

**YOLO COUNTY BOARD OF EDUCATION**  
**Regular Meeting: November 10, 2020**  
**MINUTES**

**1.1 OPENING PROCEDURES**

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on November 10, 2020 at 4:31 p.m. in Regular session on a Zoom conference call. Board Members present were: Carol Souza Cole, Melissa Moreno, Shelton Yip and Tico Zendejas. Matt Taylor was absent. Trustee Souza Cole presided. Superintendent Garth Lewis was present. (Roll Call held).
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Native American Land Acknowledgement Statement. The Native American Land Acknowledgement Statement was conducted.
- 1.4 Approval of Agenda.

**MOTION:** Zendejas **SECOND:** Yip **AYES:** Zendejas, Yip, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** None

**Trustee Matt Taylor arrived at 4:34 p.m.**

- 1.5 Public Comment.  
None

**2.0 REPORTS**

- 2.1 Board Member(s)/Superintendent/SAT/Committee(s).

a. Board Reports

Vice-President Matt Taylor honored Trustee Shelton Yip with a plaque and recognition for his time and service on the Yolo County Board of Education and work on behalf of students in the county. Trustee Yip thanked the Board, Superintendent and staff for all of their hard work and collaboration during his time on the Yolo County Board of Education.

Trustee Yip

- *Discussed participation in mini-grant committee this year and likes the idea of changing the name to Innovation grants next year.*
- *Thanked the Yolo County School Boards Association (YCSBA), Superintendent Lewis, and Dr. Micah Studer, Executive Director, Equity and Support Services for the recent focus on Equity and Governance.*
  - *Very appreciated.*
  - *Important to continue partnerships for social-emotional element for*

*students.*

- *Asked staff and public to view video for Association of California Superintendents Association (ACSA) winner Maribel Zarigoza.*

*Trustee Moreno*

- *Thanked Trustee Yip for his story which has inspired her and his roots in ethnic studies.*
- *Appreciates his understanding of inequalities and promoting education with heart. His leadership has always been on student and community centeredness.*
- *Appreciates the lessons he has provided directly and indirectly and it has been moving to have seen him in a leadership position as an Asian-American and all around good person.*
  - *Thank you for putting students in the forefront and for your encouragement.*

*Trustee Zendejas*

- *Echo what was said by Trustee Taylor and Trustee Moreno. Thanked Trustee Yip for his years of service and passion with his commitment to community.*
- *Trustee Yip is a welcoming spirit and always strives to be that true representation of governance and board member.*

*Trustee Souza Cole*

- *Echo everything that has been said about Trustee Yip.*
  - *Enjoyed serving with you the last 6 years.*
  - *Great leader and mentor.*
  - *Lead with heart.*
  - *Honored to present you with Excellence In Education (EIE) individual award last month.*

*Other awardees from YCOE included:*

**Program Award:** Deaf and Hard of Hearing Mentoring Program – Program

Leader: Kate Boyd

**Classified School Employee of the Year Award (CSEY) Office and Technical:**

Debi Bechere, Sr. Computer Systems Specialist, YCOE

**Salute to Educators:**

**Alternative Education School Teacher Excellence Certificate** – Jatinder

Sandhu, Teacher, Yolo County Juvenile Hall

**Student Services Credentialed Excellence Certificate (counselors,**

**psychologists, nurses, etc.)** – Mariah Ernst-Collins, Coordinator of Foster Youth, Homeless, and Mental Health Services, YCOE

*Thanked Superintendent Garth Lewis and YCOE staff:*

*Yvette Seibert, Executive Assistant, Krista Purdom and Carl Fahle, Director for Information Technology for their work on the flawless production.*

*If anyone has any comments on the event please email President Souza-Cole so she can share with the YCSBA committee.*

Superintendent

Updates

*Superintendent Lewis also thanked Anthony Volker, PIO for his work on the EIE event.*

Employees of the Month for November 2020

*Margie Valenzuela, Executive Director, Human Resources honored the employees of the month:*

**Internal Business Services Staff:**

**Maria Jett**

**Leslie Valentine**

**Kim Magallanes**

**Gerri Cleland**

**Franky Melgoza**

**Claudia Grimaldi**

- Superintendent Lewis honored and thanked Trustee Yip for his years of service as a Yolo County Board member.
- YCOE is currently moving towards announcing a reopening date for schools.
- Congratulated mini-grant awardees for 2020-21.
- Thanked President Souza Cole and the Yolo County School Boards Association (YCSBA) for continuing the Excellence in Education Awards event each year and recognizing excellence in education in Yolo County.
- Team from YCOE will be attending the Breaking the Barriers series. Thanked Trustee Yip for bringing this event to YCOE's attention. This series has helped to enhance serving youth and family in the community.

SAT

*Crissy Huey, Associate Superintendent, Administrative Services referred to the updates in the Board Packet.*

*The Board will return to the updates from Dr.Carolynne Beno, Associate Superintendent, Educational Services on the Educational Services division if needed later in the meeting.*

Committees.

Trustee Moreno stated that both her and Trustee Taylor attended the facility meeting two weeks ago. More information to be reported later in the meeting on this subject.

Executive Committee

President Souza Cole and Vice President Taylor met at beginning of month to discuss items on agenda. Also the Superintendent Committee met to discuss an item that will be introduced to the Board later in the meeting.

- 2.2 Associations.  
None

**3.0 CONSENT AGENDA**

- a. Approval of Minutes:  
- October 13, 2020 Regular Board Meeting  
- Temporary County Certificates (October 2020)

**MOTION:** Taylor **SECOND:** Zendejas **AYES:** Taylor, Zendejas, Yip, Moreno, Souza Cole **NOES:** None **ABSENT:** None

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
YIP: **AYE**  
MORENO: **AYE**  
SOUZA COLE: **AYE**  
ZENDEJAS: **AYE**

**4.0** 2020 Mini Grant Presentations

TeachTown Accounts – Mike Jackson, SDC Autism Teacher

Mr. Jackson gave an update and showed how the TeachTown account works in his classroom.

**5.0 ACTION ITEMS**

- 5.1 Interdistrict Attendance Appeal Process Handbook

Superintendent Lewis presented this item to the Board for approval. President Souza Cole requested a change to the last page of the handbook to include Winters in trustee area 2. Trustee area 5 does not include Winters.

The Board took action to approve the Interdistrict Attendance Appeal Process Handbook.

**MOTION:** Yip **SECOND:** Moreno **AYES:** Yip, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** Zendejas

**ROLL CALL VOTE:**

TAYLOR: **AYE**  
YIP: **AYE**

MORENO: **AYE**  
SOUZA COLE: **AYE**  
ZENDEJAS: **ABSENT**

- 5.2 Approve Agreement for Settlement of Damages By and Between the Parties Stated Herein Below Relative to Certain Tax Increment Allocations.

Crissy Huey, Associate Superintendent, Administrative Services reviewed this item in the Board packet and responded to questions from the Board. Ms. Huey discussed the dissolution of California Redevelopment Agencies beginning with ABX1 26, effective February 1, 2012, as amended (the “Dissolution Act”), Tax Increment was deposited into a Redevelopment Property Tax Trust Fund (“RPTTF”) established under the Dissolution Act, from which the County Chief Financial Officer then made distributions to the local taxing entities within or partially within the redevelopment area of a former redevelopment agency, according to an allocation established by the Dissolution Act including, without limitation, contractual and statutory “pass-throughs” to local educational agencies (LEAs), comprising county offices of education, school districts, and community colleges.

In May 2019, the Yolo County Office of Education (YCOE) provided information to the County of Yolo (County) that there may be error in the calculation of the AB 1290 pass-through due to an inadvertent approach that only made a partial shift of AB 1290 pass-throughs to the Educational Revenue Augmentation Fund (ERAF). The County Chief Financial Officer has determined that AB 1290 pass-throughs to the LEAs have been miscalculated, resulting in under-allocation of Tax Increment from the RPTTF to LEAs, among other Affected Taxing Entities (ATE), and over-allocation to the cities, among other ATEs, from the 2011-12 fiscal year and through successive years up until the 2018-19 fiscal year.

The YCOE, on behalf of the COE and school districts, worked collaboratively with the County to develop a mutual agreement between all ATEs. The County Chief Financial Officer has re-calculated the AB1290 pass-throughs using the correct methodology. This agreement represents how the misallocated funds will be distributed to LEAs for all affected years by June 2022.

Trustee Moreno and President Souza Cole thanked Ms. Huey for leading this process and recovering these funds for the districts. Interest was also waived to receive funds for all LEAs and county.

The Board took action to approve the Agreement for Settlement of Damages By and Between the Parties Stated Herein Below Relative to Certain Tax Increment Allocations.

**MOTION:** Taylor **SECOND:** Yip **AYES:** Taylor, Yip, Moreno, Souza

Cole, Zendejas, NOES: None ABSENT: None

**ROLL CALL VOTE:**

TAYLOR: AYE

YIP: AYE

MORENO: AYE

SOUZA COLE: AYE

ZENDEJAS: AYE

- 6.0 A PUBLIC HEARING WILL BE CONDUCTED TO RECEIVE COMMENT FROM PARENTS, TEACHERS, MEMBERS OF THE COMMUNITY, AND BARGAINING UNIT LEADERS REGARDING THE INITIAL PROPOSAL TO THE YOLO COUNTY SUPERINTENDENT OF SCHOOLS FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, YOLO COUNTY CHAPTER #639.** Public Hearing opened at 5:38 p.m. and closed at 5:39 p.m.

**7.0 INFORMATION ITEMS**

- 7.1 Yolo County Superintendent's of Schools' Response to the Initial Proposal from California School Employees Association (CSEA), Yolo County Chapter #639 and Initial Proposal of Superintendent for Reopener Negotiations for 2020-21  
Superintendent Lewis reviewed this item in the Board packet.
- 7.2 Alternative Education Monthly Attendance Report  
Dr. Micah Studer, Executive Director, Equity and Support Services reviewed this item in the Board packet and responded to questions from the Board. Dr. Studer announced this week that there were graduates from Dan Jacobs School and the Yolo County Career Program.

Items discussed included:

- Enrollment for each program
- Distance Learning
- Question from Trustee Moreno on the Independent Study Program
  - Discussion on why it is not offered this year because of distance learning.
- Question from Trustee Taylor on lower enrollment this year. Discussion and response from Dr. Studer on this issue included under-identification and referral of students to alternative education. Also discussion on this issue included actively engaging student services personnel at the districts.
- Question from Trustee Moreno on the importance of connectivity to school. How are Brown Issues, Culture CO-OP and other similar programs doing currently and what is the role of those programs during distance learning.
  - Dr. Studer addressed question. Trustee Moreno also requested a future agenda item on how the programs are doing.

- Principal Gayelynn Gerhart commented that Brown Issues continues to do Zoom meetings and voter advocacy. They are very visible and meet with kids on a weekly basis.
  - Currently there is no one on school campus. There has been a pause of work with Youth Says and on youth poets. Yolo Arts is ready to relaunch soon and is currently working with novels and literature stimulating amazing conversation including the novel “The Hate you Give.”
  - Staff is currently doing 10-15 home visits a day with students to connect with group that is struggling. Trustee Moreno also asked if the County is currently allowing groups of 14 to meet and social distance with face covers and outside if Cesar Chavez Community School will also be moving towards small cohorts soon.
  - Dr. Beno will cover this issue in her distance learning report as we have a tentative agreement with labor partners to cover small cohorts in future.
- Student data including credits earned was shared with Board.
  - Question on connectivity which can include age, home situation and self-motivation.
  - Number of home visits and engagement.
  - Counseling, housing and transportation.

7.3 Distance Learning Update

Dr. Carolynne Beno, Associate Superintendent, Educational Services reviewed the PowerPoint, Board Update on YCOE Educational Programs in the Board packet and responded to questions from the Board.

Items discussed included:

- Preparing for a safe return to campus
  - Personal Protective Equipment (PPE)
  - Facility Modifications
  - Cleaning and Disinfection
- Health Guidance
  - Consultation with Yolo County Public Health
- Students Returning for In-person Instruction
  - Family Survey Results
- What to Expect When Students Return to Campuses
  - Social Distancing
- PPE, Hygiene, and Health Screenings
  - Cleaning
- Communication with Families and Staff
  - Alt. Ed. Reopening Process/Key Communications

Question from President Souza Cole on filtration systems/air quality in classrooms. Ms. Huey stated that

the county/districts are looking at alternative solutions on upgrading their systems.

7.4 Facilities Update

Crissy Huey, Associate Superintendent, Administrative Services reviewed this item in the Board packet and responded to questions from the Board.

Items discussed included:

- Photos of new projects completed – Greengate Glider and Hinkle’s Musical Garden
- Summary of New Projects on the horizon:
  - IEEEP Grant Facility Projects
- Brief Summary of Santa Anita Building 2019 and 2020 incidents
- Vandalism mitigation at Santa Anita building
- Phase 1: Complete perimeter fencing. (YCOE does not have a timeline yet of completion).
- Phase 2: Install gate to the parking lot.
- Question on security patrolling from Trustee Moreno. Ms. Huey stated that we are unable to secure a security company since they are very busy during this time. Looking at different measures to help with vandalism, etc.

7.5 First Reading of Board Policies – 5000 Series

Dr. Carolynne Beno, Associate Superintendent, Educational Services reviewed this item in the Board packet and responded to questions from the Board.

BP 5022 and AR 5022, related to student and family privacy rights, are being presented for information. The BP and AR have been updated by CSBA, so YCOE correspondingly needs to update our previously adopted versions. BP 5022 will be brought back as an action item during the December 14, 2020 Regular Board meeting.

7.6 System of Support Plan (EC 52066)

Dr. Micah Studer, Executive Director, Equity and Support Services reviewed this item in the Board packet and responded to questions from the Board.

In accordance with EC 52066, the System of Support plan for the Yolo County Office of Education was presented to the Board. In this plan, there is the structure, goals, and reporting functions of the System of Support team. This document is statutorily required to be presented at the same time as the adoption of the YCOE Local Control Accountability Plan (LCAP), however, since there was no LCAP for this academic year, the date for presentation of the 2020-2021 System of Support Plan was moved to December 1st, 2020. The team will be executing the plan as described in this document during this school year and will bring a new version for information along with our 2021-2024 LCAP adoption in July 2021.



- 7.7 Williams Quarterly Report on Yolo County Schools in Decile 1-3 Covering the Months of July, August, September 2020  
Deb Bruns, Director, Curriculum and Instruction Services reviewed this item in the Board packet.
- 7.8 2020-21 First Quarter on Williams Uniform Complaints – YCOE  
Deb Bruns, Director, Curriculum and Instruction Services reviewed this item in the Board packet.
- 7.9 Quarterly Report of Investments for Period Ending September 30, 2020  
Debra Hinely, Director, Internal Business Services reviewed this item in the Board packet and responded to questions from the Board.
- 7.10 Monthly Board Financial Report  
Debra Hinely, Director, Internal Business Services reviewed this item in the Board packet and responded to questions from the Board.
- 7.11 Head Start/ Early Head Start Reports  
The following reports are being presented to the Board as information:  
a. Enrollment update - this is a standing report to the Board  
b. Program - this is a standing report to the Board  
c. Financial Reports - this is a standing report to the Board  
d. Policy Council Meeting Agenda - this is a standing report to the Board  
e. Policy Council Meeting Minutes - this is a standing report to the Board
- Gail Nadal, Director, Early Childhood Education discussed enrollment
  - Ms. Nadal also discussed the new facility at Woodland United Methodist church that is opening January 2021.
- 7.12 Set Date of Organizational Meeting  
Superintendent Lewis reviewed this item in the Board packet. The date scheduled for the Organizational meeting will be on December 14, 2020 Regular Board meeting.
- 7.13 Possible Change to Bylaws regarding President and Vice President Selection on the Yolo County Board of Education  
Board President Souza Cole reviewed this item in the Board packet regarding President and Vice President rotation for each trustee and responded to questions from the Board. Trustee Yip stated that the Board should consider this rotation. Trustee Taylor requested that more discussion and possible action take place on this topic at the next Regular Board meeting on December 14, 2020.

**8.0 INFORMATION AND POSSIBLE ACTION ITEM**

- 8.1 Yolo County Superintendent of Schools' Compensation  
President Souza Cole reviewed this item in the Board packet. The executive committee which consists of President Souza Cole and Vice President Taylor in its

role as the YCBE superintendent compensation committee met in November to discuss and formulate a recommendation of compensation for the superintendent.

Recommendation from the executive committee: • Effective January 2021, the Health Welfare Benefit cap for the superintendent be adjusted from \$650/month to \$675/month; for a total of \$8,100/year (increase of \$300/year). No increase to annual salary, or any one-time compensation. Trustee Moreno had a question on the benefit cap increase and Trustee Zendejas asked if a compensation study had been done which President Souza Cole stated was done last year and salary was adjusted based on the salary comparisons.

Motion was made, Effective January 2021, the Health Welfare Benefit cap for the superintendent be adjusted from \$650/month to \$675/month; for a total of \$8,100/year (increase of \$300/year). No increase to annual salary, or any one-time compensation.

**MOTION:** Yip **SECOND:** Taylor **AYES:** Yip, Taylor, Moreno, Souza Cole, Taylor **NOES:** None. **ABSENT:** Zendejas

**ROLL CALL VOTE:**

TAYLOR: **AYE**

YIP: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **Absent**

- 9.0 SUGGESTED FUTURE AGENDA ITEM(S)**  
Trustee Moreno - Report on special programs at Cesar Chavez Community School.

- 10.0 ADJOURNMENT.** The meeting adjourned at 7:23 p.m.

**MOTION:** Zendejas **SECOND:** Moreno **AYES:** Zendejas, Moreno, Souza Cole, Taylor, Yip **NOES:** None. **ABSENT:** None.

**ROLL CALL VOTE:**

TAYLOR: **AYE**

YIP: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **AYE**

- 11.0 ADJOURN TO CLOSED SESSION.** The meeting adjourned to closed session at 7:25 p.m.

**MOTION:** Taylor **SECOND:** Moreno **AYES:** Taylor, Moreno, Souza Cole, Taylor, Yip, Zendejas **NOES:** None. **ABSENT:** None

- 11.1 **Anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d)(2)][One case].**
- 12.0 **ADJOURN TO OPEN SESSION.** The meeting adjourned to open session at 7:58 p.m.
- 12.1 **Announcement of any action taken in Closed Session.**  
None.
- 13.0 **ADJOURNMENT.** The meeting adjourned at 7:59 p.m.

**MOTION:** Zendejas **SECOND:** Taylor **AYES:** Zendejas, Taylor, Moreno, Souza Cole, Yip, Zendejas **NOES:** None. **ABSENT:** None.

  
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Garth Lewis, Superintendent

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