

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: October 13, 2020
MINUTES

1.1 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on October 13, 2020 at 4:30 p.m. in Regular session on a Zoom conference call. Board Members present were: Carol Souza Cole, Melissa Moreno, Shelton Yip and Tico Zendejas. Trustee Matt Taylor is absent. Trustee Souza Cole presided. Superintendent Garth Lewis was present. (Roll Call held).
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Approval of Agenda.

Motion was made to move **Item #6.8 Adoption of the 2019-20 and 2020-21 Gann Limit AFTER Item #5.6 2020-2021 Comprehensive Support and Improvement Prompts.**

Trustee Matt Taylor joined meeting at 4:32 p.m.

MOTION: Zendejas **SECOND:** Yip **AYES:** Zendejas, Yip, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** None

- 1.4 Public Comment.
None

2.0 REPORTS

- 2.1 Board Member(s)/Superintendent/SAT/Committee(s).

a. Board Reports

Trustee Zendejas

None.

Trustee Moreno

- Excited to be elected Director at Large to the California Latino School Boards Association (CLSBA).
 - Looking forward to serving state, children and creating policy
- Pleased with Superintendent Lewis and Deb Bruns, Director of Curriculum and Instruction for organizing the upcoming Native American professional development meeting.
 - Thank you for putting together the packet and timeline for this meeting.

Trustee Yip

- *Thanked staff for all of their hard work getting ready for school.*
- *Congratulated Trustee Moreno on her election as Director at Large for CLSBA.*
 - *Yolo County well represented on that Board*
- *Attended Youth Empowerment Summit event with students from Cesar Chavez Community School recently.*
 - *Panel was well spoken.*
 - *Enjoyed the student engagement.*
- *Attended the Equity and Governance event recently which was well received.*
 - *Thanked President Souza Cole and the Yolo County School Boards Association (YCSBA) for sponsoring this event.*
- *Invited Board to attend the CSBA virtual conference in December.*
 - *Lots of great speakers and will have some interactive sessions.*

Trustee Taylor

- *Attended Youth Empowerment Summit event with students from Cesar Chavez Community School recently.*
 - *Enjoyed the student engagement.*
- *Attended the California County Board of Education (CCBE) meetings and was pleased with virtual format*
 - *Considering a virtual and an in-person conference each year in the future (Possible spring event).*

Trustee Souza Cole

- *Congratulated Trustee Moreno on her election as Director at Large for CLSBA.*
- *Will be attending the CSBA virtual conference in December.*
- *Appreciated time spent with Principal Gayelynn Gerhart at Cesar Chavez Community School and the conversation they had was very wide ranging and inspiring. Also was able to attend classroom Zoom instruction.*
- *Asked Board if they are interested in receiving the attendance reports from Cesar Chavez Community School and information on the continual operations that include their own data reporting on metrics that were in the school plan. It would also include data already being collected, for example: student credit progression and check-ins with students.*
 - *Trustee Souza Cole would like to request this item as a future agenda item or quarterly report for the Board.*
- *Thanked Board members who attended YCSBA Equity event.*
 - *Will continue as an association to keep Equity in the forefront of the conversation. Will also keep as an ongoing agenda item every meeting.*
 - *Will share current equity policy with committee.*

Superintendent
Updates

- *Congratulated Trustee Moreno on her election as Director at Large for CLSBA.*
- *Thanked YCSBA board members for their vision and work in Equity from a policy makers lens as it is such an important step.*
- *Invited Board to attend the Excellence in Education (EIE) event on October 26th at 5 p.m. on Zoom.*
- *Our team continues to work hard for distance learning and remote working for students and staff.*
 - *Eventual reopening of programs across organization*
 - *Continue to work on communications with school districts/partners. Tremendous pleasure to work with superintendents and their teams and appreciate hard work.*
- *Gave an an update on the new public health officer who will begin at the end of this month.*
 - *Appreciates support of the Public Health Department*
- *Update on Local Childcare Planning Council (LCP)*
 - *The County offered a \$250,000 grant award to COE in collaboration with LCP for childcare emergency funding to assist families and childcare providers in Yolo County. This emergency funding will provide stabilization for families and providers.*
 - *Request for applications went live last Tuesday to help families cover costs during this time. .*
- *Shared information on Chamber of Commerce event that he will present at on October 15, 2020.*
 - *Items shared will include:*
 - *PowerPoint will be emailed to Board.*
 - *Apprenticeship programs that will be offered at YCOE*
 - *Work based issues for youth.*
 - *First opportunity to share education issues with business community in Yolo County and invite them to partner with YCOE.*
- *Shared with Board plans in the next couple of weeks to launch a strategic planning process.*
 - *Ready to pivot and shift thinking long range.*
 - *Board will be contacted to provide input on strengths and areas of improvement for the county office.*

SAT

Dr. Carolynne Beno, Associate Superintendent, Educational Services discussed:

Updates on the Educational Services division

- *Re-entry planning for schools/programs.*

- *Discussed partnership with libraries and districts to support families with literacy during this time.*
- *Discussed Corazon Center and partnership with the California Human Development group who will provide adult education.*
 - *Expected date of occupancy- June 2021. Will keep Board updated.*
- *Thanked Executive Director of Equity & Support Services, Dr. Micah Studer and Director of External Business Services, Veronica Moreno, on their work on the Learning Continuity and Attendance Plan.*
- *Launched social and emotional learning with district and county partners Yuba and Colusa county.*

Crissy Huey, Associate Superintendent, Administrative Services discussed:

- *Thanked Matt Juchniewicz, Director, Support Operations Services for his work with the state and districts on Personal Protective Equipment (PPE).*
- *Thanked Carl Fahle, Director, Information Technology Services for working with Educational Services during this busy time.*
- *Thanked Veronica Moreno, Director of External Business Services for all of her hard work with Dr. Micah Studer, Executive Director, Equity and Support Services on budgets, Local Control and Accountability Plan (LCAP) and the Learning Continuity and Attendance Plan (LCP).*

Committees.

Executive Committee
None

2.2 Associations.
None

3.0 CONSENT AGENDA

- a. Approval of Minutes:
- September 8, 2015 Regular Board Meeting
 - September 15, 2020 Regular Board Meeting
 - September 28, 2020 Regular Board Meeting
 - Temporary County Certificates (September 2020)

MOTION: Taylor **SECOND:** Zendejas **AYES:** Taylor, Zendejas, Yip, Moreno, Souza Cole **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: AYE
YIP: AYE
MORENO: AYE
SOUZA COLE: AYE

ZENDEJAS: AYE

4.0

2020 Mini Grant Presentations

YMCA Gym Memberships – Heather Williams, Education Specialist, Greengate PowerPoint.

Ms. Williams reviewed the PowerPoint in the Board packet and responded to questions from the Board. The Board thanked Ms. Williams for her work with the students. The 20-21 Mini Grants will soon be chosen per Superintendent Lewis. President Souza Cole recommends changing the name of the Mini Grant next year to *Innovation Grants*. This term will better align with our vision.

Trustee Zendejas left meeting at 5 p.m. and returned at 5:20 p.m.

5.0 ACTION ITEMS

5.1 RESOLUTION #20-21/12 Native American Heritage Month November 2020

Superintendent Lewis commended Trustee Moreno for bringing forward this concept to the Board. This has served as a launch for a Native American education initiative which will bring authentic voices and experiences to students and our teachers this year. He would also like to recognize many community members who are members of tribes locally in the region who have been generous with their time and experience. Superintendent Lewis also appreciates that the Board has moved forward from adopting a resolution to allowing action and bringing forward an educational experience and enhancement to our county.

The Board took action to approve RESOLUTION #20-21/12 Native American Heritage Month November 2020.

MOTION: Yip **SECOND:** Moreno **AYES:** Yip, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** Zendejas

ROLL CALL VOTE:

TAYLOR: AYE

YIP: AYE

MORENO: AYE

SOUZA COLE: AYE

ZENDEJAS: ABSENT

President Souza Cole stated that during the next Board meeting in November we will open with the land acknowledgement statement to recognize Native American Month. Trustee Yip stated that the Superintendent of Public Instruction is hosting a virtual roundtable for Native American curriculum soon and Superintendent Lewis will forward the details of the roundtable to the Board.

5.2 RESOLUTION #20-21/13 Declaring November 1-7, 2020 as California Retired

Teachers Week

Superintendent Lewis thanked the California Retired Teachers Association for all of their work and volunteer time. Gil Walker, President of California Retired Teachers Association, Yolo County- Division 83 accepted the resolution. Trustee Yip appreciates and commented on the work done by the California Retired Teachers Association.

The Board took action to approve RESOLUTION #20-21/13 Declaring November 1-7, 2020 as California Retired Teachers Week.

MOTION: Yip **SECOND:** Taylor **AYES:** Yip, Taylor, Moreno, Souza Cole, Zendejas, **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**

YIP: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **AYE**

5.3 RESOLUTION #20-21/14 Sikh American Awareness and Appreciation Month - November 2020.

Superintendent Lewis reviewed and commented on the contributions of Sikh Americans in our community.

The Board took action to approve RESOLUTION #20-21/14 Sikh American Awareness and Appreciation Month – November 2020.

MOTION: Moreno **SECOND:** Yip **AYES:** Moreno, Yip, Souza Cole, Taylor, Zendejas, **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**

YIP: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **AYE**

Trustee Yip commented on the kindness of the Sikh community. Trustee Moreno acknowledged the history of Ronald Takaki, founder of ethnic studies and the shared history of Punjabi in Yuba county. She stressed the importance for students to see contributions of others in this community.

5.4 Committed Fund Balance

Debra Hinely, Director, Internal Business Services reviewed this item in

the Board packet and responded to questions from the Board.

The Board took Action to approve the Committed Fund Balance.

MOTION: Yip **SECOND:** Zendejas **AYES:** Yip, Zendejas, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**

YIP: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **AYE**

5.5 Committed Fund Balance Pension Contribution

Debra Hinely, Director, Internal Business Services reviewed this item in the Board packet and responded to questions from the Board.

The Board took Action to approve the Committed Fund Balance Pension Contribution.

MOTION: Taylor **SECOND:** Yip **AYES:** Taylor, Yip, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**

YIP: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **AYE**

Trustee Yip commented that YCOE is one of the few county offices and districts that has done this. He appreciates that the Board and our fiscal office supports this.

5.6 2020-2021 Comprehensive Support and Improvement Prompts

Dr. Micah Studer, Executive Director, Equity & Student Services reviewed this item in the Board packet and responded to questions from the Board.

The Board took Action to approve the 2020-21 Comprehensive Support and Improvement Prompts.

MOTION: Yip **SECOND:** Zendejas **AYES:** Yip, Zendejas, Moreno, Souza Cole, Taylor **NOES:** None **ABSENT:** None

ROLL CALL VOTE:

TAYLOR: **AYE**

YIP: **AYE**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **AYE**

- 6.8 Adoption of the 2019-20 and 2020-21 Gann Limit
Debra Hinely, Director, Internal Business Services reviewed this item in the Board packet and responded to questions from the Board.

The Board took Action to approve the 2019-20 and 2020-21 Gann Limit.

MOTION: Taylor **SECOND:** Yip **AYES:** Taylor, Yip, Moreno, Souza Cole, Zendejas **NOES:** None **ABSENT:** None

ROLL CALL VOTE:
TAYLOR: **AYE**
YIP: **AYE**
MORENO: **AYE**
SOUZA COLE: **AYE**
ZENDEJAS: **AYE**

6.0 INFORMATION ITEMS

- 6.1 Empowering Possibilities International Charter (EPIC) Annual Report
EPIC's team reviewed the PowerPoint in the Board packet and responded to questions from the Board.

Presenters/Attendees included:

Jason Sample, Deputy Superintendent, Gateway Community Charters
Dr. Cindy Peterson, Superintendent, Gateway Community Charters
Dr. Christine McCormick, Assistant Superintendent, Gateway Community Charters
Aaron Thornsberry, CBO, Gateway Community Charters
Dr. Jerry Kosch, Principal, EPIC Schools

Items discussed in PowerPoint included:

Student Learning and academic outcomes
Enrollment/ADA 2019-20
Fiscal Highlights
Diversity, Equity and Inclusion
Coherence
EPIC Comprehensive Report and Improvement Plan 2020-21
Chronic Absenteeism
Mathematics/English Language Arts
Demographics/Ethnicity Growth
Outreach and Recruitment

Key Areas of Focus 2020-21

Questions from trustees included:

- Student learning outcomes and academic cultural competency.
- What is the achievement gap between the dominant culture, Latino and other ethnic groups.
- Discussed Academic achievement by racial ethnic differences.
 - Work done by EPIC specifically focused on instructional model to identify those gaps.
 - Follow up on more specific details. Doing data analysis and driving questions and goals.
 - Expanding and increasing growth of non-dominant culture.
 - Discussion in terms of teaching leadership and staff on equity and inclusion.
 - Trustee Moreno requested demographic information for staff which will be forwarded to the Board.
- Total enrollment numbers.
- Distance learning.
- Plan for outreach to increase diversity ethnically.

Dr. Carolynne Beno will plan a visit to EPIC in the spring if possible, dependent on COVID 19 regulations.

6.2 Head Start/ Early Head Start Reports

The following reports are being presented to the Board as information:

- a. Enrollment update - this is a standing report to the Board
- b. Program - this is a standing report to the Board
- c. Financial Reports - this is a standing report to the Board
- d. Policy Council Meeting Agenda - this is a standing report to the Board
- e. Policy Council Meeting Minutes - this is a standing report to the Board

Dr. Carolynne Beno, Associate Superintendent of Educational Services answered questions from the Board.

- Gail Nadal, Director, Early Childhood Education commented on parent response to distance learning.
- Recruitment and outreach.
- Curriculum development.
- Two weeks ago, 250 chrome books were handed out to families and they saw a huge increase in class participation.
- Instructors come together with families for socialization.
 - Activities and read books.
- Call in from team to families to check in and see what is going on.
 - Discuss any resources to provide.
- Ms. Nadal shared experiences with childcare stabilization funding for families

who are not working and qualify for subsidy due to current environment.

○ Wonderful benefit.

- Appointing new Policy Council representatives
- Trustee Moreno appreciates efforts with child care stabilization grant funding and outreach to students and families.
- Trustee Souza Cole had a question on enrollment and future repercussions of funding in regards to the child care stabilization funding. Ms. Nadal stated we should be fine and answered her questions on the deadlines for the funding grant.

6.3 Initial Proposal to the Yolo County Superintendent of Schools from the California School Employees Association
Superintendent Lewis reviewed this item in the Board packet.

6.4 Foster Youth Services Annual Report
Mariah Ernst-Collins, Program Coordinator II reviewed the Foster Youth Services Coordinating Services Program (FYSCP) PowerPoint in the Board packet and responded to questions from the Board.

Items discussed included:

Countywide K-12 data

Learning Continuity and Attendance Plan

Highlights and accomplishments of program

AmeriCorps

Trustee Zendejas left meeting at 6:57 p.m.

President Souza Cole thanked Ms. Ernst-Collins for her comprehensive report. Trustee Moreno thanked Ms. Ernst-Collins for her work and asked if a youth survey on the program has ever been distributed. Do students get an opportunity to assess all the amazing programming included in reports. Ms. Ernst-Collins stated that they have done a needs assessment in the past but didn't get much of a response so they are working on how they will include more surveys in the future (possibly through AmeriCorps). Also a possible survey monkey at the end of the program (quick 3 questions) could also work in the future to figure out the needs of the students.

6.5 Alternative Education Monthly Attendance Report
Dr. Micah Studer, Executive Director, Equity and Support Services reviewed this item in the Board packet and responded to questions from the Board. Monthly attendance reports will now be added every month. Dr. Studer thanked Sonia Pizano, Administrative Secretary for pulling together this data for the report. Trustee Moreno requested information on the facility and insight on the quantity of time and trends to incarcerating youth. Dr. Studer discussed the long-term incarcerated students who commit violent crimes and that number to measure is predictable but most students are in and out like a day or two so that is a harder target for speculating and quantifying time. Superintendent Lewis agreed with Dr.

Studer's statement and commented that long-term students' typical stay is 90 days or more. For the short-term students he stated that we could do a snapshot or point in time and compare by month or quarter for the 2019-20 year. This information will show a trend of average number of days in a given quarter or year after year; and will give a sense of the average stay of the short-term student which can be included in the reports from now on.

6.6 Distance Learning Update

Dr. Carolynne Beno, Associate Superintendent, Educational Services reviewed the PowerPoint, *Reopening YCOE Programs and Schools* in the Board packet and responded to questions from the Board.

Items discussed included:

- State's Dashboard
- Red Tier
- YCOE program and schools reopening plans
- Guidance for small cohorts/groups of children and youth
- Groups and size of small cohorts
- YCOE's plan for part time in person/part time virtual
- Example of hybrid schedule
- Precautions
- Distance learning and if students unable to wear masks

Trustee Taylor asked what the guidance from public health was on the current tier. Dr. Beno will send a summary to the Board on additional information about the Tier that Yolo County is in and how that impacts in-person instruction.

Superintendent Lewis did state that once our programs open that we will be able to stay open as long as guidance is being followed.

6.7 2019-20 Unaudited Actuals

Debra Hinely, Director, Internal Business Services reviewed this item in the Board packet and responded to questions from the Board. Items discussed included 2019-20 Revenues and Expenditures; Lottery transfer; 45 day revise plus revenue to be presented during the first interim report; transfer to charter school, Adult Ed. Fund and retirement benefits, Ending fund balances, prepaid items and the Yolo County Career Academy financial report for 2018/19 & 2019/20. A schedule of audit findings and questioned cost for the fiscal year ended June 30, 2019 was also discussed and summarized.

6.9 2020-21 Budget Development Calendar

Debra Hinely, Director, Internal Business Services reviewed this item in the Board packet.

6.10 Monthly Board Financial Report

Debra Hinely, Director, Internal Business Services reviewed this item in the Board packet and responded to questions from the Board. Question on year to date

revenues from President Souza Cole. President Souza Cole requested the amount that reflects cash on hand to be added to the monthly report that will be used to cover deferrals from February to June.

6.11 Interdistrict Attendance Appeal Process Handbook

Superintendent Garth Lewis reviewed this item in the Board packet and responded to questions from the Board. This handbook includes a redlined version updated with the attorney's help. This item will come back as an Action item at next month's November 10, 2020 Regular Board meeting.

6.12 Suggested Future Agenda Items

- President Souza Cole mentioned including the additional date that is being collected in the alternative education program that will be compiled in board reports from now on.
- Trustee Moreno requested feedback from parents on how they are doing regarding re-entry in schools for YCOE programs.
 - Percentage or number of parents on hybrid and distance learning.
 - Summary of timeline.
 - Are all parents set up with devices and training and does that include non-English speaking families.
 - Report will be included at the next Regular Board meeting in November.

9.0 **ADJOURNMENT.** The meeting adjourned at 7:53 p.m.

MOTION: Taylor **SECOND:** Moreno **AYES:** Taylor, Moreno, Souza Cole, Taylor **NOES:** None. **ABSENT:** Zendejas

ROLL CALL VOTE:

TAYLOR: **AYE**

YIP: **AYE**

MORENO: **AYE**

SOUZA COLE: **AYE**

ZENDEJAS: **ABSENT**



Garth Lewis, Superintendent

/ys