

YOLO COUNTY OFFICE OF EDUCATION
1280 Santa Anita Court, Suite #100
Woodland, CA 95776-6127

GIFT/DONATION FORM

1. Description of donation and intended use:

2. Declared value: _____
(Determined by Donor and approved by Director of Business Services)

Approved by: _____
Deputy / Associate Superintendent or Designee

3. Donor's Name and Address:

4. Recipient Program Name: _____

Division Head: _____

Signature: _____ Date: _____

5. Superintendent Action:

Approved Date: _____

Disapproved Date: _____

Signature: _____

Distribution of Completed Form and Letter of Thanks:

Original to Administrative Services
Copy to County Schools Business Services
Copy to Division Head