

**Williams Quarterly Report for Three Required Areas and  
Optional Reporting of Uniform Complaints  
Quarter of October, November, December 2018**

February 25, 2019

Shelton B. Yip, President  
Carol Souza Cole, Vice President  
Matt Taylor  
Cirenio Rodriguez  
Melissa Moreno

Dear Trustees Yip, Souza Cole, Taylor, Rodriguez, and Moreno:

California *Education Code* Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide the third quarterly report for fiscal year 2017-2018 as required by *Education Code* section 1240(c)(2)(G) pursuant to the Williams Settlement. This report presents the results of my visits to the Williams schools in the Washington Unified, Winters Joint Unified, and the Woodland Joint Unified school districts for the period of October, November, December 2018.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have "sufficient" standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff"; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

While the Uniform Complaint data are not mandated to be a part of this report to you, they are being included so that you and the citizens of our community will have a complete understanding

of the environment in which, Elkhorn Village Elementary, Riverbank K-8 Elementary, Stonegate Elementary, and Westfield Village Elementary, Waggoner Elementary, Dingle Elementary, Freeman Elementary, Gibson Elementary, Ramón S. Tafoya Elementary, and Woodland Prairie Elementary Schools are functioning.

Before proceeding with the report, let me define some basic terms:

- “Sufficient textbooks or instructional materials” means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.”
- “Good Repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”

My findings were as follows:

**Instructional Materials:**

**Washington Unified School District:**

*Elkhorn Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

*Riverbank Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

*Stonegate Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

*Westfield Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

**Winters Joint Unified School District:**

**Waggoner Elementary School:**

*No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

**Woodland Joint Unified School District:**

**Dingle Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

**Freeman Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

**Gibson Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

**Ramón S. Tafoya Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

**Woodland Prairie Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.*

**School Facilities:**

**Washington Unified School District:**

**Elkhorn Village Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**Riverbank Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**Stonegate Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**Westfield Village Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**Winters Joint Unified School District:**

**School Facilities:**

*No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Due to Director vacancy we have not confirmed that work orders were submitted for the minor deficiencies reported in the first quarter.*

**Woodland Joint Unified School District:**

**Dingle Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**Freeman Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**Gibson Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**Ramón S. Tafoya Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**Woodland Prairie Elementary School:** *No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.*

**School Accountability Report Card:**

The SARC reports for 2017-18 were due to be posted on school websites as of February 1, 2019. These reports will be reviewed for compliance in the third quarter.

**Teacher Misassignments and Teacher Vacancies:**

*Quarterly report submissions were reviewed. No complaints were received during this quarter.*

**Uniform Complaints:**

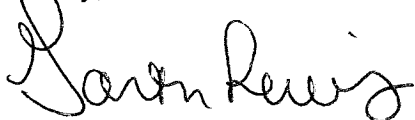
*A review of the quarterly submissions from all five Yolo County districts showed:*

- Davis Joint Unified School District – No complaints*
- Esparto Unified School District – No complaints*
- Washington Unified School District – No complaints*
- Winters Joint Unified School District – No complaints*
- Woodland Joint Unified School District – No complaints*

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
<b>TOTALS</b>	0	0	0

In conclusion, let me assure each of you receiving this report that the Yolo County Office of Education is available to support the actions that may be needed to be taken to address the needs identified in my report.

Sincerely,



Garth Lewis  
Superintendent