

**YOLO COUNTY BOARD OF EDUCATION**  
**Regular Meeting: April 14, 2020**  
**MINUTES**

**1.1 OPENING PROCEDURES**

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on April 14, 2020 at 3:39 p.m. in Regular session on a zoom conference call. Board Members present were: Melissa Moreno, Carol Souza Cole, Matt Taylor, Shelton Yip and Tico Zendejas. Trustee Souza Cole presided. Superintendent Garth Lewis was present. (Roll Call held).
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Approval of Agenda.

**MOTION:** Yip **SECOND:** Zendejas **AYES:** Yip, Zendejas, Moreno, Taylor, Souza Cole **NOES:** None **ABSENT:** None

- 1.4 Public Comment. None.

**2.0 REPORTS**

- 2.1 Board Member(s)/Superintendent/SAT/Committee(s).

- a. Board Reports

Trustee Yip

- *Recognized Gayelynn Gerhart, Principal, Alternative Education for her Equity award that she received at U.C. Davis on March 10, 2020*
  - *Recognized Dr. Micah Studer, Executive Director, Equity and Support Services who was published in the Association of California School Administrators (ACSA) Education in California magazine for an article on Equity.*
  - *Praised Dr. Carolynne Beno, Associate Superintendent, Educational Services for being published twice in the Policy Analysis for California Education (PACE) publication.*
  - *Attended lots of zoom meetings last couple of weeks with the California School Boards Association (CSBA), ACSA and the California Department of Education (CDE)*
- Discussed -*
- *Local Control and Accountability Plan (LCAP) executive order coming out tomorrow.*
  - *Special education dollars*
  - *Prop. 98 affected.*
  - *May revise adjustments.*
- *Will attend California Public Employees Retirement System (PERS) and California State Teachers Retirement System (STRS) meeting*

*tomorrow.*

- *Working with superintendents and staff members throughout the state on equity issues, English language and special education.*
- *Access to distance learning difficult for some students.*
- *Status on conferences for the California County Board of Education (CCBE), CSBA, etc. will be upcoming.*
  - *Dr. Beno may present at the CSBA conference this year.*
- *Meeting with Assembly member Aguiar-Curry and staff tomorrow and on Monday a meeting with Senator Dodd.*
  - *Please email him to present questions or concerns to the Assembly member and Senator.*
  - *Trustee Souza Cole asked on whose behalf is he meeting on and Trustee Yip stated all of the above (ACSA, CSBA, individual) with concerns for each organization.*

*Trustee Zendejas*

- *Discussed how can we support students.*
  - *Asked leadership what are we doing to support innovation, provide essential services, food and unemployment resources. How can we as board members lead and think about future as an organization.*

*Trustee Moreno*

- *Discussed how this has been a time of transition and also very busy.*
- *Continued to meet with the California Latino School Boards Association (CLSBA).*
  - *Planning a virtual summit focused on the digital divide and impact on the latino community as well as a discussion on the teacher shortage which started well before Covid-19. The focus will be on ethnic studies and what does it mean to K12 - online and offline.*
  - *Delaine Eastin and Tony Thurmond, former and current Superintendents of Public Instruction will possibly speak at the virtual summit and the details for the virtual summit with three (3) different dates and themes will be emailed soon.*
  - *Virtual summit will also include a conversation on the digital divide experienced across k-12 systems.*
- *Will participate in an emergency response management group which includes strong local leadership in the face of Covid-19 through the National Association of Latino Elects and Appointed officials.*
- *Plans to participate this coming Friday and listen to the CDE's Instructional Quality Commission meeting focused on ethnic studies and the next phase of the California ethnic studies model curriculum.*
- *Participated as a community member of Yolo yesterday and did a live Facebook interview in Spanish with Uno Vision to share with our community members and highlight resources in Yolo county. Trustee Moreno specifically highlighted resources that empower Yolo, parents*

*of students and county and community members across immigration and citizenship status in our county.*

- *Had a question regarding status of the superintendent vacancy at the Winters Joint Unified School District.*
- *Appreciates Superintendent Lewis' weekly communications to the board members and looks forward to hearing about the Covid-19 task force.*

Trustee Taylor

- *Attended CCBE meetings recently. Items discussed include:*
  - *Upcoming conferences*
  - *Budget issues.*
    - *May revise will be very different than what was introduced in January.*
    - *County boards will need to adjust meeting schedules to address budget changes/delays.*
- *CCBE conference is currently scheduled for September but not sure what that is going to look like.*
  - *In person attendance favored but it could be delayed or virtual in relation to crisis.*

Trustee Souza Cole

- *Signed diplomas for two (2) graduates from Dan Jacobs and Cesar Chavez school.*
  - *Congratulated staff on working diligently to continue with goal to graduate.*
- *In regards to the issue of a major budget revision at state level. It will affect our meeting schedule in June with a possible extra meeting date towards the end of month.*
  - *Keep calendars flexible.*
- *Congratulated staff at Cesar Chavez community school for a recently posted youtube video for students.*
- *Congratulated Winters and Esparto school districts with a car parade that included teachers and staff.*
  - *Great way to keep connected.*
- *Appreciates the regular communications sent every Friday from Superintendent Lewis.*
  - *Great way to keep us all informed.*
- *Would like Superintendent Lewis to clarify superintendent situation in Winters.*

b. Superintendent

- *Will share information on communication channels with staff.*
- *There are four (4) specific areas that we are attending in regards to the Governor's executive order: this includes distance learning, meals, childcare, payment to staff.*



*Communications*

- *Weekly calls with Yolo county public health and public information officers.*
  - *Regular updates, status and new guidance with staff standpoint, providing services to students. Shared with staff via zoom or email.*
- *Weekly calls with county offices of education*
  - *Discuss changes at state level.*
  - *Updates by region.*
  - *Discuss grading, graduation, budget, special education.*
- *Regular calls with California Association of African American Superintendents and Administrators (CAAASA) and the University of California Los Angeles (UCLA) on the needs of African American students in the state.*
- *Weekly calls with district superintendents.*
  - *Twice a week.*
  - *Help with decision making and support with critical issues.*
- *Partnership with First Five (5) of Yolo county*
  - *Discuss foodbank, childcare providers, distribution of diapers, hand sanitizers, etc.*
- *In regards to Trustee Yip's request for comments to Senator Dodd and Assemblymember Aguiar-Curry - Superintendent Lewis with other county superintendents from Solano, Napa and Sonoma will be meeting with them on Thursday to better understand the outlook on budget issues. Items to be discussed include:*
  - *Education budget.*
  - *Coming out of shelter in place.*
  - *Helping to roll back some restrictions and normalize.*
  - *Shift from being reactionary and to being proactive.*

*There is currently a search for a new superintendent in Winters. Superintendent Todd Cutler will stay through the remainder of year and provide support. The county office is facilitating review of applications. There has been a nice turnout of candidates interested in the superintendent position.*

*Other items discussed included:*

- *Summer school – many schools/districts will be virtual*
- *Local leadership (board of supervisors, etc.) has been important through the Covid-19 crisis.*
- *Staff has stepped up to fill in voids during this crisis and Superintendent Lewis would like to invite our board to think through a message to share with our education partners with family and youth in the county.*
- *Good news: YCOE received an award from the Travis Credit Union in regards to an initiative to support non-profits in this area to provide*

*support for long distance learning in education.*

- *Discussions with SAT how best to deploy funds.*
- *Will help to provide support in distance learning for special education.*

*Questions from Trustee Moreno included clarification on Superintendent Cutler from Winters Joint USD and if he is still working through the end of year.*

*Trustee Yip had a question about districts pushing their start date after Labor day. Superintendent Lewis stated that this has not been decided but would not be surprised if that happens but the primary issue is what information we receive from public health officials.*

*The Employee of the Month Recognition was given by Margie Valenzuela, Executive Director of n Resources to Kristin Chavez, Paraeducator, River City High School in the Special Education Program.*

### **SAT**

*Dr. Carolynne Beno, Associate Superintendent, Educational Services will present on long distance learning later in the Board agenda.*

*Crissy Huey, Associate Superintendent, Administrative Services presented this item in the Board packet*

*Items discussed included the*

- *Budget – May 12 board meeting will have updates.*
- *Advising districts on looking at current year with funding and looking at out years.*
  - *Recommendation is to not build any COLA in.*
- *May revise will tell us more*
  - *August or early Fall with more changes in how to approach the budget situation.*
  - *A lot is unknown and programs should be conservative and address essentials only.*

c. Committees.  
None.

2.2 Associations.

*Cory Wiegel, President, YEA stated that they recently passed MOU guidelines for distance learning.*

### **3.0 CONSENT AGENDA**

- a. Approval of Minutes:
  - March 10, 2020 Regular Meeting

- March 20, 2020 Special Meeting
- Temporary County Certificates (February and March 2020)

Trustee Moreno attended the 3x2x2 meeting.

- Would like to discuss at the board retreat whether she should attend as an individual or as representative of YCOE.
  - She asked that it be added to the board retreat agenda.

Trustee Moreno also has a change to consent agenda and would like to approve minus the March 20, 2020 special meeting minutes.

***Motion to approve consent agenda minus the March 20, 2020 special meeting minutes.***

**MOTION:** Taylor **SECOND:** Yip **AYES:** Taylor, Yip, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

*Trustee Moreno has a change to the March 20, 2020 special meeting:*

**From:**

*Trustee Moreno discussed canceling events and gatherings and understands that this does not apply to class.*

**Change to:**

*Trustee Moreno discussed the canceling of events and gatherings, and asked why this does not apply to class.*

***Motion to approve March 20, 2020 minutes with Trustee Moreno's correction***

**MOTION:** Zendejas **SECOND:** Moreno **AYES:** Zendejas, Moreno, Taylor, Souza Cole, Yip **NOES:** None **ABSENT:** None

#### 4.0 ACTION ITEMS

- 4.1 RESOLUTION #19-20/33: Classified School Employee Week, May 17-23, 2020  
The Board took action to approve Resolution #19-20/33: Classified School Employee Week, May 17-23, 2020. The resolution was presented to Andrew Martinez, Vice President and Allynson Camarillo, President of AFSCME who thanked everyone for the acknowledgement. Supt. Lewis commented and thanked them and all classified staff for their hard work and dedication during this time. Mr. Martinez thanked everyone and commented that he and staff are anxious to come back to work and they are grateful for working with great leadership and staff.



**MOTION:** Yip **SECOND:** Zendejas **AYES:** Yip, Zendejas, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** None

- 4.2 RESOLUTION #19-20/34: California Day of the Teacher, May 5, 2020.  
The Board took action to approve Resolution #19-20/34: California Day of the Teacher, May 5, 2020. The resolution was presented to Cory Wiegel, President, YEA and Allyson Camarillo, President, AFSCME, who thanked everyone for the acknowledgement.

**MOTION:** Moreno **SECOND:** Yip **AYES:** Moreno, Yip, Souza Cole, Taylor, Zendejas **NOES:** None **ABSENT:** None

- 4.3 RESOLUTION #19-20/35: Mental Health Awareness Month – May 2020  
The Board took action to approve Resolution #19-20/35: Mental Health Awareness Month – May 2020. Superintendent Lewis stated that YCOE’s focus is on social and emotional learning during this time and reaching out to students and families is very important. Trustee Yip stated support for more mental health and that it will be one of the issue to discuss with the assembly member and senator at their upcoming meeting.

**MOTION:** Zendejas **SECOND:** Yip **AYES:** Zendejas, Yip, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** None

- 4.4 RESOLUTION #19-20/36: Teen Pregnancy Prevention Month – May 2020  
The Board took action to approve Resolution #19-20/36: Teen Pregnancy Prevention Month 2020.

**MOTION:** Yip **SECOND:** Moreno **AYES:** Yip, Moreno, Souza Cole, Taylor, Zendejas **NOES:** None **ABSENT:** None

- 4.5 RESOLUTION #19-20/37: Asian Pacific American Heritage Month – May 2020  
The Board took action to approve Resolution #19-20/37: Asian Pacific American Heritage Month 2020. Board members commented on how important this resolution is and appreciated the language identifying diversity/support to the Asian pacific community for all their contributions to education.

**MOTION:** Yip **SECOND:** Taylor **AYES:** Zendejas, Moreno, Souza Cole, Taylor, Yip **NOES:** None **ABSENT:** None

## 5.0 INFORMATION ITEMS

- 5.1 Head Start/Early Head Start Reports
- a. Enrollment Update
  - b. Program
  - c. Financial Reports
  - d. Policy Council Meeting Agenda
  - e. Policy Council Meeting Minutes

Debra Hinely, Director, Internal Business Services reviewed the Financial Reports in the Board packet and responded to questions from the Board. Carolynne Beno, Associate Superintendent, Educational Services, reviewed the program, enrollment update and answered questions from the Board.

Items discussed included:

- Distance learning.
- Serving child care providers where there are opening.
  - Guidelines.
  - Practicing social distancing.
- Hospitals in yolo - essential workers
- Childcare needs additional slots.
  - Head start teachers are calling parents once a week
  - Trustee Souza Cole would like an email from Director Nadal on what the teachers are hearing from parents on distance learning.
  - Survey sent to parents on preference for distance learning. Items learned:
    - Lesson plans and packets wanted.
    - Allynson Camarillo shared that families that have more than one child it can be difficult if they have no internet.
    - Families stressed and trying to balance workload.
    - Provided paper packets to do some activities with kids.
      - Also important to read books and ask questions to keep engaged.

Trustee Moreno heard parents are stressed and lack having essential items such as diapers, etc. There is funding to support resources. She will send a link to Superintendent Garth Lewis for that support.

- 5.2 Program Evaluation and Juvenile Hall Certification that School Program is Compliant with Title 15, Article 6 Section 1370 and Education Codes  
Dr. Micah Studer, Executive Director, Equity and Support Services presented this item in the Board packet and responded to questions from the Board.
- 5.3 Review Cesar Chavez Calendar  
Dr. Carolynne Beno presented the information in the Board packet and responded to questions from the Board.
- 5.4 19-20 YCOE Williams Third Quarter UCP report  
Deb Bruns, Director, Curriculum and Instruction presented the information in the Board packet and responded to questions from the Board. There were no complaints.
- 5.5 First Reading of Board Policy – 6000 (Instruction) Series – 4 policies  
a. BP/SP 0450 - Comprehensive Safety Plan



- b. AR 0450 - Comprehensive Safety Plan
- c. BP/SP 6178 - Career Technical Education
- d. AR 6178 - Career Technical Education

Dr. Carolynne Beno, Associate Superintendent, Educational Services, reviewed this item in the Board packet and responded to questions from the Board.

Trustee Souza Cole requested that the school safety plans be placed on the Board calendar every January/February and to please plan to introduce them this year in May. Also what the process would be on the formation of a CTE advisory Committee and who would need to participate.

She also requested that the CTE data report be placed on the recurring Board calendar each year in February. The policies will come back to the Board for a second reading next month.

#### 5.6 Plan for Implementing Distance Learning

Dr. Carolynne Beno, Associate Superintendent, Educational Services, reviewed the item in the Board packet and responded to questions from the Board.

Items discussed included:

- Focus on safety, shelter and food.
- Student housing.
- Funding for distance learning.
  - Policies.
  - Re-engaging with families to access.
  - Access to internet and devices, digital format and paper packets.

Meetings conducted for distance learning include:

- Superintendent Lewis has weekly with district superintendents
- Dr. Carolynne Beno, Associate Superintendent, Educational Services meets with leaders on grading, support, graduation, MTSS and social/emotional learning.
- Elizabeth Engelken, Assistant Superintendent, SELPA meets with leaders on special education and general education partnerships.
  - Also meets with districts to discuss special education students.

Programs that provide services through video conferencing:

- Cesar Chavez
  - Hot spots and chromebook pick up.
  - Edgenuity.
  - Special education support through zoom.
- Dan Jacobs
  - Packets and now edgenuity.
  - Transitioning to video conferencing.

- Head Start Program
  - Weekly lesson plans via phone.
  - Library daily story time in English and Spanish.
  - Sharing with families.
  - Special education started instruction.
    - Via zoom training.
    - Conduct IEP meeting with zoom.
  - Professional learning networks.
    - Feedback from districts; social and emotional and distance learning.

Superintendent Lewis also stated that we will soon start working with CCEE on many issues to help support districts.

Trustee Moreno commented and thanked staff for their extraordinary efforts to support students and teachers on distance learning. She is also concerned if families know where they can go for resources if needed. Superintendent Lewis commented on the communication that has recently been sent to families from the districts, Yolo County Office of Education and the Yolo County Public Health Department. He also commented that the phone number 211 can be used as a resource for families. The Board update will continue to be emailed every Friday with the most recent updates.

5.7 Suggested Future Agenda Items

Board Retreat will be rescheduled in the future.

Trustee Souza Cole requested that the school safety plans be placed on the Board calendar every January/February and to please plan to introduce them this year in May. Also what the process would be on the formation of a CTE advisory Committee and who would need to participate.

She also requested that the CTE data report be placed on the recurring Board calendar each year in February.

6.0 **ADJOURNMENT.** The meeting adjourned at 5:34 p.m.

**MOTION:** Yip **SECOND:** Taylor **AYES:** Yip, Taylor, Moreno, Souza Cole, Zendejas **NOES:** None. **ABSENT:** None



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Garth Lewis, Superintendent

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