

The Yolo County Office of Education will be a countywide and regional leader to support and advocate for equity and access to high-quality educational programs.

AGENDA
YOLO COUNTY BOARD OF EDUCATION
Regular Meeting, Tuesday, April 25, 2017, 3:30pm

BOARD MEMBERS

Matt Taylor, President
Cirenio A. Rodriguez, Vice President
Bill Owens
Carol Souza Cole
Shelton Yip

LOCATION

Yolo County Office of Education
Conference Center
1280 Santa Anita Court, Suite 120
Woodland, CA 95776-6127

1.0 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call
- 1.2 Pledge of Allegiance
- 1.3 Approval of Agenda
- 1.4 Public Comment

Posted: April 20, 2017

Action

This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Board concerning an item on the agenda by completing the form provided at the door.

The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

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2.0 REPORTS

2.1 Board Member(s)/Superintendent/Superintendent's Advisory Team/Committee(s)

- a. Board Members
- b. Superintendent
 - 1) YCOE Employee of the Month
- c. Superintendent Advisory Team
- d. Committees

2.2 Associations *(This item provides an opportunity for YEA/CSEA/AFSCME representatives to address the Board and public.)*

THE BOARD HAS THE OPTION TO TAKE ACTION ON ANY ITEM(S) LISTED ON THE AGENDA FOR INFORMATION.

3.0 INFORMATION/DISCUSSION/ACTION

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Information	3.11	Attendance Reports a. Alternative Education b. Special Education	Page 37
Information	3.12	Head Start/Early Head Start Reports a. Enrollment Update b. Program c. Financial Status	Page 38
Public Hearing 4:00PM [time approximate]	3.13	A public hearing will be conducted to receive comment from parents, teachers, members of the community and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit	Page 56
Public Hearing 4:00PM	3.14	A public hearing will be conducted to receive comment from parents, teachers, members of the community and bargaining unit leaders regarding the Initial Proposal to the	Page 57

<i>[time approximate]</i>	Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit	
Information	3.15 Yolo County Superintendent of Schools’ Response to the Initial Proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit	Page 58
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Information	3.17 Nominations for the Yolo County School Boards Association 2017 Excellence in Education Awards	Page 62
Information	3.18 Suggested Future Agenda Item(s)	Page 63
Action	4.0 ADJOURNMENT	

AGENDA PACKETS ARE AVAILABLE FOR REVIEW AT THE FOLLOWING LOCATIONS:

- *Four calendar days prior to the meeting, a full Board packet is available for review at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding County Office of Education holidays).*
- *Agenda documents distributed to the Board less than 72 hours before the meeting will be made available at the office of the Yolo County Office of Education Reception Desk, 1280 Santa Anita Court, Suite #100, Woodland (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding County Office of Education holidays). [Government Code § 54957.5]*
- *Board agendas are posted outside the YCOE Administrative Office building at 1280 Santa Anita Court, Suite #100 and #120, in weather-protected glass cases.*
- *The Board agenda is posted on the County Office website: www.ycoe.org*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Yolo County Office of Education at 530-668-3703. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Reports	AGENDA ITEM #: 2.0
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: April 25, 2017

Reports will be given as follows:

2.1 Board Member(s) / Superintendent / SAT / Committee(s)

- a. Board Members
- b. Superintendent
 - 1) YCOE Employee of the Month
- c. Superintendent Advisory Team (SAT)
- d. Committees

2.2 Associations

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION

Letter of Transmittal to County Board

From the Superintendent

SUBJECT: Consent Agenda	AGENDA ITEM #: 3.1
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
	DATE: April 25, 2017

BACKGROUND:

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Trustee or citizen requests that an item(s) be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items:

- a. Approval of the Minutes: March 28, 2017 Regular Meeting
- b. Temporary County Certificates: Temporary County Certificates (TCCs) are issued for up to a year throughout the county to certified employees whose credential applications are being processed by the California Commission on Teacher Credentialing.

RECOMMENDATION/COMMENTS: That one action is taken to approve above listed items.

YOLO COUNTY BOARD OF EDUCATION
Regular Meeting: March 28, 2017
DRAFT MINUTES

1.0 OPENING PROCEDURES

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on March 28, 2017 at 4:03pm in Regular session in the Conference Center located at 1280 Santa Anita Court, Suite #120, Woodland, CA. Board Members present were: Matt Taylor, Bill Owens, Carol Souza Cole and Shelton Yip. Cirenio Rodriguez was absent. Board President Matt Taylor presided. Dr. Jesse Ortiz, Superintendent of Schools, was also present. (Roll Call held)
- 1.2 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.3 Approval of Agenda. The agenda was approved as submitted.

MOTION: Owens. **SECOND:** Yip. **AYES:** Owens, Yip, Taylor, Souza Cole. **NOES:** None. **ABSENT:** Rodriguez.

- 1.4 Public Comment. There were no comments at this time.

2.0 PRESENTATION

- 2.1 Cesar Chavez Community School (CCCS) Graduation Ceremony for Lucciano Aviles, Victor Nunez and Zach Lynch. A brief graduation ceremony was held in honor of the graduates. Zach Lynch was unable to attend due to a work commitment. CCCS Principal Gayelynn Gerhart conferred the diplomas and spoke on behalf of the students. YCOE Alternative Education teacher, Tommy Hobbs, also offered congratulatory remarks.

**A recess was taken for a cake reception at 4:10pm;
the meeting resumed at 4:27pm.**

- 2.2 Program Highlight: Cesar Chavez Community School Students Presentation Honoring Cesar Chavez. Garth Lewis introduced Maira Magdalena Perez who made a brief presentation about what she has learned about Cesar Chavez.

3.0 REPORTS

- 3.1 Board Member(s)/Superintendent/SAT/Committee(s).
- a. Board Members Reports:
- Trustee Souza Cole attended the Western Association of Schools and Colleges (WASC) welcoming meeting at CCCS on Sunday. She commended Principal Gerhart and staff for their efforts. She attended the YoloArts fundraiser for arts education and toured the location for the

regional science center which will be a wonderful resource for our youth around the county. She also attended the Yolo Women's History Month luncheon and appreciated seeing YCOE staff.

- Trustee Owens shared that he is serving on a committee for CCBE that will look at sharing information on processes regarding the superintendent's compensation. He also shared that Greg Geeting, from the Sacramento County Board of Education who currently serves as the regional delegate for CSBA, has requested comments by noon on Friday, March 31st, regarding the policy platform that will be discussed at the May meeting for the CSBA Delegate Assembly.
- Board President Taylor attended the Sacramento City College 100th Anniversary Gala in Sacramento and shared some of the history of the college. He also attended an event in Tampa for information on race relations where Howard Fuller, a professor at Marquette University, spoke and challenged the audience to create schools for leaders. Last week, Board President Taylor presented with Greg Geeting and Dave Patterson at the charter school conference on charter school authorizing and the legal landscape.
- Trustee Yip congratulated Superintendent Ortiz on receiving the Social Justice Award from UC Davis. He participated in a webinar regarding undocumented immigrants along with the presentation at YCOE involving all of the law enforcement agencies in Yolo County. He also attended the YCSBA FCMAT presentation, the Celebration of Ethnic Studies event, a webinar from the Center for American Progress that dealt with the state of IDEA (Individuals with Disabilities Education Act), the State of Young Children in Yolo County presentation, the CSBA legislative sharing day where there were discussions regarding the issues with STRS and PERS, the Family Transition night hosted by SELPA, the YED talk with keynote speaker Darryl Steinberg with a message of "continue moving forward" and the WASC welcoming on Sunday and gave kudos to CCCS team.

b. Superintendent Ortiz provided the following report:

- o A meeting will take place on Thursday, April 27th at Solano County Office of Education for one hour with Assembly Member Cecilia M. Aguiar-Curry and Senator Bill Dodd and the superintendents from Yolo, Solano, Napa and Sonoma, to discuss various education issues and share information from the county office perspective to make sure they understand the role of county offices.
- o He thanked Program Specialist, Laura Hershberger, Olga Nevarez and Principal Gerhart for all their work with the WASC visit. Principal Gerhart thanked Ms. Hershberger and Ms. Nevarez for all of their efforts. She shared some highlights from the WASC process and thanked Garth Lewis and YCOE staff for their support. She also shared that Dan Jacobs will start their initial accreditation on April 13th.
- o Superintendent Ortiz then presented Sylvia Garcia as Employee of the Month and shared how committed Ms. Garcia is to producing

high quality work, how she continually goes above and beyond her duties, and that she inspires and assists her coworkers.

- c. Superintendent's Advisory Team:
 - Ronda DaRosa distributed copies of the YCOE Board Update, YCOE Alternative Education Important Dates, LGBTQ+ Forum and California School Dashboard Reference Guide. She shared George Hinkle's brother came to Greengate School to present the Autism program with a check for \$136,845.94 from Mr. Hinkle's estate.
 - Matt Juchniewicz, Director of Support Operations Services, provided a list of facility projects. He shared that staff are currently developing a facilities master plan to help guide future projects. He, Superintendent Ortiz and Lori Perez answered questions from the Board regarding a few current and future projects.
- d. Committees: No reports.

3.2 Associations. No reports.

4.0 INFORMATION/DISCUSSION/ACTION

- 4.1 Consent Agenda.
 - a. Approval of Minutes: February 28, 2017 Regular Meeting.
 - b. Temporary County Certificates
 - c. Resolution #16-17/22 Resolution finding that Trustee's absence from Board meeting is due to an acceptable hardship and authorizing payment of stipend pursuant to Education Code § 1090 (d).

The Board took action to approve the Consent Agenda as submitted.

MOTION: Owens. **SECOND:** Souza Cole. **AYES:** Owens, Souza Cole, Yip, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 4.2 Proposed 2017-18 Dan Jacobs Calendar.
Garth Lewis presented this item and responded to questions of the Board.

The Board took action to approve the proposed 2017-18 Dan Jacobs Calendar.

MOTION: Souza Cole. **SECOND:** Yip. **AYES:** Souza Cole, Yip, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 4.3 Yolo County Office of Education Single Plan for Student Achievement, 2016-17.
Garth Lewis presented this item. He shared that in the future the document will come to the board in the fall for approval. Gayelynn Gerhart shared that the document will be brought into alignment with other school documents outlining goals and outcomes therefore a goal will be added to the document for technology. Mr. Lewis and Ms. Gerhart responded to questions of the Board. Trustee Souza

Cole also noted a few formatting errors in the document that needed to be corrected.

The Board took action to approve the YCOE Single Plan for Student Achievement for 2016-17 with noted corrections and additions that will be forthcoming.

MOTION: Souza Cole. **SECOND:** Yip. **AYES:** Souza Cole, Yip, Taylor, Owens. **NOES:** None. **ABSENT:** Rodriguez.

- 4.4 2016-17 Consolidated Application for Funding Categorical Aid Programs, Part II.
Garth Lewis reviewed the application and responded to questions of the Board. He noted that it is most likely we will see a reduction in funding depending upon what occurs at the federal level.

The Board took action to approve the 2016-17 Consolidated Application for Funding Categorical Aid Programs, Part II.

MOTION: Souza Cole. **SECOND:** Owens. **AYES:** Souza Cole, Owens, Yip, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

- 4.5 Yolo County Office of Education Local Control Accountability Plan Update.
Garth Lewis reviewed a PowerPoint, LCAP Update #2, to show where we are headed within the next few months on the LCAP engagement process.
- 4.6 Yolo County Office of Education 2016-17 Second Period Interim Financial Report.
Mechele Coombs reviewed changes since First Interim.
- 4.7 Yolo County Office of Education 2016-17 Second Interim Budget Revision.
Mechele Coombs reviewed the item. Although the item was listed on the agenda as an information item, the transmittal noted that it was also an action item.

The Board took action to move Item #4.7 YCOE 2016-17 Second Interim Budget Revision to an action item on the agenda.

MOTION: Yip. **SECOND:** Souza Cole. **AYES:** Yip, Souza Cole, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

The Board took action to approve the YCOE 2016-17 Second Interim Budget Revision.

MOTION: Owens. **SECOND:** Souza Cole. **AYES:** Owens, Souza Cole, Yip, Taylor. **NOES:** None. **ABSENT:** Souza Cole, Rodriguez.

- 4.8 Attendance Reports.
a. Alternative Education
b. Special Education

Garth Lewis, Associate Superintendent of Curriculum and Instruction, reviewed the attendance report from Alternative Education and responded to questions of the Board. Ronda DaRosa reviewed the Special Education report.

- 4.9 Head Start/Early Head Start Reports.
a. Enrollment Update
b. Program
c. Financial Status

Gail Nadal reviewed the enrollment update and director's report and responded to questions of the Board.

- 4.10 Quarterly Report of Investments for Period Ending December 2016.
Mechele Coombs presented the Executive Summary for fourth quarter 2016 as information.
- 4.11 Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County, and Municipal Employees (AFSCME), Council 57, Certificated Unit.
Superintendent Ortiz presented this item for information. A Public Hearing will be held at the April 25, 2017 Regular Meeting regarding this proposal.
- 4.12 Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County, and Municipal Employees (AFSCME), Council 57, Classified Unit.
Superintendent Ortiz presented this item for information. A Public Hearing will be held at the April 25, 2017 Regular Meeting regarding this proposal.
- 4.13 Suggested Future Agenda Items. No additions at this time.

5.0 ADJOURNMENT. The meeting adjourned at 6:18pm.

MOTION: Yip. **SECOND:** Souza Cole. **AYES:** Yip, Souza Cole, Owens, Taylor. **NOES:** None. **ABSENT:** Rodriguez.

Jesse Ortiz, Ed.D.
Yolo County Superintendent of Schools and
Secretary to the Yolo County Board of Education

/db

YOLO COUNTY OFFICE OF EDUCATION
 TEMPORARY COUNTY CERTIFICATES
 FOR DISTRICTS

March 2017

Davis Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Jeffery DeRopp	30 Day Sub Permit
Luis Gutierrez Jr.	30 Day Sub Permit
Joanna Strunk	30 Day Sub Permit

Esparto Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Washington Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Timothy Noha	Single Subject

Winters Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate

Woodland Joint Unified School District

Applicant Name	Type of Credential/Permit/Certificate
Jill Schreiner	30 Day Sub Permit
Tamara Cardenas	Short Term Staffing Permit
Sally Luong	Short Term Staffing Permit
Guadalupe Barajas	30 Day Sub Permit
Nicole Pinkston	30 Day Sub Permit
Ziwei Shen	Short Term Staffing Permit

Yolo County Office of Education

Applicant Name	Type of Credential/Permit/Certificate
Lynda Groth	30 Day Sub Permit

Total TCC's for the Month of March 2017: 11

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Program Highlight: First Steps Infant Program	AGENDA ITEM #: 3.2
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Debra Johnsen and Jill Viramontes
BACKGROUND:	DATE: April 25, 2017

A brief presentation regarding the First Steps Infant Program is being provided as an informational update. Team members will present the information, including Jill Viramontes, Alexa Whitten, LeeAnna James, Deb Toft, Bridgette Pilling, Susan Doyle, Alex Takanikos, and Debra Johnsen.

For over 30 years, The First Steps Infant Program has provided Part C Early Intervention services to children, birth to age three years, and their families throughout Yolo County. First Steps consists of a well-trained team of specialists who develop positive relationships with over 120 families who enter and exit the program each year. This is a strong beginning to educational experiences in Yolo County.

RECOMMENDATION/COMMENTS: For information only.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Resolution #16-17/26: Declaring Support of the National Child Abuse Prevention Month	AGENDA ITEM #: 3.3
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
DATE: April 25, 2017	

BACKGROUND:

Superintendent Ortiz will present information regarding Resolution #16-17/26: Declaring Support of the National Child Abuse Prevention Month.

RECOMMENDATION/COMMENTS: The Board is being asked to take action on Resolution #16-17/26: Declaring Support of the National Child Abuse Prevention Month.



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

**Resolution #16-17/26
Declaring Support of the National Child Abuse Prevention Month**

WHEREAS, child safety is of the utmost importance; and

WHEREAS, child abuse and neglect is an important societal concern that may affect the long-term health and well-being of not only the children, but also the adults they become; and

WHEREAS, safe, stable and nurturing relationships and communities can break the cycle of abuse and maltreatment; and

WHEREAS, child abuse prevention requires a coordinated and comprehensive response by all systems supporting children, youth and families (e.g., schools, law enforcement, health systems, faith-based organizations, and community programs); and

WHEREAS, everyone has a stake in ensuring that children have access to the resources and supports they need to be safe, healthy and successful; and

WHEREAS, suspected child abuse or neglect must immediately be reported to appropriate law enforcement authorities; and

WHEREAS, we have identified child safety and family services to be a priority;

NOW, THEREFORE, BE IT RESOLVED that the Yolo County Board of Education and Yolo County Superintendent of Schools hereby declare April as Child Abuse Prevention Month.

PASSED AND ADOPTED this 25th day of April 2017 by the following vote:

Matt Taylor, President
Yolo County Board of Education

Jesse Ortiz, Ed.D.
Yolo County Superintendent of Schools

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Resolution #16-17/27: Classified School Employee Week, May 21-27, 2017	AGENDA ITEM #: 3.4
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: April 25, 2017

Education Code Section 45460 designates the third full week in May as Classified School Employee Week. This resolution meets the defined education code.

RECOMMENDATION/COMMENTS: The Board is being asked to take action on Resolution #16-17/27: Classified School Employee Week, May 21-27, 2017.



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

**Resolution #16-17/27
Classified School Employee Week, May 21-27, 2017**

WHEREAS, Education Code Section 45460 designates the third full week in May as Classified School Employee week to recognize the outstanding contributions of the classified school employees; and

WHEREAS, classified school employees are instrumental to the success of the educational programs; and

WHEREAS, classified school employees are greatly responsible for maintaining the exceptional level of service that benefits the entire educational community; and

WHEREAS, classified school employees provide valuable instructional and support services to the schools and students in the Yolo County Office of Education schools; and

WHEREAS, the State of California has declared the third week of May as Classified School Employee Week since 1986 to recognize the important role classified professionals play in the education of students;

NOW, THEREFORE BE IT RESOLVED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools hereby recognize and extend their sincere appreciation and commendation to the classified school employees and wish to honor their contribution to quality education and declare the week of May 21-27, 2017 as Classified School Employees Week.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on April 25, 2017.

Matt Taylor, President
Yolo County Board of Education

Jesse Ortiz, Ed.D.
Yolo County Superintendent of Schools

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Resolution #16-17/28: California Day of the Teacher, May 10, 2017	AGENDA ITEM #: 3.5
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: April 25, 2017

“Day of the Teacher” arose out of legislation co-sponsored by the California Teachers Association and the Association of Mexican American Educators. Senator Joseph Montoya wrote the bill and it was adopted in 1982. Education Code Section 37222.10 designates the second Wednesday in May of each year as Day of the Teacher. This resolution meets the defined education code.

RECOMMENDATION/COMMENTS: The Board is being asked to take action on Resolution #16-17/28: California Day of the Teacher, May 10, 2017.



**Yolo County Board of Education and
Yolo County Superintendent of Schools**

**Resolution #16-17/28
California Day of the Teacher, May 10, 2017**

WHEREAS, our teachers, through their dedication to excellence and commitment to their students, provide to their community and nation a service of immeasurable value; and

WHEREAS, in addition to teaching academics, teachers provide guidance, support, and encouragement to their students; and

WHEREAS, teachers at the Yolo County Office of Education, in particular, educate and motivate students who have special needs that require unique skills, or students who have not succeeded in other educational settings; and

WHEREAS, teachers at the Yolo County Office of Education have made a crucial difference in the lives of students, and are true champions for children, schools and community; and

WHEREAS, the people of the State of California long ago recognized the immeasurable value of our teachers and have traditionally recognized the second Wednesday in May as Day of the Teacher, a special observance that honors teachers and the teaching profession; and

WHEREAS, Day of the Teacher should be a day for local education agencies, parents, guardians, caregivers, public officials, and the community to recognize the dedication and commitment of teachers who are educating our children; and

WHEREAS, the Yolo County Board of Education is extremely proud of the many exemplary teachers who serve the students in Yolo County Office of Education programs;

NOW, THEREFORE BE IT RESOLVED, that the Yolo County Board of Education and the Yolo County Superintendent of Schools acknowledge the contributions of all dedicated teachers, and recognize May 10, 2017 as California Day of the Teacher; and, moreover, urge parents, students and the community to publicly show their appreciation for teachers and their contributions that improve our daily lives, our community and our future.

PASSED AND ADOPTED by the Yolo County Board of Education and the Yolo County Superintendent of Schools at a meeting held on April 25, 2017.

Matt Taylor, President
Yolo County Board of Education

Jesse Ortiz, Ed.D.
Yolo County Superintendent of Schools

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: 2016-2019 Local Control Accountability Plan (LCAP) Update	AGENDA ITEM #: 3.6
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
BACKGROUND:	DATE: April 25, 2017

The Local Control and Accountability Plan (LCAP) shall be used to provide details regarding the local education agencies' (LEAs) actions and expenditures to support student outcomes and overall performance pursuant to Education Codes: 52060, 52066, 47605, 47605.5, and 47606.5.

For county offices of education, pursuant to Education Code 52066, the LCAP must describe, for each school and program operated, goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code 52052, including students with disabilities, served in county office of education operated schools or programs for each of the state priorities and any locally identified priorities. School districts and county offices of education may additionally coordinate and describe their LCAPs on the reporting of district students attending county operated schools and programs, including special education programs.

Ed Code 52060 requires districts to consult with teachers, principals, administrators, other school personnel, local bargaining units of the district, parents and pupils in developing and revising local control and accountability plans based on information shared at stakeholder meetings.

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Review Cesar Chavez Community School Calendars	AGENDA ITEM #: 3.7
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
<u>BACKGROUND:</u>	DATE: April 25, 2017

Garth Lewis, Assistant Superintendent of Curriculum, Instruction & Student Services, will present the 2017-18 school year calendars for the Cesar Chavez Community Schools (Woodland and West Sacramento) for review.

RECOMMENDATION/COMMENTS: For information.

Greengate, Horizon: Elementary (Whitehead), Junior High (Lee MS), High (WHS)
DHH (Plainfield), Cesar Chavez (Woodland Site)

July

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August (11 days)

	1	2	3	4
7	8	9	10	11
14♦	15♦	16	17	18
21♠	22	23	24	25
28	29	30	31	

September (20 days)

				1
4☺	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October (22 days)

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November (15 days)

		1	2	3
6	7	8	9☺	10☺
13	14	15	16	17
20☺	21☺	22☺	23☺	24♫
27	28	29	30	

December (15 days)

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22☺
25☺	26♫	27☺	28☺	29☺

January (15 days)

1☺	2☺	3☺	4☺	5☺
8☺	9☺	10	11	12
15☺	16	17	18	19
22	23	24	25	26
29	30	31		

February (18 days)

			1	2
5	6	7	8	9
12☺	13	14	15	16
19☺	20	21	22	23
26	27	28		

March (22 days)

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April (16 days)

2☺	3☺	4☺	5☺	6☺
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May (22 days)

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28☺	29	30	31	

June (6 days)

				1
4	5	6	7	8♠
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

♦ Staff Work Day--No Students
♠ School Begins/Ends
☺ Legal Holiday
♫ Local Holiday
☺ School Holiday
☺ School Recess/Instructional Staff--Non Work

*End of Month-Register	
1st Mo -	7th Mo -
2nd Mo -	8th Mo -
3rd Mo -	9th Mo -
4th Mo -	10th Mo -
5th Mo -	
6th Mo -	

Staff Orientation: 8/14/2017
Instructional Days: Regular Year = 180
Month() = Teacher Work Days--182
Calendar A 12/01/2016

Cesar Chavez (Washington District Office), VI (Southport, Bridgeway, Westmore),
Multiple Disabilities (Westfield Village & Westmore Oaks)

July

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August (14 days)

	1	2	3	4
7	8	9	10	11
14♠	15♠	16♠	17	18
21	22	23	24	25
28	29	30	31	

September (20 days)

				1
4☺	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October (22 days)

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November (16 days)

		1	2	3
6	7	8	9	10☺
13	14	15	16	17
20☀	21☀	22☀	23☺	24♫
27	28	29	30	

December (11 days)

				1
4	5	6	7	8
11	12	13	14	15
18☀	19☀	20☀	21☀	22☀
25☺	26♫	27☀	28☀	29☀

January (21 days)

1☺	2	3	4	5
8	9	10	11	12
15☺	16	17	18	19
22	23	24	25	26
29	30	31		

February (18 days)

			1	2
5	6	7	8	9
12	13	14	15	16☺
19☺	20	21	22	23
26	27	28		

March (22 days)

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April (16 days)

2	3	4	5	6
9☀	10☀	11☀	12☀	13☀
16	17	18	19	20
23	24	25	26	27
30				

May (22 days)

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28☺	29	30	31♠	

June

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

◆	Staff Work Day--No Students
♠	School Begins/Ends
☺	Legal Holiday
♫	Local Holiday
☀	School Recess/Instructional Staff--Non Work

*End of Month-Register	7th Mo - 19 days
1st Mo -	8th Mo -
2nd Mo -	9th Mo -
3rd Mo -	10th Mo -
4th Mo -	
5th Mo -	
6th Mo -	

Staff Orientation: 8/14/2017
Instructional Days: Regular Year = 180
Month() = Teacher Work Days--182
Calendar C Rev: 12/12/2016

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Program Evaluation and Juvenile Hall Certification that School Program is Compliant with Title 15, Section 1370(b), and Education Codes	AGENDA ITEM #: 3.8
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
<u>BACKGROUND:</u>	DATE: April 25, 2017

Board of Corrections Title 15, Juvenile Facilities Guidelines Section 1370 [refer to attached] states that the facility school program shall comply with an annual evaluation of the education program offerings. This program evaluation is validated by an inspection of the juvenile hall facility by the California Board of Corrections.

Each year the Dan Jacobs' staff and administration meet to review the curriculum for the school to ensure that the instructional program meets the state education code and California Board of Corrections Regulations. Attached is a copy of a letter which will be sent to the Juvenile Hall Superintendent, verifying that the instructional program at Dan Jacobs School is in compliance with these mandates.

RECOMMENDATION/COMMENTS: For information.

April 17, 2017

Ray Simmons, Institutional Services Director
Yolo County Juvenile Detention Facility
2880 East Gibson Road
Woodland, CA 95776

Subject: Education Program at the Yolo County Juvenile Detention Facility

Dear Mr. Simmons:

In accordance with Title 15, Section 1370 Education Program, this letter confirms my acknowledgment and my awareness that the curriculum and instructional program elements rendered by the Yolo County Office of Education under the Dan Jacobs School at the Yolo County Juvenile Detention is in compliance with Article 6, Section 1370 of the Board of Corrections Title 15, Juvenile Facilities Regulations effective July 2007.

The attached memorandum dated April 17, 2017, from Gayelynn Gerhart, Alternative Education Principal, provides in detail our compliance.

If you need additional information, please let me know.

Sincerely,



Jesse Ortiz, Ed.D.
Superintendent

/kk

Attachment

cc: Gayelynn Gerhart, Alternative Education Principal
Garth Lewis, Assistant Superintendent, Instructional Services
Dr. Ronda DaRosa, Deputy Superintendent, Educational Services

April 3, 2017

MEMORANDUM

TO: Ray Simmons, Director of Facilities
FROM: Gayelynn Gerhart, Alternative Education Principal
SUBJECT: Dan Jacobs School

The staff at Dan Jacobs School has reviewed the curriculum and instructional program and found that our program elements are in compliance with Article 6, Section 1370 of the Board of Corrections Title 15, Juvenile Facilities Regulations effective July, 2007. Our education program consists of the following:

- Instructional time of 250 minutes is devoted to the core curriculum of Mathematics, English/Language Arts, History/Social Science, Science, and Physical Education, and to the electives Career Technical and Health. All students are provided an educational program according to the current school calendar.
- The Renaissance STAR Math and Renaissance STAR Reading software programs assess each student's skill level in these two subject areas. Students are assessed with these two programs within three school days of enrollment and every 45 days while still enrolled.
- Transcripts for students are requested from students' previous schools. When received, this information is reviewed and added to each student's education plan which may then be modified as needed to reflect students' completion of previous courses.
- Preparation support is provided for students eligible to take the General Education Development (GED) tests through Charlotte Beal.
- School staff and probation staff confer daily concerning student discipline and appropriate due process safeguards are in place for any suspensions incurred by students.
- An updated progressive discipline process has been reviewed by the education and the detention staff so that the two systems are integrated into the facility's overall behavioral management plan.
- Students have the opportunity to take a Career Technical Education class for career and life skills development as an elective.
- Students also receive instruction in the area of life skills with a focus on consumer skills and employment development during math and Technology classes.

April 3, 2017

MEMORANDUM

- Fine Arts curriculum opportunities are integrated into the History/Social Studies, English/Language Arts and Career Technology classes. Fine Arts/Foreign Language courses are available through Odysseyware online platform.
- YCOE provides a Resource Specialist (RSP) teacher whose main responsibility is to work with our classroom teachers to meet the educational needs of our special needs student population. Copies of identified students' Individual Education Program (IEP) are requested from the students' home school districts. Additionally, there is a Para educator under the RSP teacher's direction, who works with students with special needs one-on-one, in small groups and/or within the classrooms according to students' learning needs. The RSP teacher also assesses the progress special education students are making towards their learning goals.
- English language learners are placed in English Language Development (ELD) classes so that their skills in this language can be assessed. The focus of these classes is to assist students in their proficiency in reading, writing, listening and speaking the English language.
- YCOE has a bilingual Special Education para educator and a bilingual teacher available to work with the federal minors and English language learners, especially those whose English language skills are low or non-existent. Three online programs are available for EL students to assist with proficiency – Imagine Learning, Burlington English, and Rosetta Stone. Multiple assessments are also provided these students so that they can integrate into the school program.
- Students are usually interviewed the first school day after student arrives at the Hall, and a digital recording of the Home Language Survey, special needs, school progress and any discipline issues within the Hall is noted.
- Educational opportunities are offered to all students on Administrative Segregation who are not integrated into the general population of the pods.
- All school staff members attend the General Juvenile Hall Meeting whenever they are held. These meetings provide opportunities for communication among all of the partners within the facility.
- In keeping with Section 1370, students receive grades and credits for all academic work completed while enrolled at Dan Jacobs School. A transcript will be forwarded to the next educational placement upon request.

Should you have any questions regarding our instructional program, you may contact me at 668-3091.

JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION

Juvenile Halls and Camps

FACILITY NAME: Dan Jacobs	COUNTY: Yolo	
FACILITY ADDRESS (STREET, CITY, ZIP CODE, TELEPHONE): 2280 E. Gibson Road, Woodland, 95776		
CHECK THE FACILITY TYPE AS DEFINED IN TITLE 15, SECTION 1302:	JUVENILE HALL <input checked="" type="checkbox"/>	CAMP <input type="checkbox"/>
JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION	DATE INSPECTED: March DEFICIENCIES OR NON COMPLIANCE ISSUES NOTED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
EDUCATION PROGRAM EVALUATOR(S) (NAME, TITLE, TELEPHONE): Lori Perez, Director, College and Career Readiness, 530-668-3776 Ismael Hernandez, Teacher/Adjunct Professor, Woodland Community College, 530-668-3776		
EDUCATION STAFF INTERVIEWED (NAME, TITLE, TELEPHONE): Gayelynn Gerhart, Principal; Morgan Lynch, Lead Teacher; Bruce Lewis, Teacher; Lisa VanHorn, Teacher		

Purpose

Pursuant to Title 15, California Code of Regulations, Article 6, Section 1370, Subsection (a): "The facility administrator shall request an annual review of each required element of the [education] program by the Superintendent of Schools, and a report or review checklist on compliance, deficiencies, and corrective action needed to achieve compliance with this section. **Such a review, when conducted, cannot be delegated to the principal or any other staff of any juvenile court school site. At the discretion of the Superintendent of Schools, this review may be conducted by a qualified outside agency or individual.** Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility."

Instructions

To complete the evaluation, assess each element listed and document the findings on the checklist. Columns in the checklist identify compliance as "Yes," "No" or "N/A" (not applicable). When the evaluator assessing the education program "checks" a column to indicate that a facility is out of compliance with all or part of a regulation, or indicates that all or part of a regulation is not applicable, a brief explanation is required in the comments section. This explanation is critical. It assists both the BSCC and facility staff in understanding the rationale for the decision and highlights what needs correction. **Policies and procedures must be written and implemented to be in compliance.**

Education program evaluators may elect to assess areas that are not covered by the inspection checklists. If this is done, the additional issues must be clearly delineated on a separate sheet to maintain their distinction from the BSCC Title 15 checklist. For information purposes, this additional sheet should be attached and distributed with the checklist.

Checklists and regulations are available on the BSCC website (http://www.bscc.ca.gov/s_fsoresources). Please contact the BSCC Field Representative assigned to your county at the number below or through e-mail access on the web site.

Board of State and Community Corrections; FSO Division
 2590 Venture Oaks Way, Suite 200, Sacramento, CA 95833
 Phone: 916-445-5073; <http://www.bscc.ca.gov/>

JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION

1370. Education Program	YES	NO	N/A	COMMENTS
(a) School Programs The County Board of Education shall provide for the administration and operation of juvenile court schools in conjunction with the Chief Probation Officer, or designee.	X			
The school and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff.	X			Some evidence in binders Need additional evidence of written policies available on site
(b) Required Elements The facility school program shall comply with the State Education Code and County Board of Education policies, all applicable federal education statutes and regulations and provide for an annual evaluation of the educational program offerings.			X	According to administration policies are followed, however we did not see existing policies at site
Youth shall be provided a quality educational program that includes instructional strategies designed to respond to the different learning styles and abilities of students.	X			Students had individual daily agendas in B and C pods. Content and Language Objectives were posted in B and C pod.
(1) The course of study shall comply with the State Education Code and include, but not be limited to, the following:	X			Mixture of credit recovery, Odysseyware, Khan Academy, textbook & individual assignments I did see evidence of said subjects. Students understood that they work on the credits they need.
(A) English/Language Arts;	X			C-pod 50% self-created to meet specific needs of youth, supplemental
(B) Social Sciences;	X			Curriculum
(C) Physical Education;	X			Curriculum
(D) Science;	X			Focus based on student credit needs
(E) Health;	X			Collaboration with Yolo County Health and Human Services
(F) Mathematics;	X			Both book and computer work
(G) Fine Arts/Foreign Language; and,	X			Collaboration with Yolo Arts
(H) Electives (including career education).	X			Typing program was evidenced....need additional work in this area
(2) General Education Development (GED) preparation shall be made available to eligible youth.			X	No evidence provided during visit
(3) Supplemental instruction shall be afforded to youth who do not demonstrate sufficient progress towards passing California High School Exit Exam (CAHSEE) as set forth in the Education Code.			X	CAHSEE no long in use in California
(4) The minimum school day shall be consistent with State Education Code Requirements for juvenile court schools. (Education Code Section 48645.3 - 240 minutes) The faculty administrator, in conjunction with education staff, must ensure that the procedures to deliver youth to their educational program do not interfere with the time afforded for the minimum instructional day.	X			Discussed/observed based on school schedule. Three students in ORR program refused school
(c) School Discipline				
(1) The educational program shall be integrated into the facility's overall behavioral management plan and security system.	X			Teachers, paras, detention staff, & students could articulate the behavior system plan

1370. Education Program	YES	NO	N/A	COMMENTS
(2) School staff shall be advised of administrative decisions made by probation staff that may affect the educational programming of students.	X			Staff stated "educational staff and probation staff have a good line of communication." Evidence provided in communication binder stating student updates.
(3) Expulsion/suspension from school shall follow the appropriate due process safeguards as set forth in the State Education Code including the rights of students with special needs.	X			
(4) The facility administrator, in conjunction with education staff will develop policies and procedures that address the rights of any student who has continuing difficulty completing a school day.	X			Evident in C pod
(d) Provisions for Individuals with Special Needs				
(1) Educational instruction shall be provided to youth restricted to high security or other special units.			X	Youth classified based on Yolo or ORR identification, only per JDF current policy
(2) State and federal laws shall be observed for individuals with special education needs.	X			Push-in model observed
(3) Youth identified as limited English proficient (LEP)/ English Learners (EL) shall be afforded an educational program that addresses their language needs pursuant to all applicable state and federal laws and regulations governing programs for LEP students.	X			Youth on IEPs & identified as EL plans evident student needs me in classroom setting. Push-in model
(e) Educational Screening and Admission				
(1) Youth shall be interviewed after admittance and a written record prepared that documents a youth's educational history, including but not limited to:	X			Evident in C pod. Not evident in B pod. One student in B pod stated he had been there for several months and had no idea how many credits he had.
(A) School progress/school history;	X			
(B) Home language Survey and California English Language Development Test (CELDT) results to determine whether the youth is LEP/EL, fluent English proficient (FEP) as defined by the Education Code;	X			Did not see, but admin shared CELDT testing is being in class by teachers with support from ELA/ELD Program Specialist
(D) Migrant Status as defined by the Education Code;			X	
(E) Special needs, including special education eligibility when appropriate;	X			C-1 instructor and aid talked about the necessary aids used for SES.
(F) Discipline problems.			X	
(2) Youth will be enrolled in school as soon as possible, but not to exceed three school days after admission to the facility.	X			Staff advised reviewers of the process that youths experience so that they access the educational programs
Educational staff shall conduct an assessment to determine the youth's general academic functioning levels to enable placement in core curriculum courses.	X			Students stated "_____ (teacher) creates an educational plan for all of us." She goes over each item with us.
(3) After admission to the facility, a preliminary education plan shall be developed for each youth within five school days.	X			Evident in C pod

1370. Education Program	YES	NO	N/A	COMMENTS
(4) If a youth is detained, the education staff shall immediately request the youth's records from his/her prior school(s), including but not limited to, transcripts, Individual Education Program (IEP), 504 Plan, CELDT scores, (CAHSEE) results, immunization records and exit grades.			X	Did not see evidence of this process. Process not shared and reviewer did not get a chance to ask. Need to follow up with counselor

(f) Educational Reporting				
(1) The complete facility educational record of the youth shall be forwarded to the next educational placement (State Education Code).			X	Did not see evidence during visit. Need to follow up with counselor
(2) The County Superintendent of Schools shall provide appropriate credit (full or partial) for course work completed while in juvenile court school.	X			Yes. Discussed partial and full credit with lead teacher
1378 Social Awareness Program If Social Awareness Programs are provided through the education program, evaluate and review the following:			X	
Programs designed to promote social awareness and reduce recidivism shall be provided. Social Awareness Programs shall take into consideration the needs of male and female youth. Such programs may be provided under the direction of the County Board of Education or the chief probation officer and may include: victim awareness; conflict resolution; anger management; parenting skills; juvenile justice; self-esteem; tolerance and diversity; building effective decision making skills; appropriate gender specific programming; and, other topics that suit the needs of the youth.			X	Does have Sacramento Area Youth Speaks (SAYS) & Yolo Arts programming funded by LEA. Not evident during visit.
There will be a written annual record review of the program content offered is current, consistent, and relevant to the population.			X	

Summary of educational evaluation:

C-pod is providing a structured educational environment scaffolded and individualized to each student's needs. Positive incentives are understood by students and utilized. Students shared their appreciation for the structure and fairness provided by the teacher and para. Staff expressed good communication and collaboration with probation.

B-pod had a focus on daily agenda and English Language Development. Evidence on the board of incentives, however some students did not understand the incentives. There were some areas where C-pod and B-pod had differences. The teacher in C-pod worked with all students in the class and para moved around to assist students. In B-pod the teacher focused on a group and para helped individual students. The student populations in B-pod and C-pod have different needs which contributes to some of the differences in the structure of the educational program.

Storage of records, school policies, students educational information needs to be readily available. Staff explained that some student records are not accessible, including some items not able to be stored because of space issues at the facility. Overall, the students and staff felt that an effective educational program was being delivered. Areas of focus include the inclusion and expansion of social awareness programs in collaboration with probation staff.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

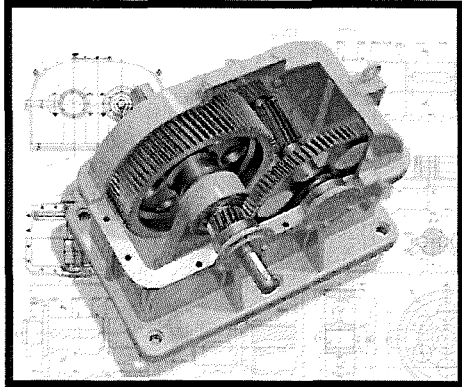
SUBJECT: Yolo County Office of Education Proposed Lease of Space at 1280 Santa Anita Court, Suite 190, Woodland to Educational Partner, Marquez Designs	AGENDA ITEM #: 3.9
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Tami Ethier and Lori Perez
<u>BACKGROUND:</u>	DATE: April 25, 2017

Tami Ethier, Associate Superintendent of Administrative Services, will provide a brief update of the proposed lease of space at 1280 Santa Anita Court, Suite 190, Woodland, to educational partners, Marquez Designs. Lori Perez, Director of Career Technical Education, will also review a draft concept of the partnership with Marquez Designs.

RECOMMENDATION/COMMENTS: For information.

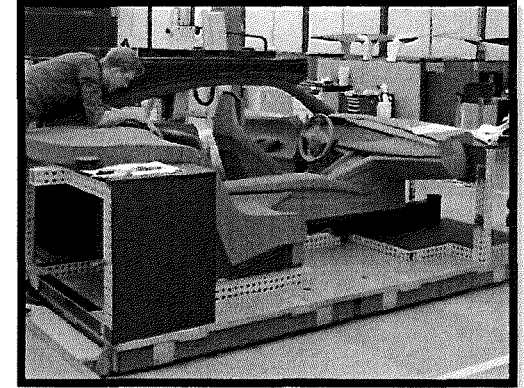
Corazon – Applying Science Technology Engineering Arts & Math to the Real World

Developing a Passion through an Engaging Hands-On & Learn-By-Doing Approach!



Corazon Environment

- Driven by industry needs and entrepreneurial focused
- Safe and clean center to include: industrial Makerspace, fabrication studio, composites lab, assembly and production, manufacture and product development technology
- Display Gallery and community art center

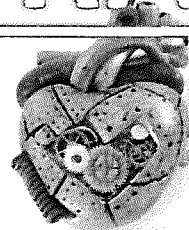


Hard Skills

Industry Aligned – by Industry

- Product Design
- Manufacturing
- CNC Machining, CAD, & CAM
- Fabrication
- Composite Technology
- Engineering
- Sales & Marketing
- Equipment Maintenance

DRAFT



Soft Skills

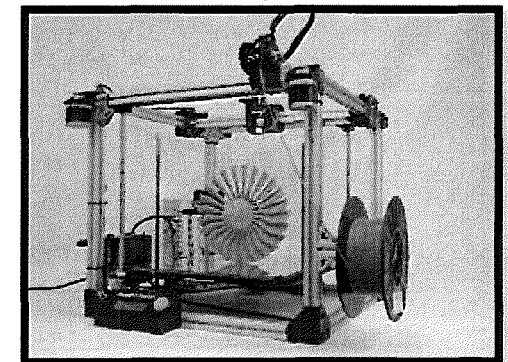
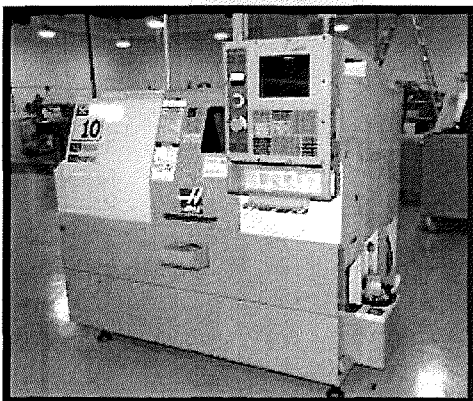
Employer driven focus:

- Professionalism/Integrity
- Communication
- Reliability
- Problem Solving
- Creativity/Innovation
- Teamwork
- Self-Direction

Support Services

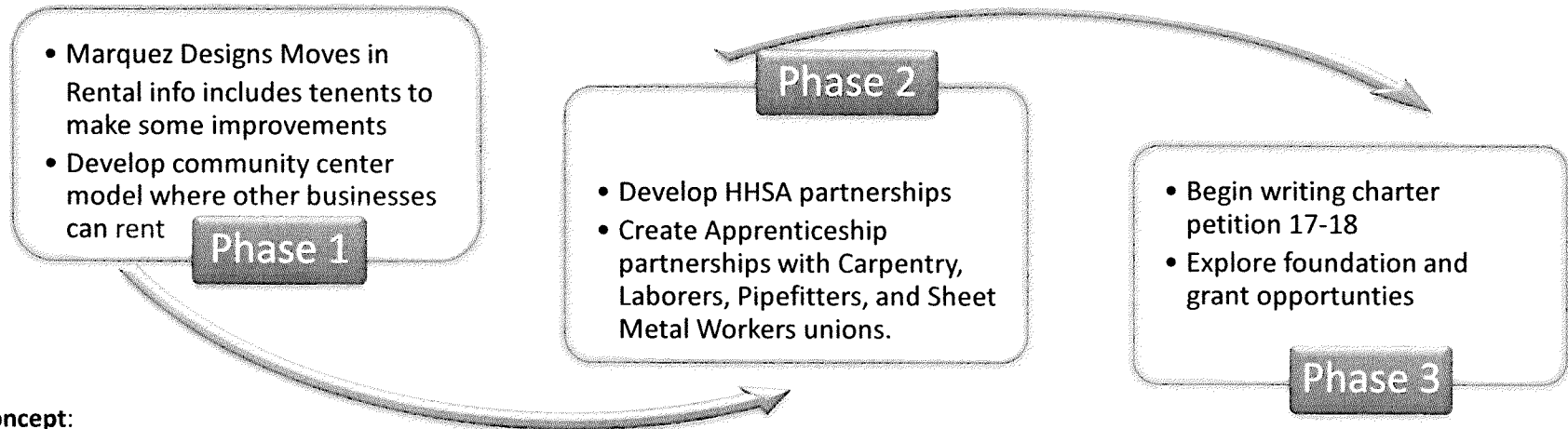
External and internal structures:

- Work Based Learning Resources
- Internships/On the Job Training
- Cross Age Mentoring
- Transition Services
- Collaboration with Postsecondary
- Partnerships with Employers
- Career Exploration and Goal Planning



Corazon – Applying Science Technology Engineering Arts & Math to the Real World

Developing a Passion through an Engaging Hands-On & Learn-By-Doing Approach!



Proposed Concept:

- Utilize the 16,000+ square foot vacant area to develop a community STEAM Center
 - The center will start out small with a business-industry focus and will not utilize the entire space
 - The center will rent out space to businesses who have a passion with working with youth and in turn provide community classroom support
 - The center will collaborate with local community based organizations focused in STEAM and workforce development
 - The center will provide a gallery of student work to be on display and purchased by the public

What is needed in the space:

- Roll up Door (preferably a window based roll up door to coincide with the STEAM environment)
- All STEAM related activities will be conducted in a safe indoor environment
- A Makerspace lab will be created
- All equipment and machinery will be industry aligned
- The space will feature industry focused labs (CNC machining, CAD, Etc...)

DRAFT

What will the Corazon Center Provide?

- Workforce Development and Hands-On STEAM Exploration – Sustainable Funding through Adult Short Term CTE Training
- Soft Skills and Hard Skills Development with Support Services
- Opportunity for business and industry to collaborate and provide in-kind or financial support through donation of time or equipment
- Meet a skills gap need in the Yolo County Community in areas of STEAM and specifically Manufacturing Industry Sector
- Allow for learning through experimenting, creating, and innovation
- Future Space for Charter serving 16-24 year old students.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Quarterly Report on Williams Uniform Complaints for YCOE Operated Schools Covering the Months of January, February, and March 2017	AGENDA ITEM #: 3.10
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: <div style="text-align: center;">Viola DeVita</div>
<u>BACKGROUND:</u>	DATE: April 25, 2017

Statutory changes to the Williams Settlement as stated in California Education Code 35186 (d) requires that a school district report summarized data on the nature and resolution of all Uniform Complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. Further, the summaries must be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report must include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses must be available as public records.

Education Code 35186 (a) states that a school district shall use the Uniform Complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment,

The Quarterly Report on Williams Uniform Complaints Education Code 35186 is attached for Yolo County Office of Education operated schools.

RECOMMENDATION/COMMENTS: For information.

Quarterly Report on *Williams* Uniform Complaints
 [Education Code § 35186(d)]

District: Yolo County Office of Education

Person completing this form: Viola DeVita Title: Coord. CI&SS

Quarterly Report Submission Date:
 (check one)

- October 2016
- January 2017
- April 2017
- July 2017

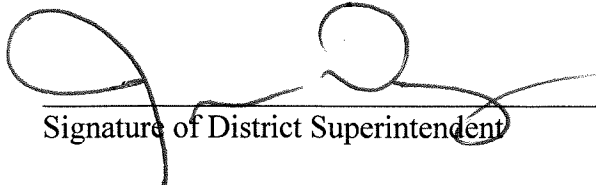
Date for information to be reported publicly at governing board meeting: April 25, 2017

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Jesse Ortiz, Ed. D.
 Print Name of District Superintendent


 Signature of District Superintendent

4/6/17
 Date

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Attendance Reports	AGENDA ITEM #: 3.11
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Garth Lewis
	DATE: April 25, 2017

BACKGROUND:

The following reports are being presented to the Board as information:

(a) **Alternative Education**

(b) **Special Education**

Staff will distribute reports as handouts at the meeting.

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Head Start/Early Head Start Reports	AGENDA ITEM #: 3.12
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Gail Nadal and Mechele Coombs
	DATE: April 25, 2017

BACKGROUND:

The following reports are being presented to the Board as information:

- (a) **Enrollment Update** – this is a standing report to the Board

- (b) **Program** – this is a standing report to the Board

- (c) **Financial Status** – this is a standing report to the Board

RECOMMENDATION/COMMENTS: For information.



Head Start / Early Head Start

Director, Yolo County Board of Education & Policy Council Monthly Report

EARLY HEAD START

Date: Tuesday, April 11, 2017				Report Outcomes for the month of March 2017			
#	Program	Site	Ages	Waiting Lists C = Complete () = Over income	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	EHS/State	Lemen	6 wk. – 30 mos.	C1(0)	88.24%	3	3
					100.00%	3	3
					100.00%	4	3
2	EHS/State	Alyce Norman	6 wk. – 30 mos.	C8(4)	72.46%	4	4
					80.43%	4	4
					76.56%	3	3
3	EHS/State	Alyce Norman	24 – 36 mos.	C 0(0)	67.39%	4	4
					87.50%	4	4
					92.39%	4	4
					78.41%	4	4
4	EHS Home Base	Yolo Co.	6 wk. – 3 yrs.	C 1(0)	N/A	51	51
SUB TOTAL				C10 (4)	84.34%	88	87

HEAD START

	Program	Site	Ages	Waiting Lists	Average Daily Attendance	Funded Enrollment	Current Enrollment
1	HS/State	Lincoln	3 – 5	C12(2)	91.03%	16	16
2					95.92%	16	16
3	HS				88.04%	20	17
4	HS/State				89.26%	20	20
5					90.00%	21	21
6					91.72%	21	21
6					91.88%	15	15
7	HS/State	Esparto	3 – 5	C6(0)	93.61%	24	24
8	HS/State	Valley Oak	3 - 5	C2(0)	90.63%	16	16
9	HS	Montgomery	3 – 5	C0(0)	88.19%	20	16
10	HS/State	Elkhorn	3 – 5	C0(0)	85.39%	22	22
11	HS/State	Charter	3 – 5	C17(0)	92.76%	24	24
11					96.59%	8	8
11					90.71%	22	22
12	HS/State	Westfield	3 – 5	C0(4)	92.00%	22	22
SUB TOTAL				C37(6)	91.23%	287	280

TOTAL				C47(10)	87.79%	375	367
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Note: Per Region 9, the 7 Head Start slots are not to be filled this year (3 slot from 3AM, and 4 from Montgomery). Home-Based is under enrolled by 1 child because we did not get required documentation from the parent on time. Alyce Norman average monthly attendance is low due to Hand, Foot, and Mouth Disease and children had to miss school.

Yolo County Office of Education Board of Education

Head Start/Early Head Start/ State Preschool

Gail Nadal

April 2017 Overview

Head Start/Early Head Start/ State Preschool

Program

- Members of the Teaching team attended a STEM Expo held by Region 9 in Reno, Nevada. Program gave a presentation on the STEM Lab located at the Lincoln site and created three sets of trifold presentation board for a display at the conference. YCOE was well received by others taking part in this conference.
- A total of 47 Yolo ECE participants in the QRIS program flew to Los Angeles and participated in learnings and experiences provided by the Museum of Tolerance. The two-day interactive experience brought many of those that participated to think deeper about what they believe and the experiences of many coming to this county. For many, this was a positive and emotional journey.
- Our Health team will be on travel to attend a few conference during April. The annual CACFP conference is schooled, as well as the Region 9 Health Institute will convene and the new Performance requirements will be discussed.
- New teachers in the Early Head Start program will be traveling to the RIE Conference on April 22nd to learn about the work of Magda Gerber. Her approach of respect and understanding and treating babies as human beings capable of doing will be discussed at this conference.

Policy Council

- The Policy Council called a Special Policy Council meeting on April 13th. At this meeting, a budget revision to this year's funding was approved as well at the 2017-2018 grant application. The grant application was submitted to Region 9 on time.

Planning

- Required Self- Assessments have been completed for this year and was made a part of the grant application. One goal for the upcoming year which came out of the Self-Assessment is improving data collections and analysis for implementation.

**Executive Summary
2016/2017 Fiscal Year
March 31, 2017**

Program	Working Budget	Current Expenditures	Year-To-Date Expenditures	Encumbered	Balance	% of Budget Spent	% of Budget Encumbered	% of Budget Unspent or Not Obligated
Head Start	\$ 2,771,863	\$ 237,078	\$ 1,669,694	\$ 448,618	\$ 653,551	60.24%	16.18%	23.58%
Early Head Start	\$ 1,057,497	\$ 76,955	\$ 631,354	\$ 172,212	\$ 253,931	59.70%	16.28%	24.01%
Head Start T&TA	\$ 33,692	\$ 4,296	\$ 12,799	\$ 11,588	\$ 9,305	37.99%	34.40%	27.62%
Early Head Start T&TA	\$ 25,983	\$ 1,818	\$ 6,105	\$ 12,814	\$ 7,064	23.50%	49.32%	27.19%
Total Grant	\$ 3,889,035	\$ 320,148	\$ 2,319,951	\$ 645,233	\$ 923,851	59.65%	16.59%	23.76%

Credit Cards	Monthly Expense
Visa	\$ 1,227.64
Wal-Mart	\$ -
Nugget/Food 4 Less	\$ 951.52
Interstate Oil	\$ 1,166.92
Total Credit Card Expense	\$ 3,346.08

Administrative Percent Calculation	
Maximum allowed Administrative Percent:	15%
Calculated Percentage for the Month:	12%

Calculation of In-Kind Contributions		
	Dollars Expended	In-Kind Required
	Year-To-Date	
Head Start:	\$ 1,669,693.50	\$ 417,423.38
Head Start T & TA:	\$ 12,798.67	\$ 3,199.67
Early Head Start:	\$ 631,353.71	\$ 157,838.43
Early Head Start T & TA:	\$ 6,104.93	\$ 1,526.23
Total	\$ 2,319,950.81	\$ 579,987.70
	Amount Required:	\$ 579,987.70
	Actual In-Kind:	\$ 729,498.76
	*Surplus/(Deficit):	\$ 149,511.06

If deficit: will be returned to Federal Government from unrestricted dollars

CACFP Meal Reimbursement: February 2017			
	Number of Meals/Snacks Served	Federal Reimbursement Amount	State Reimbursement Amount
Breakfast	1611	\$ 2,754.81	\$ 272.42
AM Snacks	190	\$ 204.68	\$ -
Lunch	3311	\$ 11,224.29	\$ 559.89
PM Snacks	2496	\$ 2,146.56	\$ -
	Total Reimbursement	\$	17,162.65

**HEAD START
2016/2017 BUDGET
March**

Resource 5210

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received			Balance	% %
				Current	Year-to-date	Encumbered		
Revenues								
All Other Federal	2,722,852	49,011	2,771,863	625,676	991,667		1,780,196	64.22%
COLA			0	0	0		0	
Local Restricted	0	0	0	0	0		0	0.00%
Total Revenues	2,722,852	49,011	2,771,863	0	991,667	0	1,780,196	64.22%
Expenditures:								
Salaries	1,357,984	(187,377)	1,170,607	109,818	848,562	307,039	15,006	1.28%
Substitutes	37,000	6,940	43,940	2,745	23,995	0	19,945	45.39%
Benefits	562,309	(155,415)	406,894	33,047	255,382	97,116	54,396	13.37%
Supplies	20,311	33,491	53,802	5,962	22,239	18,100	13,464	25.02%
Parent Activity Supplies & Food for Parent Meetings	2,500	4,196	6,696	449	3,210	834	2,652	39.60%
Site Supplies	17,297	29,809	47,106	5,513	19,029	17,265	10,812	22.95%
Contracted Services	42,472	183,343	225,815	34,458	138,711	19,673	67,430	29.86%
Operations	432,091	(49,396)	382,695	46,946	233,442	6,690	142,564	37.25%
<i>Rent, Utilities, Security, Pest Control, etc.</i>								
Other	22,346	3,704	26,050	634	17,291	0	8,759	33.63%
Improvements	0	62,451	62,451	0	0	0	62,451	0.00%
CSBS Balance Line	0	107,455	107,455	0	0		107,455	0.00%
Fund Reserve	0	0	0		0	0	0	0.00%
Indirect Costs	246,956	(5,196)	241,760	0	113,896	0	127,864	52.89%
Tsfer to Cafe Fund	50,394	0	50,394	3,469	16,177	0	34,217	67.90%
Total Expenditures	2,771,863	0	2,771,863	237,078	1,669,694	448,618	653,551	23.58%
Non-Federal				Year-to-date				
In Kind	692,966	0	692,966	Earned 264,930	Required 417,423		275,542	39.76% *
Grand Total:/Total final:	3,464,829	0	3,464,829	1,934,624		0	1,530,205	44.16%

* Represents the percent (%) of In-Kind still outstanding

**PROGRAMA HEAD START
PRESUPUESTO 2016/2017**

Recurso 5210		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA	Lo que va del año					Sobrecargado			
Ingresos:									
	Todos los otros Federales	2,722,852		2,771,863	625,676	991,667		1,780,196	64.22%
		0		0				0	
		0	0	0	0	0			
	Total Revenues/Total de Ingresos	2,722,852	0	2,722,852	0	991,667	0	1,731,185	
Gastos:									
	Salarios	1,357,984	(187,377)	1,170,607	109,818	848,562	307,039	15,006	1.28%
	Substitutos	37,000	6,940	43,940	2,745	23,995	0	19,945	45.39%
	Beneficios	562,309	(155,415)	406,894	33,047	255,382	97,116	54,396	13.37%
	Provisiones	20,311	33,491	53,802	5,962	22,239	18,100	13,464	25.02%
	<i>Artículos para las actividades de los padres y comida para las juntas</i>	2,500	4,196	6,696	449	3,210	834	2,652	39.60%
	<i>Artículos de oficina para el centro</i>	17,297	29,809	47,106	5,513	19,029	17,265	10,812	22.95%
	Servicios Contratados	42,472	183,343	225,815	34,458	138,711	19,673	67,430	29.86%
	Gastos de Operación	432,091	(49,396)	382,695	46,946	233,442	6,690	142,564	37.25%
	<i>Renta, gas y luz, seguridad, fumigacion, etc.</i>								
	Otros	22,346	3,704	26,050	634	17,291	0	8,759	33.63%
	Mejoras a las Instalaciones/Edificios	0	62,451	62,451	0	0	0	62,451	100.00%
	Línea de Balance CSBS	0	107,455	107,455	0	0		107,455	0.00%
	Fondos de Reserva	0	0	0	0	0		0	0.00%
	Gastos Indirectos	246,956	(5,196)	241,760	0	113,896	0	127,864	52.89%
	transferencia al fondo del café	50,394	0	50,394	3,469	16,177	0	34,217	67.90%
	Total de Gastos	2,771,863	0	2,771,863	237,078	1,669,694	448,618	653,551	23.58%
No Federales					Lo que va del año				
					Actual	Requerido			
	De donaciones	692,966	0	692,966	264,930	417,423		275,542	39.76% *
	Total final:	3,464,829	0	3,464,829	1,934,624		0	1,530,205	44.16%

* Representa el porcentaje (%) de donaciones faltantes

**EARLY HEAD START
2016/2017
March**

Resource 5212

CATEGORY	Budget	Adjustment	Revised Budget	Actual Current	Expended/Received			%
					Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal COLA	1,038,799	18,698	1,057,497		411,061	0	646,436	61.13%
Local Restricted	0	0	0		0	0	0	
Total Revenues	1,038,799	18,698	1,057,497		411,061	0	646,436	61.13%
Expenditures								
Salaries	551,049	(61,364)	489,685	45,516	360,284	119,054	10,348	2.11%
Substitutes	25,700	0	25,700	416	11,631	0	14,069	54.74%
Benefits	206,394	(31,635)	174,759	13,261	109,885	36,659	28,215	16.14%
Supplies	40,650	5,043	45,693	2,373	11,252	9,269	25,172	55.09%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	2,000	1,443	3,443	125	805	379	2,259	65.61%
<i>Site Supplies</i>	38,650	752	42,250	2,248	10,447	8,890	22,913	54.23%
Contracted Services	38,044	40,406	78,450	5,477	37,363	5,150	35,937	45.81%
Operations	70,933	1,113	72,046	8,199	41,159	2,081	28,806	39.98%
<i>Rent, Utilities, Security, Pest Control, etc.</i>		0						
Other	17,310	4,069	21,379	752	9,855	0	11,524	53.90%
CSBS Balance Line	0	34,899	34,899	0		0	34,899	0.00%
Building/Land Improvements	0	8,214	8,214	0	0	0	8,214	0.00%
Indirect Costs	94,818	(745)	94,073	0	44,469	0	49,604	52.73%
Tsfer to Cafe Fund	12,599	0	12,599	962	5,456	0	7,143	56.69%
Total Expenditures	1,057,497	0	1,057,497	76,955	631,354	172,212	253,931	24.01%
			0					
Non-Federal				Year-to-date				
				Earned	Required			
In Kind	264,374		264,374	119,330	157,838		106,536	40.30% *
Grand Total:	1,321,871	0	1,321,871	750,684			571,188	43.21%

* Represents the percent (%) of In-Kind still outstanding

**PROGRAMA EARLY HEAD START
PRESUPUESTO DEL AÑO FISCAL 2016/2017**

Recurso 5212	CATEGORÍA	Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
						Lo que va del año	Sobrecargado		
Ingresos:									
	Todos los otros Federales	1,038,799	0	954,810	0	411,061	0	543,749	56.95%
		0		0				0	
		0		0		0		0	
	Total de Ingresos	1,038,799	0	1,057,497	0	411,061	0	646,436	61.13%
Gastos:									
	Salarios	551,049	(61,364)	489,685	45,516	360,284	119,054	10,348	2.11%
	Substitutos	25,700	0	25,700	416	11,631	0	14,069	54.74%
	Beneficios	206,394	(31,635)	174,759	13,261	109,885	36,659	28,215	16.14%
	Provisiones	40,650	5,043	45,693	2,373	11,252	9,269	25,172	55.09%
	<i>Artículos para las actividades de los padres y comida para las juntas</i>	2,000	1,443	3,443	125	805	379	2,259	65.61%
	<i>Artículos de oficina para el centro</i>	38,650	3,600	42,250	2,248	10,447	8,890	22,913	54.23%
	Servicios Contratados	38,044	40,406	78,450	5,477	37,363	5,150	35,937	45.81%
	Gastos de Operación	70,933	1,113	72,046	8,199	41,159	2,081	28,806	39.98%
	<i>Renta, gas y luz, seguridad, fumigacion, etc.</i>								
	Otros	17,310	4,069	21,379	752	9,855	0	11,524	53.90%
	Línea de Balance CSBS	0	34,899	34,899	0			34,899	0.00%
	Fondos de Reserva	47,899	8,214	8,214	0	0	0	8,214	0.00%
	Gastos Indirectos	94,818	(745)	94,073	0	44,469	0	49,604	52.73%
	transferencia al fondo del café	12,599	0	12,599	962	5,456	0	7,143	56.69%
	Total de Gastos	1,105,396	0	1,057,497	76,955	631,354	172,212	253,931	24.01%
						Lo que va del año			
No Federales					Actual	Requerido			
	De donaciones	264,374		264,374	119,330	157,838		106,536	40.30% *
	Total final:	1,369,770	0	1,369,770	750,684			571,188	41.70%

* Representa el porcentaje (%) de donaciones faltantes

**HEAD START
T & TA
2016/2017
March**

Resource 5208

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received				% %
				Current	Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	33,692	0	33,692		6,824		26,868	79.75%
Total Revenues	33,692	0	33,692		6,824	0	26,868	79.75%
Expenditures								
Salaries	0	0	0	0	0	0	0	0.00%
Benefits	0	0	0	0	0	0	0	0.00%
Supplies	5,410	(4,998)	412	28	399	13	1	0.23%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	1,657	(1,503)	154	28	141	13	0	0.00%
<i>Site Supplies</i>	3,753	(3,495)	258	0	257	0	1	0.37%
Contracted Services (5800)	14,885	(12,271)	2,614	468	2,502	0	112	4.29%
Other (5200)	10,340	17,269	27,609	3,800	9,142	11,576	6,891	24.96%
Indirect Costs	3,057	0	3,057	0	756	0	2,301	75.28%
Total Expenditures	33,692	0	33,692	4,296	12,799	11,588	9,305	27.62%
Non-Federal				Year-to-date				
	8,423	0	8,423	Earned 2,009	Required 3,200		6,414	76.15% *
Grand Total:	42,115	0	42,115	14,808			27,307	64.84%

* Represents the percent (%) of In-Kind still outstanding

**PROGRAMA HEAD START
T y TA
PRESUPUESTO 2016/2017**

Recurso 5208		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA						Lo que va del año	Sobrecargado		
Ingresos:									
Todos los otros Federales		33,692	0	33,692	0	6,824	0	26,868	79.75%
Total de Ingresos		33,692	0	33,692	0	6,824	0	26,868	79.75%
Gastos:									
Salarios		0	0	0	0	0	0	0	0.00%
Beneficios		0	0	0	0	0	0	0	0.00%
Provisiones		5,410	(4,998)	412	28	399	13	1	0.23%
<i>Articulos para las actividades de los padres y comida para las juntas</i>		1,657	(1,503)	154	28	141	13	0	0.00%
<i>Articulos de oficina para el centro</i>		3,753	(3,495)	258	0	257	0	1	0.37%
Servicios Contratados		14,885	(12,271)	2,614	468	2,502	0	112	4.29%
Otros		10,340	17,269	27,609	3,800	9,142	11,576	6,891	24.96%
Gastos Indirectos		3,057	0	3,057	0	756	0	2,301	0.00%
Total de Gastos		33,692	0	33,692	4,296	12,799	11,588	9,305	27.62%
					Lo que va del año				
No Federales					Actual	Requerido			
De donaciones		8,423	0	8,423	2,009	3,200	6,414		76.15% *
Total final:		42,115	0	42,115	14,808	27,307		64.84%	

* Representa el porcentaje (%) de donaciones faltantes

**EARLY HEAD START
T & TA
2016/2017 BUDGET
March**

Resource 5218

CATEGORY	Budget	Adjustment	Revised Budget	Expended/Received				% %
				Current	Year-to-date	Encumbered	Balance	
Revenues								
All Other Federal	25,983	0	25,983	902	2,778	0	23,205	89.31%
Total Revenues	25,983	0	25,983	902	2,778	0	23,205	
Expenditures								
Salaries	0	0	0	0	0	0	0	0.00%
Benefits	0	0	0	0	0	0	0	0.00%
Supplies	4,601	(3,504)	1,097	8	240	4	853	77.78%
<i>Parent Activity Supplies & Food for Parent Meetings</i>	1,769	(1,671)	98	842	42	4	52	53.06%
<i>Site Supplies</i>	2,832	(1,833)	999	0	198	0	801	80.21%
Contracted Services	11,343	(8,778)	2,565	117	1,404	0	1,161	45.25%
Other	7,681	12,282	19,963	1,693	4,075	12,810	3,077	15.42%
Indirect Costs	2,358		2,358	0	385	0	1,973	83.66%
			0					
Total Expenditures	25,983	0	25,983	1,818	6,105	12,814	7,064	27.19%
Non-Federal				Year-to-date				
In Kind	6,496		6,496	Earned 1,018	Required 1,526		5,478	84.33% *
Grand Total:	32,479	0	32,479	7,123	0	0	25,356	78.07%

* Represents the percent (%) of In-Kind still outstanding

**PROGRAMA EARLY HEAD START
T & TA
PRESUPUESTO 2016/2017**

Recurso 5218		Presupuesto	Ajustes	Presupuesto Revisado	Actual	Gastado/Recibido		Balance	% %
CATEGORÍA						Lo que va del año	Sobrecargado		
Ingresos:									
	Todos los otros Federales	25,983	0	25,983	902	2,778	0	23,205	89.31%
	Total de Ingresos	25,983	0	25,983	902	2,778	0	23,205	
Gastos:									
	Salarios	0	0	0	0	0	0	0	0.00%
	Beneficios	0	0	0	0	0	0	0	0.00%
	Provisiones	4,601	(3,504)	1,097	8	240	4	853	77.78%
	<i>Articulos para las actividades de los padres y comida para las juntas</i>	1,769	(1,671)	98	842	42	4	52	53.06%
	<i>Articulos de oficina para el centro</i>	2,832	(1,833)	999	0	198	0	801	80.21%
	Servicios Contratados	11,343	(8,778)	2,565	117	1,404	0	1,161	45.25%
	Otros	7,681	12,282	19,963	1,693	4,075	12,810	3,077	15.42%
	Gastos Indirectos	2,358	0	2,358	0	385	0	1,973	83.66%
	Total de Gastos	25,983	0	25,983	1,818	6,105	12,814	7,064	27.19%
						Lo que va del año			
No Federales					Actual	Requerido			
	De donaciones	6,496		6,496	1,018	1,526		5,478	84.33% *
	Total final:	32,479	0	32,479	7,123	0	0	25,356	78.07%

* Representa el porcentaje (%) de donaciones faltantes

**HEAD START/EARLY HEAD START
CREDIT CARD REPORT
2016/2017**

-

MANAGER	VISA	Wal Mart
Gail Nadal		
Travel/Conference Center Supplies	\$ 974.39	\$ -
TOTAL	<u>\$ 974.39</u>	<u>\$ -</u>
Genet Telahun		
Travel/Conference Center Supplies	\$ 64.25	\$ -
TOTAL	<u>\$ 64.25</u>	<u>\$ -</u>
Mary Kragel		
Travel/Conference Center Supplies	\$ -	\$ -
TOTAL	<u>\$ -</u>	<u>\$ -</u>
Gustavo Melgoza		
Travel/Conference Center Supplies	\$ 189.00	\$ -
TOTAL	<u>\$ 189.00</u>	<u>\$ -</u>
Connie Luna		
Travel/Conference Center Supplies	\$ -	\$ -
TOTAL	<u>\$ -</u>	<u>\$ -</u>
Stephanie Gray		
Travel/Conference Center Supplies	\$ -	\$ -
TOTAL	<u>\$ -</u>	<u>\$ -</u>
Jacqueline Tam		
Travel/Conference Center Supplies	\$ -	\$ -
TOTAL	<u>\$ -</u>	<u>\$ -</u>
Lana Volchansky		
Travel/Conference Center Supplies	\$ -	\$ -
TOTAL	<u>\$ -</u>	<u>\$ -</u>
VISA Grand Total	\$ 1,227.64	\$ -
NUGGET/FOOD 4 LESS	\$ 951.52	
INTERSTATE OIL	\$ 1,166.92	
Wal Mart	\$ 357.98	
TOTAL MONTHLY EXPENDITURES:	\$ 3,346.08	****

**Credit card statements available upon request

**Programas Head Start/Early Head Start
 REPORTE DE TARJETAS DE CRÉDITO
 Año FISCAL 2016/2017**

SUPERVISOR	VISA	Wal Mart
Gail Nadal		
Viaje/Conferencia	\$ 974.39	\$ -
Artículos para el centro	\$ -	\$ -
	<u>\$ 974.39</u>	<u>\$ -</u>
Genet Telahun		
Viaje/Conferencia	\$ -	\$ -
Artículos para el centro	\$ 64.25	\$ -
Total	<u>\$ 64.25</u>	<u>\$ -</u>
Mary Kragel		
Viaje/Conferencia	\$ -	\$ -
Artículos para el centro	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>
Gustavo Melgoza		
Viaje/Conferencia	\$ -	\$ -
Artículos para oficina	\$ 189.00	\$ -
Total	<u>\$ 189.00</u>	<u>\$ -</u>
Connie Luna		
Viaje/Conferencia	\$ -	\$ -
Artículos para el centro	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>
Stephanie Gray		
Viaje/Conferencia	\$ -	\$ -
Artículos para el centro	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>
Jacqueline Tam		
Viaje/Conferencia	\$ -	\$ -
Artículos para el centro	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>
Lana Volchansky		
Viaje/Conferencia	\$ -	\$ -
Artículos para el entro	\$ -	\$ -
	<u>\$ -</u>	
VISA Grand Total	\$ 1,227.64	\$ -
NUGGET/FOOD 4 LESS	\$ 1,166.92	
INTERSTATE OIL	\$ 357.98	
Wal Mart	\$ 951.52	

Total de Gastos Mensuales: \$ 3,346.08 ***

***Estados de ceunta de als tarjetas de credito, estan despinsibles, si son solicitadas.**

**Headstart / Early Head Start
2016/2017 Fiscal Year
Administrative Percentage Calculation
March 31, 2017**

Step 1: Calculate % rent is administrative expense

Administrative Square Footage	Total Square Footage	% of Total Square Footage	Plant Services Charges (FN 8000-8999)	% of Rent allocated to Admin
1,440.00	130,680.00	0.011019	\$ -	\$ -

Dual Facility Costs - All Sites		July 2016 thru June 2017		
Administrative Square Footage	Total Square Footage	% of Total Square Footage	Plant Services Charges (FN 8000-8999)	% of Rent allocated to Admin
360.00	27,387.00	0.013145	\$ 54,321.32	\$ 714.05

Step 2: Calculate maximum administrative expenses allowed for 15%

Federal Share	\$ 320,147.66	All Grants
Required 20 percent NFS	\$ 80,036.92	Non Federal Share
Total Approved Costs	<u>\$ 400,184.58</u>	
15% Administrative Cost Limitation	<u>\$ 60,027.69</u>	

Step 3: Identify total administrative expenses

Dual Facility Costs	\$ 714.05	Per Above Calculation in step 1
School Admin	\$ 16,999.85	Staff charged to Administration
General Admin	\$ 31,508.56	Indirect
Total	<u>\$ 49,222.45</u>	

Grant Expenditures	\$ 315,717.05
Less Capital Outlay	\$ -
= Expenditures subject to indirect	<u>\$ 315,717.05</u>

Currently Charged Admin Costs	\$ 49,222.45
In-Kind Indirect	\$ -
In - Kind Administrative	\$ -
Administrative Total	<u>\$ 49,222.45</u>

Step 4: Calculate actual administrative percentage and verify less or equal to 15%

Maximum allowed Administrative Percent: 15%

Calculated Percentage to date: 12%

**HEAD START/EARLY HEAD START
2016/2017 FISCAL YEAR
CALCULATION OF IN-KIND CONTRIBUTIONS**

Month	Year	Location									Grand
		Other	Alyce Norman	Itinerant	Esparto	Lemen	Charter	Lincoln	Valley Oak/Montgomery	Elkhorn/Westfield	Total
July	2016	\$ 6,192.00	\$ 368.48			\$ 313.77	\$ 995.68				\$ 7,869.93
August	2016	\$ 9,597.62	\$ 472.90	\$ 5,397.84		\$ 419.27	\$ 773.83				\$ 16,661.46
September	2016	\$ 255,690.25	\$ 646.80	\$ 3,818.08	\$ 1,228.22	\$ 418.19	\$ 2,695.54	\$ 10,397.23	\$ 1,468.92	\$ 3,161.58	\$ 279,524.81
October	2016	\$ 6,192.00	\$ 1,518.29	\$ 4,394.94	\$ 1,635.43	\$ 417.85	\$ 4,260.44	\$ 8,369.99	\$ 4,237.18	\$ 2,668.78	\$ 33,694.90
November	2016	\$ 6,192.00	\$ 1,345.98	\$ 4,809.67	\$ 1,634.78	\$ 185.66	\$ 4,143.78	\$ 10,744.52	\$ 2,152.08	\$ 2,541.41	\$ 33,749.88
December	2016	\$ 320,845.78									\$ 320,845.78
January	2017	\$ 6,192.00									\$ 6,192.00
February	2017	\$ 6,192.00									\$ 6,192.00
March	2017	\$ 6,192.00									\$ 6,192.00
April	2017	\$ 6,192.00									\$ 6,192.00
May	2017	\$ 6,192.00									\$ 6,192.00
June	2017	\$ 6,192.00									\$ 6,192.00
		\$ 641,861.65	\$ 4,352.45	\$ 18,420.53	\$ 4,498.43	\$ 1,754.74	\$ 12,869.27	\$ 29,511.74	\$ 7,858.18	\$ 8,371.77	\$ 729,498.76

Total Contribution Due based on actual dollars claimed:

	Dollars Expended as of March 31, 2017	In-Kind Required
Head Start:	1,669,693.50	417,423.38
Head Start T & TA:	12,798.67	3,199.67
Early Head Start:	631,353.71	157,838.43
Early Head Start T & TA:	6,104.93	1,526.23
Total:	2,319,950.81	579,987.70

Amount Required: 579,987.70
Actual In-Kind: 729,498.76

*Surplus/(Deficit): 149,511.06

Surplus(Deficit): 149,511.06

If deficit: will be returned to Federal Government from unrestricted dollars

**Child & Adult Care Food Program
Claim For Reimbursement Summary for February 2017**

04309-CACFP-57-PS-CS
YOLO CO SUPERINTENDENT OF SCHOOLS
 1280 SANTA ANITA CT STE 100
 WOODLAND, CA 95776-6127
 Vendor #: 105700
 payment address

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Feb 2017	0	03/16/2017	03/16/2017	03/23/2017	Original

Child Care

	Free	Reduced	Base	Total
Enrollment Totals	132	0	0	132
Eligibility Percentages	100%	0%	0%	100%

Agency Totals	Meals/Snacks	Federal Rate	Reimbursement Amount
Lunch			
Free	346	3.1600	1,093.36
Reduced	0	2.7600	0.00
Base	0	0.3000	0.00
CIL	346	0.2300	79.58
Total	346		1,172.94

PM Snack			
Free	1,469	0.8600	1,263.34
Reduced	0	0.4300	0.00
Base	0	0.0700	0.00
Total	1,469		1,263.34

Head Start

Agency Totals	Meals/Snacks	Federal Rate	Reimbursement Amount
Breakfast			
Free	1,611	1.7100	2,754.81
Reduced	0	1.4100	0.00
Base	0	0.2900	0.00
Total	1,611		2,754.81

AM Snack			
Free	238	0.8600	204.68
Reduced	0	0.4300	0.00
Base	0	0.0700	0.00
Total	238		204.68

Lunch			
Free	2,965	3.1600	9,369.40
Reduced	0	2.7600	0.00
Base	0	0.3000	0.00
CIL	2,965	0.2300	681.95
Total	2,965		10,051.35

PM Snack			
Free	1,027	0.8600	883.22

Reduced	0	0.4300	0.00
Base	0	0.0700	0.00
Total	1,027		883.22
Claim Reimbursement Total			16,330.34

State Reimbursements

Meal Description	Meals	State Rate	State Earnings
Total Breakfast	1,611	\$0.1691	\$272.42
Total Lunches	3,311	\$0.1691	\$559.89
Total			\$832.31

Agency Claim Reimbursement Totals	Meal Reimbursement	CIL Reimbursement	State Reimbursement	Totals
Current Claim Reimbursement Total	15,568.81	761.53	832.31	17,162.65
Previous Claim Reimbursement Total	0.00	0.00	0.00	0.00
Net Claim Reimbursement Total	15,568.81	761.53	832.31	17,162.65

Created By: kmagallanes on: 3/16/2017 9:33:10 AM Modified By: mcoombs on: 3/16/2017 11:09:10 AM

YOLO COUNTY BOARD OF EDUCATION

Public Hearing for:

The Initial Proposal to the Superintendent from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit

SUBJECT: Public Hearing	AGENDA ITEM #: 3.13
	DATE: April 25, 2017

A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit.

YOLO COUNTY BOARD OF EDUCATION

Public Hearing for:

The Initial Proposal to the Superintendent from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit

SUBJECT: Public Hearing	AGENDA ITEM #: 3.14
	DATE: April 25, 2017

A public hearing will be conducted to receive comment from parents, teachers, members of the community, and bargaining unit leaders regarding the Initial Proposal to the Yolo County Superintendent of Schools from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Yolo County Superintendent of Schools’ Response to the Initial Proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Certificated Unit	AGENDA ITEM #: 3.15
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent’s Office
<u>BACKGROUND:</u>	DATE: April 25, 2017

Collective Bargaining law requires that initial proposals for negotiations be provided for public input. Attached is the Yolo County Superintendent of Schools’ response and initial proposal to the American Federation of State, County and Municipal Employees (AFCSME), Council 57, Certificated Unit.

RECOMMENDATION/COMMENTS: For information. It is recommended that the Superintendent’s response and initial proposal to the AFCSME, Council 57, Certificated Unit, be posted and set for public hearing at the May 23, 2017 Regular Meeting.

YOLO COUNTY OFFICE OF EDUCATION

**Response to Initial Proposal
From The American Federation of State, County and Municipal Employees Union,
AFSCME, Council 57, Local 146, AFL-CIO
Certificated Chapter
and
Initial Proposal of Superintendent
For Negotiations
With The American Federation of State, County and Municipal Employees Union,
AFSCME, Council 57, Local 146, AFL-CIO
Certificated Chapter
For 2016-2017**

April 14, 2017

The Yolo County Office of Education (“Superintendent”) responds to the Initial Proposal of The American Federation of State, County and Municipal Employees Union, AFSCME Council 57, Local 146, AFL-CIO (“AFSCME”) and makes the following Initial Proposal for 2016-2017 negotiations for the Certificated Unit.

Superintendent’s Response to AFSCME’s Initial Proposal

The Superintendent agrees to meet and discuss with AFSCME all items set forth in AFSCME’s Initial Proposal.

Superintendent’s Initial Proposal

The Superintendent proposes to meet and negotiate with AFSCME on the following matters for the 2016-2017 fiscal year.

1. Salary and benefits.
2. Article 14 Leaves

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Yolo County Superintendent of Schools’ Response to the Initial Proposal from the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Classified Unit	AGENDA ITEM #: 3.16
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent’s Office
<u>BACKGROUND:</u>	DATE: April 25, 2017

Collective Bargaining law requires that initial proposals for negotiations be provided for public input. Attached is the Yolo County Superintendent of Schools’ response and initial proposal to the American Federation of State, County and Municipal Employees (AFCSME), Council 57, Classified Unit.

RECOMMENDATION/COMMENTS: For information. It is recommended that the Superintendent’s response and initial proposal to the AFCSME, Council 57, Classified Unit, be posted and set for public hearing at the May 23, 2017 Regular Meeting.

YOLO COUNTY OFFICE OF EDUCATION

**Response to Initial Proposal
From The American Federation of State, County and Municipal Employees Union,
AFSCME, Council 57, Local 146, AFL-CIO
Classified Chapter
and
Initial Proposal of Superintendent
For Negotiations
With The American Federation of State, County and Municipal Employees Union,
AFSCME, Council 57, Local 146, AFL-CIO
Classified Chapter
For 2016-2017**

April 14, 2017

The Yolo County Office of Education (“Superintendent”) responds to the Initial Proposal of The American Federation of State, County and Municipal Employees Union, AFSCME Council 57, Local 146, AFL-CIO (“AFSCME”) and makes the following Initial Proposal for 2016-2017 negotiations for the Classified Unit.

Superintendent’s Response to AFSCME’s Initial Proposal

The Superintendent agrees to meet and discuss with AFSCME all items set forth in AFSCME’s Initial Proposal.

Superintendent’s Initial Proposal

The Superintendent proposes to meet and negotiate with AFSCME on the following matters for the 2016-2017 fiscal year.

1. Salary and benefits.
2. Article 14 Leaves

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Nominations for the Yolo County School Boards Association 2017 Excellence in Education Awards	AGENDA ITEM #: 3.17
PER: <input type="checkbox"/> BOARD REQUEST <input checked="" type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent Ortiz
<u>BACKGROUND:</u>	DATE: April 25, 2017

The Yolo County Office of Education has selected one individual and one program to receive a 2016 Excellence in Education Award:

Administrator of the Year

Debra Johnsen, Greengate School Principal

Program of the Year

First Steps Infant Program (Program Lead: Debra Johnsen)

Salute to Educator

Elementary: Sandra Hernandez

Secondary: Dennis Meeks

Alternative Education: Morgan Lynch

Student Services: Danielle Bier

RECOMMENDATION/COMMENTS: For information.

YOLO COUNTY BOARD OF EDUCATION
Letter of Transmittal to County Board
From the Superintendent

SUBJECT: Suggested Future Agenda Items	AGENDA ITEM #: 3.18
PER: <input checked="" type="checkbox"/> BOARD REQUEST <input type="checkbox"/> STAFF REQUEST	ATTACHMENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
FOR BOARD: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> INFORMATION	RESEARCH & PREPARATION BY: Superintendent's Office
<u>BACKGROUND:</u>	DATE: April, 2017

1. Approval of Board Policies and Administrative Regulations
01-20-15 Special Meeting: per Superintendent, revisions of the Board Policies and Administrative Regulations have been finalized and need to be brought to the Board for approval.
08-25-15 Update: The Board adopted the 5000 Series (Students) Board policies; the Board requested to hold off on further review/approval until California County Boards of Education policies are published.
02-16-17 Update: The Board Policy Committee will meet to review and revise Board Bylaws to be presented at future meeting.

2. *02-28-17 Regular Meeting: Trustee Owens requested a presentation on the planning and preparing for hazardous materials release at YCOE facilities.*

RECOMMENDATION/COMMENTS: This agenda item serves as a tracking tool for future agenda items. The Board may want to add additional item(s).