



Regular Board Meeting

09/24/2019 03:30 PM

Yolo County Office of Education, Conference Center
1280 Santa Anita Court, Suite 120, Woodland, CA
95776

Open Session - 3:30 PM

Printed : 9/19/2019 3:37 PM PST

The Yolo County Office of Education will be a countywide and regional leader to support and advocate for equity and access to high-quality educational programs.

BOARD MEMBERS

Shelton Yip, President

Carol Souza Cole, Vice President

Melissa Moreno

Cirenio Rodriguez

Matt Taylor

AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS

- *Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5 p.m., Monday through Friday - excluding County Office of Education holidays).*
- *Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. - 5:00 p.m., Monday through Friday - excluding County Office of Education holidays). [Government Code § 54957.5]*
- *Board Agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.*
- *The Board agenda is posted on the County Office website: www.ycoe.org*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Yolo County Office of Education at 530-668-3703. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2).



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1. OPENING PROCEDURES






1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment

2. REPORTS


1. Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s) 
2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public)


3. MINI GRANT PRESENTATIONS


4. ACTION ITEMS


1. Consent Agenda 
2. Resolution #19-20/11: Mass Shootings 
3. A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the stipulation of the State Instructional Materials Program, and the sufficiency of instructional materials in the Yolo County Office of Education Alternative Education Programs, Grades 9-12, Fiscal Year 2019-20
4. Resolution #19/20-12 Regarding Sufficiency or Insufficiency of Instructional Materials, 2019-20 
5. CAC Appointment - Educator-at-Large Representative
6. Second Reading of Board Policies - 6000 (Instruction) Series 
7. Yolo County Superintendent of Schools' Compensation 

5. INFORMATION ITEMS

1. Head Start/ Early Head Start Reports 
2. Initial Proposal to the Yolo County Superintendent of Schools from the Yolo Education Association

(YEA) 

3. Williams Annual Report 

4. Alternative Education Attendance Reports 

5. Dan Jacobs Actions/Services 

6. Dashboard Local Indicators 

7. Information on Closure of Yolo County Career Academy (YCCA) - Next Steps

6. SUGGESTED FUTURE AGENDA ITEM(S)

7. ADJOURNMENT



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1. OPENING PROCEDURES

Created on 9/3/2019 at 12:24 PM PST by Yvette Seibert
Last Modified on 9/3/2019 at 12:24 PM PST by Yvette Seibert



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1. 1. Call to Order and Roll Call

Created on 9/3/2019 at 12:24 PM PST by Yvette Seibert
Last Modified on 9/18/2019 at 11:04 AM PST by Yvette Seibert



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1. 2. Pledge of Allegiance

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1. 3. Approval of Agenda

Recommendation

Motion to Approve Agenda

Created on 9/3/2019 at 12:24 PM PST by Yvette Seibert
Last Modified on 9/17/2019 at 12:33 PM PST by Yvette Seibert



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1. 4. Public Comment

Quick Summary / Abstract

This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door.

The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

Created on 9/3/2019 at 12:24 PM PST by Yvette Seibert
Last Modified on 9/18/2019 at 10:53 AM PST by Yvette Seibert



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2. REPORTS

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2. 1. Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s) 

Quick Summary / Abstract

- a. Board Reports
- b. Superintendent
- c. Superintendent's Advisory Team
- d. Committees

Recommendation

For information.

Supporting Documents

[Admin Services update 9.2019.pdf](#)

[Educational Services Department Update 9.17.19.pdf](#)

Contact Person

Carolynne Beno, Associate Superintendent, Educational Services will present this item.

Created on 9/11/2019 at 3:36 PM PST by Yvette Seibert
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2. 2. Associations (This Item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public

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3. MINI GRANT PRESENTATIONS

Quick Summary / Abstract

Presentations from:

Mike Jackson - TeachTown Program

Cory Wiegel - The Wellness, Inclusion, and Nutrition (WIN) Program

Recommendation

For information.

Created on 9/11/2019 at 3:43 PM PST by Yvette Seibert
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4. ACTION ITEMS

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4. 1. Consent Agenda 

Description

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:

Approval of Minutes:

- a. August 29, 2019 Regular Board Meeting
- b. Temporary County Certificates (September 2019)

Supporting Documents

[8-29-19 Draft Minutes.pdf](#)

[TCC's September 6 totals.pdf](#)

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4.2. Resolution #19-20/11: Mass Shootings 

Recommendation

For Action.

Supporting Documents

[Mass Shootings Resolution 9-19 No. 19-20 11.pdf](#)

Contact Person

Garth Lewis, Superintendent will present this item.

Created on 9/11/2019 at 3:50 PM PST by Yvette Seibert
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4. 3. A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the stipulation of the State Instructional Materials Program, and the sufficiency of instructional materials in the Yolo County Office of Education Alternative Education Programs, Grades 9-12, Fiscal Year 2019-20

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4.4. Resolution #19/20-12 Regarding Sufficiency or Insufficiency of Instructional Materials, 2019-20

Quick Summary / Abstract

Board resolution regarding the sufficiency or insufficiency of instructional materials pursuant to the Williams Settlement 2019-2020.

Description

The Yolo County Office of Education is entitled to receive dollars from the State Instructional Materials Program for the 2019-2020 school year for students in grades 9-12.

In order to expend these funds, the Board of Trustees must meet the following requirements:

1. Hold a public hearing and through a resolution (Regarding Sufficiency or Insufficiency of Instructional Materials, 2019-2020) to verify that each pupil in grades 9-12 has sufficient instructional materials, consistent with the content and cycles of the curriculum framework adopted by the State Board, (Education Code § 60119).
2. Stipulate that these funds will be used to purchase instructional materials, (Education Code § 60248).
3. When purchasing instructional materials, the materials or textbooks must be adopted by the local governing board (Education Code § 60400)
4. Comply with the requirement that these funds will be used to purchase textbooks from publishers who comply with Education Code §§ 60600-60062.
5. Include only instructional materials (Education Code §§ 60040-60047) which accurately portray the following:
 - o The cultural and racial diversity of society, including the contributions of both men and women in all type of roles;
 - o The necessity for the protection of our environment;
 - o The effects on the human system of the use of tobacco, alcohol, narcotics and restricted dangerous drugs;
 - o That materials encourage thrift, fire prevention, and the humane treatment of animals and people;
 - o That textbooks for social science, history or civics contain the Declaration of Independence and the Constitution of the United States; and
 - o That materials selected do not contain any material reflecting adversely upon persons because of their race, color, creed, national origin, ancestry, sex, handicap or occupation, (Education Code 60400).

Students in our Cesar Chavez Community School and Dan Jacobs School, programs have access to instructional materials in the areas of Language Arts, Math, History/Social Sciences and Science. Staff has confirmed that we have enough instructional materials for pupils currently enrolled in our programs.

Textbooks for Cesar Chavez Community School and Dan Jacobs School Correlated to the California State Content Standards:

1. U.S. History: *McDougal Littell, The Americans/ Teachers' Curriculum Institute, History Alive*
2. World History: *McDougal Littell, Modern World History/ Glencoe McGraw Hill, World History Modern Times*
3. Economics: *AGS, Economics*
4. Government: *AGS, United States Government/ Prentice Hall, Magruder's American Government*
5. English Language Arts: *Pearson – Prentice Hall, Timeless Voices, Timeless Themes*
6. Science: *Pearson, Earth Science, California Edition/*
7. Biology: *Glencoe McGraw Hill, Glencoe Biology*
8. Pre-Algebra: *McDougal Littell- Houghton Mifflin Co., Pre-Algebra*
9. Algebra I: *McDougal Littell-Houghton Mifflin Co., Algebra I*
10. Geometry: *McDougal Littell – Houghton Mifflin Co., Geometry*
11. Edge ELD: *National Geographic School Publishing/Hampton-Brown*

For courses not listed above, we no longer issue these textbooks as students taking these courses complete the course via the online Edgenuity curriculum. We have sufficient resources for students to access these course materials via chromebooks.

We plan to use program funds and Lottery – Instructional Materials monies, to purchase needed state content standard aligned materials as our students continue to be in need of the kinds of materials described above. The expenditure of these funds is consistent with the curriculum and courses of study for our programs.

Recommendation

It is staff's recommendation that the board adopt resolution #19/20-12.

Supporting Documents

[Sufficiency or Insufficiency of Instructional Materials Resolution 2019.pdf](#)

Contact Person

Renee Collins, Director of Student Services, will present this item.

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4.5. CAC Appointment - Educator-at-Large Representative

Description

The Yolo County Community Advisory Committee, CAC, is authorized by California Education Code 56190 and our Local Plan to serve in an advisory capacity to our SELPA in matters pertaining to special education programs and services. The CAC may include up to 18 members:

- Four appointed by each of the following districts: Davis Joint Unified School District, Washington Unified School District, and Woodland Joint Unified School District.
- Two appointed by each of the following districts: Esparto Unified School District and Winters Joint Unified School District
- Two appointed "at large" by Yolo County Office of Education

The following individuals have agreed to serve a **two-year term** beginning July 1, 2019 through June 30, 2021, pending board approval.

- **Jessica Burrone** Educator at Large

Implications:

- **Fiscal:** N/A
- **Personnel:** None
- **Program:** The candidate is knowledgeable about special education programs and services and can speak to a variety of issues and needs.
- **Legal (if any):** Yolo County Office of Education will have filled its two CAC positions.
- **Other (if any):** N/A

Recommendation

Options:

The Board has the option to approve, modify, deny approval, or request additional information

Contact Person

Elizabeth Engelken, Director, SELPA, will present this item.

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4. 6. Second Reading of Board Policies - 6000 (Instruction) Series

Quick Summary / Abstract

Second Reading of Board Policies from the 6000 (Instruction) Series - 6 policies

- a. BP 6146.6 Identification and Education Under Section 504
- b. AR 6146.6 Identification and Education Under Section 504
- c. BP 6163.4 Student Use of Technology
- d. BP 6164.2 Guidance-Counseling Services
- e. BP 6164.5 Student Success Teams
- f. AR 6164.5 Student Success Teams

Description

Carolynne Beno, Associate Superintendent, Educational Services is undergoing a review of the 6000 series (Instruction) policies. At this time six (6) policies with administrative regulations are being presented for adoption.

Recommendation

The Board is being asked to adopt the above policies at the September 24, 2019 Regular Board meeting.

Supporting Documents

[BP 6146.6 Identification and Education Under Section 504 with Track Changes.pdf](#)

[BP 6146.6 Identification and Education Under Section 504 Revised.pdf](#)

[AR 6146.6 Identification and Education Under Section 504.pdf](#)

[BP 6163.4 Student Use of Technology.pdf](#)

[BP 6164.2 Guidance-Counseling Services with Track Changes.pdf](#)

[BP 6164.2 Guidance-Counseling Services Revised.pdf](#)

[BP 6164.5 Student Success Teams.pdf](#)

[AR 6164.5 Student Success Teams.pdf](#)

Contact Person

Carolynne Beno, Associate Superintendent, Educational Services, will present this item.

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4.7. Yolo County Superintendent of Schools' Compensation 

Recommendation

For Action.

Supporting Documents

[BOE supt salary.docx](#)

[9251 County Superintendent's Compensation.DOC.pdf](#)

[9251E Setting Supts Compensation.docx.pdf](#)

Contact Person

Trustees Shelton Yip, President and Carol Souza Cole, Vice President will present this item.

Created on 9/11/2019 at 4:11 PM PST by Yvette Seibert
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5. INFORMATION ITEMS

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5. 1. Head Start/ Early Head Start Reports 

Quick Summary / Abstract

The following reports are being presented to the Board as information:

- a. Enrollment update - this is a standing report to the Board
- b. Program - this is a standing report to the Board
- c. Financial Reports - this is a standing report to the Board
- d. Policy Council Meeting Agenda - this is a standing report to the Board
- e. Policy Council Meeting Minutes - this is a standing report to the Board

Recommendation

For information.

Supporting Documents

[August 2019 Attendance Report- Genet.pdf](#)

[September2019 Board Report.pdf](#)

[August 2019 Fiscal Report-Debra.pdf](#)

[September PC Meeting Agenda 2019.pdf](#)

[August 2019 PC Minutes.pdf](#)

Contact Person

Gail Nadal, Director, Head Start/Early Head Start and Debra Hinely, Director, Internal Business Services will present these items.

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5. 2. Initial Proposal to the Yolo County Superintendent of Schools from the Yolo Education Association (YEA) 

Description

Collective bargaining law requires that initial proposals for negotiations be sunshined at a public Board meeting by the Superintendent. The initial proposal from Yolo Education Association, for 2019-20 reopeners was presented to the Superintendent (see attached).

The Superintendent is using the Board meeting as a forum to publicly present the proposal. The Superintendent will order that the proposal be posted and set for public hearing at the October 22, 2019 Regular Board meeting.

Recommendation

It is recommended that the Superintendent receive the Yolo Education Association collective bargaining proposal for 2019-20 and order that it be posted and set for public hearing at the October 22, 2019 Regular Board meeting.

Supporting Documents

[Initial Proposal to the Yolo County Superintendent of Schools from the Yolo Education Association \(YEA\).pdf](#)

Contact Person

Superintendent Garth Lewis will present this item.

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5.3. Williams Annual Report 

Quick Summary / Abstract

Each year the County Superintendent of Schools must prepare a report that reflects the results of visits to the Decile 1-3 schools in the county, as a result of the Williams Settlement per California Education Code 1240. The attached letter fulfills that obligation.

Recommendation

For information.

Supporting Documents

[2018-2019 Yolo County Board of Supervisors.pdf](#)

[2018-2019 Annual Report Woodland JUSD.pdf](#)

[2018-2019 Annual Report YCBE.pdf](#)

[2018-2019 Annual Report WINTERS JUSD.pdf](#)

[2018-2019 Annual Report Washington USD.pdf](#)

[09-16-19 Williams Annual DISTRICT Transmittal.docx](#)

Contact Person

Deb Bruns, Director, Curriculum & Instruction will present this item.

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5.4. Alternative Education Attendance Reports 

Description

The Alternative Education Attendance Reports show trends for overall enrollment, enrollment by gender, enrollment by school district, and overall attendance.

Supporting Documents

[Data for Board September 2019.pdf](#)

Contact Person

Gayelynn Gerhart, Alternative Education Principal, will present this item.

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5. 5. Dan Jacobs Actions/Services 

Supporting Documents

[YCOE LCAP 19-20.pdf](#)

[YCOE LCAP Update with Reinstated Dan Jacobs ActionsServices for 2019-20.pdf](#)

Contact Person

Renee Collins, Director of Student Services, will present this item.

Summary

In June of 2019, the Yolo County Juvenile Hall, in which the Dan Jacobs school is located, faced the very real prospect of closing. It wasn't until late in June that we learned that the the Yolo County Board of Supervisors voted to keep the hall open for another year. This had an impact on our LCAP which was written with the understanding that Dan Jacobs may close. In the final board meeting in June, the Yolo County Board of Education requested an update as to which actions and services would be in place to serve our students in Dan Jacobs school. The item and the attached documents outline the actions and services included in the YCBE approved LCAP which are designed to specifically serve the students of Dan Jacobs School. As the attachments demonstrate, we are able to serve the students of Dan Jacobs school through our alternative education supports in the LCAP combined with specific actions and services to ensure a high quality program for all students at Dan Jacobs.

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5.6. Dashboard Local Indicators 

Supporting Documents

[Local Indicator Report 2019.pdf](#)

Contact Person

Renee Collins, Director of Student Services, will present this item.

Summary

As part of the California Accountability Model, each county office must annually submit locally collected data to the Dashboard. The methodology and strategies are prescribed by the California Department of Education. The attached report are representative of what will be uploaded to the Dashboard. These data are due to be uploaded to the California School Dashboard by mid-November. It is staffs' intention to bring these indicators back to the board in October for adoption.

Created on 9/18/2019 at 8:51 AM PST by Yvette Seibert
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5.7. Information on Closure of Yolo County Career Academy (YCCA) - Next Steps

Description

Update will be given on the closure of YCCA.

Recommendation

For Information.

Contact Person

Carolynne Beno, Associate Superintendent, Educational Services, will present this item.

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6. SUGGESTED FUTURE AGENDA ITEM(S)

Description

October 2019 - Possible resolution for AB 1505 & 1507

October 2019 - YCOE Mission and Goals

October 2019 - Supervisors of Attendance Certification

October 2019 - Obsolete items for Sale Item (SELPA)

October 2019 - Mini Grant Presentation - Corazon video

October 2019 - Yolo County Teacher of the Year presentation

October 2019 - EPIC Annual Presentation & Charter Reauthorization

Recommendation

For information.

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7. ADJOURNMENT

Recommendation

Motion to adjourn meeting.

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