

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: December 17, 2019
MINUTES

1.0 OPENING PROCEDURES

1.1 Call to Order and Roll Call. The Yolo County Board of Education met on December 17, 2019 at 3:33 p.m. in Regular session at the Conference Center located at 1280 Santa Anita Court, Suite 120, Woodland, CA. Board Members present were: Melissa Moreno, Carol Souza Cole, Matt Taylor, Shelton Yip, Tico Zendejas. Board President Shelton Yip presided. Superintendent Garth Lewis will be late. (Roll Call held).

1.2 Pledge of Allegiance. The pledge of allegiance was conducted.

1.3 Approval of Agenda. Trustee Souza Cole made a motion to approve the agenda with the request to remove the TCC list.

MOTION: Souza Cole **SECOND:** Zendejas **AYES:** Souza Cole, Zendejas, Moreno, Taylor, Yip **NOES:** None **ABSENT:** None

1.4 Public Comment. None.

Superintendent Lewis arrived at 3:36 pm

2.0 REPORTS

2.1 Board Member(s)/Superintendent/SAT/Committee(s).

a. Board Reports

Trustee Taylor

- *Attended the CSBA conference in early December.*
 - *LCAP workshop – California Department of Education (CDE) stated that some districts are out of compliance because of no parent feedback at meetings.*
- *Elected treasurer for California County Board of Education (CCBE) Executive Board.*

Trustee Souza Cole

- *Congratulated Trustee Taylor on election of CCBE treasurer.*

Trustee Zendejas

- *Congratulated Trustee Taylor on election of CCBE treasurer.*
- *Attended Greengate parent/student awards assembly.*
 - *Headstart kids participated*

Trustee Moreno

- *Attended memorial for Eva Dopico, Davis Joint USD teacher on Sunday*
 - *Close to 300 people attended.*
- *Attended CSBA Conference*
 - Attended sessions:*
 - *High suspension of Native American students.*
 - *Focus on the power of Democracy – discussion on ethnic studies that supports emerging seal of civic engagement being developed by the CDE.*
 - *Cybersecurity and encouraging districts to set funding aside.*
 - *Practice of Equity by tending to education of African American students -Robotics programs integration in classroom curriculum in the districts.*

Trustee Yip

- *Attended CSBA conference*
- *Attended sessions:*
 - *Winters JUSD presentation with Superintendent Todd Cutler and chief of police for discussing safety and creating a safe environment for the community.*
 - *Powerful general sessions including Ron Suskind, author who discussed his personal experiences with his child and autism.*
 - *Screened movie “Life animated.” Would be wonderful to buy and have screening at YCOE if possible.*
- *Encouraged YCOE staff presentations for CSBA conference next year.*
- *Several staff attended the Breaking Barriers conference discussing mental health services.*
- *Attended graduation at juvenile hall.*
- *Attended Community Forum at YCOE on December 12, 2019.*
- *Needs to leave at 4:30 p.m.*

b. Superintendent

- *Attended roundtable meeting on preschool expansion and barriers.*
- *Attended Breaking Barriers conference.*
 - *Robust partnership.*
- *Thanked Trustee Yip for nomination to present at CSBA on equity.*
 - *Attended early childhood education framework by Santa Ana USD.*
- *Discussed Community forum on youth violence last week.*
 - *Discussions on long-term solutions with support of law enforcement partners.*
- *Attended graduation at juvenile hall.*
- *Discussed collaboration with United Way and Harbor Freight.*
 - *Expand opportunities in Yolo county.*

- *Will bring forward to Board in future describing opportunities, mentoring, etc.*
- *Adopted mission and vision which are currently displayed on YCOE walls and website.*
- *Trustee Moreno attended facilities meeting recently*
 - *Discussed repairs needed at Greengate school and YCOE building*
 - *Appreciated introduction and awareness of need for repairs*

c. Superintendent's Advisory Team

Dr. Carolynne Beno, Associate Superintendent, Educational Services and Crissy Huey, Associate Superintendent, Administrative Services reviewed the material in the Board packet and responded to questions from the Board. Some items discussed were:

Educational Services

- *K12 strong grant – CTE.*
- *Gang awareness program – GPS Enterprises.*
- *Youth college night upcoming.*
- *Holiday parade – passed out flyers for substitutes.*

Trustee Moreno requested a report at a future meeting from staff on the Gang Awareness program – GPS Enterprises regarding background, staff, framework, and approach.

Administrative Services

- *Ms. Huey recognized and thanked the Information Technology (IT) team for their hard work and dedication.*
- *Introduced Carl Fahle, new Director of IT.*
- *External Business Services department will be working on W-2's and 1099s.*
- *Working on County Department of Finance Redevelopment fees for YCOE and districts (8-year period recovery).*
- *Trustee Moreno commented on cybersecurity.*
 - *Ms. Huey stated it is on a project list and will be brought to the Board in future.*
 - *IT Director will also schedule meetings with districts on issues.*

Superintendent Lewis acknowledged Ms. Huey for her hard work the last nine months while the IT Director position was vacant.

Committees.

None.

2.2 Associations.

None.

3.0 ACTION ITEMS

3.1 Consent Agenda.

- a. Approval of Minutes:
- November 19, 2019 Regular Meeting

The Board took action to approve the minutes above.

MOTION: Taylor **SECOND:** Souza Cole **AYES:** Taylor, Souza Cole, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

3.2 Organizational Meeting for 2020

- a. Election of Officers

1) President. Board President Shelton Yip opened the nominations for President. Trustee Taylor nominated Trustee Souza Cole for President. The Board thanked Trustee Yip for serving as President in 2019.

MOTION: Taylor **SECOND:** Moreno **AYES:** Taylor, Moreno, Souza Cole, Yip, Zendejas **NOES:** None **ABSENT:** None

Trustee Souza Cole was unanimously elected President for 2020.

2) Vice President. Board President Shelton Yip opened the nominations for Vice President. Trustee Souza Cole nominated Trustee Taylor for Vice President.

MOTION: Souza Cole **SECOND:** Moreno **AYES:** Souza Cole, Moreno, Yip, Taylor, Zendejas **NOES:** None **ABSENT:** None

Trustee Taylor was unanimously elected Vice President for 2020.

Trustee Souza Cole requested discussion of rotation of board members for elections (similar to board of supervisors) at board retreat in February 2020 so that each year there is a clear rotation.

- b. Adopt the 2020 Board Meeting Calendar Dates and Times. The Board reviewed the proposed meeting calendar. The following meeting dates and times were approved:

January 14, 2020, 3:30 p.m.
February 4, 2020, 9:00 a.m. (Board Retreat)
February 18, 2020, 3:30 p.m.
March 10, 2020, 3:30 p.m.
April 14, 2020, 3:30 p.m.

May 12, 2020, 3:30 p.m.
June 9, 2020, 3:30 p.m. (Budget Study Session)
June 23, 2020, 3:30 p.m. (Budget & LCAP Adoption)
July 2020, No Meeting
August 11, 2020, 3:30 p.m.
September 8, 2020, 3:30 p.m.
October 13, 2020, 3:30 p.m.
November 10, 2020, 3:30 p.m.
December 14, 2020, 3:30 p.m.

MOTION: Taylor **SECOND:** Souza Cole **AYES:** Taylor, Souza Cole, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

c. Appointment of Board Committee Representatives

- 1) YCSBA Representative: **Carol Souza Cole**
- 2) Policies/Procedures/Bylaw Review Committee: **Shelton Yip and Tico Zendejas**
- 3) Superintendent's Compensation Committee: **Carol Souza Cole and Matt Taylor**
- 4) Facilities Committee: **Melissa Moreno and Matt Taylor**
- 5) Board Budget: **Melissa Moreno and Tico Zendejas**

MOTION: Taylor **SECOND:** Zendejas **AYES:** Taylor, Zendejas, Moreno, Souza Cole, Yip **NOES:** None **ABSENT:** None

3.3 Second Reading of Board Policies – 5000 Instruction Series – 3 policies

- a. BP/SP 5131 Students Conduct
- b. BP/SP 5131.8 Students Mobile Communication Devices
- c. BP 5142 Students Safety

Dr. Carolynne Beno, Associate Superintendent, Educational Services presented this item.

The Board took action to approve policies (a-c)

Trustee Taylor stated that BP 5145.12 needs to be updated in regards to cell phone references.

MOTION: Souza Cole **SECOND:** Moreno **AYES:** Souza Cole, Moreno, Taylor, Yip, Zendejas **NOES:** None **ABSENT:** None

The Superintendent hereby adopted the above policies (a-c) on this date.

3.4 Public Hearing. At 4:30 p.m. Board President Yip opened the public hearing to receive comments from parents, teachers, members of the community, and bargaining unit leaders regarding the Yolo County Superintendent of Schools Response and Initial Proposal to the California School Employees Association

(CSEA) and its Chapter 639. The public hearing closed at 4:31 p.m.

- 3.5 Public Hearing. At 4:32 p.m. Board President Yip opened the public hearing to receive comments from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit. The public hearing closed at 4:33 p.m.
- 3.6 Public Hearing. At 4:34 p.m. Board President Yip opened the public hearing to receive comments from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit. The public hearing closed at 4:35 p.m.

Trustee Yip left at 4:33 p.m.

President Souza Cole presided over the meeting.

4.0 INFORMATION ITEMS

- 4.1 Yolo County Superintendent of Schools' Response to the Initial Proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit. Superintendent Garth Lewis presented this item.
- 4.2 Yolo County Superintendent of Schools' Response to the Initial Proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit. Superintendent Garth Lewis presented this item.
- 4.3 2019-20 First Interim MYP Revised.
Debra Hinely, Director, Internal Business Services and Crissy Huey, Associate Superintendent reviewed the document in the Board packet and answered questions from Board members.
- 4.4 Head Start/Early Head Start Reports
- a. Enrollment Update
 - b. Program
 - c. Financial Reports
 - d. Policy Council Meeting Agenda
 - e. Policy Council Meeting Minutes

Debra Hinely, Director, Internal Business Services reviewed the Financial Reports in the Board packet and responded to questions from the Board. Dr. Carolynne Beno reviewed the program and enrollment update and

answered questions from the Board.

Some items discussed included:

- Private school closure (Ark Preschool) discussed.
- Possible expansion of HeadStart program.
- HeadStart snack/food programs (purchasing procedures).
- HeadStart openings for teachers.
- Lease payments.
- Salary schedules (federally funded).
- Lincoln lease.

4.5 School Accountability Report Cards (SARCs)

Renee Collins, Director, Student Services and Jessica Burrone, Director, Special Education presented this item. Documents in Board packet were updated and given to each Board member. Board requests for SARCs include:

- In any box where there is a “4” for facilities, please list the action plan to correct issue/fix the problem.
- On the SARC for special education, please explain what is needed to correct the electrical issue that was identified.
- Indicate why some of the boxes are empty on the SARC.

More specific detail on report will be added to the documents at the January meeting when it returns as an action item. Deadline for reports are February 1, 2020.

4.6 First Reading of Board Policies – 6000 (Instruction) Series – 3 policies

- a. BP/SP 6163.2 Animals at School.
- b. BP 6175 Migrant Education.
- c. BP/SP 6177 Summer Learning Programs.
- d. AR 6163.2 Animals at School.
- e. AR 6175 Migrant Education.

Dr. Carolynne Beno, Associate Superintendent, Educational Services, reviewed this item in the Board packet. Policies (a-c) will be brought back to Board for action at the January Regular Meeting.

4.7 Information on Closure of Yolo County Career Academy (YCCA) – Next Steps

Dr. Carolynne Beno, Associate Superintendent, Educational Services, reviewed the document in the Board packet and responded to questions from the Board.

Some items discussed included:

- Charter school conference.
- Group employment training life skills in Yolo.
- Facility tour at a Stockton location.
- Audit - Charter minutes requirement.

- Trustee Souza Cole requested closure protocol and final financial picture with full account of monies leftover.

4.8 Suggested Future Agenda Items

Board Retreat - Trustee Souza Cole requested discussion on videotaping meetings.

Board Retreat – Trustee Moreno requested discussion on timing of regular meetings.

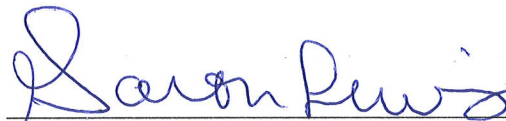
Board Retreat – Trustee Moreno requested discussion on leadership communication and trust building.

Superintendent Lewis stated that the County Committee meeting in Davis has been scheduled for January 9, 2020 at 6 p.m. in the City Council Chambers.

Trustee Souza Cole (per Trustee Yip) requested a moment of silence for Eva Dopico, teacher at Davis Jt. USD.

5.0 **ADJOURNMENT.** The meeting adjourned at 5:35 p.m.

MOTION: Taylor **SECOND:** Zendejas **AYES:** Taylor, Zendejas, Moreno, Souza Cole **NOES:** None. **ABSENT:** Yip



Garth Lewis, Superintendent

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