

The Yolo County Office of Education will be a countywide and regional leader to support and advocate for equity and access to high-quality educational programs.

AGENDA
YOLO COUNTY BOARD OF EDUCATION
Regular Meeting, Tuesday, September 25, 2018
3:30pm

BOARD MEMBERS

Cirenio A. Rodriguez, President
Shelton Yip, Vice President
Bill Owens
Carol Souza Cole
Matt Taylor

LOCATION

Yolo County Office of Education
Conference Center
1280 Santa Anita Court, Suite 120
Woodland, CA 95776-6127

1.0 OPENING PROCEDURES

Posted: September 20, 2018

Action

- 1.1 Call to Order and Roll Call
- 1.2 Pledge of Allegiance
- 1.3 Approval of Agenda
- 1.4 Public Comment

This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door.

The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

2.0 REPORTS

Page 4

2.1 Board Member(s)/Superintendent/Superintendent’s Advisory Team/Committee(s)

Information

- a. Board Members
- b. Superintendent
- c. Superintendent’s Advisory Team
- d. Committees

Page 5

2.2 Associations (This item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public.)

THE BOARD HAS THE OPTION TO TAKE ACTION ON ANY ITEM(S) LISTED ON THE AGENDA FOR INFORMATION.

3.0 INFORMATION/DISCUSSION/ACTION

- | | | | |
|---|-------------|---|----------------|
| Action | 3.1 | Consent Agenda
a. Approval of Minutes: August 29, 2018 Regular Meeting
b. Temporary County Certificates | Page 9 |
| Information | 3.2 | Mini-Grant Presentations:
<i>STEM Girls Summit</i> – Krista Purdom
<i>Adult Living Skills Wellness, Inclusion & Nutrition Program</i> – Cory Wiegel
<i>Enhancing Lives with Virtual Reality</i> – Caren Hill
<i>Motor Activities Training Program Equipment</i> – Elizabeth Hogan | Page 21 |
| Information | 3.3 | Head Start/Early Head Start Reports
a. Enrollment Update
b. Program
c. Financial Status | Page 22 |
| Public Hearing
4:00PM
<i>[time approx.]</i> | 3.4 | A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the stipulation of the State Instructional Materials Program, and the sufficiency of instructional materials in the Yolo County Office of Education Alternative Education Programs, Grades 9-12, Fiscal Year 2018-19. | Page 32 |
| Information/
Possible Action | 3.5 | Resolution #18-19/08: Regarding Sufficiency or Insufficiency of Instructional Materials, 2018-19 | Page 33 |
| Information/
Possible Action | 3.6 | Consideration and Nomination of John Gordon for CSBA Hispanic Director-At-Large 2018 | Page 37 |
| Action | 3.7 | Second Reading: BP/SP 3230 Business and Noninstructional Operations | Page 39 |
| Action | 3.8 | Second Reading: BP/SP 6171 Instruction | Page 43 |
| Information | 3.9 | Data on the California Healthy Kids Survey | Page 48 |
| Information | 3.10 | Update on the Role of the Executive Director, Equity and Support Services | Page 66 |
| Information | 3.11 | Setting the Salary of the Incoming Superintendent | Page 67 |
| Information | 3.12 | Suggested Future Agenda Item(s) | Page 68 |
| Action | 5.0 | ADJOURNMENT | |

AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS:

- *Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding County Office of Education holidays).*
- *Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding County Office of Education holidays). [Government Code § 54957.5]*
- *Board agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.*
- *The Board agenda is posted on the County Office website: www.ycoe.org*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Yolo County Office of Education at 530-668-3703. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Reports	AGENDA ITEM #: 2.0
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: September 25, 2018

Reports will be given as follows:

2.1 Board Member(s) / Superintendent / SAT / Committee(s)

- a. Board Members
- b. Superintendent
- c. Superintendent Advisory Team (SAT)
- d. Committees

2.2 Associations

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Deputy Superintendent Board Report	AGENDA ITEM #: 2.1 (c)
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Ronda DaRosa
<u>BACKGROUND:</u>	DATE: September 25, 2018

The Deputy Superintendent will report on program highlights and department updates.

RECOMMENDATION/COMMENTS: For information.

Yolo County Board of Education Update September 25, 2018

Deputy Superintendent Office

- Onboarding Executive Director of Equity and Support Services
- Site Visitations with new Employees
- Designing Differentiated Assistance for 18-19
- Creating County-Wide support for MTSS SUMS Cohorts

Special Education, Director Sharon Holstege

- Danielle Bier and Cyndi Hale, Mental Health Therapists are doing a series of trainings on Trauma Informed Practices for the Horizon staff (September 12th; November 1st; and Feb. 6th.)
- Danielle Bier and Cyndi Hale, mental Health Therapists are also doing parent trainings on October 18th on "Improving Communication with your Child"
- Two day Non-Violent Crisis Prevention training (CPI/NCI) was held on August 15th and 16th and 15 Special Education staff participated Special Ed's first Substitute Orientation on August 20th and included medical information from our nurse; behavioral strategies from our Behavior Analyst; alternate communication strategies from our speech therapists; and a variety of other topics

Special Education, Principal Jonelle Castiglia

- PE Rotation Stations with students from Cesar Chavez Community School and APE Teachers Beth Hogan and Shane Butler will be every Wednesday 9:00-10:30 starting Wednesday September 12
- Our first Greengate Leadership Team Meeting will be on September 18 2:34-3:45 at Greengate School
- Greengate Fall Festival - October 24 - flyer will be coming soon!

Alternative Education, Principal Gayelynn Gerhart

- Victor Rios presented directly with the Alt Ed staff on 9/6 and then attended Back To School Night that same evening visiting with parents and students individually
- September is National Suicide Prevention Month and we have Tessa Smith, Family Partner Outreach Specialist, Mental Health Services Agency Prevention Branch, Yolo HHSA, on 9/19 to present to students
- Yolo Arts began their on-going program on 9/11.
- GPS Enterprises began their on-going program (Power Source curriculum) on 9/10
- STAR Renaissance Initial testing in all programs began 9/10
- YCCP/NCCT is moving to the old SOS building on the Greengate campus allowing for the program to avoid mid-day transportation to the fairgrounds
- The Chavez/Greengate PE program begins on 9/12
- The first grading period ends 9/28.

Head Start/Early Head Start, Program Administrator Genet Telehun

- Our TLC (Teachers Learning and Collaborating) is scheduled to start on September 19 and will continue every other week. This will take place at the Alyce Norman site. TLC is a group format Practiced-Based Coaching model for ongoing professional development for teachers.
- The new EHS Valley Oak classroom is open. We will be providing services to children ages 24-36 months. We need 12 children in that classroom but we started the first day with eight children. We plan to be fully enrolled by the end of this month.

- We interviewed applicants a few weeks ago and HR is working to bring these individuals onboard
- The Charter construction started this week. This project will go on until end of September. At the end of the project, we will have a new shed structure and a new sidewalk.

Curriculum and Instruction, Director Deb Bruns

- Krista Purdom is working on the new YCOE Website. She has also been busy providing technology support to YCOE Alternative Education and Special Education staff and students to continue to integrate technology into our classrooms.
- Williams Site Visits have begun. Our new Executive Director, Micah Studer, has joined several of the visits as an opportunity to meet with principals and visit school sites. As required, we will be visiting the 10 school sites in Yolo County that are on the list from 2012 for monitoring. C&I Department is working with SOS to coordinate the visits. We will be reporting back to the governing boards in October.
- YCOE MTSS Team attended training at Placer COE to learn about tools and resources to support our programs and districts in continuous improvement to meet the needs of ALL students. Washington, Woodland, Winters and YCOE Alt Ed all have received grants to “scale up” MTSS in the coming year.

Upcoming in September and October - See attached Fall Professional Learning events

- Region 3 Math Science Community of Practice, October 9&10. YCOE is hosting this regional event to bring together instructional leaders and “influencers” in the area of elementary math and science education. The theme of the event is “Instructional Strategies to Support Equity in Elementary Math and Science Education”. We are excited to host keynote speaker, Dr. Elisha Arrillaga, Deputy Director, Ed Trust-West. See attached agenda.

College and Career Readiness (CCR) – Director Lori Perez

- The Yolo County Career Academy Students led their first Nor Cal Trykers Tryke Build and Give Away. A total of 6 bikes were given away on 9/8/18.
- Two students from Yolo County Career Academy and Two Students from Cesar Chavez Community School participated on the youth panel at the 9/7/18 conference keynoted by Dr. Rios and focused on strategies for serving young latino makes.
- The College and Career Readiness Department was awarded another CTE Teach Mentoring Grant focused on supporting CTE teachers and aligning with the 11 elements of a high quality CTE Program.
- Karen Swan, College and Career Readiness Specialist was nominated for and accepted into the California Department of Education Leadership Development Institute focused on CTE leadership strategies. A cohort of 15 aspiring CTE leaders will be served statewide through this program.
- A Charter Startup Grant was submitted on 9/12/18. We will hear back if we were funded in early November.

SELPA – Carolynne Beno

- Capacity Building: The SELPA held our Fall SELPA Leadership Team Collaboration on September 12th.
- Data Governance Systems Work: To support the transition to all special education data being reported through the California Longitudinal Pupil Achievement Data System (CALPADS) system in the 2019-2020 school year, the Yolo SELPA and YCOE will be hosting a Fall CASEMIS to CALPADS transition planning meeting on Tuesday, 9/25. Districts will be sending

multidisciplinary teams and the California Department of Education (CDE) will also be attending to examine our processes and help answer questions our teams have.

- Professional Development: The Yolo County SELPA is offering several professional development opportunities in September, which include:
 - Administrative Designee Training – September 12
 - Reinforce Me! Autism Training – September 19
 - Creating a Safe and Supportive Learning Environment (Tier 1) – September 25
 - Methods of Implementing Targeted, Tier 2 Supports for Students with Mental Health Challenges – September 25
 - Writing a Compliant IEP – September 26

Administrative Services, Associate Superintendent Crissy Huey

- The Yolo County Office of Education's LCAP has been approved by the California Department of Education.
- AB1200 reviews of the District's 2018-2019 Budget and LCAP plans have been completed. Approval letters have been sent to all Districts.
- Wade Williams has joined Yolo County Office of Education as Director, Information and Technology Services. Along with Wade's vast experience, he brings great enthusiasm.
- Several Administrative Management accompanied the Deputy Superintendent on 5 site visits. Being able to physically see the sites and interact with the staff and students gave us all a sense of connection. We are looking forward to additional site visits that are being scheduled.
- We are advertising positions for Director, External Business Services, External Accountant and External Sr. Business Tech positions that are vacant
- Both Internal Business Services and External Business Services have been busy with the closing processes for 2017-2018 and rolling into the new year to move forward with the 2018-2019 budgets and transactions. This time of year is very busy for them.
- Support Operation Services reports the following:
 - Suite 190 Construction Update: The project is moving along according to schedule. The contractor is getting ready to frame and pour footings.
 - Facilities Sub-Committee of County Offices quarterly meeting held here in September.
 - Developing and preparing for Prop 39 projects and various deferred maintenance projects.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Consent Agenda	AGENDA ITEM #: 3.1
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: September 25, 2018

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:

- a. Approval of the Minutes: August 29, 2018 Regular Meeting
- b. Temporary County Certificates:
Temporary County Certificates (TCCs) are issued for up to a year throughout the county to certified employees whose credential applications are being processed by the California Commission on Teacher Credentialing.

RECOMMENDATION/COMMENTS: That one action is taken to approve above listed items.

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: August 29, 2018
DRAFT MINUTES

1.0 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on August 29, 2018 at 3:34 p.m. in Regular session in the Conference Center located at 1280 Santa Anita Court, Suite #120, Woodland, CA. Board Members present were: Carol Souza Cole, Bill Owens, Cirenio Rodriguez, Matt Taylor and Shelton Yip. Board President Cirenio Rodriguez presided. Dr. Jesse Ortiz, Superintendent of Schools, was also present. (Roll Call held).
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Approval of Agenda. The agenda was approved as submitted.

MOTION: Owens **SECOND:** Souza Cole **AYES:** Owens, Souza Cole, Rodriguez, Taylor, Yip **NOES:** None. **ABSENT:** None

- 1.4 Public Comment. There were no comments at this time.

2.0 YOLO COUNTY OFFICE OF EDUCATION EMPLOYEE(S) OF THE MONTH RECOGNITION: No employees were recognized this month.

3.0 REPORTS

- 3.1 Board Member(s)/Superintendent/SAT/Committee(s).
 - a. Board Members
 - Trustee Owens is looking forward to the California County Boards of Education (CCBE) conference in Monterey on September 14, 2018. It is a very important event and will also be his last as a Board Member.
 - Trustee Taylor represented us at the West Sacramento Farm to Park event raising funds for shade structures in parks throughout West Sacramento.
 - Trustee Yip had the opportunity to attend the Countywide Administrators' Breakfast at the Yolo County Office of Education (YCOE) as an Ambassador for the Association of California School Administrators (ACSA). He enjoyed the speakers, Delaine Eastin, former California State Superintendent of Public Instruction and Arvinder "Vinny" Ginda from the Federal Bureau of Investigations (FBI) who spoke about making decisions under stress and the emotional piece of that issue. He was able to attend the YCOE staff orientation on August 13, 2018 and it was nice to see all the new faces in the crowd. The Yolo County School Boards Association's (YCSBA) event is coming up on September 17, 2018. He would like to sign up as many board members as he can to attend this event. The Our Children, Our Future Conference is on Friday, September 28, 2018. Trustee Yip Introduced two students, Rocio Saldana, Community Impact Coordinator and Cathy Lee, School Liaison who are with Woodland United Way. Ms. Saldana is excited to be coordinating our Day of Caring on Sept 22, 2018 and she is currently working on a school beautification project in

Fremont, California. Ms. Lee will soon be working with the Woodland School District offices on developing student and community relations.

- Trustee Rodriguez read a thank you card to the Board Members from Yolanda Carmichael, former Executive Assistant at YCOE and she stated that she is having a great time on her current road trip and thanked everyone for her retirement gift. Trustee Rodriguez will need to leave at 5 p.m. today for a class he needs to attend.

b. Superintendent

- Superintendent Ortiz welcomed new Yolo Education Association (YEA) President, Cory Wiegel to the Board meeting. Dr. Ortiz also mentioned that school started on August 22, 2018 and he has visited sites at Head Start on Lincoln (only three (3) classrooms at site currently), Greengate and Cesar Chavez Community school. Staff is wonderful and we are off to an enthusiastic year! Next week at YCOE will be the Yolo County Conference on Young Latino Males featuring Dr. Victor Rios. Dr. Rios will also be working with the Cesar Chavez students on Thursday, September 6 at 1:45 p.m. and then he will be presenting on Friday, September 7 at 8 a.m. There is no more room available for the conference, but we are adding people if they are educators. We currently have 180 people registered for the conference and the panel for the event will include Richard Polanco, former Senate Majority Leader; Ralph Diaz, Acting Secretary, Department of Corrections; Carlos Hagedorn, Director, LEGACY Youth Project; Richard "Trino" Savala, Youth Advocate, Cesar Chavez Community School, and a student panel. The agenda for the Yolo County Conference on Young Latino Males will be forwarded to Board Members. The Our Children, Our Future Conference is on Friday, September 28, 2018 and currently has 50 registered. The Yolo County School Board's Association (YCSBA) event is on September 17, 2018 and currently has 17 registered. Superintendent Ortiz also confirmed with Board Members that they are attending the California County Boards of Education (CCBE) conference on September 14, 2018. All Board members are attending the conference except for Trustee Rodriguez. Supt. Ortiz also asked the Board Members if they are planning to attend the California School Boards Association (CSBA) Conference on November 29 – December 1, 2018. Trustee Rodriguez and Owens do not plan to attend the CSBA conference. YCOE staff attended the Capital Service Region (CSR) region 3 retreat in Lake Tahoe on August 27 -28, 2018. All ten (10) county superintendents participated in the retreat. YCOE presented and Superintendent Ortiz was very pleased with the work YCOE has done to assist districts so children can be successful. Also on a separate note, Sandi Fowles, Director, External Business Services is retiring at the end of the month after working for YCOE for twelve (12) years.

c. Superintendent's Advisory Team

- Ronda DaRosa, Deputy Superintendent presented this item. She is currently transitioning into including a written report in every board packet

starting next month. Currently we have been approving LCAPs and budgets to be completed by early September 2018. The North Central Counties Professional Learning Network's (NCC PLN) meeting was on August 20, 2018. Also on September 10, 2018 the NCC PLN will be at YCOE from 10 a.m. to noon and will have a presentation on Local Education Agency (LEA) self-assessment. We currently have many positions available for the Head Start program. Superintendent Ortiz reported that in his recent meeting with Yolo County District Attorney, Jeff Reisig that he had commented to him that it was important to discuss issues (school to prison pipeline, mental health and preschool) on a state level with other district attorneys. This discussion led to him being invited to be on a panel at a conference with the State District Attorney Association. He was able to sit with other district attorneys and have a great discussion on commonalities and working together in the future on topics that affect children. Crissy Huey, Associate Superintendent, Administrative Services stated that a new Information Technology (IT) Director, Wade Williams was recently hired along with Micah Studer, Executive Director, Equity and Support Services. Mr. Williams and Mr. Studer's first official day will be on September 4, 2018. Principal Gayelynn Gerhart, Cesar Chavez Community School introduced Chris Reyna, New Vice Principal at Dan Jacobs but he will also help at the new charter school and the Yolo County Construction Program (YCCP). This is his twentieth (20th) year in education and looks forward to the new school year!

- d. Committees
 - No reports.

3.2 Associations.

- No reports. Cory Wiegel, new Yolo Education Association (YEA) president introduced himself and is happy to be here representing union members.

4.0 INFORMATION/DISCUSSION/ACTION

4.1 Consent Agenda.

- a. Approval of Minutes: July 24, 2018 Regular Meeting.
Move for approval
- b. Temporary County Certificates
- c. Resolution #18-19/04 Resolution finding that Trustee's absence from Board meeting is due to an acceptable hardship and authorizing payment of stipend pursuant to Education § 1090(d)

The Board took action to approve the Consent agenda.

MOTION: Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Owens, Rodriguez, Taylor **NOES:** None. **ABSENT:** None

4.2 Head Start/Early Head Start Reports

- a. Enrollment Update
- b. Program
- c. Financial Status

Gail Nadal, Director, Early Childhood Education, reviewed the documents in the Board packet and responded to questions of the Board.

- 4.3 Resolution #18-19/02: Committed Fund Balance for Pension Contributions
Crissy Huey, Associate Superintendent, Administrative Services presented this item and responded to questions of the Board. Trustee Owens suggested that Trustee Yip could present this resolution to other county board members at the upcoming California County Boards of Education (CCBE) conference in Monterey, CA on September 14-15, 2018. There was a request from Trustee Taylor to email this resolution to the Board.

The Board took action to approve Resolution #18-19/02: Committed Fund Balance for Pension Contributions as submitted.

MOTION: Owens **SECOND:** Souza Cole **AYES:** Souza Cole, Owens, Rodriguez, Taylor, Yip **NOES:** None. **ABSENT:** None

- 4.4 Resolution #18-19/05: In Support of High School Voter Weeks, September 17-28, 2018
Superintendent Ortiz presented this item and responded to questions of the Board. A signed, framed resolution will be sent to Principal Gerhart at Cesar Chavez Community School to hang in the front office.

The Board took action to approve Resolution #18-19/05: In Support of High School Voter Weeks, September 17-28, 2018 as submitted

MOTION: Taylor **SECOND:** Yip **AYES:** Taylor , Yip, Souza Cole, Owens, Rodriguez **NOES:** None. **ABSENT:** None

Trustee Owens took a moment to acknowledge the attendance of Dr. Carl Jurgenson, Professor Emeritus of Sociology at U.C. Davis who has dedicated more than 50 years to teaching and was in the Peace Corps in 1962. Trustee Owens acknowledged his contribution to teaching and social justice. Thank you for being here.

- 4.5 Resolution #18-19/06: School Attendance
Superintendent Ortiz presented this item for information and responded to questions of the Board.

The Board took action to approve Resolution #18-19/06: School Attendance as submitted.

MOTION: Yip **SECOND:** Souza Cole **AYES:** Yip, Souza Cole, Owens,

Rodriguez, Taylor **NOES:** None. **ABSENT:** None

- 4.6 Resolution #18-19/07: Charter School Application for CalSTRS Activation
Crissy Huey presented this item for information and responded to questions of the Board.

The Board took action to approve Resolution #18-19/07: Charter School Application for CalSTRS Activation

MOTION: Souza Cole **SECOND:** Yip **AYES:** Souza Cole, Yip, Owens, Rodriguez, Taylor **NOES:** None. **ABSENT:** None

- 4.7 Plan for Providing Education Services To All Expelled Pupils
Garth Lewis, Assistant Superintendent, Instructional Services and Equity along with Principal Gerhart presented this item as information and responded to questions of the Board. Education Code § 48926 requires county superintendents, in conjunction with superintendents of the school districts within the county, to develop a plan for providing education services to all expelled students in that county. The plan has been adopted by the governing board of each school district within the county and will be submitted to the State Superintendent of Public Instruction. Trustee Souza Cole requested that the policies be updated in regards to this plan and Mr. Lewis stated we will work on updating these policies (last updated in 2016). Ronda DaRosa, Deputy Superintendent, also commented that staff will be doing a three (3) year study of students enrolled who are referred to YCOE for Individualized Education Programs (IEPs).

The Board took action to approve the Plan for Providing Education Services To All Expelled Pupils

MOTION: Taylor **SECOND:** Yip **AYES:** Taylor, Yip, Owens, Rodriguez, Souza Cole **NOES:** None. **ABSENT:** None

**Board President Cirenio Rodriguez left at 5:02pm
(Board Vice President Yip presided over rest of meeting)**

- 4.8 2018-19 Consolidated Application for Funding Categorical Aid Programs, Part I
Garth Lewis, Assistant Superintendent, Instructional Services and Equity presented this item and responded to questions of the Board. Each year YCOE is eligible for funds from the State's Consolidated Categorical Aid Programs. To access these funds, the YCOE must complete a Consolidated Application to be approved by the Board. Trustee Souza Cole stated that the homeless education policy should be updated and Garth commented that it will be part of the policy revisions coming to the Board in the future. Also, Trustee Souza Cole requested information on how many homeless/foster youth there are by district and if that can be placed on the future agenda items list.

The Board took action to approve the 2018-19 Consolidated Application for

Funding Categorical Aid Programs, Part I

MOTION: Souza Cole **SECOND:** Owens **AYES:** Souza Cole, Owens, Rodriguez, Taylor, Yip **NOES:** None. **ABSENT:** None

- 4.9 Second Reading of New Board Policies – Series 6000 (Instruction):
- a. BP/SP 6142.4 Service Learning/Community Service Classes
 - b. BP/SP 6142.6 Visual Arts and Performing Arts Education
 - c. BP/SP 6142.7 Physical Education and Activity
 - d. BP/SP 6142.91 Reading/Language Arts Instruction
 - e. BP/SP 6142.92 Mathematics Instruction
 - f. BP/SP 6142.93 Science Instruction
 - g. BP/SP 6142.94 History-Social Science Instruction
 - h. BP/SP 6143 Course of Study
 - i. BP/SP 6144 Controversial Issues

Deputy Superintendent Ronda DaRosa presented this item and responded to questions of the Board. Trustee Souza Cole requested these changes to the above policies:

Each policy should show the date adopted and revised on the bottom of each document.

Trustee Taylor requested changes to BP/SP 6144(a) Controversial Issues:

In the third paragraph Item #2 (take out language after manner):

When providing instruction related to a controversial issue, the following guidelines shall apply:

- 2. *Instruction shall be presented in a balanced manner. ~~addressing all sides of the issue without bias or prejudice and without promoting any particular point of view.~~*

The Board took action to approve the policies (a-i) with the above changes.

MOTION: Souza Cole **SECOND:** Owens **AYES:** Souza Cole, Owens, Rodriguez, Taylor, Yip **NOES:** None. **ABSENT:** None

The Superintendent hereby adopted the above policies (a-i) on this date.

- 4.10 First Reading: BP/SP 3230 Business and Noninstructional Operations
Deputy Superintendent Ronda DaRosa and Crissy Huey, Associate Superintendent, Administrative Services presented this item and responded to questions of the Board. Trustee Souza Cole requested a change in our standard language to read:

“The Yolo County Board of Education instead of Yolo County Governing Board...”

This policy will come back as a second reading to be adopted at the next YCBE Regular meeting on September 25, 2018.

4.11 First Reading: BP/SP 6171 Instruction

Deputy Superintendent Ronda DaRosa presented this item and responded to questions of the Board. Trustee Souza Cole requested a change in our standard language to read:

“The Yolo County Board of Education instead of Yolo County Governing Board...”

This policy will come back as a second reading to be adopted at the next YCBE Regular meeting on September 25, 2018.

4.12 YCOE Organizational Charts

Superintendent Ortiz presented this item and responded to questions of the Board. The Board requested the organizational charts be part of the board agenda twice a year (February and August). The website is updated with organizational charts on a regular basis.

4.13 Suite 190 Facility Update

Matt Juchniewicz, Director, SOS and Crissy Huey, Associate Superintendent, Administrative Services presented this item and responded to questions of the Board. Project updates and costs were given to the Board on construction, which began on August 20, 2018.

4.14 Yolo County Career Academy Charter School Program Update

Lori Perez, Director, College and Career Readiness presented this item and responded to questions of the Board. The Yolo County Career Academy opened on August 22, 2018 and currently has nine (9) students enrolled (projecting fifty (50) students by end of school year). Updates were given on the program including core values, instruction and the current classroom layout at YCOE (Esparto Lab). Trustee Owens would like to explore the most effective way for the Board’s facility committee to be more involved and engaged with this issue in the future.

4.15 Quarterly Report of Investments for Period Ending June 30, 2018

Crissy Huey, Associate Superintendent, Administrative Services presented this item and responded to questions of the Board. Government Code Section 53646 (b) requires the Chief Fiscal Officer of local agencies to present quarterly to the Governing Board a statement of the investments made by its office.

4.16 Williams Quarterly Report on Yolo County Schools in Decile 1-3 Covering the Months of April, May and June 2018

Deb Bruns, Director, Curriculum & Instruction reviewed the material in the board packet and responded to questions of the Board.

4.17 Quarterly Report on Williams Uniform Complaints for YCOE Operated Schools

Covering the Months of April, May and June 2018

Deb Bruns, Director, Curriculum & Instruction reviewed the material in the board packet and responded to questions of the Board.

4.18 YCOE Agreement for Inmate Academic Assistance

Lori Perez, Director, College and Career Readiness presented this item and responded to questions of the Board. YCOE and the Yolo County Monroe Detention Center have collaborated for the past three (3) years to provide an educational program for inmates at the Detention Center. Lori provided information on how the partnership was formed and the direct support YCOE provides at the Detention Center. There was a request from Trustee Souza Cole to email the agreement to the Board. Trustee Owens also wants to have a better understanding in regards to Dan Jacobs, Office of Refugee Resettlement (ORR) and the Inmate Academic Assistance program. He would like to know what are the range of services that YCOE provides in regards to educational support to incarcerated/detained persons (including re-entry of recently released inmates) and how does YCOE support these programs in Yolo County. Superintendent Ortiz commented that Yolo County will have more responsibility on fiscal oversight over districts in crisis in the future so it might be helpful for the Board if YCOE staff could give a presentation on these issues. Superintendent Ortiz suggested that March 2019 might be a good time to present this item to the Board.

4.19 Suggested Future Agenda Items

Trustee Yip requested that the Healthy Kids survey be placed on the September 2018 board agenda. Trustee Souza Cole requested information on how many homeless/foster youths there are by district to be placed on a future agenda as noted in agenda item 4.8. Trustee Owens requested that the September 2018 agenda include the information item *Setting Compensation for the Incoming Superintendent*. The compensation committee plans to meet with the Incoming Superintendent, Mr. Lewis in September 2018. Trustee Owens would like to discuss the proposal for the incoming superintendent at the next regular board meeting (September 25, 2018). YCOE organizational charts will be included in the Recurring Agenda Items list and placed in the board packet twice a year (February and August). Trustee Owens requested an information item on how YCOE supports the education of incarcerated or detained persons and the fiscal oversight responsibilities of the Superintendent over districts in crisis to be presented to the Board in March 2019.

5.0 ADJOURNMENT. The meeting adjourned at 6:08 p.m.

MOTION: Souza Cole **SECOND:** Owens **AYES:** Souza Cole, Owens, Rodriguez, Taylor, Yip **NOES:** None. **ABSENT:** None

Dr. Jesse Ortiz, Yolo County Superintendent of Schools
and Secretary to the Yolo County Board of Education)

/ys

YOLO COUNTY OFFICE OF EDUCATION
TEMPORARY COUNTY CERTIFICATES
FOR DISTRICTS

August 2018

Davis Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Elia Chavez	BCLAD
Andrea Paz Perdona	Multiple Subject
Dina Flamik	STSP
Arlene Deem	STSP
Alison Kimmel	Single Subject
Dustin Greenler	Limited Assignment
Jazmin Rojo	Limited Assignment
Julie Gwaltney	Single Subject

Esparto Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Lady Wilson	STSP

Washington Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Gina Chaffin	30 Day Sub Permit
Courtney McLean	Single Subject
Ryan Alvarez	Single Subject
Lauren Pipes	Single Subject
Teresa Bristow	PIP

Winters Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Davis Francis	Single Subject
Aaron VandeWege	Multiple Subject
Aria Lindsey	30 Day Sub Permit

Woodland Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Geoffrey Hulbert	RSP
Sarah Graves	Limited Assignment
Jacqueline Taylor	EM CLAD
Stephanie Pryor	EM CLAD
Mollie Camacho	Limited Assignment
April Green	Limited Assignment
Phillip Pinegar	Administrative Credential
Danielle Hermann	Multiple Subject
Danielle Hermann	EM CLAD
Nancy Weybarne	STSP
Lucas Schultz	STSP
Trevor Forbes	STSP
Adam McLearn	Administrative Credential
Beth Timpson	STSP

Yolo County Office of Education

Applicant Name	Type of Credential/Permit/Certificate
Olga Hernandez	CD Teacher Permit
Liset Espitia	STSP
Carolina Saavedra	CD Site Supervisor
Lois DeRosier	CD Site Supervisor
Brenda Digregorio	30 Day Sub Permit

Davis Joint Unified School District (2 of 2)

Applicant Name	Type of Credential/Permit/Certificate
Kevin Farris	STSP
Megan Currion	School Nurse
Grace Sauser	Administrative Credential
Gretchen Conner	Single Subject
Alison Walker	Limited Assignment
Jennifer Knudsen	Ed Specialist
Josephine Lanni	EM CLAD

Woodland Joint Unified School District (2 of 2)

Applicant Name	Type of Credential/Permit/Certificate
Crystal Grooms	Administrative Credential
Candace Ng	Ed Specialist
Michelle Bailey	Multiple Subject
Karen Lipman	CTE
David Salazar	Limited Assignment

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Mini-Grant Presentations	AGENDA ITEM #: 3.2
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Krista Purdom, Cory Wiegel, Caren Hill and Elizabeth Hogan
<u>BACKGROUND:</u>	DATE: September 25, 2018

Mini-Grant Presentations

- a. *STEM Girls Summit – November 27, 2017, YCOE Conference Center*– Krista Purdom, Program Specialist
 - Alternative Education
 - Amount: \$2,589.00

- b. Adult Living Skills Wellness, Inclusion & Nutrition Program – Cory Wiegel, Special Education Teacher
 6-month UC Davis Athletics Recreation Center –Gym membership for 16 students
 - ALSA 1 & 2 Davis Site
 - Amount: \$3,526.00

- c. Enhancing Lives with Virtual Reality – Caren Hill, Assistive Technology Specialist
 Library of 6 Virtual Reality (VR) Units to be shared by classes @ Greengate
 - Special Education/Greengate School
 - Amount: \$1,990.00

- d. Motor Activities Training Program Equipment – Elizabeth Hogan, Adapted PE Specialist
 Bowling ramp, volleyball soft ball set, etc.
 - Greengate School
 - Amount: \$692.00

RECOMMENDATION/COMMENTS: For information.

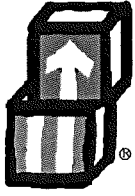
YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Head Start/Early Head Start Reports	AGENDA ITEM #: 3.3
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Gail Nadal and Debra Hinely
<u>BACKGROUND:</u>	DATE: September 25, 2018

The following reports are being presented to the Board as information:

- a. Enrollment Update – this is a standing report to the Board
- b. Program – this is a standing report to the Board
- c. Financial Status – this is a standing report to the Board

RECOMMENDATION/COMMENTS: For information only.



YCOE Head Start/Early Head Start
1280 Santa Anita Court, Suite 140
Woodland, CA 95776
(530) 668-3001



Report from: Gail Nadal (Program Director)

PROGRAM UPDATE:

- Our TLC (Teachers Learning and Collaborating) is scheduled to start on September 19 and will continue every other week until the month of June. This will take place at the Alyce Norman site. TLC is a group format Practiced-Based Coaching model for ongoing professional development for teachers.
- The new EHS Valley Oak classroom was open on September 15 and we are almost at full enrollment. We are in the process of working with the last family we need to enroll. We will be serving children ages 24-36 months. Enrollment capacity for this classroom is 12.
- We interviewed four applicants (three for the teaching position and 1 for FSSA position) last week. Reference checks were completed and we plan to bring these individuals onboard by October 1, if all goes well.
- The Charter construction started at the beginning of this month. This project will go on until the end of this month. At the end of the project, we will have a new shed structure and a new sidewalk.

TRAINING AND TECHNICAL ASSISTANCE:

- There will be DRDP (Desired Results Development Profile) training for teachers tomorrow. This training will be provided by CDE via webinar.
- Several of our teaching staff will be attending ChildPlus training in Las Vegas. ChildPlus is the software system we use to collect child/family data.

PLANNING:

- We are preparing for the Area One review next month.
- CLASS observation will take place this month. CLASS (Classroom Assessment Scoring System) is a tool that measures the quality of interaction between children and teachers. Scores of 1-7 are assigned to the classroom teacher. The focus is on the main teacher in the classroom. Data from this tool is used to create professional development opportunities for teachers.
- We are reviewing and updating all of our procedures to ensure that they are aligned with the new HS Performance Standards.
- Develop a written procedure for Kindergarten Transition.
- Parent Orientation is taking place at various sites and we are working on recruiting new PC members.

HEAD START/PROGRAMA HEAD START			
Resource 5210/Recurso 5210			
CATEGORY/CATEGORIA	Current/	Year to Date/	
Revenues/Ingresos:		\$ 2,799,582.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ 107,770.25	\$	169,895.28
Benefits/Beneficios	\$ 38,126.74	\$	61,715.86
Supplies/Provisiones	\$ 2,059.93	\$	2,059.53
<i>Parent Activities/Actividades de los padres</i>	<i>\$ 144.95</i>	<i>\$</i>	<i>144.95</i>
Site Supplies/Articulos de oficina para el centro	\$ 1,914.98	\$	1,914.58
Contracted Services/Servicios Contratados	\$ 5,081.49	\$	5,081.49
Operations/Gastos de Operacion	\$ 14,467.31	\$	15,541.56
Building/Land Improvements	\$ 1,400.00	\$	1,400.00
Indirect Costs/Costos Indirectos	\$ 23,696.52	\$	23,696.52
Cafeteria Fund/transferencia al fondo del café	\$ -	\$	-
Total Expenditures/Total de Gastos	\$ 192,643.14	\$	279,431.14

EARLY HEAD START/PROGRAMA EARLY HEAD START			
Resource 5212/Recurso 5212			
CATEGORY/CATEGORIA	Current/	Year to Date/	
Revenues/Ingresos:		\$ 1,068,072.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ 42,602.25	\$	85,584.01
Benefits/Beneficios	\$ 14,313.18	\$	28,730.18
Supplies/Provisiones	\$ 13,603.83	\$	13,603.83
<i>Parent Activities/Actividades de los padres</i>	<i>\$ 28.49</i>	<i>\$</i>	<i>28.49</i>
Site Supplies/Articulos de oficina para el centro	\$ 13,575.34	\$	13,575.34
Contracted Services/Servicios Contratados	\$ 12,314.59	\$	12,314.59
Operations/Gastos de Operacion	\$ 5,113.66	\$	5,114.17
Building/Land Improvements			
Indirect Costs/Costos Indirectos	\$ 13,546.32	\$	13,546.32
Cafeteria Fund/transferencia al fondo del café	\$ 1,703.76	\$	1,703.76
Total Expenditures/Total de Gastos	\$ 103,197.59	\$	160,596.86

HEAD START/PROGRAMA HEAD START T & TA			
Resource 5208/Recurso 5208			
CATEGORY/CATEGORIA	Current/	Year to Date/	
Revenues/Ingresos:		\$ 33,692.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ -	\$	-
Benefits/Beneficios	\$ -	\$	-
Supplies/Provisiones	\$ -	\$	-
<i>Parent Activities/Actividades de los padres</i>	<i>\$ -</i>	<i>\$</i>	<i>-</i>
Site Supplies/Articulos de oficina para el centro	\$ -	\$	-
Contracted Services/Servicios Contratados	\$ 1,908.00	\$	1,908.00
Operations/Gastos de Operacion	\$ -	\$	-
Indirect Costs/Costos Indirectos	\$ 177.83	\$	177.83
Total Expenditures/Total de Gastos	\$ 2,085.83	\$	2,085.83

EARLY HEAD START/PROGRAMA EARLY HEAD START T & TA			
Resource 5218/Recurso 5218			
CATEGORY/CATEGORIA	Current/	Year to Date/	
Revenues/Ingresos:		\$ 25,983.00	
Expenditures/Gastos:			
Salaries/Salarios	\$ -	\$	-
Benefits/Beneficios	\$ -	\$	-
Supplies/Provisiones	\$ -	\$	-
<i>Parent Activities/Actividades de los padres</i>	<i>\$ -</i>	<i>\$</i>	<i>-</i>
Site Supplies/Articulos de oficina para el centro	\$ -	\$	-
Contracted Services/Servicios Contratados	\$ 1,692.00	\$	1,692.00
Operations/Gastos de Operacion	\$ -	\$	-
Indirect Costs/Costos Indirectos	\$ 157.69	\$	157.69
Total Expenditures/Total de Gastos	\$ 1,849.69	\$	1,849.69

CACFP Meal Reimbursement: July 2018				Credit Cards		Monthly	
Number of Meals/Snacks Served	Federal Reimbursement Amount	State Reimbursement Amount			Expense		
Breakfast	585	1047.15	\$ 103.19	Visa	\$	9,253.39	
AM Snacks		\$ -	\$ -	Wal-Mart	\$	1,798.84	
Lunch	740	2,623.30	\$ 130.54	Nugget/Food 4 Less	\$	1,511.60	
PM Snacks	608	553.28	\$ -	Interstate Oil	\$	330.02	
Total Reimbursement		\$ 4,457.46	\$ 4,457.46	Total Credit Cards	\$	12,893.85	

Calculation of In-Kind Contributions			Administrative Percent Calculation	
	Dollars Expended Year-To-Date	In-Kind Required		
Head Start:	\$ 279,431.14	\$ 69,857.79	Maximum Percent Allowed	15%
HS T & TA	\$ 2,085.83	\$ 521.46	Calculated Percent for the Month	18%
Early HS	\$ 160,596.86	\$ 40,149.22	Annual Percentage	17%
EHS T & TA	\$ 1,849.69	\$ 462.42		
Total	\$ 443,963.52	\$ 110,990.88		
	Amount Required:	\$ 110,990.88		
	Actual In-Kind:	\$ 197,502.44		
	*Surplus/(Deficit):	\$ 86,511.56		
If deficit: will be returned to Federal Government from unrestricted dollars				

**Executive Summary
2018/2019 Fiscal Year
August 2018**

Program	Working Budget	Current Expenditures	Year-To-Date Expenditures	Encumbered	Balance	% of Budget Spent	% of Budget Encumbered	% of Budget Unspent or Not Obligated
Head Start	\$ 2,872,371	\$ 192,643	\$ 279,431	\$ 1,509,273	\$ 1,083,667	9.73%	52.54%	37.73%
Early Head Start	\$ 1,095,842	\$ 103,198	\$ 160,597	\$ 584,792	\$ 350,454	14.66%	53.36%	31.98%
Head Start T&TA	\$ 34,554	\$ 2,086	\$ 2,086	\$ 3,100	\$ 29,368	6.04%	8.97%	84.99%
Early Head Start T&TA	\$ 25,983	\$ 1,850	\$ 1,850	\$ 3,100	\$ 21,033	7.12%	11.93%	80.95%
Total Grant	\$ 4,028,750	\$ 299,776	\$ 443,964	\$ 2,100,265	\$ -	11.02%	52.13%	0.00%

Credit Cards	Monthly Expense
Visa	\$ 9,253.39
Wal-Mart	\$ 1,798.84
Nugget/Food 4 Less	\$ 1,511.60
Interstate Oil	\$ 330.02
Total Credit Card Expense	\$ 12,893.85

Administrative Percent Calculation	
Maximum allowed Administrative Percent:	15%
Calculated Percentage for the Month:	18%
Annual Percentage	17%

	Dollars Expended	In-Kind Required
	Year-To-Date	
Head Start:	\$ 279,431.14	\$ 69,857.79
Head Start T & TA:	\$ 2,085.83	\$ 521.46
Early Head Start:	\$ 160,596.86	\$ 40,149.22
Early Head Start T & TA:	\$ 1,849.69	\$ 462.42
Total	\$ 443,963.52	\$ 110,990.88
	Amount Required:	\$ 110,990.88
	Actual In-Kind:	\$ 197,502.44
	*Surplus/(Deficit):	\$ 86,511.56

If deficit: will be returned to Federal Government from unrestricted dollars

CACFP Meal Reimbursement: July 2018			
	Number of Meals/Snacks Served	Federal Reimbursement Amount	State Reimbursement Amount
Breakfast	585	\$ 1047.15	\$ 103.19
AM Snacks		\$ -	\$ -
Lunch	740	\$ 2,623.30	\$ 130.54
PM Snacks	608	\$ 553.28	\$ 173.90
	Total Reimbursement	\$ 4,457.46	

**EARLY HEAD START
2018/2019
August**

Resource 5212

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received					
				Actual Current	Year-to-date	Encumbered	Balance	%	
Revenues									
All Other Federal	1,068,072		1,068,072	0	0	0	1,068,072	100.00%	
Prior Year	0	0	0	0	0	0	0	#DIV/0!	
COLA	27,770		27,770	0	0	0	27,770		
Total Revenues	1,095,842	0	1,095,842	0	0	0	1,095,842	100.00%	
Expenditures									
Salaries	594,675	0	594,675	42,602	85,584	403,044	106,047	17.83%	
Benefits	243,273	0	243,273	14,313	28,730	140,003	74,540	30.64%	
Supplies	29,945	0	29,945	13,604	13,604	22,697	(6,356)	-21.23%	
<i>Parent Activity Supplies & Food for Parent Meetings</i>	0	0	0	28	28	1,417	(1,445)	#DIV/0!	
<i>Site Supplies</i>	29,945	0	29,945	13,575	13,575	21,280	(4,911)	-16.40%	
Travel & Conference	9,646	0	9,646	500	500	1,213	7,933	82.24%	
Dues & Memberships	590	0	590	63	63	0	528	89.41%	
Insurance	4,200	0	4,200	4,522	4,522		(322)	-7.68%	
Rentals, Leases, Repairs & Noncapitalized Improvements	2,300	0	2,300	13	13	537	1,750	76.09%	
Direct Costs for Transfer of Services	68,313	0	68,313	10	10		68,303	99.98%	
Professional/Contracted Services & Operating Expenditures	36,875	0	36,875	12,315	12,315	17,228	7,333	0.00%	
Intergovernmental Fees	0	0	0	6	6	69	(76)		
Indirect Costs	93,426	0	93,426	13,546	13,546		79,880	85.50%	
Tsfer to Cafe Fund	12,599	0	12,599	1,704	1,704		10,895	86.48%	
Total Expenditures	1,095,842	0	1,095,842	103,198	160,597	584,792	350,454	31.98%	

**HEAD START
T & TA
2018/2019
August**

Resource 5208

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received			Balance	% %
				Current	Year-to-date	Encumbered		
Revenues								
All Other Federal	33,692	0	33,692	0	0	0	33,692	100.00%
COLA	862		862					
Total Revenues	34,554	0	34,554	0	0	0	34,554	100.00%
Expenditures								
Salaries	0	0	0	0	0	0	0	0.00%
Benefits	0	0	0	0	0	0	0	0.00%
Supplies	6,409	0	6,409	0	0	600	5,809	90.64%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	1,400	0	1,400	0	0	0	1,400	100.00%
<i>Site Supplies</i>	5,009	0	5,009	0	0	0	5,009	100.00%
Travel & Conference	10,181	0	10,181	0	0	0	10,181	100.00%
Contracted Services	15,019	0	15,019	1,908	1,908	2,500	10,611	70.65%
Indirect Costs	2,945	0	2,945	178	178	0	2,767	93.96%
Total Expenditures	34,554	0	34,554	2,086	2,086	3,100	29,368	84.99%

**HEAD START
2018/2019 BUDGET
August**

Resource 5210

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received				% %
				Current	Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	2,799,582		2,799,582	0	0		2,799,582	100.00%
Prior Year	0	0	0	0	0		0	#DIV/0!
COLA	72,789		72,789	0	0		72,789	0.00%
Total Revenues	2,872,371	0	2,872,371	0	0	0	2,872,371	100.00%
Expenditures:								
Salaries	1,363,462	0	1,363,462	107,770	169,895	1,048,562	145,004	10.64%
Benefits	628,908	0	628,908	38,127	61,716	382,391	184,801	29.38%
Supplies	58,139	0	58,139	2,060	2,060	40,260	15,820	27.21%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	7,696	0	7,696	145	145	3,417	4,134	53.72%
<i>Site Supplies</i>	50,443	0	50,443	1,915	1,915	36,843	11,685	23.17%
Travel & Conference	20,358	0	20,358	276	276	4,906	15,176	74.55%
Dues & Memberships	1,933	0	1,933	188	188	0	1,746	90.30%
Insurance	13,500	0	13,500	13,567	13,567		(67)	-0.50%
Operations & Housekeeping				41	41	209	(250)	#DIV/0!
Rentals, Leases, Repairs & Noncapitalized								
Improvements	8,900	0	8,900	44	44	1,606	7,250	81.46%
Direct Costs for Transfer of Services	387,552	0	387,552	335	1,371		386,181	99.65%
Professional/Contracted Services & Operating								
Expenditures	67,912	0	67,912	5,081	5,081	26,588	36,243	53.37%
Intergovernmental Fees	3,608	0	3,608	57	96	4,751	(1,239)	-34.34%
Land Improvements	0	0	0	1,400	1,400	0	(1,400)	#DIV/0!
Indirect Costs	267,705	0	267,705	23,697	23,697		244,008	91.15%
Tsfer to Cafe Fund	50,394	0	50,394				50,394	100.00%
Total Expenditures	2,872,371	0	2,872,371	192,643	279,431	1,509,273	1,083,667	37.73%

EARLY HEAD START
T & TA
2018/2019 BUDGET
August

Resource 5218

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received			Balance	% %
				Current	Year-to-date	Encumbered		
Revenues								
All Other Federal	25,983	0	25,983	0	0	0	25,983	100.00%
Total Revenues	25,983	0	25,983	0	0	0	25,983	100.00%
Expenditures								
Salaries	0	0	0	0	0	0	0	0.00%
Benefits	0	0	0	0	0	0	0	0.00%
Supplies	6,025	0	6,025	0	0	600	5,425	90.04%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	4,000	0	4,000	0	0	0	4,000	100.00%
<i>Site Supplies</i>	2,025	0	2,025	0	0	0	2,025	100.00%
Travel & Conference	10,568	0	10,568	0	0	0	10,568	100.00%
Contracted Services	7,175	0	7,175	1,692	1,692	2,500	2,983	41.57%
Indirect Costs	2,215	0	2,215	158	158	0	2,057	92.88%
			0					
Total Expenditures	25,983	0	25,983	1,850	1,850	3,100	21,033	80.95%

**HEAD START/EARLY HEAD START
CREDIT CARD REPORT
2018/2019
August**

MANAGER	VISA
Gail Nadal	
Travel/Conference	\$ 804.80
Center Supplies	\$ 7,532.44
TOTAL	\$ 8,337.24
Genet Telahun	
Travel/Conference	\$ 54.80
Center Supplies	\$ 347.46
TOTAL	\$ 402.26
Amee Dowkes	
Travel/Conference	\$ (4.75)
Center Supplies	\$ -
TOTAL	\$ (4.75)
Gustavo Melgoza	
Travel/Conference	\$ -
Center Supplies	\$ 518.64
TOTAL	\$ 518.64
Maria Luna	
Travel/Conference	\$ -
Center Supplies	\$ -
TOTAL	\$ -
VISA Grand Total	\$ 9,253.39 ****
NUGGET/FOOD 4 LESS	\$ 1,511.60
INTERSTATE OIL	\$ 330.02
Wal Mart	\$ 1,798.84
TOTAL MONTHLY EXPENDITURES:	\$ 12,893.85

**Credit card statements available upon request

HEAD START/EARLY HEAD START
2018/2019 FISCAL YEAR
CALCULATION OF IN-KIND CONTRIBUTIONS

Month	Year	Location									Grand Total
		Other	Alyce Norman	Itinerant	Esparto	Lemen	Charter	Lincoln/Plainfield	Valley Oak	Westfield/Elkhorn	
July	2018	\$ 24,343.59	\$ 1,849.49	\$ 1,813.66		\$ 1,007.16	\$ 2,971.94				\$ 31,985.84
August	2018	\$ 165,516.60									\$ 165,516.60
September	2018										\$ -
October	2018										\$ -
November	2018										\$ -
December	2018										\$ -
January	2019										\$ -
February	2019										\$ -
March	2019										\$ -
April	2019										\$ -
May	2019										\$ -
June	2018										\$ -
		\$ 189,860.19	\$ 1,849.49	\$ 1,813.66	\$ -	\$ 1,007.16	\$ 2,971.94	\$ -	\$ -	\$ -	\$ 197,502.44

Total Contribution Due based on actual dollars claimed:

	Dollars Expended as of August 31, 2018	In-Kind Required
Head Start:	279,431.14	69,857.79
Head Start T & TA:	2,085.83	521.46
Early Head Start:	160,596.86	40,149.22
Early Head Start T & TA:	1,849.69	462.42
Total:	443,963.52	110,990.88

Amount Required:	110,990.88
Actual In-Kind:	<u>197,502.44</u>
*Surplus/(Deficit):	86,511.56
Surplus(Deficit):	86,511.56

If deficit: will be returned to Federal Government from unrestricted dollars

YOLO COUNTY BOARD OF EDUCATION

**Public Hearing for:
The Sufficiency of Instructional Materials in the Yolo County Office of
Education Alternative Education Programs**

SUBJECT: Public Hearing	AGENDA ITEM #: 3.4
	DATE: September 25, 2018

A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the stipulation of the State Instructional Materials Program, and the sufficiency of instructional materials in the Yolo County Office of Education Alternative Education Programs, Grades 9-12, Fiscal Year 2018-19.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Resolution #18-19/08: Regarding Sufficiency or Insufficiency of Instructional Materials, 2018-19	AGENDA ITEM #: 3.5
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> POSSIBLE <input checked="" type="checkbox"/> INFORMATION ACTION	RESEARCH & PREPARATION BY: <div style="text-align: center;">Garth Lewis</div>
<u>BACKGROUND:</u>	DATE: September 25, 2018

The Yolo County Office of Education is entitled to receive dollars from the State Instructional Materials Program for the 2018-2019 school year for students in grades 9-12.

In order to expend these funds, the Board of Trustees must meet the following requirements:

1. Hold a public hearing and through a resolution (Regarding Sufficiency or Insufficiency of Instructional Materials, 2018-2019) to verify that each pupil in grades 9-12 has sufficient instructional materials, consistent with the content and cycles of the curriculum framework adopted by the State Board, (Education Code § 60119).
2. Stipulate that these funds will be used to purchase instructional materials, (Education Code § 60248).
3. When purchasing instructional materials, the materials or textbooks must be adopted by the local governing board (Education Code § 60400)
4. Comply with the requirement that these funds will be used to purchase textbooks from publishers who comply with Education Code §§ 60600-60062.
5. Include only instructional materials (Education Code §§ 60040-60047) which accurately portray the following:
 - The cultural and racial diversity of society, including the contributions of both men and women in all type of roles;
 - The necessity for the protection of our environment;
 - The effects on the human system of the use of tobacco, alcohol, narcotics and restricted dangerous drugs;

YOLO COUNTY BOARD OF EDUCATION

Board Transmittal: Agenda Item 3.5

September 25, 2018

- That materials encourage thrift, fire prevention, and the humane treatment of animals and people;
- That textbooks for social science, history or civics contain the Declaration of Independence and the Constitution of the United States; and
- That materials selected do not contain any material reflecting adversely upon persons because of their race, color, creed, national origin, ancestry, sex, handicap or occupation, (Education Code § 60400).

Students in our Cesar Chavez Community School and Dan Jacobs School, programs have access to instructional materials in the areas of Language Arts, Math, History/Social Sciences and Science. Staff has confirmed that we have enough instructional materials for pupils currently enrolled in our programs.

Textbooks for Cesar Chavez Community School and Dan Jacobs School Correlated to the California State Content Standards:

- 1) U.S. History: *McDougal Littell, The Americans/ Teachers' Curriculum Institute, History Alive*
- 2) World History: *McDougal Littell, Modern World History/ Glencoe McGraw Hill, World History Modern Times*
- 3) Economics: *AGS, Economics*
- 4) Government: *AGS, United States Government/ Prentice Hall, Magruder's American Government*
- 5) English Language Arts: *Pearson – Prentice Hall, Timeless Voices, Timeless Themes*
- 6) Science: *Pearson, Earth Science, California Edition/*
- 7) Biology: *Glencoe McGraw Hill, Glencoe Biology*
- 8) Pre-Algebra: *McDougal Littell- Houghton Mifflin Co., Pre-Algebra*
- 9) Algebra I: *McDougal Littell-Houghton Mifflin Co., Algebra I*
- 10) Geometry: *McDougal Littell – Houghton Mifflin Co., Geometry*
- 11) Edge ELD: *National Geographic School Publishing/Hampton-Brown*
- 12) ~~Chemistry: *Glencoe McGraw Hill, Glencoe Chemistry**~~
- 13) ~~Algebra 2: *McDougal Littell-Houghton Mifflin Co., Algebra 2**~~

*We no longer issue these textbooks as students taking these courses complete the course via the online Edgenuity curriculum. We have sufficient resources for students to access these course materials via chromebooks. **Edgenuity** – *Edgenuity supplies comprehensive, standards aligned electronic high school courses that are available to all students via the Internet.*

We plan to use program funds and Lottery – Instructional Materials monies, to purchase needed state content standard aligned materials as our students continue to be in need of the kinds of materials described above. The expenditure of these funds is consistent with the curriculum and courses of study for our programs.

RECOMMENDATION/COMMENTS: The board is requested to adopt Resolution #18-19/08: Regarding Sufficiency or Insufficiency of Instructional Materials, 2018-2019 as required by Ed Code. This will allow expenditure of funds to purchase instructional materials for Cesar Chavez Community School and Dan Jacobs School as planned.

Yolo County Office of Education
Resolution #18-19/08: Regarding Sufficiency or
Insufficiency of Instructional Materials, 2018-2019

WHEREAS, the governing board of the Yolo County Office of Education, in order to comply with the requirements of *Education Code* Section 60119, held a public hearing on September 25, 2018, at 3:36 PM, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the development of the Local Control and Accountability Plan and in the public hearing, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Yolo County Office of Education, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects for Cesar Chavez Community School and Dan Jacobs School.

- **Mathematics** – *McDougal Littell-Houghton Mifflin Co., Pre-Algebra; McDougal Littell-Houghton Mifflin Co, Algebra 1; McDougal Littell-Houghton Mifflin Co, Geometry; McDougal Littell-Houghton Mifflin Co., Algebra 2*
- **History-social science** - *Teachers' Curriculum Institute, History Alive; Glencoe McGraw Hill, World History Modern Times; Prentice Hall, Magruder's American Government, McDougall Littell; The Americans, McDougal Littell; Modern World History. AGS; Economics, AGS; United States Government*
- **English/language arts, including the English language development component of an adopted program** - *Pearson-Prentice Hall, Timeless Voices, Timeless Themes, National Geographic School Publishing/Hampton Brown; Edge Level C.*
- **Science** – *Pearson; Earth Science California Edition Glencoe McGraw Hill, Glencoe Biology; Glencoe McGraw Hill, Glencoe Chemistry*
- **Edgenuity** – *Edgenuity supplies comprehensive, standards aligned electronic high school courses that are available to all students via the Internet.*

Therefore, it is resolved that for the 2018-2019 school year, the Yolo County Office of Education has provided each enrolled pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Adopted this 25th day of September, 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Cirenio Rodriguez, President

Date: September 25, 2018

ATTESTED TO:

Dr. Jesse Ortiz, Superintendent
Yolo County Office of Education

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Consideration and Nomination of John Gordon for CSBA Hispanic Director-At-Large	AGENDA ITEM #: 3.6
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Trustee Yip
BACKGROUND:	DATE: September 25, 2018

In Even-Numbered Years, Regional Directors from even numbered regions as well as the Directors-at-Large, Asian Pacific Islander and Hispanic are elected. The Directors serve a two year term beginning immediately upon the close of the Annual Education Conference and Trade Show.

I would like the Yolo County Board of Education to consider the nomination of John Gordon, for the Director-at-Large Hispanic.

John Gordon was first elected to represent the students of the Galt Joint Union Elementary School District December 2008. He has served as the president of the board and represented the district on a variety of joint task forces with the city and county.

As a member of CSBA, he was selected as a Delegate (Region 6B-2011-present), Legislative Committee (2017-present) and the Programmatic Content Advisory Group (2016-2017).

His day job is a Field Representative for the California Department of Education where he serves 20 counties in their Bay Area, Central Valley, Southern California (Orange and San Diego Counties) by reviewing and approving new school sites and new construction/modernization plans to ensure that the projects meets Title 5 Regulations.

He also administers the Proposition 1D/Proposition 51 Career Technical Education Facilities Program, which provided \$500 million to construct new or renovate existing learning environments related to one of 15 career industry sectors recognized by the CDE.

In his spare time, he serves on the Galt Youth Commission as an Adult Mentor supporting 10 high school students to guide them in community service in encouraging civic unity.

RECOMMENDATION/COMMENTS: That the Board determine whether or not to nominate for CSBA Hispanic Director-At-Large.



2018 Directors-at-Large, Asian/Pacific Islander and Hispanic Nomination Form

The nominations for Directors-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. The U.S. Postal Service postmark, fax, or email deadline for the nomination form is Friday, September 28, 2018.

Two letters of recommendation are required to be submitted by Friday, October 5, 2018.

Nominees must give permission prior to being nominated.

(Please submit a separate nomination form for each Director position and each nominee.)

The governing board of the Yolo County Office of Education School District or County Office Board of Education voted to nominate John Gordon (Nominee name) as a candidate for the following Director-at-Large position: (please indicate below)

Director-at-Large, Asian/Pacific Islander

Director-at-Large, Hispanic

The nominee is a member of the Galt Joint Union Elementary School District School District or County Office Board of Education, which is a member of CSBA. The nominee has been contacted and has given permission to be nominated.

Signature of the Board Clerk or Board Secretary

September 25, 2018

Date

Please submit this nomination form by choosing one of the following options below:

- E-mail: nominations@csba.org
- Or fax: ATTN: Mike Walsh, President, at (916) 371-3407
- Or mail: Mike Walsh, President
California School Boards Association
3251 Beacon Blvd.
West Sacramento, CA 95691

If you have any questions, please contact CSBA's Executive Office, (800) 266-3382.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Second Reading of Board Policies -- 1 NEW policy from 3000 (Business and Noninstructional Operations) Series: a. BP/SP 3230 – Federal Grant Programs	AGENDA ITEM #: 3.7
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Ronda DaRosa
<u>BACKGROUND:</u>	DATE: September 25, 2018

Federal auditing guidelines require an organization to maintain written policies and procedures over procurement.

RECOMMENDATION/COMMENTS: The Board is being asked to adopt the above policy at the September 25, 2018 meeting

FEDERAL GRANT FUNDS

The Yolo County Board of Education recognizes the Yolo County Office of Education's responsibility to maintain fiscal integrity and transparency in the use of all funds awarded through federal grants. The County Office shall comply with all requirements detailed in any grant agreement with an awarding agency and with the federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards specified in 2 CFR 200.0-200.521 and any stricter state laws and County Office policy.

Any goods or services purchased with federal funds shall be reasonable in cost and necessary for the proper and efficient performance or administration of the program.

The Yolo County Superintendent of Schools or designee shall ensure that the County Office's financial management systems and procedures provide for the following: (2 CFR 200.302)

1. Identification in County Office accounts of each federal award received and expended and the federal program under which it was received

(cf. 3100 - Budget)

2. Accurate, current, and complete disclosure of the financial and performance results of each federal award or program in accordance with the reporting requirements of 2 CFR 200.327 and 200.328

(cf. 3460 - Financial Reports and Accountability)

3. Records and supporting documentation that adequately identify the source and application of funds for federally funded activities, including information pertaining to federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

4. Effective controls and accountability for all funds, property, and other assets and assurance that all assets are used solely for authorized purposes

5. Comparison of actual expenditures with budgeted amounts for each federal award

6. Written procedures to implement provisions governing payments as specified in 2 CFR

FEDERAL GRANT FUNDS

200.305

7. Written procedures for determining the allowability of costs in accordance with 2 CFR 200.400-200.475 and the terms and conditions of the federal grant award

(cf. 3400 - Management of District Assets/Accounts)

The County Superintendent or designee shall develop and implement appropriate internal control processes to reasonably assure that transactions are properly executed, recorded, and accounted for so that the County Office can prepare reliable financial statements and federal reports, maintain accountability over assets, and demonstrate compliance with federal laws, regulations, and conditions of the federal award. (2 CFR 200.61, 200.62, 200.303)

Equipment purchased with federal funds shall be properly inventoried and adequately maintained to safeguard against loss, damage, or theft of the property.

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)

(cf. 3440 - Inventories)

(cf. 3512 - Equipment)

All staff involved in the administration or implementation of programs and activities supported by federal funds shall receive information and training on the allowable use of federal funds, purchasing procedures, and reporting processes commensurate with their duties.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The County Office shall submit performance reports to the awarding agency in accordance with the schedule and indicators required for that federal grant by law and the awarding agency. As required, such reports may include a comparison of actual accomplishments to the objectives of the federal award, the relationship between financial data and performance accomplishments, the reasons that established goals were not met if applicable, cost information to demonstrate cost effective practices, analysis and explanation of any cost overruns or high unit costs, and other relevant information. The final performance report shall be submitted within 90 days after the ending date of the grant. (2 CFR 200.301, 200.328)

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

FEDERAL GRANT FUNDS

Legal Reference:

EDUCATION CODE

42122-42129 Budget requirements

CODE OF FEDERAL REGULATIONS, TITLE 2

180.220 Amount of contract subject to suspension and debarment rules

200.0-200.521 Federal uniform grant guidance, especially:

200.1-200.99 Definitions

200.100-200.113 General provisions

200.317-200.326 Procurement standards

200.327-200.329 Monitoring and reporting

200.333-200.337 Record retention

200.400-200.475 Cost principles

200.500-200.521 Audit requirements

CODE OF FEDERAL REGULATIONS, TITLE 34

76.730-76.731 Records related to federal grant programs

CODE OF FEDERAL REGULATIONS, TITLE 48

2.101 Federal acquisition regulation; definitions

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Department of Education Audit Guide

California School Accounting Manual

EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Questions and Answers Regarding 2 CFR Part 200, March 17, 2016

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Office of Management and Budget, Uniform Guidance:

https://www.whitehouse.gov/omb/grants_docs

State Controller's Office: <http://www.sco.ca.gov>

System for Award Management (SAM): www.sam.gov/portal/SAM/##11

U.S. Department of Education: <http://www.ed.gov>

U.S. Government Accountability Office: <http://www.gao.gov>

Policy
approved:

YOLO COUNTY OFFICE OF EDUCATION
Woodland, California

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Second Reading of Board Policies -- 1 NEW policy from 6000 (Instruction) Series: a. BP/SP 6171 Title I Programs	AGENDA ITEM #: 3.8
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY:
<u>BACKGROUND:</u>	DATE: September 25, 2018

The Deputy Superintendent is undergoing a review of the 6000 series (instruction) policies. At this time one policy with administrative regulations is being presented for adoption. Another grouping will be forthcoming.

RECOMMENDATION/COMMENTS: The Board is being asked to adopt the above policy at the September 25, 2018 meeting

TITLE I PROGRAMS

The Yolo County Board of Education desires to provide a high-quality education that enables all students to meet challenging state academic standards. In schools/programs with a large number or percentage of economically disadvantaged families, the County Office shall use Title I funds to provide services that strengthen the academic program and provide support to students at risk of failing to achieve academic standards.

- (cf. 6011 - Academic Standards)
- (cf. 6162.5 - Student Assessment)
- (cf. 6162.51 - State Academic Achievement Tests)

Title I funds shall be used to supplement, not supplant, funds available from state and local sources for the education of students participating in Title I programs. (20 USC 6314, 6321)

Descriptions of how the County Office will address the required components of the Title I local educational agency plan, as specified in 20 USC 6312, shall be included within the County Office's control and accountability plan (LCAP), the LCAP Federal Addendum, or another document. School-level strategies shall be aligned with the County Office's plan and be tailored to the specific needs of the students at the school/program.

- (cf. 0420 - School Plans/Site Councils)
- (cf. 0400 - Comprehensive Plans)
- (cf. 0460 - Local Control and Accountability Plan)

In addition, the County Office and each school/program receiving Title I funds shall develop a written parent/guardian and family engagement policy in accordance with 20 USC 6318.

- (cf. 6020 - Parent Involvement)

Comparability of Services

In schools/programs receiving Title I funds, state and local funds shall be used to provide services that, taken as a whole, are at least comparable to services in schools/programs that are not receiving Title I funds or, if all County Office schools/programs are receiving Title I funds, that are substantially comparable in each school/program. Comparability may be determined on a school-by-school or program-by-program basis or by grade span. (20 USC 6321)

To demonstrate comparability of services among County Office schools/programs, the County Office shall:

TITLE I PROGRAMS (continued)

1. Adopt and implement a County Office wide salary schedule
2. Ensure equivalence in teachers, administrators, and other staff, as measured by either or both of the following:
 - a. The ratio of students to instructional staff at each Title I school/program within a grade span, which shall not exceed 110 percent of the average ratio for all non-Title I County Office schools/programs within that grade span
 - b. Salary expenditures for instructional staff at each Title I school/program , which shall be no less than 90 percent of the average salary expenditure across non-Title I County Office schools/programs.
3. Ensure equivalence in the provision of curriculum materials and instructional supplies, by determining whether the per-student expenditure of state and local funds for curriculum materials and instructional supplies in Title I schools/program is between 90 and 110 percent of the County Office-wide average
4. Determine whether the amount of state and local funds allocated per student for each grade span is between 90 and 110 percent of the per student average for each grade span in non-Title I schools/programs

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

In determining comparability, the County Office shall not include staff salary differentials for years of employment. The County Office also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school/program year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to students with disabilities, and supplemental state or local funds expended in any school/program attendance area or school/programs for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

The Yolo County Superintendent of Schools or designee shall annually assess comparability in accordance with the above criteria and maintain records documenting the County Office's compliance. If any instances of noncomparability are identified, the County Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

TITLE I PROGRAMS (continued)

Program Evaluation

The County Board shall regularly monitor the progress of economically disadvantaged and low-achieving students in Title I schools/programs. During the annual evaluation of the County Office's progress toward achieving each goal identified in the LCAP or other planning document addressing 20 USC 6312, the County Board shall review disaggregated data on academic achievement, school/program attendance, and other outcomes for such students and shall ensure that strategies are revised as necessary to support continuous improvement.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

11503 Parent involvement programs in Title I schools

52060-52077 Local control and accountability plan

54420-54425 State Compensatory Education

64001 Single plan for student achievement, consolidated application programs

UNITED STATES CODE, TITLE 20

6301 Program purpose

6311-6322 Improving basic programs for disadvantaged students, including:

6312 Local educational agency plan

6313 Eligibility of schools and school attendance areas; funding allocation

6314 Title I schoolwide programs

6315 Targeted assistance schools

6318 Parent and family engagement

6320 Participation of private school students

6321 Comparability of services

6333-6335 Grants to local educational agencies

6391-6399 Education for migrant students

7881 Participation of private school students

CODE OF FEDERAL REGULATIONS, TITLE 34

TITLE I PROGRAMS (continued)

200.1-200.73 Improving basic programs for disadvantaged students

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Frequently Asked Questions About Title I Schoolwide Programs

Local Control and Accountability Plan Federal Addendum Template

Meeting Title I, Part A Comparability Requirements, October 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Fiscal Changes and Equitable Services Requirements Under the Elementary and Secondary Education Act of 1965 (ESEA), as Amended by the Every Student Succeeds Act,

Non-Regulatory Guidance, November 21, 2016

Title I Fiscal Issues, Non-Regulatory Guidance, February 2008

Designing Schoolwide Programs, Non-Regulatory Guidance, March 22, 2006

Title I Services to Eligible Private School Students, October 17, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov/sp/sw>

U.S. Department of Education: <http://www.ed.gov>

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Data on California Healthy Kids Survey	AGENDA ITEM #: 3.9
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
BACKGROUND:	DATE: September 25, 2018

At the request of the board, staff developed a report of survey data from the May 2018, administration of the California Health Kids Survey (CHSKS).

Data reported in the attached PowerPoint slides reflect attitudes, behaviors, and experiences of students enrolled in the Yolo County Office of Education alternative education program at the Cesar Chavez Community School (Woodland and West Sacramento) and the Yolo County Construction Program (YCCP) sites.

RECOMMENDATION/COMMENTS: For information



YCOE Alternative Education

California Healthy Kids Survey
Survey Conducted May 2018

CHKS Background

Results provide an indication of what students are feeling about their school, experiences, and behavior.

NEXT STEPS:

- Engage students, staff and parents in reviewing the results and action planning
- Explore the meaning of the results and obtain input on how the school might better meet the identified needs

CHKS Modules Administered:

- I. CORE
- II. Resilience and Youth Development

Student sample size: 36

Response rate: 32%

Demographics

Male 60%

Female 40%

Hispanic or Latino

NO 11%


YES 89%

Student Living Situations:

A home with one or more parent or guardian	56%
Other relative's home	14%
Foster home, group care or waiting placement	11%
Hotel or motel	3%
Shelter or temporary housing	3%
Other living arrangement	

Parent Education

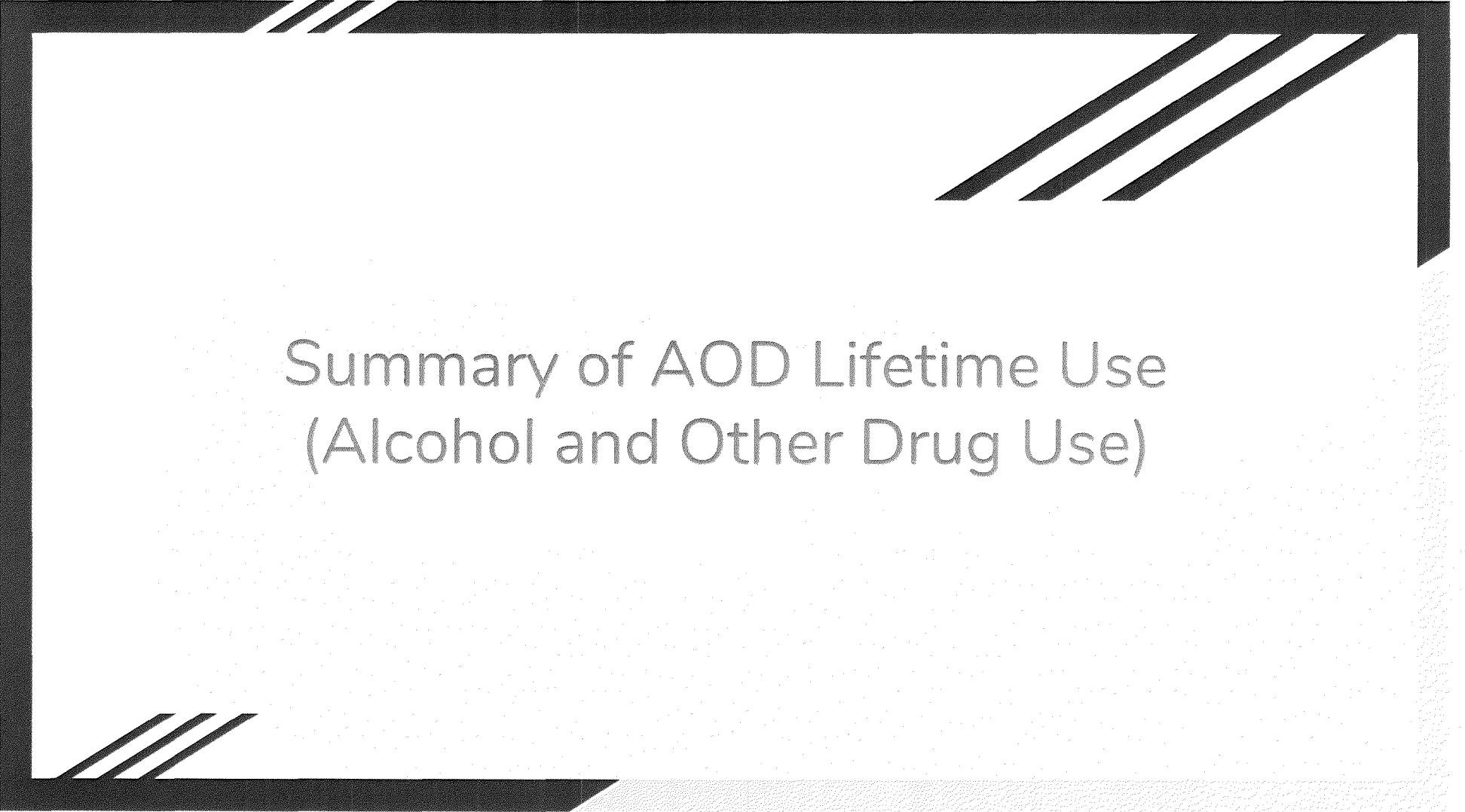
Did not finish high school	31%
Graduated from high school	20%
Attended some college	17%
Graduated college	11%
Don't know	20%



Key Indicators of School Climate and Student Well- Being

School connectedness	28%
Academic motivation	24%
Chronic truancy	11%
Caring adult relationships	31%
High expectations	31%
Meaningful participation	21%
Facilities upkeep	28%
School perceived as very safe or safe	66%
Experienced any harassment or bullying	18%
Had mean rumors or lies spread about you	17%

Been afraid of being beaten up	3%
Been in a physical fight	15%
Seen a weapon on campus	14%
Been drunk or "high" on drugs at school, ever	21%
Current alcohol or drug use	43%
Current binge drinking	9%
Very drunk or "high" 7 or more times	31%
Current cigarette smoking	9%
Current electronic cigarette use	6%
Experienced chronic sadness/hopelessness	14%
Considered suicide	6%



Summary of AOD Lifetime Use
(Alcohol and Other Drug Use)

Alcohol	27%
Marijuana	49%
Inhalants	6%
Cocaine, Methamphetamine or any amphetamines	11%
Heroin	3%
Ecstasy, LSD, or other psychedelics	9%
Prescription pain killers, Diet Pills, or other prescription stimulant	29%
Cold/cough medicines	14%
Any other drug, pill or medicine to get "high"	9%
Any of the above AOD use	57%
Any illicit AOD use to get "high"	51%



Summary of Key CHKS Tobacco Indicators

Ever smoked a whole cigarette	17%
Current cigarette smoking	9%
Current cigarette smoking at school, ever	6%
Ever tried smokeless tobacco	9%
Current smokeless use at school, ever	3%
Ever used electronic cigarette	20%
Current use of electronic cigarette at school, ever	6%
Tried to quit or stop using cigarette	11%

A decorative frame surrounds the text, consisting of a thick black border with diagonal hatching in the corners. The hatching is composed of three parallel lines in each corner, creating a stylized, geometric look.

Resilience and Youth Development Module

Total Environment Assets

School	28%
Peer	29%
Home	34%
Community	32%

Internal Assets

Collaboration	19%
Cooperation and Communication	21%
Self-efficacy	31%
Empathy	22%
Problem Solving	26%
Self-awareness	31%
Goals and Aspirations	44%
Educational goals	38%

Thank you ... Questions ...

A copy of the CHKS Report is available.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Update on the Role of the Executive Director, Equity and Support Services	AGENDA ITEM #: 3.10
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
<u>BACKGROUND:</u>	DATE: September 25, 2018

Update on the Role of the Executive Director, Equity and Support Services

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Setting the Salary of the Incoming Superintendent	AGENDA ITEM #: 3.11
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Compensation Committee: Board President Cirenio Rodriguez Board Vice President Shelton Yip
<u>BACKGROUND:</u>	DATE: September 25, 2018

Further discussion on Setting the Salary of the Incoming Superintendent

RECOMMENDATION/COMMENTS: For information

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Suggested Future Agenda Items	AGENDA ITEM #: 3.12
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: September 25, 2018

1. Approval of Board Policies and Administrative Regulations

01-20-15 Special Meeting: per Superintendent, revisions of the Board Policies and Administrative Regulations have been finalized and need to be brought to the Board for approval.

08-25-15 update: the Board adopted the 5000 Series (Students) Board policies; the Board requested to hold off on further review/approval until California County Boards of Education policies are published.

06-29-17 update: the Board approved BB 9000-9240; the Policy Committee will review the remainder of the 9000 series at a future date.

2. CSBA Agenda Online

12-12-17 Regular Meeting: per Board Vice President Yip

3. Information item on How Many Homeless/Foster Youths are there by district

08-29-18 Regular Meeting: per Trustee Souza Cole

4. Information item on How YCOE Supports the Education of Incarcerated or Detained Persons and may also include the upcoming County Fiscal Oversight Responsibilities Over Districts in Crisis in March 2019

08-29-18 Regular Meeting: per Trustee Owens

RECOMMENDATION/COMMENTS: This agenda item serves as a tracking tool for future agenda items. The Board may want to add additional item(s).