

The Yolo County Office of Education will be a countywide and regional leader to support and advocate for equity and access to high-quality educational programs.

**AGENDA
YOLO COUNTY BOARD OF EDUCATION
Regular Meeting, Tuesday, November 27, 2018
3:30pm**

BOARD MEMBERS

Cirenio A. Rodriguez, President
Shelton Yip, Vice President
Bill Owens
Carol Souza Cole
Matt Taylor

LOCATION

Yolo County Office of Education
Conference Center
1280 Santa Anita Court, Suite 120
Woodland, CA 95776-6127

1.0 OPENING PROCEDURES

Posted: November 21, 2018

Action

- 1.1 Call to Order and Roll Call
- 1.2 Pledge of Allegiance
- 1.3 Approval of Agenda
- 1.4 Public Comment

This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door.

The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

2.0 YOLO COUNTY OFFICE OF EDUCATION EMPLOYEE(S) OF THE MONTH Page 4

3.0 REPORTS Page 5

Information

3.1 Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s)

- a. Board Members
- b. Superintendent
- c. Superintendent's Advisory Team
- d. Committees

3.2 Associations (This item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public.)

THE BOARD HAS THE OPTION TO TAKE ACTION ON ANY ITEM(S) LISTED ON THE AGENDA FOR INFORMATION.

4.0 INFORMATION/DISCUSSION/ACTION

- Action** **4.1** Consent Agenda **Page 11**
a. Approval of Minutes: October 23, 2018 Regular Meeting
b. Approval of Minutes: October 23, 2018 Special Meeting
c. Temporary County Certificates
d. Resolution #18-19/13 Resolution finding that Trustee’s absence from Board meeting is due to an acceptable hardship and authorizing payment of stipend pursuant to Education Code § 1090(d)
- Information** **4.2** Elected Official Program: Jesse Salinas, Yolo County Assessor/Clerk-Recorder/Registrar of Voters Presentation **Page 21**
- Action** **4.3** Set Date for Annual Organizational Meeting **Page 32**
- Action** **4.4** Second Reading of New Board Policies – Series 6000 (Instruction) **Page 47**
- Information** **4.5** Head Start/Early Head Start Reports **Page 60**
a. Enrollment Update
b. Program
c. Financial Status
- Information** **4.6** Williams Quarterly Report on Yolo County Schools in Decile 1-3 Covering the Months of July, August and September 2018 **Page 73**
- Information** **4.7** 2017-18 Annual Report on Williams Uniform Complaints & Data Related Audit Findings **Page 80**
- Information** **4.8** Alternative Education Attendance Report **Page 86**
- Information** **4.9** Homeless and Foster Youth Information **Page 92**
- Information** **4.10** LCAP Overview – Esparto USD and Washington USD **Page 100**
- Information** **4.11** California Healthy Kids Survey 2019 **Page 127**
- Information** **4.12** First Reading of New Board Policy - BP 0415 (Equity) **Page 133**
- Information** **4.13** Initial Proposal to the Yolo County Superintendent of Schools from the Yolo Education Association (YEA) for 2018-19 **Page 138**
- Information** **4.14** Initial Proposal to the Yolo County Superintendent of Schools from the California School Employees Association (CSEA), Chapter 639 for 2018-19 **Page 140**
- Information** **4.15** Suggested Future Agenda Item(s) **Page 142**
- Action** **5.0** **ADJOURNMENT**

AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS:

- *Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding County Office of Education holidays).*
- *Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding County Office of Education holidays). [Government Code § 54957.5]*
- *Board agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.*
- *The Board agenda is posted on the County Office website: www.ycoe.org*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Yolo County Office of Education at 530-668-3703. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Yolo County Office of Education Employee(s) of the Month Recognition	AGENDA ITEM #: 2.0
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Margie Valenzuela
<u>BACKGROUND:</u>	DATE: November 27, 2018

Margie Valenzuela, Executive Director of Human Resources will present Employee(s) of the Month certificate(s).

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION

Letter of Transmittal to County Board

From the Superintendent

SUBJECT: Reports	AGENDA ITEM #: 3.0
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: November 27, 2018

Reports will be given as follows:

3.1 Board Member(s) / Superintendent / SAT / Committee(s)

- a. Board Members
- b. Superintendent
- c. Superintendent Advisory Team (SAT)
- d. Committees

3.2 Associations

RECOMMENDATION/COMMENTS: For information.

Yolo County Board of Education Update November 27, 2018

Deputy Superintendent Office

- Providing leadership to College and Career Readiness department during transitions
- Meeting with districts regarding Career Pathway programs
- Planning with Career Technical Educators (CTE) regarding K-12 Strong Workforce Initiative
- Participated in Improvement Science Extender Training
- Participated in the LCAP Director state meeting
- Participated in CCSESA Curriculum Instruction Steering Committee (CISC) state meeting
- Facilitated CCSESA CISC CTE state meeting
- Planned October North Central Counties (NCC) Professional Learning Network (PLN) session featuring the new CDE Dashboard and data analysis processes
- Developing presentation on continuous improvement through PDSA cycle for November NCC PLN
- Participating in Facilities planning
- Investigating new funding formula for maintenance and operations

Curriculum and Instruction, Director Deb Bruns

- **Professional Learning at YCOE.** As noted in the last board update, this fall we are offering high quality professional learning with a focus on instructional strategies for equity and access. Our professional development model is to offer series that allow participants to take the learning to their classrooms and then return to go deeper. In November we continued to build on the learning:
- **Dr. Kate Kinsella & Jennifer Finney-Ellison: Essential Instructional Routines for Building Academic Oral and Written Language within Designated and Integrated ELD, September 25 & 26; October 15 & 16, November 5&6** (final sessions will be December 10 & 11) Fifty participants, including teachers, coaches, site administrators and ELD specialists, from throughout the region (over half from Yolo County) have participated in 6 days of learning together. Feedback indicates that it is making a difference for our students.
- **Linking Language & Learning in Math: Day 2 with Harold Asturias, November 8 (and evening session on November 7)** (Harold will return for Day 3 on February 7) Teachers, coaches and administrators from all five Yolo County districts returned for Day 2 and brought additional participants. We also offered a session from 4 - 6:30 pm for those teachers (and principals) who weren't able to leave their sites for the full day session. This series is offered in collaboration with the Placer COE.
- **NGSS, Citizen Science and Gardens**, October 23, Dingle Elementary School. Teachers and after school staff from WJUSD who attended the summer institute returned for a follow-up workshop to share successes and challenges in implementing the project, tour the Dingle school garden and learn more about how to engage their students as scientists. YCOE was one of five county offices to receive a grant from CDE for "District Collaborations to Promote Science and Environmental Literacy". We are partnering with Woodland JUSD, Yolo Farm to Fork and the UC Davis School of Education Center for Community & Citizen Science.

Special Education, Director Sharon Holstege

- Greengate will be entering a float for the Woodland Parade on Dec. 8th.
- Blues in the School is happening on Dec. 14th at 10:00 at Greengate - Please join us!
- Approximately twenty staff are giving up two of their Thanksgiving Break days to attend the Crisis Prevention/Non-crisis intervention Training on Nov. 19th and 20th.
- Special Education Staff will be trained/renew their CPR training on Dec. 12th.

Head Start/Early Head Start, Program Administrator Genet Telehun

- The Annual Fashion show is taking place this month. This event is linked to our Curriculum where children learn about different types of fabrics and they create something with their parents. We will be inviting Dr. Ortiz, Dr. DaRosa, and Garth to attend if they are available.
- We received a training from Region 9 on Data and how to use data for continued program improvement. We are currently creating a document titled "Digital Data Inventory" and managers will use this document during our quarterly data meeting to share what the data is telling us about the different service areas. Also, during this meeting, Region 9 was very impressed with our attendance rate and they asked us if we wanted to talk to a few HS programs that are struggling with attendance. We told them that we will be happy to help other programs.
- Attendance rate has been above 90% this year. Consecutive absences is also significantly low this year. These are children who miss more than 4 days and they are tracked monthly and the FSSAs get an email from me monthly so that they create an attendance action plan with the families for these kids.
- Staff attended ChildPlus and CCDA training and we are coming together after the Thanksgiving break to discuss what we learned and look at our current practices and ensure what we are currently doing is aligned with new regulations, especially with CDE.
- We revised our plan for the Enrollment Department and this will be going to PC in January. I want Gail and Nicole to revise the document before it goes to PC.
- We are currently working on our Service Area Plan. This plan has not been revised since 2011 and we are required to update it yearly! This is a document over 300 pages. I am meeting with each service area manager to go over everything. Then, we will come together as a group to finalize it and take it to PC too hopefully in January. If not, in February. This plan spells out everything that we are doing in our program for each service area, how often tasks are done, who is responsible, how we monitor, and how we communicate about this task with PC and the Board. This is basically a roadmap for our program
- Just finished our first Monitoring Results and the results look a lot better. There were very minimal errors in the area of ERSEA and Education service area. The only area we need to work on is Family Engagement. Nicole and I will be meeting with our FSSAs to discuss what the best way to improve the area is and we want everyone to have a say. More to come on this.
- Gail and I will be meeting with Margie to discuss vacancies soon. We have a few ideas we want to share with Margie and get her feedback.

Equity and Support Services, Executive Director Micah Studer

- Attended the Introduction to Differentiated Assistance and Continuous Improvement sessions at Tulare COE with Director of Curriculum and Instruction Deb Bruns.
- Attended and provided technical assistance to our districts at the California Scale-Up Multi-Tiered System of Support Statewide (CA SUMS) Grant training.
- Held initial meeting with Winters JUSD regarding their CA SUMS grant.
- Represented YCOE at the Bilingual Coordinators and English Learner Coordinator's Network meetings.
- Presented a data conversation at the North Central Counties PLN meeting.

- Provided technical support to districts regarding their Local Indicators uploads.
- Presented Keynote and follow-up professional learning to Washington USD and their principals regarding Equity in Education. A specific emphasis was given to the systems of support for staff and students.
- Represented YCOE at the CCSESA Education Services meeting for Capitol Service Region 3.
- Attended the annual California Educational Technology Professionals Association (CETPA) conference where we learned about Educational Technology tools to support our schools and districts. A special focus from our lens was learning more about how to create a Future Ready Network to support all districts within our county.
- Represented YCOE at the LCAP Directors/Leads meeting.
- Visited Dry Creek School District to view their “Equity Walk” model.
- Successfully submitted our LCAP Local Indicators.
- Received training and support on the new Dashboard Alternative School Status (DASS) indicators in preparation for their launch to the districts’ and county California School Dashboard.

SELPA, Carolynne Beno

On November 5th the Yolo County SELPA held a parent engagement event designed to help families and educators learn about supported living services. Supported living services include a broad range of services to adults with developmental disabilities who, through the Individual Program Plan (IPP) process, choose to live with support in homes they themselves own or lease in their community. Derek, a 26-year-old man who is a consumer of supported living services, and his mother Lori Ross came out to share their family’s personal experience with supported living services in Woodland. Then, Julie Kirby from Summer House Inc., a provider of supported living services, outlined the services available for adults with developmental disabilities in Yolo County through Summer House Inc.

The Yolo County SELPA is offering several professional development opportunities in November. As you will see, our main focus is on reducing disproportionate discipline and identification of students with disabilities. Additionally, our professional development is focused on supporting districts in building their Multi-Tiered Systems of Support (MTSS) as a way to enhance equity and access for all of their students. Our trainings in November include:

- **Building Equity through Trauma-Sensitive Schools** (Dora Dome, Dome Law) – November 7
- **College Knowledge and Awareness Workshop for Special Educators** (UC Davis Early Academic Outreach Program) – November 7
- **MTSS and Behavior PENT Training** (Yolo County SELPA Staff) – November 7
- **CAPTAIN Prompting Training** (Yolo SELPA Staff) – November 15
- **Behavior and Mental Health** (Yolo County SELPA Staff) – November 28
- **Addressing Disproportionality: Special Education Psychoeducational Assessment Best Practices** (Jennifer Rowe-Gonzalez, Fagen, Friedman, and Fulfroost) – November 29
- **Differentiating Language Difference from Disability for English Language Learners** (Dr. Celeste Roseberry-McKibbin, Sacramento State University) – November 30

Administrative Services, Associate Superintendent Crissy Huey

- I would like to use this time of year to thank all my admin services department directors and staff. They have been very busy and continue to keep our operations running smoothly, not only for YCOE programs & employees but for the districts as well.

External Business

- I would like to announce that we have selected *Veronica Moreno* as YCOE's New Director of *External Business*. As you know, Sandi Fowles retired in September and we have been searching to fill her very knowledgeable shoes. Veronica is coming to us from within our County, so is very familiar with the demographics, districts, and needs of our students. Veronica has gained County experience at Yolo COE as well as San Joaquin COE. We are looking forward to her first day on December 4th. External Business has also filled two other vacancies. Lorelle Mudd is the new External Accountant. Lorelle joined us on November 5th and has been busy training with external staff. Sherri LaBeske is joining us November 19th to fill the Sr. Business Services Technician vacancy.

Internal Business

- We are fully staffed with Axel Kondoh joining the department as Internal Accountant. Our independent audit firm, Nigro & Nigro, completed the annual audit November 7-9. No findings were noted during the exit meeting, only suggestions on improving our procedures in the area of receiving. The office is currently working on the 18-19 1st Interim report period which will be presented to the Board in December.

Support Operations Services

- The HVAC unit was replaced at Lemen
- Preparing to replace one HVAC unit above Head Start, suite 140
- Suite 190 project is moving along. Estimated completion is mid to end of January
- We are preparing the rest of our Prop 39 upgrades to be bid out
- Wrapping up implementation of utilities management software
- In house staff has been working on widespread irrigation repairs at multiple sites
- Preliminary planning for Suite 160 renovation
- Preliminary planning for asphalt work at Greengate
- Preliminary planning for ADA access and security project at Greengate
- Acquiring bids for improvements to B-wing at Greengate to house the infant program staff
- Working on finalizing documents to send to federal government for the disposition of Lincoln site

Information & Technology Services

- Information and Technology Services continues to provide excellent network, desktop, student information, and financial system services to YCOE faculty, staff, students, and Yolo County districts.
- Upon arrival of the new Director for this department and initial talks with staff, concerns were raised regarding the configuration and operation of several systems. In response to these concerns several assessments were set up with external companies and progress is being made to correct some of the issues. Each assessment will ensure that systems are structured correctly for proper operation and resiliency.

Assessments include:

- Network assessment - In progress
- Wireless network assessment - Significant progress
- Servers and data storage - Post January 1
- Cybersecurity - TBD. Gathering resources

Staffing levels for this department have been an issue this past year. As of this report, prior year staffing levels have been reached. The past year the following positions were successfully recruited:

- Director
- Network Engineer
- Administrative Secretary
- Senior Computer Systems Specialist

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Consent Agenda	AGENDA ITEM #: 4.1
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: November 27, 2018

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:

- a. Approval of the Minutes: October 23, 2018 Regular Meeting
Approval of the Minutes: October 23, 2018 Special Meeting

- b. Temporary County Certificates:
Temporary County Certificates (TCCs) are issued for up to a year throughout the county to certified employees whose credential applications are being processed by the California Commission on Teacher Credentialing.

- c. Resolution #18-19/13 Resolution finding that Trustee's absence from Board meeting is due to an acceptable hardship and authorizing payment of stipend pursuant to Education Code § 1090(d)

RECOMMENDATION/COMMENTS: That one action is taken to approve above listed items.

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: October 23, 2018
DRAFT MINUTES

1.0 OPENING PROCEDURES

- 1.2 Call to Order and Roll Call. The Yolo County Board of Education met on October 23, 2018 at 3:31 p.m. in Regular session in the Conference Center located at 1280 Santa Anita Court, Suite #120, Woodland, CA. Board Members present were: Carol Souza Cole (teleconference), Bill Owens, Cirenio Rodriguez, Matt Taylor. Shelton Yip was absent. Board President Cirenio Rodriguez presided. Dr. Jesse Ortiz, Superintendent of Schools, was also present. (Roll Call held).
- 1.3 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.4 Approval of Agenda. The agenda was approved as submitted.

MOTION: Owens **SECOND:** Souza Cole **AYES:** Owens, Souza Cole, Rodriguez **NOES:** None. **ABSENT:** Taylor, Yip

- 1.5 Public Comment. There were no comments at this time.

3.0 REPORTS

3.1 Board Member(s)/Superintendent/SAT/Committee(s).

a. Board Members

- Trustee Owens is approaching the end of his term. He has spoken to Yvette Seibert, Executive Assistant about making reservations for the new trustee to attend the California School Boards Association (CSBA) conference November 29 – December 1, 2018
- Trustee Souza Cole met with Ms. Seibert to check on the progress of purchasing CSBA's Agenda Online.
- Trustee Rodriguez has been spending time with his grandchildren.

b. Superintendent

- Superintendent Ortiz stated that we hope to have Agenda Online by January 2019. We have received a request from Jesse Salinas, Yolo County Assessor/Clerk-Recorder/Registrar of Voters to present to the Yolo County Board Of Education (YCBOE) at the Regular November meeting on a program done this year with the Yolo County High School students (Meet Your Elected Official). Superintendent Ortiz has also requested a closed session item after today's meeting.

c. Superintendent's Advisory Team

- Ronda DaRosa, Deputy Superintendent presented this item. Report is now included in board packet.

d. Committees

- No reports.

3.2 Associations.

- No reports.

4.0 INFORMATION/DISCUSSION/ACTION

4.1 Consent Agenda.

- a. Approval of Minutes: September 25, 2018 Regular Meeting
- b. Temporary County Certificates

The Board took action to approve the Consent agenda.

MOTION: Owens **SECOND:** Souza Cole **AYES:** Owens, Souza Cole, Rodriguez **NOES:** None. **ABSENT:** Taylor, Yip

4.2 Mini Grant Presentations

- a. Heavy Duty Tricycle – Jonelle Castiglia, Principal, Greengate School presented and reviewed the PowerPoint presentation, *Greengate School* - (copy can be found on file with the official records of this meeting). Greengate School now has many adaptive bikes for students to ride. These bikes can accommodate anyone over 200 pounds and now all students can be included. Also tomorrow, October 24th is the Harvest Festival at Greengate School at 9:30 a.m. and everyone is invited.

2.0 YOLO COUNTY OFFICE OF EDUCATION EMPLOYEE(S) OF THE MONTH

Executive Director of Human Resources, Margie Valenzuela, presented Debi Bechere, Sr. Computer Systems Specialist and Amy Silva, Paraeducator with Certificates of Appreciation. Ms. Valenzuela and Micah Studer, Executive Director of Equity and Support services commented that Ms. Bechere has provided exemplary leadership in helping our districts prepare for the transition to special education data being reported through CALPADS. Ms. Bechere thanked the administrators for their support. Sharon Holstege, Director of Special Education stated that Ms. Silva is a dedicated employee who cares deeply about her students and is committed to their well-being. Ms. Silva introduced her son and also thanked the administrators for their kind words and support. Superintendent Ortiz thanked both Ms. Bechere and Ms. Silva for their excellent work.

- b. Stem Girls Summit – Krista Purdom, Program Specialist II, Ed Tech. presented and reviewed the PowerPoint presentation, *STEM Girls Summit* – (Copy can be found on file with the official records of this meeting). Summit includes middle school students. The next Summit will take place in April 2019.

Trustee Taylor arrived at 3:41 p.m.

4.3 Head Start/Early Head Start Reports

- a. Enrollment Update
- b. Program
- c. Financial Status
- d. Final Standard Form 425

Gail Nadal, Director, Early Childhood Education, presented this item and responded to questions of the Board. There are currently eight (8) openings at Alyce Norman School in West Sacramento. We currently have 21 Policy Council members (17 came to the training). Classroom environmental assessments are ongoing with each classroom. Debra Hinely, Director, Internal Business commented on the financial forms.

4.4 Resolution #18-19/12: Declaring November 4-10, 2018 as California Retired Teachers Week

President Rodriguez presented this item and introduced Bob Gonzalez, Yolo County Retired Teachers Association (YCRTA) representative. YCRTA provides \$90,000 a year for college scholarships. Also, Division 83 includes all five (5) school districts in Yolo County and educators of the five school districts contributed \$1,865,951 equal to 64,144 volunteer hours. The California Retired Teachers 30th anniversary celebration is tomorrow at 10:30 a.m. and will be held at the Yolo County Office of Education (YCOE). Superintendent Ortiz thanked them for all the work they do. Mr. Gonzalez and Gil Walker accepted the resolution on behalf of the Yolo County Retired Teachers Association.

The Board took action to approve Resolution #18-19/12: Declaring November 4-10, 2018 as California Retired Teachers Week

MOTION: Taylor **SECOND:** Souza Cole **AYES:** Taylor, Souza Cole, Owens, Rodriguez **NOES:** None. **ABSENT:** Yip

4.5 Resolution #18-19/10: Adoption of the 2017-18 and 2018-19 Gann Limits

Debra Hinely, Director of Internal Business Services presented this item for information and action.

The Board took action to approve Resolution #18-19/10: Adoption of the 2017-18 and 2018-19 Gann Limits

MOTION: Taylor **SECOND:** Souza Cole **AYES:** Taylor, Souza Cole, Owens, Rodriguez **NOES:** None. **ABSENT:** Yip

4.6 Resolution #18-19/11: Committed Fund Balance

Debra Hinely, Director of Internal Business Services presented this item and responded to questions of the Board.

The Board took action to approve Resolution #18-19/11: Committed Fund Balance

MOTION: Owens **SECOND:** Taylor **AYES:** Owens, Taylor, Rodriguez, Souza Cole **NOES:** None. **ABSENT:** Yip

4.7 Empowering Possibilities International Charter (EPIC) Annual Report

Jason Sample, Chief Communications and Strategy Officer; Dr. Jerry Kosch, Chief

Academic Officer and Erin Marston, Principal presented this item and reviewed the PowerPoint presentation, *Empowering Possibilities International Charter (EPIC)* - (copy can be found on file with the official records of this meeting) they also responded to questions of the Board. Michael Gillespie, Assistant Superintendent; Erin Thornsberry, CBO; Sergey Terebkov, Director of School and Government Relations were also in attendance; They shared that academic growth and services to students have increased and they thanked YCOE for a beneficial partnership and invited board members to visit the campus. Trustee Taylor commented that EPIC Is in the top 20% of charter schools in the State and is happy that we support them. Deputy Superintendent Ronda DaRosa also asked the presenters to share their school wide system of Capturing a Kids' heart (a relationship building program). It is a social and emotional program that supports students making correct decisions and learning from their mistakes. Dr. DaRosa stated that this is practiced by all students and staff and she is very impressed by this program. Trustee Rodriguez requested LCAP analysis/summary for EPIC's annual report to be a recurring status on the agenda every June.

4.8 Public Disclosure of Costs Associated with the 2017-18 Agreement Between the Yolo County Office of Education (YCOE) and the American Federation of State, County, and Municipal Employees Union (AFSCME)

Debra Hinely, Director of Internal Business Services presented this item and responded to questions of the Board.

4.9 Yolo County Board of Education 2018-19 Mini Grants

Superintendent Ortiz presented this item and responded to questions of the Board. There was a total of six (6) mini grant proposals. The following submissions were selected:

- *Corazon Video Project* – Karen Swan, College and Career Ready Specialist
- *The Wellness, Inclusion, and Nutrition Program* – Cory Wiegel, Special Ed. Teacher
- *Deaf Mentor Pilot Program* – Kate Boyd, Paraeducator
- *TeachTown* – Mike Jackson, SDC Teacher

Mini grant applications that will be funded from other budgets:

- *Smartboard for C2 Dan Jacobs* – Monica Aceves Robles, Teacher
- *The AAC Library* – Victoria Ferrendelli/Lauren Burke, Speech Pathologists

4.10 2017-18 Unaudited Actuals

Debra Hinely, Director of Internal Business Services presented this item and responded to questions of the Board.

4.11 Budget Development Calendar

Crissy Huey, Associate Superintendent of Administrative Services presented this item and responded to questions of the Board. Trustee Rodriguez recommends that once the new board member/s are seated that there is a need for understanding

their role in the budget approval process. Ms. Huey stated that she and Ms. Hinely can meet/train with new board member/s on how to read the budget after the election on November 6, 2018. Trustee Owens stated that it is also important for new board members to be effectively engaged on the development of budget.

- 4.12 Alternative Education Attendance Report
Gayelynn Gerhart, Principal, Cesar Chavez Community School presented this item and responded to questions of the Board. Ms. Gerhart also shared that with the hiring of Chris Reyna, Vice Principal that her role now is more focused on the Woodland and West Sacramento campuses. She is able to take on more responsibilities with the Local Control and Accountability Plan (LCAP) and the Safety plan. Mr. Reyna has been working on establishing routines and relationships with the new charter school and they both co-share the Yolo County Construction Program (YCCP).
- 4.13 First Reading of New Board Policies – Series 6000 (Instruction)
Ronda DaRosa, Deputy Superintendent presented this item. These policies will come back as a second reading to be adopted at the next YCBE Regular meeting on November 27, 2018. Ms. DaRosa is hoping to get through all the Series 6000 policies by March 2019.
- 4.14 LCAP Analysis – Davis Joint Unified School District
Micah Studer, Executive Director, Equity and Support Services presented this item and responded to questions of the Board. Dr. Ortiz stated that we will bring one LCAP summary to the board each month. Dr. DaRosa also responded to questions and stated that this is more of a summary and not an analysis of the LCAP for the school district. Mr. Studer and Dr. DaRosa commented that the County Office of Education does a technical review of district LCAPs and our role is to support and guide toward quality. Parent engagement (input) with LCAP is possible through multiple meeting events with staff, board and administration.
- 4.15 LCAP Local Indicators Presentation
Micah Studer, Executive Director, Equity and Support Services, presented this item and responded to questions of the Board. Every year this data has to be reported and presented to the board. This information is collected at a local level and included in the dashboard which is part of our achievement data (Alternative Education only).
- 4.16 Setting the Salary of the Incoming Superintendent
Board President Cirenio Rodriguez presented this item. The subcommittee met and asked the Superintendent's office for two charts which were included in the board packet. The committee also met with the incoming Superintendent, Garth Lewis on October 17, 2018. The committee recommendation is to set the Superintendent salary at \$181,178. Trustee Souza Cole had requested additional information on the Yolo County Sheriff and other similar district superintendent salaries which were handed out at this meeting. Trustees Owens, Souza Cole and Taylor agree with the recommendation but feel there is a need to discuss the compensation

methodology at the January 2019 board retreat so they can begin this discussion earlier. Board members feel the proposal is reasonable and note that we can approve the recommended amount for this year and then look at setting the salary again for the superintendent in the next fiscal year.

The Board took action to approve the salary of \$181,178 of the incoming Superintendent for 2018-19

MOTION: Taylor **SECOND:** Owens **AYES:** Taylor, Owens, Rodriguez, Souza Cole, **NOES:** **ABSENT:** Yip

4.17 Suggested Future Agenda Items

Place LCAP Analysis on board agenda for next month, November 27, 2018.

Homeless and foster youth information to be summarized next month, November 27, 2018.

January board retreat – Add Superintendent Compensation methodology.

Presentation from attorney on the role of the county board on district boundary issues when we know the timeline of the West Sacramento boundary issue.

5.0 ADJOURNMENT. The meeting adjourned at 5:54 p.m.

MOTION: Taylor **SECOND:** Owens **AYES:** Taylor, Owens, Rodriguez, Souza Cole **NOES:** None. **ABSENT:** Yip

Dr. Jesse Ortiz, Yolo County Superintendent of Schools
and Secretary to the Yolo County Board of Education

/ys

YOLO COUNTY BOARD OF EDUCATION
Special Meeting: October 23, 2018
DRAFT MINUTES

1.0 CALL TO ORDER IN OPEN SESSION

1.1 Call to Order and Roll Call. The Yolo County Board of Education met on October 23, 2018 at 5:59 pm in a Special Session at the Yolo County Office of Education located at 1280 Santa Anita Court, Suite 180, Woodland, California. Board Members present: Cirenio Rodriguez, Matt Taylor, Bill Owens and Carol Souza Cole (teleconference). Trustee Shelton Yip was absent. Board President Rodriguez presided. Dr. Jesse Ortiz, Superintendent of Schools and Deputy Superintendent, Ronda DaRosa was present.

2.0 APPROVAL OF BOARD AGENDA

MOTION: Taylor **SECOND:** Owens **AYES:** Taylor, Owens, Rodriguez, Souza Cole **NOES:** None **ABSENT:** Yip

3.0 CLOSED SESSION AGENDA

3.1 Conference with legal counsel – anticipated litigation: Significant exposure to litigation [Govt. Code 54956(d)(2)][One case]

4.0 RECONVENE IN OPEN SESSION

No action taken in Closed Session

5.0 MOTION TO ADJOURN. The meeting adjourned at 6:30 pm.

MOTION: Owens **SECOND:** Souza Cole **AYES:** Owens, Souza Cole, Rodriguez, Taylor **NOES:** None **ABSENT:** Yip

Jesse Ortiz, Ed.D.
Yolo County Superintendent of Schools and
Secretary to the Yolo County Board of Education

/ys

YOLO COUNTY OFFICE OF EDUCATION
 TEMPORARY COUNTY CERTIFICATES
 FOR DISTRICTS

October 2018

Davis Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Susan Banelos	STSP
Maria Cook	PPS-School Counseling

Esparto Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Washington Unified School District

Applicant Name	Type of Credential/Permit/Certificate
John Shugart	30 Day Sub Permit
Philip Stolpe	Single Subject

Winters Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Woodland Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Lo-Pin Andy Hsieh	Single Subject
Armando Olvera	Limited Assignment
Alejandra Nieves	Multiple Subject

Yolo County Office of Education

Applicant Name	Type of Credential/Permit/Certificate
Esmeralda Raya	STSP
Michael Fair	STSP
Davina Huerta	30 Day Sub Permit
Jonelle Castiglia	Administrative Services
Daniel Reichling	30 Day Sub Permit
Sandra Rocha	CD Site Supervisor
Alexandra Hernandez	CD Site Supervisor

Total TCC's for the Month of October 2018: 14



**YOLO COUNTY BOARD OF EDUCATION
RESOLUTION # 18-19/13**

(Resolution finding that Trustee's absence from Board meeting is due to an acceptable hardship and authorizing payment of stipend pursuant to Education Code §1090(d))

WHEREAS, Trustee Shelton Yip was unable to attend the meeting on October 23, 2018 at 3:30pm due to a family conflict; and

WHEREAS, Education Code § 1090(d) states "A member of a county board of education may be paid for any meeting for which he or she is absent if the board by resolution duly adopted and included within its minutes finds that ... the absence was due to a hardship deemed acceptable by the board."

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND FOUND as follows:

1. Each of the foregoing recitals is true and correct.
2. Trustee Yip's absence from the October 23, 2018, meeting is due to a hardship that this Board deems acceptable within the meaning of Education Code Section 1090(d).

PASSED AND ADOPTED this 27th day of November 2018.

AYES:

NOES:

ABSENT:

ABSTAIN:

Shelton Yip, Vice President
Yolo County Board of Education

ATTEST:

Jesse Ortiz, Ed.D., County Superintendent
of Schools and Secretary Ex-Officio of the
Yolo County Board of Education

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Elected Official Program: Jesse Salinas, Yolo County Assessor/Clerk-Recorder/Registrar of Voters Presentation	AGENDA ITEM #: 4.2
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Jesse Salinas
<u>BACKGROUND:</u>	DATE: November 27, 2018

Presentation from Jesse Salinas, Yolo County Assessor/Clerk-Recorder/Registrar of Voters

RECOMMENDATION/COMMENTS: For information only.

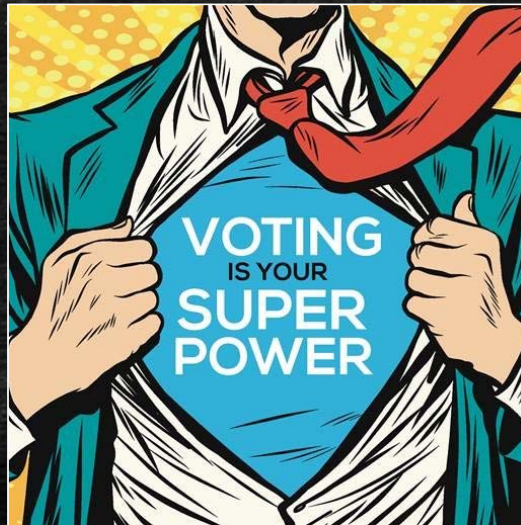


Youth Empowerment Summit

Say YES! to leadership and civic engagement!

The purpose of YES!....

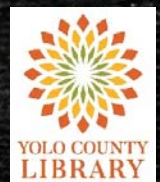
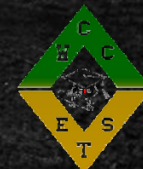
To empower and encourage youth to say “YES!” to leadership roles and civic engagement in their local communities.



YES! Partnership

The Youth Empowerment Summit is a collaboration between:

- The Yolo County Election Office
- The Woodland Public Library's Teen Advisory Board
- The League of Women Voters of Woodland
- The Yolo County Office of Education
- The Early Academic Outreach Program at UC Davis
- Woodland Community College
- Yolo County Friday Night Live
- Yolo County Library
- ASSETS

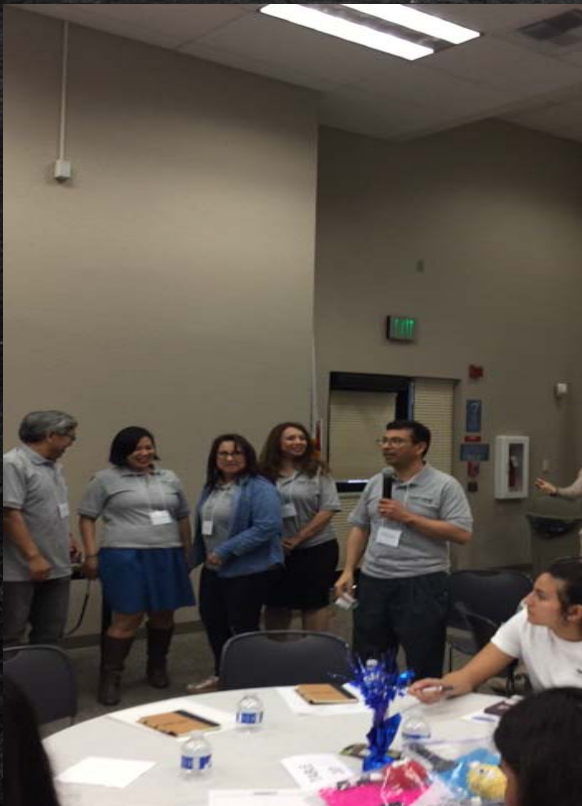


2018 Youth Empowerment Summit

- The YES! event was held March 24, 2018 at Woodland Community College.
- 74 students were in attendance
- 11 students pre-registered to vote
- 5 students registered to vote



2018 Youth Empowerment Summit

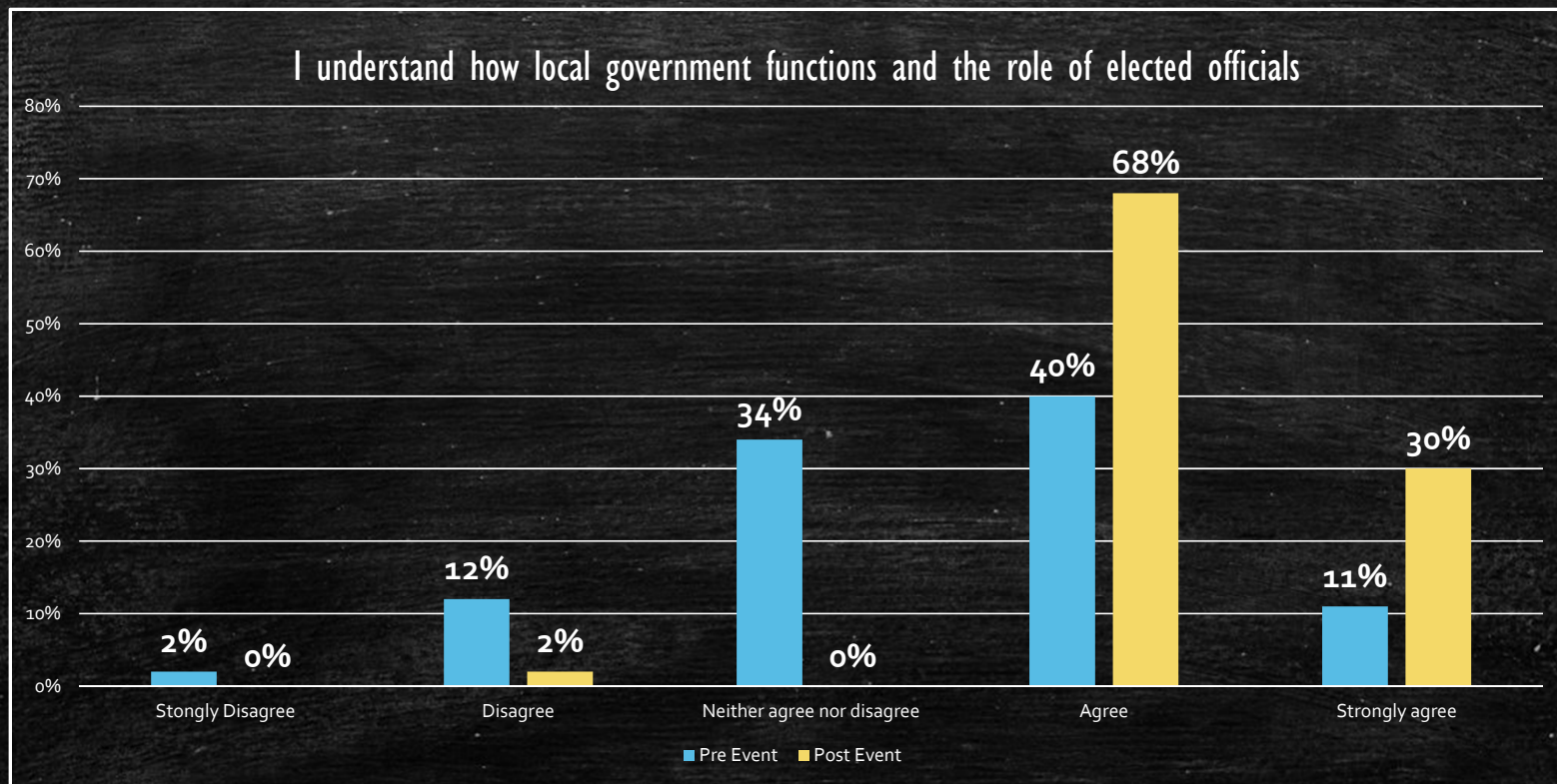


- 22 local officials from Yolo County, Yolo County cities and School Boards spoke with the students about how local government functions, how they can contact local officials and about topics that are important to students.

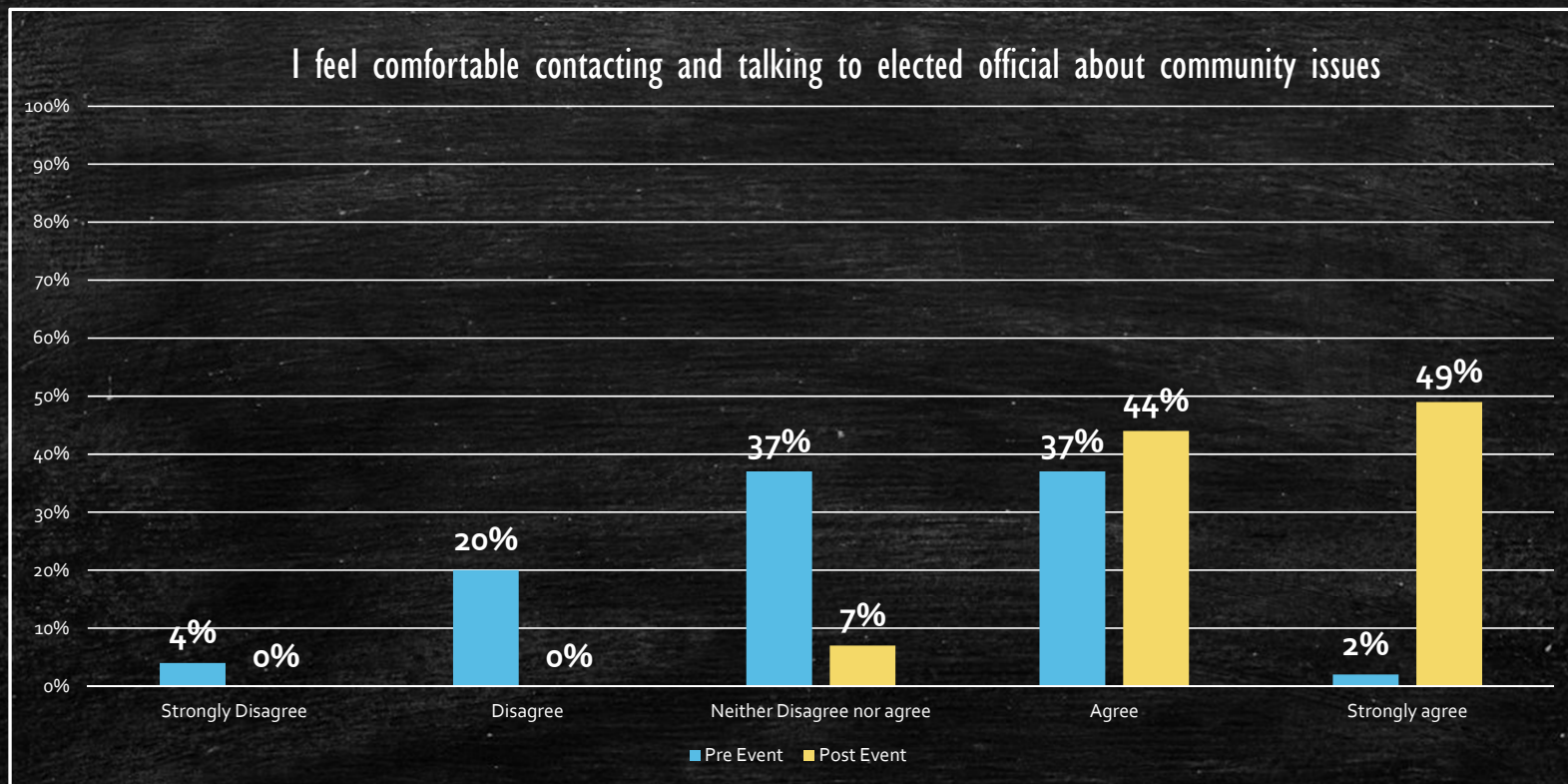
2018 Youth Empowerment Summit



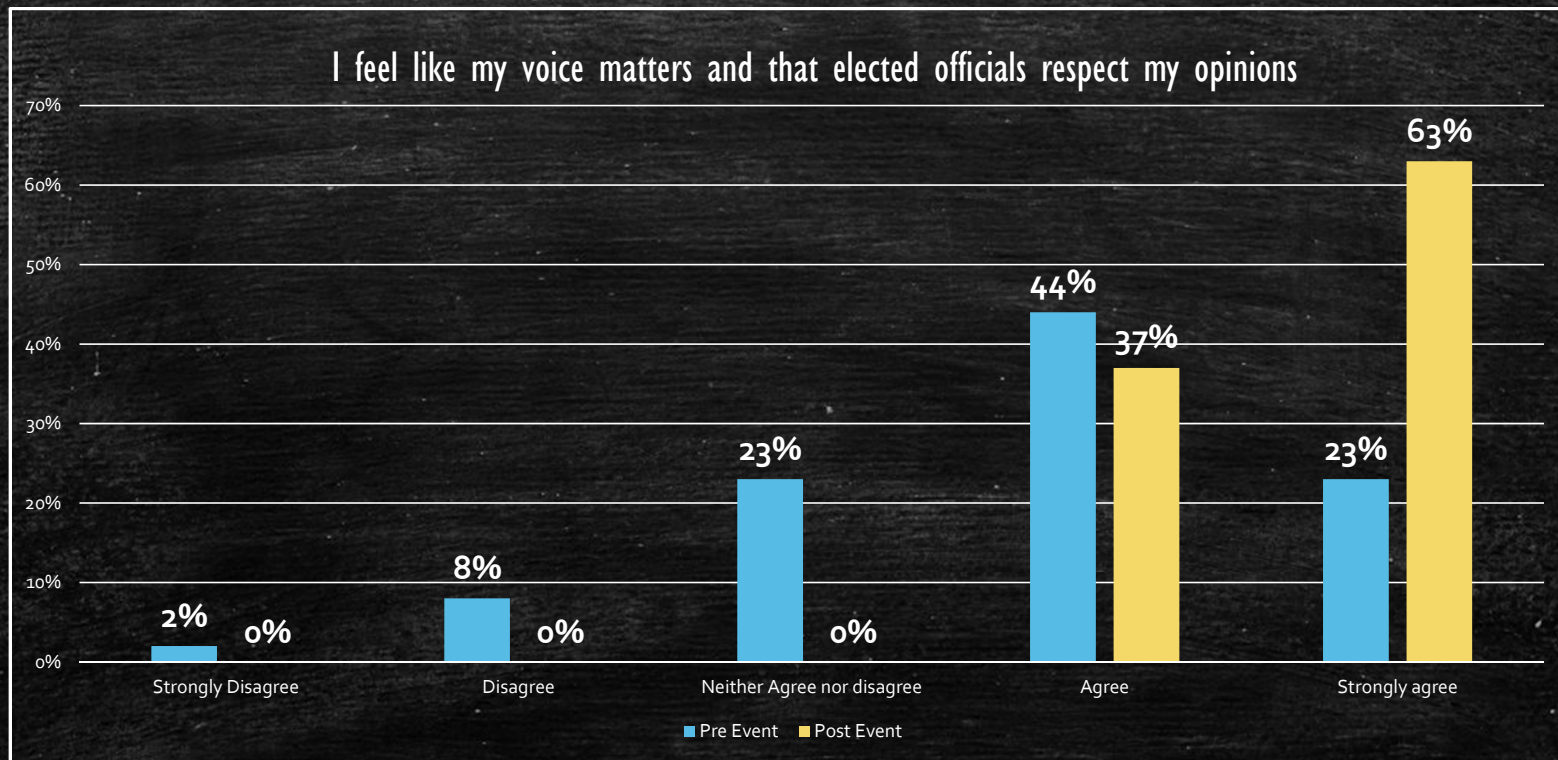
Pre and Post YES! Event Data Comparison



Pre and Post YES! Event Data Comparison



Pre and Post YES! Event Data Comparison



Thank you!



YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Set Date of Annual Organizational Meeting	AGENDA ITEM #: 4.3
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION/ DISCUSSION	RESEARCH & PREPARATION BY: Superintendent
<u>BACKGROUND:</u>	DATE: November 27, 2018

Per Ed. Code 1009, each year the County Board of Education shall organize at the first meeting on or after the last Friday in November. On December 11th, the following action shall be taken by the Board at a Regular meeting.

1. Election of Officers

- 1.1 President (see attached Board Bylaw 9121)
- 1.2 Vice President (see attached BB 9122)

2. Adopt the 2019 Board Calendar Meeting Dates

Draft calendar and BB 9320 Meetings and Notices attached

3. Appointment of Board Committee Representatives

4.1 YCSBA Representative

The following are excerpts from the Constitution of the Yolo County School Boards Association: "The objects and purposes of this Association shall be to preserve, advance, and improve the public schools; to encourage and cooperate with all persons and associations whose purposes shall be the betterment of the educational opportunities of the people of Yolo County; to promote the enactment of legislation for the improvement of educational programs; to promote and advance the public education through other means so far as is reasonably possible.

Duties and Obligations of Members: Each member of a represented board shall be entitled to one vote at the annual or any other general meeting, and in the election of officers."

This committee requires representation by one Board Member.

- 4.2 Policies/Procedures/Bylaw Review Committee
This committee requires representation by two Board Members (BP/SP 0640.00 attached for information).
- 4.3 Superintendent's Compensation Committee
This committee requires representation by two Board Members.
- 4.4 Facilities Committee
This committee requires representation by two Board Members.
- 4.5 Budget Committee
This committee requires representation by one Board member.

RECOMMENDATION/COMMENTS: That the Board at its November 27, 2018 Regular Board Meeting, schedule the Annual Organization Meeting as Tuesday, December 11, 2018 at 3:30 p.m. The Board will review the attached policies and recommend revisions, if necessary, and be prepared to elect new officers, adopt a 2019 meeting calendar, and make committee appointments at the December 11, 2018 Regular meeting.

President

The board president shall be elected on or after the last Friday in November of each year. In case a vacancy occurs in the office of president it shall be filled by election at the next meeting of the board.

The president shall preside at all governing board meetings. The presiding officer shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the board in its proper order;
3. Enforce the board's policies relating to the order of business and the conduct of meetings;
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
5. Restrict discussion to the question when a motion is before the board;
6. Rule on parliamentary procedure;
7. Restate motions before the board before voting and explain what the effect of a motion would be if it is not clear to every member;
8. Put motions to a vote, and state clearly the results of the vote.

The board president shall have all the rights of any member of the board, including the right to move, second, discuss, and vote on all questions before the board.

The board president shall also perform other duties as directed by law, State Department of Education regulations and the board including the duty to:

1. Sign all instruments, acts, formal letters, and orders necessary to carry out state requirements and the will of the board;
2. Consult with the superintendent or designee on the preparation of the board's agendas;
3. Appoint members to standing committees subject to board approval; appoint and disband all sub-committees subject to board approval in consultation with the superintendent.

4. Call such meetings of the board as he/she may deem necessary, giving notice as prescribed by law;
5. Serve as Ex-officio member of all committees as permitted by law;
6. Confer with the superintendent or designee, and if necessary, to act at the direction of the board on crucial matters which may occur between board meetings;
7. Share informational mail with other board members.

When the board president resigns or is absent or disabled, the vice president shall perform the board president's duties. When both the board president and vice president are absent or disabled, the secretary shall perform the board president's duties until which time as a board president pro tem is chosen by a majority vote of the board.

Legal References:

Education Code, 1009, 35022, 35144

ADOPTED: July 23, 1984
REVISED: 06/18/90

Vice-President

The board vice-president shall be elected on or after the last Friday in November of each year. In case a vacancy occurs in the office of vice-president it shall be filled by election at the next meeting of the board.

Duties

The board vice-president shall have the following duties:

1. Serve as board president during the absence of the president.
2. Assume those responsibilities assigned by the board president.

In the absence of the board president and vice-president the members shall, by majority vote, elect a board president pro tem.

Legal References:

Education Code, 35022

ADOPTED: July 23, 1984
REVISED:



YOLO COUNTY BOARD OF EDUCATION
 1280 Santa Anita Court, Suite #120, Woodland, CA 95776-6127
 (530) 668-6700 FAX: (530) 668-3848

2019 CALENDAR OF MEETINGS

4th Tuesday of each month (*with some exceptions**)
 Call (530) 668-3703 to confirm dates and meeting location.

*Tuesday, January 29, 2019 Regular Meeting 3:30 p.m.	Tuesday, February 26, 2019 Regular Meeting 3:30 p.m.
Tuesday, March 26, 2019 Regular Meeting 3:30 p.m.	Tuesday, April 23, 2019 Regular Meeting 3:30 p.m.
Tuesday, May 28, 2019 Regular Meeting 3:30 p.m.	June 11, 2019 Special Meeting (Budget Study Session) 9:00 a.m. Tuesday, June 25, 2019 Regular Meeting (Budget & LCAP Adoption) 3:30 p.m.
Tuesday, July 23, 2019 Regular Meeting 3:30 p.m.	Wednesday, August 27, 2019 Regular Meeting 3:30 p.m.
Tuesday, September 24, 2019 Regular Meeting 3:30 p.m.	Tuesday, October 22, 2019 Regular Meeting 3:30 p.m.
Tuesday, November 26, 2019 Regular Meeting 3:30 p.m.	** Thursday, December 12, 2019 Special Meeting (Approve 1 st Interim Budget) 3:30 p.m. ***Tuesday, December 17, 2019 Regular Meeting 3:30 p.m.

Please Note: Meeting agendas and minutes can be viewed on our web site: www.ycoe.org

** Had to add a special meeting in December to approve the 1st interim budget by December 15, 2019

*** Per Ed Code § 1009 (effective January 2019) the Annual Organizational Meeting is to be held after the second Friday in December.

ADOPTED:

DRAFT



AB-2449 School districts, county offices of education, and community college districts: governing boards: elections.
(2017-2018)

SHARE THIS:  

Date Published: 07/20/2018 09:00 PM

Assembly Bill No. 2449

CHAPTER 146

An act to amend Sections 1007, 1009, 5017, and 72027 of the Education Code, relating to school and college elections.

[Approved by Governor July 20, 2018. Filed with Secretary of State July 20, 2018.]

LEGISLATIVE COUNSEL'S DIGEST

AB 2449, Arambula. School districts, county offices of education, and community college districts: governing boards: elections.

Under existing law relating to the election of members of governing boards of school districts and governing boards of community college districts, the terms of office of certain board members commences on the first Friday in December. Under existing law relating to the election of members of county boards of education, the terms of office of certain board members commences on the last Friday in November.

This bill would instead provide for the commencement of those terms of office on the 2nd Friday in December. To the extent the bill would impose additional duties on school districts, county offices of education, and community college districts, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 1007 of the Education Code is amended to read:

1007. (a) Members of the county board of education shall be elected on the date and in the manner prescribed for the election of members of governing boards of school districts, provided the elections are held throughout the county on the same date; otherwise the election shall be consolidated with the direct primary election. Once established, no subsequent change of circumstances shall require that the time of holding the election be changed. Where the elections for governing board members are held on the same date, then the provisions of Section 5303 shall apply to the election of members of the county board of education. Elections held pursuant to this article shall be conducted by the county board of education. Members elected at the time of the direct primary shall take office on the first day of July, and members elected at the date on which members of school

district governing boards are elected shall take office on the second Friday in December subsequent to their election. The county committee on school district organization shall determine the manner in which the county board of education first elected shall effect a staggering of terms.

(b) This section shall govern the election and term of office of members of a county board of education except as provided under Sections 1302 and 10404.5 of the Elections Code.

SEC. 2. Section 1009 of the Education Code is amended to read:

1009. The county board of education shall organize at a meeting held in each year by electing one of their number president of the board. The meeting at which the organization is conducted shall be either the first meeting on or after the second Friday in December, or the first meeting on or after the first day in July, depending upon whether, pursuant to Section 1007, the terms of office of board members commence on the second Friday in December or the first day in July.

SEC. 3. Section 5017 of the Education Code is amended to read:

5017. Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his or her election. Any member of the governing board of a school district or community college district whose term has expired shall continue to discharge the duties of the office until his or her successor has qualified. The term of the successor shall begin upon the expiration of the term of his or her predecessor.

SEC. 4. Section 72027 of the Education Code is amended to read:

72027. (a) Upon the formation of a community college district the county superintendent of schools having jurisdiction shall call and set the date of an election for the purpose of electing the governing board of the district. The call shall be issued not later than 30 days after the formation of the district. The election shall be called, held, and conducted as are elections for members of governing boards of elementary school districts.

(b) The first members of the governing board shall take office on the third Monday following their election. The term of office of subsequent members of the board shall begin on the second Friday in December following their election.

(c) Notwithstanding subdivision (a), the county superintendent of schools having jurisdiction may call and set the date for an election for the purpose of electing the governing board of the district on the same date that the election is held for the formation of the community college district. The call for both elections shall be issued at the same time. The election shall be called, held, and conducted the same as elections for members of the governing boards of elementary school districts.

(d) The majority of the members of the first elected board of any newly formed community college district, the members of which majority received the highest number of votes, shall serve until the second Friday in December of the second succeeding odd-numbered year. The terms of the other members shall expire on the second Friday in December of the first succeeding odd-numbered year. Those members shall continue in office until their successors are elected and qualified.

SEC. 5. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

Meetings and Notices

It is a strong policy of the board to support the legal intent of The Ralph M. Brown Act, which is the law that guarantees the public's right to attend and participate in meetings of local legislative bodies. The board assures that its meetings will be held in compliance with this law.

The board recognizes that state open meeting laws define a "meeting" as:

1. Any congregation of a majority of the members of the board in the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the board or district.
2. Any use of direct communication, personal intermediaries or technological devices by a majority of board members to develop a collective concurrence as to an action the members will take on an item. (*Government Code § 54952.2*)

Provided that a majority of the board members do not discuss among themselves business of a specific nature that is within the board's subject matter jurisdiction, attendance by a majority of the board's members at any of the following events and individual contacts or conversations between a board member and any other person are not subject to state open meeting laws:

1. A conference or similar public gathering that involves a discussion of issues of general interest to the public or to school boards.
2. An open, publicized meeting organized by a person or organization other than the board to address a topic of local community concern.
3. A purely social or ceremonial occasion. (*Government Code § 54952.2*)

Board meetings shall be open to the public and held within county boundaries, except as allowed by law. The board welcomes public participation at its open meetings for purposes identified in law (see attached E 9320.00). (*Government Code §§ 54953, 54954*)

All board policies and administrative regulations shall apply equally to meetings that are video conferenced. The superintendent or designee shall establish procedures to facilitate public participation in the meeting at each video teleconference location.

Regular Meetings

The board shall hold one regular meeting each month. Date, time, and place of these meetings shall be established at the annual organizational meeting.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (*Government Code § 54954.2*)

Time, Place, Notification for Meetings

At the annual organization meeting or as shortly thereafter as possible, the board will adopt a calendar of regular meetings which shall, in accordance with law, specify the time, place, and date of each regular meeting scheduled before the next organization meeting.

The Secretary of the Board shall notify all local papers each month of the board meeting, date, and hour, and invite the public to attend. The Board shall review its meeting calendar quarterly and will confirm or may change meeting dates at that time. Subsequent changes in meeting dates shall require approval by all sitting board members. Their individual approval/disapproval may be communicated to the Board President, to the Superintendent, or at the Board meeting at which time the matter is considered. (Education Code §§ 1011, 1040, Government Code § 54954)

The meetings of the board shall be held at the office of the Yolo County Office of Education in the Conference Center unless specifically announced for some other location.

A notice of each regular meeting and any special meeting called at least one week in advance, shall be mailed to any person who has filed with the board a written request for such notice. The notice shall be mailed at least one week before the meeting. Requests are valid for one year from the date filed unless renewed. Renewal requests must be filed within 90 days after January 1 of each year. (*Government Code § 54954.1*)

Persons requesting notices shall pay an annual mailing fee as determined by the superintendent or designee.

Special Meetings (Non-Emergency)

The presiding officer or a majority of the members of the board may call special meetings of the board.

All members of the board and the superintendent shall be notified of the special meeting and the purpose(s) for which it is called by written notice delivered to them at least 24 hours in advance of the meeting. (*Government Code § 54956*)

The agenda for special meetings shall be posted at a place where citizens and employees may view it at least 24 hours prior to the meeting, and shall be received by news media at least 24 hours prior to the meeting. (*Ed Code §§ 1012 and 1016*)

An agenda shall be prepared as specified for regular board meetings and shall be delivered with the notice of the special meeting to board members together with supporting documents, if any. The agenda shall be posted according to law. The agenda for the special meeting may be mailed with the notice to news media, organizations and property owners, or the business to be transacted shall be stated in the notice.

Only those items of business listed in the call for the special meeting shall be considered at that special meeting.

When a special meeting is called at least one week in advance, a notice of the meeting shall be mailed at least one week before the meeting to any person who has appropriately filed with the board a written request for notice of regular meetings. (*Government Code § 54954.1*)

Special Meetings (Emergency)

In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the board may hold a special meeting without complying with the 24-hour notice requirement of *Government Code § 54956*. An emergency situation means any of the following:

1. A work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the board.
2. A crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the board.

Each local newspaper of general circulation and radio or television station which has requested notice of special meetings shall be notified by the President of the board or the President's designee, one hour prior to the special meeting. In the event that telephone services are not functioning, the notice requirement of one hour is waived, but the board or its designee shall notify such newspapers, radio stations, or television stations of the fact of the holding of the meeting, and of any action taken by the board, as soon after the meeting as possible.

No closed session may be held during an emergency special meeting, and all other rules governing special meetings shall be observed with the exception of the 24-hour notice. The minutes of the meeting, a list of persons the President or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at such meeting shall be posted for a minimum of ten days in a public place as soon after the meeting as possible. (*Government Code § 54956.5*)

Adjourned Meetings

A majority vote by the board may adjourn any meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if no members are present at any regular or adjourned regular meeting, the secretary or the clerk may declare the meeting adjourned to a stated time and place, and he/she shall cause a written notice of the adjournment to be given in the same manner as in *Government Code § 54596*. (See Special Meetings - Non-Emergency). A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held within 24 hours after the time of adjournment. (*Government Code § 54955*).

Only uncompleted items of the original agenda or items related to the original agenda may be acted upon at an adjourned meeting.

Video Teleconferencing

The board may use video teleconferences for board meetings when receiving public comment or testimony and during board deliberations. Agendas shall be posted at all video conference locations whenever they are posted elsewhere. (*Government Code § 54953*)

Public Participation in County Board of Education Meetings

The board, as the representative body of the Yolo County Office of Education (YCOE), wishes to provide an avenue for any citizen to express interest in the schools. Accordingly, the public is invited to attend any regular or special meeting of the board.

Meetings of the board are conducted for the purpose of carrying on the business of the board, and therefore are not public meetings, but meetings held in public. Meetings are closed to the public only during executive sessions, the purpose of which is to discuss certain matters which are confidential by nature and which are permitted by law to be considered in executive session.

While it is the intent of the board to extend to all citizens a fair and adequate hearing on every matter of concern, complaints from individual citizens or groups within the county about members of the staff or instructional materials will not be considered by the board until efforts have been made to resolve any such complaint by use of the established complaint procedure.

The Board welcomes participation of interested organizations and individuals. Advance announcements of all regular and special meetings are made by posting the agenda on the bulletin board of every school operated by YCOE, at YCOE administrative offices, and at designated public locations, at least 72 hours before a regular meeting and 24 hours before a special meeting. Notice of meetings will also be given to news media, and to those citizens and community and professional organizations who specifically request such notification. Under emergency conditions, a special meeting may be announced by posting the agenda or call for the meeting only, although a determined effort will be made to notify all concerned news media, organizations and individuals. A reasonable charge may be made of those persons and organizations requesting continued advance announcements and agenda backup materials.

Any member of the public may place a matter directly related to board business on the agenda of a regular board meeting, subject to the following conditions:

1. The request must be in writing and be submitted to the superintendent together with supporting documents and information, if any, at least five business days prior to the legally required posting of the agenda.
2. The superintendent shall be the sole judge of whether the request is or is not a "matter directly related to board business."

3. No matter which is legally a proper subject for consideration in executive session will be accepted under this provision.
4. The board may place limitations on the total time to be devoted to the matter at any meeting, and may limit the time allowed for any one person to speak on the matter at that meeting.

The board may take action on a matter placed on the agenda in this manner.

This provision permitting a member of the public to place a matter on the agenda does not prevent the board from hearing any matter which a member of the public may wish to bring to the attention of the board at a regular meeting, but the board cannot take action on such matter at that meeting. The matter could be placed on the agenda for a future meeting and action taken at that time.

Persons addressing the board shall be guided and constrained by the following conditions:

1. The person addressing the board may be required to show a reasonable basis of interest in the affairs of YCOE, such as being a legal resident of the county, being a parent or guardian of a child in a county program, or being a representative of an organization having legitimate concern with YCOE affairs, or other bona fide interest in the proceeding of the board.
2. Whenever the Board president determines a specific complaint or charge to be against a staff member employed by the County Superintendent, the president shall advise the complainant to address his/her complaint to the County Superintendent or designee.
3. Remarks or charges by any person addressing the board which reflect adversely upon the character or motives of any person are out of order.
4. Three minutes may be allotted to each person addressing the board, with a maximum of twenty minutes to any subject. The presiding officer of the board shall endeavor to allot equal time to persons having opposing views on a subject. These general time allotments may be altered at the discretion of the presiding officer.
5. It shall be in order for the members of the board or the superintendent to interrupt the speaker at any time to ask questions or to make a comment as frequently as necessary to clarify the discussion.
6. During the time when the board is holding official meetings, only those persons recognized by the presiding officer shall be permitted to participate in the discussion. Any attempt by any person not so recognized to discuss any matter before the board is out of order.

7. Inappropriate conduct by a person declared out of order by the presiding officer for violation of any of the above rules shall be grounds for summary termination of that person's privilege of addressing the board for that meeting.

Information regarding the procedure for audience participation at board meetings will be made available to the audience prior to any board meeting.

Legal References:

Education Code, 1011, 1012, 1016, 35140, 35143-35145, 35145.5
Government Code, 54950-54957.9, 54952.2, 54953, 54954, 54954.1, 54954.2, 54955,
54956, 54956.5

ADOPTED: July 23, 1984

REVISED: 04/23/90, 11/16/92, 10/24/94, 06/24/97, 02/15/01, 08/28/12

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Second Reading of Board Policies -- 3 NEW policy from 6000 (Instruction) Series: a. BP/SP 6145 – Extracurricular and Cocurricular Activities b. BP/SP 6145.8 – Assemblies and Special Events c. BP/SP 6146.3 – Reciprocity of Academic Credit	AGENDA ITEM #: 4.4
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY:
<u>BACKGROUND:</u>	DATE: November 27, 2018

The Deputy Superintendent is undergoing review of the 6000 series (instruction) policies. At this time nine policies with administrative regulations are being presented for adoption. Another grouping will be forthcoming.

RECOMMENDATION/COMMENTS: For Action. The Board is being asked to adopt the above policies.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Yolo County Board of Education recognizes that extracurricular and cocurricular activities enrich the educational and social development of students and enhance students' feelings of connectedness with the schools/programs. The Yolo County Office of Education shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

- (cf. 1330 - Use of School Facilities)
- (cf. 5137 - Positive School Climate)
- (cf. 6145.2 - Athletic Competition)
- (cf. 5148.2 - Before/After School Programs)

Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. (5 CCR 4925)

- (cf. 0410 - Nondiscrimination in District Programs and Activities)
- (cf. 5145.3 - Nondiscrimination/Harassment)
- (cf. 5145.7 - Sexual Harassment)
- (cf. 6145.5 - Student Organizations and Equal Access)

Any complaint alleging unlawful discrimination in the County Office extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

- (cf. 1312.3 - Uniform Complaint Procedures)

Unless specifically authorized by law, no student shall be charged a fee for his/her participation in educational activities, including extracurricular and cocurricular activities and materials or equipment related to such activities. (Education Code 49010, 49011)

- (cf. 3260 - Fees and Charges)
- (cf. 3452 - Student Activity Funds)

Eligibility Requirements

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7-12

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes
2. Maintenance of minimum progress toward meeting high school graduation requirements

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6146.1 - High School Graduation Requirements)

The Yolo County Superintendent of Schools or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code 35160.5)

Any decision regarding the eligibility of a homeless student, foster youth, or child of an active duty military family for extracurricular or cocurricular activities shall be made by the County Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)

The County Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and cocurricular activities on or off campus, County Office students are subject to County Office policies and regulations relating to student conduct. Students who violate County Office policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with County Board policy and administrative regulation. When appropriate, the County Superintendent or designee shall notify local law enforcement.

For County Office students on district campuses, students must meet requirements of the school district operating extracurricular or cocurricular activities.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

- (cf. 5131 - Conduct)
- (cf. 5131.1 - Bus Conduct)
- (cf. 5144 - Discipline)
- (cf. 5144.1 - Suspension and Expulsion/Due Process)
- (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Legal Reference:

EDUCATION CODE

- 35145 Public meetings
- 35160.5 District policy rules and regulations; requirements; matters subject to regulation
- 35179 Interscholastic athletics; associations or consortia
- 35181 Students' responsibilities
- 48850 Participation of homeless students and foster youth in extracurricular activities and interscholastic sports
- 48930-48938 Student organizations
- 49010-49013 Student fees
- 49024 Activity Supervisor Clearance Certificate
- 49700-49703 Education of children of military families

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

- 350 Fees not permitted
- 4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance
- 5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

(ASCC), Coded Correspondence 10-11, July 20, 2010

WEB SITES

CSBA: <http://www.csba.org>

California Association of Directors of Activities: <http://www.cada1.org>

California Department of Education: <http://www.cde.ca.gov>

California Interscholastic Federation: <http://www.cifstate.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

DRAFT

Policy Adopted:

YOLO COUNTY OFFICE OF EDUCATION
Woodland, CA

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

Definitions

For purposes of applying eligibility criteria for student participation, extracurricular and cocurricular activities shall be defined as follows: (Education Code 35160.5)

1. Extracurricular activities are not part of the regular school/program curriculum, are not graded, do not offer credit, do not take place during classroom time, and have all of the following characteristics:
 - a. The program is supervised or financed by the Yolo County Office of Education.
 - b. Students participating in the program represent the County Office.
 - c. Students exercise some degree of freedom in the selection, planning, or control of the program.
 - d. The program includes both preparation for performance and performance before an audience or spectators.
2. Cocurricular activities are programs that may be associated with the curriculum in a regular classroom.

An activity is not an extracurricular or cocurricular activity if either of the following conditions applies: (Education Code 35160.5)

1. It is a teacher-graded or required program or activity for a course which satisfies the entrance requirements for admission to the California State University or the University of California.

(cf. 6143 - Courses of Study)

2. It is a program that has as its primary goal the improvement of academic or educational achievement of students.

Eligibility Requirements

The grade point average (GPA) used to determine eligibility for extracurricular and cocurricular activities shall be based on grades of the last previous grading period during which the student attended class at least a majority of the time. If a student was not in attendance for all, or a

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

majority of, the grading period due to absences excused by the school/program for reasons such as serious illness or injury, approved travel, or work, the GPA used to determine eligibility shall be the grading period immediately prior to the excluded grading period(s). (Education Code 35160.5)

(cf. 5113 - Absences and Excuses)

When a student becomes ineligible to participate in extracurricular or cocurricular activities in the upcoming grading period, or when he/she is subject to probation, the site administrator or designee shall provide written notice to the student and his/her parent/guardian.

Supervision

All extracurricular activities conducted under the name or auspices of a County Office school/program or any class or organization of the school/program, regardless of where the activities are held, shall be under the direct supervision of certificated employees. (5 CCR 5531)

Any noncertificated person working with students in a County Office-sponsored extracurricular student activity program shall possess an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing or shall have cleared a Department of Justice and Federal Bureau of Investigation criminal background check prior to beginning his/her duties, in accordance with BP 4127/4227/4327 - Temporary Athletic Team Coaches. (Education Code 49024)

(cf. 1240 - Volunteer Assistance)

(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

ASSEMBLIES AND SPECIAL EVENTS

The Yolo County Board of Education believes that assemblies and special events should promote a positive school/program climate and be related to the school/program's educational program. Assemblies may provide information that supplements the district's curriculum or may showcase student achievement in academics, athletics, music, art, drama, or other extracurricular or cocurricular activities.

- (cf. 5137 - Positive School Climate)
- (cf. 6000 - Concepts and Roles)
- (cf. 6115 - Ceremonies and Observances)
- (cf. 6142.6 - Visual and Performing Arts Education)
- (cf. 6143 - Courses of Study)

The site administrator shall ensure that speakers and community resources featured in school assemblies and special events are carefully selected and represent a balanced viewpoint. Prospective speakers shall agree to present material of educational relevance that is appropriate to the maturity of the audience, with no statements that are obscene, vulgar, or that incite violence.

- (cf. 5145.2 - Freedom of Speech/Expression)
- (cf. 6141.2 - Recognition of Religious Beliefs and Customs)
- (cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
- (cf. 6144 - Controversial Issues)

The site administrator shall schedule assemblies and special events so as to maximize the effectiveness of instructional time and to satisfy the requirements of law and negotiated agreements.

- (cf. 6111 - School Calendar)
- (cf. 6112 - School Day)

During the assembly, students shall show respect to all performers and speakers. Students who disrupt the program shall lose the privilege of attending the assembly and may be subject to disciplinary action.

- (cf. 5131.4 - Student Disturbances)
- (cf. 5131 - Conduct)
- (cf. 5144 - Discipline)
- (cf. 5144.1 - Suspension and Expulsion/Due Process)

ASSEMBLIES AND SPECIAL EVENTS (continued)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37220-37223 Holidays

46010 Total days of attendance

46100 Length of schoolday

48980 Notice at beginning of term

51202 Instruction in personal and public health and safety

51240 Excuse from instruction due to religious beliefs

51513 Materials containing questions about beliefs or practices

51930-51939 Comprehensive Sexual Health and HIV/AIDS Prevention Education Act

DRAFT

Policy Adopted:

YOLO COUNTY OFFICE OF EDUCATION

Woodland, CA

RECIPROCITY OF ACADEMIC CREDIT

To determine whether students transferring into the Yolo County Office of Education have met County Office course requirements, the The Yolo County Superintendent of Schools or designee shall establish procedures to evaluate the comparability of courses and/or students' understanding of course content. Such procedures shall include methods for determining the number of years of school/program attendance, the specific courses completed by the student and the value of credits earned.

- (cf. 5111 - Admission)
- (cf. 5117 - Interdistrict Attendance)
- (cf. 5121 - Grades/Evaluation of Student Achievement)
- (cf. 6011 - Academic Standards)
- (cf. 6143 - Courses of Study)
- (cf. 6146.1 - High School Graduation Requirements)
- (cf. 6146.11 - Alternative Credits Toward Graduation)
- (cf. 6146.2 - Certificate of Proficiency/High School Equivalency)
- (cf. 6146.4 - Differential Graduation and Competency Requirements)
- (cf. 6146.5 - Elementary/Middle School Graduation Requirements)
- (cf. 6162.5 - Student Assessment)

The County Office shall accept for credit full or partial coursework satisfactorily completed by students while attending a public school, a juvenile court school or nonpublic nonsectarian school or agency. (Education Code 48645.5)

- (cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)
- (cf. 6173 - Education for Homeless Children)
- (cf. 6173.1 - Education for Foster Youth)

Pending evaluation of the transferring student's academic performance, the student shall be placed at the grade level reached prior to enrollment in the district. Within 30 days of enrollment, the principal or designee shall complete the evaluation and determine the student's appropriate grade placement.

Legal Reference:

EDUCATION CODE

- 35160 Authority of governing boards
- 35160.1 Broad authority of school districts
- 47612.5 Charter schools operations, general requirements

RECIPROCITY OF ACADEMIC CREDIT (continued)

- 48011 Admission from kindergarten or other school
- 48645.5 Coursework completed in public school, juvenile court school or nonpublic nonsectarian school
- 51225.3 Requirements for graduation
- 51228 Minimum curriculum standards
- 60605 Academic content and performance standards; assessments
- 60640-60649 California Assessment of Student Performance and Progress
- 64001 Single plan for student achievement

DRAFT

RECIPROCITY OF ACADEMIC CREDIT

Definitions

An "accredited" school is one that has received accreditation by the Western Association of Schools and Colleges (WASC) or other statewide or regional commissions or, in the case of a school outside California, by the equivalent governmental or other regional accrediting agency in that jurisdiction.

Transfers from Accredited Schools

Students transferring into the Yolo County Office of Education from an accredited school shall receive full academic credit for previously completed courses when the sending district verifies that the student has satisfactorily completed those courses.

- (cf. 6011 - Academic Standards)
- (cf. 6143 - Courses of Study)
- (cf. 6146.1 - High School Graduation Requirements)
- (cf. 6146.11 - Alternative Credits Toward Graduation)
- (cf. 6146.2 - Certificate of Proficiency/High School Equivalency)
- (cf. 6146.5 - Elementary/Middle School Graduation Requirements)

Transfers from Non-Accredited Schools

When a student transfers from any non-accredited private, public, alternative, home or charter school, academic credit shall be subject to approval by the site administrator or designee at the enrolling school. Credits transferred from these schools/programs shall be fully accepted when there is evidence that the course work completed is equivalent to similar courses offered in this district.

- (cf. 0420.4 - Charter Schools)
- (cf. 6181 - Alternative Schools/Programs of Choice)

The site administrator or designee at the enrolling school/program shall be responsible for determining which of the student's credits are equivalent to County Office requirements. Guidelines for determining equivalency shall be developed by representative certificated staff familiar with the County Office's academic standards and graduation requirements.

Students in grades K through 8 who transfer into the County Office without proof of having met the grade level proficiency standards in reading, mathematics and writing must take the appropriate standardized tests of these basic skills to facilitate proper placement.

RECIPROCITY OF ACADEMIC CREDIT(continued)

AR 6146.3(b)

(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 6162.5 - Student Assessment)

In determining equivalency, the site administrator and/or designated certificated staff representative may consider one or more of the following:

1. A review of the description of academic content and time requirements of the course work completed by the student compared to academic content and time requirements at the enrolling school/program
2. An examination of the student's portfolio of work, papers, completed projects, graded tests or other documents demonstrating the student's level of skill and knowledge

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6146.11 - Alternative Credits Toward Graduation)

3. An opportunity for the student to demonstrate skill by his/her performance on appropriate course-challenging examinations, comprehensive final examinations and/or other culminating exercises used at the enrolling school/program

(cf. 6155 - Challenging Courses by Examination)

4. Verification by teacher observation, once the student has been placed in a course, that the student has reached a level of preparation consistent with his/her placement in that course

Appeals/Due Process

If a student's parent/guardian disagrees with the school site staff's judgment on grade-level placement, course placement and/or equivalency of academic credit, the parent/guardian may appeal to the Yolo County Superintendent of Schools or designee.

Within 10 working days of notification of placement or credit determination, the parent/guardian may request, in writing, a conference with the County Superintendent or designee to review the school site staff's decision.

The County Superintendent or designee shall schedule a conference within 10 working days of the parent/guardian's request. This meeting may include the site administrator or designee, representatives of the school/program's certificated staff, and the student's parents/guardian. It shall be the parent/guardian's responsibility to present evidence that the facts do not support the school staff's decision on the student's placement and/or transferability of prior credits.

The Yolo County Superintendent of Schools or designee's decision shall be final.

Policy Adopted:

YOLO COUNTY OFFICE OF EDUCATION
Woodland, CA

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Head Start/Early Head Start Reports	AGENDA ITEM #: 4.5
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Gail Nadal and Crissy Huey
<u>BACKGROUND:</u>	DATE: November 27, 2018

The following reports are being presented to the Board as information:

- a. Enrollment Update – this is a standing report to the Board
- b. Program – this is a standing report to the Board
- c. Financial Status – this is a standing report to the Board

RECOMMENDATION/COMMENTS: For information only.



Head Start / Early Head Start

Director, Yolo County Board of Education & Policy Council Monthly Report

EARLY HEAD START

Date: Friday , November 9 , 2018				Report Outcomes for the month of October 2018			
#	Program	Site	Ages	Waiting Lists C = Complete () = Over income	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	EHS/State	Lemen	6 wk. – 30 mos.	C7(0)	93.48%	4	4
					96.74%	4	4
					91.30%	4	4
2	EHS/State	Alyce Norman	6 wk. – 30 mos.	C7(2)	84.78%	3	3
					96.74%	4	4
					97.83%	4	4
3	EHS/State	Alyce Norman	24 – 36 mos.	C0(0)	93.48%	4	4
					95.65%	4	4
					92.39%	4	4
					97.83%	4	4
4	EHS/State	Valley Oak	24-36 mos.	C0(0)	88.46%	12	12
					89.74%		
					98.39%		
	EHS Home Base	Yolo Co.	6 wk. – 3 yrs.	C4(2)	N/A	37	37
SUB TOTAL				C18(4)	86.57%	88	88

HEAD START

	Program	Site	Ages	Waiting Lists	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	HS/State	Alyce Norman	3 – 5	C9(0)	96.82%	16	16
2					92.90%	16	16
3					93.69%	20	20
4					86.08%	16	16
5	State ONLY	Alyce Norman	3 – 5	-	89.60%	16	16
1	HS/State	Charter	3 – 5	C0(0)	83.91%	20	20
2					93.18%	20	20
1	HS/State	Esparto Chu. Esparto Elem	3 - 5	C6(1)	86.90%	20	17
2					85.54%	16	16
2	HS/State	Lincoln	3 – 5	C13(16)	94.55%	16	16
4					92.73%	20	20
6					95.74%	16	16
1	HS/State	Plainfield	3 – 5	C3(3)	95.76%	16	15
1	HS/State	Sci- Tech	3 – 5	C3(0)	90.23%	20	19



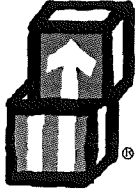
Head Start / Early Head Start

Director, Yolo County Board of Education & Policy Council Monthly Report

1	HS/State	Valley Oak	3 – 5	C1(0)	94.28%	19	19
1	HS/State	Wolfskill	3 - 5	C1(0)	95.03%	16	14
SUB TOTAL				C36(20)	91.68%	283	276
TOTAL				C54(24)	89.13%	371	364

CONSECUTIVE ABSENCES (4 OR MORE DAYS)

SITE NAME	NUMBER OF ABSENCES	REASON	FOLLOW-UP NEEDED (Y/N)	FOLLOW-UP NEEDED DURING MONTHLY MONITORING (Y/N)
ALYCE NORMAN -PS	0	-	-	-
ALYCE NORMAN-EHS	4	Sick/Other	Y	Y
CHARTER	4	Sick/Other	Y	Y
ESPARTO	5	Sick	Y	Y
HOME-BASED	N/A	-	-	-
KNIGHTS LANDING	3	Sick	Y	Y
LEMEN	0	-	-	-
LINCOLN	0	-	-	-
PLAINFIELD	0	-	-	-
VALLEY OAK-PS	3	Sick	Y	Y
<u>VALLEY OAK-PS</u>	0	-	-	-
WOLFskill	0	-	-	-
TOTAL	19 (less than previous month)	-	-	-



YCOE Head Start/Early Head Start
1280 Santa Anita Court, Suite 140
Woodland, CA 95776
(530) 668-3001



Yolo County Office of Education Board of Education

November 2018

Director's Report

PROGRAM UPDATE

1. First quarter monitoring of the Head start and Early Head Start program has been completed. For the most part, this went well and all areas are doing well. Small errors were found but could be due to substitutes who currently are filling vacancies and have not had the necessary training in all areas.
2. A high priority this year with OHS is Transitions to Kindergarten. Our Education Services Area is spending time developing at all sites more opportunities to visit and have ongoing planning with the school district's Kindergarten program. We are now on more school district locations which helps the transition even more so.
3. Our new Policy Council members for this year have been seated and they are enthusiastic about their role and responsibility. We have one members that will fulfill the liaison representative role and will attend the YCOE Board meetings to hear and see the support Head Start receives from the Board of Education.

TRAINING AND TECHNICAL ASSISTANCE:

1. During this month's in-service training held October 26th, the ten-month teaching staff were trained on Mathematics: Making Learning Fun and also on the diapering changing procedure. Children in preschool rooms are transitioning out of diapers and ensuring that procedures are understood by teaching staff took place at this training also.
2. Ten Head start employees attended the recent Child Plus training in Las Vegas. New information and data tracking were included for all that attended. Supporting data collection and analyst is very important in planning for the upcoming and analyzing the children data has become key to quality improvement of our program operations.

PLANNING:

1. We will be starting budget development for Head start this month. We have met with the bargaining unit and to see what their needs are for the upcoming year. We hope to have an effective planning time in developing the budget for the upcoming year.
2. Our program self-assessment will be beginning soon and we will be looking for individuals that might be interested in support the review process.

HEAD START/PROGRAMA HEAD START			
Resource 5210/Recurso 5210			
CATEGORY/CATEGORIA	Current/	Year to Date/	
Revenues/Ingresos:		\$ 2,872,371.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ 113,440.39	\$	396,395.72
Benefits/Beneficios	\$ 42,302.26	\$	145,039.32
Supplies/Provisiones	\$ 15,021.80	\$	24,595.57
<i>Parent Activities/Actividades de los padres</i>	\$ 341.43	\$	486.38
Site Supplies/Articulos de oficina para el centro	\$ 14,680.37	\$	24,109.19
Contracted Services/Servicios Contratados	\$ 21,209.15	\$	30,082.24
Operations/Gastos de Operacion	\$ 41,345.93	\$	133,896.46
Building/Land Improvements	\$ -	\$	-
Indirect Costs/Castos Indirectos	\$ 44,344.16	\$	68,040.68
Cafeteria Fund/transferecia al fondo del café	\$ 3,094.03	\$	3,094.03
Total Expenditures/Total de Gastos	\$ 280,757.72	\$	801,184.92

EARLY HEAD START/PROGRAMA EARLY HEAD START			
Resource 5212/Recurso 5212			
CATEGORY/CATEGORIA	Current/	Year to Date/	
Revenues/Ingresos:		\$ 1,095,842.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ 45,365.12	\$	175,383.39
Benefits/Beneficios	\$ 16,795.23	\$	60,350.64
Supplies/Provisiones	\$ 6,053.79	\$	24,220.46
<i>Parent Activities/Actividades de los padres</i>	\$ 70.24	\$	98.73
Site Supplies/Articulos de oficina para el centro	\$ 5,983.55	\$	24,121.73
Contracted Services/Servicios Contratados	\$ 11,963.13	\$	33,631.62
Operations/Gastos de Operacion	\$ 9,249.95	\$	27,721.90
Building/Land Improvements	\$ -	\$	-
Indirect Costs/Castos Indirectos	\$ 16,399.59	\$	29,945.91
Cafeteria Fund/transferecia al fondo del café	\$ 1,428.01	\$	3,131.32
Total Expenditures/Total de Gastos	\$ 107,254.82	\$	354,385.24

HEAD START/PROGRAMA HEAD START T & TA			
Resource 5208/Recurso 5208			
CATEGORY/CATEGORIA	Current/	Year to Date/	
Revenues/Ingresos:		\$ 34,554.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ -	\$	-
Benefits/Beneficios	\$ -	\$	-
Supplies/Provisiones	\$ 364.31	\$	616.59
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	-
Site Supplies/Articulos de oficina para el centro	\$ -	\$	-
Contracted Services/Servicios Contratados	\$ -	\$	4,329.22
Operations/Gastos de Operacion	\$ 1,700.00	\$	1,934.90
Indirect Costs/Castos Indirectos	\$ 463.45	\$	641.28
Total Expenditures/Total de Gastos	\$ 2,527.76	\$	7,521.99

EARLY HEAD START/PROGRAMA EARLY HEAD START T & TA			
Resource 5218/Recurso 5218			
CATEGORY/CATEGORIA	Current/	Year to Date/	
Revenues/Ingresos:		\$ 25,983.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ -	\$	-
Benefits/Beneficios	\$ -	\$	-
Supplies/Provisiones	\$ 364.30	\$	616.58
<i>Parent Activities/Actividades de los padres</i>	\$ -	\$	-
Site Supplies/Articulos de oficina para el centro	\$ 364.30	\$	616.58
Contracted Services/Servicios Contratados	\$ -	\$	4,113.22
Operations/Gastos de Operacion	\$ 1,700.00	\$	1,934.90
Indirect Costs/Castos Indirectos	\$ 463.46	\$	621.15
Total Expenditures/Total de Gastos	\$ 2,527.76	\$	7,285.85

CACFP Meal Reimbursement: September 2018			
Number of Meals/Snacks Served	Federal Reimbursement Amount	State Reimbursement Amount	
Breakfast	1433	2565.07	\$ 252.78
AM Snacks		\$ -	\$ -
Lunch	1504	5,331.69	\$ 265.31
PM Snacks	1334	1,213.94	\$ -
Total Reimbursement		\$ 9,628.79	\$ 9,628.79

Credit Cards	Monthly Expense
Visa	\$ 7,695.16
Wal-Mart	\$ 444.34
Nugget/Food 4 Less	\$ 1,262.61
Interstate Oil	\$ 320.51
Total Credit Cards	\$ 9,722.62

Calculation of In-Kind Contributions		
	Dollars Expended Year-To-Date	In-Kind Required
Head Start:	\$ 801,184.92	\$ 200,296.23
HS T & TA	\$ 7,521.99	\$ 1,880.50
Early HS	\$ 354,385.24	\$ 88,596.31
EHS T & TA	\$ 7,285.85	\$ 1,821.46
Total	\$ 1,170,378.00	\$ 292,594.50
Amount Required:	\$	292,594.50
Actual In-Kind:	\$	383,997.72
*Surplus/(Deficit):	\$	91,403.22

If deficit: will be returned to Federal Government from unrestricted dollars

Administrative Percent Calculation	
Maximum Percent Allowed	15%
Calculated Percent for the Month	10%
Annual Percentage	14%

**Executive Summary
2018/2019 Fiscal Year
October 2018**

Program	Working Budget	Current Expenditures	Year-To-Date Expenditures	Encumbered	Balance	% of Budget Spent	% of Budget Encumbered	% of Budget Unspent or Not Obligated
Head Start	\$ 2,872,371	\$ 280,758	\$ 801,185	\$ 1,310,930	\$ 760,256	27.89%	45.64%	26.47%
Early Head Start	\$ 1,095,842	\$ 107,255	\$ 354,385	\$ 539,865	\$ 201,592	32.34%	49.26%	18.40%
Head Start T&TA	\$ 34,554	\$ 2,528	\$ 7,522	\$ 3,232	\$ 23,800	21.77%	9.35%	68.88%
Early Head Start T&TA	\$ 25,983	\$ 2,528	\$ 7,286	\$ 3,232	\$ 15,465	28.04%	12.44%	59.52%
Total Grant	\$ 4,028,750	\$ 393,068	\$ 1,170,378	\$ 1,857,259	\$ -	29.05%	46.10%	0.00%

Credit Cards	Monthly Expense
Visa	\$ 7,695.16
Wal-Mart	\$ 444.34
Nugget/Food 4 Less	\$ 1,262.61
Interstate Oil	\$ 320.51
Total Credit Card Expense	\$ 9,722.62

Administrative Percent Calculation	
Maximum allowed Administrative Percent:	15%
Calculated Percentage for the Month:	10%
Annual Percentage	14%

	Dollars Expended	
	Year-To-Date	In-Kind Required
Head Start:	\$ 801,184.92	\$ 200,296.23
Head Start T & TA:	\$ 7,521.99	\$ 1,880.50
Early Head Start:	\$ 354,385.24	\$ 88,596.31
Early Head Start T & TA:	\$ 7,285.85	\$ 1,821.46
Total	\$ 1,170,378.00	\$ 292,594.50
	Amount Required:	\$ 292,594.50
	Actual In-Kind:	\$ 383,997.72
	*Surplus/(Deficit):	\$ 91,403.22

If deficit: will be returned to Federal Government from unrestricted dollars

CACFP Meal Reimbursement: September 2018			
	Number of Meals/Snacks Served	Federal Reimbursement Amount	State Reimbursement Amount
Breakfast	1433	\$ 2565.07	\$ 252.78
AM Snacks		\$ -	\$ -
Lunch	1504	\$ 5,331.69	\$ 265.31
PM Snacks	1334	\$ 1,213.94	\$ -
	Total Reimbursement	\$ 9,628.79	

**EARLY HEAD START
2018/2019
October**

Resource 5212

CATEGORY	Budget	Adjustment	Revised Budget	Actual Current	Expended/Received			%
					Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	1,068,072		1,068,072	98,846	259,442	0	808,630	75.71%
Prior Year	0	0	0	0	0		0	#DIV/0!
COLA	27,770		27,770		0		27,770	
Total Revenues	1,095,842	0	1,095,842	98,846	259,442	0	836,400	76.32%
Expenditures								
Salaries	594,675	12,981	607,656	45,365	175,383	338,224	94,049	15.48%
Benefits	243,273	3,641	246,914	16,795	60,351	129,138	57,426	23.26%
Supplies	29,945	0	29,945	6,054	24,220	26,068	(20,344)	-67.94%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	0	0	0	70	99	1,648	(1,746)	#DIV/0!
<i>Site Supplies</i>	29,945	0	29,945	5,984	24,122	24,421	(18,597)	-62.11%
Travel & Conference	9,646	0	9,646	3,197	4,592	2,271	2,783	28.85%
Dues & Memberships	590	0	590	250	313	0	278	47.03%
Insurance	4,200	0	4,200	0	4,522		(322)	-7.68%
Rentals, Leases, Repairs & Noncapitalized Improvements	2,300	0	2,300	150	341	384	1,576	68.51%
Direct Costs for Transfer of Services	68,313	0	68,313	5,647	17,936		50,377	73.74%
Professional/Contracted Services & Operating Expenditures	36,875	(16,622)	20,253	11,963	33,632	43,723	(57,102)	0.00%
Intergovernmental Fees	0	0	0	6	19	57	(76)	
Indirect Costs	93,426	0	93,426	16,400	29,946		63,480	67.95%
Tsfer to Cafe Fund	12,599	0	12,599	1,428	3,131		9,468	75.15%
Total Expenditures	1,095,842	0	1,095,842	107,255	354,385	539,865	201,592	18.40%

**HEAD START
T & TA
2018/2019
October**

Resource 5208

CATEGORY	Budget	Adjustment	Revised Budget	Current	Expended/Received			% %
					Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	33,692	0	33,692	4,974	4,974	0	28,718	85.24%
COLA	862		862					
Total Revenues	34,554	0	34,554	4,974	4,974	0	29,580	85.61%
Expenditures								
Salaries	0	0	0	0	0	0	0	0.00%
Benefits	0	0	0	0	0	0	0	0.00%
Supplies	6,409	(243)	6,166	364	617	0	5,549	90.00%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	1,400	368	1,768	0	0	0	1,768	100.00%
<i>Site Supplies</i>	5,009	(611)	4,398	0	0	0	4,398	100.00%
Travel & Conference	10,181	5,177	15,358	1,700	1,935	3,032	10,391	67.66%
Contracted Services	15,019	(4,934)	10,085	0	4,329	200	5,556	55.09%
Indirect Costs	2,945	0	2,945	463	641	0	2,304	78.22%
Total Expenditures	34,554	0	34,554	2,528	7,522	3,232	23,800	68.88%

**HEAD START
2018/2019 BUDGET
October**

Resource 5210

CATEGORY	Budget	Adjustment	Revised Budget	Current	Expended/Received			Balance	% %
					Year-to-date	Encumbered			
Revenues									
All Other Federal	2,799,582		2,799,582	271,276	550,627		2,248,955	80.33%	
Prior Year	0	0	0	0	0		0	#DIV/0!	
COLA	72,789		72,789	0	0		72,789	0.00%	
Total Revenues	2,872,371	0	2,872,371	271,276	550,627	0	2,321,744	80.83%	
Expenditures:									
Salaries	1,363,462	43,785	1,407,247	113,440	396,396	890,099	120,752	8.58%	
Benefits	628,908	(14,573)	614,335	42,302	145,039	342,023	127,273	20.72%	
Supplies	58,139	7,481	65,620	15,022	24,596	27,312	13,712	20.90%	
<i>Parent Activity Supplies & Food for Parent Meetings</i>	7,696	1,089	8,785	341	486	4,564	3,735	42.51%	
<i>Site Supplies</i>	50,443	6,392	56,835	14,680	24,109	22,748	9,978	17.56%	
Travel & Conference	20,358	0	20,358	6,487	10,771	2,253	7,334	36.03%	
Dues & Memberships	1,933	0	1,933	750	938	0	996	51.50%	
Insurance	13,500	68	13,568	0	13,567	0	1	0.00%	
Operations & Housekeeping		580	580	0	41	539	0	0.00%	
Rentals, Leases, Repairs & Noncapitalized									
Improvements	8,900	0	8,900	635	1,283	650	6,967	78.28%	
Direct Costs for Transfer of Services	387,552	0	387,552	33,070	106,780		280,772	72.45%	
Professional/Contracted Services & Operating									
Expenditures	67,912	(37,341)	30,571	21,209	30,082	38,705	(38,216)	-125.01%	
Intergovernmental Fees	3,608	0	3,608	404	557	4,290	(1,239)	-34.34%	
Land Improvements	0	0	0	0	0	5,060	(5,060)	#DIV/0!	
Indirect Costs	267,705	0	267,705	44,344	68,041		199,664	74.58%	
Tsfer to Cafe Fund	50,394	0	50,394	3,094	3,094		47,300	93.86%	
Total Expenditures	2,872,371	0	2,872,371	280,758	801,185	1,310,930	760,256	26.47%	

**PROGRAMA EARLY HEAD START
T & TA
PRESUPUESTO 2018/2019**

Recurso 5218		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA	Lo que va del año					Sobrecargado			
Ingresos:									
	Todos los otros Federales	25,983	0	25,983	4,973	6,822	0	19,161	73.74%
	Total de Ingresos	25,983	0	25,983	4,973	6,822	0	19,161	
Gastos:									
	Salarios	0	0	0	0	0	0	0	0.00%
	Beneficios	0	0	0	0	0	0	0	0.00%
	Provisiones	6,025	(3,310)	2,715	364	617	0	2,098	77.29%
	<i>Artículos para las actividades de los padres y comida para las juntas</i>	4,000	(4,000)	0	0	0	0	0	#DIV/0!
	<i>Artículos de oficina para el centro</i>	2,025	690	2,715	364	617	0	2,098	77.29%
	Viaje y Conferencia	10,568	2,239	12,807	1,700	1,935	3,032	7,840	61.22%
	Servicios Contratados	7,175	1,071	8,246	0	4,113	200	3,933	47.69%
	Gastos Indirectos	2,215	0	2,215	463	621	0	1,594	71.96%
	Total de Gastos	25,983	0	25,983	2,528	7,286	3,232	15,465	59.52%

**HEAD START/EARLY HEAD START
CREDIT CARD REPORT
2018/2019
October**

MANAGER		VISA	
Gail Nadal			
Travel/Conference		\$ 3,982.06	
Center Supplies		\$ 391.45	
TOTAL		\$ 4,373.51	
Genet Telahun			
Travel/Conference		\$ 485.71	
Center Supplies		\$ 458.72	
TOTAL		\$ 944.43	
Amee Dowkes			
Travel/Conference		\$ 307.96	
Center Supplies		\$ 348.68	
TOTAL		\$ 656.64	
Gustavo Melgoza			
Travel/Conference		\$ 1,720.58	
Center Supplies		\$ -	
TOTAL		\$ 1,720.58	
Maria Luna			
Travel/Conference		\$ -	
Center Supplies		\$ -	
TOTAL		\$ -	
VISA Grand Total		\$ 7,695.16	****
NUGGET/FOOD 4 LESS		\$ 1,262.61	
INTERSTATE OIL		\$ 320.51	
Wal Mart		\$ 444.34	
TOTAL MONTHLY EXPENDITURES:		\$ 9,722.62	

**Credit card statements available upon request

HEAD START/EARLY HEAD START
2018/2019 FISCAL YEAR
CALCULATION OF IN-KIND CONTRIBUTIONS

Month	Year	Location									Grand Total
		Other	Alyce Norman	Itinerant	Esparto	Lemen	Charter	Lincoln/Plainfield	Valley Oak/Winters	Sci - Tech	
July	2018	\$ 24,343.59	\$ 1,849.49	\$ 1,813.66		\$ 1,007.16	\$ 2,971.94				\$ 31,985.84
August	2018	\$ 156,731.81	\$ 4,205.56	\$ 2,622.26	\$ 653.92	\$ 1,102.88		\$ 2,413.78	\$ 1,436.58	\$ 152.41	\$ 169,319.20
September	2018					\$ 936.84	\$ 2,787.96	\$ 663.42	\$ 1,586.62	\$ 1,203.63	\$ 7,178.47
October	2018	\$ 175,514.21									\$ 175,514.21
November	2018										\$ -
December	2018										\$ -
January	2019										\$ -
February	2019										\$ -
March	2019										\$ -
April	2019										\$ -
May	2019										\$ -
June	2018										\$ -
		\$ 356,589.61	\$ 6,055.05	\$ 4,435.92	\$ 653.92	\$ 3,046.88	\$ 5,759.90	\$ 3,077.20	\$ 3,023.20	\$ 1,356.04	\$ 383,997.72

Total Contribution Due based on actual dollars claimed:

	Dollars Expended as of October 1, 2018	In-Kind Required
Head Start:	801,184.92	200,296.23
Head Start T & TA:	7,521.99	1,880.50
Early Head Start:	354,385.24	88,596.31
Early Head Start T & TA:	7,285.85	1,821.46
Total:	1,170,378.00	292,594.50

Amount Required: 292,594.50
Actual In-Kind: 383,997.72

*Surplus/(Deficit): 91,403.22

Surplus/(Deficit): 91,403.22

If deficit: will be returned to Federal Government from unrestricted dollars

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Williams Quarterly Report on Yolo County Schools in Decile 1-3 Covering the Months of July, August, September 2018	AGENDA ITEM #: 4.6
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: <div style="text-align: center;">Deborah Bruns</div>
BACKGROUND:	DATE: November 27, 2018

Each year the County Superintendent of Schools must prepare quarterly reports for County Boards of Education that reflect the results of visits to the Decile 1-3 schools in the county, as a result of the Williams Settlement per California Education Code 1240.

Please refer to the attached letter and accompanying documents.

Three districts in Yolo County are in Decile 1-3: Washington USD, Winters JUSD, and Woodland JUSD.

Davis JUSD and Esparto USD are not in Decile 1-3 but are included in the Uniform Complaints section of the report.

RECOMMENDATION/COMMENTS: For information.

***Williams* Quarterly Report for Three Required Areas and
Optional Reporting of Uniform Complaints
Quarter of July, August, September 2018**

November 15, 2018

Cirenio Rodriguez, President
Shelton B. Yip, Vice President
Carol Souza Cole
Bill Owens
Matt Taylor

Dear Trustees Rodriguez, Yip, Souza Cole, Owens and Taylor:

California *Education Code* Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide the first quarterly report for fiscal year 2018-2019 as required by *Education Code* section 1240(c)(2)(G) pursuant to the Williams Settlement. This report presents the results of my visits to the Williams schools in the Washington Unified, Winters Joint Unified, and the Woodland Joint Unified school districts for the period of July, August, September.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including “good repair.”

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

While the Uniform Complaint data are not mandated to be a part of this report to you, they are being included so that you and the citizens of our community will have a complete understanding of the environment in which, Elkhorn Village Elementary, Riverbank K-8 Elementary, Stonegate Elementary, and Westfield Village Elementary, Waggoner Elementary, Dingle Elementary, Freeman Elementary, Gibson Elementary, Ramón S. Tafoya Elementary, and Woodland Prairie Elementary Schools are functioning.

Before proceeding with the report, let me define some basic terms:

- “Sufficient textbooks or instructional materials” means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.”
- “Good Repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”

My findings were as follows:

Instructional Materials:

Washington Unified School District:

Elkhorn Village Elementary School

Visited Elkhorn Village on September 5, 2018. No insufficiencies were found.

Riverbank Elementary School

Visited Riverbank on September 6, 2018. No insufficiencies were found.

Stonegate Elementary School

Visited Stonegate on September 6, 2018. No insufficiencies were found.

Westfield Village Elementary School

Visited Westfield Village on September 5, 2018. No insufficiencies were found.

Winters Joint Unified School District:

Waggoner Elementary School:

Visited Waggoner Elementary School on August 29, 2018. No insufficiencies were found.

Woodland Joint Unified School District:

Dingle Elementary School:

Visited Dingle Elementary School on September 13, 2018. No insufficiencies were found.

Freeman Elementary School:

Visited Freeman Elementary School on September 14, 2018. No insufficiencies were found.

Gibson Elementary School:

Visited Gibson Elementary School on September 13, 2018. No insufficiencies.

Ramón S. Tafoya Elementary School:

Visited Tafoya Elementary School on September 14, 2018. No insufficiencies.

Woodland Prairie Elementary School:

Visited Woodland Prairie Elementary School on September 17, 2018. No insufficiencies found.

School Facilities:

YCOE's Director of Support Operation Services (SOS) conducted a site facilities inspection using the State of California's Facility Inspection Tool (FIT) at each of the following sites. Comments included in this section were made by Matthew Juchniewicz, YCOE's Director of SOS.

Washington Unified School District:

Elkhorn Village Elementary School. *Visited Elkhorn Village Elementary School on September 5, 2018. School facility received an overall inspection rating: GOOD. (93.88%).*

Comments: There were recent improvements to the site that have contributed to a higher quality environment. Elkhorn looks very well maintained and I can see the changes in the site over the last few years. Most of the deficiencies at this site pertained to blocked electrical panels and using extension cords as trip hazards.

Riverbank Elementary School: *Visited Riverbank Elementary School on September 6, 2018. School facility received an overall inspection rating: GOOD. (95.69%).*

Comments: Riverbank looks to be in a well-maintained condition. All of the deficiencies are easily correctable and are routine items that wear down.

Stonegate Elementary School: *Visited Stonegate Elementary School on September 6, 2018. School facility received an overall inspection rating: FAIR (89.96%).*

Comments: The site looks well maintained. There are various small deficiencies that brought the % down. Most of these were routine items that occasionally become damaged throughout the normal operation and can be easily corrected. One way to boost the percentage score is to work with staff on keeping items properly stored that indicate "keep out of reach of children".

Westfield Village Elementary School: *Visited Westfield Village on September 5, 2018. School facility received an overall inspection rating: GOOD (99.75%).*

Comments: Overall the site looks to be in good condition and well maintained. Throughout the classrooms there were various small deficiencies that are easily correctable.

Winters Joint Unified School District:

Waggoner Elementary School: *Visited Waggoner Elementary School on August 28, 2018.*

School facility inspection rating: Fair. (89.67%)

Comments: The site looks very well kept! There were few deficiencies and you can tell that the staff work very hard at making Waggoner a clean and effective learning environment.

Woodland Joint Unified School District:

Dingle Elementary: *Visited Dingle Elementary School September 13, 2018.*

School facility received an overall inspection rating: FAIR (85.17%).

Comments: For an older site, it looked well maintained overall. The deficiencies noted are easily correctable.

Freeman Elementary: *Visited Freeman Elementary School on September 14, 2018.*

School facility received an overall inspection rating: GOOD. (91.90%).

Comments: The site looked well maintained with a few projects completed within the last few years, such as resurfacing blacktop. Most deficiencies noted are easily remedied.

Gibson Elementary: *Visited Gibson Elementary School September 13, 2018.*

School facility received an overall inspection rating: GOOD (91.04%).

Comments: Overall a good-looking school. There are a few items that can be easily addressed.

Ramón S. Tafoya Elementary: *Visited Tafoya Elementary School on September 14, 2018.*

School facility received an overall inspection rating: GOOD. (95.77%).

Comments: This site looked very well maintained!

Woodland Prairie Elementary: *Visited Prairie Elementary School on September 17, 2018.*

School facility received an overall inspection rating: GOOD (94.13%)

Comments: The site has had extensive work performed over the last few years and looks well kept. This has improved the environment for staff and students. Staff would benefit from education regarding the items routinely found in the classrooms labeled “keep out of reach of children”. This is where most of the deficiencies were. Proper storage or removal would help mitigate risk.

Teacher Misassignments and Teacher Vacancies:

Quarterly report submissions were reviewed for schools ranked in deciles 1-3 (2012 Base API)

– No complaints received.

School Accountability Report Card:

The SARC reports for 2017-18 will be reviewed in the Spring of 2018.

Any findings, remedies, and/or schedules for remediation from the Fall 2017-18 Williams site monitoring visit should be included in the 2017-18 SARC report. Failure to report the Williams Settlement monitoring visit findings of deficiencies and their remedies will result in an additional

finding in next year's SARC audit and annual Williams report to the Yolo County Board of Education, and the Yolo County Board of Supervisors.

Uniform Complaints:

A review of the quarterly submissions from all five Yolo County districts showed:

Davis Joint Unified School District – (1) complaint, pending resolution, DJUSD responded on 10/31/18

Esparto Unified School District – No complaints

Washington Unified School District – No complaints

Winters Joint Unified School District – No complaints

Woodland Joint Unified School District – No complaints

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	1	0	1
Facilities Conditions	0	0	0
TOTALS	1	0	1

In conclusion, let me assure each of you receiving this report that the Yolo County Office of Education is available to support the actions that may be needed to be taken to address the needs identified in my report.

Sincerely,



Jesse Ortiz, Ed.D.
Superintendent

Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186(d)]

District: Yolo County Office of Education

Person completing this form: Deborah Bruns Title: Director of C & I

Quarterly Report Submission Date:
(check one)

- October 2018
- January 2019
- April 2019
- July 2019

Date for information to be reported publicly at governing board meeting: 11/27/2018

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Jesse Ortiz, Ed. D.
Print Name of District Superintendent


Signature of District Superintendent

10/18/18
Date

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: 17-18 Annual Report on Williams Uniform Complaints & Data Related Audit Findings	AGENDA ITEM #: 4.7
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Deborah Bruns
<u>BACKGROUND:</u>	DATE: November 27, 2018

Statutory changes to the Williams Settlement as stated in California Education Code 35186 (d) requires that a school district report summarized data on the nature and resolution of all Uniform Complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. Further, the summaries must be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report must include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses must be available as public records.

Education Code 35186 (a) states that a school district shall use the Uniform Complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment,

The 17-18 Annual Report on Williams Uniform Complaints Education Code 35186 is attached.

RECOMMENDATION/COMMENTS: For information.

WILLIAMS LAWSUIT SETTLEMENT
**2017-18 Annual Report for the Washington, Winters, and Woodland
School Districts for Three Required Areas and Optional Reporting of
Uniform Complaints Data and Related Audit Findings**

November 15, 2018

Cirenio Rodriguez, President
Shelton B. Yip, Vice President
Bill Owens
Carol Souza Cole
Matt Taylor

Dear Trustees Rodriguez, Yip, Owens, Souza Cole, and Taylor:

California *Education Code* Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide the annual report for **fiscal year 2017-18** as required by *Education Code* section 1240(c)(2)(G) pursuant to the Williams Settlement. This report presents the results of my visits and reviews at the Washington Unified, Winters Joint Unified, and Woodland Joint Unified School Districts.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including “good repair.”

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

While the Uniform Complaint data are not mandated to be a part of this report to you, they are being included so that you and the citizens of our community will have a complete understanding of the environment in which Elkhorn Village Elementary, Riverbank Elementary, Stonegate Elementary, Westfield Village Elementary, Waggoner Site for Winters Elementary, Dingle Elementary, Freeman Elementary, Gibson Elementary, Ramón S. Tafoya Elementary, and Woodland Prairie Elementary Schools are functioning.

Before proceeding with the report, let me define some basic terms:

- “Sufficient textbooks or instructional materials” mean each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.”
- “Good Repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”

My findings were as follows:

Instructional Materials:

Washington Unified School District:

Elkhorn Village Elementary School *Visited Elkhorn Village on September 8, 2017.* No insufficiencies were found.

Riverbank Elementary School *Visited Riverbank on September 8, 2017.* No insufficiencies were found.

Stonegate Elementary School *Visited Stonegate on September 7, 2017.* No insufficiencies were found.

Westfield Village Elementary School *Visited Westfield Village on September 7, 2017.* No insufficiencies were found.

Winters Joint Unified School District:

Winters Elementary School – Waggoner Site *Visited Waggoner Site on August 23, 2017.* No insufficiencies were found.

Woodland Joint Unified School District:

Dingle Elementary *Visited Dingle Elementary School on September 12, 2017.* No insufficiencies were found

Freeman Elementary *Visited Freeman Elementary School on September 11, 2017.* No insufficiencies were found.

Gibson Elementary *Visited Gibson Elementary School on September 15, 2017.* No insufficiencies were found.

Ramón S. Tafoya **Ramón S. Tafoya Elementary** *Visited Tafoya Elementary School on September 11, 2017.* No insufficiencies were found.

Woodland Prairie Elementary

Visited Woodland Prairie Elementary School on September 13, 2017. No insufficiencies found.

School Facilities:

YCOE's Coordinator of Support Operation Services conducted a site facilities inspection using the State of California's Facility Inspection Tool (FIT) for each of the following sites below.

A rating of GOOD indicates that the school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.

Washington Unified School District:

Elkhorn Village Elementary School *Visited Elkhorn Village Elementary School on September 8, 2017.* School facility received an overall inspection rating: FAIR (86.96%).

Riverbank Elementary School *Visited Riverbank Elementary School on September 8, 2017.* School facility received an overall inspection rating: FAIR (88.40%).

Stonegate Elementary School *Visited Stonegate Elementary School on September 7, 2017.* School facility received an overall inspection rating: FAIR (89.96%). Note that 90% would be considered GOOD.

Westfield Village Elementary School *Visited Westfield Elementary School on September 7, 2017.* School facility received an overall inspection rating: GOOD (90.97%).

Winters Joint Unified School District:

Winters Elementary School – Waggoner Site *Visited Waggoner Elementary School on August 23, 2017.* School facility inspection rating: Good. (91.93%)

Woodland Joint Unified School District:

Work orders were submitted for all deficiencies noted by the YCOE Williams Team during the fall site visit.

Dingle Elementary School *Visited Dingle Elementary School September 12, 2017.* School facility received an overall inspection rating: FAIR (79.92%).

Freeman Elementary School *Visited Freeman Elementary School on September 11, 2017.* School facility received an overall inspection rating: FAIR (86.97%).

Gibson Elementary School *Visited Gibson Elementary School September 15, 2017.* School facility received an overall inspection rating: GOOD (94.30%).

Ramón S. Tafoya Elementary School *Visited Tafoya Elementary School on September 11, 2017.* School facility received an overall inspection rating: FAIR (88.56%).

Woodland Prairie Elementary School *Visited Prairie Elementary School on September 13, 2017.* School facility received an overall inspection rating: GOOD (91.66%)

School Accountability Report Card:

Washington Unified School District:

Elkhorn Village Elementary School: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018. Initial findings were remedied and revised SARC posted to the district/school web site.

Riverbank Elementary School: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018. Initial findings were remedied and revised SARC posted to the district/school web site.

Stonegate K-8 School: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018. Initial findings were remedied and revised SARC posted to the district/school web site.

Westfield Village Elementary School: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018. Initial findings were remedied and revised SARC posted to the district/school web site.

Winters Joint Unified School District:

Winters Elementary School – Waggoner Site

The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018 and found to have several discrepancies. The required revisions were made and posted to the district/school web site.

Woodland Joint Unified School District:

Dingle Elementary: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018 and found to have several discrepancies. The required revisions were made and posted to the district web site.

Freeman Elementary: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018 and found to have several discrepancies. The required revisions were made and posted to the district web site

Gibson Elementary: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018 and found to have several discrepancies. The required revisions were made and posted to the district web site.

Ramón S. Tafoya Elementary: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018 and found to have several discrepancies. The required revisions were made and posted to the district web site

Woodland Prairie Elementary: The 2018 publication of the 2016-17 SARC was reviewed on March 19, 2018 and found to have several discrepancies. The required revisions were made and posted to the district web site

Misassignments and Teacher Vacancies:

All five school districts teachers' credentials and classroom assignments were found to be compliant with Williams Settlement legislation and California Ed Code requirements.

Uniform Complaints:

A review of the quarterly submissions showed the following:

- **Davis Joint Unified School District:** No complaints during the 2017-18 school year.
- **Esparto Unified School District:** No complaints during the 2017-18 school year.
- **Washington Unified School District:** No complaints during the 2017-18 school year.
- **Winters Joint Unified School District:** One facilities complaint was received and resolved during the 2017-18 school year.
- **Woodland Joint Unified School District:** Four facilities complaints were received and resolved during the 2017-18 school year

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	5	5	0
TOTALS	5	5	0

The Yolo County Office of Education will continue to be available to support any actions that may be needed to address any issues. We would like to extend our appreciation to the governing boards, administrations and site staff at the school districts for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation.

Sincerely,



Jesse Ortiz, Ed.D.
Superintendent

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Alternative Education Attendance Report	AGENDA ITEM #: 4.8
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
	DATE: November 27, 2018

BACKGROUND:

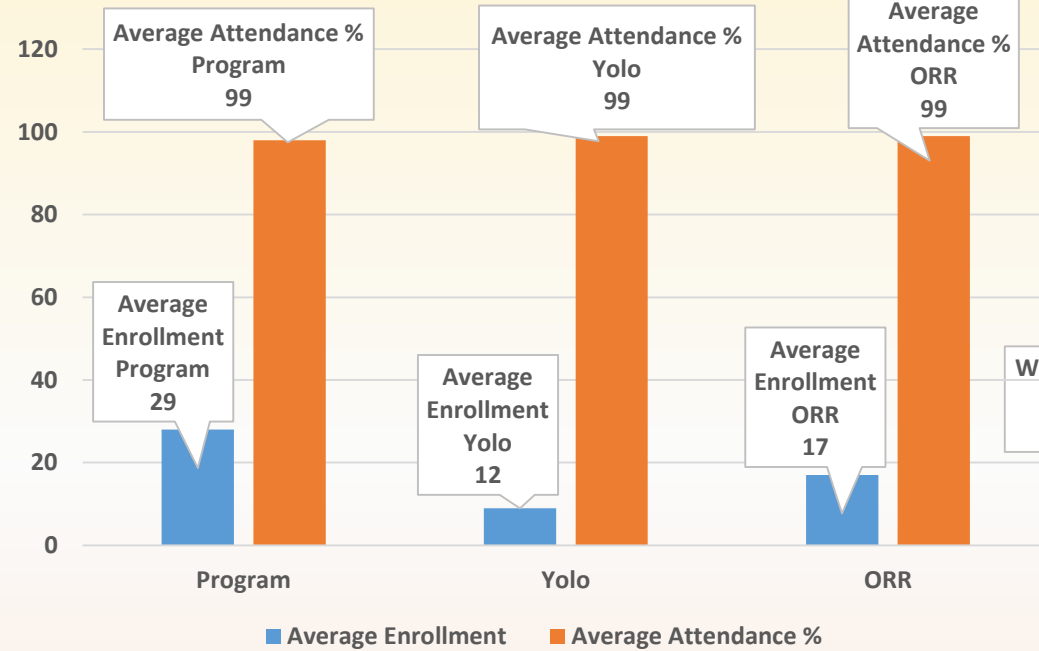
Garth Lewis, Assistant Superintendent, will present information on the attached attendance report for Alternative Education.

RECOMMENDATION/COMMENTS: For information.

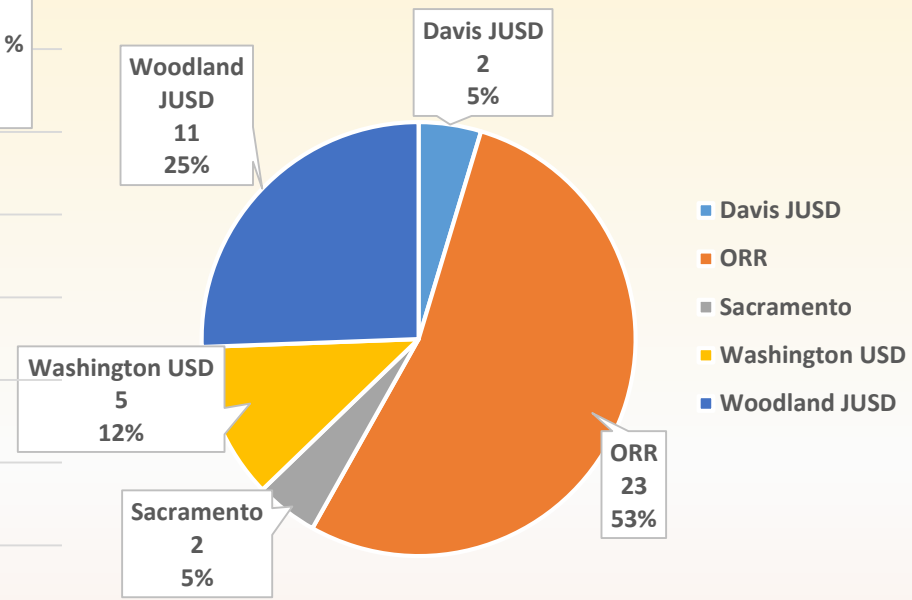
2018-2019 Dan Jacobs School

Attendance Month 4

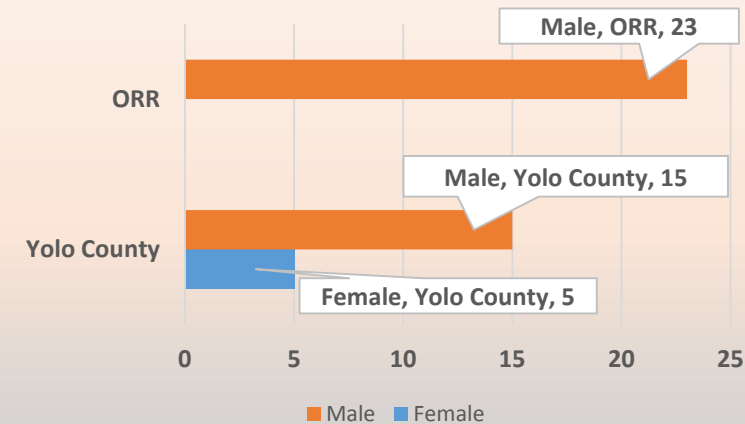
Average Enrollment and Attendance % Attendance Period 7/1/2018 - 10/19/2018



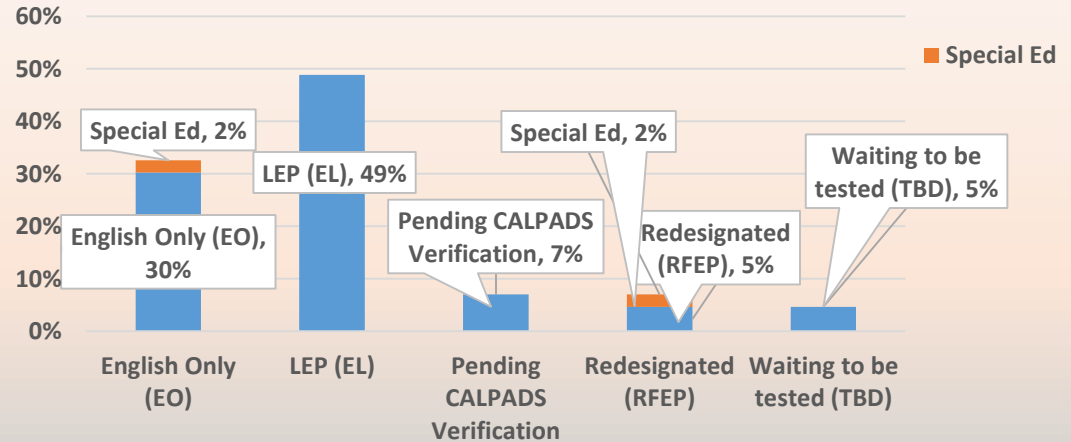
School District of Residence/Program



Gender

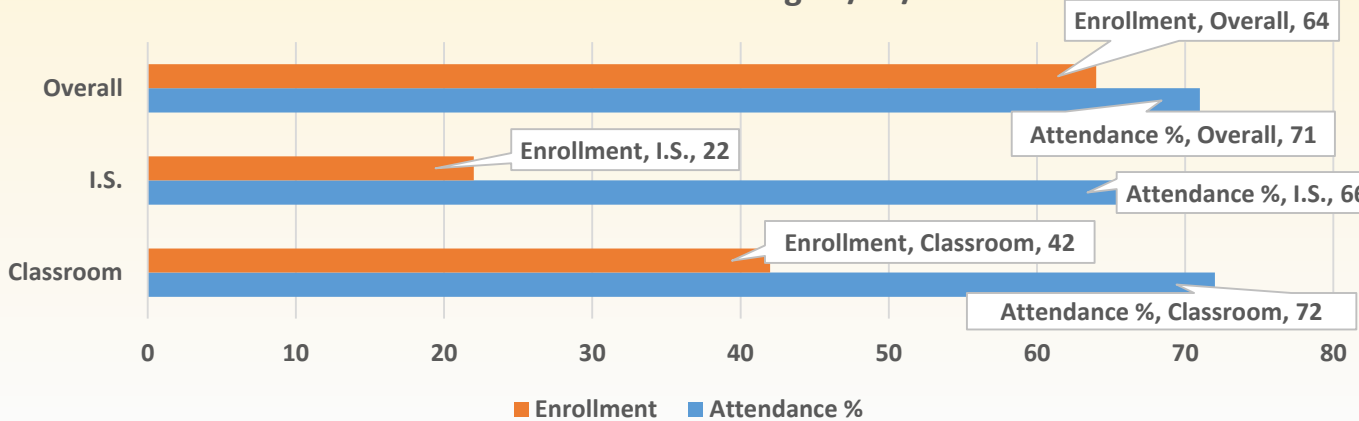


Language Fluency and Special Education %

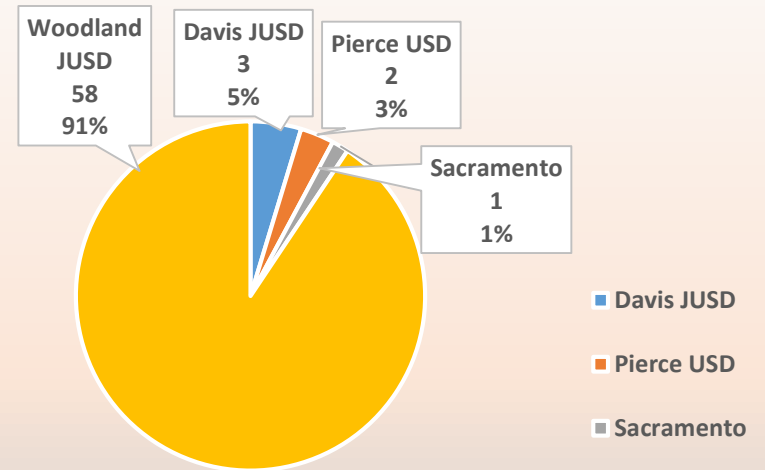


2018-2019 Cesar Chavez Community School - Woodland Attendance Month 2

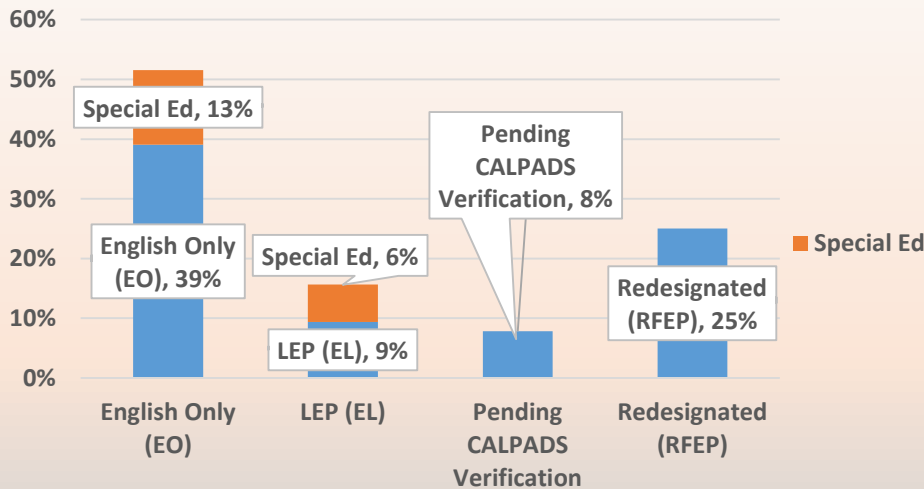
**Enrollment and Average Attendance %
Attendance Period 2 Ending 10/12/2018**



School District of Residence

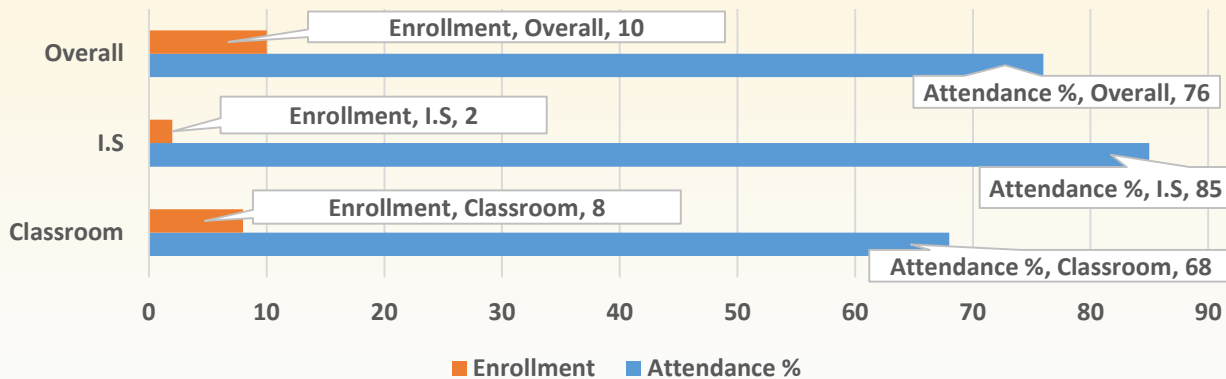


Language Fluency and Special Education %

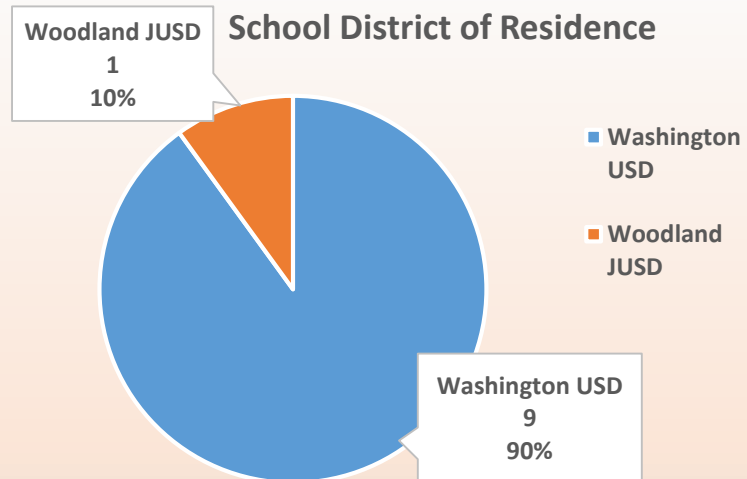
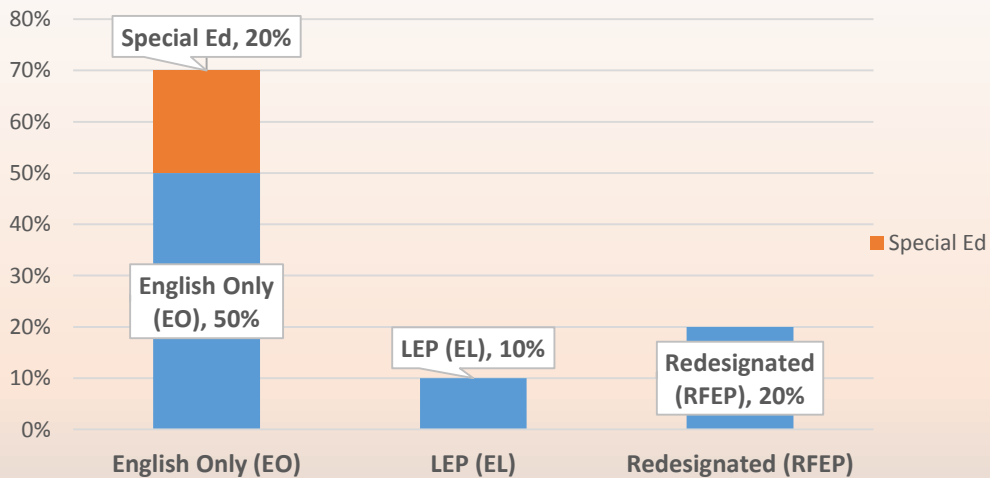


2018-2019 Cesar Chavez Community School – West Sacramento Attendance Month 2

Enrollment and Average Attendance
Attendance Period 2 Ending 10/5/2018

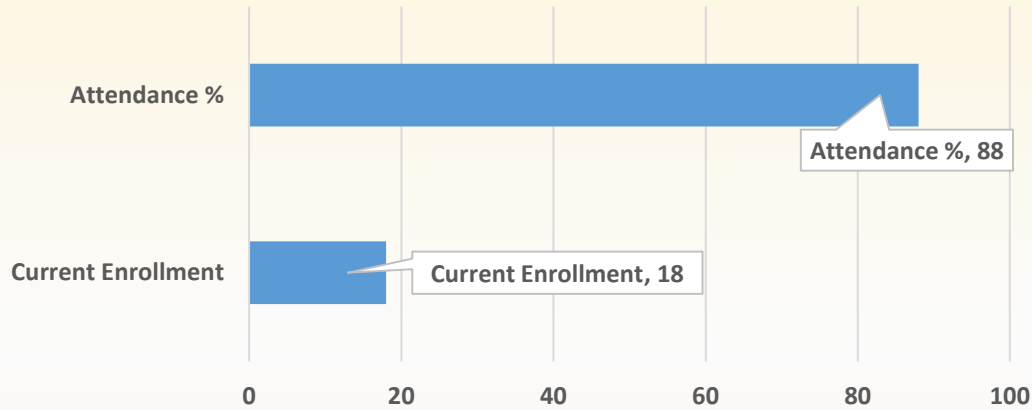


Language Fluency and Special Education %

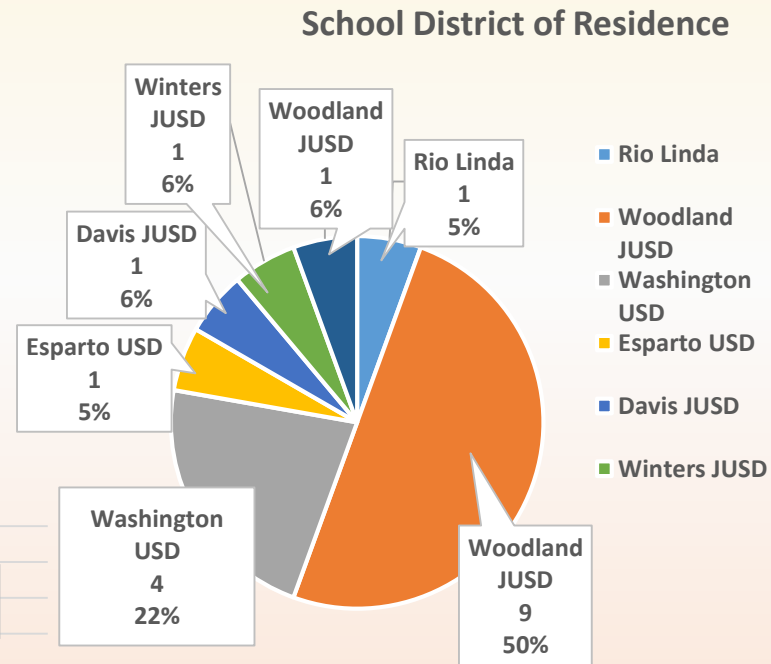
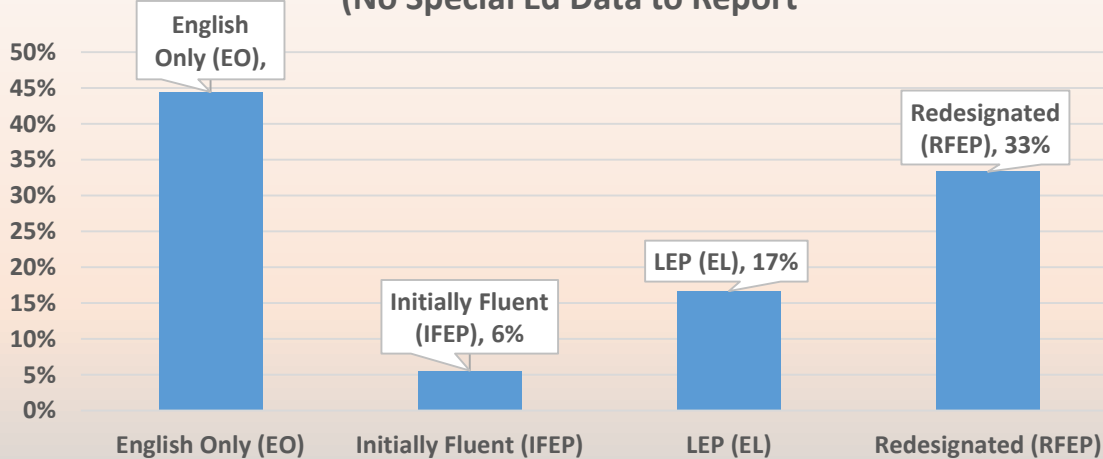


2018-2019 YCCP (Yolo County Conservation Partnership) Attendance Month 2

Enrollment & Attendance %
Attendance Period Ending 10/12/2018

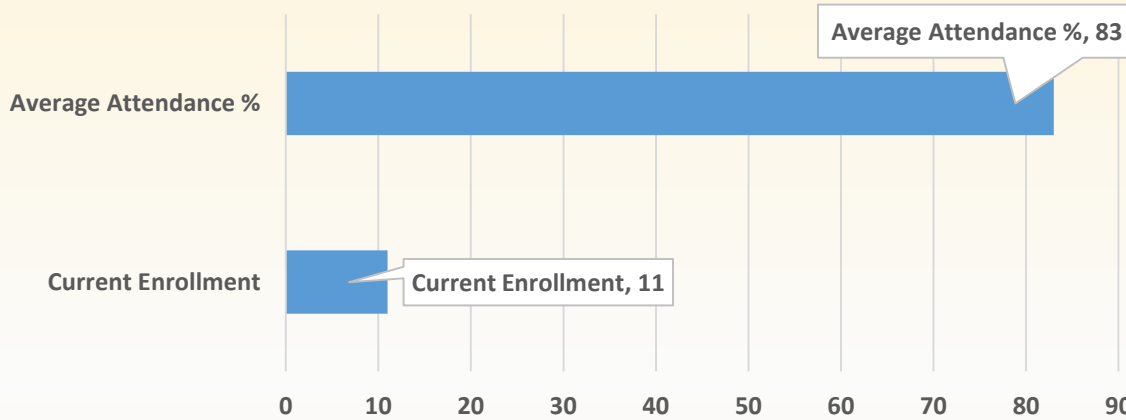


Language Fluency %
(No Special Ed Data to Report)

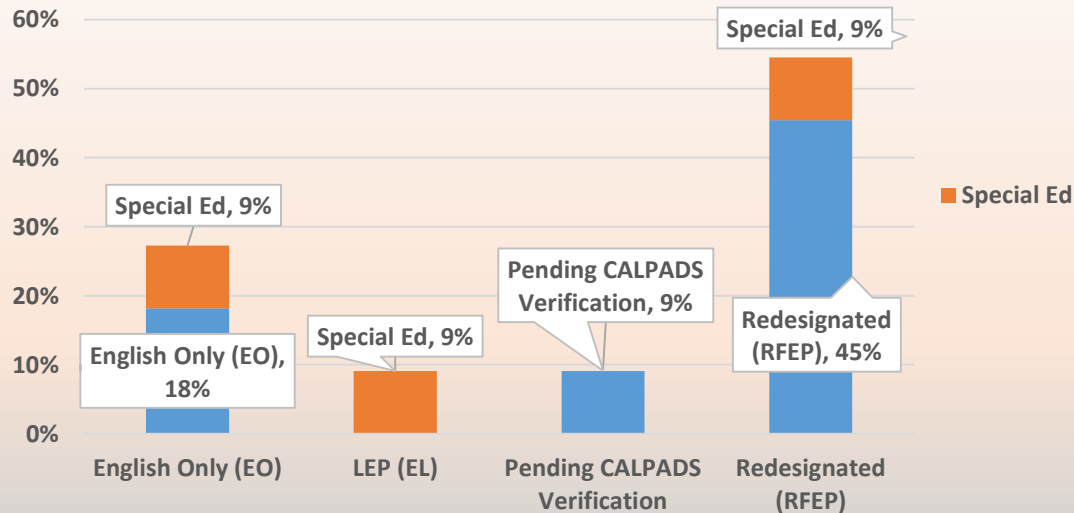


2018-2019 YCCA (Yolo County Career Academy) Attendance Month 2

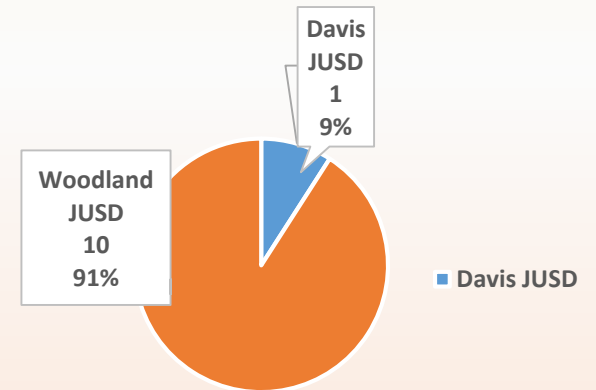
Enrollment & Attendance %
Attendance Period 2 Ending 10/12/2018



Language Fluency and Special Education %



School District of Residence



YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Homeless and Foster Youth Report	AGENDA ITEM #: 4.9
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Mariah Ernst/Garth Lewis
BACKGROUND:	DATE: November 27, 2018

Foster Youth Services Coordinating Program:

Each year, YCOE receives funds to operate the Foster Youth Services Coordinating (FYSC) Program to provide support services to foster children who suffer the traumatic effects of displacement from family and schools and multiple placements in foster care. FYSC Programs have the ability and authority to ensure that health and school records are obtained in a timely manner to establish appropriate placements and coordinate instruction, counseling, tutoring, mentoring, vocational training, emancipation services, training for independent living, and other related services. FYSC Programs increase the stability of placements for foster children and youth. These services are designed to improve the children's educational performance and personal achievement, directly benefiting them as well as providing long-range cost savings to the state.


Homeless Youth Education:

Homeless Youth Definition: Children who lack a fixed, regular, and adequate nighttime residence.

Legislation – The Education for Homeless Children and Youth Act originally passed in 1987 and reauthorized in 2015 by the Every Student Succeeds Act (ESSA). The primary goal of the Homeless Youth Education program is to ensure local educational agencies (LEAs) develop, review, revise, and implement policies to remove barriers to the identification, enrollment, and retention of children and youth in homeless situations, including barriers due to outstanding fees, fines, or absences.

Yolo County Office of Education staff will present district and countywide enrollment information and a description of barriers and services for youth served through the foster and homeless youth programs in Yolo County.

RECOMMENDATION/COMMENTS: For information



Foster and Homeless Youth Yolo County

Yolo County Office of Education

November 27, 2018



Our Mission

YCOE will be a countywide and regional leader to support and advocate for equity and access to high-quality educational programs.

Foster Youth

Total Foster Youth Enrollment Count: 211

Washington Unified- 64

Davis Unified- 36

Woodland Unified- 91

Winters Unified- 6

Esparto- 2

Yolo County Office of Ed- 12

Outcomes for Foster Youth

High Rates of School Mobility

Low Test Scores

High Dropout Rates

Low Graduation Rates

Homeless Youth

Total Homeless Youth Enrollment Count: 369

Challenges for Homeless Youth

Washington Unified- 89

Poor Attendance

Davis Unified- 20

High Transfer Rate

Woodland Unified- 210

High Dropout Rates

Winters Unified- 43

Low Graduation Rates

Esparto- Identification in Process

Low Test Scores

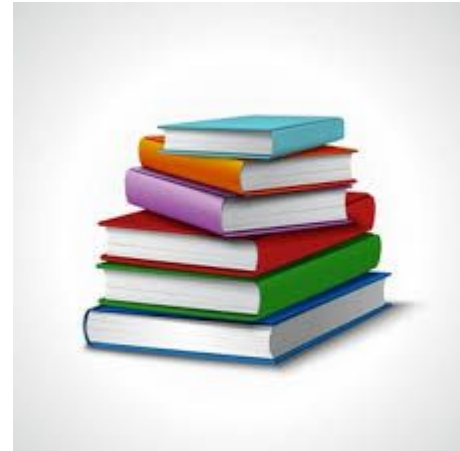
Yolo County Office of Ed- 7

Higher Risk for Suspension

Homeless and Foster Youth Services

Educational Equity: Full Participation/ Equal Access

- Compliance with all laws and legislature
 - AB 490; McKinney-Vento; LCFF
- Proper Identification and Tagging
- Early Intervention and Determination of Needs
- School Stability/Origin
- Immediate Enrollment
- Transportation
- Credit and Graduation Flexibility



Homeless and Foster Youth Services: Big Rocks

- Monthly Liaison Meetings
- Executive Advisory Committee
- Professional Development
- Needs Assessment
- FAFSA Challenge
- Technical Assistance
- Streamlined System for AB 167/ AB 1806
- Child Family Team Meetings (CFT's)
- Collaboration
 - CWS, Probation, CASA, Districts, Caregivers, Community Partners



Questions or Comments

Foster Youth Liaisons:

DJUSD- Cara Messmore and Jennifer Mullin

WUSD- Christine Myers

Winters- Sandra Ayon

Esparto- Diego Ochoa

WJUSD- Rosie Caraveo

YCOE- Mezmariah Ernst-Collins

cmessmore@djud.net; jmullin@djud.net

cmyers@wusd.k12.ca.us

sayon@wintersjUSD.org

dochoa@espartok12.org

rosie.caraveo@wjUSD.org

mezmariah.ernst-collins@ycoe.org

Homeless Youth:

DJUSD- Kate Snow

WJUSD- Rosie Caraveo

Winters- Sandra Ayon

Esparto- Diego Ochoa

WUSD- Jerry Smith

YCOE- Mezmariah Ernst-Collins

ksnow@djud.net

rosie.caraveo@wjUSD.org

sayon@wintersjUSD.org

dochoa@espartok12.org

jsmith@wusd.k12.ca.us

mezmariah.ernst-collins@ycoe.org

BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Esparto USD LCAP Overview Washington USD LCAP Overview	AGENDA ITEM #: 4.10
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Micah Studer
BACKGROUND:	DATE: November 27, 2018

Esparto Unified School District – LCAP Overview
 Washington Unified School District – LCAP Overview

RECOMMENDATION/COMMENTS: For information



ESPARTO USD LCAP OVERVIEW

Yolo County Board of Trustees
Regular Board Meeting 11-27-18



ESPARTO USD LCAP

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- Stakeholder Input
 - [Engagement](#)
 - [Impact on LCAP](#)
- Goals & Actions Overview
 - [Goal 1](#)
 - [Goal 2](#)
 - [Goal 3](#)
- [Differentiated Assistance](#)
- [Demonstration of Increased or Improved Services for Unduplicated Pupils \(DIISUP\)](#)



DASHBOARD

California Dashboard
Student Group Report:
Esparto USD



STAKEHOLDER INPUT: ENGAGEMENT

- Board of Trustees Meetings
 - 9 Board Presentations
- Combined PTA/Community Meetings
 - 4 Meetings
- Staff Meetings
 - Staff reviewed and reported on LCAP Goals
- District English Learner Advisory Committee Meetings
 - Standing Agenda Items
 - Community meetings advertised through website and school marquee



STAKEHOLDER INPUT: IMPACT ON LCAP

- Meetings with stakeholder groups played an integral role in the analysis of the current LCAP and the development of the upcoming LCAP.
- The use of surveys and group meetings helped develop a base of information for all groups to review.
- Staff compiled all the information and shared the information at community meetings and meetings of the EUSD Board of Trustees.
- The comments and ideas of our stakeholder groups were included in the new document.



GOALS & ACTIONS OVERVIEW: GOAL 1

Goal 1:

- Establish Conditions of Learning to maintain facilities, retain staff, implement standards, and offer broad course access.

Actions Overview:

- Facility Maintenance and Improvement
- Teacher Credential Reviews and access to UC A-G Courses
- Core Instructional Materials including ELD
- Student Technology
- CTE Capstone Courses
- Professional Learning Opportunities for Staff (focused on Common Core, CTE, and Advanced Placement)
- Teacher Recruitment and Retention
- Translation Services
- English Learner Development Courses



GOALS & ACTIONS OVERVIEW: GOAL 2

Goal 2:

- Raise student achievement across the curriculum.

Actions Overview:

- Professional Learning (focused on quality instruction and CAASPP)
- Professional Collaboration Time (lesson design, vertical articulation, writing through the curriculum, assessments, support for ELs)
- Support Staff (After School and Weekend Tutoring, Library Tech)
- Inquiry-based Lesson Coursework Materials
- Access to Elective Courses
- Access to Field Experiences
- EL Coordinator
- Special Education Program Support
- Support for Low Socio-Economic Students (Response to Intervention and Student Study Team Meetings)



GOALS & ACTIONS OVERVIEW: GOAL 3

Goal 3:

- Actively engage parents and students to promote school attendance, a positive climate, and involvement in the school community.

Actions Overview:

- Parent Engagement in Student-led Conferences
- Volunteer Fee Deferral
- Attendance Program (positive attendance Incentive for students, School Attendance Review Board (SARB) process, transportation, Safe School Education, DARE program)
- Student Credit Monitoring
- School Counseling Services
- School Nursing Services
- Restorative Practices and Anti-Bullying Strategies
- Student Athletics



DIFFERENTIATED ASSISTANCE

Esparto USD is eligible for Differentiated Assistance for the following groups:
Students with Disabilities, Homeless & Foster Youth, Socio-economically Disadvantaged, Hispanic

Some ways Washington USD is addressing their eligibility for Differentiated Assistance through the following LCAP Actions:

- Goal 1, Action 3: Instructional Materials Aligned with ELD Standards
- Goal 1, Action 5: Increased Access to UC A-G Courses for All Students
- Goal 1, Action 6: Increased Access to CTE Courses
- Goal 1, Action 9: Professional Learning for Common Core and Next Generation Science Standards, Recruit and Retain Highly Qualified Teachers



DIFFERENTIATED ASSISTANCE

Some ways Washington USD is addressing their eligibility for Differentiated Assistance through the following LCAP Actions:

- Goal 1, Action 11: Target Academic Supports for All, Designated and Integrated ELD Time, Intervention Courses, Increased Instructional Time for Core Courses
- Goal 2, Action 1: District English Learner Coordinator, Early Literacy Teacher
- Goal 2, Action 3: After School and Saturday Tutoring Targeted at English Learner and Socio-economically Disadvantaged Students
- Goal 2, Action 11: Student Data Monitoring to Inform Support
- Goal 2, Action 12: Response to Intervention and Student Study Team Meetings



DEMONSTRATION OF INCREASED
OR IMPROVED SERVICES FOR
UNDUPLICATED STUDENTS (DIISUP)

Esparto USD DIISUP

From 18-19 LCAP Document



ESPARTO USD Q&A



WASHINGTON USD LCAP OVERVIEW

Yolo County Board of Trustees
Regular Board Meeting 11-27-18



WASHINGTON USD LCAP

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 - [Goal 5](#)
- [Differentiated Assistance](#)
- [Demonstration of Increased or Improved Services for Unduplicated Pupils \(DIISUP\)](#)



DASHBOARD

California Dashboard
Student Group Report:
Washington USD



STAKEHOLDER INPUT: ENGAGEMENT

- LCAP Parent Advisory Committee (PAC)
 - Parents
 - 5 Meetings
- District Site Community Leadership Team
 - District/Site Administrators, LCAP PAC, Bargaining Units, Community Members
 - 2 Meetings
- District English Learner Advisory Committee
 - 3 Meetings
- SPSAs Aligned to the District LCAP



STAKEHOLDER INPUT: ENGAGEMENT

The LCAP was a standing item at the following:

- Principal's Meetings
- Educational Services bi-monthly meeting.
- Community Forums (Morning and Evening)
- Parent Advisory Meetings (PTO/PTSA/PTO)
- Student Advisory Committee Meetings



STAKEHOLDER INPUT: IMPACT ON LCAP

LCAP PAC and District Site Community Leadership Team:

- Renamed Goal 5 from “Parent Engagement” to “Community Engagement”

Stakeholder Groups

- Parents and School Staff requested additional outreach and support staff to provide Social/Emotional supports. This was encumbered within the positions of Social Worker and Outreach Specialists.
- Parents requested additional Parent University Trainings
- Parents and School Staff requested the expansion of Summer Bridge and AVID Bridge Programs.
- Increased professional collaboration time for Rigorous Curriculum Design (RCD)



GOALS & ACTIONS OVERVIEW: GOAL 1

Goal 1:

College and Career Readiness: Students will graduate from WUSD college and career ready with the ability to explore opportunities and solve problems effectively in an ever changing world. Students will demonstrate essential skills in literacy, numeracy, critical thinking, communication, collaboration and citizenship.

Actions Overview:

- Multi-Tiered System of Support
- Classroom Technology
- English Learner Support & Seal of Biliteracy
- Career Exploration Program
- Special Education Support
- Intervention/Support Programs



GOALS & ACTIONS OVERVIEW: GOAL 2

Goal 2:

Educational Opportunities: WUSD will create an individualized high quality educational experience which addresses the unique needs of the whole child while igniting a passion for learning. Students will experience a broad course of study that includes Career Technical Education pathways, Visual and Performing Arts, higher leveled Mathematics, laboratory and applied Sciences, and World Languages and alternative pathways that support educational options and flexibility.

Actions Overview:

- Educational Pathways
- Special Education Access and Support
- Support Structures (CTE, Middle College High, AVID, MESA, STEM)
- Construction Trade Pathway



GOALS & ACTIONS OVERVIEW: GOAL 3

Goal 3:

High Quality Teaching and Learning: Students will be college and career ready through the District's system of professional practice that incorporates strong collaboration, support, mentorship, development and training for all educators in order for our students to be successful in our changing community and world.

Actions Overview:

- Comprehensive Professional Development Plan
- Teacher Recruitment and Retention
- Specialist Support (Instructional Coaches, Intervention Specialists)
- Professional Learning for English Learners and Social Emotional Supports



GOALS & ACTIONS OVERVIEW: GOAL 4

Goal 4:

School Climate: Students will find joy through their educational experience and will attend schools in an environment conducive for learning that are safe, healthy, nurturing and supportive as they become independent and lifelong learners.

Actions Overview:

- District-wide Positive Behavior Interventions and Supports (PBIS) Program
- Playworks
- Additional Administrative Support to High-Needs Schools
- Foster and Homeless Youth Case Management
- Attendance Support System (Tipping Point)
- Social Workers and Youth Outreach Specialists
- Professional Learning to Reduce Suspensions of Students with Disabilities



GOALS & ACTIONS OVERVIEW: GOAL 5

Goal 5:

Community Engagement: We will unify our community in culturally sensitive ways to engage all members in the education of our students.

Actions Overview:

- Communications Administrator
- LCAP Parent Advisory Committee Support
- Parent Trainings (Common Core, Literacy, Parenting Skills, CTE, etc.)
- Home to School Liaisons
- District English Learner Advisory Committee Support
- Parent Volunteer Fee Deferral
- Translators (Russian and Spanish)



DIFFERENTIATED ASSISTANCE

Washington USD is eligible for Differentiated Assistance for the following groups:
Students with Disabilities

Some ways Washington USD is addressing their eligibility for Differentiated Assistance through the following LCAP Actions:

- Goal 1, Action 2: District-wide Multi-Tiered System of Support
- Goal 1, Action 8: Provides a Director of Special Services and staff who “will train site administration, special education staff and SST teams on best practices.”
- Goal 2, Action 2: Provides access to courses for Students with Disabilities including core academics, CTE, and electives
- Goal 4, Action 1: District-wide PBIS
- Goal 4, Action 7: Provide support and training related to the discipline of Students with Disabilities



DEMONSTRATION OF INCREASED
OR IMPROVED SERVICES FOR
UNDUPLICATED STUDENTS (DIISUP)

Washington USD DIISUP
From 18-19 LCAP Document



WASHINGTON USD Q&A

BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: California Healthy Kids Survey 2019	AGENDA ITEM #: 4.11
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Micah Studer
BACKGROUND:	DATE: November 27, 2018

Information on the California Healthy Kids Survey 2019

RECOMMENDATION/COMMENTS: For information

CALIFORNIA HEALTHY KIDS SURVEY 2019

YOLO COUNTY BOARD OF TRUSTEES

BOARD MEETING 11-28-18

CALIFORNIA HEALTHY KIDS SURVEY (CHKS)

- Collects and analyzes data regarding local youth health risks and behaviors, school connectedness, school climate, protective factors, and school violence.
- Used in LCAP Local Indicators
- Grades 5, 7, 9, 11

CHKS COSTS

- Budgeted Cost \$600
 - \$150 Setup Fee
 - \$.40 per student surveyed
 - \$0 District Report
 - \$75 School Climate Report Card

PROCESS

- CHKS Team Formed- Complete!
- Obtain Superintendent Approval- December
- Sign MOU- December
- Notify Parents of Survey Administration and Passive Consent- January
- CHKS Survey Administration- February
- Present Results to Board of Trustees- June

QUESTIONS?

Thank you for your time!

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: First Reading of New Board Policy: a. BP 0415 - Equity	AGENDA ITEM #: 4.12
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: <div style="text-align: center;">Ronda DaRosa</div>
<u>BACKGROUND:</u>	DATE: November 27, 2018

The Yolo County Office of Education is strongly committed to reducing persistent disparities in achievement, performance and socio-emotional adjustment among subgroups based on factors such as race, ethnicity, language, national origin, gender, sexual orientation, gender identity, gender expression, socio-economic status or disability. Addressing the needs of the most marginalized learners requires recognition of the inherent value of diversity and acknowledgement that educational excellence requires a commitment to equity in the opportunities provided to students and the resulting outcomes. The Yolo County Office of Education seeks to understand and interrupt patterns of institutional bias at all levels of the organization, whether conscious or unconscious, that results in predictably lower academic achievement most notably for students of color. Eliminating individual and institutional bias will increase achievement and graduation rates for all students, while narrowing the academic and opportunity gaps between the highest and lowest performing students.

The attached policy addresses recognition and response to the unique barriers facing each segment of the Yolo County Office of Education’s student population. Pursuant to Education Code 201, California schools have an affirmative obligation to combat racism, sexism, and other forms of bias, and have a responsibility to provide equal educational opportunity to all students. Education Code 220 further prohibits discrimination on the basis of disability, gender, gender identity, gender expression, nationality, immigration status, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code in any program or activity conducted by the Yolo County Office of Education. Adopting Board Policy 0415 – Equity will assist the Yolo County Office of Education in meeting the intent of both of these Education Code sections.

RECOMMENDATION/COMMENTS: For Information. The Board will be asked to adopt the above policy on December 11, 2018

EQUITY

The Yolo County Governing Board believes that the diversity that exists among the Yolo County Office of Education's community of students, staff, parents/guardians, and community members is integral to the County Office's vision, mission, and goals. Addressing the needs of the most marginalized learners requires recognition of the inherent value of diversity and acknowledgement that educational excellence requires a commitment to equity in the opportunities provided to students and the resulting outcomes.

- (cf. 0000 - Vision)
- (cf. 0100 - Philosophy)
- (cf. 0200 - Goals for the School District)
- (cf. 0410 - Nondiscrimination in District Programs and Activities)
- (cf. 5145.3 - Nondiscrimination/Harassment)

In order to eradicate institutional bias of any kind, including implicit or unintentional biases and prejudices that affect student achievement, and to eliminate disparities in educational outcomes for students from historically underserved and underrepresented populations, the County Office shall proactively identify class and cultural biases as well as practices, policies, and institutional barriers that negatively influence student learning, perpetuate achievement gaps, and impede equal access to opportunities for all students.

The County Board shall make decisions with a deliberate awareness of impediments to learning faced by students due to their race, creed, color, national origin, gender, gender identity, gender expression, physical disability, geographic location, and/or socioeconomic background. To ensure that equity is the intentional result of County Office decisions, the County Board shall consider whether its decisions address the needs of students from racial, ethnic, and indigent communities and remedy the inequities that such communities experienced in the context of a history of exclusion, discrimination, and segregation. The County Board decisions shall not rely on biased or stereotypical assumptions about any particular group of students.

- (cf. 6173 - Education for Homeless Children)
- (cf. 6173.1 - Education for Foster Youth)
- (cf. 6174 - Education for English Learners)
- (cf. 6175 - Migrant Education Program)
- (cf. 9000 - Role of the Board)
- (cf. 9310 - Board Policies)

The County Board and the Yolo County Superintendent of Schools or designee shall develop and implement policies and strategies to promote equity in County Office programs and activities, through measures such as the following:

EQUITY (continued)

BP 0415(b)

1. Routinely assessing student needs based on data disaggregated by race, creed, color, national origin, gender, gender identity, gender expression, physical disability, geographic location, or socioeconomic background in order to enable equity-focused policy, planning, and resource development decisions

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 6162.5 - Student Assessment)

2. Analyzing expenditures and allocating financial and human resources in a manner that provides all students with equitable access to County Office programs, support services, and opportunities for success and promotes equity and inclusion in the County Office. Such resources include access to high-quality administrators, teachers, and other school personnel; funding; technology, equipment, textbooks, and other instructional materials; facilities; and community resources or partnerships.

(cf. 0440 - District Technology Plan)

(cf. 3100 - Budget)

(cf. 4113 - Assignment)

(cf. 7110 - Facilities Master Plan)

3. Enabling and encouraging students to enroll in, participate in, and complete curricular and extracurricular courses, advanced college preparation programs, and other student activities

(cf. 6141.4 - International Baccalaureate Program)

(cf. 6141.5 - Advanced Placement)

(cf. 6143 - Courses of Study)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6152.1 - Placement in Mathematics Courses)

4. Building a positive school climate that promotes student engagement, safety, and academic and other supports for students

(cf. 5137 - Positive School Climate)

5. Adopting curriculum and instructional materials that accurately reflect the diversity among student groups

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

6. Providing and/or collaborating with local agencies and community groups to ensure the availability of necessary support services for students in need

EQUITY (continued)

BP 0415(c)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6164.5 - Student Success Teams)
(cf. 6179 - Supplemental Instruction)

7. Promoting the employment and retention of a diverse staff that reflects the student demographics of the community

8. Providing County Office staff with ongoing, researched-based, professional learning and professional development on culturally responsive instructional practices

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

9. Conducting program evaluations that focus on equity and address the academic outcomes and performance of all students on all indicators

(cf. 0500 - Accountability)

The County Board shall regularly monitor the intent and impact of County Office policies and decisions in order to safeguard against disproportionate or unintentional impact on access to County Office programs and achievement goals for specific student populations in need of services.

Legal Reference:

EDUCATION CODE

200-262.4 Educational equity

52077 Local control and accountability plan

60040 Selection of instructional materials

GOVERNMENT CODE

11000 Definitions

11135 Nondiscrimination in programs or activities funded by state

PENAL CODE

422.55 Definition of hate crime

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

EQUITY (continued)

BP 0415(d)

2301-2414 Strengthening Career and Technical Education for the 21st Century Act

6311 State plans

6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX

Management Resources:

CSBA PUBLICATIONS

Meeting California's Challenge: Access, Opportunity, and Achievement: Key Ingredients for Student Success, 2017

The School Board Role in Creating the Conditions for Student Achievement, 2017

African-American Students in Focus: Closing Opportunity and Achievement Gaps for African-American Students, 2016

African-American Students in Focus: Demographics and Achievement of California's African-American Students, 2016

Latino Students in California's K-12 Public Schools, 2016

Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, 2016

Climate for Achievement Governance Brief Series, 2015

Math Misplacement, 2015

CENTER FOR URBAN EDUCATION PUBLICATIONS

Protocol for Assessing Equity-Mindedness in State Policy, 2017

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Center for Urban Education: <http://cue.usc.edu>

Safe Schools Coalition: <http://www.casafeschools.org>

Policy Adopted:

YOLO COUNTY OFFICE OF EDUCATION

Woodland, CA

YOLO COUNTY BOARD OF EDUCATION

Letter of Transmittal to County Board

From the Superintendent

SUBJECT: Initial Proposal to the Yolo County Superintendent of Schools from the Yolo Education Association	AGENDA ITEM #: 4.13
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Jesse Ortiz, Ed.D.
BACKGROUND:	DATE: November 27, 2018

Collective bargaining law requires that initial proposals for negotiations be sunshined at a public Board meeting by the Superintendent. The initial proposal from Yolo Education Association, for 2018-19 reopeners was presented to the Superintendent (see attached).

The Superintendent is using the Board meeting as a forum to publicly present the proposal. The Superintendent will order that the proposal be posted and set for public hearing at the December 11, 2018 Board meeting.

RECOMMENDATION/COMMENTS: It is recommended that the Superintendent receive the Yolo Education Association collective bargaining proposal for 2018-19 and order that it be posted and set for public hearing at the December 11, 2018 Board meeting.

Valenzuela, Margie

From: Wiegel, Cory
Sent: Wednesday, November 14, 2018 1:21 PM
To: Valenzuela, Margie
Subject: YEA Sunshine Items

November 14th, 2018

To Whom It May Concern,

The Yolo Education Association (YEA) is formally requesting to sunshine the following items for contract renegotiation in the 2018-2019 school year:

- Article 10: Certificated Employee Evaluations
- Article 19: Pay / Salary
- Article 21: Employee Benefits
- New Article: Classroom Teacher Release Time / Prep Time

Please feel free to contact me if you have any questions or need any more information.

Thank you.

Cory Wiegel
Teacher, Adult Living Skills-2
President, Yolo Education Association
Yolo County Office of Education
Classroom: 530-908-0372

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

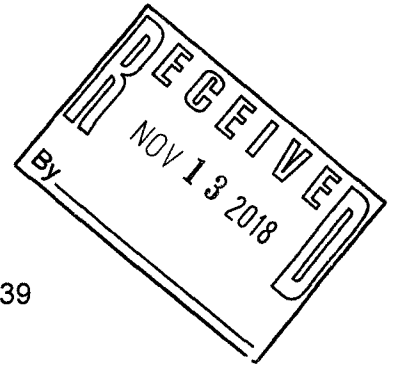
SUBJECT: Initial Proposal to the Yolo County Superintendent of Schools from the California School Employees Association (CSEA), Chapter #639 for 2018-19	AGENDA ITEM #: 4.14
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: <div style="text-align: center;">Jesse Ortiz, Ed.D.</div>
<u>BACKGROUND:</u>	DATE: November 27, 2018

Collective bargaining law requires that initial proposals for negotiations be sunshined at a public Board meeting by the Superintendent. The initial proposal from CSEA Chapter #639 for 2018-19 reopens was presented to the Superintendent (see attached).

The Superintendent is using the Board meeting as a forum to publicly present the proposal. The Superintendent will order that the proposal be posted and set for public hearing at the December 11, 2018 Board meeting.

RECOMMENDATION/COMMENTS: It is recommended that the Superintendent receive the California School Employees Association, Chapter #639, collective bargaining proposal for 2018-19 and order that it be posted and set for public hearing at the December 11, 2018 meeting.

2018-2019
Initial Proposal
from the
California School Employees Association and its Chapter 639
and the
Yolo County Office of Education



The California School Employees wishes to negotiate the following items for the 2018-2019 year:

1. Article 9 Pay and Allowances
 - a. Salary increase of 3%
 - b. Business Services Technician from Range 33 to Range 35
2. Article 11 Fringe Benefits/ Retirement Contribution
 - a. Increase YCOE contribution from \$650 to \$675
3. Article 3 Organizational Security – new language
4. Article 5.2 Distribution of Contract

CSEA desires to reach mutual agreement on the following item without using a reopener:

1. Strike the word "gripes" on page 58 in Article 32.1.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Suggested Future Agenda Items	AGENDA ITEM #: 4.15
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: November 27, 2018

1. Approval of Board Policies and Administrative Regulations

01-20-15 Special Meeting: per Superintendent, revisions of the Board Policies and Administrative Regulations have been finalized and need to be brought to the Board for approval.

08-25-15 update: the Board adopted the 5000 Series (Students) Board policies; the Board requested to hold off on further review/approval until California County Boards of Education policies are published.

06-29-17 update: the Board approved BB 9000-9240; the Policy Committee will review the remainder of the 9000 series at a future date.

2. Information item on How YCOE Supports the Education of Incarcerated or Detained Persons and may also include the upcoming County Fiscal Oversight Responsibilities Over Districts in Crisis in March 2019

08-29-18 Regular Meeting: per Trustee Owens

3. Presentation from attorney on the role of the county board on district boundary issues (when timeline is known for West Sacramento)

09-25-18 Regular Meeting: per YCBOE

4. Discuss Superintendent Compensation methodology

January 2019 Board Retreat

RECOMMENDATION/COMMENTS: This agenda item serves as a tracking tool for future agenda items. The Board may want to add additional item(s).