



## Yolo County Executive Committee Meeting

12/02/2019 04:00 PM

Yolo County Office of Education, Community  
Conference Room

1280 Santa Anita Court, Suite 100, Woodland, CA  
95776

Open Session - 4:00 PM

### Meeting Minutes

Printed : 1/2/2020 3:24 PM PST

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*The Yolo County Office of Education will be a countywide and regional leader to support and advocate for equity and access to high-quality educational programs.*

### **BOARD MEMBERS**

Shelton Yip, President

Carol Souza Cole, Vice President

### **Attendees**

#### **Voting Members**

Carol Souza Cole, Vice President

Shelton Yip, Board President

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## **1. OPENING PROCEDURES**

### 1. Call to Order and Roll Call

The Yolo County Executive Committee met on December 2, 2019 at 4:00 p.m. in the Community Conference Room located at 1280 Santa Anita Court, Suite 100, Woodland, CA. Board members present: Shelton Yip, Carol Souza Cole. President Yip presided. Yvette Seibert, Executive Assistant, Garth Lewis, Yolo County Superintendent of Schools, Crissy Huey, Associate Superintendent, Administrative Services and Debra Hinely, Director, Internal Business Services was present.

### 2. Approval of Agenda

Motion made by: Carol Souza Cole

Motion seconded by: Shelton Yip

Voting:

Unanimously Approved

### 3. Public Comment

No public comment.

## **2. DISCUSSION / ACTION**

### 1. Consent Agenda

Motion made by: Carol Souza Cole

Motion seconded by: Shelton Yip

Voting:  
Unanimously Approved

2. Discuss Regular Board Meeting Agenda for December 17, 2019

Crissy Huey, Associate Superintendent, Administrative Services and Debra Hinely, Director, Internal Business Services discussed the audit finding regarding the YCCA charter school and not meeting the instructional minutes requirement. Yolo County Office of Education is currently working with auditors and CDE on this issue to resolve amounts owed. Internal controls and procedures have been put in place to prevent any further occurrence.

Discussed items to be included on the December 17,2019 Regular Board meeting agenda.

**3. ADJOURNMENT**

Also briefly discussed the Yolo County Committee on School District Organization meeting in Davis on January 9 or 23, 2020. Yvette will contact board members to schedule.

Motion made by: Carol Souza Cole

Motion seconded by: Shelton Yip

Voting:  
Unanimously Approved

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Chairperson

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Secretary