

**YOLO COUNTY BOARD OF EDUCATION**  
**Regular Meeting: August 22, 2017**  
**MINUTES**

**1.0 OPENING PROCEDURES**

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on August 22, 2017 at 3:34pm in Regular session in the Conference Center located at 1280 Santa Anita Court, Suite #120, Woodland, CA. Board Members present were: Matt Taylor, Bill Owens, Carol Souza Cole, and Shelton Yip. Cirenio Rodriguez was absent. Board President Matt Taylor presided. Dr. Jesse Ortiz, Superintendent of Schools, was also present. (Roll Call held).
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Approval of Agenda. The agenda was approved as submitted.

**MOTION:** Yip. **SECOND:** Souza Cole. **AYES:** Yip, Souza Cole, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 1.4 Public Comment. There were no comments at this time.

**2.0 REPORTS**

2.1 Board Member(s)/Superintendent/SAT/Committee(s).

a. Board Members Reports:

- Trustee Souza Cole welcomed everyone back from Summer break and gave best wishes for a great year.
- Trustee Owens participated in the California County Boards of Education (CCBE) Superintendent Compensation Task Force meeting in West Sacramento on August 3. The committee is on track to give an informative, useful presentation in December at the California School Boards Association Annual Education Conference.
- Board President Taylor welcomed everyone back from break and shared that he will be attending the school groundbreaking ceremony for Lighthouse Charter School.
- Trustee Yip had the pleasure of attending the YCOE staff orientation and enjoyed the students' testimonies. He also attended the Cesar Chavez Community School (CCCS) celebration of the Western Association of Schools and Colleges (WASC) accreditation and opening. While there, he had a conversation with a young lady who expressed interest in going back to Pioneer High School but her mom said no, and desired for her to stay at CCCS which is a testament to the program. He also mentioned his meeting a young man, who was a former student of Garth Lewis, who has a similar background as the students at CCCS, and will be working with our students. He also shared that he had the opportunity to spend time with board president Gateway who thanked YCOE for support provided to program. He also mentioned that if anyone is interested in running for Vice President for CCBE, as they are still considering nominations.

- b. Superintendent Ortiz shared the following:
  - The conference center is currently occupied by Migrant Ed for a 3-day training. They complimented our facility.
  - He will not be able to attend the September Board meeting but Ronda DaRosa will attend in his place.
  - Held our annual retreat with the Cabinet, Leadership Team and union leaders. All expressed that it was a great retreat with good outcomes. They focused on Board goals and developed outcomes for the year. This team will be meeting quarterly for the remainder of the year.
  - The Annual Staff Orientation took place on August 14. We currently have approximately 270 employees and expect to be close to 300 by the end of the year.
  - On August 10-11, thirteen staff members traveled to the Cesar Chavez national monument and gained a sense of why the school is named after him. They received a private tour by Cesar Chavez's son-in-law and second youngest daughter. They also met his youngest daughter and Paul Chavez to hear their personal insights.
  - Yesterday, met with Marshall Tuck, a candidate for State Superintendent of Public Instruction; additional candidate, Tony Thurman will visit later. Both will attend the next California County Superintendents Educational Services Association (CCSESA) meeting in October to make presentations.
  
- c. Superintendent's Advisory Team:
  - Ronda DaRosa distributed and reviewed copies of the *Yolo County Board of Education Update, August 22, 2017* (copies can be found on file with the official records of this meeting).
  - Superintendent Ortiz shared that some districts have expressed concerns with SELPA funding. He requested that staff provide a presentation on the topic at the October meeting.
  - Tami Ethier reported that the Administrative Services team has been working hard to get school off to a good start!
  
- d. Committees:
  - Superintendent Ortiz shared that he met with Board President Taylor and Vice President Rodriguez last week to discuss the potential preschool measure. He will have a presentation in October to discuss what it would mean to the county if this measure was passed and to ask the Board to approve a resolution expressing their support of the measure to take to the County Board of Supervisors, as their approval is needed to put the measure on the November 2018 ballot.

2.2 Associations.

- No reports.

**3.0 INFORMATION/DISCUSSION/ACTION**

3.1 Consent Agenda.

- a. Approval of Minutes: July 25, 2017 Regular Meeting.
- b. Temporary County Certificates
- c. Yolo County Office of Education Community Advisory Committee (CAC) Appointment for 2017-2019

The Board took action to approve the Consent agenda.

**MOTION:** Owens. **SECOND:** Souza Cole. **AYES:** Owens. Souza Cole, Taylor, Yip. **NOES:** None. **ABSENT:** Rodriguez.

- 3.2 Presentation: Yolo County Public Health Officials Report on Norovirus Outbreak in Yolo County Schools. County of Yolo Health & Human Services Agency staff, Anna Sutton, Director of Public Health Nursing; Jason Singsun, Community Health; and Dr. Mary Ann Limbos, California Child Services Medical Director and Deputy Health Officer, presented information regarding the recent Norovirus outbreak in Yolo county schools. They shared some of the difficulties of the Norovirus that caused the outbreak, how school closures helped bring the outbreak to a close and responded to questions of the Board.

- 3.3 Request for Allowance of Attendance Because of Emergency conditions (California Department of Education Form J-13A). As a result of the Norovirus outbreak and in conjunction with Yolo County Public Health, the YCOE was forced to close the Cesar Chavez Community School for two days (May 25-26). Mechele Coombs reviewed Form J-13A and responded to questions from the Board. CDE required the majority of the Board sign the affidavit.

The Board took action to approve signing the affidavit.

**MOTION:** Souza Cole. **SECOND:** Yip. **AYES:** Souza Cole, Yip Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

3.4 Mini-Grant Presentations

- a. *Let Us Makey Makey!* – Krista Purdom introduced herself as the Program Specialist for Educational Services and briefly shared how the use of Makey Makey circuit boards introduced students to computer programming.
- b. *STEM Lab Supplemental Materials & Books* – Jacqueline Tam introduced herself as the Lincoln Head Start Site Coordinator and briefly shared how all of the STEM Lab materials and books were used to introduce students to Science, Technology, Engineering and Mathematics (STEM) activities.

- 3.5 Resolution #17-18/05: In Support of High School Voter Weeks, September 18-29, 2017. Superintendent Ortiz reviewed the resolution contained in the Board packet

and responded to questions of the Board.  
The Board took action to move the item to an action item.

**MOTION:** Owens. **SECOND:** Souza Cole. **AYES:** Owens, Souza Cole, Taylor, Yip. **NOES:** None. **ABSENT:** Rodriguez.

The Board took action to approve Resolution #17-18/05: In Support of High School Voter Weeks as submitted.

**MOTION:** Owens. **SECOND:** Souza Cole. **AYES:** Owens, Souza Cole, Taylor, Yip. **NOES:** None. **ABSENT:** Rodriguez.

- 3.6 Resolution #17-18/06: School Attendance. Superintendent Ortiz reviewed the resolution in the contained in the Board packet.

The Board took action to move the item to an action item.

**MOTION:** Souza Cole. **SECOND:** Yip. **AYES:** Souza Cole, Yip, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

The Board took action to approve Resolution #17-18/06: School Attendance as submitted.

**MOTION:** Yip. **SECOND:** Souza Cole. **AYES:** Yip, Souza Cole, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 3.7 2017-18 Consolidated Application for Funding Categorical Aid Programs, Part I. Garth Lewis reviewed the annual Consolidated Application for Title I funding contained in the board packet and responded to questions of the Board.

After some discussion, the Board took action to approve the 2017-18 Consolidated Application for Funding Categorical Aid Programs, Part I.

**MOTION:** Souza Cole. **SECOND:** Yip. **AYES:** Souza Cole, Yip, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 3.8 Report on Disability Rights California Monitoring Inspection of Yolo County Juvenile Justice Facilities. Garth Lewis presented information regarding the recent monitoring inspection. He distributed YCOE notes from the debrief conference call with DRC and discussed how the items will be addressed. The official report will be sent to the Board once received later this fall.

- 3.9 Yolo County Board of Education's Response: *Are Yolo County Schools in Compliance with School Safety Plans?* Referencing the YCOE's response to the Grand Jury Report contained in the Board packet, the Board discussed their response due on September 30, 2017. The Board agreed that Executive Committee, Board President Taylor and Vice President Rodriguez, will draft a response letter

and bring to the September meeting for review and approval.

- 3.10 First Reading: New Revised Board Policy 5141.52 Suicide Prevention. Special Education Director, Sharon Holstege, reviewed the proposed board policy based on California School Boards Association (CSBA) sample template and associated administrative regulation and responded to questions of the Board. Trustee Souza Cole clarified that the Board is only required to approve the board policy and not the administrative regulation.

The Board took action to move the item to an action item.

**MOTION:** Souza Cole. **SECOND:** Owens. **AYES:** Souza Cole, Owens, Taylor, Yip. **NOES:** None. **ABSENT:** Rodriguez.

The Board took action to approve Board Policy 5141.52 Suicide Prevention.

**MOTION:** Souza Cole. **SECOND:** Yip. **AYES:** Souza Cole, Yip, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 3.11 Head Start/Early Head Start Reports
- a. Enrollment Update
  - b. Program
  - c. Financial Status

Gail Nadal presented this item as information and responded to questions of the Board. She shared the current enrollment and what steps are being taken to get the final open slots filled.

- 3.12 Proposed Yolo County Career Academy Charter School Update. Ronda DaRosa gave a brief update on the development of the charter school. The Board discussed the difference in governance structures and will hold a special meeting on September 12, 2017 at 4:30pm with legal representation to discuss the options. Deputy Superintendent Ronda DaRosa will seek clarification on whether or not the petition can be amended after it is submitted for approval. She will also send the draft petition to the Board to solicit their comments and recommendations.

- 3.13 Naming of New Support Operations Services Conference Room. Superintendent Ortiz reviewed the naming of the new SOS conference room to the Branum Room in memory of the late Director of SOS, Larry Branum, who passed away in February 2016. Trustee Owens and Souza Cole offered comments that this was a great way to honor Larry Branum and all of his contributions to the organization. The naming of the SOS conference room to the Branum Room will be placed as an action item on the September 26, 2017 Regular Meeting agenda. Both trustees also requested having a future discussion on developing policy that addresses the process for naming YCOE facilities. Superintendent Ortiz will request policies from a few other county offices to provide examples to assist in developing a policy for YCOE.

- 3.14(a) Quarterly Report on Williams Uniform Complaints for YCOE Operated Schools Covering the Months of April, May and June 2017. Deb Bruns presented this item for information; there were no complaints.
- 3.14(b) Williams Quarterly Report on Yolo County Schools in Decile 1-3 Covering the Months of April, May and June 2017. Deb Bruns presented this item for information.
- 3.15 Public Hearing: At 6:09pm, Board President Taylor opened the public hearing to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Yolo County Superintendent of Schools' Response to the Initial Proposal from the Yolo Education Association (YEA). No comments were received and the Public Hearing was closed at 6:10pm.
- 3.16 Public Hearing: At 6:11pm, Board President Taylor opened the public hearing to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the initial proposal from the American Federation of State, County, and Municipal Employees (AFSCME), Council 57, Certificated Unit. No comments were received and the Public Hearing was closed at 6:12pm.
- 3.17 Public Hearing: At 6:13pm, Board President Taylor opened the public hearing to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the initial proposal from the American Federation of State, County, and Municipal Employees (AFSCME), Council 57, Classified Unit. No comments were received and the Public Hearing was closed at 6:14pm.
- 3.18 Yolo County Superintendent of Schools' Response to the Initial Proposal from the American Federation of State, County, and Municipal Employees (AFSCME), Council 57, Certificated Unit. Superintendent Ortiz presented this item for information.
- 3.19 Yolo County Superintendent of Schools' Response to the Initial Proposal from the American Federation of State, County, and Municipal Employees (AFSCME), Council 57, Classified Unit. Superintendent Ortiz presented this item for information. He also shared that both AFSCME units had come to an agreement with YCOE for 2016-17.
- 3.20 Suggested Future Agenda Items. Three items were added to the list throughout the meeting for the October agenda:
1. Development of policy on process of naming facilities
  2. SELPA Funding and concerns of the districts
  3. Preschool Initiative for November 2018 ballot

**4.0 ADJOURNMENT.** The meeting adjourned at 6:17pm.

**MOTION:** Yip. **SECOND:** Souza Cole. **AYES:** Yip, Souza Cole, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

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Jesse Ortiz, Ed.D.  
Yolo County Superintendent of Schools and  
Secretary to the Yolo County Board of Education

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