

**YOLO COUNTY BOARD OF EDUCATION**  
**Regular Meeting: January 23, 2024**  
**MINUTES**

**1.0 OPENING PROCEDURES**

- 1.1 Call to Order and Roll Call. The Yolo County Board of Education met on January 23, 2024, at 3:30 p.m. at a Regular Board meeting session in person. Board Members present were Tico Zendejas, Shelton Yip, Armando Salud-Ambriz. Melisa Moreno and Elizabeth Esquivel are absent. President Yip presided. Superintendent Garth Lewis was present. (Roll Call held). Trustee Esquivel arrived at 3:33 PM
- 1.2 Indigenous Land Acknowledgement Statement. The land acknowledgement statement was conducted.
- 1.3 Pledge of Allegiance. The pledge of allegiance was conducted.
- 1.4 Approval of Agenda.  
Motion to Approve agenda.

**MOTION:** Zendejas **SECOND:** Salud-Ambriz **AYES:** Zendejas, Salud-Ambriz, Esquivel, Yip **NOES:** None **ABSENT:** Moreno

**2.0 RECOGNITION OF GUESTS AND PRESENTATIONS**

- 2.1 2024 Yolo County Teacher of the Year Recognition – Melissa Edsall, Douglass Middle School, Woodland, CA  
Superintendent Garth Lewis presented a plaque and flowers to Ms. Edsall for being chosen as the 2024 Yolo County Teacher of the Year. Assistant Superintendent of Educational Services at Woodland Joint Unified School District, Ricardo Perez highlighted her work this past year along with Cristina Morel, Principal at Douglass Middle School. Julie De Prada-Schott from Schools First presented a check to Ms. Edsall and stated that she is very excited about the current partnership with Yolo County schools. Ms. Edsall thanked everyone for the recognition since teaching is hard and she puts her heart and soul in it and appreciates the recognition.

**Break at 3:42 pm**  
**Returned at 3:47 pm**

- 2.2 YCOE Employee of the Month – January 2024  
Cindy Nguyen, Interim Executive Director, Human Resources introduced Marty Remmers, Director, Special Education who highlighted Heidi Anderson as the January 2024 Employee of the Month.
- 2.3 Yolo County Office of Education Audit Report June 30, 2023  
Veronica Coronado, Associate Superintendent, Administrative Services introduced Jesse Deol, James Marta & Company who presented the PowerPoint “Yolo County

Office of Education Summary of Audit Results, June 30, 2023.”

Trustee Esquivel asked staff what is incorporated in the liabilities (current and long term)? Mr. Deol stated that it is based on timing and what are in current liabilities as of June 30. He also discussed long-term liabilities, revenues, expenses, COPs, and interest.

Other questions included what are the true expenses in the governmental statements? Can you breakdown the numbers for what these revenues are? Including LCFF, property tax, and interest. Mr. Deol stated that there are different taxes that are lumped in and there is a recommendation to increase reserve per 3% which is the minimum requirement by California. He stated that the Board comes up with the reserve amount. If it is lower than the recommended amount, then a statement is created stating why and what the organization is going to do to get a minimum amount. The Board asked if there was a recommendation from Mr. Deol. He stated that you can go as high as you are able to. Auditors tend to be conservative, and the Board needs to discuss this issue. He stated that most districts are 8% and COEs are 5% dependent on activity, and what the reserve cap is.

Ms. Coronado thanked Mr. Deol and his staff for being friendly, thorough, and supportive. She also thanked Crissy Huey and Debra Hinely, former staff members, for their contributions. President Yip is thankful there were no findings.

**3.0 Public Comment**

None

**4.0 REPORTS**

**4.1 Board Reports**

Trustee Zendejas

- Happy New Year to all returning staff.
- Attended Capay Valley Medical Center’s Grand Opening
  - Fantastic resources.
- Congratulated Yolo County Office of Education (YCOE) staff for presenting a new class for the Yolo Youth Commission at the Board of Supervisors meeting.
  - Great presentation.

Trustee Esquivel

- Happy New Year to all returning staff. Nothing to report.

Trustee Salud-Ambriz

- Happy New Year to all returning staff.
- Attended first Executive Committee meeting.
  - Currently focusing on growth and career.

- Reminder to register to vote and community should be receiving ballots after February 5.

President Yip

- Attended the Martin Luther King (MLK) celebration at YCOE on January 9, 2024.
  - It was a very nice event.
- Attended MLK Davis Celebration on January 15.
- He is excited to attend Dan Jacobs graduation for two (2) graduates on February 2 at 3 PM.
- Commented that Cecil Aldana, Cesar Chavez Community School student will be honored at the Association of California School Administrators (ACSAs) Every Student Succeeding event on Monday, March 4, 2024, at 6 PM at Hilton Arden West, Sacramento.
- Visited Progress Ranch group home program in Davis.
  - Program received the non-profit of the year award from Senator Bill Dodd.
- Attended the California School Boards Association (CSBA) webinar “Crisis in Schools.”
  - Great information on communication in a school crisis.
- Stated that he is hoping that two (2) current Yolo County board members will be on the California County Board of Education (CCBE) transition committee. The committee will discuss transparency, communications, data, and a new structure. There will be fifteen (15) people on the committee.
- There is also an upcoming county board workshop on March 8 and 9.

Superintendent

Items discussed included:

- Happy New Year to everyone!
- Maria Arvizu Espinoza, former Associate Superintendent, Educational Services has been promoted to Deputy Superintendent.
- Recognized team for work on MLK celebration at YCOE on January 9, 2024.
- Thanked Stan Mojsich, Assistant Superintendent, Equity and Support Services for his work with the Yolo Youth Commission. He noted that the Board of Supervisors approved the second class of commissioners who will make decisions on grant funding to support youth activities, etc. He is looking forward to participating this Saturday at the oath of office for the new class and celebrating those who are moving on.
- On January 30, 2024, Patti Herrera, from School Services of CA will hold the Governor’s Budget Proposal for 2024-25: Implications for Public Education at YCOE. We are currently accepting questions in advance.

SAT

Educational Services

Maria Arvizu-Espinoza, Deputy Superintendent, Educational Services

Items discussed included:

- Every Student Succeeding Awards event where a Cesar Chavez Community School student will be honored. Thanked Chavez staff for playing a major role with students.
- Highlighted Adult Education program in Esparto and English as a Second Language (ESL) classes.
- Appreciates the team at YCOE and thanked fiscal for their hard work.

Administrative Services

Veronica Moreno, Associate Superintendent, Administrative Services

Items discussed included:

- There is currently a consultant in Internal Fiscal Services (IFS). YCOE will continue to have a consultant until we hire for Director position.
- Currently looking for an Accountant.
- Preparing to bring on custodian substitute.

**Trustee Esquivel left at 4:30 PM**

**Back at 4:34 PM**

- Thanked Support Operations Services (SOS) and maintenance team for all their hard work.
- Superintendent Lewis highlighted that Veronica Moreno has changed her name to Veronica Coronado.

Committees

Trustee Elizabeth Esquivel stated that the policy committee will be meeting soon to discuss any current policies and procedures needed. She will see if they can schedule a meeting soon.

2.2

Associations

None.

**5.0** CONSENT AGENDA

Motion to Approve Consent Agenda.

**MOTION:** Salud-Ambriz **SECOND:** Zendejas **AYES:** Salud-Ambriz, Zendejas, Esquivel, Yip **NOES:** None **ABSENT:** Moreno

6.0 ACTION ITEMS

ACTION ITEMS

- 6.1 RESOLUTION #23-24/25 Black History Month – February 2024  
Motion to approve RESOLUTION #23-24/25 Black History Month – February 2024

**MOTION:** Salud-Ambriz **SECOND:** Esquivel **AYES:** Salud-Ambriz, Esquivel, Yip, Zendejas **NOES:** None **ABSENT:** Moreno

Vice President Salud-Ambriz presented resolution to Marlene Bell. Marlene Bell commented on educators providing resources and delivering high quality programs. She thanked the county office for being successful in delivering the history of African Americans. She also thanked the Board and Superintendent Lewis for the honor.

- 6.2 RESOLUTION #23-24/26 In Support of Farm Connection Day, May 3, 2024

Motion to approve RESOLUTION #23-24/26 In Support of Farm Connection Day, May 3, 2024

Trustee Esquivel presented the resolution to Gary Wegener, Jennifer Beermann, and Caitlin Koch. Mr. Wegener commented on program and how it has expanded. This resolution gives structure to control and provide an excellent program. Mr. Wegener invited new Board members to visit them on Farm Connection Day and assured them that they will be very impressed with program.

**MOTION:** Esquivel **SECOND:** Zendejas **AYES:** Esquivel, Zendejas, Salud-Ambriz, Yip **NOES:** None **ABSENT:** Moreno

- 6.3 RESOLUTION #23-24/27 Career Technical Education (CTE) Month – February 2024

Motion to approve RESOLUTION #23-24/27 Career Technical Education Month – February 2024

President Shelton Yip presented the resolution to Karen Swan, Program Coordinator, YCOE and discussed how his nieces took CTE classes when they were in school and how it affected them through life. Ms. Swan accepted on behalf of youth in Yolo County. She thanked district and community partners for their support.

**MOTION:** Zendejas **SECOND** Salud-Ambriz **AYES:** Zendejas, Salud-Ambriz, Esquivel, Yip **NOES:** None **ABSENT:** Moreno

- 6.4 RESOLUTION #23-24/28 Support of Applications for Eligibility Determination and Funding; Designation of Authorized District Representatives  
Matthew Juchniewicz presented resolution. No questions.

Motion to approve RESOLUTION #23-24/28 Support of Applications for Eligibility Determination and Funding; Designation of Authorized District Representatives

**MOTION:** Salud-Ambriz **SECOND** Zendejas **AYES:** Salud-Ambriz, Zendejas, Esquivel, Yip **NOES:** None **ABSENT:** Moreno

- 6.5 School Accountability Report Cards (SARCs)  
Stan Mojsich, Assistant Superintendent, Equity and Support Services presented this item. No questions.

Motion to approve School Accountability Report Cards (SARCs).

**MOTION:** Esquivel **SECOND** Zendejas **AYES:** Esquivel, Zendejas, Salud-Ambriz, Yip **NOES:** None **ABSENT:** Moreno

- 6.6 Second Reading of Board Policies (9000 series)  
Motion to approve Board Policy:

BB 9323 – Meeting Conduct

**MOTION:** Zendejas **SECOND:** Salud-Ambriz **AYES:** Zendejas, Salud-Ambriz, Yip, Zendejas **NOES:** None **ABSENT:** Moreno

7.0 **INFORMATION ITEMS**

- 7.1 Head Start/Early Head Start Reports  
Shannon McClarin, Director, Early Childhood Education presented this item.

Updates:

Updates on construction at Head Start Montgomery site.

- Structures in the play yard have begun.
- Ground surfacing will be done on spring break.

President Yip asked what are improvements? Ms. McClarin stated:

- Fenced in play yard.
- Fencing with ground cover.
- Fixtures updated.

- 7.2 Cesar Chavez Community School Attendance Report for January 2024
- Jared Coughlan, Principal, Cesar Chavez Community School presented the PowerPoint.
  - Complimented Matt Juchniewicz, Director, SOS and team for their work on the extension program room created over holiday break.
  - Currently there are two (2) graduates at Dan Jacobs.
  - The projection for Cesar Chavez Community School graduates is eight (8) seniors right now.

**Trustee Zendejas left meeting at 4:55 PM**

- 7.3 Consolidated Application Winter Release  
Stan Mojsich, Assistant Superintendent, Equity and Support Services presented this item. The Winter report was due in June of last year due to differences in the deadline cycles because of COVID-19. We are now back on schedule. He thanked Data Analyst, Sonia Pizano, Corwin Lowe, Assistant Director, Internal Fiscal Services (IFS) and Gayelynn Gerhart, Director, Special Projects for their work on the document.
- 7.4 Disposition of Surplus Equipment  
Veronica Coronado, Associate Superintendent, Administrative Services presented this item. These items are now obsolete and not utilized. Trustee Salud-Ambriz asked if it was possible to donate or exchange these items to programs or services that support school districts in Michoacan, Mexico who have little or no resources. Carl Fahle, Director of Information Technology discussed our current procedures and laws in regard to donations outside of our state or country. Currently there is a new e-waste law, SP 568, which makes it a crime to ship e-waste to a different country, or to another state to be exported—unless the exporter first attempts to find a recycler in California to take the waste. Trustee Salud-Ambriz asked what is considered e-waste? Mr. Fahle stated that it can include computers, adapters, mice, anything generally related to computing or information technology. Trustee Salud Ambriz asked staff if they could send him the policy and information on the new law SP 568 to review. Ms. Coronado also commented that YCOE works with Yolo Employment Services (YES) on e-waste collection who train and employ people with disabilities.
- 7.5 Monthly Board Financial Report  
Veronica Coronado, Associate Superintendent, Administrative Services presented this item. No questions.
- 7.6 First Reading of Board Bylaws (9000 series)  
BB 9500 – Superintendent’s Compensation  
Superintendent Lewis presented this item. He addressed the previous question on benefits eligibility criteria. This policy will be brought back to the Board for Action at next meeting.
- 7.7 Discuss Yolo County Board of Education’s Retreat Goals for April 12, 2024

President Yip stated that the retreat is currently on the calendar for April 12 but we will need to change to April 19. He stated that Trustees Moreno and Zendejas are ok with change. Staff will change the date of retreat and he asked the Board to think about items to add to agenda which currently include budget, travel, effective governance, and the role of the county committee (possible to bring in attorney to discuss this item). Other items requested include facilities update and a Roadmap to the Future update.

8.0

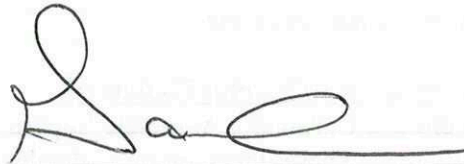
Suggested future agenda items.

- EL RISE – Future meeting.
- Status of Juvenile Hall – Cost and how many students (requested by Trustee Moreno at Board Retreat)

9.0

ADJOURNMENT. Adjourned at 5:15 PM

**MOTION:** Salud-Ambriz **SECOND:** Esquivel **AYES:** Salud-Ambriz, Esquivel, Yip, Zendejas **NOES:** None **ABSENT:** Moreno



Garth Lewis, Superintendent