



**Regular Meeting**  
**Tuesday, January 22, 2019**  
**Open Session: 3:30 PM**  
**Yolo County Office of Education, Conference Center**  
**Published: Jan 17, 2019 01:42 PM**

**MINUTES**

**Attendance:**

Attendees	Present/Absent	Arrival	Departure
<b>Board Of Education</b>			
Shelton Yip	Present	3:35 PM	6:35 PM
Carol Souza Cole	Present	3:35 PM	6:35 PM
Cirenio Rodriguez	Absent	--	--
Matt Taylor	Present	3:35 PM	6:35 PM
Melissa Moreno	Present	3:35 PM	6:35 PM

1. OPENING PROCEDURES

**Minutes:**

The Yolo County Board of Education met on January 22, 2019 at 3:35 p.m. in Regular session in the Conference Center located at 1280 Santa Anita Court, Suite #120, Woodland, CA. Board Members present were: Melissa Moreno, Carol Souza Cole, Matt Taylor and Shelton Yip. Board President Shelton Yip presided. Cirenio Rodriguez was absent. Garth Lewis, Superintendent of Schools, was also present. (Roll Call held).

1. Call to Order and Roll Call

2. Pledge of Allegiance

**Minutes:**

The Pledge of Allegiance was conducted.

3. Approval of Agenda

**Minutes:**

The agenda was approved as submitted.

**Votes:**

Motion: The Agenda was approved as submitted.

Motion By: Carol Souza Cole

Seconded By: Matt Taylor

Shelton Yip	YES
Carol Souza Cole	YES
Cirenio Rodriguez	ABSENT
Matt Taylor	YES
Melissa Moreno	YES

Result: PASSED

4. Public Comment

**Minutes:**

There were no comments at this time.

2. YOLO COUNTY OFFICE OF EDUCATION EMPLOYEE(S) OF THE MONTH

**Minutes:**

Executive Director of Human Resources, Margie Valenzuela, presented Bridget Vaughn, Sierra Purner, Axel Kondoh and Julio Melgoza who work in the Yolo County Office of Education (YCOE) External Business Office with a Certificate of Appreciation and gift card. YCOE staff commented on how each employee stepped up during a very difficult time this past year. They carried the load of the department through an extended absence and vacancy of the department director and staff members. They always stayed customer service oriented and delivered services on time. Crissy Huey, Associate Superintendent, Administrative Services and Superintendent Garth Lewis thanked everyone for their hard work and dedication.

3. REPORTS

1. Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s)

**Minutes:**

a. Board Members

- Trustee Souza Cole met with Superintendent Lewis and Yvette Seibert, Executive Assistant, last week to discuss the agenda for the Board retreat on February 6, 2019. She is also looking forward to attending the Yolo County School Boards Association (YCSBA) meeting scheduled for Monday, January 28th at 5:30 p.m. at YCOE.
- Trustee Moreno attended the YCOE New Years' Event on January 17, 2019 and stated it was a very nice evening and enjoyed meeting staff.
- Trustee Taylor attended a conference in Southern California last week on Diversity in Schools. He attended sessions on how data is being collected in schools that are diverse and shared his thoughts with the Board on neighborhood boundaries and school districts that are becoming more segregated. An article on the Economic Fair Housing Act will be e-mailed to all Board members.
- Trustee Yip was able to attend both of the swearing in ceremonies for Superintendent Lewis. He will also be attending the California School Boards Association (CSBA) planning committee meeting for the annual conference and asked Board members if they had any ideas to present or suggest for the conference. If so, please let him know and he will take suggestions to the CSBA planning committee meeting this Friday, January 25, 2019.

b. Superintendent

- Superintendent Lewis is on day 11. He appreciates staff and board members who attended his swearing in ceremonies. He met with Trustees Yip and Souza Cole last week to plan for the Board retreat scheduled for February 6, 2019. This morning he had a local planning council meeting. The meeting was very productive and he is looking forward to supporting future meetings. On Friday, he attended Davis Police Officer Natalie Corona's funeral service and it was very beautiful and touching. Superintendent Lewis attended his first graduation at Dan Jacobs School and appreciates the work that is being done there. Also a reminder that the Yolo County School Boards Association (YCSBA) event is on Monday, February 25, 2019. The State of the State in California Education Event is on Friday, February 8, 2019. The film titled, Swim Team, an inspiring look at the rise of a competitive swim team of teens on the autism spectrum is being shown at YCOE on Monday, March 4, 2019 at 6 p.m. All flyers for these events were given to the Board members. Trustee Yip also commented on Human Trafficking month and the California's Forgotten Children movie that was shown at YCOE on January 15, 2019. He appreciates that YCOE presents these very important events.

c. Superintendent's Advisory Team

- Ronda DaRosa, Deputy Superintendent reviewed the material in the Board packet and responded to questions of the Board. Trustee Souza Cole asked if dates could also be included when any future experiments are being shown to students with Dr. Craig Wilson at the Future Scientists Project.

d. Committees

- No reports.

2. Associations (This item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public.)

**Minutes:**

- No reports. Cory Wiegel, President, Yolo Education Association (YEA) was able to see Officer Natalie Corona's procession to Arbuckle and it was quite stunning.

4. INFORMATION/DISCUSSION/ACTION

1. Consent Agenda

**Votes:**

Motion: Approval of Minutes:

- December 11, 2018 Regular Meeting
- December 11, 2018 Special Meeting
- Temporary County Certificates

The Board took action to approve the Consent agenda.

Motion By: Carol Souza Cole

Seconded By: Matt Taylor

Shelton Yip	YES
Carol Souza Cole	YES
Cirenio Rodriguez	ABSENT
Matt Taylor	YES
Melissa Moreno	YES

Result: PASSED

2. Resolution #18-19/14 Resolution Approving Field Trips for the Student Host Program in Support of Farm Connection Day, May 3, 2019

**Minutes:**

The Board took action to approve Resolution #18-19/14 Resolution Approving Field Trips for the Student Host Program in Support of Farm Connection Day.

Gary Wegener, Yolo County 4-H was in attendance to accept the resolution and briefly explained that the resolution allows 4-H students to display their animals on Farm Connection Day, May 3, 2019.

**Votes:**

Motion: The Board took action to approve Resolution #18-19/14 Resolution Approving Field Trips for the Student Host Program in Support of Farm Connection Day

Motion By: Carol Souza Cole

Seconded By: Matt Taylor

Shelton Yip	YES
Carol Souza Cole	YES
Cirenio Rodriguez	ABSENT
Matt Taylor	YES
Melissa Moreno	YES

Result: PASSED

3. 2017-18 Audit Report

**Minutes:**

Jeff Nigro from Nigro & Nigro reviewed the Audit Report in the Board packet for the year ending June 30, 2018. Crissy Huey, Associate Superintendent, Administrative Services and Debra Hinely, Director, Internal Business Services assisted in answering questions from the Board. New Accounting Standard GASB 75 was implemented July 1, 2017 - June 30, 2018. Nigro & Nigro has been auditing our documents for four (4) years and they change auditors each year. Mr. Nigro also reviewed the audit process. Superintendent Lewis thanked Ms. Huey and her team for her help with the audit and the internal/external departments' staff vacancies these last few months.

4. Request for Allowance of Attendance Because of Emergency Conditions (CDE Form J-13A)

**Minutes:**

Crissy Huey, Associate Superintendent, Administrative Services, presented this item and responded to questions of the Board. This item is in regards to hazardous air quality due to the wildfire disasters the led YCOE to close all programs on Friday, November 16, 2018. This form authorizes the closure days in the computation of the average daily attendance and obtains credit for instructional time. Each district files their own J-13A and then submits to YCOE, which is then sent to the California Department of Education (CDE).

**Votes:**

Motion: The Board took action to approve the Request for Allowance Because of Emergency Conditions (CDE Form J-13A)

Motion By: Matt Taylor

Seconded By: Melissa Moreno

Shelton Yip	YES
Carol Souza Cole	YES
Cirenio Rodriguez	ABSENT
Matt Taylor	YES
Melissa Moreno	YES

Result: PASSED

5. Second Reading of Board Policies ---- 6000 (Instruction) Series

**Minutes:**

Ronda DaRosa, Deputy Superintendent, presented this item.

**Votes:**

Motion: The Board took action to approve the policies (a-c)

- a. BP/SP 6145.5 – Student Organizations and Equal Access
- b. BP/SP 6146.1 – High School Graduation Requirements
- c. BP/SP 0410 – Nondiscrimination in County Office Programs and Activities

The Superintendent hereby adopted the above policies on this date.

Motion By: Carol Souza Cole

Seconded By: Matt Taylor

Shelton Yip	YES
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Carol Souza Cole	YES
Cirenio Rodriguez	ABSENT
Matt Taylor	YES
Melissa Moreno	YES

Result: PASSED

6. Consider Changing Date of November 26, 2019 Regular Board Meeting

**Minutes:**

Trustee Yip presented this item. The November 26, 2019 Regular Board Meeting will interfere with the Thanksgiving break.

**Votes:**

Motion: The Board took action to change the date of the November 26, 2019 Regular Board Meeting to November 19, 2019

Motion By: Melissa Moreno

Seconded By: Carol Souza Cole

Shelton Yip	YES
Carol Souza Cole	YES
Cirenio Rodriguez	ABSENT
Matt Taylor	YES
Melissa Moreno	YES

Result: PASSED

7. Head Start/Early Head Start Reports

**Minutes:**

Gail Nadal, Director, Early Childhood Education, reviewed the items in the board packet and responded to questions of the Board. Trustee Souza Cole requested that the Self-Assessment Review be placed in a future board packet. Debra Hinely, Director, Internal Business Services presented the fiscal reports.

8. YCBE Retreat Goals for February 2019 Workshop

**Minutes:**

Trustee Yip presented the items that will be discussed at the Board Retreat on February 6, 2019. These items include a review of the Mission and Vision of YCOE, Board Member handbook review, Effective Governance Conversations and the Superintendent's vision. Trustee Moreno would like clarification on what board members oversee and the legal responsibilities for trustees. Trustee Taylor requested a budget process conversation (budget development calendar will be included in the binder at the retreat). Trustee Moreno also requested a discussion to help support programs/services for students. Trustee Yip commented that these issues will be part of the communication piece discussed at the Board retreat and included in the Effective Governance binder.

9. Public Hearing

**Minutes:**

At 5:15 p.m. Board President Yip opened the public hearing to receive comments from parents, teachers, members of the community, and bargaining unit leaders regarding the Yolo County Superintendent of Schools' Response and Initial Proposal to the Yolo Education Association (YEA) for 2018-19. The Public Hearing was closed at 5:16 p.m.

10. Public Hearing

**Minutes:**

At 5:16 p.m. Board President Yip opened the public hearing to receive comments from parents, teachers, members of the community, and bargaining unit leaders regarding the Yolo County Superintendent of Schools' Response and Initial Proposal to the California School Employees Association (CSEA), Chapter 639 for 2018-19. The Public Hearing was closed at 5:17 p.m.

11. 2018-19 P-1 ADA Report

**Minutes:**

Debra Hinely, Director, Internal Business Services reviewed the material in the Board packet.

12. Disposition of Surplus Equipment

**Minutes:**

Debra Hinely, Director, Internal Business Services, reviewed the material in the Board packet and responded to questions of the Board. YCOE has various items of obsolete equipment that are not required for use by the organization. A list describing the specific items were included in the board packet. A local organization, Yolo Employment Services, handles the disposal for YCOE.



13. Quarterly Report on Williams Uniform Complaints for YCOE Operated Schools Covering the Months of October, November & December 2018

**Minutes:**

Deb Bruns, Director, Curriculum and Instruction reviewed the material in the board packet.

14. Alternative Education Attendance Reports

**Minutes:**

Gayelynn Gerhart, Principal, Cesar Chavez Community School, reviewed the Alternative Education Attendance report that was handed out to Board members and responded to questions of the Board. Ms. Gerhart mentioned the new philosophical shift of probation (impact on students and future effects on budget). Superintendent Lewis mentioned Dan Fruchtenicht, new Chief Probation Officer, who is seeking a new grant (with YCOE support) and ways to provide more community based programming for youth as alternatives to detention. There seems to be a philosophical shift and ways to measure performance with the students. The charter school limit cap for the YCCA program, as result of construction, is currently 16 students. Once we take full possession of the building we should have a waiting list for school (50 students) maxing out with 110 in three (3) years. Trustees Moreno and Souza Cole were interested in a tour of the Dan Jacobs facility and will contact Ms. Gerhart or Chris Reyna, Vice Principal, to set up a day/time.

15. Low-Performing Students Block Grant Plan

**Minutes:**

Micah Studer, Executive Director, Equity and Support Services, reviewed the Low Performing Student Block Grant proposal in the Board packet. The Low-Performing Student Block Grant (LPSBG) provides funds for local educational agencies (LEAs) serving students identified as low-performing on state English language arts or mathematics assessments, who are not otherwise identified for supplemental grant funding under the Local Control Funding Formula (LCFF), or eligible for special education services. This item will come back as an action item at the next Regular Board meeting on February 26, 2019.

16. YCOE Alternative Education LCAP Update

**Minutes:**

Micah Studer, Executive Director, Equity and Support Services, reviewed the LCAP Goal Report (which will now be a quarterly report) in the Board packet and responded to questions of the Board. Trustee Taylor requested that the measureable outcomes for the LCAP be reported quarterly (January, April, July,

October) also. Superintendent Lewis requested that the Board email their questions to Dr. Studer and Ms. Gerhart with a cc: to him.

17. YCOE Alternative Education Dashboard Presentation

**Minutes:**

Micah Studer, Executive Director, Equity and Support Services, reviewed the Powerpoint slides, Alternative Education Fall 2018 which included information regarding Cesar Chavez Community School; Chavez 5 x 5; Suspension rate; Dan Jacobs; Dan Jacobs 5 x 5; Yolo County Career Academy. Mr. Studer responded to questions of the Board.

18. School Accountability Report Cards (SARCs)

**Minutes:**

Micah Studer, Executive Director, Equity and Support Services, reviewed the draft versions of the SARCs and responded to questions of the Board. This item will come back to the Board for approval at next month's Regular Board Meeting on February 26, 2019. This Item is an Annual reporting requirement.

19. Suggested Future Agenda Item(s)

**Minutes:**

January 2019 possible - Presentation from attorney on the role of the county board on district boundary issues when we know the timeline of the West Sacramento boundary issue.

February 2019 - Three (3) year comparison by district of foster youth only.

March 2019 - Information on how YCOE supports the education of incarcerated or detained persons.

March 2019 - Upcoming oversight responsibilities over districts in crisis.

Future meeting - How do we insure ourselves (YCOE - Statement Certifying Insurance to Cover Assets purchased with certificates)

5. ADJOURNMENT

**Minutes:**

Trustee Yip asked to take a moment of silence to think of Officer Natalie Corona who has had a huge impact on our community and families. He also thanked Superintendent Lewis for attending her memorial service.

