

**YOLO COUNTY BOARD OF EDUCATION**  
**Regular Meeting: February 13, 2024**  
**MINUTES**

**1.0 OPENING PROCEDURES**

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on February 13, 2024, at 3:32 p.m. at a Regular Board meeting session in person. Board Members present were Tico Zendejas, Shelton Yip, Armando Salud-Ambriz, Melissa Moreno and Elizabeth Esquivel. President Yip presided. Superintendent Garth Lewis was present. (Roll Call held).
- 1.2 Indigenous Land Acknowledgement Statement. The land acknowledgement statement was conducted.
- 1.3 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.4 Approval of Agenda.  
Motion to Approve agenda.

**MOTION:** Zendejas **SECOND:** Esquivel **AYES:** Zendejas,  
Esquivel, Moreno, Salud-Ambriz, Yip **NOES:** None **ABSENT:**  
None

**2.0 RECOGNITION OF GUESTS AND PRESENTATIONS**

- 2.1 YCOE Employee of the Month – February 2024  
Cindy Nguyen, Interim Executive Director, Human Resources introduced Jessica Bohatch, Principal, Horizon who recognized Alyssa Alcazar as the February 2024 Employee of the Month.

**3.0 Public Comment**

None.

**4.0 REPORTS**

4.1 Board Reports

Trustee Zendejas

- Happy New Year and Happy Valentines Day!
- Been a very busy month.

Trustee Moreno

- Discussed the *Empower Her* conference to be held at UC Davis in March.
- Congratulated Yolo County Office of Education on collaborating with neighboring counties to host ethnic studies training for school leaders.
  - Core leaders from UC Davis History Project are getting people on

board with lessons and framework.

- Joined the California Latino School Boards Association (CLSBA) conference committee which will be a different conference than last year, and she is looking forward to planning and attending the conference this year.

Trustee Esquivel

- Attended coffee with Assemblymember Aguiar-Curry in West Sacramento.
- Attended the Yolo County School Boards Association (YCSBA) Meeting last week. Trustee Kandice Richardson Fowler from Woodland Joint USD will continue as president and Trustee Lea Darrah from Davis Joint USD was elected Vice President.
- Attended the budget proposal workshop at Yolo COE with Patti Herrera, School Services.
- Participated in a budget update with John Gray from School Services with Superintendents, and administrators in San Jose, CA.
- Attended recognition of Trustee Hector Camacho from the San Mateo County Board of Education and Reach University who was honored from the James Irvine Foundation for a program that helps paraeducators become teachers.
  - Wonderful event that highlighted the impact school board members have in their profession.

Vice President Salud-Ambriz

- Also attended the Recognition of Trustee Hector Camacho from the San Mateo County Board of Education and Reach University who was honored from the James Irvine Foundation for a program that helps paraeducators earn credits to become credentialed teachers.

President Yip

- Attended the Youth Commission swearing in ceremony.
  - Great to visit with students.
- Attended the budget update from School Services at Yolo COE.
- Attended ceremony for two (2) graduates at Dan Jacobs School.
- Reminded community to vote.

Superintendent

Items discussed included:

- Discussed the loss of Head Start staff member, Gustavo Melgoza. Yolo COE hosted a celebration of his life onsite, and his family was in attendance. It was a beautiful recognition and there was a conference room dedicated in his honor (Melgoza conference room). Staff discussed the many years of service to the children and the families of Head Start. He acknowledged Matt Juchniewicz, Director, Support

Operations Services and Veronica Coronado, Associate Superintendent, Administrative Services, and team for the beautiful plaque.

- Launched inclusion effort in Yolo County of students with special needs.
- Attended Coffee with Assemblymember Aguiar-Curry event in Woodland.
  - It was well attended.
- Held annual Governor's budget update with Patti Herrera.
- Attended leadership program at YCOE.
  - Great support for all leaders.
- Attended Dan Jacobs School graduation and the Youth Commissioners swearing in ceremony.
- Both occasions remind us how important it is to support students and pursue higher education.
- Thanked Stan Mojsich, Assistant Superintendent, Equity and Support Services for work with the Youth Commission.

## SAT

### Educational Services

Maria Arvizu-Espinoza, Associate Superintendent, Educational Services

#### Items discussed included:

- Gave an update on the Roadmap to the Future which is moving forward. Yolo COE recently contracted with WestEd on a needs assessment. On June 30<sup>th</sup> staff will go to the Board of Supervisors to make a recommendation on the roadmap.
- Currently focusing on two (2) graduates from Dan Jacobs.
  - Chavez has seven (7) students enrolled at Woodland Community College (WCC). She thanked Gayelynn Gerhart, Director, Special Projects, and the Childcare Connection network for help with the childcare providers.
- Welcome baby meeting in March.
  - It is an opportunity to network in Yolo and provides alignment and support.
- Attended classroom walk throughs with Horizon School.

### Administrative Services

Veronica Moreno, Associate Superintendent, Administrative Services

#### Items discussed included:

- Thanked team (External, Internal Fiscal services and IT services) that supports the W-2 and 1099 processing.
  - Very big annual process and coordination of efforts.
- Bids are due today for the Greengate structural expansion projects.



Bids are being reviewed and staff will be taking the next steps. Trustee Moreno asked if members of the facility group will be involved in the review for facilities? Superintendent Lewis stated that the bid process is overseen by staff, but we can update the committee on the number of bids, criteria, and timelines.

- President Yip thanked staff for all the work done for COEs and LEAs. He is proud of the work that YCOE is doing.

Committees

None.

2.2

Associations

None.

**5.0** CONSENT AGENDA

Motion to Approve Consent Agenda.

**MOTION:** Salud-Ambriz **SECOND:** Esquivel **AYES:** Salud-Ambriz, Esquivel, Moreno, Yip, Zendejas **NOES:** None **ABSENT:** None

**6.0** ACTION ITEMS

ACTION ITEMS

6.1 RESOLUTION #23-24/31 Women's History Month – March 2024

Trustee Esquivel presented resolution to Tania Genera, daughter of Evelia Genera. Trustee Moreno thanked her and family and recalled that every time Ms. Genera was asked to speak to a group that she never said no and that she was able to connect and share meaningful messages to students in the community. Vice President Salud-Ambriz worked with her and stated that her energy was unmatched. President Yip stated that they had grown up together and he truly appreciated all the work she did. Superintendent Lewis thanked Tania for accepting this resolution on behalf of Evelia and is happy that she can see all the love and support for her mother. He recalled her opening her home for many meetings where they could plan, support, and laugh on behalf of the community.

Motion to approve RESOLUTION #23-24/31 Women's History Month – March 2024

**MOTION:** Zendejas **SECOND:** Salud-Ambriz **AYES:** Zendejas, Salud-Ambriz, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** None

6.2 RESOLUTION #23-24/30 Cesar Chavez Day, March 31, 2024

Vice President Salud-Ambriz presented resolution to Cirenio Rodriguez. He commented on being a former farm worker in the area and working with Cesar Chavez, which had an incredible impact on his life and education. He also commented on the challenges of the Cesar Chavez Community school but felt when the name was changed it began to improve. He thanked the Board and stated that he had served on the Yolo County Board of Education from 2003-2019. Dr. Rodriguez has been teaching for Fifty-Five (55) years and it is rewarding to see former students at this level. Trustee Moreno met Cesar Chavez at 7 years old and it was very meaningful. The Board thanked Dr. Rodriguez for his mentorship. Trustee Zendejas thanked Dr. Rodriguez for being a mentor to him when he was on the Woodland School Board and now this Board. Superintendent Lewis stated that he has had a great impact as an educator at this organization, and it is very appropriate that he is receiving this resolution on behalf of Cesar Chavez Day. President Yip met Cesar Chavez at 17 working with a Stockton community organization. He taught us what it meant to be an activist and organize the community.

Motion to approve RESOLUTION #23-24/30 Cesar Chavez Day, May 3, 2024

**MOTION:** Zendejas **SECOND:** Moreno **AYES:** Zendejas, Moreno, Esquivel, Salud-Ambriz, Yip **NOES:** None **ABSENT:** None

6.3 RESOLUTION #23-24/29 Arts Education Month – March 2024

Trustee Moreno presented resolution to Dennis Meeks, teacher at YCOE Horizon Program. Mr. Meeks commented on the innovation program and what it has done for the students is amazing. He thanked the Board and Superintendent Lewis. Superintendent Lewis thanked Mr. Meeks for his vision and bringing the program to connect with students.

Motion to approve RESOLUTION #23-24/29 Arts Education Month – February 2024.

**MOTION:** Moreno **SECOND** Salud-Ambriz **AYES:** Moreno, Salud-Ambriz, Esquivel, Yip, Zendejas **NOES:** None **ABSENT:** None

6.4 RESOLUTION #23-24/32 Authorizing Use of Bridge Financing 2023-24  
Matthew Juchniewicz presented resolution.

President Yip reminded the Board about the financing and what needs are dependent on the state. Trustee Salud-Ambriz asked how the Board can support. Veronica Coronado, Associate Superintendent, Administrative Services recognizes the need for roofing replacement to proceed and the risk associated but believes



there will be funds after the State Allocation Board reviews the application. She won't know the exact amounts but needs approval from the Board to move forward. She commented on the needs of state funding and financing.

Trustee Moreno asked about other facilities at Yolo COE and how the Board of Trustees will support these facilities to confirm they are safe and up to code. Superintendent Lewis commented that one way is through the facilities committee presentations. Issues and concerns will be brought up along a path toward remedying issues. Another way is to visit the campus and sites and ask questions. Ensuring information is requested to decide on future projects.

Motion to approve RESOLUTION #23-24/32 Authorizing Use of Bridge Financing 2023-24.

**MOTION:** Salud-Ambriz **SECOND** Zendejas **AYES:** Salud-Ambriz, Zendejas, Esquivel, Moreno, Yip **NOES:** None **ABSENT:** None

6.5 School Site Safety Plan for Cesar Chavez Community School

Jared Coughlan, Principal, Cesar Chavez Community School presented this item and discussed the components in the plan. The Police Chief met on this plan and signed off.

Trustee Zendejas asked if the school was under a lockdown, are we prepared with drills and do we have a plan. Principal Coughlan commented that there was a recent lockdown and the impact on students was tough since it was long. The process was flawless, we contacted parents via text.

Trustee Esquivel asked about page 3 and the Education Code regarding the School safety plan. Is there a statute that active shooter drills should be part of the plan? Staff stated that the drills for this will be done later with another drill simulation, so it is not as harsh and won't trigger emotions for students. There have been two (2) actual lockdowns and staff have learned from the first one. Trustee Esquivel asked how often do you schedule drills? Staff stated that there are four (4) drills – one (1) per quarter including fire and earthquake. President Yip commented that debrief us important with Police and Fire departments.

Motion to approve School Site Safety Plan for Cesar Chavez Community School

**MOTION:** Zendejas **SECOND** Esquivel **AYES:** Zendejas, Esquivel, Moreno, Salud-Ambriz, Yip **NOES:** None **ABSENT:** None

6.6 School Site Safety Plan for Greengate School.

Marty Remmers, Director, Special Education presented this item and addressed components in the plan. Trustee Zendejas asked how the lockdown affected Greengate. Mr. Remmers stated that the lockdown was a challenge, especially for

students in a confined space. There are other procedures that the committee will need to work through and analyze so that we can plan for future incidences. Overall, the students were safe, and the facility locked down.

Trustee Moreno thanked staff for the detailed document. She asked about hate crime reporting and if hate crime incidents are considered or are they similar in institutions. Staff stated that yes hate crime incidents are considered in plan. Restroom issues for Greengate school need to be looked at per President Yip and staff stated that is one of the items that they are currently working through for future. Superintendent Lewis commented on how lockdowns impacted Greengate students and early education. Each program was impacted by most recent incident and the Police department was not aware of the specific populations served. Interaction and expectations are being discussed to keep everyone safe.

Motion to approve School Site Safety Plan for Greengate School.

**MOTION:** Salud-Ambriz **SECOND:** Esquivel  
**AYES:** Salud-Ambriz, Esquivel, Moreno, Yip, Zendejas **NOES:**  
None **ABSENT:** None

6.7 Second Reading of Board Policies (9000 series)  
Motion to approve Board Policy:

BB 9500 – Superintendent’s Compensation

**MOTION:** Salud-Ambriz **SECOND:** Moreno **AYES:** Salud-  
Ambriz, Moreno, Esquivel, Yip, Zendejas **NOES:** None  
**ABSENT:** None

6.8 2024 Ballots for CSBA Delegate Assembly  
President Yip presented item.

Motion to Approve 2024 Ballots for CSBA Delegate Assembly.

**MOTION:** Zendejas **SECOND:** Moreno **AYES:** Zendejas,  
Moreno, Esquivel, Yip, Salud-Ambriz **NOES:** None **ABSENT:**  
None

7.0 **INFORMATION ITEMS**

7.1 Head Start/Early Head Start Reports  
Shannon McClarin, Director, Early Childhood Education presented this item.

Updates:

- All Head Start classrooms reduce, reuse, recycle.
  - Children have created projects in households with families.



- Art walk has been scheduled to share projects with families. President Yip thinks this a great project. It creates sustainability and pride.
- Trustee Zendejas congratulated the program on hiring two (2) teachers.

7.2 Cesar Chavez Attendance Report for January 2024

Principal Coughlan presented this item. Vice President Salud-Ambriz asked if staff had investigated any correlation for the uptick in the attendance at Dan Jacobs School. Principal Coughlan does not have an answer but will find out and get back to him. Trustee Moreno asked if there were more students at the facility currently or on monitors. Staff stated Yolo students are at facility. President Yip stated that we get students from all over Yolo, but it can be a transportation issue at times. Currently there is a new student that is being transported by family.

7.3 Proposed Dan Jacobs School Calendar

Stan Mojsich, Assistant Superintendent, Equity and Support Services presented this item. This will come to the Board at the next Board meeting for Action. No questions.

7.4 Mid-Year Local Control Accountability Plan (LCAP)

Stan Mojsich, Assistant Superintendent, Equity and Support Services presented the Power Point for the Mid-Year Local Control and Accountability Plan (LCAP). Trustee Esquivel asked about the percentage calculation and suspension rate and how it is calculated. Mr. Mojsich discussed the calculation rate and Principal Coughlan presented on Kelvin data tool.

Trustee Moreno asked about the California Healthy Kids survey? Staff described survey and results. The Board stated that it was impressive that 90 percent of students feel cared for by staff. Other results in the survey were discussed.

Trustee Zendejas asked how many students participated in the survey? Staff stated thirty-eight (38). Other items discussed included increasing attendance and the Youth Advocate position. Trustee Moreno asked about this position and Mr. Mojsich stated that they tried very hard to hire for this position but didn't have enough applicants. Staff will investigate re-posting this position again soon. The Board thanked staff for putting this Power Point together.

7.5 National External Diploma Program

An Ta, Program Specialist III/Administrator, Teaching & Learning presented the PowerPoint "National External Diploma Program." Trustee Moreno asked what the age range is for the program? Staff commented on youth to adults needing spaces to engage in utilizing skills and that this does not replace Adult Education. This is geared specifically for students and their life experience, for example migrant workers. Trustee Moreno asked if there are bilingual staff? Staff stated that there is a requisite base level of English comprehension. There is also an



English language (EL) coordinator that works with staff. Trustee Zendejas stated that it is great to have new options. He asked how is this partnership different from adult education? Staff commented on the differences which include short term diploma programs, certificates, baseline work skills, HHSA certificate. The program is also part of probation realignment efforts with inmates reintroduced to society as opposed to receiving a GED. In March there will be approval of Cesar Chavez Community School as a granting institution for this diploma. For people who are interested in a General Education Diploma (GED) program they will be referred. This program is a different approach and is recognized as a diploma at higher institutions.

Trustee Moreno appreciates the presentation and recognizes existing issues with technology, especially the generational gap with the older generation. Staff stated that there is currently a partnership with Yolo Works that offers a digital literacy course. They also meet with bilingual students twice a week and help students navigate and support education. Trustee Zendejas asked how the program is funded? Staff stated that funds are allocated from the State of California. Staff is also looking at grants and partnerships to expand this program. Community Corrections Program (CCP) funds are also used for this program per Superintendent Lewis.

Trustee Moreno supports this program. Staff also discussed the State of California testing assessments and President Yip asked if this program affects the Western Association of Schools and Colleges (WASC) accreditation? Staff will investigate this question and get back to him. Superintendent Lewis discussed YCOE being transparent that this is a competency-based program which is long overdue but there is room to grow. Trustee Moreno hopes programs like this will increase in counties and regions.

**Trustee Elizabeth Esquivel left at 5:22 PM**

- 7.6 Williams Quarterly Report on Yolo County Schools in Decile 1-3 & Uniform Complaints for YCOE Schools  
Stan Mojsich, Assistant Superintendent, Equity and Support Services presented this item. No questions.
- 7.7 P-1 Attendance  
Veronica Coronado, Associate Superintendent, Administrative Services presented this item. Trustee Moreno asked about Greengate and Special Education Average Daily Attendance (ADA). Superintendent Lewis stated that YCOE ADA is reported in terms of enrollment by school districts, and the county ADA is not calculated the same way as districts. The context is different for school district partners and there is more of a decline in districts and in county and in other parts of State (varies district by district). The county supports a different population of students, and we don't ebb and flow in the same way as with regular state funding. For example, some districts may have a larger deaf and hard hearing population and there is a different formula for funding those programs. Ms. Coronado

discussed the next steps in the P-1 attendance process and stated that the P-2 report will be included in the May or June agenda.

7.8 Monthly Board Financial Report

Veronica Coronado, Associate Superintendent, Administrative Services presented this item. No questions.

7.9 Discuss Yolo County Board of Education's Retreat Goals for April 12, 2024

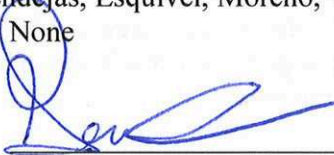
President Shelton Yip reviewed the draft agenda for the retreat. There were no edits or updates. Vice President Salud-Ambriz noticed the future agenda items and he asked about the status of juvenile hall and if we can move that to the agenda. President Yip commented that we are still waiting for the Board of Supervisors update on juvenile hall. If there are any changes to the agenda, please send them to Yvette in the Superintendent's office.

8.0 Suggested future agenda items.

- EL RISE – Future meeting.
- Status of Juvenile Hall – Cost and how many students (requested by Trustee Moreno at Board Retreat)

9.0 ADJOURNMENT. Adjourned at 6:06 PM

**MOTION:** Salud-Ambriz **SECOND:** Zendejas **AYES:** Salud-Ambriz, Zendejas, Esquivel, Moreno, Yip **NOES:** None  
**ABSENT:** None



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Garth Lewis, Superintendent