

The Yolo County Office of Education will be a countywide and regional leader to support and advocate for equity and access to high-quality educational programs.

AGENDA
YOLO COUNTY BOARD OF EDUCATION
Regular Meeting, Tuesday, August 22, 2017, 3:30pm

BOARD MEMBERS

Matt Taylor, President
Cirenio A. Rodriguez, Vice President
Bill Owens
Carol Souza Cole
Shelton Yip

LOCATION

Yolo County Office of Education
Conference Center
1280 Santa Anita Court, Suite 120
Woodland, CA 95776-6127

1.0 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call
- 1.2 Pledge of Allegiance
- 1.3 Approval of Agenda
- 1.4 Public Comment

Posted: August 18, 2017

Action

This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door.

The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

2.0 REPORTS

2.1 Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s)

- a. Board Members
- b. Superintendent
 - 1) YCOE Employee of the Month
- c. Superintendent Advisory Team
- d. Committees

2.2 Associations *(This item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public.)*

THE BOARD HAS THE OPTION TO TAKE ACTION ON ANY ITEM(S) LISTED ON THE AGENDA FOR INFORMATION.

3.0 INFORMATION/DISCUSSION/ACTION

Action	3.1	Consent Agenda a. Approval of Minutes: July 25, 2017 Regular Meeting b. Temporary County Certificates c. Yolo County Office of Education Community Advisory Committee (CAC) Appointment for 2017-2019	Page 6
Information	3.2	Presentation: Yolo County Public Health Officials Report on Norovirus Outbreak in Yolo County Schools	Page 13
Information/ Action	3.3	Request for Allowance of Attendance Because of Emergency Conditions (California Department of Education Form J-13A)	Page 14
Information	3.4	Mini-Grant Presentations a. <i>Let Us Makey Makey!</i> – Krista Purdom b. <i>STEM Lab Supplemental Materials & Books</i> – Jacqueline Tam	Page 20
Information/ Action	3.5	Resolution #17-18/05: In Support of High School Voter Weeks, September 18-29, 2017	Page 21
Information/ Action	3.6	Resolution #17-18/06: School Attendance	Page 23
Action	3.7	2017-18 Consolidated Application for Funding Categorical Aid Programs, Part I	Page 25
Information	3.8	Report on Disability Rights California Monitoring Inspection of Yolo County Juvenile Justice Facilities	Page 50
Information	3.9	Yolo County Board of Education’s Response to Grand Jury Report: <i>Are Yolo County Schools in Compliance with School Safety?</i>	Page 55
Information/ Action	3.10	First Reading: <i>Revised</i> New Board Policy 5141.52 Suicide Prevention	Page 58
Information	3.11	Head Start/Early Head Start Reports a. Enrollment Update b. Program c. Financial Status	Page 67
Information	3.12	Proposed Yolo County Career Academy Charter School Update	Page 86
Information	3.13	Naming of New Support Operations Services Conference Room – <i>The Branum Room</i>	Page 87

Information	3.14	Williams Reporting:	
		a) Quarterly Report on Williams Uniform Complaints for YCOE Operated Schools Covering the Months of April, May, and June, 2017	Page 88
		b) Williams Quarterly Report on Yolo County Schools in Decile 1-3 Covering the Months of April, May, and June 2017	Page 90
Public Hearing 4:17PM [time approx.]	3.15	A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Yolo County Superintendent of School’s response and initial proposal to the Yolo Education Association (YEA)	Page 97
Public Hearing 4:19PM [time approx.]	3.16	A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the initial proposal to the Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit	Page 98
Public Hearing 4:21PM [time approx.]	3.17	A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the initial proposal to the Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit	Page 99
Information	3.18	Yolo County Superintendent of Schools’ Response to the Initial Proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit	Page 100
Information	3.19	Yolo County Superintendent of Schools’ Response to the Initial Proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit	Page 102
Information	3.20	Suggested Future Agenda Item(s)	Page 104
Action	4.0	ADJOURNMENT	

AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS:

- *Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding County Office of Education holidays).*
- *Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding County Office of Education holidays). [Government Code § 54957.5]*

**AGENDA
YOLO COUNTY BOARD OF EDUCATION**

**August 22, 2017
REGULAR MEETING**

- *Board agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.*
- *The Board agenda is posted on the County Office website: www.ycoe.org*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Yolo County Office of Education at 530-668-3703. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Reports	AGENDA ITEM #: 2.0
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: August 22, 2017

Reports will be given as follows:

2.1 Board Member(s) / Superintendent / SAT / Committee(s)

- a. Board Members
- b. Superintendent
 - 1) YCOE Employee of the Month
- c. Superintendent Advisory Team (SAT)
- d. Committees

2.2 Associations

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Consent Agenda	AGENDA ITEM #: 3.1
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: August 22, 2017

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:

- a. Approval of the Minutes: July 25, 2017 Regular Meeting
- b. Temporary County Certificates: Temporary County Certificates (TCCs) are issued for up to a year throughout the county to certified employees whose credential applications are being processed by the California Commission on Teacher Credentialing.
- c. YCOE Community Advisory Committee (CAC) Appointment for 2017-2019
The Yolo County CAC is authorized by California Education Code 56190 and our Local Plan to serve in an advisory capacity to our SELPA in matters pertaining to special education programs and services. The following individual has agreed to serve a two-year term beginning July 1, 2017 through June 30, 2019: **Ashanti Newton**

RECOMMENDATION/COMMENTS: That one action is taken to approve above listed items.

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: July 25, 2017
DRAFT MINUTES

1.0 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on July 25, 2017 at 3:34pm in Regular session in the Conference Center located at 1280 Santa Anita Court, Suite #120, Woodland, CA. Board Members present were: Matt Taylor, Bill Owens, Carol Souza Cole and Shelton Yip. Cirenio Rodriguez was absent. Board President Matt Taylor presided. Dr. Jesse Ortiz, Superintendent of Schools, was also present. (Roll Call held)
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Approval of Agenda. The agenda was approved as submitted.

MOTION: Yip. **SECOND:** Souza Cole. **AYES:** Yip, Souza Cole, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 1.4 Public Comment. There were no comments at this time.

2.0 REPORTS

- 2.1 Board Member(s)/Superintendent/SAT/Committee(s).
- a. Board Members Reports:
- Trustee Yip congratulated staff on the successful WASC review for Cesar Chavez Community Schools and Dan Jacobs School. He also shared that he was honored to attend the first official Dan Jacobs graduation since its accreditation. He also shared that he was asked to fill Region 6's vacant seat on the CSBA Delegate Assembly, which also places him on the California County Boards of Education (CCBE) Board of Directors.
 - Board President Taylor received a letter claiming that the Yolo County Superintendent of Schools and Yolo County Board of Education were not fulfilling duties as described in the California Education Code. He shared that he had researched the code and found that the duties described in the letter were not requirements of the Educational Code. Superintendent Ortiz will respond to the letter and forward the response to the Board.
- b. Superintendent Ortiz shared information on the upcoming CCBE Conference with the Trustees.
- c. Superintendent's Advisory Team:
- Ronda DaRosa distributed and reviewed copies of the *Yolo County Board of Education Update, July 25, 2017* (copies can be found on file with the official records of this meeting). She also gave a brief update on the approval process for the districts' Local Control Accountability Plans (LCAPs) and introduced Deb Bruns, the new Director of Curriculum and

Instruction.

- Tami Ethier gave a brief update on the conference center technology upgrades.

d. Committees:

- No reports.

2.2 Associations.

- No reports.

3.0 INFORMATION/DISCUSSION/ACTION

3.1 Consent Agenda.

- Approval of Minutes: June 29, 2017 Regular Meeting.
- Temporary County Certificates

Board President Taylor pulled the minutes for further discussion.

The Board took action to approve the Temporary County Certificates as presented.

MOTION: Souza Cole. **SECOND:** Owens. **AYES:** Souza Cole, Owens, Taylor, Yip. **NOES:** None. **ABSENT:** Rodriguez.

Board President Taylor said that “none at this time” was removed from item #3.11 on page #5

The Board took action to approve the minutes with the noted change.

MOTION: Owens. **SECOND:** Souza Cole. **AYES:** Owens, Souza Cole, Taylor, Yip. **NOES:** None. **ABSENT:** Rodriguez.

3.2 Mini-Grant Presentations

- iPods for Literacy* – Morgan Lynch, teacher at Dan Jacobs School, shared how the iPods that were purchased with mini-grant funds have been utilized to help promote literacy with the students. She also shared how some new apps have been used and that they are continually looking for new ways to use the iPods to promote learning at Dan Jacobs.
- A Second Chance Through Music* – Morgan Lynch shared that the mini-grant funds were used to hire Reggie Washington as music producer and to purchase materials for recording purposes. She played a portion of music that the students wrote and recorded with Mr. Washington’s assistance. She also shared how the opportunity has benefited the students by providing a positive outlet and how it has assisted relationships between the probation staff and students at Dan Jacobs. The experience has inspired students to learn not only how to write and create music but also how to produce it.

- c. *Career Pathways Youth Leadership Conference* – Lori Perez shared information on the Youth Leadership Conference. The students decided the theme this year would be “Dare to Dream”. The conference focuses on alternative education students and inspiring them to aspire to go to college or to develop job skills for manufacturing positions. Many community partners attend to share information about apprenticeships and also life skills in general.

- 3.3 Resolution #17-18/01: Temporary Interfund Cash Transfers. Mechele Coombs presented this item for action and responded to questions from the Board. It was not needed last year, but the resolution is made annually just in case.

The Board took action to approve Resolution #17-18/01: Temporary Interfund Cash Transfers.

MOTION: Souza Cole. **SECOND:** Yip. **AYES:** Souza Cole, Yip, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 3.4 First Reading: New Board Policy 5141.52 Suicide Prevention. Jessica Bohatch-Easton, Program Specialist III/Administrator for Special Education and Sarah Baum, Mental Health Clinician, presented the draft policy to the Board. They, as well as Ronda DaRosa answered questions and took into consideration comments from the Board. After a lengthy discussion about the creation process for policies, staff was asked to refer to the sample policy from CSBA’s GAMUT Online and redraft the policy and bring it, along with the Administrative Regulation, back to the Board.

- 3.5 Head Start/Early Head Start Reports
 - a. Enrollment Update
 - b. Program
 - c. Financial Status

Gail Nadal presented this item as information and responded to questions of the Board. She also gave a brief update on the temporary closure of the Charter site in West Sacramento, current staffing levels and upcoming staff training.

- 3.6 Yolo County Office of Education Community Advisory Committee (CAC) Appointment for 2017-2019. Jessica Bohatch-Easton and SELPA Director, Carolynne Beno, provided information about the Community Advisory Committee and recommended the appointment of Ashanti Newton to the committee for 2017-2019. Ms. Newton is the parent of a student in YCOE’s Special Education Program. Trustee Souza Cole requested that the item be placed on the consent agenda for the August 22, 2017 Regular Meeting.

- 3.7 Annual Average Daily Attendance (ADA) Report. Mechele Coombs presented this item for information and responded to questions of the Board. She shared that this years’ closing will reflect the alternative education annual attendance numbers and that a waiver has been submitted for two closure days due to Norovirus. Hopefully,

the waiver will be approved prior to closing the books so that the attendance number can be adjusted appropriately.

- 3.8 Quarterly Report of Investments for Period Ending March 2017. Mechele Coombs presented this item as information.
- 3.9 Proposed Yolo County Career Academy Charter School Update. Ronda DaRosa gave a brief update on the development of the charter school and shared that she will be giving monthly updates moving forward. She mentioned some of the developing partnerships that will benefit the school, including the five school districts in the county, Marquez Design and the Workforce Investment Board. She shared that she, Garth Lewis and Lori Perez, have met to work on the charter petition template and will continue working with Hanover Research, the company that currently assists YCOE with grant writing, on creating the first draft of the charter petition. The first draft of the petition will be brought to the Board for review at the next Board Meeting.
- 3.10 Grand Jury Report: Are Yolo County Schools in Compliance with School Safety Plans?. Referencing the Grand Jury Report provided in the Board packet, Garth Lewis, reviewed YCOE's response to the findings and recommendations. The Board also received the same grand jury report requiring their response by August 29, 2017. The Board briefly discussed their response, which they agreed should address the fact that the Grand Jury omitted YCOE schools, Greengate and Cesar Chavez Community School, in their visit to Yolo county schools. Their response would also include a statement pertaining to not having purview of approving district safety plans. A copy of YCOE's response, as well as district responses will be forwarded to the Board once received. This item will be discussed further at the August 22, 2017 Regular meeting.
- 3.11 Public Hearing: At 5:17pm, Board President Taylor opened the public hearing to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the Yolo Education Association. No comments were received and the Public Hearing was closed at 5:19pm.
- 3.12 Yolo County Superintendent of Schools' Response to the Initial Proposal from the Yolo Education Association (YEA). Superintendent Ortiz presented this item for information.
- 3.13 Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County, and Municipal Employees (AFSCME), Council 57, Certificated Unit. Superintendent Ortiz presented this item for information. A Public Hearing will be held at the August 22, 2017 Regular Meeting regarding this proposal.

- 3.14 Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County, and Municipal Employees (AFSCME), Council 57, Classified Unit. Superintendent Ortiz presented this item for information. A Public Hearing will be held at the August 22, 2017 Regular Meeting regarding this proposal.
- 3.15 Suggested Future Agenda Items. None at this time.

4.0 ADJOURNMENT. The meeting adjourned at 5:24pm.

MOTION: Yip. **SECOND:** Souza Cole. **AYES:** Yip, Souza Cole, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

Jesse Ortiz, Ed.D.
Yolo County Superintendent of Schools and
Secretary to the Yolo County Board of Education

/db

YOLO COUNTY OFFICE OF EDUCATION
 TEMPORARY COUNTY CERTIFICATES
 FOR DISTRICTS

July 2017

Davis Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Kris Inouye	Multiple Subject
Kimmy Truong	Single Subject

Esparto Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Washington Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Martin Elliott	Multiple Subject
Patrick Juliet	Multiple Subject

Winters Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Woodland Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Araceli Escobar	BCLAD
Ricardo Galicia	30 Day Sub Permit
Samantha Havens	Multiple Subject

Yolo County Office of Education

Applicant Name	Type of Credential/Permit/Certificate

Total TCC's for the Month of July 2017: 7

YOLO COUNTY BOARD OF EDUCATION

Letter of Transmittal to County Board

From the Superintendent

SUBJECT: Presentation: Yolo County Public Health Officials report on Norovirus Outbreak in Yolo County Schools	AGENDA ITEM #: 3.2
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: August 22, 2017

At the request of the Board, staff from the County of Yolo Health & Human Services Agency, Anna Sutton, Director of Public Health Nursing, Katie Kelsch, Senior Public Health Nurse and Dr. Limbos, CCS Medical Director and Deputy Health Officer, will present information on the recent Norovirus outbreak in Yolo County schools.

RECOMMENDATION/COMMENTS: For Information.

YOLO COUNTY BOARD OF EDUCATION

Letter of Transmittal to County Board

From the Superintendent

SUBJECT: Request for Allowance of Attendance Because of Emergency Conditions (CDE Form J-13A)	AGENDA ITEM #: 3.3
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Mechele Coombs
BACKGROUND:	DATE: August 22, 2017

Due to the Norovirus outbreak in May 2017, Cesar Chavez Community School Woodland campus was closed on May 25, 2017 and May 26, 2017 at the recommendation of the Yolo County Department of Health and Human Services. Once Form J-13A Request for Allowance of Attendance Because of Emergency Conditions is approved by the California Department of Education, the Yolo County Office of Education is authorized to disregard the closure days in the computation of average daily attendance per Education Code Section 41422 and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to Education Code Section 46200, et seq.

CDE is requesting board approval and signatures of board members on the Affidavit of Governing Board Members page of form J-13A.

RECOMMENDATION/COMMENTS: The Board is being asked to take action.

**REQUEST FOR ALLOWANCE OF ATTENDANCE
BECAUSE OF EMERGENCY CONDITIONS
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name:

School District (or Charter School) Address:

County-District Code:

County Name:

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code Section 41422*
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code Section 46392*
- When attendance records have been lost or destroyed as described in *Education Code Section 46391*

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code Section 37202* (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

California Department of Education

Form J-13A

SCHOOL CLOSURE

Nature of Emergency (describe):

There was a Norovirus Outbreak in Yolo County that affected more than 4,000 staff and students county-wide during the month of May 2017. School closures occurred to limit further transmission of the Norovirus. The schools chosen to close demonstrated particularly high rates of the illness.

Name of School(s): Cesar Chavez Community School
(if request covers all schools, write "all schools")

School Code(s): 57 10579 0113787

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

May 25, 2017

May 26, 2017

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

AFFIDAVIT OF GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the _____ school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Printed Names

Signatures

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2____.

Signature, Title _____

of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____

Phone: _____ Fax : _____ E-mail: _____

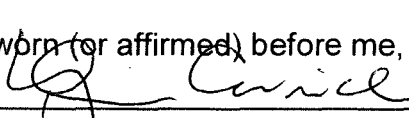
AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools 

Date: 7/18/17

Subscribed and sworn (or affirmed) before me, this 18th day of July, 2017.

Signature, Title  Council, Executive Assistant

of Yolo County, California

Contact/Individual responsible for preparing this form:

Name: Angie Anderson Title: Accountant

Phone: 530.668.3750 Fax : 530.668.3848 E-mail: angie.anderson@ycoe.org

May 24, 2017

Dear Cesar Chavez Community School Families,

The Yolo County Office of Education (YCOE), in partnership with the Yolo County Health and Human Services Agency, announces that Cesar Chavez Community School (CCCS) **will be closed for two days on Thursday, May 25, 2017 and Friday, May 26, 2017, due to the Norovirus outbreak.**

Norovirus can cause stomach pain, fever, nausea, vomiting and diarrhea, and more than 3,000 students have been sick over the past three weeks across Yolo County. The school site has worked very hard to prevent Norovirus from spreading. However, the school continues to see an increase in sick students higher than most schools in the county.

In order to prevent further spread of the virus, and to conduct additional deep cleaning/disinfection of our site, school will be closed on Thursday, May 25, 2017 and Friday, May 26, 2017. We apologize for the short notice and understand how this may affect families, but we need to take a more aggressive approach to end the outbreak.

While CCCS and YCOE are working with Yolo County Health and Human Services to help protect you, your child and the school community, we also need your assistance:

1. Do not bring your student to school on Thursday, May 25th and Friday, May 26th.
2. Have your student stay home from school if they've had symptoms of vomiting, diarrhea or fever until they have been symptom-free for 48 hours.
3. Wash your hands and your children's hands regularly throughout the day.
4. Notify the school to report your child's illness.

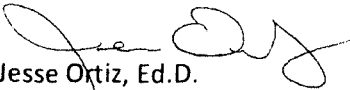
About Norovirus

Symptoms last for 1-3 days. However, after symptoms go away, people are still highly infectious, especially during the first 48 hours. There is no treatment for Norovirus. The most important steps to prevent the spread of Norovirus is to stay home if you are sick for another 48 hours after symptoms go away, and for everyone to regularly wash their hands. If you or a family member are sick with Norovirus and cannot drink liquids, please seek medical care. The spread of Norovirus can be prevented by practicing proper hand hygiene. Important strategies include washing hands with soap and water, especially after using the toilet and changing diapers and always before eating and preparing or handling food.

School will reopen after the Memorial Day holiday on Tuesday, May 30.

If you have any questions, please contact your school at (530) 668-3090 or the Yolo County Public Health at yolodz@yolocounty.org and www.yolocounty.org/norovirus.

Sincerely,


Jesse Ortiz, Ed.D.
Yolo County Superintendent of Schools



COUNTY OF YOLO

Health and Human Services Agency

RECEIVED
JUL 17 2017
BY:
Karen Larsen, LMFT
Director

Ron Chapman, MD, MPH
Public Health Officer
Interim Branch Director, Community Health

MAILING ADDRESS
137 N. Cottonwood Street • Woodland, CA 95695
(530) 666-8940 • www.yolocounty.org

July 14, 2017

To whom it may concern:

In May 2017 over 4,000 students and staff in Yolo County were sick due to a Norovirus outbreak. The outbreak variably impacted schools throughout the county. Cesar Chavez was severely impacted by the Norovirus Outbreak and was recommended for closure based upon the disease attack rate and population of students served by the school.

Sincerely,

Dr. Ron Chapman MD, MPH
Health Officer, Yolo County
Yolo County Department of Health and Human Services
137 N. Cottonwood
Woodland, CA 95695

Davis
600 A Street
Davis, CA 95616
Mental Health (530) 757-5530

West Sacramento
500 Jefferson Boulevard
West Sacramento, CA 95605
Service Center (916) 375-6200
Mental Health (916) 375-6350
Public Health (916) 375-6380

Winters
111 East Grant Avenue
Winters, CA 95694
Service Center (530) 406-4444

Woodland
25 & 137 N. Cottonwood Street
Woodland, CA 95695
Service Center (530) 661-2750
Mental Health (530) 666-8630
Public Health (530) 666-8645

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Mini-Grant Presentations	AGENDA ITEM #: 3.4
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Krista Purdom and Jacqueline Tam
<u>BACKGROUND:</u>	DATE: August 22, 2017

Mini-Grant Presentations

- a. *Let Us Makey Makey!* – Krista Purdom
 - Device/kits that teach students how circuits work
 - Amount: \$1,047.86

- b. *STEM Lab Supplemental Materials and Books* – Jacqueline Tam
 - Materials/literature to support new Science, Technology, Engineering and Mathematics (STEM) Lab at Lincoln Head Start
 - Amount: \$3,132.26

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Resolution #17-18/05 In Support of High School Voter Weeks, September 18-29, 2017	AGENDA ITEM #: 3.5
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> POSSIBLE ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Jesse Ortiz, Ed.D.
DATE: August 22, 2017	

BACKGROUND:

Education Code 49040 cites that the last two full weeks in April and September be known as “high school voter weeks”. This resolution meets the defined education code.

RECOMMENDATION/COMMENTS: For information.



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

Resolution #17-18/05

In Support of High School Voter Weeks, September 18-29, 2017

WHEREAS, Education Code 49040 lists the last two full weeks in April and in September as “High School Voter Weeks,” and is supported by the Student Voter Registration Act of 2003, and,

WHEREAS, it is vital that communities in Yolo County, including 18-24 year olds, immigrants, seniors and low-income populations and those who are traditionally underrepresented be represented at the polls, and,

WHEREAS, in the coming months the High School Voter Weeks through traditional and nontraditional methods focus on increasing voter registration and voter turnout, and work to educate communities on the importance of voting;

NOW, THEREFORE, LET IT BE RESOLVED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools endorse, and support the High School Voter Weeks of September 18-29, 2017

BE, IT FURTHER, RESOVLED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools encourage local school districts to develop outreach activities, such as holding voter registration drives and special events to deliver the message of how voting could impact local schools; and encourage high school students to coordinate activities to register eligible students and parents; and encourage teachers to conduct appropriate lessons related to voting, so that elementary and middle school students can encourage their parents to engage in the upcoming elections.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 22, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Matt Taylor, President
Yolo County Board of Education

Jesse Ortiz, Ed.D.
County Superintendent of Schools

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Resolution #17-18/06: School Attendance	AGENDA ITEM #: 3.6
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> POSSIBLE ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Jesse Ortiz, Ed.D.
	DATE: August 22, 2017

BACKGROUND:

Superintendent Ortiz along with the Yolo County Board of Education are putting forth a resolution to create awareness for the importance of student attendance in school.

RECOMMENDATION/COMMENTS: For information.



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

Resolution #17-18/06: School Attendance

WHEREAS, the Yolo County Board of Education (YCBE) believes that attendance is a critical element within the school system for the purpose of obtaining meaningful exposure to the core curriculum; and

WHEREAS, the YCBE believes that an opportunity lost due to an absence cannot be fully secured through other means; and

WHEREAS, the YCBE believes that individual student learning and achievement is directly related to attendance; and

WHEREAS, the YCBE believes that the development of student attendance habits will directly affect workplace attendance and reliability; and

WHEREAS, the YCBE recognizes that schools, parents and communities must work as informed, knowledgeable, and proactive partners; and

WHEREAS, expectations and consequences of school absence will be effectively shared with parents, students, and communities;

NOW, THEREFORE BE IT RESOLVED, that the Yolo County Board of Education is committed to and encourages local districts and schools to champion individual student success by having clearly defined attendance policies that maximize student achievement and mastery of core curriculum standards.

BE IT FURTHER RESOLVED, that the Yolo County Office of Education prepare and administer a campaign to heighten awareness of absenteeism including consequences and attendance expectations.

BE IT FURTHER RESOLVED, that the Yolo County Board of Education encourages and empowers teachers to adopt attendance as part of classroom-level grading policies where appropriate.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on August 22, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Matt Taylor, President
Yolo County Board of Education

Jesse Ortiz, Ed.D.
County Superintendent of Schools

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: 2017-2018 Consolidated Application for Funding Categorical Aid Programs, Part I	AGENDA ITEM #: 3.7
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
<u>BACKGROUND:</u>	DATE: August 22, 2017

Each year YCOE is eligible for funds from the State’s Consolidated Categorical Aid Programs. To access these funds, the YCOE must complete a Consolidated Application. The 2017-2018 Categorical Funds we are applying for are as follows:

- Title I Part A (Basic Grant) of the Every Student Succeeds Act (ESSA) is intended to help ensure that all children have the opportunity to obtain a high-quality education and to reach proficiency on challenging state academic standards and assessments. Title I, Part A, provides supplemental funding that may be used to provide additional instructional staff, professional development, parental involvement, extended-time programs, and other support for raising student achievement in high-poverty schools.
 - The LEA will reserve Title I Part A funds to provide comparable services to homeless children to ensure that each homeless child and youth has equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youth.
 - The LEA will reserve Title I Part A funds to provide services to local institutions for neglected children or children currently classified as neglected.
- Title I, Part D (Delinquent) provides funding for children and youth who are delinquent. Funds are available for supplementary instructional support for the student population served at Dan Jacobs School at Juvenile Hall as well as our at risk students at Cesar Chavez Community School.
- Title II, Part A, Improving Teacher Quality funds are used for staff development purposes for staff.
- Title III, Part A, Immigrant funds are used for staff development purposes to improve instruction of our EL students.

List of Attached Reports:

- 2017-18 Certification of Assurances
- 2017-18 Protected Prayer Certification
- 2017-18 Application for Funding
- 2017-2018 Title III, Part A English Learner Student Program Subgrant Budget
- 2017-18 Substitute System for Time Accounting
- 2017-18 Title I, Part A Planned School Allocations
- 2016-17 Title 1, Part D Facilities Report
- 2016-17 Title I, Part D Demographics by Program Report
- 2016-17 Title I, Part D Outcomes Report
- 2016-17 Title I, Part D Academic Performance Report
- 2016-2017 Title I, Part D Fiscal Year Expenditure Report, 12 Months
- 2016-17 Title II, Part A Fiscal Year Expenditure Report, 12 Months
- 2016-17 Homeless Education Policy, Requirements and Implementation
- 2016-2017 Title I, Part A Parental Involvement Policies Report not included – Removed as a required report in CARS (Consolidated Application Reporting System) per CDE
- 2016-17 Title I Part A School Funded Staff Report
- 2016-17 Title II, Part A School Class Size Reduction Report
- 2015-16 Title I, Part D Fiscal Year Expenditure Report, 24 Months
- 2015-16 Title II, Part A Fiscal Year Expenditure Report, 24 Months

RECOMMENDATION/COMMENTS: The Board is requested to take action to approve this application.

2017-18 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca17asstoc.asp>.

CDE Program Contact:

Joy Paull, jpaul@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form is on file.

Authorized Representative's Full Name	Tami Ethier
Authorized Representative's Signature	
Authorized Representative's Title	Associate Superintendent
Authorized Representative Signature Date	06/29/2017

*****Warning*****

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2017-18 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Tami Ethier
Authorized Representative Title	Associate Superintendent
Authorized Representative Signature Date	06/30/2017
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/22/2017
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Garth Lewis
DELAC review date	08/11/2017
Meeting minutes web address	https://sites.google.com/a/ycoe.org/yolo-county-office-of-education/ed-services/delac
Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment	
If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title I Part D (Delinquent) ESSA Sec. 1401 SACS 3025	Yes
Title II Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III Part A Immigrant ESEA Sec. 3102 SACS 4201	No

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Title III Part A English Learner ESEA Sec. 3102 SACS 4203	Yes
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2017-18 Title III, Part A English Learner Student Program Subgrant Budget

The purpose of this report is to provide a proposed budget for 2017-18 English learner (EL) student program subgrant funds only per the Title III, Part A, English Learner Students Program requirements (ESSA, Title III, Part A, Sections 3114, 3115, & 3116).

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Estimated Entitlement Calculation

Note: If the estimated entitlement amount does not meet the minimum \$10,000 program eligibility criteria for direct funding status, further action may be required. To receive instructions regarding the consortium application process, please contact Patty Stevens by phone at 916-323-5838 or by e-mail at pstevens@cde.ca.gov.

Estimated English learner per student allocation	\$93.37
Estimated English learner student count	80
Estimated English learner entitlement amount	\$7,470

Budget

Professional development activities	\$6,780
Program and other authorized activities	\$0
English Proficiency and Academic Achievement	\$0
Parent, family, and community engagement	\$0
Direct administration costs (Amount cannot exceed 2% of the estimated entitlement)	\$0
Indirect costs (Amount should be calculated using the LEA's approved indirect cost rate)	\$690
Total allocation budget	\$7,470

*****Warning*****

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2017-18 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2017-18 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

*****Warning*****

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2017-18 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

CDE Program Contact:

Jana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

LEA meets small district criteria, submission of this data collection is optional.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Projected, the LEA meets one or more of the following:

- Is a single school district
- Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opt In
- k - Funded with EIA/SCE

Low income measure	FRPM
Group Schools by Grade Span	Yes
District-wide Low Income %	64.43%
Grade Span 1 Low Income %	0.00%
Grade Span 2 Low Income %	0.00%

*****Warning*****

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2017-18 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

Grade Span 3 Low Income % 64.43%

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible for Funding	Funding Required	Ranking	Fund Flag	Exception Reason
Dan Jacobs	5730106	3	38	38	100.00	Y	Y	1	N	
Cesar Chavez Community	0113787	3	87	67	77.01	Y	Y	2	N	
Yolo County Special Education	6077275	3	128	58	45.31	N	N	3	N	

*****Warning*****

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2016-17 Title I, Part D Facilities Report

A report of the number of Title I, Part D funded facilities, by program, and whether or not they report student data to the LEA, including student outcomes after exit.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

At-Risk Programs

Total number of facilities	2
Number of facilities that reported student data	2
Facilities comment If all At-Risk facilities did not report student data, provide an explanation why. (Maximum 500 characters)	
Average number of days students were served in At-Risk Programs facilities	180
Average Days Served Comment If the average number of days students were served in At-Risk Programs facilities is zero, provide an explanation why. (Maximum 500 characters)	
Do all At-Risk facilities collect data on student outcomes after exit	No

Neglected Programs

Total number of facilities	0
Number of facilities that reported student data	0
Facilities comment If all Neglected facilities did not report student data, provide an explanation why. (Maximum 500 characters)	
Average number of days students were served in Neglected Programs facilities	
Average Days Served Comment If the average number of days students were served in Neglected Programs facilities is zero, provide an explanation why. (Maximum 500 characters)	
Do all Neglected facilities collect data on student outcomes after exit	No

Juvenile Detention Programs

Total number of facilities	1
Number of facilities that reported student data	1
Facilities comment If all Juvenile Detention facilities did not report student data, provide an explanation why. (Maximum 500 characters)	
Average number of days students were served in Juvenile Detention Programs facilities	240

*****Warning*****

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2016-17 Title I, Part D Facilities Report

A report of the number of Title I, Part D funded facilities, by program, and whether or not they report student data to the LEA, including student outcomes after exit.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Average Days Served Comment If the average number of days students were served in Juvenile Detention Programs facilities is zero, provide an explanation why. (Maximum 500 characters)	
Do all Juvenile Detention facilities collect data on student outcomes after exit	Yes

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2016-17 Title I, Part D Demographics by Program

A report of demographic data, by program, of students served with Title I, Part D funds.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Students Served in At-Risk Programs

Male	115
Female	47
Total unduplicated students served	162

Student Counts by Age

5 to 10 years old	0
11 to 15 years old	45
16 to 18 years old	114
19 years and older	3
Total student counts by age	162

Student Counts by Racial/Ethnic Group

Hispanic or Latino of any race	133
American Indian or Alaskan Native, not Hispanic or Latino	1
Asian, not Hispanic or Latino	0
Black or African American, not Hispanic or Latino	7
Native Hawaiian or Other Pacific Islander, not Hispanic or Latino	2
White, not Hispanic or Latino	19
Multiracial, not Hispanic or Latino	0
Total student counts by racial/ethnic group	162

Other Student Counts

English learner students	31
Students with disabilities	11

Students Served in Juvenile Detention Programs

Male	188
Female	38
Total unduplicated students served	226

Student Counts by Age

5 to 10 years old	0
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2016-17 Title I, Part D Demographics by Program

A report of demographic data, by program, of students served with Title I, Part D funds.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

11 to 15 years old	46
16 to 18 years old	178
19 years and older	2
Total student counts by age	226

Student Counts by Racial/Ethnic Group

Hispanic or Latino of any race	190
American Indian or Alaskan Native, not Hispanic or Latino	0
Asian, not Hispanic or Latino	0
Black or African American, not Hispanic or Latino	17
Native Hawaiian or Other Pacific Islander, not Hispanic or Latino	3
White, not Hispanic or Latino	16
Multiracial, not Hispanic or Latino	0
Total student counts by racial/ethnic group	226

Other Student Counts

English learner students	96
Students with disabilities	14

*****Warning*****

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2016-17 Title I, Part D Outcomes

A report of the academic and vocational outcomes of students served with Title I, Part D funds.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

At-Risk Programs

Total students served	162
While in the facility, the number of students who:	
Earned high school course credits	141
Enrolled in GED program (Include GED, HiSET, and TASC)	0
Earned a GED	0
Obtained a high school diploma	18
Were accepted or enrolled into postsecondary education	
Enrolled in job training programs and or courses	
Obtained employment	
General comment (Maximum 500 characters)	
Within 90 calendar days after exit, the number of students who:	
Earned high school course credits	
Enrolled in GED program (Include GED, HiSET, and TASC)	
Enrolled in their local district school	12
Earned a GED	
Obtained a high school diploma	
Were accepted or enrolled into postsecondary education	
Enrolled in job training programs and or courses	
Obtained employment	

Juvenile Detention Programs

Total students served	226
While in the facility, the number of students who:	
Earned high school course credits	135
Enrolled in GED program (Include GED, HiSET, and TASC)	1
Earned a GED	1

*****Warning*****

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2016-17 Title I, Part D Outcomes

A report of the academic and vocational outcomes of students served with Title I, Part D funds.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Obtained a high school diploma	5
Were accepted or enrolled into postsecondary education	
Enrolled in job training programs and or courses	
Obtained employment	
General comment (Maximum 500 characters)	
Within 90 calendar days after exit, the number of students who:	
Earned high school course credits	150
Enrolled in GED program (Include GED, HiSET, and TASC)	
Enrolled in their local district school	196
Earned a GED	
Obtained a high school diploma	2
Were accepted or enrolled into postsecondary education	
Enrolled in job training programs and or courses	
Obtained employment	

*****Warning*****

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2016-17 Title I, Part D Academic Performance

A report of the academic performance of long term students served with Title I, Part D funds. Long-term students are those who have been enrolled in a program for at least 90 consecutive calendar days. Multiple admissions cannot be added together.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

At-Risk Programs

Total students served	162
Number of long-term students served	85

Reading

Completed pre- and post- test results	31
Tested below grade level upon entry	31

Pre- to Post- Test Grade Level Changes

Enter student counts for each of the ranges below for students who completed pre- and post- testing.

Negative grade level change	10
No change in grade level	12
Improvement up to one grade level	2
Improvement more than one grade level	7

Mathematics

Completed pre- and post- test results	25
Tested below grade level upon entry	25

Pre- to Post- Test Grade Level Changes

Enter student counts for each of the ranges below for students who completed pre- and post- testing.

Negative grade level change	4
No change in grade level	12
Improvement up to one grade level	1
Improvement more than one grade level	8

Juvenile Detention Programs

Total students served	226
Number of long-term students served	22

Reading

Completed pre- and post- test results	10
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*****Warning*****

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2016-17 Title I, Part D Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Use of Funds

Funds provided to local educational agencies under this subpart (section 1424) may be used, as appropriate, for:

- (1) programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
- (2) dropout prevention programs which serve at-risk children and youth, including pregnant and parenting teens, children and youth who have come in contact with the juvenile justice system, children and youth at least 1 year behind their expected grade level, migrant youth, immigrant youth, students with limited English proficiency, and gang members;
- (3) the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health services, will improve the likelihood such individuals will complete their education;
- (4) special programs to meet the unique academic needs of participating children and youth, including vocational and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education; and
- (5) programs providing mentoring and peer mediation.

2016-17 Title I, Part D entitlement	\$124,248
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$37,017
3000-3999 Employee benefits	\$8,722
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$3,157
Administrative and indirect costs	\$4,880
Total year-to-date expenditures	\$53,776
2016-17 Unspent funds	\$70,472
General Comment (Maximum 500 characters)	

*****Warning*****

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2016-17 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflemmer@cde.ca.gov, 916-324-5689

2016-17 Title II, Part A entitlement	\$1,554
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Professional Development Expenditures

Professional development for teachers	\$1,329
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	\$132
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$1,461
2016-17 Unspent Funds	\$93
General Comment (Maximum 500 characters)	

*****Warning*****

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2016-17 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths

2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless
 - b) Includes a dispute resolution process
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison

3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Kaelin
Homeless liaison last name	Souza
Homeless liaison title	Program Specialist
Homeless liaison e-mail address (format: abc@xyz.zyx)	kaelin.souza@ycoe.org
Homeless liaison telephone number (format: 999-999-9999)	530-668-3791
Homeless liaison telephone extension	
Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	No
If yes, indicate what level of training was completed. (Check all options that apply.)	
Local	No

*****Warning*****

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2016-17 Homeless Education Policy, Requirements, and Implementation

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CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

County	No
State	No
National	No

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	01/15/2009
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

Title I, Part A Homeless Expenditures

2016-17 Title I, Part A Entitlement	\$119,178
2016-17 Title I, Part A direct or indirect services to homeless children reservation	\$4,200
Amount of 2016-17 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$2,319
No expenditures or encumbrances comment	
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

*****Warning*****

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2016-17 Title I, Part A School Funded Staff Report

To collect school level data, as required by ESEA, about teachers and instructional paraprofessionals in Title I, Part A programs.

CDE Program Contact:

Jane Liang, District Innovation and Improvement Office, jliang@cde.ca.gov, 916-319-0259
 Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905

School Name	School Code	Public	New Title I, Part A Funded Teachers Hired Count	Non-ESEA Qualified Hired Count	Title I, Part A Funded Teachers Count (0.00)	Title I, Part A Funded FTE Paraprofessionals Count (0.00)	ESEA Qualified FTE Paraprofessionals Count (0.00)	ESEA Qualified FTE Paraprofessionals %	Title I, Part A Funded Administrators Count (0.00)	Title I, Part A Funded Support Staff Count (0.00)	Other Title I, Part A Funded Staff Count (0.00)
Jesar Chavez Community School	0113787	Y	0								0.55
Jan Jacobs	5730106	Y	0								0.55

*****Warning*****

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2016-17 Title II, Part A School Class Size Reduction Report

The ESEA Act of 2001, Title II, Part A, Section 2123(a)(2)(B) allows LEAs to use ESEA Title II, Part A funds to recruit and hire teachers that meet applicable State certification and licensure requirements to reduce class size.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflemmer@cde.ca.gov, 916-324-5689

School Name	School Code	Total Class Size Reduction Teacher Count	ESEA Title II Part A Funded Class Size Reduction Teacher Count	ESEA Teacher Count
Cesar Chavez Community School	0113787	0	0	0
Dan Jacobs	5730106	0	0	0
Yolo County Special Education	6077275	0	0	0

*****Warning*****

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2015-16 Title I, Part D Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through June 30, 2017.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Use of Funds

Funds provided to local educational agencies under this subpart (section 1424) may be used, as appropriate, for:

- (1) programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
- (2) dropout prevention programs which serve at-risk children and youth, including pregnant and parenting teens, children and youth who have come in contact with the juvenile justice system, children and youth at least 1 year behind their expected grade level, migrant youth, immigrant youth, students with limited English proficiency, and gang members;
- (3) the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health services, will improve the likelihood such individuals will complete their education;
- (4) special programs to meet the unique academic needs of participating children and youth, including vocational and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education; and
- (5) programs providing mentoring and peer mediation.

2015-16 Title I, Part D Entitlement	\$109,967
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$43,687
2000-2999 Classified personnel salaries	\$14,426
3000-3999 Employee benefits	\$11,825
4000-4999 Books and supplies	\$483
5000-5999 Services and other operating expenditures	\$30,911
Administrative and indirect costs	\$8,635
Total year-to-date expenditures	\$109,967
2015-16 Unspent funds	\$0
General comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2015 through June 30, 2017.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflommer@cde.ca.gov, 916-324-5689

2015-16 Title II, Part A entitlement	\$1,786
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Professional Development Expenditures

Professional development for teachers	\$1,623
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	\$163
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$1,786
General Comment (Maximum 500 characters)	

*****Warning*****

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YOLO COUNTY BOARD OF EDUCATION

Letter of Transmittal to County Board

From the Superintendent

SUBJECT: Disability Rights California, Monitoring Inspection of Yolo County Juvenile Justice Facilities	AGENDA ITEM #: 3.8
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
<u>BACKGROUND:</u>	DATE: August 22, 2017

Disability Rights California (DRC) conducted a monitoring inspection of Dan Jacobs Juvenile Justice Facility July 31, 2017. Garth Lewis will report out on the debrief phone conference held on August 15, 2017.

RECOMMENDATIONS/COMMENTS: For information.



BAY AREA REGIONAL OFFICE

1330 Broadway, Ste. 500
Oakland, CA 94612
Tel: (510) 267-1200
Fax: (510) 267-1201
TTY: (800) 719-5798
Intake Line: (800) 776-5746
www.disabilityrightsca.org

June 7, 2017

Via U.S. Mail and Facsimile

Brent Cardall, Chief Probation Officer
Yolo County Probation Dept.
2780 E. Gibson Road
Woodland, CA 95776
Brent.Cardall@yolocounty.org
Fax: (530) 661-1211

Jesse Ortiz, Ed.D., Superintendent
Yolo County Office of Education
1280 Santa Anita Court
Woodland, CA 95776
Jesse.Ortiz@ycoe.org
Fax: (530) 668-3848

Phil Pogledich, County Counsel
Yolo County Counsel's Office
625 Court Street Rm. 201
Woodland, CA 95695
Philip.Pogledich@yolocounty.org
Fax: (530) 666-8279

Re: Monitoring Inspection of Yolo County Juvenile Justice facilities

Dear Chief Cardall, Superintendent Ortiz and County Counsel Pogledich:

Disability Rights California (DRC) is the protection and advocacy system for the State of California with the responsibility for monitoring the rights and treatment of individuals in California who have disabilities, pursuant to federal and state law. As part of this authority, we plan to conduct a monitoring inspection of all of your juvenile justice facilities (including school sites). Several DRC staff members will conduct this inspection, and

will be accompanied by staff from our authorized agent, the Youth Law Center.¹

We would like to schedule a one day inspection. Currently, we are available for the days of June 30, July 18, 25, and 26. We would like to coordinate with your staff to ensure minimal disruption of operations. I am available at the number and email listed below to speak with you regarding mutually agreeable dates for the inspection.

Our inspection will include the classrooms and school facilities available to youth in the juvenile justice system. We also need to meet with appropriate school personnel who are familiar with the special education programs at all your juvenile facilities.

Overview of Monitoring Visit

Disability Rights California is the protection and advocacy (P & A) system for the state of California, with authority under the Developmental Disabilities Assistance and Bill of Rights Act ("DD Act"), 42 U.S.C. § 15041, *et seq.*, as amended, 45 C.F.R. § 1386; the Protection and Advocacy for Individuals with Mental Illness ("PAIMI") Act, 42 U.S.C. § 10801, *et seq.*, as amended, 42 C.F.R. § 51; the Protection and Advocacy for Individual Rights (PAIR) Act, 29 U.S.C. § 794e, and Welfare and Institutions Code § 4900 *et seq.* (collectively referred to herein after as "the Acts").

Protection and advocacy systems such as Disability Rights California have a federal statutory right to have access to individuals, their guardians or conservators, their records, and other documents under the DD and other Acts. See *Robbins v. Budke*, 739 F. Supp. 1479, 1487 (D.N.M. 1990). This includes facilities such as jails and juvenile halls. 45 C.F.R. § 1386.19. The Acts require that the P & A be effective. *Mississippi Protection and Advocacy System v. Cotton*, 929 F. 2d 1054, 1058-59 (5th Cir. 1991). In order to have an effective P & A, among other things, the P & A must have broad access to individuals with disabilities, the facilities where they reside, and their records. *Alabama Dis. Adv. v. J.S. Tarwater Dev. Ctr.*, 894 F. Supp. 424 (M.D. Ala. 1995); *aff'd* 97 F. 2d 492, 497 (11th Cir. 1996). In

¹ The Youth Law Center has been designated as our authorized agent for purposes of this inspection. 42 C.F.R. § 51.42(a)[PAIMI]; 45 C.F.R. § 1326.27(c)(2)(ii)[PADD]; 29 U.S.C. § 794e(f)(1) [PAIR].

addition, DRC has similar statutory authority under California state law. See Welf. & Instit. Code §§ 4900 *et seq.*

Our monitoring inspection will include visiting all areas of your facilities to which youth with learning, developmental, physical, sensory and/or psychiatric disabilities have access. See Welf. & Inst. Code §4902(b)(2)(C). Minimally, this includes all disciplinary cells, administrative segregation cells, cells housing youths found incompetent to stand trial, areas in which youth on suicide watch are held, all holding and booking areas, and all common areas accessible to youths with disabilities, including but not limited to visitation areas, classrooms, programming areas, chapel, infirmary, law library, indoor and outdoor recreation areas, and dining halls. Our inspection will include facilities operated by both the County Office of Education and the Probation Department.

Our monitoring will also include meeting and communicating privately with individual youths with the youth's verbal consent. 42 C.F.R. § 51.42 (d). When we have toured facilities in other counties, our practice has been to make a general announcement that we are from Disability Rights California and are available to speak to anyone who would like to speak with us. We will then have a brief conversation with each interested individual to determine if a longer interview is appropriate. After the tour, we interview selected individuals in a confidential attorney interview room.

Notification to Parents/Guardians

The regulations require that we inform parents of minors "that the system will be monitoring activities at the facility and may in the course of such monitoring have access to the minor or adult with a legal guardian."² Therefore, once we confirm dates for our visit, we will post a notification on our website and provide materials to the Public Defender's Office.

We ask that the Department also place notifications in the visiting room and with any other materials provided to parents/guardians of youth in the facilities we will be monitoring. We can provide you with templates that we have used in inspections of juvenile facilities in other counties.

² 42 C.F.R. s 51.42(e).

June 7, 2017

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Proposed Dates and Next Steps

Please let us know as soon as possible which of the four proposed dates will work for you and your staff. We are also happy to schedule a telephone conference call regarding these requests and our authority.

I can be reached on my direct line at (510) 267-1211, or by email:
Suge.Lee@disabilityrightsca.org.

Thank you for your prompt attention to this matter.

Sincerely,



Suge Lee
Associate Managing Attorney

CC: Maria F. Ramiu, Senior Staff Attorney, Youth Law Center
200 Pine Street, 3rd Floor, San Francisco, CA 94105
Melinda Bird, Litigation Counsel, Disability Rights California,
Los Angeles Office

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Yolo County Board of Education's Response to Grand Jury Report: <i>Are Yolo County Schools in Compliance with School Safety?</i>	AGENDA ITEM #: 3.9
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent Ortiz
<u>BACKGROUND:</u>	DATE: August 22, 2017

The Board will discuss their response to the recent Grand Jury Report, due by August 29, 2017.

RECOMMENDATION/COMMENTS: For Information.

VIA U.S. MAIL AND EMAIL (grand-jury@sbcglobal.net)

August 2, 2017

The Honorable David W. Reed
Superior Court of California, Yolo County
1000 Main Street
Woodland, CA 95695

Subject: Response to Grand Jury Report: *Are Yolo County Schools in Compliance with School Safety Plans?*

Dear Judge Reed,

The following is the Yolo County Office of Education's (YCOE's) response to the findings and recommendations of the Yolo County Grand Jury's Report entitled *Are Yolo County Schools in Compliance with School Safety Plans?* For purposes of readability, we have shown the Grand Jury's findings and recommendations in **bold**.

FINDINGS

F1. With the exception of Winters Joint Unified School District, all Districts are in compliance with the yearly update and reporting per the Education Code Requirement for Comprehensive School Safety Plans.

The Yolo County Office of Education (YCOE) engages in partnerships, support and technical assistance with, and on behalf of schools and school districts in Yolo County, including school safety plans. However, each district is responsible for developing and implementing its own process for ensuring compliance with California Education Code as it relates to school safety plans.

It is outside of YCOE's jurisdiction to require any school district in the county to comply with Education Code requirements for comprehensive school safety plans.

F11. The use of the Winters Public Library by students and the general public during school hours without established safety procedures at that facility is of concern to the Grand Jury.

It is outside of YCOE's jurisdiction to require Winters Joint Unified School District to implement safety procedures. However, YCOE will support the school district in addressing any findings, including F11, at the district's request.

RECOMMENDATIONS

- R8. By October 1, 2017, Yolo County Districts should consider networking with each other on a regular basis to discuss and share ideas on the most effective ways to construct, initiate and utilize school safety plans.**

YCOE's staff meets five times per year with Directors of Student Services or their designee from each district. The person filling the role of Director of Students Services is responsible for school safety planning in most districts.

The first meeting with Directors of Student Services for the 2017-2018 school year is scheduled on Wednesday, September 20, 2017. The Grand Jury report, "*Are Yolo County schools in Compliance with School Safety Plans?*", will be an agenda item at the meeting and will include a request that each school district report on its progress implementing any recommendations identified in the in the Grand Jury report and sharing ideas on the most effective ways to construct, initiate and utilize school safety plans. Going forward, school safety plans will be an annual agenda item at these meetings.

- R9. By October 1, 2017, modify, as necessary, the 2007 Memorandum of Understanding for Joint Use with Winters Joint Unified School District and the Yolo County Public Library to address the safety of students using the Winters Public Library during school hours.**

It is outside of YCOE's jurisdiction to require any school district in the county to comply with Education Code requirements for comprehensive school safety plans or to execute Memorandums of Understanding with other agencies. However, YCOE will assist Winters Joint Unified School District in implementing all recommendations, including R9, at the district's request.

We appreciate the opportunity to respond to the Grand Jury Report. Please do not hesitate to contact us if you have any questions or concerns.

Sincerely,



Jesse Ortiz, Ed.D.
Yolo County Superintendent of Schools

cc: Yolo County Grand Jury

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: First Reading: <i>Revised</i> New Board Policy 5141.52 Suicide Prevention	AGENDA ITEM #: 3.10
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Sharon Holstege
<u>BACKGROUND:</u>	DATE: August 22, 2017

Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), mandates that the Governing Board of any district serving students in grades 7-12 adopt a policy on student suicide prevention, intervention, and post-intervention (i.e., intervention conducted after a suicide) with specified components. Those components are addressed in the proposed Board policy.

The attached draft policy is a revision from the version brought to the Board at the July 25, 2017 Regular meeting.

RECOMMENDATION/COMMENTS: For information.

SUICIDE PREVENTION

The Yolo County Board of Education and the Yolo County Office of Education recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention (intervention conducted after a suicide.)

The Yolo County Superintendent of Schools and the County Board recognize the need to specifically address high-risk groups, including but not limited to, all of the following:

- Youth bereaved by suicide,
- Youth with disabilities, mental illness, or substance use disorders,
- Youth experiencing homelessness or in out of home settings, such as foster care,
- Lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

In developing measures and strategies for use by the County Office, the County Superintendent or designee shall consult as appropriate with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals, and community organizations.

(cf. 1020 - Youth Services)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, para-educators, school counselors, administrators, and other district employees who interact with students in the secondary grades

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

(cf. 6142.8 - Comprehensive Health Education)

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

SUICIDE PREVENTION (continued)

- (cf. 5131 - Conduct)
- (cf. 5131.2 - Bullying)
- (cf. 5137 - Positive School Climate)
- (cf. 5145.3 - Nondiscrimination/Harassment)
- (cf. 5145.7 - Sexual Harassment)
- (cf. 5145.9 - Hate-Motivated Behavior)

4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the youth suicide problem, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis
5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
6. Crisis intervention procedures for addressing suicide threats or attempts
7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

Legal Reference:

EDUCATION CODE

- 215 Student suicide prevention policies
- 32280-32289 Comprehensive safety plan
- 49060-49079 Student records
- 49602 Confidentiality of student information
- 49604 Suicide prevention training for school counselors

GOVERNMENT CODE

- 810-996.6 Government Claims Act

PENAL CODE

- 11164-11174.3 Child Abuse and Neglect Reporting Act

SUICIDE PREVENTION (continued)

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5883 Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide, Guidelines for Administrators and Crisis Teams, 2015

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

Preventing Suicide: A Toolkit for High Schools, 2012

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <http://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <http://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Suicide Prevention Program:

<http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <http://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services

Administration: <http://www.samhsa.gov>

Adopted:

YOLO COUNTY OFFICE OF EDUCATION
Woodland, California

SUICIDE PREVENTION

Staff Development

Suicide prevention training shall be provided to teachers, para-educators, counselors, administrators, and other district employees who interact with students at the secondary level. The training shall be offered under the direction of a mental health therapist/psychologist and/or in cooperation with one or more community mental health agencies.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, substance abuse problems, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

(cf, 5131.6 - Alcohol and Other Drugs)

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent
4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health
6. School and community resources and services, including resources and services that meet

SUICIDE PREVENTION (continued)

the specific needs of high-risk groups

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

7. Yolo County Office of Education procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide

Instruction

The County Office's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide
2. Develop coping and resiliency skills and self-esteem
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 1020 - Youth Services)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.6 - School Health Services)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6164.2 - Guidance/Counseling Services)

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, mental health therapist, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or

SUICIDE PREVENTION (continued)

act of self-harm, he/she shall promptly notify the appropriate administrator and mental health therapist/psychologist.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when he/she has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student. In addition, the counselor/mental health therapist may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

A school employee shall act only within the authorization and scope of his/her credential or license. An employee is not authorized to diagnose or treat mental illness unless he/she is specifically licensed and employed to do so. (Education Code 215)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 – Conflict Resolution/Peer Mediation)

When a suicide attempt is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt.

SUICIDE PREVENTION (continued)

(cf. 5125 - Student Records)

The County Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the County Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the County Superintendent or designee shall consider whether he/she is required, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

For any student returning to school after a mental health crisis, the principal or designee and/or mental health therapist may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school.

Postvention

In the event that a student dies by suicide, the County Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the County Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The County Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. He/she shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the County Office-designated spokesperson who shall not divulge confidential information. The County Office's response shall not sensationalize suicide and shall focus on the County Office's postvention plan and available resources.

(cf. 1112- Media Relations)

After any suicide or attempted suicide by a student, the County Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

SUICIDE PREVENTION (continued)

DRAFT

Adopted:

YOLO COUNTY OFFICE OF EDUCATION
Woodland, California

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Head Start/Early Head Start Reports	AGENDA ITEM #: 3.11
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Gail Nadal and Mechele Coombs
<u>BACKGROUND:</u>	DATE: August 22, 2017

The following reports are being presented to the Board as information:

- (a) **Enrollment Update** – this is a standing report to the Board

- (b) **Program** – this is a standing report to the Board

- (c) **Financial Status** – this is a standing report to the Board

RECOMMENDATION/COMMENTS: For information.



Head Start / Early Head Start

Director, Yolo County Board of Education & Policy Council Monthly Report

EARLY HEAD START

Date: Wednesday, August 16, 2017				Report Outcomes for the month of July 2017			
#	Program	Site	Ages	Waiting Lists C = Complete () = Over income	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	EHS/State	Lemen	6 wk. – 30 mos.	C9(5)	78.75%	3	3
					91.67%	3	4
					84.81%	4	4
2	EHS/State	Alyce Norman	6 wk. – 30 mos.	C9(7)	95.00%	3	3
					69.44%	4	4
					90.00%	4	4
3	EHS/State	Alyce Norman	24 – 36 mos.	C 0(0)	78.87%	4	4
					79.22%	4	4
					93.75%	4	4
					85.90%	4	4
4	EHS Home Base	Yolo Co.	6 wk. – 3 yrs.	C 3(3)	N/A	50	50
SUB TOTAL				C21 (15)	85.00%	88	88

HEAD START

	Program	Site	Ages	Waiting Lists	Average Daily Attendance	Funded Enrollment	Current Enrollment	
1	HS/State	Lincoln	3 – 5	C()	Closed	16		
2					Closed	16		
3					HS	Closed	16	
4					Closed	20		
5					HS/State	Closed	20	
6					Closed	16		
7	HS/State	Esparto	3 – 5	C()	Closed	20		
1	HS/State	Valley Oak 1	3 - 5	C()	Closed	16		
2	HS	Valley Oak 2	3 – 5	C()	Closed	19		
1	HS/State	Elkhorn	3 – 5	C()	Closed	16		
1	HS/State	Charter	3 – 5	C3(5)	74.09%	20	20	
1					89.15%	16	16	
2					Closed	20		
1	HS/State	Westfield	3 – 5	C()	Closed	20		
2	HS/State	Plainfield	3-5	C()	Closed	16		
1	SUB TOTAL			C()	78.75%	267	36	

TOTAL	C24(20)	82.00%	355	124
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Note= we used our waitlist to enroll children for FY 2017-2018. We will start recruiting and rebuilding our Waitlist starting September.

Yolo County Office of Education Board of Education

Head Start/Early Head Start/ State Preschool

Gail Nadal

August 2017 Overview

Head Start/Early Head Start/ State Preschool

Program

- The new school year will start on Wednesday, August 16th and all staff are busy in their areas getting ready for this day. We are almost full with enrollment and almost fully staff. We are much further along than we were last year and the excitement of this first day is high. I appreciate and want to congratulate the entire team for the effort that is being made to make Wednesday a success.
- We have had a very successful Pre- Service training and everyone has been given new information on regulation changes and ways to implement successful learning opportunities for our children. It's always so nice to have our team return after a restful summer ready to start the year in such a positive fashion. Teachers are completing their home visits with families and welcoming new families and returning families too.
- This year we will be implementing many new programs to Head Start. Our early family literacy will include, Raising a Reader Family Literacy. Families will bring home a book bag for children and families to spend quality time together with the books that they have picked out for the week. We help the parents to understand the importance of reading at home to the child on a daily basis and provide the necessary tools to make this happen at home. In addition, we will start professional learning community with teams of teachers who will begin to work together and observe, suggest and share ways to enhance their topic areas of studies. We will be using both Head Start funds as well as QRIS funds to achieve this next level of professional development for our teachers.
- For the new year, we have a new classroom at Valley Oak serving children from 9:00 – 3:30 pm and at Plainfield Elementary in Woodland serving children 7:30 – 4:00 pm and providing an inclusive environment a for all children.

Policy Council

- The Policy Council is scheduled for Friday, August 25th. We hope to approve funds given by Region 9 for Charter Shade at this meeting. Also will hope to get approval for staff position pending approval.

- Parent Policy Council representative, Megan Tayborne, spoke at the YCOE Orientation and shared her Parent Voice as to what Head Start has done for her family. She provided an excellent speech.

Planning

- All of our areas are working on implementation of the New Performance Standards this year with policies and procedures updated.

Executive Summary
2017/2018 Fiscal Year
July 31, 2017

Program	Working Budget	Current Expenditures	Year-To-Date Expenditures	Encumbered	Balance	% of Budget Spent	% of Budget Encumbered	% of Budget Unspent or Not Obligated
Head Start	\$ 2,771,863	\$ 75,617	\$ 75,617	\$ 27,864	\$2,668,382	2.73%	1.01%	96.27%
Early Head Start	\$ 1,057,497	\$ 47,063	\$ 47,063	\$ 14,618	\$ 995,816	4.45%	1.38%	94.17%
Head Start T&TA	\$ 33,692	\$ 311	\$ 311	\$ 4,245	\$ 29,136	0.92%	12.60%	86.48%
Early Head Start T&TA	\$ 25,983	\$ 207	\$ 207	\$ 2,791	\$ 22,985	0.80%	10.74%	88.46%
Total Grant	\$ 3,889,035	\$ 123,199	\$ 123,199	\$ 49,518	\$3,716,319	3.17%	1.27%	95.56%

Credit Cards	Monthly Expense
Visa	\$ 6,326.85
Wal-Mart	\$ -
Nugget/Food 4 Less	\$ 535.22
Interstate Oil	\$ 66.39
Total Credit Card Expense	\$ 6,928.46

Administrative Percent Calculation	
Maximum allowed Administrative Percent:	15%
Calculated Percentage for the Month:	17%

	Dollars Expended	
	Year-To-Date	In-Kind Required
Head Start:	\$ 75,617.07	\$ 18,904.27
Head Start T & TA:	\$ 311.04	\$ 77.76
Early Head Start:	\$ 47,063.34	\$ 11,765.84
Early Head Start T & TA:	\$ 207.36	\$ 51.84
Total	\$ 123,198.81	\$ 30,799.70
Amount Required:	\$ 30,799.70	
Actual In-Kind:	\$ 74,304.00	
*Surplus/(Deficit):	\$ 43,504.30	

If deficit: will be returned to Federal Government from unrestricted dollars

CACFP Meal Reimbursement: June 2017			
	Number of Meals/Snacks Served	Federal Reimbursement Amount	State Reimbursement Amount
Breakfast	642	1097.82	\$ 108.56
AM Snacks		\$ -	\$ -
Lunch	883	\$ 2,993.37	\$ 149.31
PM Snacks	689	\$ 592.54	\$ -
Total Reimbursement			\$ 4,941.60

**HEAD START
2017/2018 BUDGET
July**

Resource 5210

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received				% %
				Current	Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	2,771,863		2,771,863	0	0		2,771,863	100.00%
Prior Year	0		0		0		0	#DIV/0!
Local Restricted	0		0	0	0		0	0.00%
Total Revenues	2,771,863	0	2,771,863	0	0	0	2,771,863	100.00%
Expenditures:								
Salaries	1,383,468	0	1,383,468	56,549	56,549	0	1,326,919	95.91%
Benefits	539,853	0	539,853	18,353	18,353	0	521,500	96.60%
Supplies	51,329	0	51,329	20	20	19,960	31,349	61.07%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	6,696	0	6,696	0	0	4,110	2,586	38.62%
<i>Site Supplies</i>	44,633	0	44,633	20	20	15,850	28,763	64.44%
Travel & Conference	21,519	0	21,519	0	0	0	21,519	100.00%
Dues & Memberships	1,933	0	1,933	0	0	0	1,933	100.00%
Insurance	13,500	0	13,500	0	0	0	13,500	100.00%
Rentals, Leases, Repairs & Noncapitalized Improvements	8,900	0	8,900	0	0	1,650	7,250	81.46%
Direct Costs for Transfer of Services Professional/Contracted Services & Operating Expenditures	355,268	0	355,268	332	332	0	354,936	99.91%
Intergovernmental Fees	2,000	0	2,000	0	0	1,253	747	37.33%
Land Improvements	0	0	0	0	0	0	0	#DIV/0!
Indirect Costs	248,953	0	248,953	0	0	0	248,953	100.00%
Tsfer to Cafe Fund	50,394	0	50,394	0	0	0	50,394	100.00%
Total Expenditures	2,771,863	0	2,771,863	75,617	75,617	27,864	2,668,382	96.27%

**PROGRAMA HEAD START
PRESUPUESTO 2017/2018**

Recurso 5210					Gastado/Recibido				
	CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Lo que va del año	Sobrecargado	Balance	% %
Ingresos:									
	Todos los otros Federales	2,771,863		2,771,863	0	0		2,771,863	100.00%
		0		0	0	0	0	0	
		0	0	0	0	0		0	
	Total Revenues/Total de Ingresos	2,771,863	0	2,771,863	0	0	0	2,771,863	
Gastos:									
	Salarios	1,383,468	0	1,383,468	56,549	56,549	0	1,326,919	95.91%
	Beneficios	539,853	0	539,853	18,353	18,353	0	521,500	96.60%
	Provisiones	51,329	0	51,329	20	20	19,960	31,349	61.07%
	<i>Artículos para las actividades de los padres y comida para las juntas</i>	6,696	0	6,696	0	0	4,110	2,586	0.00%
	<i>Artículos de oficina para el centro</i>	44,633	0	44,633	20	20	15,850	28,763	64.44%
	Viaje y Conferencia	21,519	0	21,519	0	0	0	21,519	100.00%
	Cuotas y Membresías	1,933	0	1,933	0	0	0	1,933	100.00%
	Seguro	13,500	0	13,500	0	0	0	13,500	100.00%
	Rentas, Arrendamientos, Reparaciones y Mejoras No-Capitalizadas	8,900	0	8,900	0	0	1,650	7,250	81.46%
	Costos Directos para Transferencias de Servicios Profesionales/Contratados y Gastos de Operación	355,268	0	355,268	332	332	0	354,936	99.91%
	Operación	94,746	0	94,746	363	363	5,000	89,383	94.34%
	Cuotas Intergubernamentales	2,000	0	2,000	0	0	1,253	747	37.33%
	Mejoras a los Terrenos	0	0	0	0	0	0	0	#DIV/0!
	Gastos Indirectos	248,953	0	248,953	0	0	0	248,953	100.00%
	transferencia al fondo del café	50,394	0	50,394	0	0	0	50,394	100.00%
	Total de Gastos	2,771,863	0	2,771,863	75,617	75,617	27,864	2,668,382	96.27%

EARLY HEAD START
2017/2018
July

Resource 5212

CATEGORY	Budget	Adjustment	Revised Budget	Actual Current	Expended/Received			%
					Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	1,057,497	0	1,057,497	0	0	0	1,057,497	100.00%
Prior Year	0		0		0		0	#DIV/0!
Local Restricted	0	0	0	0	0	0	0	
Total Revenues	1,057,497	0	1,057,497	0	0	0	1,057,497	100.00%
Expenditures								
Salaries	578,745	0	578,745	35,799	35,799	0	542,946	93.81%
Benefits	209,604	0	209,604	11,264	11,264	0	198,340	94.63%
Supplies	39,450	0	39,450	0	0	9,068	30,382	77.01%
Parent Activity Supplies & Food for Parent Meetings	3,450	0	3,450	0	0	1,510	1,940	56.23%
Site Supplies	36,000	0	36,000	0	0	7,558	28,442	79.01%
Travel & Conference	17,080	0	17,080	0	0	0	17,080	100.00%
Dues & Memberships	579	0	579	0	0	0	579	100.00%
Insurance	4,200	0	4,200	0	0	0	4,200	100.00%
Rentals, Leases, Repairs & Noncapitalized								
Improvements	2,300	0	2,300	0	0	550	1,750	76.09%
Direct Costs for Transfer of Services	64,487	0	64,487	0	0	0	64,487	100.00%
Professional/Contracted Services & Operating								
Expenditures	30,410	0	30,410	0	0	5,000	25,410	0.00%
Intergovernmental Fees	1,500		1,500	0	0	0	1,500	
Indirect Costs	96,543	0	96,543	0	0	0	96,543	100.00%
Tsfer to Cafe Fund	12,599	0	12,599	0	0	0	12,599	100.00%
Total Expenditures	1,057,497	0	1,057,497	47,063	47,063	14,618	995,816	94.17%

**PROGRAMA EARLY HEAD START
PRESUPUESTO DEL AÑO FISCAL 2017/2018**

Recurso 5212					Gastado/Recibido				
	CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Lo que va del año	Sobrecargado	Balance	%
Ingresos:									
	Todos los otros Federales	1,057,497	0	954,810	0	0	0	954,810	100.00%
		0		0				0	#DIV/0!
		0		0		0		0	
	Total de Ingresos	1,057,497	0	1,057,497	0	0	0	1,057,497	100.00%
Gastos:									
	Salarios	578,745	0	578,745	35,799	35,799	0	542,946	93.81%
	Beneficios	209,604	0	209,604	11,264	11,264	0	198,340	94.63%
	Provisiones	39,450	0	39,450	0	0	9,068	30,382	77.01%
	<i>Artículos para las actividades de los padres y comida para las juntas</i>	3,450	0	3,450	0	0	1,510	1,940	56.23%
	<i>Artículos de oficina para el centro</i>	36,000	0	36,000	0	0	7,558	28,442	79.01%
	Viaje y Conferencia	17,080	0	17,080	0	0	0	17,080	100.00%
	Cuotas y Membresías	579	0	579	0	0	0	579	100.00%
	Seguro	4,200	0	4,200	0	0	0	4,200	
	Rentas, Arrendamientos, Reparaciones y Mejoras No-Capitalizadas	2,300	0	2,300	0	0	550	1,750	
	Costos Directos para Transferencias de Servicios	64,487	0	64,487	0	0	0	64,487	100.00%
	Servicios Profesionales/Contratados y Gastos de	30,410	0	30,410	0	0	5,000	25,410	83.56%
	Cuotas Intergubernamentales	1,500	0	1,500	0	0	0	1,500	100.00%
	Gastos Indirectos	96,543	0	96,543	0	0	0	96,543	100.00%
	transferencia al fondo del café	12,599	0	12,599	0	0	0	12,599	100.00%
	Total de Gastos	1,057,497	0	1,057,497	47,063	47,063	14,618	995,816	94.17%

HEAD START
T & TA
2017/2018
July

Resource 5208

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received			Balance	% %
				Current	Year-to-date	Encumbered		
Revenues								
All Other Federal	33,692	0	33,692	4,742	26,201		7,491	22.23%
Total Revenues	33,692	0	33,692	4,621	26,201	0	7,491	22.23%
Expenditures								
Salaries	9,454	0	9,454	0	0	0	9,454	0.00%
Benefits	1,722	0	1,722	0	0	0	1,722	0.00%
Supplies	5,354	0	5,354	0	0	497	4,857	90.72%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	<i>1,657</i>	<i>0</i>	<i>1,657</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1,657</i>	<i>100.00%</i>
<i>Site Supplies</i>	<i>3,697</i>	<i>0</i>	<i>3,697</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>3,697</i>	<i>100.00%</i>
Travel & Conference	10,340		10,340	311	311	2,204	7,825	75.67%
Contracted Services	3,709	0	3,709	0	0	1,544	2,165	58.38%
Indirect Costs	3,113	0	3,113	0	0	0	3,113	100.00%
					0			
Total Expenditures	33,692	0	33,692	311	311	4,245	29,136	86.48%

**PROGRAMA HEAD START
T y TA
PRESUPUESTO 2017/2018**

Recurso 5208		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA						Lo que va del año	Sobrecargado		
Ingresos:									
	Todos los otros Federales	33,692	0	33,692	4,742	26,201	0	7,491	22.23%
	Total de Ingresos	33,692	0	33,692	4,621	26,201	0	7,491	22.23%
Gastos:									
	Salarios	9,454	0	9,454	0	0	0	9,454	0.00%
	Beneficios	1,722	0	1,722	0	0	0	1,722	0.00%
	Provisiones	5,354	0	5,354	0	0	497	4,857	90.72%
	<i>Artículos para las actividades de los padres y comida para las juntas</i>	1,657	0	1,657	0	0	0	1,657	100.00%
	<i>Artículos de oficina para el centro</i>	3,697	0	3,697	0	0	0	3,697	100.00%
	Viaje y Conferencia	10,340		10,340	311	311	2,204	7,825	
	Servicios Contratados	3,709	0	3,709	0	0	1,544	2,165	58.38%
	Gastos Indirectos	3,113	0	3,113	0	0	0	3,113	0.00%
	Total de Gastos	33,692	0	33,692	311	311	4,245	29,136	86.48%

**EARLY HEAD START
T & TA
2017/2018 BUDGET
July**

Resource 5218

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received				%		
				Current	Year-to-date	Encumbered	Balance			
Revenues										
All Other Federal	25,983	0	25,983	0	0	0	25,983	100.00%		
Total Revenues	25,983	0	25,983	0	0	0	25,983			
Expenditures										
Salaries	6,940	0	6,940	0	0	0	6,940	0.00%		
Benefits	1,263	0	1,263	0	0	0	1,263	0.00%		
Supplies	4,558	0	4,558	0	0	375	4,183	91.77%		
<i>Parent Activity Supplies & Food for Parent Meetings</i>	<i>1,769</i>	<i>0</i>	<i>1,769</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1,769</i>	<i>100.00%</i>		
<i>Site Supplies</i>	<i>2,789</i>	<i>0</i>	<i>2,789</i>	<i>0</i>	<i>0</i>	<i>375</i>	<i>2,414</i>	<i>86.55%</i>		
Travel & Conference	7,681		7,681	207	207	1,470	6,004			
Contracted Services	3,140	0	3,140	0	0	946	2,194	69.87%		
Indirect Costs	2,401	0	2,401	0	0	0	2,401	100.00%		
			0							
Total Expenditures	25,983	0	25,983	207	207	2,791	22,985	88.46%		

**PROGRAMA EARLY HEAD START
T & TA
PRESUPUESTO 2017/2018**

Recurso 5218		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA						Lo que va del año	Sobrecargado		
Ingresos:									
	Todos los otros Federales	25,983	0	25,983	0	0	0	25,983	100.00%
	Total de Ingresos	25,983	0	25,983	0	0	0	25,983	
Gastos:									
	Salarios	6,940	0	6,940	0	0	0	6,940	0.00%
	Beneficios	1,263	0	1,263	0	0	0	1,263	0.00%
	Provisiones	4,558	0	4,558	0	0	375	4,183	91.77%
	<i>Artículos para las actividades de los padres y comida para las juntas</i>	1,769	0	1,769	0	0	0	1,769	100.00%
	<i>Artículos de oficina para el centro</i>	2,789	0	2,789	0	0	375	2,414	86.55%
	Viaje y Conferencia	7,681		7,681	207	207	1,470	6,004	78.17%
	Servicios Contratados	3,140	0	3,140	0	0	946	2,194	69.87%
	Gastos Indirectos	2,401	0	2,401	0	0	0	2,401	100.00%
	Total de Gastos	25,983	0	25,983	207	207	2,791	22,985	88.46%

**HEAD START/EARLY HEAD START
CREDIT CARD REPORT
2017/2018
July**

MANAGER	VISA	Wal Mart
Gail Nadal		
Travel/Conference	\$ 3,039.48	\$ -
Center Supplies	\$ 1,691.47	\$ -
TOTAL	<u>\$ 4,730.95</u>	<u>\$ -</u>
Genet Telahun		
Travel/Conference	\$ -	\$ -
Center Supplies	\$ -	\$ -
TOTAL	<u>\$ -</u>	<u>\$ -</u>
Amee Dowkes		
Travel/Conference	\$ -	\$ -
Center Supplies	\$ -	\$ -
TOTAL	<u>\$ -</u>	<u>\$ -</u>
Gustavo Melgoza		
Travel/Conference	\$ 1,595.90	\$ -
Center Supplies	\$ -	\$ -
TOTAL	<u>\$ 1,595.90</u>	<u>\$ -</u>
VISA Grand Total	\$ 6,326.85	\$ -
NUGGET/FOOD 4 LESS	\$ 535.22	
INTERSTATE OIL	\$ 66.39	
Wal Mart	\$ 240.64	
TOTAL MONTHLY EXPENDITURES:	\$ 6,928.46 ****	

**Credit card statements available upon request

**Programas Head Start/Early Head Start
 REPORTE DE TARJETAS DE CRÉDITO
 Año FISCAL 2017/2018**

SUPERVISOR	VISA	Wal Mart
Gail Nadal		
Viaje/Conferencia	\$ 3,039.48	\$ -
Artículos para el centro	\$ 1,691.47	\$ -
	<u>\$ 4,730.95</u>	<u>\$ -</u>
Genet Telahun		
Viaje/Conferencia	\$ -	\$ -
Artículos para el centro	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>
Amee Dowkes		
Viaje/Conferencia	\$ -	\$ -
Artículos para el centro	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>
Gustavo Melgoza		
Viaje/Conferencia	\$ 1,595.90	\$ -
Artículos para oficina	\$ -	\$ -
Total	<u>\$ 1,595.90</u>	<u>\$ -</u>
VISA Grand Total	\$ 6,326.85	\$ -
NUGGET/FOOD 4 LESS	\$ 535.22	
INTERSTATE OIL	\$ 66.39	
Wal Mart	\$ 240.64	

Total de Gastos Mensuales: \$ 6,928.46 ***

***Estados de ceunta de als tarjetas de credito, estan despinsibles, si son solicitadas."

**Headstart / Early Head Start
2017/2018 Fiscal Year
Administrative Percentage Calculation
July 31, 2017**

Step 1: Calculate % rent is administrative expense

Administrative Square Footage	Total Square Footage	% of Total Square Footage	Plant Services Charges (FN 8000-8999)	% of Rent allocated to Admin
1,440.00	130,680.00	0.011019	\$ -	\$ -

Dual Facility Costs - All Sites July 2017 thru June 2018				
Administrative Square Footage	Total Square Footage	% of Total Square Footage	Plant Services Charges (FN 8000-8999)	% of Rent allocated to Admin
360.00	27,387.00	0.013145	\$ -	\$ -

Step 2: Calculate maximum administrative expenses allowed for 15%

Federal Share	\$ 123,198.81	All Grants
Required 20 percent NFS	\$ 30,799.70	Non Federal Share
Total Approved Costs	<u>\$ 153,998.51</u>	
15% Administrative Cost Limitation	<u>\$ 23,099.78</u>	

Step 3: Identify total administrative expenses

Dual Facility Costs	\$ -	Per Above Calculation in step 1
School Admin	\$ 14,421.59	Staff charged to Administration
General Admin	\$ 12,332.20	Indirect
Total	<u>\$ 26,753.79</u>	

Grant Expenditures	\$ 123,198.81
Less Capital Outlay	\$ -
= Expenditures subject to indirect	<u>\$ 123,198.81</u>

Currently Charged Admin Costs	\$ 26,753.79
In-Kind Indirect	\$ -
In - Kind Administrative	\$ -
Administrative Total	<u>\$ 26,753.79</u>

Step 4: Calculate actual administrative percentage and verify less or equal to 15%

Maximum allowed Administrative Percent: 15%

Calculated Percentage to date: 17%

**HEAD START/EARLY HEAD START
2017/2018 FISCAL YEAR
CALCULATION OF IN-KIND CONTRIBUTIONS**

Month	Year	Location									Grand
		Other	Alyce Norman	Itinerant	Esparto	Lemen	Charter	Lincoln	Valley Oak/Montgomery	W. Capitol/Elkhorn	Total
July	2017	\$ 6,192.00									\$ 6,192.00
August	2017	\$ 6,192.00									\$ 6,192.00
September	2017	\$ 6,192.00									\$ 6,192.00
October	2017	\$ 6,192.00									\$ 6,192.00
November	2017	\$ 6,192.00									\$ 6,192.00
December	2017	\$ 6,192.00									\$ 6,192.00
January	2018	\$ 6,192.00									\$ 6,192.00
February	2018	\$ 6,192.00									\$ 6,192.00
March	2018	\$ 6,192.00									\$ 6,192.00
April	2018	\$ 6,192.00									\$ 6,192.00
May	2018	\$ 6,192.00									\$ 6,192.00
June	2018	\$ 6,192.00									\$ 6,192.00
		\$ 74,304.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,304.00

Total Contribution Due based on actual dollars claimed:

	Dollars Expended as of July 31, 2017	In-Kind Required
Head Start:	75,617.07	18,904.27
Head Start T & TA:	311.04	77.76
Early Head Start:	47,063.34	11,765.84
Early Head Start T & TA:	207.36	51.84
Total:	123,198.81	30,799.70

Amount Required: 30,799.70
 Actual In-Kind: 74,304.00
 *Surplus/(Deficit): 43,504.30

 Surplus(Deficit): 43,504.30

If deficit: will be returned to Federal Government from unrestricted dollars

**Child & Adult Care Food Program
Claim For Reimbursement Summary for June 2017**

04309-CACFP-57-PS-CS
YOLO CO SUPERINTENDENT OF SCHOOLS
 1280 SANTA ANITA CT STE 100
 WOODLAND, CA 95776-6127
 Vendor #: 105700
 payment address

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jun 2017	0	07/11/2017	07/11/2017	07/13/2017	Original

Child Care

	Free	Reduced	Base	Total
Enrollment Totals	132	0	0	132
Eligibility Percentages	100%	0%	0%	100%

Agency Totals	Meals/Snacks	Federal Rate	Reimbursement Amount
Lunch			
Free	41	3.1600	129.56
Reduced	0	2.7600	0.00
Base	0	0.3000	0.00
CIL	41	0.2300	9.43
Total	41		138.99
PM Snack			
Free	99	0.8600	85.14
Reduced	0	0.4300	0.00
Base	0	0.0700	0.00
Total	99		85.14

Head Start

Agency Totals	Meals/Snacks	Federal Rate	Reimbursement Amount
Breakfast			
Free	642	1.7100	1,097.82
Reduced	0	1.4100	0.00
Base	0	0.2900	0.00
Total	642		1,097.82
Lunch			
Free	842	3.1600	2,660.72
Reduced	0	2.7600	0.00
Base	0	0.3000	0.00
CIL	842	0.2300	193.66
Total	842		2,854.38
PM Snack			
Free	590	0.8600	507.40
Reduced	0	0.4300	0.00
Base	0	0.0700	0.00
Total	590		507.40
Claim Reimbursement Total			4,683.73

State Reimbursements

Meal Description	Meals	State Rate	State Earnings
Total Breakfast	642	\$0.1691	\$108.56
Total Lunches	883	\$0.1691	\$149.31
Total			\$257.87

Agency Claim Reimbursement Totals	Meal Reimbursement	CIL Reimbursement	State Reimbursement	Totals
Current Claim Reimbursement Total	4,480.64	203.09	257.87	4,941.60
Previous Claim Reimbursement Total	0.00	0.00	0.00	0.00
Net Claim Reimbursement Total	4,480.64	203.09	257.87	4,941.60

Created By: kmagallanes on: 7/10/2017 1:54:21 PM Modified By: mcoombs on: 7/11/2017 8:10:39 AM

YOLO COUNTY BOARD OF EDUCATION

Letter of Transmittal to County Board

From the Superintendent

SUBJECT: Proposed Yolo County Career Academy Charter School Update	AGENDA ITEM #: 3.12
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Ronda DaRosa
<u>BACKGROUND:</u>	DATE: August 22, 2017

Monthly update from YCOE staff regarding the progress on the Yolo County Career Academy School petition development.

RECOMMENDATION/COMMENTS: For Information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Naming of New Support Operations Series Conference Room – <i>The Branum Room</i>	AGENDA ITEM #: 3.13
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent Ortiz
<u>BACKGROUND:</u>	DATE: August 22, 2017

Superintendent Ortiz will present information on the naming of the new Support Operations Services (SOS) Conference Room.

RECOMMENDATION/COMMENTS: For Information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Quarterly Report on Williams Uniform Complaints for YCOE Operated Schools Covering the Months of April, May, and June 2017	AGENDA ITEM #: 3.14a
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: <div style="text-align: center;">Deborah Bruns</div>
<u>BACKGROUND:</u>	DATE: August 22, 2017

Statutory changes to the Williams Settlement as stated in California Education Code 35186 (d) requires that a school district report summarized data on the nature and resolution of all Uniform Complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. Further, the summaries must be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report must include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses must be available as public records.

Education Code 35186 (a) states that a school district shall use the Uniform Complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment,

The Quarterly Report on Williams Uniform Complaints Education Code 35186 is attached for Yolo County Office of Education operated schools.

RECOMMENDATION/COMMENTS: For information.

Quarterly Report on *Williams* Uniform Complaints
 [Education Code § 35186(d)]

District: Yolo County Office of Education

Person completing this form: Deborah Bruns Title: Director, C&I

Quarterly Report Submission Date:
 (check one)

- October 2016
- January 2017
- April 2017
- July 2017

Date for information to be reported publicly at governing board meeting: August 22, 2017

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Jesse Ortiz, Ed. D.
 Print Name of District Superintendent


 Signature of District Superintendent

8/15/17
 Date

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Williams Quarterly Report on Yolo County Schools in Decile 1-3 Covering the Months of April, May, and June 2017	AGENDA ITEM #: 3.14b
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: <div style="text-align: center;">Deborah Bruns</div>
<u>BACKGROUND:</u>	DATE: August 22, 2017

Each year the County Superintendent of Schools must prepare quarterly reports for County Boards of Education that reflect the results of visits to the Decile 1-3 schools in the county, as a result of the Williams Settlement per California Education Code 1240

Please refer to the attached letter and accompanying documents.

Three districts in Yolo County are in Decile 1-3: Washington USD, Winters JUSD, and Woodland JUSD.

Davis JUSD and Esparto USD are not in Decile 1-3 but are included in the Uniform Complaints section of the report.

RECOMMENDATION/COMMENTS: For information.

***Williams* Quarterly Report for Three Required Areas and
Optional Reporting of Uniform Complaints
Quarter of April, May and June, 2017**

August 14, 2017

Matt Taylor, President
Cirenio Rodriguez, Vice President
Bill Owens
Carol Souza Cole
Shelton B. Yip

Dear Trustees Taylor, Rodriguez, Owens, Souza Cole, and Yip:

California *Education Code* Section 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide the second quarterly report for fiscal year 2016-2017 as required by *Education Code* section 1240(c)(2)(G) pursuant to the Williams Settlement. This report presents the results of my visits to the Williams schools in the Washington Unified, Winters Joint Unified, and the Woodland Joint Unified school districts for the period of January, February, and March, 2017.

The purpose of my visit(s) as specified in California Education Code 1240 was to:

1. Determine if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including “good repair.”

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2012 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

While the Uniform Complaint data are not mandated to be a part of this report to you, they are being included so that you and the citizens of our community will have a complete understanding of the environment in which, Elkhorn Village Elementary, Riverbank K-8 Elementary, Stonegate Elementary, and Westfield Village Elementary, Waggoner Elementary, Dingle Elementary, Freeman Elementary, Gibson Elementary, Ramón S. Tafoya Elementary, and Woodland Prairie Elementary Schools are functioning.

Before proceeding with the report, let me define some basic terms:

- “Sufficient textbooks or instructional materials” means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.”
- “Good Repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”

My findings were as follows:

Instructional Materials:

Washington Unified School District:

Elkhorn Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Riverbank K-8 Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Stonegate Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Westfield Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Winters Joint Unified School District:

Waggoner Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Woodland Joint Unified School District:

Dingle Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Freeman Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Gibson Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Ramón S. Tafoya Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Woodland Prairie Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

School Facilities:

Washington Unified School District:

Elkhorn Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Riverbank K-8 Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Stonegate Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Westfield Village Elementary School: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter. Confirmation was received on May 19, 2017 regarding the remediation of the complaint received during the 3rd Quarter. The door to Room 8 was trimmed, painted and new hardware installed. Email confirmation attached.

Winters Joint Unified School District:

Waggoner Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Woodland Joint Unified School District:

Dingle Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Freeman Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Gibson Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Ramón S. Tafoya Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

Woodland Prairie Elementary: No visits occurred, but quarterly report submissions were reviewed. No complaints were received during this quarter.

School Accountability Report Card:

Washington Unified School District:

Elkhorn Village Elementary School: All findings reported for the 2015-16 SARC in the 3rd Quarter Williams Report were remedied.

Riverbank Elementary School: All findings reported for the 2015-16 SARC in the 3rd Quarter Williams Report were remedied.

Stonegate Elementary School: All findings reported for the 2015-16 SARC in the 3rd Quarter Williams Report were remedied.

Westfield Village Elementary School: All findings reported for the 2015-16 SARC in the 3rd Quarter Williams Report were remedied.

Winters Joint Unified School District:

Waggoner Elementary: As reported in the 3rd Quarter Williams Report, all necessary updates to the 2015-16 SARC were made.

Woodland Joint Unified School District:

Dingle Elementary School: *As of August 11, 2017 no notice was received regarding the findings on 15-16 SARCs reported in the 3rd Quarter Williams Report: Findings included: Under Text Books and Instructional Materials, the Public Hearing Date shows as September 24, 2015 and should reflect a 2016 date; and the data collection date shows as September 2015 and should show September 2016. The School Facility and Planned Improvements show 2015 Facility Inspection Tool (FIT) Report information and should reflect 2016 FIT Report information.*

Freeman Elementary School: *As of August 11, 2017 no notice was received regarding the findings on 15-16 SARCs reported in the 3rd Quarter Williams Report Findings included: Under Text Books and Instructional Materials, the Public Hearing Date shows as September 24, 2015 and should reflect a 2016 date; and the data collection date shows as September 2015 and should show September 2016. The School Facility and Planned Improvements show 2015 FIT Report information and should reflect 2016 FIT Report information.*

Gibson Elementary School: *As of August 11, 2017 no notice was received regarding the findings on 15-16 SARCs reported in the 3rd Quarter Williams Report. Findings included: Under Text Books and Instructional Materials, the Public Hearing Date shows as September 24, 2015 and should reflect a 2016 date; and the data collection date shows as September 2015 and should show September 2016. The School Facility and Planned Improvements show 2015 FIT Report information and should reflect 2016 FIT Report information.*

Ramón S. Tafoya Elementary School: *As of August 11, 2017 no notice was received regarding the findings on 15-16 SARCs reported in the 3rd Quarter Williams Report Findings included: Under Text Books and Instructional Materials, the Public Hearing Date shows as September 24, 2015 and should reflect a 2016 date; and the data collection date shows as September 2015 and should show September 2016. The School Facility and Planned Improvements show 2015 FIT Report information and should reflect 2016 FIT Report information.*

Woodland Prairie Elementary School: *As of August 11, 2017 no notice was received regarding the findings on 15-16 SARCs reported in the 3rd Quarter Williams Report. Findings included: Under Text Books and Instructional Materials, the Public Hearing Date shows as September 24, 2015 and should reflect a 2016 date; and the data collection date shows as September 2015 and should show September 2016. The School Facility and Planned Improvements show 2015 FIT Report information and should reflect 2016 FIT Report information.*

Teacher Misassignments and Teacher Vacancies:

Quarterly report submissions were reviewed. No complaints were received during this quarter.

Uniform Complaints:


A review of the quarterly submissions showed:

Davis Joint Unified School District – no complaints
Esparto Unified School District – no complaints
Washington Unified School District – no complaints
Winters Joint Unified School District – no complaints
Woodland Joint Unified School District – no complaints

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

In conclusion, let me assure each of you receiving this report that the Yolo County Office of Education is available to support the actions that may be needed to be taken to address the needs identified in my report.

Sincerely,



Jesse Ortiz, Ed.D.
Superintendent



930 Westacre Road
West Sacramento, CA 95691

www.wusd.k12.ca.us



This e-mail, and any documents, files or previous e-mail messages attached to it may contain confidential, privileged or proprietary information. If you have received this communication in error, please contact the sender and destroy all copies of this email.

From: Terry Souza
Sent: Wednesday, May 17, 2017 10:56 AM
To: Elaine Stall <estall@wusd.k12.ca.us>; Scott Lantsberger <slantsberger@wusd.k12.ca.us>
Subject: Re: UCP complaint

Hi Scott,

This has been addressed I just did a physical confirmation and spoke with the teacher. I could not find the corresponding work order. I will continue to look when I return to the office. The door was trimmed , painted and new hardware installed. Functions normally.

Sent from my T-Mobile 4G LTE Device

-----Original Message-----

From: Kilee Lane
Sent: Thursday, May 11, 2017 11:53 AM
To: Scott Lantsberger <slantsberger@wusd.k12.ca.us>
Cc: Shannon Sweeley <ssweeley@wusd.k12.ca.us>
Subject: FW: UCP complaint

Hi Scott,

Your letter stated that MOT staff inspected the door the week of January 30th. It also says that MOT staff will have the door removed and the hinge side edge trimmed and reinstalled with some new hardware components. She's asking for confirmation that this has happened. I don't have that information. Thanks.

Thank you.

Kilee

---Original Message-----

From: DeVita, Viola [<mailto:Viola.DeVita@ycoe.org>]
Sent: Monday, May 08, 2017 2:46 PM
To: Kilee Lane; Scott Lantsberger

YOLO COUNTY BOARD OF EDUCATION

**Public Hearing for:
The Superintendent's Response and Initial Proposal to the Yolo Education Association**

SUBJECT: Public Hearing	AGENDA ITEM #: 3.15
	DATE: July 25, 2017

A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Yolo County Superintendent of Schools' Response and Initial Proposal to the Yolo Education Association.

YOLO COUNTY BOARD OF EDUCATION

Public Hearing for:

The Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit

SUBJECT: Public Hearing	AGENDA ITEM #: 3.16
	DATE: August 22, 2017

A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the initial proposal to the Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit

YOLO COUNTY BOARD OF EDUCATION

Public Hearing for:

The Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit

SUBJECT: Public Hearing	AGENDA ITEM #: 3.17
	DATE: August 22, 2017

A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the initial proposal to the Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: The Yolo County Superintendent of Schools Response and Initial Proposal to the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit	AGENDA ITEM #: 3.18
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: August 22, 2017

Collective Bargaining law requires that initial proposals for negotiations be provided for public input. Attached is the Yolo County Superintendent of Schools' response and initial proposal to the American Federation of State, County and Municipal Employees (AFCSME), Council 57, Certificated Unit.

RECOMMENDATION/COMMENTS: It is recommended that the Superintendent's response and initial proposal to the AFCSME, Council 57, Certificated Unit, be posted and set for public hearing at the September 26, 2017 regular meeting.

YOLO COUNTY OFFICE OF EDUCATION

Response to Initial Proposal

**From The American Federation of State, County and Municipal Employees Union,
AFSCME, Council 57, Local 146, AFL-CIO
Certificated Chapter
and**

**Initial Proposal of Superintendent
For Negotiations**

**With The American Federation of State, County and Municipal Employees Union,
AFSCME, Council 57, Local 146, AFL-CIO
Certificated Chapter
For 2017-2018**

August 7, 2017

The Yolo County Office of Education (“Superintendent”) responds to the Initial Proposal of The American Federation of State, County and Municipal Employees Union, AFSCME Council 57, Local 146, AFL-CIO (“AFSCME”) and makes the following Initial Proposal for 2017-2018 negotiations for the Certificated Unit.

Superintendent’s Response to AFSCME’s Initial Proposal

The Superintendent agrees to meet and discuss with AFSCME all items set forth in AFSCME’s Initial Proposal.

Superintendent’s Initial Proposal

The Superintendent proposes to meet and negotiate with AFSCME on the following matters for the 2017-2018 fiscal year.

1. Salary and benefits.
2. Article 14 Leaves
3. Article 2 Term of Agreement

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: The Yolo County Superintendent of Schools Response and Initial Proposal to the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit	AGENDA ITEM #: 3.19
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: August 22, 2017

Collective Bargaining law requires that initial proposals for negotiations be provided for public input. Attached is the Yolo County Superintendent of Schools' response and initial proposal to the American Federation of State, County and Municipal Employees (AFCSME), Council 57, Classified Unit.

RECOMMENDATION/COMMENTS: It is recommended that the Superintendent's response and initial proposal to the AFCSME, Council 57, Classified Unit, be posted and set for public hearing at the September 26, 2017 regular meeting.

YOLO COUNTY OFFICE OF EDUCATION

**Response to Initial Proposal
From The American Federation of State, County and Municipal Employees Union,
AFSCME, Council 57, Local 146, AFL-CIO
Classified Chapter
and
Initial Proposal of Superintendent
For Negotiations
With The American Federation of State, County and Municipal Employees Union,
AFSCME, Council 57, Local 146, AFL-CIO
Classified Chapter
For 2017-2018**

August 7, 2017

The Yolo County Office of Education (“Superintendent”) responds to the Initial Proposal of The American Federation of State, County and Municipal Employees Union, AFSCME Council 57, Local 146, AFL-CIO (“AFSCME”) and makes the following Initial Proposal for 2017-2018 negotiations for the Classified Unit.

Superintendent’s Response to AFSCME’s Initial Proposal

The Superintendent agrees to meet and discuss with AFSCME all items set forth in AFSCME’s Initial Proposal.

Superintendent’s Initial Proposal

The Superintendent proposes to meet and negotiate with AFSCME on the following matters for the 2017-2018 fiscal year.

1. Salary and benefits.
2. Article 14 Leaves
3. Article 2 Term of Agreement

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Suggested Future Agenda Items	AGENDA ITEM #: 3.20
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: August 22, 2017

1. Approval of Board Policies and Administrative Regulations
01-20-15 Special Meeting: per Superintendent, revisions of the Board Policies and Administrative Regulations have been finalized and need to be brought to the Board for approval.

08-25-15 Update: The Board adopted the 5000 Series (Students) Board policies; the Board requested to hold off on further review/approval until California County Boards of Education policies are published.

06-29-17 Update: The Board approved BB 9000-9240; the Policy Committee will review the remainder of the 9000 series at a future date.

2. *02-28-17 Regular Meeting: Trustee Owens requested a presentation on the planning and preparing for hazardous materials release at YCOE facilities.*

05-23-17 Update: Trustee Owens requested a presentation on the above in late summer or early fall.

RECOMMENDATION/COMMENTS: This agenda item serves as a tracking tool for future agenda items. The Board may want to add additional item(s).