

**LOCAL CONTROL ACCOUNTABILITY PLAN**

The Yolo County Board of Education desires to ensure the most effective use of available state funding from pupil driven grants to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions aligned with state and local priorities and to facilitate continuous improvement of the Yolo County Office of Education practices.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals)*

The County Board shall adopt a local control and accountability plan (LCAP), using the template provided by the State Board of Education, which addresses the state priorities specified in Education Code 52066. The LCAP shall be effective for three years and shall be updated on or before July 1 of each year. In addition, the LCAP shall address any local priorities adopted by the County Board. (Education Code 52066)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth and are counted only once for purposes of the local control funding formula. (Education Code 42238.02)

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6174 - Education for English Language Learners)*

To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other school plans shall be aligned to the extent possible.

*(cf. 0400 - Comprehensive Plans)*

*(cf. 0440 - District Technology Plan)*

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 5030 - Student Wellness)*

*(cf. 6171 - Title I Programs)*

*(cf. 7110 - Facilities Master Plan)*

The Yolo County Superintendent of Schools or designee shall review the school plans for student achievement pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP or the annual update are consistent with strategies included in the SPSA. (Education Code 52068)

*(cf. 0420 - School Plans/Site Councils)*

## **LOCAL CONTROL ACCOUNTABILITY PLAN** (continued)

Any complaint that the County Office has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

*(cf. 1312.3 - Uniform Complaint Procedures)*

### **Plan Development**

The County Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the County Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The County Superintendent shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. (Education Code 52066)

*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 4140/4240/4340 - Bargaining Units)*  
*(cf. 4143/4243 - Negotiations/Consultation)*  
*(cf. 6020 - Parent Involvement)*

### **Public Review and Input**

The County Superintendent shall establish the following committee(s) to review and comment on the LCAP: (Education Code 52069)

1. A parent advisory committee including at least one parent/guardian of unduplicated students as defined above
2. An English learner parent advisory committee whenever County Office enrollment includes at least 15 percent English learners and at least 50 students who are English learners

The County Superintendent or designee shall present the LCAP or the annual update to the committee(s) before it is submitted to the County Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52068)

The County Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update to the LCAP. The notification shall be provided using the most

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efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP or the annual update shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52068)

The County Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update. The public hearing shall be held at the same meeting as the public hearing required prior to the adoption of the district budget in accordance with Education Code 14050. (Education Code 14050, 52068)

*(cf. 3100 - Budget)*

*(cf. 3460 - Financial Reports and Accountability)*

*(cf. 9320 - Meetings and Notices)*

### **Adoption of the Plan**

Prior to adopting the County Office budget, but at the same public meeting, the County Board shall adopt the LCAP or the annual update. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52068)

The County Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the County Board follows the process to adopt the LCAP pursuant to Education Code 52068 and the revisions are adopted in a public meeting. (Education Code 52068)

### **Submission of Plan to County Superintendent of Schools**

Not later than five days after adoption of the LCAP or the annual update to the LCAP, the County Board shall file the LCAP or the annual update with the Superintendent of Public Instruction. (Education Code 52070.5)

If the Superintendent of Public Instruction sends, by August 15, a written request for clarification of the contents of the LCAP or the annual update, the County Superintendent or County Board shall respond in writing within 15 days of the request. If the Superintendent of Public Instruction then submits recommendations for amendments to the LCAP within 15 days of receiving the County Office of Education's response, the County Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations.

(Education Code 52070.5)

### **Monitoring Progress**

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The County Superintendent or designee shall report to the County Board, at least annually in accordance with the timeline and indicators established by him/her and the County Board, regarding the County Office's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

*(cf. 0500 - Accountability)*

**Technical Assistance/Intervention**

When it is in the best interest of the County Office, the County Board may submit a request to the Superintendent of Public Instruction for technical assistance, including, but not limited to: (Education Code 52071.5)

1. Assistance in the identification of County Office's strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the County Office's goals
2. Assistance from an academic expert, team of academic experts, or another County Office of Education in the state in identifying and implementing effective programs to improve the outcomes for student subgroups
3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074

In the event that the Superintendent of Public Instruction requires the County Office to receive technical assistance pursuant to Education Code 52071.5, revisions to the LCAP may be considered by the County Superintendent and presented to the County Board as appropriate in accordance with the process specified in Education Code 52068.

If the Superintendent of Public Instruction (SPI) identifies the County Office as needing intervention pursuant to Education Code 52072.5, the County Office shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

1. Revision of the County Office's LCAP
2. Revision of the County Office's budget in accordance with changes in the LCAP
3. A determination to stay or rescind any County Office action that would prevent the County Office from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

**LOCAL CONTROL ACCOUNTABILITY PLAN (continued)**

*Legal Reference:*

EDUCATION CODE

17002 *State School Building Lease-Purchase Law, including definition of good repair*  
41020 *Audits*  
14050 *Public hearing on budget adoption*  
42238.01-42238.07 *Local control funding formula*  
44258.9 *County superintendent review of teacher assignment*  
48985 *Parental notices in languages other than English*  
51210 *Course of study for grades 1-6*  
51220 *Course of study for grades 7-12*  
52052 *Academic Performance Index; numerically significant student subgroups*  
52060-52077 *Local control and accountability plan*  
52302 *Regional occupational centers and programs*  
52372.5 *Linked learning pilot program*  
54692 *Partnership academies*  
60119 *Sufficiency of textbooks and instructional materials; hearing and resolution*  
60605.8 *California Assessment of Academic Achievement; Academic Content Standards Commission*  
60811.3 *Assessment of language development*  
64001 *Single plan for student achievement*  
99300-99301 *Early Assessment Program*  
UNITED STATES CODE, TITLE 20  
6312 *Local educational agency plan*  
6826 *Title III funds, local plans*

*Management Resources:*

CSBA PUBLICATIONS

*Impact of Local Control Funding Formula on Board Policies, November 2013*  
*Local Control Funding Formula 2013, Governance Brief, August 2013*  
*State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, Aug. 2013*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*California School Accounting Manual*

WEB SITES

CSBA: <http://www.csba.org>  
California Department of Education: <http://www.cde.ca.gov>

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**YOLO COUNTY OFFICE OF EDUCATION**  
Woodland, California