



Garth Lewis
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Notice of Public Meeting

**YOLO COUNTY OFFICE OF EDUCATION
HEAD START/EARLY HEAD START/STATE FUNDED PROGRAMS
POLICY COUNCIL MEETING AGENDA
September 28, 2023, from 9:30 a.m. to 11:00 a.m.
1280 Santa Anita Court Suite 140 Woodland, CA 95776**

1.0 Call to Order –

Action 2.0 Introductions/Recognition of Visitors –

Action 3.0 Consent Agenda:

These items are expected to be routine and non-controversial. They will be acted upon by the Policy Council at one time without discussion unless a Policy Council member or citizen requests that an item(s) be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

3.1 Approval – September 28, 2023, Agenda

M1: M2:

3.2 Approval – August 24, 2023, Minutes

M1: M2:

Action 4.0 Public Comment:

This item is placed on the agenda for providing visitors the opportunity to address the Policy Council on any item(s) of business that does not appear on the formal agenda. You may request recognition by completing the form provided at the door.

Visitors may also request recognition from the chairperson, to address the Policy Council concerning an item on the agenda by completing the form provided at the door.

The Policy Council reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.

Discussion &
Possible Action

5.0 Adjourn to Closed Session: *Cindy Nguyen, Executive Director HR*

5.1 Employment of New Hires

M1: M2:

5.2 Employment of Substitutes

M1: M2:

5.3 Employment of Various Service Providers

M1: M2:

Open Session

Information,
Discussion &
Possible Action

6.0 Financial Reports: - *Sonya Martinez, Sr. Bus. Service Tech*

6.1 Monthly Financial Report

6.2 Monthly Financial Report Carry Over

Information,
Discussion &
Possible Action

7.0 Regular Session

7.1 Old Business:

7.2 New Business:

7.2.1 Nutrition update – Health Team

Information

8.0 Program Operations: Service Area Reports

- 8.1** Program Director/ECE – Shannon McClarin
- 8.2** Program Administrator HS/EHS – Katrina Hopkins
- 8.3** Family Support Services Manager – Nicole Castrejon
- 8.4** Health Services Manager – Gustavo Melgoza
- 8.5** Education Services Manager – Jade Meihl
- 8.6** Disabilities/Mental Health Manager – Naomi Gonzalez
- 8.7** Site Coordinator/Home Base – Connie Luna
- 8.8** Site Coordinator – Jacqueline Tam
- 8.9** Site Coordinator – Sandra Hernandez
- 8.10** Site Coordinator – Silvia Meza-Lara

Information,
Discussion &
Possible Action

9.0 Suggested Future Agenda Item(s)

Discussion **10.0 Program Reports – Shannon McClarin, Director ECE/HS/EHS**

- 10.1 Community Updates- Community Members
- 10.2 Alyce Norman EHS & HS Representative
- 10.3 Esparto Center HS Representative
- 10.4 Home Base EHS Representative
- 10.5 Greengate Center HS Representative
- 10.6 Lemen Center EHS Representative
- 10.7 Marguerite Montgomery EHS & HS Representative
- 10.8 Plainfield Center HS Representative
- 10.9 Prairie Center HS Representative
- 10.10 Wolfskill Center HS Representative
- 10.11 Woodland Central Center HS Representative

Information/ Action **11.0 Confirmation Next Meeting Date**

**Regular Meeting- Thursday October 26, 2023, at 9:30am*

M1: **M2:**

Action **12.0 Motion for Adjournment**

M1: **M2:**

*The meeting shall be conducted in conformity with the Brown Act.
Items may be taken out of order.*

Notice:

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Maria Cardenas (530) 668-3756 for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Vanessa Lopez as soon as possible and preferably at least 24 hours prior to the meeting. (Government Code § 54954.2)

**Yolo County Office of Education Head Start/Early Head Start Programs
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