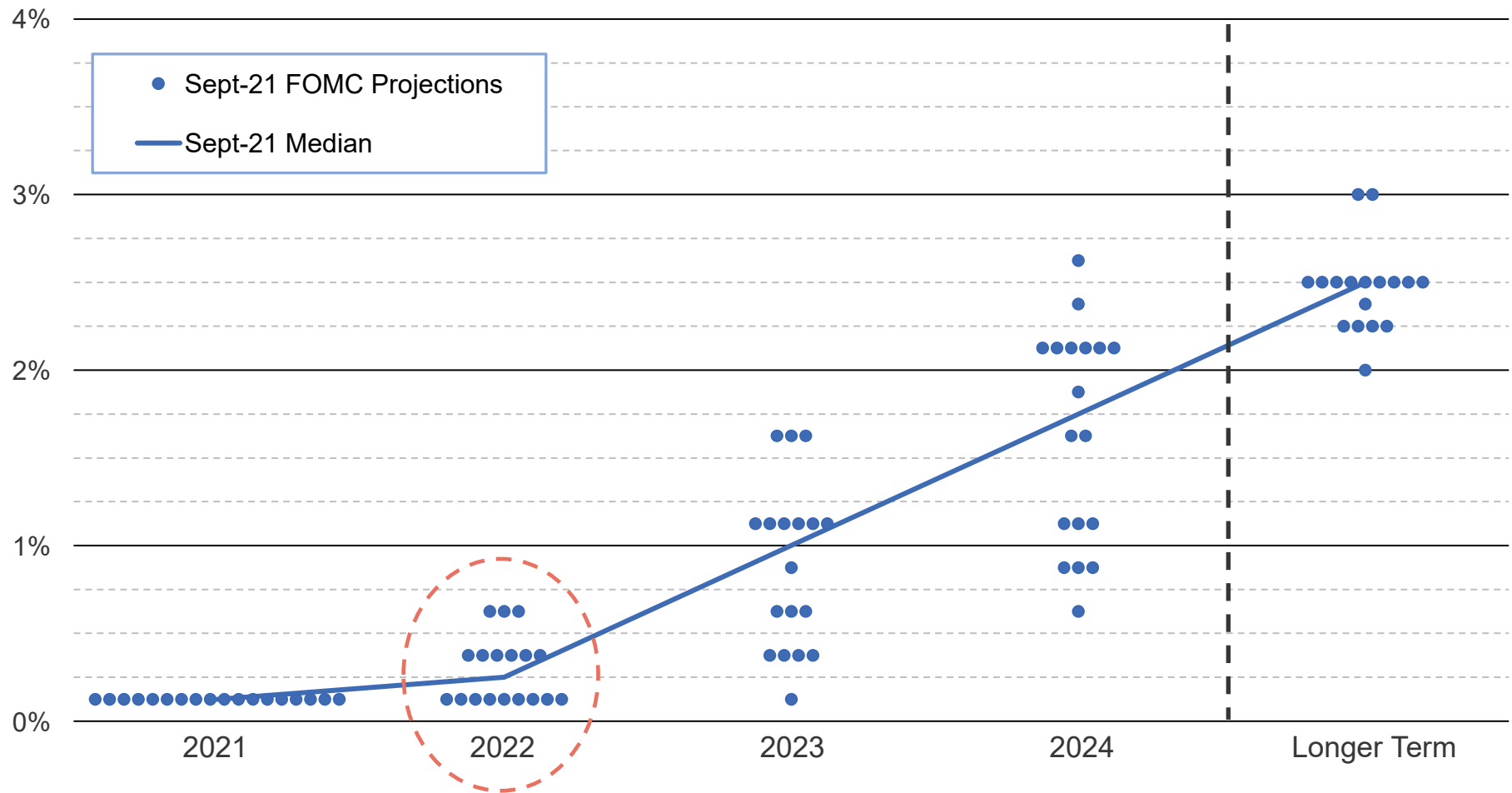
September

22

- With progress on vaccinations and strong policy support, ***indicators of economic activity and employment have continued to strengthen***. The sectors most adversely affected by the pandemic have improved in recent months, but the rise in COVID-19 cases has slowed their recovery.
  - ***Inflation is elevated, largely reflecting transitory factors***. Overall financial conditions remain accommodative, in part reflecting policy measures to support the economy and the flow of credit to U.S. households and businesses.
  - The path of the economy ***continues to depend on the course of the virus***.
- The Committee ***decided to keep the target range for the federal funds rate at 0 to 1/4 percent*** and expects it will be appropriate to maintain this target range ***until*** labor market conditions have reached levels consistent with the Committee's assessments of ***maximum employment and inflation has risen to 2 percent and is on track to moderately exceed 2 percent for some time***.
  - Last December, the Committee indicated it would continue to increase its holdings of Treasury ... and of agency mortgage-backed securities...until substantial further progress has been made toward its maximum employment and price stability goals. Since then, the economy has made progress toward these goals. ***If progress continues broadly as expected, the Committee judges that a moderation in the pace of asset purchases may soon be warranted***.

### Fed's September "Dot Plot" Signals Rate Liftoff in 2022

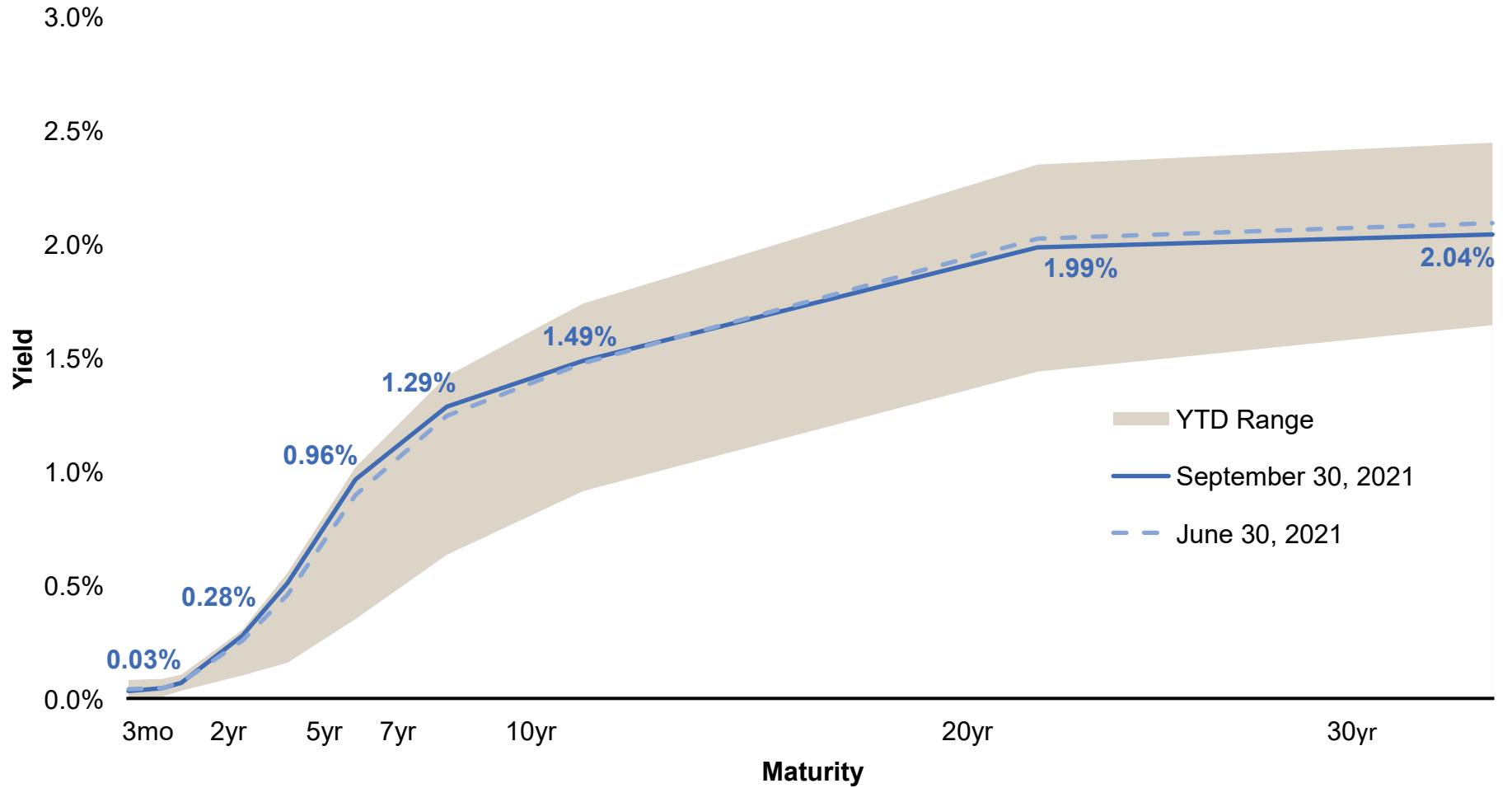
#### Fed Participants' Assessments of 'Appropriate' Monetary Policy



Source: Federal Reserve and Bloomberg. Individual dots represent each Fed members' judgement of the midpoint of the appropriate target range for the federal funds rate at each year-end.

### Despite Volatility, Yields Ended Little Changed in the Third Quarter

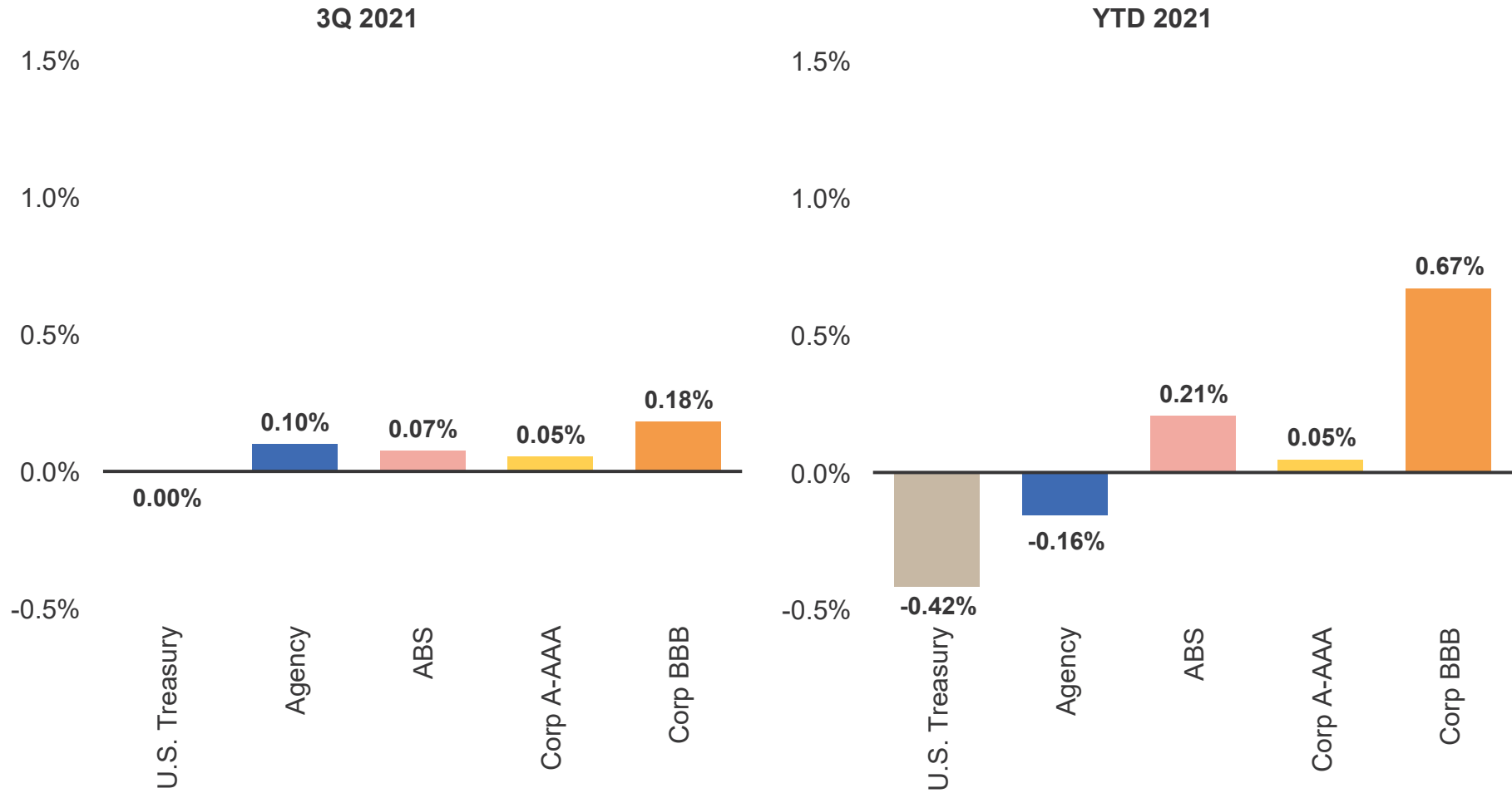
#### U.S. Treasury Yield Curve



Source: Bloomberg, as of 9/30/2021.

### Credit Sectors Continue to Outperform

#### 1-5 Year Indices



Source: ICE BofAML Indices. ABS indices are 0-5 year, based on weighted average life. As of 9/30/2021.

---

Portfolio Review:  
YOLO COUNTY - TREASURY POOL

## Certificate of Compliance

During the reporting period for the quarter ended September 30, 2021, the account(s) managed by PFM Asset Management ("PFMAM") were in compliance with the applicable investment policy and guidelines as furnished to PFMAM.

Acknowledged : *PFM Asset Management LLC*

*Note: Pre- and post-trade compliance for the account(s) managed by PFM Asset Management is provided via Bloomberg Asset and Investment Management ("AIM").*

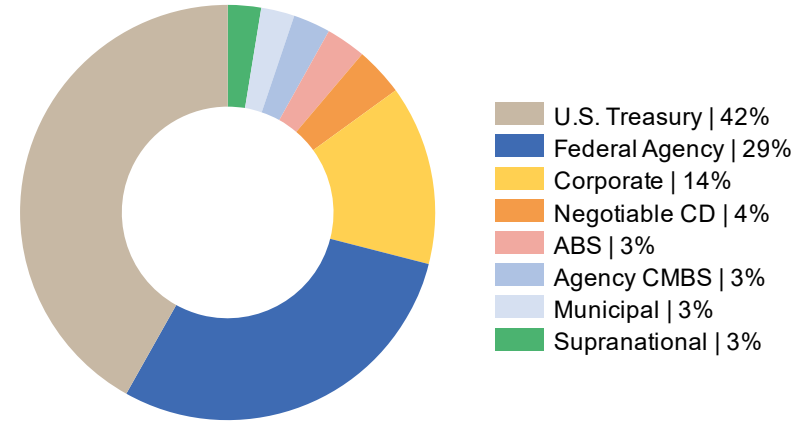


## Portfolio Snapshot - YOLO COUNTY - TREASURY POOL<sup>1</sup>

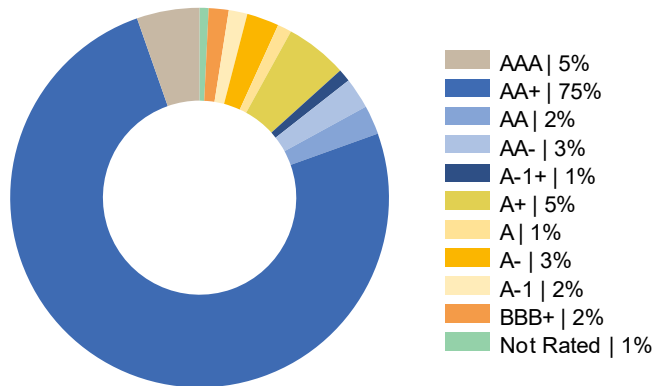
### Portfolio Statistics

<b>Total Market Value</b>	\$369,179,111.95
<b>Portfolio Effective Duration</b>	2.60 years
<b>Benchmark Effective Duration</b>	2.59 years
<b>Yield At Cost</b>	1.04%
<b>Yield At Market</b>	0.61%
<b>Portfolio Credit Quality</b>	AA

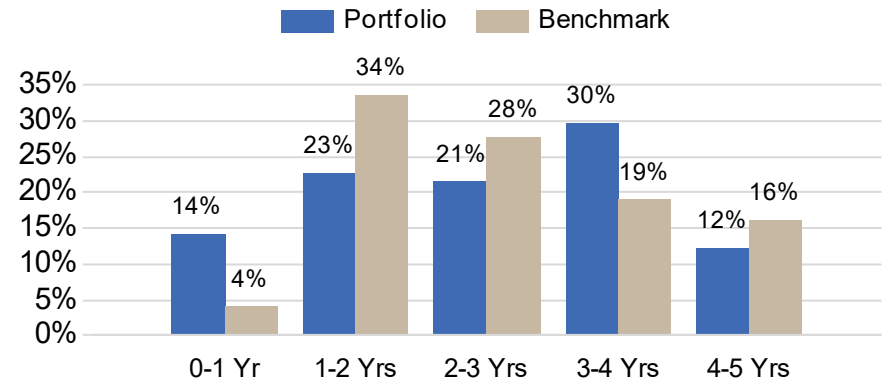
### Sector Allocation



### Credit Quality - S&P

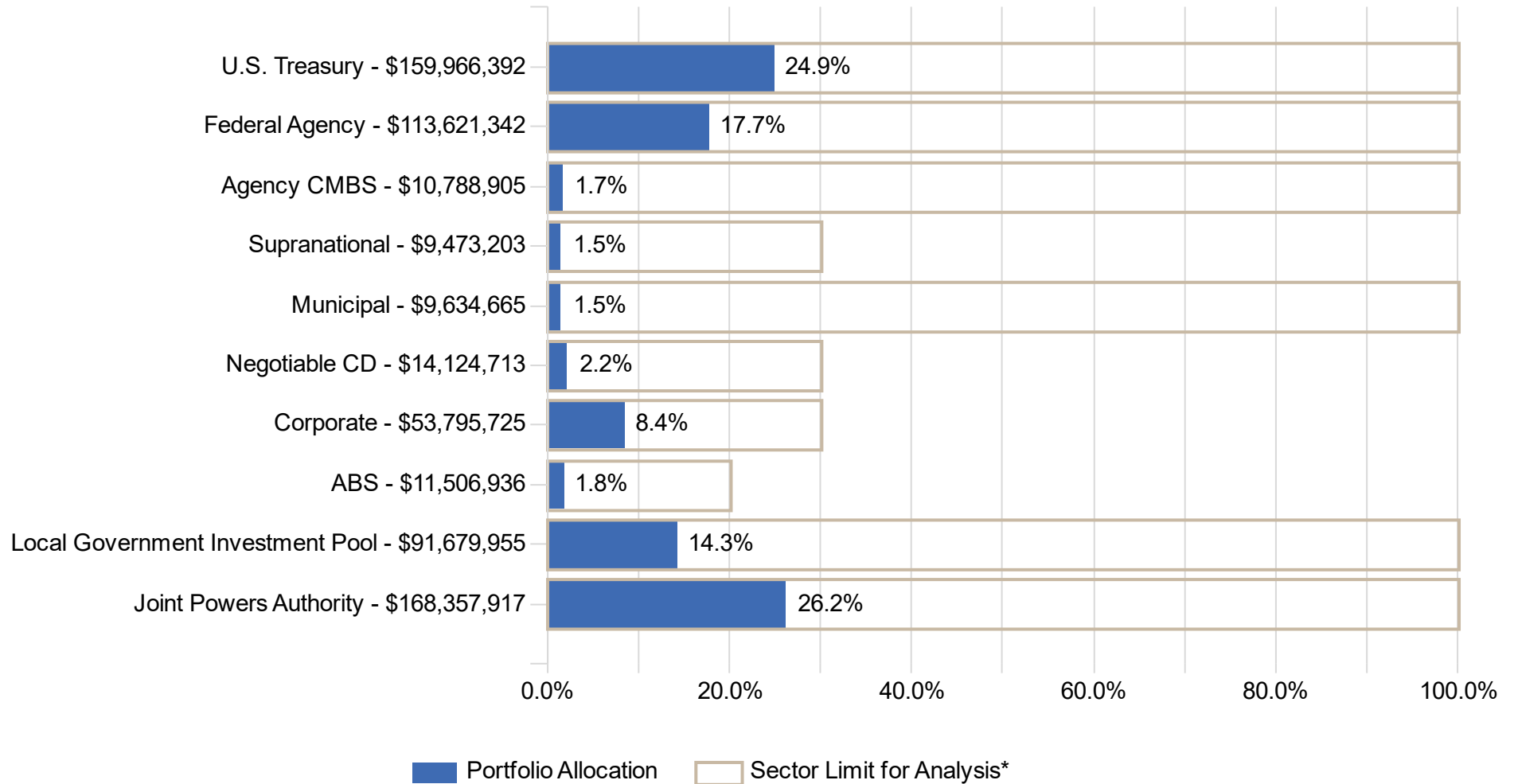


### Duration Distribution



<sup>1</sup> The portfolio's benchmark is currently the ICE BofAML 1-5 Year Gov/Corp A-AAA US issuers. Prior to 6/30/21 it was the 1-5 U.S. Treasury Index. Prior to 12/31/20 it was the 0-5 Year U.S Treasury Index. Prior to 9/30/17 it was the ICE BofAML 3 Month U.S Treasury Bill Index & ICE BofAML 1-3 Year U.S Treasury Index. Source: Bloomberg. An average of each security's credit rating was assigned a numeric value and adjusted for its relative weighting in the portfolio.

### Sector Allocation Analytics



Data includes securities in the PFM-managed Treasury Pool, Landfill Closure Trust Fund, and Cache Creek portfolios, and balances in LAIF and CAMP. For informational/analytical purposes only and is not provided for compliance assurance. \*Sector Limit for Analysis is as derived from our interpretation of your most recent Investment Policy as provided.

## Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
<b>U.S. Treasury</b>	<b>41.8%</b>	
UNITED STATES TREASURY	41.8%	AA / Aaa / AAA
<b>Federal Agency</b>	<b>29.7%</b>	
FANNIE MAE	19.1%	AA / Aaa / AAA
FEDERAL FARM CREDIT BANKS	0.9%	AA / Aaa / AAA
FEDERAL HOME LOAN BANKS	2.1%	AA / Aaa / NR
FREDDIE MAC	7.5%	AA / Aaa / AAA
<b>Agency CMBS</b>	<b>2.8%</b>	
FANNIE MAE	0.4%	AA / Aaa / AAA
FREDDIE MAC	2.4%	AA / Aaa / AAA
<b>Supranational</b>	<b>2.5%</b>	
INTER-AMERICAN DEVELOPMENT BANK	1.3%	AAA / Aaa / AAA
INTL BANK OF RECONSTRUCTION AND DEV	1.2%	AAA / Aaa / AAA
<b>Municipal</b>	<b>2.5%</b>	
CALIFORNIA DEPARTMENT OF WATER RESOURCES	0.0%	AAA / Aa / NR
CALIFORNIA EARTHQUAKE AUTHORITY	0.0%	NR / NR / A
CALIFORNIA STATE UNIVERSITY	0.2%	AA / Aa / NR
FLORIDA STATE BOARD OF ADMIN FIN CORP	0.6%	AA / Aa / AA
LOS ANGELES COMMUNITY COLLEGE DISTRICT	0.3%	AA / Aaa / NR
NEW JERSEY TURNPIKE AUTHORITY	0.2%	A / A / A
SAN DIEGO COMMUNITY COLLEGE DISTRICT	0.2%	AAA / Aaa / NR
STATE OF CALIFORNIA	0.7%	AA / Aa / AA
STATE OF MARYLAND	0.2%	AAA / Aaa / AAA
UNIVERSITY OF CALIFORNIA	0.2%	AA / Aa / AA
<b>Negotiable CD</b>	<b>3.7%</b>	
CREDIT SUISSE GROUP RK	0.6%	A / A / A

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
<b>Negotiable CD</b>	<b>3.7%</b>	
DNB ASA	0.5%	AA / Aa / NR
NORDEA BANK ABP	1.0%	AA / Aa / AA
SKANDINAVISKA ENSKILDA BANKEN AB	1.0%	A / Aa / AA
SUMITOMO MITSUI FINANCIAL GROUP INC	0.6%	A / Aa / A
<b>Corporate</b>	<b>14.0%</b>	
3M COMPANY	0.6%	A / A / NR
ADOBE INC	0.5%	A / A / NR
AMAZON.COM INC	0.4%	AA / A / AA
AMERICAN EXPRESS CO	0.0%	A / A / A
APPLE INC	1.0%	AA / Aa / NR
BANK OF AMERICA CO	0.6%	A / A / AA
BURLINGTON NORTHERN SANTA FE	0.0%	AA / A / NR
CHEVRON CORPORATION	0.4%	AA / Aa / NR
CITIGROUP INC	0.7%	BBB / A / A
DEERE & COMPANY	0.7%	A / A / A
GOLDMAN SACHS GROUP INC	0.6%	BBB / A / A
HOME DEPOT INC	0.0%	A / A / A
HONEYWELL INTERNATIONAL	0.5%	A / A / A
INTEL CORPORATION	0.5%	A / A / A
JP MORGAN CHASE & CO	1.1%	A / A / AA
MASTERCARD INC	0.4%	A / A / NR
MORGAN STANLEY	0.4%	BBB / A / A
NATIONAL RURAL UTILITIES CO FINANCE CORP	0.3%	A / A / A
THE BANK OF NEW YORK MELLON CORPORATION	0.1%	A / A / AA
TOYOTA MOTOR CORP	1.0%	A / A / A

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Excludes balances invested in money market funds.

Data includes securities in the PFM-managed Treasury Pool portfolio, Landfill Closure Trust Fund portfolio, and Cache Creek portfolio.

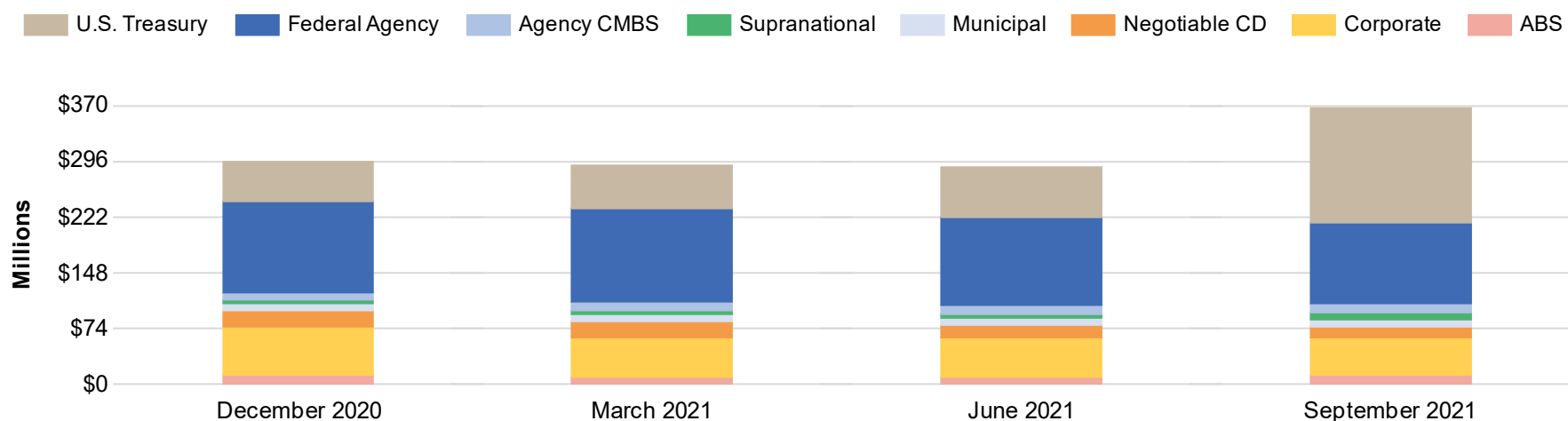
## Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
<b>Corporate</b>	<b>14.0%</b>	
TRUIST FIN CORP	0.3%	A / A / A
UNITED PARCEL SERVICE INC	0.4%	A / A / NR
UNITEDHEALTH GROUP INC	0.6%	A / A / A
US BANCORP	0.8%	A / A / A
VISA INC	0.7%	AA / Aa / NR
WAL-MART STORES INC	1.1%	AA / Aa / AA
<b>ABS</b>	<b>3.0%</b>	
CAPITAL ONE FINANCIAL CORP	0.1%	AAA / Aaa / AAA
CARMAX AUTO OWNER TRUST	0.7%	AAA / NR / AAA
DISCOVER FINANCIAL SERVICES	0.3%	AAA / Aaa / NR
HONDA AUTO RECEIVABLES	0.4%	AAA / Aaa / AAA
HYUNDAI AUTO RECEIVABLES	0.3%	AAA / NR / AAA
NISSAN AUTO RECEIVABLES	0.4%	NR / Aaa / AAA
TOYOTA MOTOR CORP	0.8%	AAA / Aaa / NR
<b>Total</b>	<b>100.0%</b>	

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Excludes balances invested in money market funds.

### Sector Allocation Review - YOLO COUNTY - TREASURY POOL

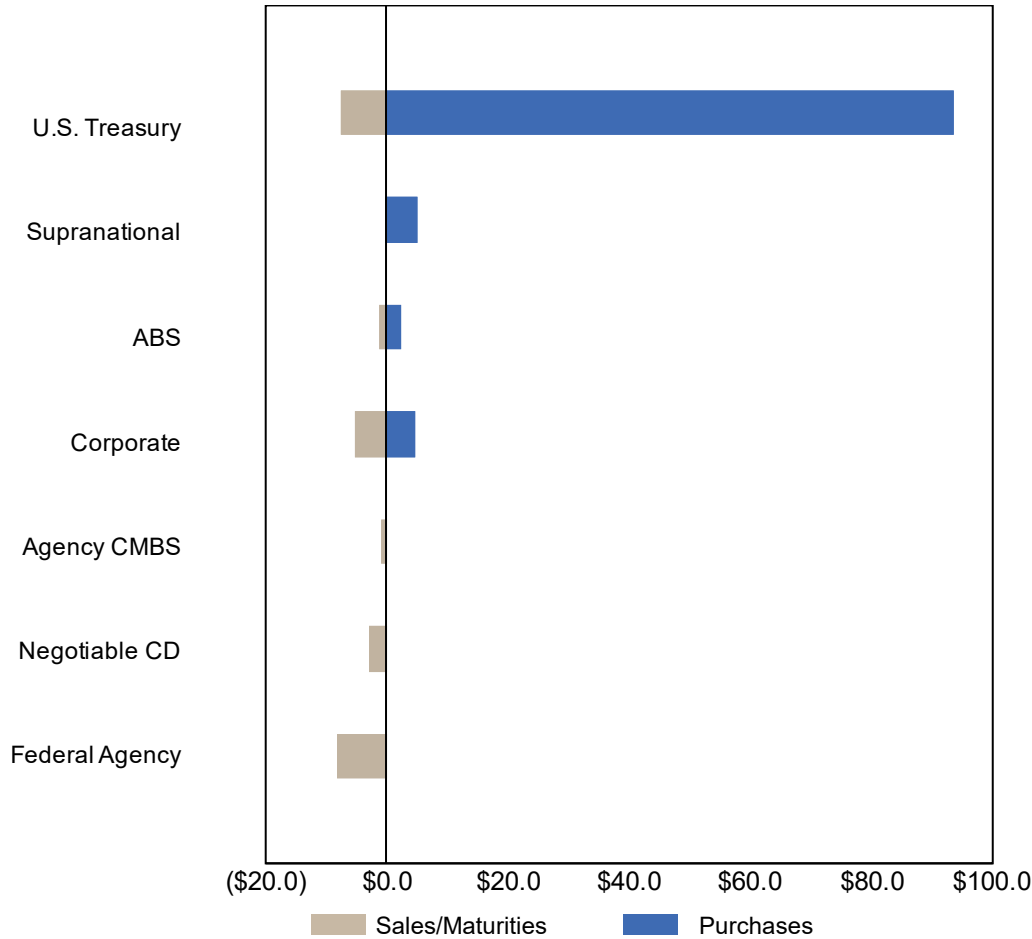
Security Type	Dec-20	% of Total	Mar-21	% of Total	Jun-21	% of Total	Sep-21	% of Total
U.S. Treasury	\$51.9	17.6%	\$59.0	20.2%	\$68.9	23.8%	\$154.3	41.9%
Federal Agency	\$122.4	41.4%	\$123.9	42.4%	\$115.3	39.8%	\$107.1	29.1%
Agency CMBS	\$9.2	3.1%	\$12.3	4.2%	\$11.6	4.0%	\$10.8	2.9%
Supranational	\$4.7	1.6%	\$4.7	1.6%	\$4.7	1.6%	\$9.5	2.6%
Municipal	\$9.1	3.1%	\$9.6	3.3%	\$9.6	3.3%	\$9.6	2.6%
Negotiable CD	\$22.3	7.6%	\$19.5	6.7%	\$16.9	5.8%	\$14.1	3.8%
Corporate	\$64.2	21.8%	\$52.8	18.1%	\$52.3	18.1%	\$51.6	14.0%
ABS	\$11.2	3.8%	\$10.3	3.5%	\$10.4	3.6%	\$11.5	3.1%
<b>Total</b>	<b>\$294.9</b>	<b>100.0%</b>	<b>\$291.9</b>	<b>100.0%</b>	<b>\$289.7</b>	<b>100.0%</b>	<b>\$368.4</b>	<b>100.0%</b>



Market values, excluding accrued interest. Only includes investments held within the separately managed account(s). Detail may not add to total due to rounding.

## Portfolio Activity - YOLO COUNTY - TREASURY POOL

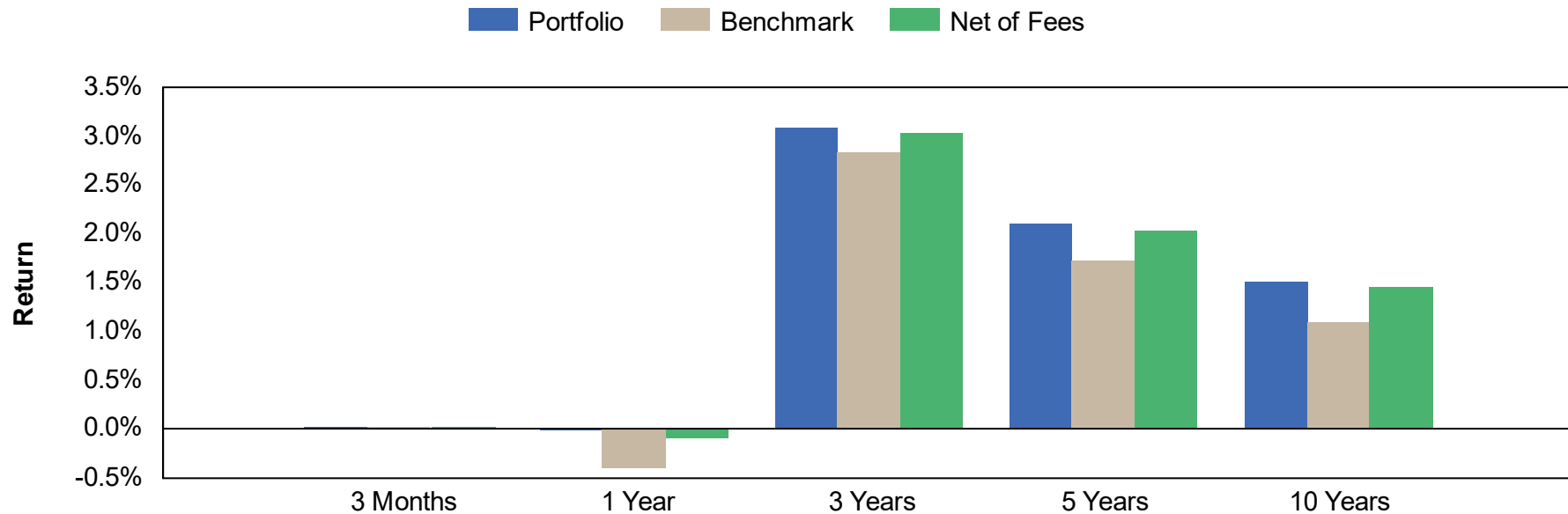
**Net Activity by Sector**  
(\$ millions)



Sector	Net Activity
U.S. Treasury	\$85,963,552
Supranational	\$4,816,433
ABS	\$1,135,461
Corporate	(\$475,750)
Agency CMBS	(\$697,479)
Negotiable CD	(\$2,755,907)
Federal Agency	(\$8,063,963)

Based on total proceeds (principal and accrued interest) of buys, sells, maturities, and principal paydowns. Detail may not add to total due to rounding.

## Portfolio Performance - YOLO COUNTY - TREASURY POOL



Market Value Basis Earnings	3 Months	1 Year	3 Years	5 Years	10 Years
Interest Earned <sup>2</sup>	\$984,157	\$4,209,276	\$15,256,783	\$23,545,509	\$34,744,496
Change in Market Value	(\$1,053,509)	(\$4,412,016)	\$8,364,401	\$3,415,919	\$1,207,246
<b>Total Dollar Return</b>	<b>(\$69,352)</b>	<b>(\$202,740)</b>	<b>\$23,621,184</b>	<b>\$26,961,428</b>	<b>\$35,951,742</b>
<b>Total Return<sup>3</sup></b>					
Portfolio	0.03%	-0.02%	3.09%	2.10%	1.52%
Benchmark <sup>4</sup>	0.01%	-0.39%	2.82%	1.73%	1.08%
<b>Basis Point Fee</b>	<b>0.02%</b>	<b>0.06%</b>	<b>0.06%</b>	<b>0.06%</b>	<b>0.07%</b>
<b>Net of Fee Return</b>	<b>0.01%</b>	<b>-0.08%</b>	<b>3.03%</b>	<b>2.04%</b>	<b>1.45%</b>

1. The lesser of 10 years or since inception is shown. Performance inception date is June 30, 1998.

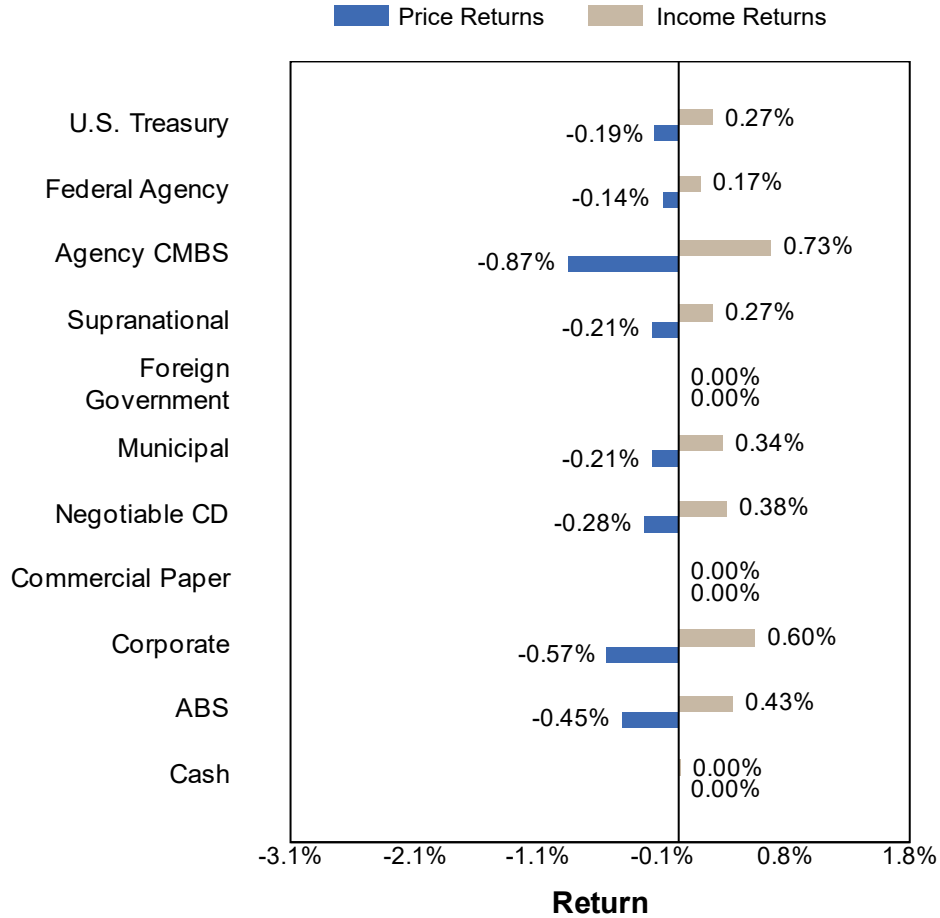
2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.

3. Returns for periods one year or less are presented on a periodic basis. Returns for periods greater than one year are presented on an annualized basis.

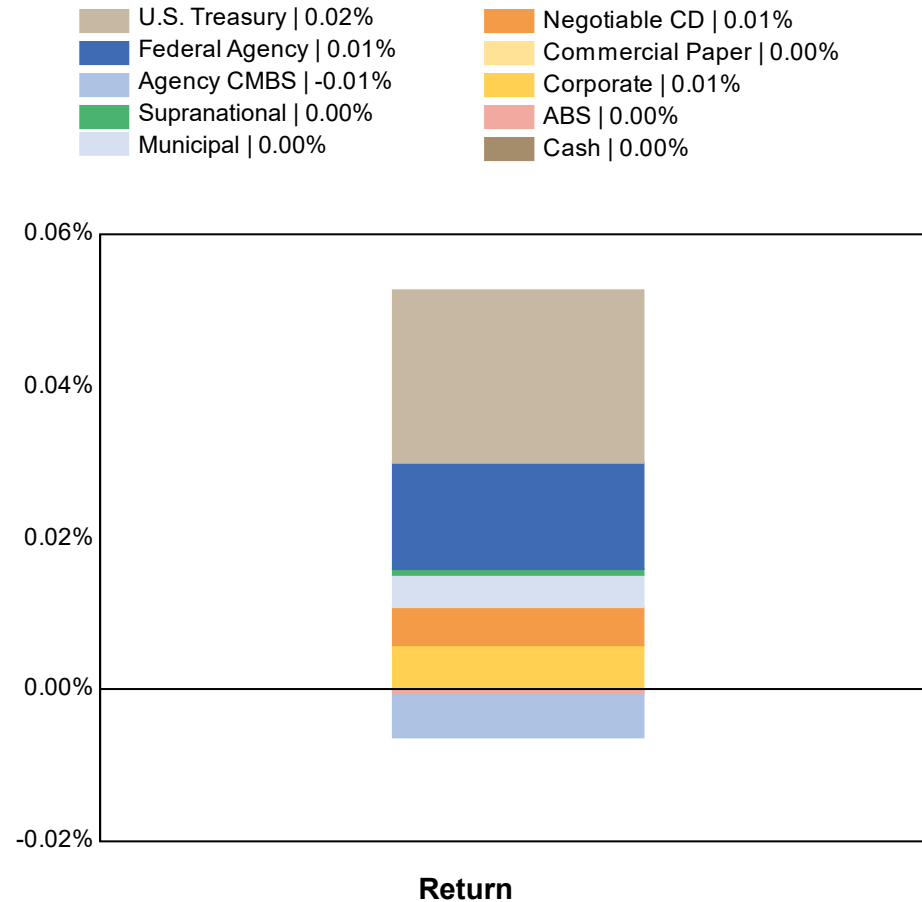
4. The portfolio's benchmark is currently the ICE BofAML 1-5 Year Gov/Corp A-AAA US issuers. Prior to 6/30/21 it was the 1-5 US Treasury Index. Prior to 12/31/20 it was the 0-5 Year U.S Treasury Index. Prior to 9/30/17 it was the ICE BofAML 3 Month U.S Treasury Bill Index & ICE BofAML 1-3 Year U.S Treasury Index. Source: Bloomberg.

## Quarterly Sector Performance - YOLO COUNTY - TREASURY POOL

### Total Return by Sector



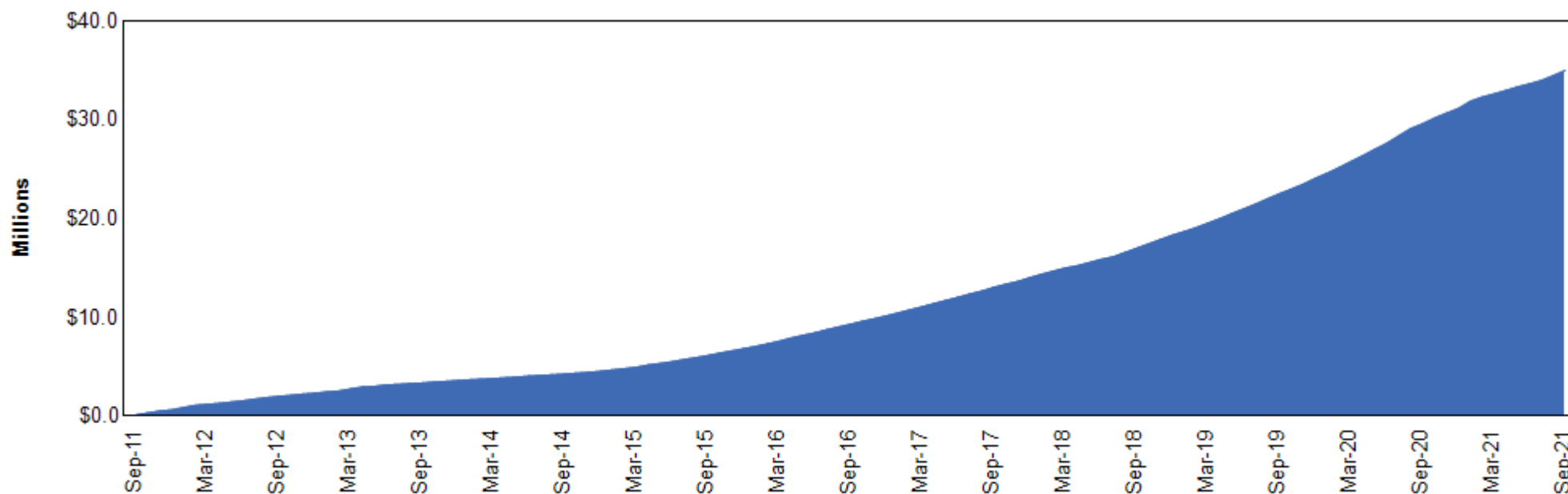
### Contribution to Total Return



1. Performance on trade-date basis, gross (i.e., before fees), in accordance with the CFA Institute's Global Investment Performance Standards (GIPS).
2. Income returns calculated as interest earned on investments during the period.
3. Price returns calculated as the change in market value of each security for the period.
4. Returns are presented on a periodic basis.



## Accrual Basis Earnings - YOLO COUNTY - TREASURY POOL



Accrual Basis Earnings	3 Months	1 Year	3 Years	5 Year	10 Year
Interest Earned	\$984,157	\$4,209,276	\$15,256,783	\$23,545,509	\$34,744,496
Realized Gains / (Losses)	\$449,793	\$1,467,757	\$2,601,781	\$1,681,275	\$3,256,870
Change in Amortized Cost	(\$79,730)	(\$267,524)	\$146,625	\$469,710	(\$3,122,727)
<b>Total Earnings</b>	<b>\$1,354,219</b>	<b>\$5,409,508</b>	<b>\$18,005,189</b>	<b>\$25,696,495</b>	<b>\$34,878,639</b>

1. The lesser of 10 years or since inception is shown. Performance inception date is June 30, 1998.
2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.
3. Realized gains / (losses) are shown on an amortized cost basis.

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# Transactions and Holdings: YOLO COUNTY - TREASURY POOL

## Quarterly Portfolio Transactions

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	7/1/21	7/1/21	2,175,000.00	341271AD6	FL ST BOARD OF ADMIN TXBL REV BONDS	1.25%	7/1/25	13,680.75		
INTEREST	7/1/21	7/1/21	605,000.00	646140DP5	NJ TURNPIKE AUTHORITY TXBL REV BONDS	1.04%	1/1/26	2,586.53		
INTEREST	7/1/21	7/25/21	1,000,000.00	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	2,263.33		
INTEREST	7/1/21	7/25/21	1,335,658.42	3137BM6P6	FHLMC SERIES K721 A2	3.09%	8/1/22	3,814.37		
INTEREST	7/1/21	7/25/21	1,539,552.15	3136AJB54	FANNIEMAE-ACES	3.34%	3/1/24	4,292.58		
INTEREST	7/1/21	7/25/21	602,676.06	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	1,421.78		
INTEREST	7/1/21	7/25/21	36,890.82	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	109.44		
INTEREST	7/1/21	7/25/21	1,135,000.00	3137AWQH1	FHLMC MULTIFAMILY STRUCTURED P	2.30%	8/1/22	2,182.04		
INTEREST	7/1/21	7/25/21	2,063,441.74	3137BHXY8	FHLMC MULTIFAMILY STRUCTURED P	2.79%	1/1/22	5,235.30		
INTEREST	7/1/21	7/25/21	3,500,000.00	3137BTU25	FHMS K724 A2	3.06%	11/1/23	8,930.95		
PAYDOWNS	7/1/21	7/25/21	55,759.68	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	55,759.68		0.00
PAYDOWNS	7/1/21	7/25/21	77,915.41	3137BHXY8	FHLMC MULTIFAMILY STRUCTURED P	2.79%	1/1/22	77,915.41		0.00
PAYDOWNS	7/1/21	7/25/21	3,088.22	3136AJB54	FANNIEMAE-ACES	3.34%	3/1/24	3,088.22		0.00
PAYDOWNS	7/1/21	7/25/21	21,187.58	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	21,187.58		0.00
PAYDOWNS	7/1/21	7/25/21	45,725.44	3137BM6P6	FHLMC SERIES K721 A2	3.09%	8/1/22	45,725.44		0.00
INTEREST	7/2/21	7/2/21	0.00	MONEY0002	MONEY MARKET FUND			3.20		
BUY	7/2/21	7/7/21	5,365,000.00	91282CBH3	US TREASURY NOTES	0.37%	1/31/26	(5,270,616.95)	0.80%	
SELL	7/2/21	7/7/21	2,500,000.00	17275RBJ0	CISCO SYSTEMS INC CORP NOTES (CALLED, OM	1.85%	8/20/21	2,518,846.53		8,330.45
SELL	7/6/21	7/7/21	2,710,000.00	83369XDL9	SOCIETE GENERALE NY CERT DEPOS	1.80%	2/14/22	2,755,907.40		26,530.90
INTEREST	7/7/21	7/7/21	4,385,000.00	3135G0X24	FANNIE MAE NOTES	1.62%	1/7/25	35,628.13		

## YOLO COUNTY

## Portfolio Activity

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	7/8/21	7/8/21	2,115,000.00	86565CKU2	SUMITOMO MITSUI BANK NY CERT DEPOS	0.70%	7/8/22	7,443.63		
INTEREST	7/8/21	7/8/21	4,150,000.00	931142EL3	WALMART INC CORPORATE NOTES	2.85%	7/8/24	59,137.50		
INTEREST	7/10/21	7/10/21	3,810,000.00	3135G05G4	FANNIE MAE NOTES	0.25%	7/10/23	4,762.50		
INTEREST	7/15/21	7/15/21	620,000.00	44933LAC7	HART 2021-AA A3	0.38%	9/15/25	196.33		
INTEREST	7/15/21	7/15/21	1,985,000.00	89232HAC9	TAOT 2020-AA A3	1.66%	5/15/24	2,745.92		
INTEREST	7/15/21	7/15/21	443,619.61	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	927.90		
INTEREST	7/15/21	7/15/21	988,287.81	65479HAC1	NAROT 2019-B A3	2.50%	11/15/23	2,058.93		
INTEREST	7/15/21	7/15/21	568,441.38	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	1,260.05		
INTEREST	7/15/21	7/15/21	925,000.00	14314QAC8	CARMX 2021-2 A3	0.52%	2/17/26	400.83		
INTEREST	7/15/21	7/15/21	945,000.00	14315XAC2	CARMX 2020-1 A3	1.89%	12/16/24	1,488.38		
INTEREST	7/15/21	7/15/21	3,450.60	44891KAD7	HART 2018-AA A3	2.79%	7/15/22	8.02		
INTEREST	7/15/21	7/15/21	654,302.87	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	1,461.28		
INTEREST	7/15/21	7/15/21	465,000.00	14316NAC3	CARMX 2021-1 A3	0.34%	12/15/25	131.75		
INTEREST	7/15/21	7/15/21	904,679.99	65479KAD2	NAROT 2019-AA A3	2.90%	10/15/23	2,186.31		
PAYDOWNS	7/15/21	7/15/21	52,444.72	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	52,444.72		0.00
PAYDOWNS	7/15/21	7/15/21	41,530.82	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	41,530.82		0.00
PAYDOWNS	7/15/21	7/15/21	65,273.15	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	65,273.15		0.00
PAYDOWNS	7/15/21	7/15/21	87,858.32	65479KAD2	NAROT 2019-AA A3	2.90%	10/15/23	87,858.32		0.00
PAYDOWNS	7/15/21	7/15/21	87,408.59	65479HAC1	NAROT 2019-B A3	2.50%	11/15/23	87,408.59		0.00
PAYDOWNS	7/15/21	7/15/21	3,450.60	44891KAD7	HART 2018-AA A3	2.79%	7/15/22	3,450.60		0.00
INTEREST	7/18/21	7/18/21	357,613.83	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	843.37		
PAYDOWNS	7/18/21	7/18/21	38,815.87	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	38,815.87		0.00

## YOLO COUNTY

## Portfolio Activity

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	7/21/21	7/21/21	1,440,000.00	43813RAC1	HAROT 2020-1 A3	1.61%	4/22/24	1,932.00		
INTEREST	7/21/21	7/21/21	2,680,000.00	3137EAEU9	FREDDIE MAC NOTES	0.37%	7/21/25	5,025.00		
INTEREST	7/26/21	7/26/21	2,500,000.00	459058FY4	INTL BANK OF RECONSTRUCTION AND DEV NOTE	2.00%	1/26/22	25,000.00		
INTEREST	7/31/21	7/31/21	8,265,000.00	91282CBH3	US TREASURY NOTES	0.37%	1/31/26	15,496.88		
INTEREST	7/31/21	7/31/21	4,575,000.00	912828S92	US TREASURY NOTES	1.25%	7/31/23	28,593.75		
INTEREST	7/31/21	7/31/21	2,980,000.00	9128282N9	US TREASURY NOTES	2.12%	7/31/24	31,662.50		
INTEREST	7/31/21	7/31/21	3,250,000.00	912828V80	US TREASURY NOTES	2.25%	1/31/24	36,562.50		
INTEREST	7/31/21	7/31/21	7,280,000.00	91282CAB7	US TREASURY NOTES	0.25%	7/31/25	9,100.00		
INTEREST	7/31/21	7/31/21	3,395,000.00	912828P38	US TREASURY NOTES	1.75%	1/31/23	29,706.25		
INTEREST	8/1/21	8/1/21	755,000.00	574193TQ1	MD ST TXBL GO BONDS	0.51%	8/1/24	1,925.25		
INTEREST	8/1/21	8/1/21	1,910,000.00	00724PAB5	ADOBE INC CORP NOTE	1.90%	2/1/25	18,145.00		
INTEREST	8/1/21	8/1/21	1,115,000.00	54438CYK2	LOS ANGELES CCD, CA TXBL GO BONDS	0.77%	8/1/25	4,309.48		
INTEREST	8/1/21	8/1/21	725,000.00	797272QN4	SAN DIEGO CCD, CA TXBL GO BONDS	1.99%	8/1/23	7,235.50		
INTEREST	8/1/21	8/25/21	1,000,000.00	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	2,195.54		
INTEREST	8/1/21	8/25/21	1,536,463.93	3136AJB54	FANNIEMAE-ACES	3.34%	3/1/24	4,283.97		
INTEREST	8/1/21	8/25/21	15,703.24	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	46.59		
INTEREST	8/1/21	8/25/21	546,916.38	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	953.46		
INTEREST	8/1/21	8/25/21	3,500,000.00	3137BTU25	FHMS K724 A2	3.06%	11/1/23	8,930.95		
INTEREST	8/1/21	8/25/21	1,135,000.00	3137AWQH1	FHLMC MULTIFAMILY STRUCTURED P	2.30%	8/1/22	2,182.04		
INTEREST	8/1/21	8/25/21	1,985,526.33	3137BHXY8	FHLMC MULTIFAMILY STRUCTURED P	2.79%	1/1/22	4,618.00		
INTEREST	8/1/21	8/25/21	1,289,932.98	3137BM6P6	FHLMC SERIES K721 A2	3.09%	8/1/22	3,321.58		
PAYDOWNS	8/1/21	8/25/21	2,890.94	3136AJB54	FANNIEMAE-ACES	3.34%	3/1/24	2,890.94		0.00

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PAYDOWNS	8/1/21	8/25/21	2,169.23	3137BM6P6	FHLMC SERIES K721 A2	3.09%	8/1/22	2,169.23		0.00
PAYDOWNS	8/1/21	8/25/21	15,647.73	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	15,647.73		0.00
PAYDOWNS	8/1/21	8/25/21	1,097.19	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	1,097.19		0.00
PAYDOWNS	8/1/21	8/25/21	29,952.23	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	29,952.23		0.00
PAYDOWNS	8/1/21	8/25/21	1,717.94	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	1,717.94		0.00
PAYDOWNS	8/1/21	8/25/21	191,900.76	3137BHXY8	FHLMC MULTIFAMILY STRUCTURED P	2.79%	1/1/22	191,900.76		0.00
INTEREST	8/3/21	8/3/21	0.00	MONEY0002	MONEY MARKET FUND			2.65		
BUY	8/3/21	8/6/21	3,025,000.00	91282CAJ0	US TREASURY NOTES	0.25%	8/31/25	(2,996,599.52)	0.51%	
INTEREST	8/5/21	8/5/21	2,825,000.00	3135G0V34	FANNIE MAE NOTES	2.50%	2/5/24	35,312.50		
INTEREST	8/5/21	8/5/21	2,855,000.00	91159HHV5	US BANK NA CINCINNATI CORP NOTES (CALLAB	3.37%	2/5/24	48,178.13		
MATURITY	8/6/21	8/6/21	3,000,000.00	3134GWLD6	FREDDIE MAC NOTES (CALLED, OMD 2/6/23)	0.30%	8/6/21	3,004,500.00		0.00
INTEREST	8/9/21	8/9/21	3,505,000.00	037833CM0	APPLE INC CORP NOTES	2.50%	2/9/22	43,812.50		
INTEREST	8/10/21	8/10/21	5,950,000.00	3135G05R0	FANNIE MAE NOTES (CALLABLE)	0.30%	8/10/23	8,925.00		
BUY	8/11/21	8/12/21	808,000.00	9128286G0	US TREASURY NOTES	2.37%	2/29/24	(858,456.09)	0.33%	
BUY	8/11/21	8/12/21	2,805,000.00	9128286G0	US TREASURY NOTES	2.37%	2/29/24	(2,979,393.06)	0.35%	
SELL	8/11/21	8/12/21	805,000.00	3130AFW94	FHLB BONDS	2.50%	2/13/24	859,241.35		45,664.29
SELL	8/11/21	8/12/21	2,825,000.00	3135G0V34	FANNIE MAE NOTES	2.50%	2/5/24	2,980,081.51		158,936.81
INTEREST	8/12/21	8/12/21	1,490,000.00	3137EAEP0	FREDDIE MAC NOTES	1.50%	2/12/25	11,175.00		
BUY	8/13/21	8/16/21	4,130,000.00	91282CBH3	US TREASURY NOTES	0.37%	1/31/26	(4,067,110.09)	0.73%	
BUY	8/13/21	8/16/21	4,130,000.00	91282CAB7	US TREASURY NOTES	0.25%	7/31/25	(4,068,498.91)	0.63%	
BUY	8/13/21	8/16/21	4,085,000.00	91282CBE0	US TREASURY NOTES	0.12%	1/15/24	(4,067,093.43)	0.31%	
BUY	8/13/21	8/16/21	4,070,000.00	91282CCL3	US TREASURY N/B NOTES	0.37%	7/15/24	(4,066,398.65)	0.42%	

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BUY	8/13/21	8/16/21	3,950,000.00	912828Z52	US TREASURY NOTES	1.37%	1/31/25	(4,066,849.69)	0.53%	
INTEREST	8/14/21	8/14/21	2,265,000.00	88579YBB6	3M COMPANY	3.25%	2/14/24	36,806.25		
INTEREST	8/15/21	8/15/21	540,000.00	637432MQ5	NATIONAL RURAL UTIL COOP CORP NOTES	3.05%	2/15/22	8,235.00		
INTEREST	8/15/21	8/15/21	900,879.22	65479HAC1	NAROT 2019-B A3	2.50%	11/15/23	1,876.83		
INTEREST	8/15/21	8/15/21	1,985,000.00	89232HAC9	TAOT 2020-AA3	1.66%	5/15/24	2,745.92		
INTEREST	8/15/21	8/15/21	465,000.00	14316NAC3	CARMX 2021-1 A3	0.34%	12/15/25	131.75		
INTEREST	8/15/21	8/15/21	945,000.00	14315XAC2	CARMX 2020-1 A3	1.89%	12/16/24	1,488.38		
INTEREST	8/15/21	8/15/21	620,000.00	44933LAC7	HART 2021-AA3	0.38%	9/15/25	196.33		
INTEREST	8/15/21	8/15/21	925,000.00	14314QAC8	CARMX 2021-2 A3	0.52%	2/17/26	400.83		
INTEREST	8/15/21	8/15/21	816,821.67	65479KAD2	NAROT 2019-AA3	2.90%	10/15/23	1,973.99		
INTEREST	8/15/21	8/15/21	402,088.79	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	841.04		
INTEREST	8/15/21	8/15/21	601,858.15	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	1,344.15		
INTEREST	8/15/21	8/15/21	2,260,000.00	91324PDM1	UNITEDHEALTH GROUP INC CORP NOTES	3.50%	2/15/24	39,550.00		
INTEREST	8/15/21	8/15/21	503,168.23	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	1,115.36		
PAYDOWNS	8/15/21	8/15/21	40,926.53	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	40,926.53		0.00
PAYDOWNS	8/15/21	8/15/21	60,713.28	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	60,713.28		0.00
PAYDOWNS	8/15/21	8/15/21	48,411.60	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	48,411.60		0.00
PAYDOWNS	8/15/21	8/15/21	78,186.94	65479HAC1	NAROT 2019-B A3	2.50%	11/15/23	78,186.94		0.00
PAYDOWNS	8/15/21	8/15/21	82,068.60	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	82,068.60		0.00
INTEREST	8/18/21	8/18/21	318,797.96	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	751.83		
PAYDOWNS	8/18/21	8/18/21	37,957.12	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	37,957.12		0.00
INTEREST	8/21/21	8/21/21	1,440,000.00	43813RAC1	HAROT 2020-1 A3	1.61%	4/22/24	1,932.00		

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INTEREST	8/24/21	8/24/21	2,655,000.00	3137EAEV7	FREDDIE MAC NOTES	0.25%	8/24/23	3,318.75		
INTEREST	8/25/21	8/25/21	9,740,000.00	3135G05X7	FANNIE MAE NOTES	0.37%	8/25/25	18,262.50		
INTEREST	8/26/21	8/26/21	3,910,000.00	65558TLL7	NORDEA BANK ABP NEW YORK CERT DEPOS	1.85%	8/26/22	36,368.43		
INTEREST	8/26/21	8/26/21	3,720,000.00	83050PDR7	SKANDINAV ENSKILDA BANK LT CD	1.86%	8/26/22	34,788.20		
BUY	8/27/21	8/30/21	2,600,000.00	91282CCD1	US TREASURY N/B NOTES	0.12%	5/31/23	(2,598,472.12)	0.18%	
BUY	8/27/21	8/30/21	2,620,000.00	91282CCP4	US TREASURY N/B NOTES	0.62%	7/31/26	(2,600,968.51)	0.79%	
BUY	8/27/21	8/30/21	2,450,000.00	9128286G0	US TREASURY NOTES	2.37%	2/29/24	(2,605,072.35)	0.31%	
BUY	8/27/21	8/30/21	2,600,000.00	91282CCT6	US TREASURY N/B NOTES	0.37%	8/15/24	(2,597,147.42)	0.42%	
BUY	8/27/21	8/30/21	2,620,000.00	91282CBQ3	US TREASURY NOTES	0.50%	2/28/26	(2,600,519.09)	0.72%	
BUY	8/27/21	8/30/21	2,635,000.00	91282CAJ0	US TREASURY NOTES	0.25%	8/31/25	(2,597,618.62)	0.64%	
BUY	8/27/21	8/30/21	2,530,000.00	912828ZC7	US TREASURY NOTES	1.12%	2/28/25	(2,596,137.50)	0.53%	
BUY	8/27/21	8/31/21	2,600,000.00	91282CCU3	US TREASURY N/B NOTES	0.12%	8/31/23	(2,595,429.69)	0.21%	
INTEREST	8/31/21	8/31/21	6,063,000.00	9128286G0	US TREASURY NOTES	2.37%	2/29/24	71,998.13		
INTEREST	8/31/21	8/31/21	2,530,000.00	912828ZC7	US TREASURY NOTES	1.12%	2/28/25	14,231.25		
INTEREST	8/31/21	8/31/21	5,660,000.00	91282CAJ0	US TREASURY NOTES	0.25%	8/31/25	7,075.00		
INTEREST	8/31/21	8/31/21	5,675,000.00	912828P79	US TREASURY NOTES	1.50%	2/28/23	42,562.50		
INTEREST	8/31/21	8/31/21	1,515,000.00	9128282U3	US TREASURY NOTES	1.87%	8/31/24	14,203.13		
INTEREST	8/31/21	8/31/21	2,620,000.00	91282CBQ3	US TREASURY NOTES	0.50%	2/28/26	6,550.00		
INTEREST	9/1/21	9/1/21	100,000.00	12189LAY7	BURLINGTN NORTH SANTA FE CORP NOTES (CAL	3.65%	9/1/25	1,825.00		
MATURITY	9/1/21	9/1/21	55.51	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	55.67		0.00
INTEREST	9/1/21	9/25/21	1,793,625.57	3137BHXY8	FHLMC MULTIFAMILY STRUCTURED P	2.79%	1/1/22	4,171.61		
INTEREST	9/1/21	9/25/21	545,819.19	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	1,248.41		



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INTEREST	9/1/21	9/25/21	1,287,763.75	3137BM6P6	FHLMC SERIES K721 A2	3.09%	8/1/22	3,315.99		
INTEREST	9/1/21	9/25/21	1,135,000.00	3137AWQH1	FHLMC MULTIFAMILY STRUCTURED P	2.30%	8/1/22	2,182.04		
INTEREST	9/1/21	9/25/21	968,329.83	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	2,191.65		
INTEREST	9/1/21	9/25/21	3,500,000.00	3137BTU25	FHMS K724 A2	3.06%	11/1/23	8,930.95		
INTEREST	9/1/21	9/25/21	1,533,572.99	3136AJB54	FANNIEMAE-ACES	3.34%	3/1/24	5,662.45		
PAYDOWNS	9/1/21	9/25/21	7,742.79	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	7,742.79		0.00
PAYDOWNS	9/1/21	9/25/21	149,007.73	3137BHXY8	FHLMC MULTIFAMILY STRUCTURED P	2.79%	1/1/22	149,007.73		0.00
PAYDOWNS	9/1/21	9/25/21	9,219.66	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	9,219.66		0.00
PAYDOWNS	9/1/21	9/25/21	2,176.23	3137BM6P6	FHLMC SERIES K721 A2	3.09%	8/1/22	2,176.23		0.00
PAYDOWNS	9/1/21	9/25/21	80,225.02	3136AJB54	FANNIEMAE-ACES	3.34%	3/1/24	80,225.02		0.00
INTEREST	9/2/21	9/2/21	0.00	MONEY0002	MONEY MARKET FUND			47.79		
INTEREST	9/3/21	9/3/21	1,650,000.00	166764BN9	CHEVRON CORP (CALLABLE) NOTES	2.49%	3/3/22	20,608.50		
INTEREST	9/3/21	9/3/21	1,300,000.00	57636QAN4	MASTERCARD INC CORPORATE NOTES	2.00%	3/3/25	13,000.00		
BUY	9/3/21	9/8/21	2,000,000.00	438516CB0	HONEYWELL INTL CORP NOTES (CALLABLE)	1.35%	6/1/25	(2,046,435.00)	0.82%	
SELL	9/3/21	9/8/21	2,050,000.00	91282CCL3	US TREASURY N/B NOTES	0.37%	7/15/24	2,050,348.17		1,627.98
INTEREST	9/5/21	9/5/21	2,080,000.00	06051GHF9	BANK OF AMERICA CORP NOTE	3.55%	3/5/24	36,920.00		
BUY	9/7/21	9/9/21	4,550,000.00	91282CAM3	US TREASURY NOTES	0.25%	9/30/25	(4,478,609.06)	0.67%	
SELL	9/7/21	9/9/21	4,370,000.00	9128283C2	US TREASURY NOTES	2.00%	10/31/22	4,496,260.94		131,955.70
INTEREST	9/8/21	9/8/21	3,400,000.00	89236TEC5	TOYOTA MOTOR CREDIT CORP NOTES	2.15%	9/8/22	36,550.00		
INTEREST	9/8/21	9/8/21	2,955,000.00	3137EAEW5	FREDDIE MAC NOTES	0.25%	9/8/23	3,693.75		
BUY	9/8/21	9/13/21	2,455,000.00	89236TJN6	TOYOTA MOTOR CREDIT CORP CORPORATE NOTES	0.62%	9/13/24	(2,453,846.15)	0.64%	
SELL	9/9/21	9/13/21	2,410,000.00	89236TEC5	TOYOTA MOTOR CREDIT CORP NOTES	2.15%	9/8/22	2,457,184.45		47,607.63

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INTEREST	9/12/21	9/12/21	5,480,000.00	3135G0U43	FANNIE MAE NOTES	2.87%	9/12/23	78,775.00		
INTEREST	9/15/21	9/15/21	465,000.00	14316NAC3	CARMX 2021-1 A3	0.34%	12/15/25	131.75		
INTEREST	9/15/21	9/15/21	2,700,000.00	92826CAG7	VISA INC (CALLABLE) NOTE	2.15%	9/15/22	29,025.00		
INTEREST	9/15/21	9/15/21	442,454.95	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	980.78		
INTEREST	9/15/21	9/15/21	925,000.00	14314QAC8	CARMX 2021-2 A3	0.52%	2/17/26	400.83		
INTEREST	9/15/21	9/15/21	553,446.55	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	1,236.03		
INTEREST	9/15/21	9/15/21	1,985,000.00	89232HAC9	TAOT 2020-AA3	1.66%	5/15/24	2,745.92		
INTEREST	9/15/21	9/15/21	945,000.00	14315XAC2	CARMX 2020-1 A3	1.89%	12/16/24	1,488.38		
INTEREST	9/15/21	9/15/21	822,692.28	65479HAC1	NAROT 2019-B A3	2.50%	11/15/23	1,713.94		
INTEREST	9/15/21	9/15/21	620,000.00	44933LAC7	HART 2021-AA3	0.38%	9/15/25	196.33		
INTEREST	9/15/21	9/15/21	361,162.26	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	755.43		
INTEREST	9/15/21	9/15/21	734,753.07	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	1,775.65		
PAYDOWNS	9/15/21	9/15/21	37,013.06	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	37,013.06		0.00
PAYDOWNS	9/15/21	9/15/21	57,370.07	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	57,370.07		0.00
PAYDOWNS	9/15/21	9/15/21	45,910.93	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	45,910.93		0.00
PAYDOWNS	9/15/21	9/15/21	78,094.17	65479KAD2	NAROT 2019-AA3	2.90%	10/15/23	78,094.17		0.00
PAYDOWNS	9/15/21	9/15/21	76,222.76	65479HAC1	NAROT 2019-B A3	2.50%	11/15/23	76,222.76		0.00
BUY	9/15/21	9/16/21	2,595,000.00	91282CAZ4	US TREASURY NOTES	0.37%	11/30/25	(2,563,812.15)	0.69%	
BUY	9/15/21	9/16/21	2,555,000.00	912828ZU7	US TREASURY NOTES	0.25%	6/15/23	(2,559,717.00)	0.18%	
BUY	9/15/21	9/16/21	2,570,000.00	91282CCC3	US TREASURY N/B NOTES	0.25%	5/15/24	(2,564,033.31)	0.37%	
BUY	9/15/21	9/16/21	2,475,000.00	912828YV6	US TREASURY NOTES	1.50%	11/30/24	(2,566,779.14)	0.47%	
BUY	9/15/21	9/16/21	2,595,000.00	912828ZT0	US TREASURY NOTES	0.25%	5/31/25	(2,563,868.64)	0.60%	

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BUY	9/15/21	9/16/21	2,560,000.00	91282CAW1	US TREASURY NOTES	0.25%	11/15/23	(2,561,856.52)	0.26%	
BUY	9/15/21	9/23/21	4,820,000.00	4581X0DZ8	INTER-AMERICAN DEVEL BK NOTES	0.50%	9/23/24	(4,816,433.20)	0.52%	
INTEREST	9/16/21	9/16/21	1,700,000.00	46647PBS4	JPMORGAN CHASE & CO CORPORATE NOTES (CAL	0.65%	9/16/24	5,550.50		
INTEREST	9/18/21	9/18/21	280,840.84	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	662.32		
PAYDOWNS	9/18/21	9/18/21	34,577.35	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	34,577.35		0.00
BUY	9/20/21	9/27/21	970,000.00	254683CP8	DCENT 2021-A1 A1	0.58%	9/15/26	(969,792.32)	0.58%	
INTEREST	9/21/21	9/21/21	3,615,000.00	3133EMAM4	FEDERAL FARM CREDIT BANK (CALLABLE)	0.25%	9/21/23	4,518.75		
INTEREST	9/21/21	9/21/21	1,440,000.00	43813RAC1	HAROT 2020-1 A3	1.61%	4/22/24	1,932.00		
BUY	9/21/21	9/27/21	1,220,000.00	89239BAC5	TAOT 2021-C A3	0.43%	1/15/26	(1,219,902.77)	0.43%	
SELL	9/22/21	9/27/21	920,000.00	9128282Y5	US TREASURY NOTES	2.12%	9/30/24	975,255.38		29,075.98
SELL	9/22/21	9/27/21	1,220,000.00	3137EAFA2	FREDDIE MAC NOTES	0.25%	12/4/23	1,220,139.96		62.80
INTEREST	9/23/21	9/23/21	4,100,000.00	3137EAEX3	FREDDIE MAC NOTES	0.37%	9/23/25	7,687.50		
INTEREST	9/25/21	9/25/21	1,900,000.00	458140BP4	INTEL CORP CORPORATE NOTES	3.40%	3/25/25	32,300.00		
BUY	9/27/21	9/28/21	2,925,000.00	91282CBR1	US TREASURY NOTES	0.25%	3/15/24	(2,913,608.30)	0.41%	
BUY	9/27/21	9/28/21	2,945,000.00	912828ZL7	US TREASURY NOTES	0.37%	4/30/25	(2,915,019.82)	0.71%	
BUY	9/27/21	9/28/21	2,910,000.00	912828ZH6	US TREASURY NOTES	0.25%	4/15/23	(2,915,118.34)	0.21%	
BUY	9/27/21	9/28/21	2,750,000.00	9128283P3	US TREASURY NOTES	2.25%	12/31/24	(2,910,796.53)	0.60%	
BUY	9/27/21	9/28/21	2,735,000.00	9128285D8	US TREASURY NOTES	2.87%	9/30/23	(2,914,482.04)	0.30%	
BUY	9/27/21	9/28/21	2,975,000.00	91282CAM3	US TREASURY NOTES	0.25%	9/30/25	(2,913,367.56)	0.81%	
BUY	9/27/21	9/28/21	2,920,000.00	91282CCL3	US TREASURY N/B NOTES	0.37%	7/15/24	(2,911,966.04)	0.50%	
INTEREST	9/30/21	9/30/21	1,465,000.00	912828L57	US TREASURY NOTES	1.75%	9/30/22	12,818.75		
INTEREST	9/30/21	9/30/21	1,415,000.00	912828ZF0	US TREASURY NOTES	0.50%	3/31/25	3,537.50		

For the Quarter Ended September 30, 2021

YOLO COUNTY

Portfolio Activity

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	9/30/21	9/30/21	7,525,000.00	91282CAM3	US TREASURY NOTES	0.25%	9/30/25	9,406.25		
INTEREST	9/30/21	9/30/21	4,735,000.00	9128285D8	US TREASURY NOTES	2.87%	9/30/23	68,065.63		
INTEREST	9/30/21	9/30/21	2,525,000.00	912828Q29	US TREASURY NOTES	1.50%	3/31/23	18,937.50		
INTEREST	9/30/21	9/30/21	1,645,000.00	9128282Y5	US TREASURY NOTES	2.12%	9/30/24	17,478.13		
<b>TOTALS</b>								<b>(78,577,297.28)</b>		<b>449,792.54</b>

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	1,465,000.00	AA+	Aaa	6/4/2018	6/6/2018	1,405,198.25	2.76	70.43	1,451,196.68	1,489,035.08
US TREASURY NOTES DTD 02/01/2016 1.750% 01/31/2023	912828P38	3,395,000.00	AA+	Aaa	10/2/2018	10/4/2018	3,232,941.80	2.93	10,009.71	3,345,049.15	3,466,613.45
US TREASURY NOTES DTD 02/29/2016 1.500% 02/28/2023	912828P79	5,675,000.00	AA+	Aaa	7/2/2018	7/5/2018	5,369,082.03	2.74	7,289.71	5,582,270.30	5,781,406.25
US TREASURY NOTES DTD 03/31/2016 1.500% 03/31/2023	912828Q29	2,525,000.00	AA+	Aaa	2/8/2019	2/12/2019	2,431,989.26	2.44	104.05	2,491,323.70	2,574,710.94
US TREASURY NOTES DTD 04/15/2020 0.250% 04/15/2023	912828ZH6	2,910,000.00	AA+	Aaa	9/27/2021	9/28/2021	2,911,818.75	0.21	3,359.22	2,911,809.08	2,912,273.29
US TREASURY N/B NOTES DTD 05/31/2021 0.125% 05/31/2023	91282CCD1	2,600,000.00	AA+	Aaa	8/27/2021	8/30/2021	2,597,664.06	0.18	1,092.21	2,597,781.04	2,595,937.50
US TREASURY NOTES DTD 06/15/2020 0.250% 06/15/2023	912828ZU7	2,555,000.00	AA+	Aaa	9/15/2021	9/16/2021	2,558,093.95	0.18	1,884.84	2,558,021.09	2,555,798.44
US TREASURY NOTES DTD 08/01/2016 1.250% 07/31/2023	912828S92	2,000,000.00	AA+	Aaa	4/2/2019	4/4/2019	1,915,312.50	2.28	4,211.96	1,964,172.74	2,036,562.40
US TREASURY NOTES DTD 08/01/2016 1.250% 07/31/2023	912828S92	2,575,000.00	AA+	Aaa	2/8/2019	2/12/2019	2,446,149.41	2.44	5,422.89	2,522,194.97	2,622,074.09
US TREASURY N/B NOTES DTD 08/31/2021 0.125% 08/31/2023	91282CCU3	2,600,000.00	AA+	Aaa	8/27/2021	8/31/2021	2,595,429.69	0.21	278.31	2,595,623.77	2,593,093.88
US TREASURY NOTES DTD 10/01/2018 2.875% 09/30/2023	9128285D8	2,735,000.00	AA+	Aaa	9/27/2021	9/28/2021	2,875,596.09	0.30	216.02	2,875,019.88	2,875,595.96
US TREASURY NOTES DTD 10/01/2018 2.875% 09/30/2023	9128285D8	2,000,000.00	AA+	Aaa	5/1/2019	5/1/2019	2,050,312.50	2.27	157.97	2,022,738.88	2,102,812.40
US TREASURY NOTES DTD 11/15/2020 0.250% 11/15/2023	91282CAW1	2,560,000.00	AA+	Aaa	9/15/2021	9/16/2021	2,559,700.00	0.26	2,417.39	2,559,705.70	2,556,400.13
US TREASURY NOTES DTD 11/15/2013 2.750% 11/15/2023	912828WE6	2,195,000.00	AA+	Aaa	3/6/2019	3/8/2019	2,217,207.23	2.52	22,799.97	2,205,047.05	2,308,179.69
US TREASURY NOTES DTD 12/31/2018 2.625% 12/31/2023	9128285U0	490,000.00	AA+	Aaa	1/30/2019	1/31/2019	491,454.69	2.56	3,250.58	490,665.35	514,959.38

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 01/15/2021 0.125% 01/15/2024	91282CBE0	4,085,000.00	AA+	Aaa	8/13/2021	8/16/2021	4,066,649.41	0.31	1,082.30	4,067,606.47	4,063,298.44
US TREASURY NOTES DTD 01/31/2017 2.250% 01/31/2024	912828V80	3,250,000.00	AA+	Aaa	11/6/2019	11/7/2019	3,330,869.14	1.64	12,319.97	3,294,566.95	3,392,695.15
US TREASURY NOTES DTD 02/28/2019 2.375% 02/29/2024	9128286G0	2,805,000.00	AA+	Aaa	8/11/2021	8/12/2021	2,949,523.24	0.35	5,704.92	2,941,761.52	2,939,114.06
US TREASURY NOTES DTD 02/28/2019 2.375% 02/29/2024	9128286G0	2,450,000.00	AA+	Aaa	8/27/2021	8/30/2021	2,576,136.72	0.31	4,982.91	2,571,715.72	2,567,140.63
US TREASURY NOTES DTD 02/28/2019 2.375% 02/29/2024	9128286G0	808,000.00	AA+	Aaa	8/11/2021	8/12/2021	849,851.88	0.33	1,643.34	847,604.20	846,632.50
US TREASURY NOTES DTD 03/15/2021 0.250% 03/15/2024	91282CBR1	2,925,000.00	AA+	Aaa	9/27/2021	9/28/2021	2,913,345.70	0.41	323.20	2,913,384.59	2,914,945.31
US TREASURY NOTES DTD 05/01/2017 2.000% 04/30/2024	912828X70	270,000.00	AA+	Aaa	6/26/2019	6/27/2019	272,773.83	1.78	2,259.78	271,477.08	280,968.75
US TREASURY N/B NOTES DTD 05/15/2021 0.250% 05/15/2024	91282CCC3	2,570,000.00	AA+	Aaa	9/15/2021	9/16/2021	2,561,868.36	0.37	2,426.83	2,561,993.85	2,557,551.43
US TREASURY NOTES DTD 06/30/2017 2.000% 06/30/2024	912828XX3	2,400,000.00	AA+	Aaa	7/26/2019	7/30/2019	2,415,187.50	1.86	12,130.43	2,408,476.94	2,500,874.88
US TREASURY N/B NOTES DTD 07/15/2021 0.375% 07/15/2024	91282CCL3	2,020,000.00	AA+	Aaa	8/13/2021	8/16/2021	2,017,553.90	0.42	1,605.57	2,017,659.65	2,014,318.75
US TREASURY N/B NOTES DTD 07/15/2021 0.375% 07/15/2024	91282CCL3	2,920,000.00	AA+	Aaa	9/27/2021	9/28/2021	2,909,734.38	0.50	2,320.92	2,909,764.54	2,911,787.50
US TREASURY NOTES DTD 07/31/2017 2.125% 07/31/2024	9128282N9	2,980,000.00	AA+	Aaa	8/1/2019	8/6/2019	3,027,610.16	1.79	10,668.89	3,007,034.00	3,117,825.00
US TREASURY N/B NOTES DTD 08/15/2021 0.375% 08/15/2024	91282CCT6	2,600,000.00	AA+	Aaa	8/27/2021	8/30/2021	2,596,750.00	0.42	1,245.24	2,596,846.21	2,591,062.50
US TREASURY NOTES DTD 08/31/2017 1.875% 08/31/2024	9128282U3	1,515,000.00	AA+	Aaa	9/3/2019	9/5/2019	1,554,472.85	1.33	2,432.58	1,538,072.77	1,575,126.56
US TREASURY NOTES DTD 10/02/2017 2.125% 09/30/2024	9128282Y5	1,645,000.00	AA+	Aaa	10/1/2019	10/3/2019	1,694,157.22	1.50	96.03	1,674,510.50	1,723,394.45

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 11/30/2019 1.500% 11/30/2024	912828YV6	2,475,000.00	AA+	Aaa	9/15/2021	9/16/2021	2,555,824.22	0.47	12,476.43	2,554,788.90	2,547,703.13
US TREASURY NOTES DTD 01/02/2018 2.250% 12/31/2024	9128283P3	2,750,000.00	AA+	Aaa	9/27/2021	9/28/2021	2,895,664.06	0.60	15,636.89	2,895,296.84	2,896,953.13
US TREASURY NOTES DTD 01/31/2020 1.375% 01/31/2025	912828Z52	3,950,000.00	AA+	Aaa	8/13/2021	8/16/2021	4,064,488.28	0.53	9,150.48	4,060,321.78	4,049,984.38
US TREASURY NOTES DTD 02/29/2020 1.125% 02/28/2025	912828ZC7	2,530,000.00	AA+	Aaa	8/27/2021	8/30/2021	2,581,983.59	0.53	2,437.40	2,580,681.97	2,571,903.13
US TREASURY NOTES DTD 03/31/2020 0.500% 03/31/2025	912828ZF0	1,415,000.00	AA+	Aaa	4/7/2021	4/8/2021	1,409,362.11	0.60	19.44	1,410,045.02	1,407,482.81
US TREASURY NOTES DTD 04/30/2020 0.375% 04/30/2025	912828ZL7	2,945,000.00	AA+	Aaa	9/27/2021	9/28/2021	2,910,488.28	0.71	4,621.57	2,910,567.31	2,912,789.06
US TREASURY NOTES DTD 05/31/2020 0.250% 05/31/2025	912828ZT0	2,595,000.00	AA+	Aaa	9/15/2021	9/16/2021	2,561,954.30	0.60	2,180.23	2,562,320.66	2,551,614.71
US TREASURY NOTES DTD 07/31/2020 0.250% 07/31/2025	91282CAB7	7,280,000.00	AA+	Aaa	1/13/2021	1/14/2021	7,219,996.88	0.43	3,066.30	7,229,400.62	7,141,225.00
US TREASURY NOTES DTD 07/31/2020 0.250% 07/31/2025	91282CAB7	4,130,000.00	AA+	Aaa	8/13/2021	8/16/2021	4,068,050.00	0.63	1,739.54	4,070,022.11	4,051,271.88
US TREASURY NOTES DTD 08/31/2020 0.250% 08/31/2025	91282CAJ0	3,025,000.00	AA+	Aaa	8/3/2021	8/6/2021	2,993,332.03	0.51	647.62	2,994,525.44	2,963,554.69
US TREASURY NOTES DTD 08/31/2020 0.250% 08/31/2025	91282CAJ0	2,635,000.00	AA+	Aaa	8/27/2021	8/30/2021	2,594,342.77	0.64	564.12	2,595,232.67	2,581,476.56
US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	4,550,000.00	AA+	Aaa	9/7/2021	9/9/2021	4,473,574.22	0.67	31.25	4,474,708.75	4,453,312.50
US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	2,975,000.00	AA+	Aaa	9/27/2021	9/28/2021	2,909,689.45	0.81	20.43	2,909,823.37	2,911,781.25
US TREASURY NOTES DTD 11/30/2020 0.375% 11/30/2025	91282CAZ4	2,595,000.00	AA+	Aaa	9/15/2021	9/16/2021	2,560,940.63	0.69	3,270.34	2,561,273.24	2,545,532.81
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	4,775,000.00	AA+	Aaa	4/5/2021	4/7/2021	4,661,780.27	0.89	4,525.22	4,673,370.72	4,679,500.00

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	6,285,000.00	AA+	Aaa	1/12/2021	1/13/2021	6,238,108.01	0.53	5,956.23	6,244,858.59	6,159,300.00
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	4,130,000.00	AA+	Aaa	8/13/2021	8/16/2021	4,066,436.72	0.73	2,609.31	4,068,231.63	4,041,592.39
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	5,365,000.00	AA+	Aaa	7/2/2021	7/7/2021	5,261,891.41	0.80	3,389.57	5,267,204.38	5,250,155.74
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	2,900,000.00	AA+	Aaa	2/26/2021	2/26/2021	2,839,960.94	0.80	1,832.20	2,847,198.98	2,837,922.02
US TREASURY NOTES DTD 02/28/2021 0.500% 02/28/2026	91282CBQ3	2,620,000.00	AA+	Aaa	8/27/2021	8/30/2021	2,594,004.69	0.72	1,121.82	2,594,510.99	2,575,787.50
US TREASURY N/B NOTES DTD 05/31/2021 0.750% 05/31/2026	91282CCF6	5,615,000.00	AA+	Aaa	6/2/2021	6/4/2021	5,602,717.19	0.79	14,152.56	5,603,519.42	5,567,623.44
US TREASURY N/B NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	2,620,000.00	AA+	Aaa	8/27/2021	8/30/2021	2,599,633.59	0.79	2,758.83	2,599,996.47	2,578,243.75
<b>Security Type Sub-Total</b>		<b>153,683,000.00</b>					<b>153,058,658.14</b>	<b>0.94</b>	<b>216,015.95</b>	<b>153,502,994.23</b>	<b>154,258,898.67</b>
<b>Supra-National Agency Bond / Note</b>											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 01/26/2017 2.000% 01/26/2022	459058FY4	2,500,000.00	AAA	Aaa	9/6/2017	9/8/2017	2,528,050.00	1.73	9,027.78	2,502,049.88	2,514,997.50
INTL BK RECON & DEVELOP NOTES DTD 11/24/2020 0.250% 11/24/2023	459058JM6	2,150,000.00	AAA	Aaa	11/17/2020	11/24/2020	2,145,377.50	0.32	1,896.18	2,146,690.37	2,145,912.85
INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ8	4,820,000.00	AAA	Aaa	9/15/2021	9/23/2021	4,816,433.20	0.52	535.56	4,816,459.24	4,812,292.82
<b>Security Type Sub-Total</b>		<b>9,470,000.00</b>					<b>9,489,860.70</b>	<b>0.80</b>	<b>11,459.52</b>	<b>9,465,199.49</b>	<b>9,473,203.17</b>
<b>Municipal Bond / Note</b>											
SAN DIEGO CCD, CA TXBL GO BONDS DTD 10/16/2019 1.996% 08/01/2023	797272QN4	725,000.00	AAA	Aaa	9/18/2019	10/16/2019	725,000.00	2.00	2,411.83	725,000.00	745,524.75



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Municipal Bond / Note</b>											
CA ST TXBL GO BONDS DTD 10/24/2019 2.400% 10/01/2023	13063DRJ9	2,430,000.00	AA-	Aa2	10/16/2019	10/24/2019	2,478,624.30	1.87	29,160.00	2,454,684.10	2,534,028.30
MD ST TXBL GO BONDS DTD 08/05/2020 0.510% 08/01/2024	574193TQ1	755,000.00	AAA	Aaa	7/23/2020	8/5/2020	754,788.60	0.52	641.75	754,849.83	756,291.05
CA ST UNIV TXBL REV BONDS DTD 09/17/2020 0.685% 11/01/2024	13077DMK5	725,000.00	AA-	Aa2	8/27/2020	9/17/2020	725,000.00	0.69	2,069.27	725,000.00	717,967.50
CA ST DEPT WTR RES WTR SYS TXBL REV BNDS DTD 08/06/2020 0.560% 12/01/2024	13067WRB0	100,000.00	AAA	Aa1	7/30/2020	8/6/2020	100,000.00	0.56	186.67	100,000.00	99,956.00
UNIV OF CAL TXBL REV BONDS DTD 07/16/2020 0.883% 05/15/2025	91412HGE7	585,000.00	AA	Aa2	7/10/2020	7/16/2020	585,000.00	0.88	1,951.43	585,000.00	589,563.00
UNIV OF CAL TXBL REV BONDS DTD 07/16/2020 0.883% 05/15/2025	91412HGE7	255,000.00	AA	Aa2	7/14/2020	7/16/2020	255,923.10	0.81	850.62	255,687.80	256,989.00
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	1,565,000.00	AA	Aa3	9/3/2020	9/16/2020	1,565,000.00	1.26	4,921.93	1,565,000.00	1,581,635.95
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	610,000.00	AA	Aa3	9/3/2020	9/16/2020	614,312.70	1.11	1,918.45	613,375.69	616,484.30
LOS ANGELES CCD, CA TXBL GO BONDS DTD 11/10/2020 0.773% 08/01/2025	54438CYK2	1,115,000.00	AA+	Aaa	10/30/2020	11/10/2020	1,115,000.00	0.77	1,436.49	1,115,000.00	1,109,648.00
NJ TURNPIKE AUTHORITY TXBL REV BONDS DTD 02/04/2021 1.047% 01/01/2026	646140DP5	605,000.00	A+	A2	1/22/2021	2/4/2021	605,000.00	1.05	1,583.59	605,000.00	601,182.45
<b>Security Type Sub-Total</b>		<b>9,470,000.00</b>					<b>9,523,648.70</b>	<b>1.25</b>	<b>47,132.03</b>	<b>9,498,597.42</b>	<b>9,609,270.30</b>
<b>Federal Agency Commercial Mortgage-Backed Security</b>											
FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2015 2.791% 01/01/2022	3137BHXY8	1,644,617.84	AA+	Aaa	5/16/2019	5/21/2019	1,654,896.69	2.54	3,825.11	1,645,607.02	1,650,283.60

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Federal Agency Commercial Mortgage-Backed Security</b>											
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/01/2022	3137BLUR7	959,110.17	AA+	Aaa	4/2/2019	4/5/2019	961,507.95	2.63	2,170.79	959,615.51	968,153.64
FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.307% 08/01/2022	3137AWQH1	1,135,000.00	AA+	Aaa	9/4/2019	9/9/2019	1,151,758.98	1.78	2,182.04	1,139,819.99	1,150,844.13
FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	1,285,587.52	AA+	Aaa	4/4/2018	4/9/2018	1,296,535.09	2.88	3,310.39	1,287,700.57	1,304,785.62
FHMS K724 A2 DTD 01/01/2017 3.062% 11/01/2023	3137BTU25	3,500,000.00	AA+	Aaa	1/28/2021	2/2/2021	3,736,386.72	0.58	8,930.83	3,679,531.23	3,627,376.87
FANNIEMAE-ACES DTD 04/01/2014 3.346% 03/01/2024	3136AJB54	1,453,347.97	AA+	Aaa	12/13/2019	12/18/2019	1,523,971.59	2.14	4,052.42	1,493,927.80	1,539,204.25
FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FQ3V3	538,076.40	AA+	Aaa	11/20/2019	11/26/2019	538,063.49	2.09	938.05	538,068.68	548,257.06
<b>Security Type Sub-Total</b>		<b>10,515,739.90</b>					<b>10,863,120.51</b>	<b>1.77</b>	<b>25,409.63</b>	<b>10,744,270.80</b>	<b>10,788,905.17</b>
<b>Federal Agency Bond / Note</b>											
FREDDIE MAC NOTES DTD 04/20/2020 0.375% 04/20/2023	3137EAEQ8	3,845,000.00	AA+	Aaa	4/17/2020	4/20/2020	3,835,387.50	0.46	6,448.39	3,840,031.35	3,854,277.99
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04Q3	4,200,000.00	AA+	Aaa	5/20/2020	5/22/2020	4,187,358.00	0.35	3,762.50	4,193,095.97	4,201,428.00
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	5,000,000.00	AA+	Aaa	7/20/2020	7/21/2020	4,992,250.00	0.30	3,298.61	4,995,415.19	5,000,930.00
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	2,360,000.00	AA+	Aaa	6/24/2020	6/26/2020	2,353,108.80	0.35	1,556.95	2,356,016.32	2,360,438.96
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	3,810,000.00	AA+	Aaa	7/8/2020	7/10/2020	3,801,808.50	0.32	2,143.13	3,805,159.91	3,810,381.00
FANNIE MAE NOTES (CALLABLE) DTD 08/10/2020 0.300% 08/10/2023	3135G05R0	5,950,000.00	AA+	Aaa	8/11/2020	8/12/2020	5,939,290.00	0.36	2,528.75	5,943,356.47	5,947,733.05
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023	3137EAEV7	2,655,000.00	AA+	Aaa	8/19/2020	8/21/2020	2,652,291.90	0.28	682.19	2,653,293.26	2,654,277.84

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Federal Agency Bond / Note</b>											
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	1,690,000.00	AA+	Aaa	9/2/2020	9/4/2020	1,689,442.30	0.26	269.93	1,689,641.22	1,688,879.53
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	1,265,000.00	AA+	Aaa	9/2/2020	9/4/2020	1,265,231.00	0.24	202.05	1,265,148.61	1,264,161.31
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023	3135G0U43	5,480,000.00	AA+	Aaa	12/3/2018	12/6/2018	5,468,930.40	2.92	8,315.14	5,475,479.33	5,755,479.60
FEDERAL FARM CREDIT BANK (CALLABLE) DTD 09/21/2020 0.250% 09/21/2023	3133EMAM4	3,615,000.00	AA+	Aaa	10/7/2020	10/9/2020	3,608,854.50	0.31	251.04	3,610,891.59	3,609,617.27
FREDDIE MAC NOTES DTD 10/16/2020 0.125% 10/16/2023	3137EAEY1	2,655,000.00	AA+	Aaa	10/14/2020	10/16/2020	2,645,096.85	0.25	1,521.09	2,648,262.24	2,645,314.56
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	1,145,000.00	AA+	Aaa	1/25/2021	1/26/2021	1,146,740.40	0.20	985.97	1,146,323.38	1,143,172.58
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAF2	1,200,000.00	AA+	Aaa	12/2/2020	12/4/2020	1,198,812.00	0.28	975.00	1,199,138.56	1,197,548.40
FEDERAL HOME LOAN BANKS NOTES DTD 12/09/2013 3.375% 12/08/2023	3130A0F70	3,620,000.00	AA+	Aaa	1/30/2019	1/31/2019	3,726,695.48	2.72	38,349.38	3,668,049.09	3,858,720.90
FANNIE MAE NOTES DTD 01/10/2020 1.625% 01/07/2025	3135G0X24	4,385,000.00	AA+	Aaa	3/3/2020	3/4/2020	4,521,680.45	0.96	16,626.46	4,477,201.39	4,530,981.04
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025	3137EAEPE0	1,490,000.00	AA+	Aaa	2/27/2020	2/28/2020	1,512,528.80	1.18	3,042.08	1,505,301.17	1,534,369.22
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	2,735,000.00	AA+	Aaa	4/15/2020	4/16/2020	2,721,434.40	0.60	6,343.68	2,725,398.47	2,719,314.78
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	1,845,000.00	AA+	Aaa	6/3/2020	6/5/2020	1,854,446.40	0.52	5,092.97	1,851,886.01	1,842,450.21
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	3,645,000.00	AA+	Aaa	4/22/2020	4/24/2020	3,637,491.30	0.67	10,061.72	3,639,652.52	3,639,962.61
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	1,380,000.00	AA+	Aaa	1/4/2021	1/5/2021	1,388,376.60	0.36	1,993.33	1,386,989.10	1,369,685.88
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	4,215,000.00	AA+	Aaa	6/17/2020	6/19/2020	4,206,274.95	0.54	6,088.33	4,208,518.40	4,183,497.09

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Federal Agency Bond / Note</b>											
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	5,245,000.00	AA+	Aaa	8/3/2020	8/4/2020	5,272,326.45	0.39	7,576.11	5,265,825.28	5,205,798.87
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	3,760,000.00	AA+	Aaa	10/1/2020	10/5/2020	3,777,634.40	0.40	5,431.11	3,773,924.60	3,731,897.76
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	5,000,000.00	AA+	Aaa	7/20/2020	7/21/2020	5,006,750.00	0.47	7,222.22	5,005,103.93	4,962,630.00
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	460,000.00	AA+	Aaa	9/17/2020	9/18/2020	461,637.60	0.42	664.44	461,280.41	456,561.96
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	2,680,000.00	AA+	Aaa	7/21/2020	7/23/2020	2,666,653.60	0.48	1,954.17	2,669,836.54	2,638,958.48
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	5,575,000.00	AA+	Aaa	11/3/2020	11/5/2020	5,540,435.00	0.51	2,090.62	5,546,938.11	5,491,781.97
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	2,850,000.00	AA+	Aaa	8/25/2020	8/27/2020	2,836,662.00	0.47	1,068.75	2,839,587.00	2,807,458.05
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	1,315,000.00	AA+	Aaa	10/22/2020	10/23/2020	1,307,636.00	0.49	493.13	1,309,065.46	1,295,371.00
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	4,100,000.00	AA+	Aaa	9/23/2020	9/25/2020	4,087,659.00	0.44	341.67	4,090,169.15	4,036,007.20
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	1,315,000.00	AA+	Aaa	11/19/2020	11/24/2020	1,314,500.30	0.51	2,630.00	1,314,586.21	1,295,747.08
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	2,465,000.00	AA+	Aaa	11/16/2020	11/16/2020	2,461,573.65	0.53	4,930.00	2,462,175.19	2,428,909.94
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	4,005,000.00	AA+	Aaa	11/9/2020	11/12/2020	3,990,662.10	0.57	8,010.00	3,993,205.29	3,946,362.80
<b>Security Type Sub-Total</b>		<b>106,955,000.00</b>					<b>107,077,660.63</b>	<b>0.67</b>	<b>162,950.91</b>	<b>107,015,946.72</b>	<b>107,110,106.93</b>
<b>Corporate Note</b>											
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	1,185,000.00	BBB+	A3	11/20/2017	11/22/2017	1,193,093.55	2.72	10,786.79	1,185,212.55	1,187,935.25

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
APPLE INC CORP NOTES DTD 02/09/2017 2.500% 02/09/2022	037833CM0	3,505,000.00	AA+	Aa1	1/7/2019	1/9/2019	3,452,985.80	3.01	12,656.94	3,498,953.98	3,526,923.78
NATIONAL RURAL UTIL COOP CORP NOTES DTD 02/02/2012 3.050% 02/15/2022	637432MQ5	540,000.00	A-	A1	4/3/2018	4/5/2018	539,325.00	3.08	2,104.50	539,934.51	541,834.92
CHEVRON CORP (CALLABLE) NOTES DTD 03/03/2017 2.498% 03/03/2022	166764BN9	1,650,000.00	AA-	Aa2	8/8/2017	8/11/2017	1,671,136.50	2.20	3,205.77	1,651,613.97	1,662,726.45
BB&T CORP (CALLABLE) NOTES DTD 03/21/2017 2.750% 04/01/2022	05531FAX1	1,225,000.00	A-	A3	4/3/2018	4/5/2018	1,202,251.75	3.25	16,843.75	1,222,158.42	1,237,240.20
NATIONAL RURAL UTIL COOP CORP NOTES DTD 04/25/2017 2.400% 04/25/2022	637432NM3	540,000.00	A-	A1	4/3/2018	4/5/2018	525,231.00	3.12	5,616.00	537,945.70	545,587.92
JOHN DEERE CAPITAL CORP CORP NOTES DTD 09/12/2019 1.950% 06/13/2022	24422EVA4	2,350,000.00	A	A2	10/18/2019	10/22/2019	2,356,039.50	1.85	13,747.50	2,351,595.93	2,378,865.05
TOYOTA MOTOR CREDIT CORP NOTES DTD 09/08/2017 2.150% 09/08/2022	89236TEC5	990,000.00	A+	A1	9/8/2017	9/12/2017	987,624.00	2.20	1,359.88	989,554.01	1,007,322.03
VISA INC (CALLABLE) NOTE DTD 09/11/2017 2.150% 09/15/2022	92826CAG7	2,700,000.00	AA-	Aa3	9/21/2017	9/25/2017	2,684,070.00	2.28	2,580.00	2,696,938.56	2,746,998.90
UNITED PARCEL SERVICE CORP NOTES DTD 09/27/2012 2.450% 10/01/2022	911312AQ9	1,480,000.00	A-	A2	3/1/2018	3/5/2018	1,443,162.80	3.04	18,130.00	1,471,953.57	1,512,006.48
US BANK NA CINCINNATI CORP NOTES (CALLAB DTD 02/04/2019 3.375% 02/05/2024	91159HHV5	2,855,000.00	A+	A2	7/18/2019	7/22/2019	2,982,104.60	2.33	14,988.75	2,919,489.19	3,033,608.80
3M COMPANY DTD 09/14/2018 3.250% 02/14/2024	88579YBB6	2,265,000.00	A+	A1	10/17/2019	10/21/2019	2,386,449.30	1.95	9,610.52	2,331,693.15	2,402,893.20
UNITEDHEALTH GROUP INC CORP NOTES DTD 12/17/2018 3.500% 02/15/2024	91324PDM1	2,260,000.00	A+	A3	10/17/2019	10/21/2019	2,386,899.00	2.13	10,107.22	2,329,722.07	2,414,916.22

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
BANK OF AMERICA CORP NOTE DTD 03/05/2018 3.550% 03/05/2024	06051GHF9	2,080,000.00	A-	A2	10/7/2020	10/9/2020	2,220,067.20	1.51	5,332.89	2,179,838.73	2,165,779.20
MORGAN STANLEY CORP NOTES (CALLABLE) DTD 04/22/2021 0.731% 04/05/2024	61772BAA1	1,080,000.00	BBB+	A1	4/20/2021	4/22/2021	1,081,360.80	0.69	3,486.87	1,081,051.61	1,082,768.04
MORGAN STANLEY CORP NOTES (CALLABLE) DTD 04/22/2021 0.731% 04/05/2024	61772BAA1	360,000.00	BBB+	A1	4/19/2021	4/22/2021	360,000.00	0.73	1,162.29	360,000.00	360,922.68
AMAZON.COM INC CORPORATE NOTES DTD 05/12/2021 0.450% 05/12/2024	023135BW5	1,660,000.00	AA	A1	5/10/2021	5/12/2021	1,657,576.40	0.50	2,884.25	1,657,890.41	1,656,686.64
JP MORGAN CHASE BANK CORP NOTE DTD 05/13/2014 3.625% 05/13/2024	46625HJX9	2,255,000.00	A-	A2	9/22/2020	9/24/2020	2,495,924.20	0.65	31,335.10	2,428,385.54	2,423,701.06
WALMART INC CORPORATE NOTES DTD 04/23/2019 2.850% 07/08/2024	931142EL3	4,150,000.00	AA	Aa2	7/10/2019	7/12/2019	4,274,998.00	2.21	27,268.96	4,201,073.47	4,400,029.20
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 09/13/2021 0.625% 09/13/2024	89236TJN6	2,455,000.00	A+	A1	9/8/2021	9/13/2021	2,453,846.15	0.64	767.19	2,453,865.10	2,448,921.42
JPMORGAN CHASE & CO CORPORATE NOTES (CAL DTD 09/16/2020 0.653% 09/16/2024	46647PBS4	1,700,000.00	A-	A2	9/9/2020	9/16/2020	1,700,000.00	0.65	462.54	1,700,000.00	1,703,444.20
ADOBE INC CORP NOTE DTD 02/03/2020 1.900% 02/01/2025	00724PAB5	1,910,000.00	A+	A2	5/1/2020	5/5/2020	1,996,618.50	0.92	6,048.33	1,970,927.84	1,971,131.46
MASTERCARD INC CORPORATE NOTES DTD 12/03/2019 2.000% 03/03/2025	57636QAN4	1,300,000.00	A+	A1	5/1/2020	5/5/2020	1,353,755.00	1.12	2,022.22	1,338,082.81	1,349,121.80
INTEL CORP CORPORATE NOTES DTD 03/25/2020 3.400% 03/25/2025	458140BP4	1,900,000.00	A+	A1	5/7/2020	5/11/2020	2,105,466.00	1.11	1,076.67	2,046,794.43	2,050,624.40
CITIGROUP INC CORPORATE NOTES DTD 05/04/2021 0.981% 05/01/2025	172967MX6	760,000.00	BBB+	A3	4/28/2021	5/4/2021	762,014.00	0.91	3,044.37	761,806.80	761,838.44

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
CITIGROUP INC CORPORATE NOTES DTD 05/04/2021 0.981% 05/01/2025	172967MX6	705,000.00	BBB+	A3	4/27/2021	5/4/2021	705,000.00	0.98	2,824.05	705,000.00	706,705.40
GOLDMAN SACHS GROUP INC CORPORATE NOTES DTD 05/22/2015 3.750% 05/22/2025	38148LAE6	1,975,000.00	BBB+	A2	2/12/2021	2/17/2021	2,206,430.50	0.94	26,539.06	2,170,752.95	2,136,161.98
HONEYWELL INTL CORP NOTES (CALLABLE) DTD 05/18/2020 1.350% 06/01/2025	438516CB0	2,000,000.00	A	A2	9/3/2021	9/8/2021	2,039,160.00	0.82	9,000.00	2,038,483.31	2,031,164.00
BURLINGTN NORTH SANTA FE CORP NOTES (CAL) DTD 08/20/2015 3.650% 09/01/2025	12189LAY7	100,000.00	AA-	A3	12/7/2020	12/9/2020	113,195.00	0.80	304.17	110,806.18	109,490.00
<b>Security Type Sub-Total</b>		<b>49,935,000.00</b>					<b>51,335,784.55</b>	<b>1.73</b>	<b>245,296.58</b>	<b>50,931,524.79</b>	<b>51,557,349.12</b>
<b>Certificate of Deposit</b>											
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022	86565CKU2	2,115,000.00	A-1	P-1	7/10/2020	7/14/2020	2,115,000.00	0.70	3,495.62	2,115,000.00	2,123,161.79
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	3,720,000.00	A-1	P-1	8/29/2019	9/3/2019	3,720,000.00	1.85	6,919.20	3,720,000.00	3,775,238.28
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	3,910,000.00	A-1+	P-1	8/27/2019	8/29/2019	3,910,000.00	1.84	7,233.50	3,910,000.00	3,967,707.69
DNB BANK ASA/NY LT CD DTD 12/06/2019 2.040% 12/02/2022	23341VZT1	1,980,000.00	AA-	Aa2	12/5/2019	12/6/2019	1,980,000.00	2.03	13,576.20	1,980,000.00	2,021,924.52
CREDIT SUISSE NEW YORK CERT DEPOS DTD 03/23/2021 0.590% 03/17/2023	22552G3C2	2,230,000.00	A+	A1	3/19/2021	3/23/2021	2,230,000.00	0.59	7,017.07	2,230,000.00	2,236,681.08
<b>Security Type Sub-Total</b>		<b>13,955,000.00</b>					<b>13,955,000.00</b>	<b>1.50</b>	<b>38,241.59</b>	<b>13,955,000.00</b>	<b>14,124,713.36</b>
<b>Asset-Backed Security</b>											

## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Asset-Backed Security</b>											
HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	246,263.49	AAA	NR	2/19/2019	2/27/2019	246,256.90	2.83	251.67	246,261.11	248,282.75
HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	385,084.88	AAA	NR	4/3/2019	4/10/2019	385,034.21	2.66	455.26	385,064.24	387,871.24
NAROT 2019-AA A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	656,658.90	NR	Aaa	2/5/2019	2/13/2019	656,559.42	2.90	846.36	656,615.49	662,806.54
COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	324,149.20	AAA	Aaa	5/21/2019	5/30/2019	324,083.52	2.51	361.61	324,117.97	327,066.32
NAROT 2019-B A3 DTD 05/28/2019 2.500% 11/15/2023	65479HAC1	746,469.52	NR	Aaa	5/21/2019	5/28/2019	746,300.73	2.51	829.41	746,389.37	753,778.50
CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	507,535.62	AAA	NR	4/9/2019	4/17/2019	507,483.75	2.68	604.53	507,509.71	514,271.28
HAROT 2020-1 A3 DTD 02/26/2020 1.610% 04/22/2024	43813RAC1	1,440,000.00	NR	Aaa	2/19/2020	2/26/2020	1,439,717.76	1.61	644.00	1,439,826.23	1,454,994.86
TAOT 2020-AA A3 DTD 02/12/2020 1.660% 05/15/2024	89232HAC9	1,985,000.00	AAA	Aaa	2/4/2020	2/12/2020	1,984,856.68	1.66	1,464.49	1,984,911.74	2,004,123.89
CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	945,000.00	AAA	NR	1/14/2020	1/22/2020	944,814.59	1.89	793.80	944,878.60	957,681.52
HART 2021-AA A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	620,000.00	AAA	NR	4/20/2021	4/28/2021	619,934.78	0.38	104.71	619,941.13	619,608.22
CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	465,000.00	AAA	NR	1/20/2021	1/27/2021	464,908.12	0.34	70.27	464,920.85	463,959.70
TAOT 2021-C A3 DTD 09/27/2021 0.430% 01/15/2026	89239BAC5	1,220,000.00	AAA	Aaa	9/21/2021	9/27/2021	1,219,902.77	0.43	58.29	1,219,903.02	1,218,500.25
CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	925,000.00	AAA	NR	4/13/2021	4/21/2021	924,800.66	0.52	213.78	924,819.09	926,474.64
DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	970,000.00	AAA	Aaa	9/20/2021	9/27/2021	969,792.32	0.58	62.51	969,792.78	967,516.12
<b>Security Type Sub-Total</b>		<b>11,436,161.61</b>					<b>11,434,446.21</b>	<b>1.50</b>	<b>6,760.69</b>	<b>11,434,951.33</b>	<b>11,506,935.83</b>



## Important Disclosures

This material is based on information obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee the accuracy, completeness, or suitability of information provided by third party sources. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation. All statements as to what will or may happen under certain circumstances are based on assumptions, some, but not all of which, are noted in the presentation. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Past performance does not necessarily reflect and is not a guaranty of future results. The information contained in this presentation is not an offer to purchase or sell any securities.

- Market values that include accrued interest are derived from closing bid prices as of the last business day of the month as supplied by Refinitiv or Bloomberg. Where prices are not available from generally recognized sources, the securities are priced using a yield-based matrix system to arrive at an estimated market value.
- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- MBS maturities are represented by expected average life.

## Glossary

- **Accrued Interest:** Interest that is due on a bond or other fixed income security since the last interest payment was made.
- **Agencies:** Federal agency securities and/or Government-sponsored enterprises.
- **Amortized Cost:** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short-term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer-term securities is amortized using the constant yield basis.
- **Asset-Backed Security:** A financial instrument collateralized by an underlying pool of assets – usually ones that generate a cash flow from debt, such as loans, leases, credit card balances, and receivables.
- **Bankers' Acceptance:** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the insurer.
- **Commercial Paper:** An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- **Contribution to Total Return:** The weight of each individual security multiplied by its return, then summed for each sector to determine how much each sector added or subtracted from the overall portfolio performance.
- **Effective Duration:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- **Effective Yield:** The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- **FDIC:** Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- **Interest Rate:** Interest per year divided by principal amount and expressed as a percentage.
- **Market Value:** The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- **Maturity:** The date upon which the principal or stated value of an investment becomes due and payable.
- **Negotiable Certificates of Deposit:** A CD with a very large denomination, usually \$1 million or more, that can be traded in secondary markets.
- **Par Value:** The nominal dollar face amount of a security.
- **Pass-through Security:** A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.

## Glossary

- **Repurchase Agreements:** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- **Settle Date:** The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction (i.e., coupon payments and maturity proceeds) occurs on a non-business day, the funds are exchanged on the next business day.
- **Supranational:** A multinational union or association in which member countries cede authority and sovereignty on at least some internal matters to the group, whose decisions are binding on its members.
- **Trade Date:** The date on which the transaction occurred; however, the final consummation of the security transaction and payment has not yet taken place.
- **Unsettled Trade:** A trade which has been executed; however, the final consummation of the security transaction and payment has not yet taken place.
- **U.S. Treasury:** The department of the U.S. government that issues Treasury securities.
- **Yield:** The rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.
- **YTM at Cost:** The yield to maturity at cost is the expected rate of return based on the original cost, the annual interest receipts, maturity value, and the time period from purchase date to maturity, stated as a percentage on an annualized basis.
- **YTM at Market:** The yield to maturity at market is the rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.

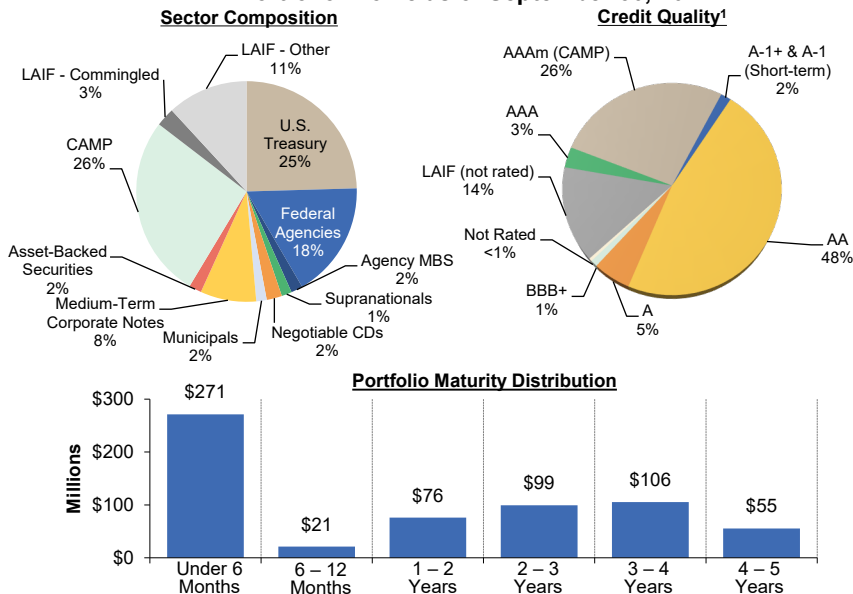


# Executive Summary – Third Quarter 2021

## Portfolio Review

- The portfolio is in compliance with the California Government Code and the County's Investment Policy.
- The portfolio is well diversified by sector, issuer, and maturity and is of high credit quality.
- The portfolio has sufficient liquidity to meet the County's cash needs.
- During the quarter, the County transferred \$80 million of funds from the CAMP Pool, not needed for near-term liquidity, into the longer-term portfolio where opportunities for earnings growth are greater.
- Yield spreads between sectors remained narrow during the quarter and a majority of new purchases were in the U.S. Treasury sector, with maturities laddered from 1- to 5-years.
- The portfolio and the benchmark returned modest performance for the quarter, as low yields and narrow spreads limited return potential.

### Portfolio Profile as of September 30, 2021



1. Ratings based on Standard & Poor's. Securities held in the County's portfolio are in compliance with California Government Code and the County's investment policy dated December 2020.

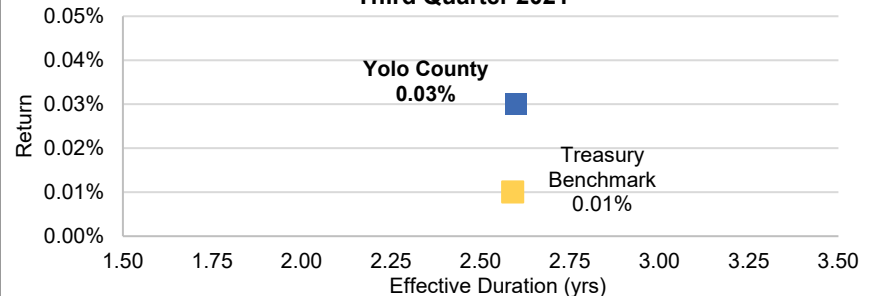
## The Economy

- Economic conditions during the quarter ended September 30, 2021, were characterized by the following: a summer surge of COVID-19 infection driven by the highly contagious delta variant that negatively affected consumer and business sentiment; moderating, but still above-trend economic growth; continuing supply chain disruptions and shortages; a Federal Reserve planning to begin an accelerate pace of asset purchase tapering; political wrangling over both government funding and the expired suspension of the debt ceiling; and a material slowdown in job growth.
- The U.S. Treasury yield curve remain unchanged quarter over quarter, despite inter-quarter volatility. The only material changes were 7 to 11 basis point (0.07% to 0.11%) increases in yields on 3- to 10-year maturities. The late-quarter surge in rates was driven by inflation worries and the apparent accelerated pace of Fed tapering. On the other hand, short-term rates remained anchored near rock-bottom lows by the Fed's current near-zero rate policy.

	Quarter	Annualized Return 1 Year	5 Years
Yolo County Total Return <sup>1</sup>	0.03%	-0.02%	2.10%
Treasury Benchmark Total Return	0.01%	-0.39%	1.73%
Net Apportionment Rate	0.20%	-	-

Note: <sup>1</sup>PFM managed portfolio only.

### Quarterly Return Comparison Third Quarter 2021



\*The County's benchmark is the ICE Bank of America Merrill Lynch (BoFAML) 1-5 Year Gov/Corp A-AAA US issuers as of 6/30/21. From 12/31/20 to 6/30/21 it was the ICE BoFAML 1-5 Year U.S. Treasury Index. From 9/30/17 to 12/31/20 it was the ICE BoFAML 0-5 Year U.S. Treasury Index. From 3/31/15 to 9/30/17 the benchmark was a blend of 30% ICE BoFAML 3-month Treasury index and 70% ICE BoFAML 1-3 year U.S. Treasury Index. From 3/31/02 to 3/31/15 the benchmark was a blend of 50% ICE BoFAML 1-3 Year U.S. Treasury index and 50% ICE BoFAML 3-month Treasury Bill index. Prior to 3/31/02 the benchmark was the ICE BoFAML 1-3 Year U.S. Treasury index. Returns greater than one year are annualized.

#### 4. 6. Monthly Board Financial Report

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##### **Description**

Per request of the County Board of Education, attached is the current financial report for October 2021.

##### **Recommendation**

For information.

##### **Supporting Documents**



November Board Meeting (Oct)

##### **Contact Person**

Debra Hinely, Director, Internal Business Services, will present this item.

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
	REVENUE LIMIT SOURCES :	11,196,023.00	196,648.00	11,392,671.00	978,372.65	10,414,298.35	8.58
	FEDERAL REVENUES :	6,649,256.00	76,013.00	6,725,269.00	1,475,558.00	5,249,711.00	21.94
	OTHER STATE REVENUES :	3,638,185.00	19,747.00	3,657,932.00	1,553,432.79	2,104,499.21	42.46
	OTHER LOCAL REVENUES :	7,589,240.00		7,589,240.00	683,277.28	6,905,962.72	9.00
* TOTAL YEAR TO DATE REVENUES	* * 29,072,704.00 *	292,408.00 *	29,365,112.00 *	4,690,640.72 *	24,674,471.28 *	15.97	

EXPENDITURE DETAIL							
	CERTIFICATED SALARIES :	6,682,079.00	43,295.00	6,725,374.00	2,000,479.23	4,724,894.77	29.74
	CLASSIFIED SALARIES :	7,984,580.00	40,086.00	8,024,666.00	2,387,610.59	5,637,055.41	29.75
	EMPLOYEE BENEFITS :	6,719,744.00	29,042.00	6,748,786.00	1,579,021.14	5,169,764.86	23.39
	BOOKS AND SUPPLIES :	920,842.00	2,874.00	923,716.00	99,126.69	824,589.31	10.73
	SERVICES, OTHER OPER. EXPENSE:	7,320,092.00	69,202.00	7,389,294.00	1,134,829.04	6,254,464.96	15.35
	CAPITAL OUTLAY :	153,016.00	14,451.00	167,467.00	121,036.96	46,430.04	72.27
	DIRECT SUPPORT/INDIRECT COSTS:	359,687.00-	47,234.00-	406,921.00-	81,467.77-	325,453.23-	20.02
* TOTAL YEAR TO DATE EXPENDITURES	* * 29,420,666.00 *	151,716.00 *	29,572,382.00 *	7,240,635.88 *	22,331,746.12 *	24.48	

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	5,231,085.73	2,742,111.14-	2,488,974.59

**4. 7. Williams Quarterly Report on Yolo County Schools in Decile 1-3; Covering the months of (July, August, & September)** 

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**Description**

Each year the County Superintendent of Schools must prepare quarterly reports for the County Board of Education that reflect the results of visits to the Decile 1-3 schools in the county, as a result of the Williams Settlement per California Education Code 1240. Please refer to the attached letter. Three districts in Yolo County are in Decile 1-3; Washington USD, Winters JUSD, and Woodland JUSD. Davis JUSD and Esparto USD are not in Decile 1-3 but are included in the Uniform Complaints section of the report.

**Recommendation**

For information

**Supporting Documents**



Q1\_YCBE\_Williams\_Letter

**Contact Person**

Deborah Bruns, Director, Teaching & Learning

***Williams Quarterly Report for Three Required Areas and  
Optional Reporting of Uniform Complaints  
Quarter of July, August and September 2021***

October 26, 2021

Matt Taylor, President  
Melissa Moreno, Vice President  
Carol Souza Cole  
Shelton B. Yip  
Tico Zendejas

Dear Trustees:

California *Education Code* Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide the first quarterly report for fiscal year 2019-2020 as required by *Education Code* section 1240(c)(2)(G) pursuant to the Williams Settlement. This report presents the results of my visits to the Williams schools in the Washington Unified, the Winters Joint Unified, and the Woodland Joint Unified school districts for the period of July, August and September 2021.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including “good repair.”

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

While the Uniform Complaint data are not mandated to be a part of this report to you, they are being included so that you and the citizens of our community will have a complete understanding



of the environment in which, Elkhorn Village Elementary, Riverbank K-8 Elementary, Stonegate Elementary, and Westfield Village Elementary, Waggoner Elementary, Dingle Elementary, Freeman Elementary, Gibson Elementary, Ramón S. Tafoya Elementary, and Woodland Prairie Elementary Schools are functioning.

Before proceeding with the report, let me define some basic terms:

- “Sufficient textbooks or instructional materials” means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.”
- “Good Repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”

My findings were as follows:

### **Instructional Materials:**

#### **Washington Unified School District:**

##### **Elkhorn Village Elementary School**

*Visited Elkhorn Village on September 1, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

##### **Riverbank Elementary School**

*Visited Riverbank on September 1, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

##### **Stonegate Elementary School**

*Visited Stonegate on September 2, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

##### **Westfield Village Elementary School**

*Visited Westfield Village on September 2, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

#### **Winters Joint Unified School District:**

##### **Waggoner Elementary School**

*Visited Waggoner on September 7, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

**Woodland Joint Unified School District:****Dingle Elementary School**

*Visited Dingle Elementary School on September 9, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

**Freeman Elementary School**

*Visited Freeman Elementary School on September 9, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

**Gibson Elementary School**

*Visited Gibson Elementary School on September 14, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

**Ramón S. Tafoya Elementary School**

*Visited Tafoya Elementary School on September 14, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

**Woodland Prairie Elementary School**

*Visited Woodland Prairie Elementary School on September 8, 2021.* No insufficiencies were found regarding board adopted instructional materials in the four content areas. However, the board-adopted materials for K-5 in science and history/social science are not aligned to current standards and frameworks.

**School Facilities:**

YCOE's Director of Support Operation Services will conduct a site facilities inspection using the State of California's Facility Inspection Tool (FIT) in October. The results of the facilities inspections will be reported in the second quarter Williams Report.

**School Accountability Report Card:**

The SARC reports for 2020-21 will be reviewed in the spring of 2022.

Any findings, remedies, and/or schedules for remediation from the Fall of 2021 Williams site monitoring visit should be included in the 2020-21 SARC report. Failure to report the Williams Settlement monitoring visit findings of deficiencies and their remedies will result in an additional finding in next year's SARC audit and annual Williams report to the district school boards, the Yolo County Board of Education, and the Yolo County Board of Supervisors.

**Teacher Misassignments and Teacher Vacancies:**

Quarterly report submissions were reviewed. No complaints were received during this quarter.

**Uniform Complaints:**

*A review of the quarterly submissions from all five Yolo County districts showed:*

*Davis Joint Unified School District – No complaints*

*Esparto Unified School District – No complaints*

*Washington Unified School District – No complaints*

*Winters Joint Unified School District – No complaints*

*Woodland Joint Unified School District – No complaints*

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0
<b>Facilities Conditions</b>	0	0	0
<b>TOTALS</b>	0	0	0

In conclusion, let me assure each of you receiving this report that the Yolo County Office of Education is available to support the actions that may be needed to be taken to address the needs identified in my report.

Sincerely,



Garth Lewis  
Yolo County Superintendent of Schools

**4. 8. 2021-2022 – First Quarterly Report on Williams Uniform Complaints for YCOE Schools** 

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**Description**

Statutory changes to the Williams Settlement as stated in California Education Code 35186 (d) requires that a school district report summarized data on the nature and resolution of all Uniform Complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. Further, the summaries must be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report must include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses must be available as public records. Education Code 35186 (a) states that a school district shall use the Uniform Complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. The 20-21 YCOE First Quarter on Williams Uniform Complaints Education Code 35186 is attached.

**Recommendation**

For information.

**Supporting Documents**



Q1\_UCP\_YCOE

**Contact Person**

Deborah Bruns, Director, Teaching & Learning

## Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186(d)]

District: Yolo County Office of Education

Person completing this form: Deborah Bruns Title: Director, T&L

Quarterly Report Submission Date:  
(check one)

- October 2021
- January 2022
- April 2022
- July 2022

Date for information to be reported publicly at governing board meeting: November 9, 2021

Please check the box that applies:


- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0		
<b>Teacher Vacancy or Misassignment</b>	0		
<b>Facilities Conditions</b>	0		
<b>TOTALS</b>	0		

Garth Lewis  
Print Name of District Superintendent

  
Signature of District Superintendent

10/26/21  
Date

**4. 9. Initial Proposal to the Yolo County Superintendent of Schools from the California School Employees Association (CSEA), Yolo County Chapter #639 and Initial Proposal of Superintendent for Reopener Negotiations for 2021-22** 

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**Description**

Collective Bargaining law requires that initial proposals for negotiations be sunshined at a public Board meeting by the Superintendent. The initial proposal from the California School Employees Association (CSEA), Yolo County Charter #639, for 2021-22 reopeners was presented to the Superintendent (see attached).

The Superintendent is using the Board meeting as a forum to publicly present the proposal. The Superintendent will order that the proposal be posted and set for public hearing at the December 14, 2021 Board meeting.

**Recommendation**

It is recommended that the Superintendent receive the California School Employees Association (CSEA), Yolo County Chapter #639 collective bargaining proposal for 2021-22 and order that it be posted and set for public hearing at the December 14, 2021 Board meeting.

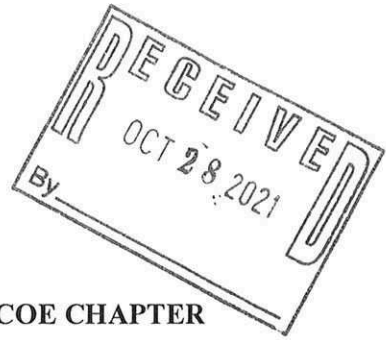
**Supporting Documents**



Initial Proposal

**Contact Person**

Superintendent Garth Lewis will present this item.



**INITIAL PROPOSAL  
FROM THE  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS YCOE CHAPTER  
639 ("CSEA")  
TO THE  
YOLO COUNTY OFFICE OF EDUCATION ("COUNTY OFFICE")  
REGARDING THE  
2021-2022 2<sup>ND</sup> YEAR REOPENER**

1. Article 8 Section 5: CSEA hereby propose to modify the language contained herein to include private decompression/space at each site to use during rest periods.
2. Article 9: CSEA hereby proposes that the County Office provide a fair and equitable Salary Increase on the Classified Salary Schedule.
3. Article 11: CSEA hereby proposes a fair and equitable increase to the County Office contribution towards the benefit cap.
4. Article 25: CSEA hereby proposes to modify the language contained herein to improve and expand the Professional Growth Program.

#### 4. 10. Set Date of Organizational Meeting in December 2021

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##### **Description**

Per Ed. Code 1009, each year the County Board of Education shall organize at the first meeting on or after the second Friday in December. On December 14<sup>th</sup>, the following action shall be taken by the Board at a Regular meeting.

##### **1. Election of Officers**

**1.1 President** (see attached Board Bylaw 9121)

**1.2 Vice President**

##### **2. Adopt the 2021 Board Calendar Meeting Dates**

Draft calendar and BB 9320 Meetings and Notices attached

##### **3. Appointment of Board Committee Representatives**

##### **3.1 YCSBA Representative**

The following are excerpts from the Constitution of the Yolo County School Boards Association: "The objects and purposes of this Association shall be to preserve, advance, and improve the public schools; to encourage and cooperate with all persons and associations whose purposes shall be the betterment of the educational opportunities of the people of Yolo County; to promote the enactment of legislation for the improvement of educational programs; to promote and advance the public education through other means so far as is reasonably possible.

Duties and Obligations of Members: Each member of a represented board shall be entitled to one vote at the annual or any other general meeting, and in the election of officers."

This committee requires representation by one (1) Board Member.

##### **3.2 Policies/Procedures/Bylaw Review Committee**

This committee requires representation by two (2) Board Members

##### **3.3 Superintendent's Compensation Committee**

This committee requires representation by two (2) Board Members.

##### **3.4 Facilities Committee**

This committee requires representation by two (2) Board Members.

##### **3.5 Budget Committee**

This committee requires representation by two (2) Board members.

##### **Recommendation**



That the Board at its November 9, 2021 Regular Board Meeting, schedule the Annual Organization Meeting on Tuesday, December 14, 2021 at 3:30 p.m. The Board will review the attached policies and recommend revisions, if necessary, and be prepared to elect new officers, adopt a 2022 meeting calendar, and make committee appointments at the December 14, 2021 Regular meeting.

### **Supporting Documents**

 BB 9121

 2022 YCBE Meeting Calendar

 9320 Meetings and Notices

### **Contact Person**

Superintendent Garth Lewis will present this item.

**PRESIDENT AND OTHER OFFICERS**

The County Board of Education shall elect a president from among its members to provide leadership on behalf of the County Board and the educational community it serves.

The president shall have the same rights as other members of the County Board, including the right to move, second, discuss and vote on all matters before the County Board. The president shall also preside at all County Board meetings. He/she shall:

1. Call the meeting to order at the appointed time
2. Announce the business to come before the County Board in its proper order
3. Enforce the County Board's policies relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
4. Recognize persons who desire to speak and protect the speaker who has the floor from disturbance or interference
5. Explain what the effect of a motion would be if it is not clear to every member
6. Restrict discussion to the question when a motion is before the County Board
7. Rule on issues of parliamentary procedure
8. Put motions to a vote, and clearly state the results of the vote
9. Be responsible for the orderly conduct of all County Board meetings

The president shall perform other duties in accordance with law and County Board policy including, but not limited to:

1. Signing all instruments, acts and orders necessary to carry out state requirements and the action of the County Board
2. Calling such meetings of the County Board as he/she may deem necessary, giving notice as prescribed by law (Education Code 1012; Government Code 54956, 54956.5)
3. Appointing members of the County Board to fill the vacant seats of a school district board when a majority of those seats are vacant (Education Code 5094)
4. Subject to County Board approval, appointing and dissolving all committees

**PRESIDENT AND OTHER OFFICERS** (continued)

5. Subject to County Board approval, appointing County Board members to serve as representatives on committees on matters of concern to the County Board, the county office of education, or the districts, schools, and students within its jurisdiction
6. Representing the County Board as spokesperson

When the president resigns or is absent or disabled, the vice president shall perform the president's duties. When both the president and vice president are absent or disabled, the County Board shall choose a president pro tempore to perform the president's duties.

*Legal Reference:*

EDUCATION CODE

1009 Annual organization of the board

1012 Special meetings

5094 Power to fill district board vacancies

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

*Management Resources:*

CSBA PUBLICATIONS

*A Call to Order, revised 2015*

*CSBA Professional Governance Standards, 2000*

*Maximizing School Board Leadership: Boardsmanship, 1996*

WEB SITES

CSBA: <http://www.csba.org>

California County Boards of Education: <http://www.theccbce.org>

Adopted: June 29, 2017

**YOLO COUNTY OFFICE OF EDUCATION**  
Woodland, California



**YOLO COUNTY BOARD OF EDUCATION**  
**1280 Santa Anita Court, Suite #120, Woodland, CA 95776-6127**  
**(530) 668-6700 FAX: (530) 668-3848**

**2022 CALENDAR OF MEETINGS**

2nd Tuesday of each month *(with some exceptions)*  
 Call (530) 668-3702 to confirm dates and meeting location.

<b>Tuesday, January 11, 2022</b> Regular Meeting 3:30 p.m.	<b>Tuesday, February 8, 2022</b> Regular Meeting 3:30 p.m.
<b>Friday, March 4, 2022</b> Board Retreat 9:00 a.m.	<b>Tuesday, April 12, 2022</b> Regular Meeting 3:30 p.m.
<b>Tuesday, March 8, 2022</b> Regular Meeting 3:30 p.m.	
<b>Tuesday, May 10, 2022</b> Regular Meeting 3:30 p.m.	<b>Tuesday, June 14, 2022</b> Special Meeting (Budget Study Session) 3:30 p.m.
	<b>Tuesday, June 28, 2022</b> Regular Meeting (Budget & LCAP Adoption) 3:30 p.m.
<b>July 2022</b> No Meeting	<b>Tuesday, August 9, 2022</b> Regular Meeting 3:30 p.m.
<b>Tuesday, September 13, 2022</b> Regular Meeting 3:30 p.m.	<b>Tuesday, October 11, 2022</b> Regular Meeting 3:30 p.m.
<b>Tuesday, November 8, 2022</b> Regular Meeting 3:30 p.m.	<b>*Tuesday, December 13, 2020</b> Regular Meeting 3:30 p.m.

**Please Note:** Meeting agendas and minutes can be viewed on our web site: [www.ycoe.org](http://www.ycoe.org)

*\* Per Ed Code § 1009 (effective January 2019) the Annual Organizational Meeting is to be held after the second Friday in December.*

**ADOPTED:** December 14, 2022

**REVISED:**

## **Meetings and Notices**

It is a strong policy of the board to support the legal intent of The Ralph M. Brown Act, which is the law that guarantees the public's right to attend and participate in meetings of local legislative bodies. The board assures that its meetings will be held in compliance with this law.

The board recognizes that state open meeting laws define a "meeting" as:

1. Any congregation of a majority of the members of the board in the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the board or district.
2. Any use of direct communication, personal intermediaries or technological devices by a majority of board members to develop a collective concurrence as to an action the members will take on an item. (*Government Code § 54952.2*)

Provided that a majority of the board members do not discuss among themselves business of a specific nature that is within the board's subject matter jurisdiction, attendance by a majority of the board's members at any of the following events and individual contacts or conversations between a board member and any other person are not subject to state open meeting laws:

1. A conference or similar public gathering that involves a discussion of issues of general interest to the public or to school boards.
2. An open, publicized meeting organized by a person or organization other than the board to address a topic of local community concern.
3. A purely social or ceremonial occasion. (*Government Code § 54952.2*)

Board meetings shall be open to the public and held within county boundaries, except as allowed by law. The board welcomes public participation at its open meetings for purposes identified in law (see attached E 9320.00). (*Government Code §§ 54953, 54954*)

All board policies and administrative regulations shall apply equally to meetings that are video conferenced. The superintendent or designee shall establish procedures to facilitate public participation in the meeting at each video teleconference location.

### **Regular Meetings**

The board shall hold one regular meeting each month. Date, time, and place of these meetings shall be established at the annual organizational meeting.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (*Government Code § 54954.2*)

### **Time, Place, Notification for Meetings**

At the annual organization meeting or as shortly thereafter as possible, the board will adopt a calendar of regular meetings which shall, in accordance with law, specify the time, place, and date of each regular meeting scheduled before the next organization meeting.

The Secretary of the Board shall notify all local papers each month of the board meeting, date, and hour, and invite the public to attend. The Board shall review its meeting calendar quarterly and will confirm or may change meeting dates at that time. Subsequent changes in meeting dates shall require approval by all sitting board members. Their individual approval/disapproval may be communicated to the Board President, to the Superintendent, or at the Board meeting at which time the matter is considered. (Education Code §§ 1011, 1040, Government Code § 54954)

The meetings of the board shall be held at the office of the Yolo County Office of Education in the Conference Center unless specifically announced for some other location.

A notice of each regular meeting and any special meeting called at least one week in advance, shall be mailed to any person who has filed with the board a written request for such notice. The notice shall be mailed at least one week before the meeting. Requests are valid for one year from the date filed unless renewed. Renewal requests must be filed within 90 days after January 1 of each year. (*Government Code § 54954.1*)

Persons requesting notices shall pay an annual mailing fee as determined by the superintendent or designee.

### **Special Meetings (Non-Emergency)**

The presiding officer or a majority of the members of the board may call special meetings of the board.

All members of the board and the superintendent shall be notified of the special meeting and the purpose(s) for which it is called by written notice delivered to them at least 24 hours in advance of the meeting. (*Government Code § 54956*)

The agenda for special meetings shall be posted at a place where citizens and employees may view it at least 24 hours prior to the meeting, and shall be received by news media at least 24 hours prior to the meeting. (*Ed Code §§ 1012 and 1016*)

An agenda shall be prepared as specified for regular board meetings and shall be delivered with the notice of the special meeting to board members together with supporting documents, if any. The agenda shall be posted according to law. The agenda for the special meeting may be mailed with the notice to news media, organizations and property owners, or the business to be transacted shall be stated in the notice.

Only those items of business listed in the call for the special meeting shall be considered at that special meeting.

When a special meeting is called at least one week in advance, a notice of the meeting shall be mailed at least one week before the meeting to any person who has appropriately filed with the board a written request for notice of regular meetings. (*Government Code § 54954.1*)

### **Special Meetings (Emergency)**

In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the board may hold a special meeting without complying with the 24-hour notice requirement of *Government Code § 54956*. An emergency situation means any of the following:

1. A work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the board.
2. A crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the board.

Each local newspaper of general circulation and radio or television station which has requested notice of special meetings shall be notified by the President of the board or the President's designee, one hour prior to the special meeting. In the event that telephone services are not functioning, the notice requirement of one hour is waived, but the board or its designee shall notify such newspapers, radio stations, or television stations of the fact of the holding of the meeting, and of any action taken by the board, as soon after the meeting as possible.

No closed session may be held during an emergency special meeting, and all other rules governing special meetings shall be observed with the exception of the 24-hour notice. The minutes of the meeting, a list of persons the President or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at such meeting shall be posted for a minimum of ten days in a public place as soon after the meeting as possible. (*Government Code § 54956.5*)

### **Adjourned Meetings**

A majority vote by the board may adjourn any meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if no members are present at any regular or adjourned regular meeting, the secretary or the clerk may declare the meeting adjourned to a stated time and place, and he/she shall cause a written notice of the adjournment to be given in the same manner as in *Government Code § 54596*. (See Special Meetings - Non-Emergency). A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held within 24 hours after the time of adjournment. (*Government Code § 54955*).

Only uncompleted items of the original agenda or items related to the original agenda may be acted upon at an adjourned meeting.

### **Video Teleconferencing**

The board may use video teleconferences for board meetings when receiving public comment or testimony and during board deliberations. Agendas shall be posted at all video conference locations whenever they are posted elsewhere. (*Government Code § 54953*)

### **Public Participation in County Board of Education Meetings**

The board, as the representative body of the Yolo County Office of Education (YCOE), wishes to provide an avenue for any citizen to express interest in the schools. Accordingly, the public is invited to attend any regular or special meeting of the board.

Meetings of the board are conducted for the purpose of carrying on the business of the board, and therefore are not public meetings, but meetings held in public. Meetings are closed to the public only during executive sessions, the purpose of which is to discuss certain matters which are confidential by nature and which are permitted by law to be considered in executive session.

While it is the intent of the board to extend to all citizens a fair and adequate hearing on every matter of concern, complaints from individual citizens or groups within the county about members of the staff or instructional materials will not be considered by the board until efforts have been made to resolve any such complaint by use of the established complaint procedure.

The Board welcomes participation of interested organizations and individuals. Advance announcements of all regular and special meetings are made by posting the agenda on the bulletin board of every school operated by YCOE, at YCOE administrative offices, and at designated public locations, at least 72 hours before a regular meeting and 24 hours before a special meeting. Notice of meetings will also be given to news media, and to those citizens and community and professional organizations who specifically request such notification. Under emergency conditions, a special meeting may be announced by posting the agenda or call for the meeting only, although a determined effort will be made to notify all concerned news media, organizations and individuals. A reasonable charge may be made of those persons and organizations requesting continued advance announcements and agenda backup materials.

Any member of the public may place a matter directly related to board business on the agenda of a regular board meeting, subject to the following conditions:

1. The request must be in writing and be submitted to the superintendent together with supporting documents and information, if any, at least five business days prior to the legally required posting of the agenda.
2. The superintendent shall be the sole judge of whether the request is or is not a "matter directly related to board business."



3. No matter which is legally a proper subject for consideration in executive session will be accepted under this provision.
4. The board may place limitations on the total time to be devoted to the matter at any meeting, and may limit the time allowed for any one person to speak on the matter at that meeting.

The board may take action on a matter placed on the agenda in this manner.

This provision permitting a member of the public to place a matter on the agenda does not prevent the board from hearing any matter which a member of the public may wish to bring to the attention of the board at a regular meeting, but the board cannot take action on such matter at that meeting. The matter could be placed on the agenda for a future meeting and action taken at that time.

Persons addressing the board shall be guided and constrained by the following conditions:

1. The person addressing the board may be required to show a reasonable basis of interest in the affairs of YCOE, such as being a legal resident of the county, being a parent or guardian of a child in a county program, or being a representative of an organization having legitimate concern with YCOE affairs, or other bona fide interest in the proceeding of the board.
2. Whenever the Board president determines a specific complaint or charge to be against a staff member employed by the County Superintendent, the president shall advise the complainant to address his/her complaint to the County Superintendent or designee.
3. Remarks or charges by any person addressing the board which reflect adversely upon the character or motives of any person are out of order.
4. Three minutes may be allotted to each person addressing the board, with a maximum of twenty minutes to any subject. The presiding officer of the board shall endeavor to allot equal time to persons having opposing views on a subject. These general time allotments may be altered at the discretion of the presiding officer.
5. It shall be in order for the members of the board or the superintendent to interrupt the speaker at any time to ask questions or to make a comment as frequently as necessary to clarify the discussion.
6. During the time when the board is holding official meetings, only those persons recognized by the presiding officer shall be permitted to participate in the discussion. Any attempt by any person not so recognized to discuss any matter before the board is out of order.

7. Inappropriate conduct by a person declared out of order by the presiding officer for violation of any of the above rules shall be grounds for summary termination of that person's privilege of addressing the board for that meeting.

Information regarding the procedure for audience participation at board meetings will be made available to the audience prior to any board meeting.

**Legal References:**

Education Code, 1011, 1012, 1016, 35140, 35143-35145, 35145.5  
Government Code, 54950-54957.9, 54952.2, 54953, 54954, 54954.1, 54954.2, 54955,  
54956, 54956.5

**ADOPTED:** July 23, 1984

**REVISED:** 04/23/90, 11/16/92, 10/24/94, 06/24/97, 02/15/01, 08/28/12

## 5. Suggested Future Agenda Item(s)

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### Description

- *Trustee Moreno -Report on why students decided not to return to campus (survey data).*
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- Board Retreat items:
- Board Study Session/presentation on accountability and curriculum (hearing from students second language learners and parents on issue).
- Statement on YCOE's collective view that will set tone and template for future trustees on the budget.
- Create a sheet listing COE property leased and/or owned (amounts owed - annual payment) for future use
- Document to share with Board to close out YCCA and the required steps in this process with lessons learned as a future board meeting item. Also a short financial report on this item.

**6. ADJOURNMENT**

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