

YOLO COUNTY BOARD OF EDUCATION
Special Meeting: June 11, 2019
MINUTES

1.0 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on June 11, 2019 at 9:05 am in Special Session in the Conference Center located at 1280 Santa Anita Court, Suite #120, Woodland, California. Board Members present: Matt Taylor, Shelton Yip, Cirenio Rodriguez and Carol Souza Cole. Board President Yip presided. Garth Lewis, Superintendent of Schools, was present. Melissa Moreno was absent.
- 1.2 Pledge of Allegiance. The Pledge of Allegiance was conducted.
- 1.3 Approval of Agenda. The agenda was approved as submitted.

MOTION: Rodriguez **SECOND:** Souza Cole **AYES:** Rodriguez, Souza Cole, Taylor, Yip **NOES:** None. **ABSENT:** Moreno

- 1.4 Public Comment. None. Superintendent Lewis introduced Elizabeth Engelken, Assistant Superintendent, SELPA.

2.0 PUBLIC HEARING

At 9:10 am, the Board President opened the public hearing to receive comments from parents, teachers, members of the community, and bargaining unit leaders regarding spending regulations for supplemental and concentration grants; to notify the public of the opportunity to submit written comments regarding the specific actions and expenditures to be included in the Local Control Accountability Plan; to demonstrate to the public how the county office of education intends to meet annual goals for all pupils with specific activities to address state and local priorities and to comply with Education Codes §42127(a)(1) and §52060-52077. No comments were received and the public hearing was closed at 9:11am.

3.0 PUBLIC HEARING

At 9:12am, the Board President opened the public hearing to receive comments from parents, teachers, members of the community, and bargaining unit leaders regarding the 2019-20 Proposed Yolo County Office of Education's School Service Fund Budget. No comments were received and the public hearing was closed at 9:13am.

4.0 INFORMATION/DISCUSSION/ACTION

- 4.1 2019-2020 Yolo County Office of Education Local Control and Accountability Plan Annual Update and 2018-2021 Local Control and Accountability Plan (LCAP). Micah Studer, Executive Director, Equity and Support Services reviewed the LCAP and timeline in the board packet and responded to questions of the Board. The final LCAP document will be presented to the Board for adoption at the June 25, 2019 Regular Board meeting. Trustee Souza Cole passed out the LCAP Goals

summarized (a copy can be found on file with the official records of this meeting with corresponding budget amounts). Staff noted suggestions and feedback on the LCAP narrative provided from the Board and will incorporate with the final edits of the LCAP. Board members and Superintendent Lewis stated it is important to also identify a specific day in May that we always pull data from to have a consistent point of reference for LCAP, CBEDS, etc. The YCCA LCAP will be adopted at the Regular Board Meeting on June 25, 2019. Trustee Souza Cole requested the total FTE summarized for each job category for employees mentioned in the LCAP. The Executive summary was also requested by Trustee Souza Cole to be included in the next meeting packet.

**A five-minute recess was taken at 10:33am;
the meeting resumed at 10:45am.**

4.2 LCAP Federal addendum (2019-2020)

Micah Studer, Executive Director, Equity and Support Services reviewed the LCAP federal addendum (2019-20) in the board packet and responded to questions of the Board. LCAP addresses provisions within ESSA state template. Anticipate need for revisions and welcome feedback to refine process. Submittal deadline for this document is before July 1, 2019.

4.3 Consolidated Application

Micah Studer, Executive Director, Equity and Support Services reviewed the information in the Board packet and responded to questions of the Board. Information for consolidated application is pulled through April 15, 2019. The submittal date for this document is July 1, 2019. Trustee Souza Cole commented on the separate LCAP and Consolidated Application. The student numbers don't match with LCAP but helpful to use same date for each report. Staff will work on pulling data from beginning of year to April 15 for future documents.

4.4 School Plan for Student Achievement

Gayelynn Gerhart, Principal, Cesar Chavez reviewed the information in the Board packet and responded to questions of the Board. This is a new document that mirrors the LCAP process. The template is prepopulated from prior year. Staff noted suggestions and feedback on the School Plan for Student Achievement provided from the Board and will incorporate with the final edits. Per Trustee Taylor the 17/18 data should be reviewed and updated with corresponding data. Staff will look into populating data on 17/18 column. The data should exist in research files and CAASP data needs to be updated (on state website) for LPAC results.

4.5 Budget implications related to county proposal to repurpose the Juvenile Detention Facility (JDF)

Debra Hinely, Director, Internal Business Services reviewed the Power Point - *Budget Implications: County Proposal to Repurpose the Juvenile Detention Facility (JDF)* (A copy can be found on file with the official records of this meeting) which included Two Year ADA Comparison; Dan Jacobs Yolo County Youth Program 2019-20 Projected July – September; Dan Jacobs ORR Youth Program 2019-20 Projected July – September. Ms. Hinely also responded to questions of the Board.

Superintendent Lewis stated that our Board is aware that the Board of Supervisors received a recommendation last week from the CAO, Sheriff and Probation to consider repurposing JDF because of the low number of youth that are detained and the expenses to detain them and maintain the facility. YCOE is in a current state of limbo and it is challenging as we start the new fiscal year on July 1, 2019. Superintendent Lewis has decided to move forward with layoffs and unfreeze positions held until a final decision is made by the Board of Supervisors. YCOE is moving forward as if the JDF is going to be repurposed. Also, the funds from the ORR grant on the remaining MOU will be paid in the future, with the possibility that the contract to maintain JDF carrying out state requirements via Title 15.

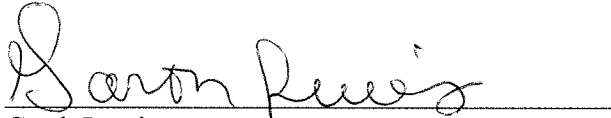
- 4.6 Proposed 2019-20 Budget for Yolo County Office of Education. Ms. Hinely and Ms. Huey reviewed the information in the Board packet and responded to questions of the Board. The Proposed 2019-20 Budget for YCOE will be adopted at the June 25, 2019 Regular Board meeting. Ms. Hinely reviewed an 18-page PowerPoint presentation (copies can be found on file with the official records of this meeting), titled Yolo County Office of Education Garth Lewis, Superintendent 2019-20 Annual Budget which included an Overview of Annual Budget Process; Mission and Goals; YCOE Budget Timelines; Annual Budget Process; Governor’s Budget – May Revise; LCFF Entitlement Factors; 2019-20 Budget Assumptions cont’d; STRS/PERS Projected Increases; Yolo County Office of Education 2019-20 proposed Budget; Revenue Comparison by Source; Yolo County Office of Education 2019-20 Expenditures; 2019-20 Multi-Year Projection General Fund Balance; 2019-20 Proposed Summary of Other Funds; Multi-Year Budget Projections; 2019-20 Budget Recap. Ms. Huey also reviewed the 2019-20 Proposed Budget Planning Factors Variances and budget narrative. Staff noted suggestions and feedback on the Proposed 2019-20 budget provided from the Board and will incorporate with the final edits of the budget. Trustee Souza Cole requested a copy of the 2019-20 Proposed Summary of Other funds document. Superintendent Lewis stated that we are attempting to schedule a meeting with Trustee Moreno before the next Regular Board meeting on June 25, 2019 so that we can update her on the budget and LCAP. If there are any other questions please contact Superintendent Lewis and Ms. Huey. Ms. Huey stated that the STRS/PERS amounts will be adjusted accordingly each year per Trustee Rodriguez’s question.

Trustee Taylor left at 11:59 a.m.

Superintendent Lewis thanked his staff for their work ensuring a complete and thorough LCAP and Budget process. He also thanked the Board for their thoughtful questions and Yvette Seibert, Executive Assistant for organizing the Board packet.

2.3 **MOTION TO ADJOURN.** The meeting adjourned at 12 p.m.

MOTION: Rodriguez **SECOND:** Souza Cole **AYES:** Rodriguez, Souza Cole, Taylor, Yip **NOES:** None. **ABSENT:** Moreno



Garth Lewis
Yolo County Superintendent of Schools and
Secretary to the Yolo County Board of Education

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